MIRAMAR WATER

MIRAMAR

BEAUTY AND PROGRESS
EST 1955

CITY OF MIRAMAR

FY 2019 PROPOSED ANNUAL

BUDGET

City of Miramar
Proposed Annual Budget
Fiscal Year 2019

Elected City Commission

Mayor
Wayne M. Messam

Vice-Mayor
Yvette Colbourne

Commissioner
Winston F. Barnes

Commissioner
Maxwell B. Chambers

Commissioner
Darline B. Riggs

Appointed City Officials

Vernon E. Hargray, Interim City Manager
Whittingham Gordon, Assistant City Manager
J. Michael Moore, Assistant City Manager
Susan A. Gooding-Liburd, Chief Financial Officer
Alicia Ayum, Director of Procurement
Bernard Buxton-Tetteh, Director of Public Works
Camasha Cevieux, Director of Cultural Affairs
Claudia Dixon, Director of Financial Services
Denise A. Gibbs, City Clerk
Clayton D. Jenkins, Director of Information Technology
Jody Kirkman, Director of Utilities
Norman Mason, Director of Management & Budget
Melanie McLean, Director of Human Resources
Robert Palmer, Fire-Rescue Chief
Eric B. Silva, Director of Community & Economic Development
Elizabeth Valera, Director of Parks & Recreation
Dexter Williams, Police Chief

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CITY OF MIRAMAR

An Equal Opportunity Employer

Mayor

Wayne M. Messam

Vice Mayor

Yvette Colbourne

City Commission

Winston F. Barnes

Maxwell B. Chambers

Darline B. Riggs

Interim City Manager

Vernon E. Hargray

"We're at the Center of Everything"

CITY MANAGER
c/o City of Miramar
2300 Civic Center Place
Miramar, Florida 33025

Phone (954) 602-3115
FAX (954) 602-3672

Honorable Mayor, Vice Mayor and City Commissioners:

This is the presentation of the City of Miramar **Fiscal Year 2019 Proposed Budget**, which is a balanced budget that demonstrates our commitment to the continued growth and development of this great City. Through the efforts and dedication of staff, the budget shows a reduction in expenses, increase in revenue and proposed utilization that helps stabilize the City's finances and positions Miramar for future sustainability and needed growth. This growth contemplates the City's continuing obligations for debt service, pensions, public safety and infrastructure.

Some of the initiatives undertaken to balance this budget include: the overhauling of the vehicle replacement program; right-sizing of employee benefits to calibrate them with levels of responsibility; and, program realignment and restructuring to optimize City resources and leverage existing talent. These strategies are designed to better align the City's resources with service categories, position programs to enhance community benefit, and to arrange staffing levels in a manner that optimizes performance and the delivery of service to the community.

An important component of the budget philosophy is the enhancement of the quality of life for our residents and the desire to secure Miramar's appeal for future residential and commercial activity. As a result, this budget promotes fiscal solvency through responsible initiatives that address unfunded liabilities. In this environment of nationwide pension uncertainty, it is important for the City of Miramar to implement strategies that will address this liability for the past, current and future workforce, in addition to identifying funding for other post-employment benefits. This budget also seeks to continue the economic success of the City, through funding opportunities for small businesses and the creation and development of corporate relationships designed to retain existing businesses and attract new enterprises.

As we move forward, we must keep focus on the City's obligation to pensions, insurance, debt service and other post-employment benefits. We will continue to leverage available resources and engage the City Commission and citizenry on utilization and the need for additional funding through the avenue of strategic planning. This effort will include key City and community stakeholders, who will chart the course together for the future of the next generations that will live, work, play and do business in this City of Beauty and Progress.

Sincerely,

Vernon E. Hargray
Interim City Manager

The Fiscal Year 2019 Proposed Budget highlights are listed below.

General Fund

Office of the City Manager: The annual budget reflects an addition of a Business Diversity Officer with three supporting positions to oversee the implementation of a disparity study that was conducted at the request of the elected officials. As a result of a re-structuring of the City's departments, the Office of Marketing and Public Relations will now be housed in the Community and Economic Development Department.

Cultural Affairs: The department has been re-organized in order to make it more efficient and to reduce its costs while increasing the revenues it generates. This reorganization is ongoing and expected to increase in savings throughout the budget process.

Nondepartmental: Funding for the Unfunded Actuarial Accrued Liabilities (UAAL) present in the four pension plans has been earmarked in the proposed budget. A new policy of setting aside 1% of the General Fund expense budget each year to close this ever-growing gap has been put in place. The monies would be deposited into an irrevocable trust fund, after which they would be disbursed to the pension plans. Seed money in the amount of $500K has been appropriated in order to start an Other Post Employment Benefits (OPEB) trust fund to fund the City's current liability of $45 million.

Other Funds

Utilities: The annual budget reflects an additional $1.2 million for various items such as chemicals, contractual services, overtime, repairs to equipment, A/C units, pumps & pump seals, instrumentation equipment, lab equipment and protective clothing.

Information Technology: The IT department is tasked with keeping the City's data safe and secure, a task made more challenging in view of the recent escalations in worldwide attacks against private networks. As such, data and network security is made a priority in the proposed budget with the replacement of a firewall for the Police department, addition of a NetScaler appliance for the Fire department that provides secure connections to remote staff, replacement of the ForeScout appliance which scans the City's network for threats and vulnerabilities, the implementation of controls that allow IT staff to enhance network security, the installation of redundant fiber cabling, and the installation of a secondary internet connection which will provide separation of cloud services. Furthermore, the IT department has been funded to provide bandwidth upgrades to the City's internet connection from 100mbps to 1000mbps to accommodate cloud services and other services such as Office 360 and Kronos. The department also plans to upgrade the City's intranet to SharePoint, making it more secure and useful to staff.

Average Property Owner Tax Bill — *FY 2019 Budget*

Using the Home Amount from the Property Appraiser
(All Residential)

	Homesteaded			Non-Homesteaded		
	Levied FY 2018	Proposed FY 2019		Levied FY 2018	Proposed FY 2019	
Assessed Value	200,177	204,381	2.1%*	229,605	254,865	11.0%
Homestead Exemption	(50,000)	(50,000)		-	-	
Taxable Value	150,177	154,381		229,605	254,865	
Millage Rate	6.7654	7.1172		6.7654	7.1172	
City Tax Bill	$ 1,016.01	$ 1,098.76	$ 82.75	$ 1,553.37	$ 1,813.92	$ 260.56
Fire Assessment	$ 372.84	$ 398.23	$ 25.39	$ 372.84	$ 398.23	$ 25.39
Total Change			$ 108.14			$ 285.95

Using the Home Amount from the Property Appraiser
(Single Family Home)

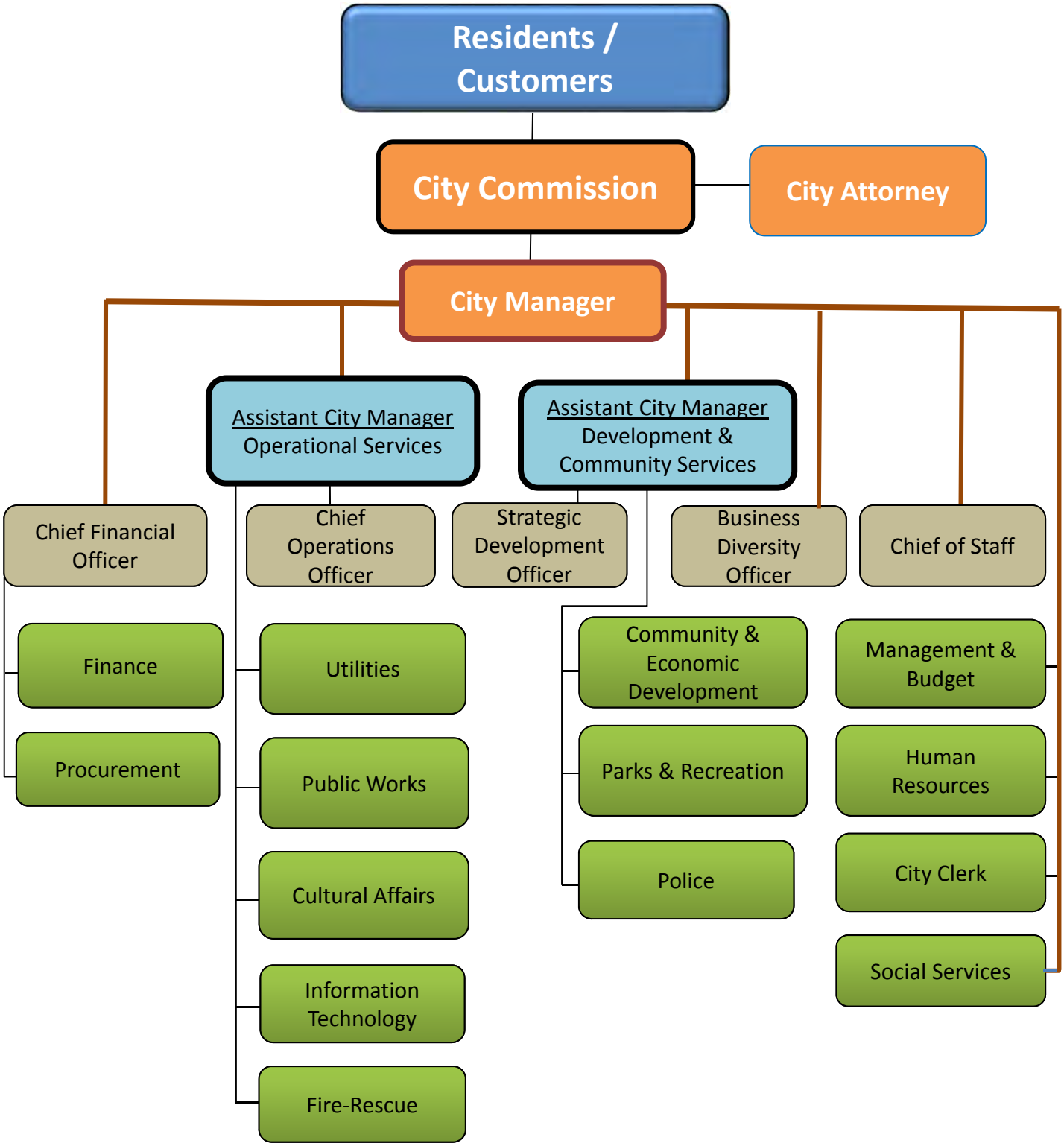
	Homesteaded			Non-Homesteaded		
	Levied FY 2018	Proposed FY 2019		Levied FY 2018	Proposed FY 2019	
Assessed Value	208,985	213,373	2.1% *	248,540	275,957	11.0%
Homestead Exemption	(50,000)	(50,000)		-	-	
Taxable Value	158,985	163,373		248,540	275,957	
Millage Rate	6.7654	7.1172		6.7654	7.1172	
City Tax Bill	$ 1,075.60	$ 1,162.76	$ 87.17	$ 1,681.47	$ 1,964.04	$ 282.57
Fire Assessment	$ 372.84	$ 398.23	$ 25.39	$ 372.84	$ 398.23	$ 25.39
Total Change			$ 112.56			$ 307.96

Using the Commercial Amount from the Property Appraiser
(Commercial)

	Levied FY 2018	Proposed FY 2019	
Taxable Value	564,974	602,849	6.7%
Avg Size (Sq Ft)	*14,611*	*14,611*	0.0%
Millage Rate	6.7654	7.1172	
Fire Assessment	12,043.85	10,895.42	(1,148.42)
City Tax Bill	$ 3,822.28	$ 4,290.60	$ 468.32
Total Change			$ (680.10)

** Save Our Homes (SOH) Cap*

City of Miramar Organization Structure



DATES	REQUIRED ACTIVITY	RESPONSIBILITY
February 1, 2018	Budget Kickoff - budget packages distributed to departments which includes FY 2019 Guidelines and Procedures and the Budget Manual	Management & Budget Dept. (MBD)
February 8/12, 2018	Budget Training (Ongoing training as needed)	MBD
March 1, 2018	February Process Budget Submittals - all forms due, budget entry access ends	All Departments
March 5 - 29, 2018	MBD Budget review and analysis of budget submittals (February Proc)	MBD & All Depts
April 2 - 19, 2018	Executive Management Team (EMT) review of budget submittals (February Process)	EMT, MBD & All Departments
April 30, 2018 - May 3, 2018	May Process budget update - Munis and Budget Central re-opened to permit necessary updates by departments	All Departments
May 7-24, 2018	EMT Budget Meetings (May Process). Final budget adjustments. Balance Funds	EMT & MBD
By June 1, 2018	City receives Estimate of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
May 28, 2018 - June 7, 2018	Proposed Budget Preparation (Distribute to Commission on June 11, 2018)	MBD
June 18, 2018	City Manager presents the FY 2019 Proposed Budget to the City Commission at the FY 2019 City Commission Budget Planning Workshop	City Commission
By July 1, 2018	City receives final Certification of Taxable Property Values from Broward County Property Appraiser's Office	BCPA
July 3, 2018	City Commission sets proposed Property Tax Millage Rate, Fire Protection and Stormwater Assessment Rates, and public hearing dates	City Commission
By August 4, 2018	Notify Property Appraiser of the proposed fire and stormwater fees, millage rate, rolled back millage rate and the date, time and place of public hearing to set proposed millage rates	MBD
August 19, 2018	Advertise Fire Protection and Stormwater Assessment notices in newspaper	MBD & Office of the City Clerk
By August 24, 2018	Property Appraiser sends out TRIM Notices to property owners	BCPA
September 6, 2018	Proposed Budget summer changes memorandum to City Commission	EMT & MBD
September 12, 2018	Public hearing on FY 2019 Tentative Budget and Millage Rate Adoption hearing on FY 2019 Fire Protection & Stormwater Assessments	City Commission
September 23, 2018	Budget Advertisement per TRIM requirements in the newspaper	MBD & Office of the City Clerk
September 26, 2018	Second and final public hearing on Millage Rate and Operating and Capital Improvement Program (CIP) Budgets	City Commission
Within 30 days of Adoption	Certify adopted Millage Rate and statute compliance Send TRIM package to the State	MBD
October 1, 2018	FY 2019 Adopted Budget becomes effective	MBD / Citywide

Note: dates are subject to change

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The City of Miramar has a single budget document which includes all the budgeted funds and service programs. It is prepared to provide a comprehensive overview of the City's services and financial framework for the understanding of the public.

There are 27 budgeted funds in six categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds and Internal Service Funds that are within this document. This section of the budget document is comprised of the Summary of the Budgeted Funds.

Fund Number	Fund Title
001	General Fund
	Special Revenue Funds (8):
110	Police Education
145	Public Safety Outside Service
160	Law Enforcement Trust
162	Federal Grants
163	State & County Grants
164	Neighborhood Stabilization Program (NSP)
166	State Housing Initiative Partnership (SHIP) Program
167	Community Development Block Grant (CDBG)
	Debt Service Funds (3):
201	Debt Service
203	Capital Improvement Revenue Bonds-2015
204	CIP Bonds-2013
	Capital Projects Funds (7):
380	Police CIP
381	Fire & EMS CIP
385	Street Construction & Maintenance
387	Park Development
388	CIP Revenue Bonds-2013
389	2017 CIP Loan
395	Capital Projects
	Enterprise Funds (4):
410	Utility Fund
413	Utility Construction Revenue Bonds
414	Contribution in Aid of Construction (CIAC)
415	Stormwater Management
	Internal Service Funds (4):
501	Health Insurance
502	Risk Management
503	Fleet Maintenance
504	Information Technology

The City has other funds that are not included in the budget even though they are listed in the audited financial statements. These are the Fiduciary funds in which the City holds assets in a trustee capacity.

The FY19 total combined proposed budget for all funds is $282,841,531. This represents an increase of $20,299,168 or 7.7% compared to last year's adopted budget.

Summary of All Funds

Fund	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change
General Fund	$ 153,010,632	$ 162,168,750	$ 9,158,118	6.0%
Special Revenue Funds	2,934,324	3,098,330	164,006	5.6%
Debt Service Funds	12,819,600	12,881,900	62,300	0.5%
Capital Projects Funds	9,980,007	12,861,441	2,881,434	28.9%
Utility Funds	44,959,100	51,119,650	6,160,550	13.7%
Other Enterprise Funds	4,683,600	4,676,800	(6,800)	-0.1%
Internal Service Funds	34,155,100	36,034,660	1,879,560	5.5%
Sub-total	$ 262,542,363	$ 282,841,531	$ 20,299,168	7.7%
Less Internal Svcs Funds & Transfers	(47,837,600)	(53,081,560)	(5,243,960)	11.0%
Total All Funds	**$ 214,704,763**	**$ 229,759,971**	**$ 15,055,208**	**7.0%**

Summary of Changes to All Budgetary Funds

The following summary indicates the increase/decrease for each fund expenditure compared to FY18 adopted budget.

Fund	Total	Operating	Capital Improvement	Transfer/ Reserve	Debt Service
General Fund	$ 9,158,118	$ 8,042,118	$ -	$ 1,116,100	$ (100)
Police Education	300	300	-	-	-
Public Safety Outside Svcs	164,500	164,500	-	-	-
S.H.I.P. Program	(800)	(800)	-	-	-
CDBG Program	6	6	-	-	-
Debt Service	9,600	100	-	-	9,500
Capital Improvement Rev Bonds	(16,800)	1,200	-	-	(18,000)
CIP Bonds 2013	69,500	(200)	-	-	69,700
Police CIP	225,100	100	-	225,000	-
Fire & EMS CIP	259,600	100	-	259,500	-
Street Construction & Maint	100,000	(87,900)	-	187,900	-
Park Development	4,071,100	1,299,000	1,200,000	1,572,100	-
CIP Bonds 2013	566,116	(37,000)	603,116	-	-
2017 CIP Loan	(4,718,485)	1,000	(4,719,485)	-	-
Capital Projects	2,378,003	(11,800)	2,389,803	-	-
Utility	7,678,300	3,448,500	4,650,000	3,800	(424,000)
Utility Construction Revenue Bond	(11,650)	(11,650)	-	-	
Contribution in Aid of Construction	(1,506,100)	(406,200)	(1,100,000)	-	100
Stormwater Management	(6,800)	38,000	-	-	(44,800)
Health Insurance	2,244,600	2,244,600	-	-	-
Risk Management	(549,100)	(549,100)	-	-	-
Fleet Maintenance	(325,940)	(325,940)	-	-	-
Information Technology	510,000	470,500	-	-	39,500
Totals Including Transfers	$ 20,299,168	$ 14,279,434	$ 3,023,434	$ 3,364,400	$ (368,100)
Less Transfers & Internal Svc Funds:					
General Fund	(1,116,100)	-	-	(1,116,100)	-
Capital Projects Funds	(2,244,500)	-	-	(2,244,500)	-
Utility Funds	(3,800)	-	-	(3,800)	-
Internal Service Funds	(1,879,560)	(1,840,060)	-	-	(39,500)
Total	**$ 15,055,208**	**$ 12,439,374**	**$ 3,023,434**	**$ -**	**$ (407,600)**

All Funds Revenues & Expenditures Comparison by Category

Sources	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Budget
General Gov't Taxes	$ 82,671,600	$ 90,150,500	$ 7,478,900	9.0%	39.2%
Permits/Fees/Special Assess	42,149,600	47,123,300	4,973,700	11.8%	20.5%
Intergovernmental Revenues	16,896,624	17,230,230	333,606	2.0%	7.5%
Charges for Services	60,024,000	63,053,650	3,029,650	5.0%	27.4%
Fines & Forfeitures	910,800	1,018,800	108,000	11.9%	0.4%
Miscellaneous	3,442,332	3,512,450	70,118	2.0%	1.5%
Appropriation of Fund Balance	8,609,807	7,671,041	(938,766)	-10.9%	3.3%
Total	**$ 214,704,763**	**$ 229,759,971**	**$ 15,055,208**	**7.0%**	**100.0%**
Uses					
Personnel Services	$ 125,339,494	$ 130,005,100	$ 4,665,606	3.7%	56.6%
Operating Expenses	52,891,216	53,769,805	878,589	1.7%	23.4%
Departmental Capital Outlay	4,181,511	3,461,245	(720,266)	-17.2%	1.5%
Grants & Aids	197,200	159,500	(37,700)	-19.1%	0.1%
Capital Improvement Program	12,250,107	15,273,541	3,023,434	24.7%	6.6%
Debt Service	18,005,200	17,597,600	(407,600)	-2.3%	7.7%
Reserves	1,840,035	9,493,180	7,653,145	415.9%	4.1%
Other Uses	-	-	-	100.0%	0.0%
Total	**$ 214,704,763**	**$ 229,759,971**	**$ 15,055,208**	**7.0%**	**100.0%**

Department Expenditure Budget Variance

The following is a comparison of all department's expenditure budget for the proposed FY19 to the adopted FY18 which includes salaries and benefits, departmental operating expenses and departmental capital outlay. This does not include Capital Improvement projects or non-departmental projects.

Department	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Budget
City Commission	$ 1,393,500	$ 1,382,500	$ (11,000)	-0.8%	0.8%
Office of the City Manager	4,099,983	2,904,467	(1,195,516)	-29.2%	1.6%
Human Resources	1,929,922	1,683,500	(246,422)	-12.8%	0.9%
Legal	1,304,600	1,454,600	150,000	11.5%	0.8%
Office of the City Clerk	727,400	881,900	154,500	21.2%	0.5%
Financial Services	4,449,200	4,462,700	13,500	0.3%	2.4%
Procurement	1,390,700	1,346,800	(43,900)	-3.2%	0.7%
Management & Budget	1,656,300	1,698,550	42,250	2.6%	0.9%
Police	49,124,133	50,324,563	1,200,430	2.4%	27.4%
Fire-Rescue	32,553,306	34,344,722	1,791,416	5.5%	18.7%
Community & Economic Development	5,912,340	7,170,000	1,257,660	21.3%	3.9%
Public Works	10,187,304	10,563,267	375,963	3.7%	5.7%
Constr. & Fac. Mgmt.	2,452,600	0	(2,452,600)	-100.0%	0.0%
Parks & Recreation	14,327,275	14,348,508	21,233	0.1%	7.8%
Social Services	6,323,285	6,530,100	206,815	3.3%	3.6%
Cultural Affairs	3,757,133	3,329,633	(427,500)	-11.4%	1.8%
Fin Svcs-Utility Billing	1,591,500	1,646,400	54,900	3.4%	0.9%
Utilities	23,747,900	26,811,900	3,064,000	12.9%	14.6%
PW-Stormwater Management	2,676,000	2,935,860	259,860	9.7%	1.6%
HR-Risk Management	913,300	1,091,400	178,100	19.5%	0.6%
PW-Fleet Maintenance	4,037,700	3,617,202	(420,498)	-10.4%	2.0%
Information Technology	4,778,400	5,248,900	470,500	9.8%	2.9%
Total	**$ 179,333,781**	**$ 183,777,472**	**$ 4,443,691**	**2.5%**	**100.0%**

General Fund

The General Fund is the City's primary operating fund. It is used to account for financial resources and expenditures of the general government, except those required to be accounted for in another fund.

Revenues

The revenues available for allocation, including inter-fund transfers, are $162 Million. This represents an increase of $9.2 Million, or 6.0%. This increase is primarily due to taxable value increase effect on Ad Valorem Property Tax, Fire Protection Assessment full cost adjustment, and various other revenue estimate increases.

Revenue Comparison by Category

Sources	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change	% of General Fund Budget
General Government Taxes	$ 80,271,600	$ 87,650,500	$ 7,378,900	9.2%	54.0%
Permits, Fees, Spec. Assessment	33,740,700	34,955,300	1,214,600	3.6%	21.6%
Intergovernmental Revenue	14,141,500	14,475,100	333,600	2.4%	8.9%
Charges for Services	17,082,300	17,866,850	784,550	4.6%	11.0%
Fines & Forfeitures	898,800	1,006,800	108,000	12.0%	0.6%
Miscellaneous Revenues	2,756,732	2,916,800	160,068	5.8%	1.8%
Transfers	3,369,000	3,297,400	(71,600)	-2.1%	2.0%
Appropriation of Fund Balance	750,000	-	(750,000)	-100.0%	0.0%
Total	**$ 153,010,632**	**$ 162,168,750**	**$ 9,158,118**	**6.0%**	**100.0%**

General Government Taxes

Ad valorem taxes represents a levy on the assessed value of real and personal property and is the largest component of General Government Taxes. The amount budgeted for ad valorem taxes is based on the June 1, 2018 Estimate of Taxable Value received from the Broward County Property Tax Appraiser. Property tax values increased from $9.193 billion to $9.850 billion, an increase of $657. million or 7.2%. The ad valorem tax rate is proposed at 7.1172. The ad valorem tax levy for FY19 is estimated to be $67.8 million, or a $7.1 million increase from FY18.

Permits, Fees, & Special Assessments

This category includes charges for development related permits, assessments, and franchise fees. The $1.2 million increase in this category is due to projected increases in Building Permit and Franchise Fee related revenues. The Fire Protection Assessment rates that were developed from the latest completed study update are set at the full cost for the provision of fire protection service. Franchise fees are charged to service providers to operate within the municipal boundaries of the City. It is levied on a percentage of gross receipts basis.

Intergovernmental Revenues

This category represents funds received from other governmental sources, State Revenue Sharing, and Half-cent Sales Tax. These are projected to increase by $333,600.

Charges for Services

This category represents charges for services rendered by General Fund operations. This category increased by $784,550 primarily due to revenue projection increases for fire inspection, ambulance, parks, and social services related revenues. Additionally, there were adjustments to various administrative charges and Payment in Lieu of Taxes from the Utility Fund.

Fines and Forfeitures

This category represents fines and forfeitures related to Code violations, a portion of traffic court fines, and parking related fines. Total revenues projected to increase due to revised estimates for Local Ordinance Violations and City Code Violations.

Miscellaneous Revenues

This category represents revenues not categorized in other areas. Interest earnings and cost avoidance revenues are projected to increase in FY19.

Transfers

This represents transfers in from Federal and State Grants and Street Maintenance and Construction funds.

Appropriation of Fund Balance/Reserves

Fund balance is used to cover shortfall of revenues when compared to expenses.

Expenditures

The FY19 General Fund expenditures total approximately $155 Million. This represents an increase of $1.9 Million or 1.3% compared to the FY18 adopted budget. This increase is primarily attributed to increases in salary and benefits due to health care premium increases, and rising pension costs. Other increases include additional transfers out to CIP funds.

Expenditure Comparison Summary by Category

Expenditures	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change	% of General Fund Budget
Personnel Services	$ 109,513,600	$ 111,085,700	$ 1,572,100	1.4%	71.7%
Operating Expenses	32,531,421	32,533,065	1,644	0.0%	21.0%
Dept. Capital Outlay	3,192,711	2,481,445	(711,266)	-22.3%	1.6%
Grants & Aids	187,200	149,500	(37,700)	-20.1%	0.1%
Total Operating Expense	$ 145,424,932	$ 146,249,710	$ 824,778	0.6%	94.4%
Capital Improvement	-	-	-	0.0%	0.0%
Debt Service	308,800	308,700	(100)	0.0%	0.2%
Transfers	7,276,900	8,393,000	1,116,100	15.3%	5.4%
Total	**$ 153,010,632**	**$ 154,951,410**	**$ 1,940,778**	**1.3%**	**100.0%**

Personnel Services

The General Fund includes a total of 878.5 FTEs. As reflected above, this category increased by $1,572,100 over last year. The primary components of salaries & benefits increase are the anticipated increases in salaries for collective bargaining agreements and increased health insurance and pension costs.

Operating Expenses

This expenditure category increased slightly by $1,644. These expenses include operating supplies, professional/contractual services, Internal Service fund allocated charges, marketing and promotions, repairs and maintenance and election costs.

Departmental Capital Outlay

The budget for FY19 is $2,481,445, a decrease of $711,266. This category is for various capital outlay items including equipment replacement, maintenance and improvement projects, and the Vehicle Replacement program.

Grants and Aids

Grants and Aids has decreased by $37,700.

Capital Improvement

No Capital Improvement was budgeted directly in the General Fund this fiscal year.

Debt Service

This includes principal and interest payments for capital lease/purchase financing for mobile and portable radios.

Transfers

Transfers out to other funds increased by $1,116,100. These are transfers to various Debt Service funds to pay for debt service obligations for the General Fund. This also includes a transfer out to CIP Funds in order to fund CIP projects.

Special Revenue Funds

These funds were established to account for restricted revenues that are committed to expenditures for a specific purpose other than debt service or capital projects. The City has the following eight Special Revenue Funds:

Police Education: This fund is used to account for revenues and expenditures associated with the two dollars the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers' education. The amount budgeted has increased by $300 to $12,900. This will be used for various state approved training programs throughout the year.

Public Safety Outside Services: This fund was established to account for revenues and expenditures associated with services provided by off duty Police Officers and Firefighters for private customer details to various businesses and homeowner associations. The amount budgeted increased from FY18 to $1,409,300.

Law Enforcement Trust: This fund is used to account for the awards provided for by the State government and Federal agencies related to confiscated and forfeited contraband found during police operations. Due to the unpredictable nature of funding sources/uses, other than $13,700 budgeted for bank service charges, no additional funds will be budgeted for FY19. However, if the need arises for the use of funds, City Commission approval is required.

Federal Grants: This fund is used to account for any Federal grants received by the City. The City is anticipating to receive $630,655 from the Area Agency on Aging for senior programs and transportation.

State & County Grants: This fund was established to account for funds the City receives from the State or County for grant related projects. $321,245 is anticipated to be received from the County for water safety programs, the Maximizing Out-Of-School Time (MOST), and the Local Service Program (LSP) related to the City of Miramar/South Central/Southeast Focal Point Senior Center.

Neighborhood Stabilization Program (NSP): This fund was created mid-year FY09 to account for funds received from the Federal Government related to the Housing & Economic Recovery Act. Congress created this act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Recipients of funds stabilize communities by purchasing, rehabilitating, and redeveloping abandoned homes and residential properties. No additional grant funds are anticipated for FY19.

State Housing Initiatives Partnership Program (S.H.I.P.): This is an ongoing program and funds not used in one year can be used in subsequent years. Amounts are only budgeted when the agreements are executed and approved by the City Commission.

Community Development Block Grant (CDBG): This fund was established to account for Federal Grants received from the United States Department of Housing and Urban Development (H.U.D). These funds are designated to provide financial assistance to the community to improve the overall quality of life. It includes a Micro Enterprise program and provides assistance to both homeowners and owners of commercial property. A Community Outreach Program is also included to assist qualified applicants with counseling and referrals to other agencies. This is a reimbursement grant and an ongoing program. Funds not used in one year are rolled over to the next year. The FY19 budget is at $710,030.

Debt Service Funds

These three funds were established to account for the servicing of general long-term debt not being financed in Proprietary Funds.

Debt Service:

This fund contains the Transportation Improvement Revenue Note, 2012. The Transportation Improvement Revenue Note, 2012 is for $7.1 Million and was issued to fund various transportation improvements including the Pembroke Road Overpass. This fund also includes the $10 million FY 2017 CIP Loan that was used to fund various CIP projects. The total debt service for FY 2019 is approximately $2.0 million.

Capital Improvement Revenue Bonds-2015:

This fund is used to account for the debt service for the USBancorp Fire Truck Lease/Purchase and the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the $93 Million CIP Revenue Bond, Series 2005. The annual debt service for the CIP Bonds, Series 2015 is budgeted at approximately $6 million in FY19. The debt service for the five Fire-Rescue Vehicles Lease-purchase (7 year lease beginning June 2016) is budgeted at $337,700 in FY19.

CIP Bonds-2013:

This was established to account for the debt service for the Capital Improvement Revenue Bonds, Series 2013. The interest was capitalized for the first years of this bond issue, therefore, the debt service will be paid out of bond proceeds during this period. The FY19 debt service amount is 4,601,100.

Capital Projects Funds

These seven funds were established to centralize capital improvement projects appropriately.

Police CIP: This fund was established to account for police impact fees derived from new development and restricted by ordinance for police related capital improvements. Funding will assist the City to provide police related capital improvements required by the growth of development.

Fire & EMS CIP: This fund was established to account for fire and emergency medical services impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements. Funding will assist the City to provide fire and emergency services capital improvements required by the growth of development.

Street Construction & Maintenance: In accordance with the State Statute 336.59, this fund was established to account for the City's portion of state revenue sharing and local option gas tax. Funds are restricted for transportation facilities and for road and street improvement and maintenance within the City. Funds related to the payment of the debt service on the Transportation Improvement Revenue, Note 2012 will be transferred to the Debt Service Fund, while funds related to street maintenance and transit operations will be transferred to the General Fund. Based on this, $963,100 will be transferred to the Debt Service Fund, $259,600 will be transferred to the Capital Improvement Revenue Bonds 2015 fund, $31,900 will be transferred to the CIP Revenue Bonds 2013 fund, and $2,345,500 will be transferred to the General Fund; the remainder will be used for street related capital projects.

Park Development: This fund was established to account for park and recreation impact fees which will be used for the acquisition and development of park and recreational facilities and sites. $1,544,900 is budgeted for transfer to the CIP Revenue Bonds 2013 fund, $78,500 to the Debt Service fund,and $651,700 to the Capital Improvement Revenue Bonds 2015 fund.

CIP Revenue Bonds 2013: This fund was established to account for the proceeds of the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which are limited in use on construction of various capital projects within the City. Fiscal year 2019 budget includes funding for these projects: Amphitheater at Miramar Regional Park (MRP)-Concessions, Street Construction, and the Historic Miramar Public Safety Complex.

2017 CIP Loan: This fund was established in Fiscal Year 2017 to account for loan proceeds and expenditures associated with the 2017 bank loan to be used for various capital improvement projects within the City. Fiscal year 2019 budget includes funding for the Historic Public Safety Complex project.

Capital Projects: This fund was established to account for financial resources for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. Various capital improvemet projects are funded in FY19. See Capital Improvement Program section for details.

Enterprise Funds

Utility Fund

This is a self supporting fund which does not receive funding from property taxes. This fund is used to account for the income and expenses of operating the City's water, wastewater system, and capital improvements. The Utility Fund budget for FY19 is $49,717,000, which is a $7.7 million increase from last year.

Revenues

Charges for services is the primary source of revenue for the Utility Fund. These charges are projected to increase by $2.1 Million or 5.0% due to the new rates coupled with anticipated increase in collections from new construction.

Revenue & Expenditure Comparison by Category

Revenues

Sources	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Utility Fund Budget
Permits, Fees, Special Assessment	$ 14,000	$ 820,400	$ 806,400	5760.0%	1.7%
Charges for Services	41,562,200	43,642,800	2,080,600	5.0%	87.8%
Miscellaneous Revenues	462,500	465,000	2,500	0.5%	0.9%
Appropriation of Fund Balance	-	4,788,800	4,788,800	0.0%	9.6%
Total	**$ 42,038,700**	**$ 49,717,000**	**$ 7,678,300**	**18.3%**	**100.0%**

Expenditures

Uses	FY 2018 Budget	FY 2019 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Utility Fund Budget
Personnel Services	$ 13,303,100	$ 16,119,600	$ 2,816,500	21.2%	32.4%
Operating Expense	18,501,365	19,268,200	766,835	4.1%	38.8%
Department Capital Outlay	725,100	672,600	(52,500)	-7.2%	1.4%
Subtotal	$ 32,529,565	$ 36,060,400	$ 3,530,835	10.9%	72.5%
Capital Improvement	5,200,000	9,850,000	4,650,000	89.4%	19.8%
Debt Service	3,700,200	3,276,200	(424,000)	-11.5%	6.6%
Transfer Out	526,600	530,400	3,800	0.7%	1.1%
Other Uses/Reserves	82,335	0	(82,335)	-100.0%	0.0%
Total	**$ 42,038,700**	**$ 49,717,000**	**$ 7,678,300**	**18.3%**	**100.0%**

Personnel Services

FY19 Utility Fund budget includes a total of 151.5 FTE (Full-time equivalent) authorized positions. This reflects a increase of 16 FTEs from the FY18 Budget. This total is comprised of 150 full-time and 3 (1.5 FTEs) part-time budgeted positions. Expenditures for FY19 budget totals $16.1 million or 32.4% of the total Utility Fund budget.

Operating Expense

Operating Expenses constitutes 38.8% of the Utility Fund, which is the largest component. Operating Expenses increased by $766,835 over last year primarily due to allocated or non-discretionary expense cost increases.

Departmental Capital Outlay

The total for this category is $672,600, a decrease of $52,500 from last year, necessary for capital equipment replacement.

Capital Improvement Program (CIP)

Capital expenditures total $9,850,000 which is $4,650,000, or 89.4%, greater than last year. Capital Improvements include the following projects: sewer line rehabilitation program, meter repair & replacement, west water treatment plant lab and office space, east water plant enhancements, reclaimed water system enhancements, west water plant improvements, and various other CIP projects.

Debt Service

This is used to record the principal and interest due for the Wells Fargo Utility System Improvement Revenue Bonds, Series 2007, the Utility System Refunding Revenue Bonds, Series 2015 and the Utility System Series 2017 Bond.

Transfers

This represents Utility Fund transfer of $530,400 to CIAC Fund 414 for capital projects.

Utility Construction Revenue Bonds: This fund was established to account for the proceeds and expenditures associated with a proposed Utilities Revenue Bond to be issued for Capital Projects. No new projects are budgeted for FY19.

Contribution in Aid of Construction (CIAC): This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City's water and wastewater infrastructure needs. The budgeted amount is $1,402,600 compared to $2,908,700 last year.

Stormwater Management: This fund was established to account for Stormwater revenues and related activities. $4,676,800 has been budgeted which is a slight decrease from last year's budget of $4,683,600.

Internal Service Funds

These four funds were created to account for the financing of self insurance activities, fleet maintenance and information technology services provided to the other City's funds on a cost reimbursement basis.

Health Insurance: This fund was established to account for the City's health and dental plans and self-funded insurance program. Funds collected in this fund are comprised of charges to City departments and City employees for health care insurance premiums. The projected premium cost for Medical POS plan is $2.9 million, Medical HMO plan is $13 million, Dental HMO plan is $109,700, and $536,500 is allotted for the self-insured Dental PPO plan. This constitutes a total increase of $2.2 Million or 15.2% over last year.

Risk Management: This fund was established to account for the City's self-insured general liability, property and workers' compensation insurance coverage. All funds are billed for actual premium costs and estimated claims to maintain adequate reserves. The total budget for FY19 is $8,094,800, which is a $549,100 decrease from last year.

Fleet Maintenance: This fund was established to account for revenues and expenses of the City's maintenance garage facility used to maintain the City's various vehicle fleets. Fleet maintenance provides services to other departments of the City on a cost-reimbursement basis. The total budget for FY19 is $5,318,460, which is a $325,940 decrease from last year.

Information Technology: This fund was established to account for the City's information resources and related information technology services which includes leased computers, land lines, Internet, computer support, telephone and data needs for all departments. FY19 budget is $5,626,200, which represents an increase of $510,000, or 10% from last year.

All Funds Revenues Summary

FY 2019 Budget

Fund #	Fund Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
001	*General Fund*	$ 137,500,384	$ 147,966,643	$ 153,010,632	$ 159,918,419	$ 162,168,750	6.0%
002	*General Donations Fund*	112,246	533,297	-			0.0%
003	*Amphitheater Fund*	-	23,503	-	-	-	0.0%
	Special Revenue Funds						
110	Police Education	11,814	12,383	12,600	12,600	12,900	2.4%
145	Public Safety Outside Svcs	1,463,651	1,445,672	1,244,800	1,244,800	1,409,300	13.2%
160	Law Enforcement Trust	359,096	318,706	13,700	1,867,749	13,700	0.0%
161	UASI	-	-	-	-	-	0.0%
162	Federal Grants	990,762	949,813	630,655	1,069,104	630,655	0.0%
163	State & County Grants	1,204,996	2,570,832	321,245	10,841,686	321,245	0.0%
164	Neighborhood Stabilization Prog.	429,796	164,887	-	759,222	-	0.0%
166	S.H.I.P. Program	577,745	440,691	1,300	1,357,142	500	-61.5%
167	CDBG/Outreach Program	820,875	553,346	710,024	1,715,176	710,030	0.0%
	Debt Service Funds						
201	Debt Service	821,140	1,753,599	1,966,500	1,966,500	1,976,100	0.5%
203	Capital Improvement Rev Bonds 15	4,934,506	6,352,763	6,321,500	6,321,500	6,304,700	-0.3%
204	CIP Bonds 2013	9,668	1,342,176	4,531,600	4,531,600	4,601,100	1.5%
	Capital Improvements (CIP) Funds						
380	Police CIP	1,236,163	193,196	400,800	1,067,485	625,900	56.2%
381	Fire & EMS CIP	1,562,214	232,348	411,900	411,900	671,500	63.0%
385	Street Construction & Maintenance	3,326,497	3,516,639	3,501,600	6,475,428	3,601,600	2.9%
386	Public Safety CIP	-	-	-	-	-	0.0%
387	Park Development	577,827	1,829,047	703,300	884,780	4,774,400	578.9%
388	CIP Bonds 2013	128,990	148,440	37,500	10,070,642	603,616	1509.6%
389	2017 CIP Loan	-	10,063,003	4,910,107	8,875,120	191,622	-96.1%
395	Capital Projects	4,032,954	62,436	14,800	2,323,418	2,392,803	16068%
	Enterprise Funds						
410	Utility	40,227,257	43,461,700	42,038,700	88,290,856	49,717,000	18.3%
413	Utility Construction Revenue Bonds	300,458	296,827	11,700	11,700	50	-99.6%
414	Contribution in Aid of Construction	1,487,167	2,878,929	2,908,700	4,762,266	1,402,600	-51.8%
415	Stormwater Management	3,320,609	4,714,408	4,683,600	14,395,821	4,676,800	-0.1%
425	Cultural Affairs	(18,031,450)	-	-	-	-	0.0%
435	Early Childhood	968,384	-	-	-	-	0.0%
	Internal Service Funds						
501	Health Insurance	11,202,624	12,740,727	14,750,600	14,750,600	16,995,200	15.2%
502	Risk Management	6,833,438	8,772,302	8,643,900	8,643,900	8,094,800	-6.4%
503	Fleet Maintenance	4,487,898	6,840,998	5,644,400	7,894,229	5,318,460	-5.8%
504	Information Technology	4,208,536	4,409,338	5,116,200	5,116,200	5,626,200	10.0%
	Total Operating & Capital Budget	$ 215,106,245	$ 264,588,647	$ 262,542,363	$ 365,579,844	$ 282,841,531	7.7%
	Less: Transfers between funds	(18,879,289)	(14,017,130)	(13,682,500)	(14,126,748)	(17,046,900)	24.6%
	Less: Internal Service Funds	(26,732,496)	(32,763,365)	(34,155,100)	(36,404,929)	(36,034,660)	5.5%
	Net Operating & Capital Budget	**$ 169,494,460**	**$ 217,808,152**	**$ 214,704,763**	**$ 315,048,168**	**$ 229,759,971**	**7.0%**

All Funds Expenditures Summary

FY 2019 Budget

Fund #	Fund Name	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
001	*General Fund*	$ 128,764,335	$ 150,004,349	$ 153,010,632	$ 159,918,419	$ 162,168,750	6.0%
002	*General Donations Fund*	74,960	421,713	-	-	-	0.0%
003	*Amphitheater Fund*	-	(37,676)	-	-	-	0.0%
	Special Revenue Funds:						
110	Police Education	11,197	5,642	12,600	12,600	12,900	2.4%
145	Public Safety Outside Svcs	1,440,527	1,505,652	1,244,800	1,244,800	1,409,300	13.2%
160	Law Enforcement Trust	396,905	134,884	13,700	1,867,749	13,700	0.0%
161	UASI	-	-	-	-	-	0.0%
162	Federal Grants	990,762	949,813	630,655	1,069,104	630,655	0.0%
163	State & County Grants	1,204,996	2,570,832	321,245	10,841,686	321,245	0.0%
164	Neighborhood Stabilization Prog	429,796	164,887	-	759,222	-	0.0%
166	S.H.I.P. Program	577,035	439,264	1,300	1,357,142	500	-61.5%
167	CDBG/Outreach Program	820,875	553,346	710,024	1,715,176	710,030	0.0%
	Debt Service Funds:						
201	Debt Service	810,017	1,394,988	1,966,500	1,966,500	1,976,100	0.5%
202	Flamingo Estates	-	-	-	-	-	0.0%
203	Capital Improvement Rev Bonds 15	4,817,259	6,335,149	6,321,500	6,321,500	6,304,700	-0.3%
204	CIP Bonds 2013	2,695,433	2,695,193	4,531,600	4,531,600	4,601,100	1.5%
	Capital Improvements (CIP) Funds						
380	Police CIP	450,437	219,493	400,800	1,067,485	625,900	56.2%
381	Fire & EMS CIP	41,963	1,453,907	411,900	411,900	671,500	63.0%
385	Street Construction & Maintenance	3,773,457	4,052,857	3,501,600	6,475,428	3,601,600	2.9%
386	Public Safety CIP	2,609,955	-	-	-	-	0.0%
387	Park Development	372,369	2,094,422	703,300	884,780	4,774,400	578.9%
388	CIP Bonds 2013	15,236,512	6,188,233	37,500	10,070,642	603,616	1509.6%
389	2017 CIP Loan	-	986,646	4,910,107	8,875,120	191,622	-96.1%
395	Capital Projects	7,413,375	4,367,626	14,800	2,323,418	2,392,803	16067.6%
	Enterprise Funds:						
410	Utility	39,217,708	38,847,281	42,038,700	88,290,856	49,717,000	18.3%
413	Utility Construction Revenue Bonds	311,746	311,280	11,700	11,700	50	-99.6%
414	Contribution in Aid of Construction	167,115	365,684	2,908,700	4,762,266	1,402,600	-51.8%
415	Stormwater Management	2,192,797	2,367,551	4,683,600	14,395,821	4,676,800	-0.1%
425	Cultural Affairs	1,393,926	-	-	-	-	0.0%
435	Early Childhood	500,250	-	-	-	-	0.0%
	Internal Service Funds:						
501	Health Insurance	11,266,743	12,737,075	14,750,600	14,750,600	16,995,200	15.2%
502	Risk Management	6,940,735	7,485,816	8,643,900	8,643,900	8,094,800	-6.4%
503	Fleet Maintenance	2,483,537	3,278,330	5,644,400	7,894,229	5,318,460	-5.8%
504	Information Technology	4,189,840	4,458,160	5,116,200	5,116,200	5,626,200	10.0%
	Total Operating & Capital Budget	$ 241,596,562	$ 256,352,396	$ 262,542,363	$ 365,579,844	$ 282,841,531	7.7%
	Less: Transfers between funds	(16,357,313)	(14,724,130)	(13,682,500)	(14,126,748)	(17,046,900)	24.6%
	Less: Internal Service Funds	(24,880,854)	(27,959,381)	(34,155,100)	(36,404,929)	(36,034,660)	5.5%
	Net Operating & Capital Budget	**$ 200,358,395**	**$ 213,668,884**	**$ 214,704,763**	**$ 315,048,168**	**$ 229,759,971**	**7.0%**

Consolidated Expenditure Summary

FY 2019 Budget

Fund	Expenditure	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
	Departmental (Operating)						
001	City Commission	$ 1,202,113	$ 1,264,338	$ 1,393,500	$ 1,393,500	$ 1,382,500	-0.8%
001	Office of the City Manager	3,714,510	3,956,922	4,099,983	4,099,983	2,904,467	-29.2%
001	Human Resources	1,471,927	1,503,475	1,929,922	1,944,031	1,683,500	-12.8%
001	Legal	1,203,503	1,565,261	1,304,600	1,304,600	1,454,600	11.5%
001	Office of the City Clerk	597,977	725,221	727,400	727,400	881,900	21.2%
001	Financial Services	3,728,922	3,814,363	4,449,200	4,449,200	4,462,700	0.3%
001	Procurement	1,101,037	1,286,512	1,390,700	1,390,700	1,346,800	-3.2%
001	Management & Budget	1,303,290	1,323,150	1,656,300	1,663,985	1,698,550	2.6%
001	Police	43,423,311	48,941,163	49,124,133	49,124,133	50,324,563	2.4%
001	Fire-Rescue	28,392,896	32,862,386	32,553,306	32,943,661	34,344,722	5.5%
001	Community & Economic Dev.	4,334,831	4,786,494	5,912,340	6,087,340	7,170,000	21.3%
001	Public Works	8,813,872	9,785,795	10,187,304	10,187,304	10,563,267	3.7%
001	Construction & Facilities Mgmt.	-	2,198,029	2,452,600	2,452,600	-	-100.0%
001	Parks & Recreation	11,345,416	13,453,831	14,327,275	14,360,562	14,348,508	0.1%
001	Social Services	5,150,777	5,695,835	6,323,285	6,323,285	6,530,100	3.3%
001	Cultural Affairs	3,124,200	3,171,953	3,757,133	3,757,133	3,329,633	-11.4%
002	General Donations	74,960	421,713	-	-	-	0.0%
110	Police Education	11,197	5,636	12,500	12,500	12,750	2.0%
145	Public Safety Outside Services	1,440,527	1,505,652	1,244,800	1,244,800	1,409,300	13.2%
160	Law Enforcement Trust	396,905	134,884	300	134,983	600	100.0%
161	UASI	-	-	-	-	-	0.0%
162	Federal Grants	223,961	286,869	-	343,998	-	0.0%
163	State & County Grants	6,996	39,079	-	45,074	-	0.0%
164	NSP	427,728	164,405	-	704,954	-	0.0%
166	S.H.I.P. Program	577,035	439,264	1,300	1,357,142	500	-61.5%
167	CDBG/Outreach Program	820,875	508,346	710,024	1,715,176	710,030	0.0%
410	Financial Svcs-Utility Billing	1,064,908	1,400,735	1,591,500	1,591,500	1,646,400	3.4%
410	Construction & Facilities Mgmt.	2,458,172	-	-	-	-	0.0%
410	Utilities	18,482,977	19,990,228	23,747,900	23,793,275	26,811,900	12.9%
415	Stormwater Management	1,809,383	2,051,733	2,676,000	2,678,117	2,935,860	9.7%
425	Cultural Affairs	-	-	-	-	-	0.0%
435	Early Childhood	-	-	-	-	-	0.0%
502	Risk Management	532,686	633,213	913,300	913,300	1,091,400	19.5%
503	Fleet Maintenance	3,695,376	5,187,998	4,037,700	4,704,366	3,617,202	-10.4%
504	Information Technology	4,127,639	6,024,997	4,778,400	4,748,783	5,248,900	9.8%
	Sub-Total	$ 155,059,911	$ 175,129,478	$ 181,302,705	$ 186,197,386	$ 185,910,652	2.5%

Consolidated Expenditure Summary cont'd

FY 2019 Budget

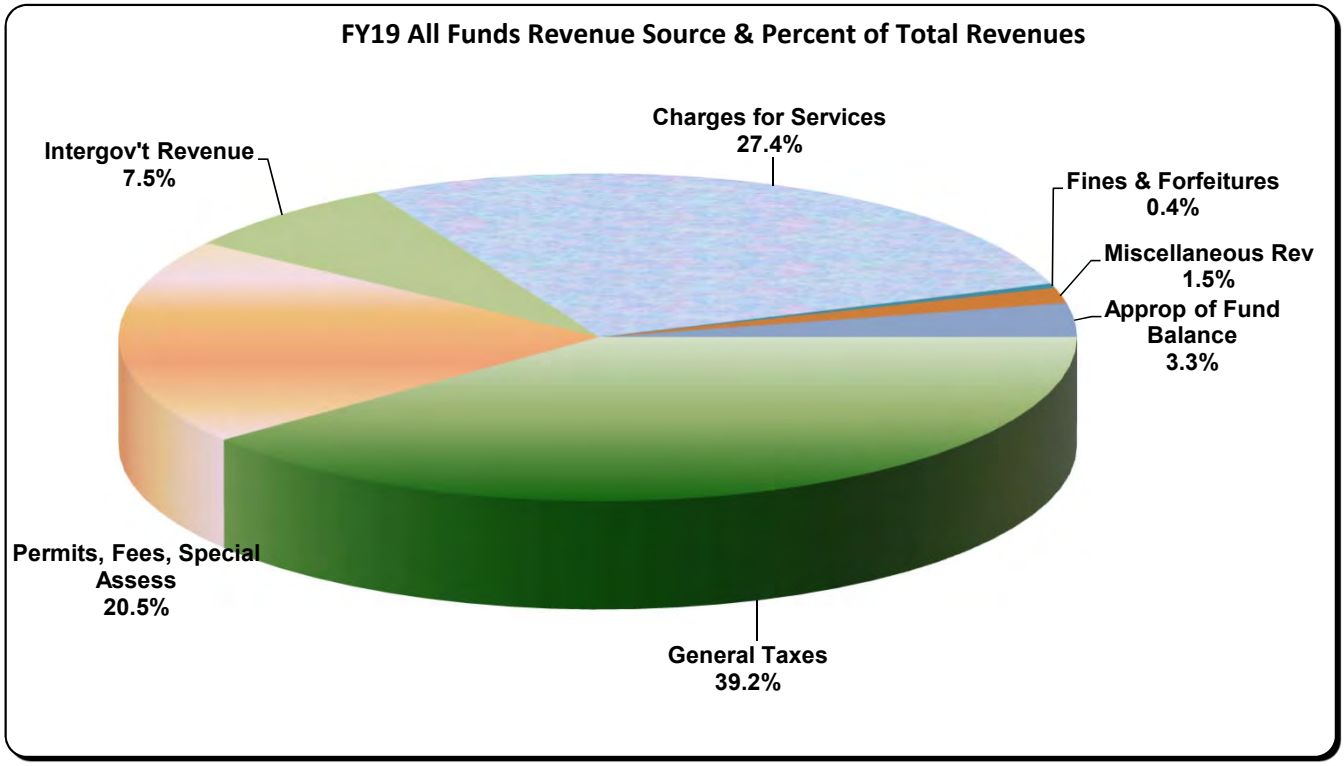
Fund	Expenditure	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
	Non-Departmental						
001	Non-Departmental	$ 3,007,766	$ 6,208,054	$ 3,835,951	$ 10,071,251	$ 3,823,900	-0.3%
110	Police Education	-	7	100	100	150	50.0%
160	Law Enforcement Trust	-	-	-	-	-	0.0%
201	Debt Service	962	363	400	400	500	25.0%
203	Capital Imprvmt Rev Bonds 05	1,896	1,058	800	800	2,000	150.0%
204	CIP Bonds 2013	583	343	500	500	300	-40.0%
380	Police CIP	437	453	400	400	500	25.0%
381	Fire & EMS CIP	499	402	400	400	500	25.0%
385	Street Construction & Maintenance	1,052	924	1,200	1,200	1,500	25.0%
386	Public Safety CIP	-	-	-	-	-	0.0%
387	Park Development	721	600	300	300	1,500	400.0%
388	CIP Bonds 2013	2,280	1,011	1,400	1,400	500	-64.3%
389	2017 CIP Loan	-	954	-	-	1,000	100.0%
395	Capital Projects	1,351	1,090	1,300	1,300	3,000	130.8%
410	Utility Fund	3,438,086	1,265,853	7,190,165	8,692,565	7,602,100	5.7%
413	Utility Construction Rev Bond	720	254	600	600	50	-91.7%
414	Contribution in Aid of Construction	(697,055)	(1,749,573)	2,600	66,600	5,000	92.3%
415	Stormwater Management	(416,747)	(619,371)	-	-	-	0.0%
425	Cultural Affairs	-	-	-	-	-	0.0%
435	Early Childhood	-	-	-	-	-	0.0%
501	Health Insurance	11,266,743	12,737,075	14,750,600	14,750,600	16,995,200	15.2%
502	Risk Management	6,408,049	6,852,603	7,730,600	7,730,600	7,003,400	-9.4%
503	Fleet Maintenance	(1,708,520)	(2,771,414)	1,606,600	3,189,763	1,701,258	5.9%
504	Information Technology	756	(1,714,110)	-	-	-	0.0%
	Sub-Total	$ 21,309,579	$ 20,216,575	$ 35,123,916	$ 44,508,779	$ 37,142,358	5.7%
	Debt Service						
001	General Fund	$ 165,890	$ 124,417	$ 308,800	$ 308,800	$ 308,700	0.0%
201-203	Debt Service Funds	8,319,268	10,423,565	12,817,900	12,817,900	12,879,100	0.5%
410	Utility Fund-Non Departmental	1,859,654	1,809,660	3,700,200	3,700,200	3,276,200	-11.5%
414	CIAC	104,028	109,433	526,600	526,600	526,700	0.0%
415	Stormwater Management	150,347	148,595	651,700	651,700	606,900	-6.9%
504	Information Technology	-	4,108	337,800	367,417	377,300	11.7%
	Sub-Total	$ 10,599,187	$ 12,619,778	$ 18,343,000	$ 18,372,617	$ 17,974,900	-2.0%
	Capital Improvement						
001	General Fund	$ -	$ 35,250	$ -	$ 40,052	$ -	0.0%
160	Law Enforcement Trust	-	-	-	36,000	-	0.0%
163	State & County Grants	791,361	2,078,105	-	10,329,838	-	0.0%
167	CDBG/Outreach Program	-	45,000	-	-	-	0.0%
380	Police CIP	450,000	119,041	-	666,685	-	0.0%
381	Fire and EMS CIP	41,464	1,320,005	-	-	-	0.0%
385	Street Construction & Maintenance	622,577	762,912	-	2,973,828	-	0.0%
386	Public Safety CIP	-	-	-	-	-	0.0%
387	Park Development	371,648	1,779,522	-	181,480	1,200,000	100.0%
388	CIP Bonds 2013	15,234,232	6,187,222	-	10,033,142	603,116	100.0%
389	2017 CIP Loan	-	985,692	4,910,107	8,875,120	190,622	-96.1%
395	Capital Projects	7,412,024	2,909,536	-	2,158,618	2,389,803	100.0%
410	Utility Fund	2,570,971	5,001,359	5,200,000	49,904,381	9,850,000	89.4%
414	CIAC	712,072	1,752,782	1,800,000	3,589,566	700,000	-61.1%
415	Stormwater Management	350,034	475,987	340,000	10,050,105	340,000	0.0%
503	Fleet Maintenance	90,602	42,065	-	-	-	0.0%
504	Information Technology	-	9,913	-	-	-	0.0%
	Sub-Total	$ 28,646,986	$ 23,504,390	$ 12,250,107	$ 98,838,814	$ 15,273,541	24.7%

Consolidated Expenditure Summary cont'd

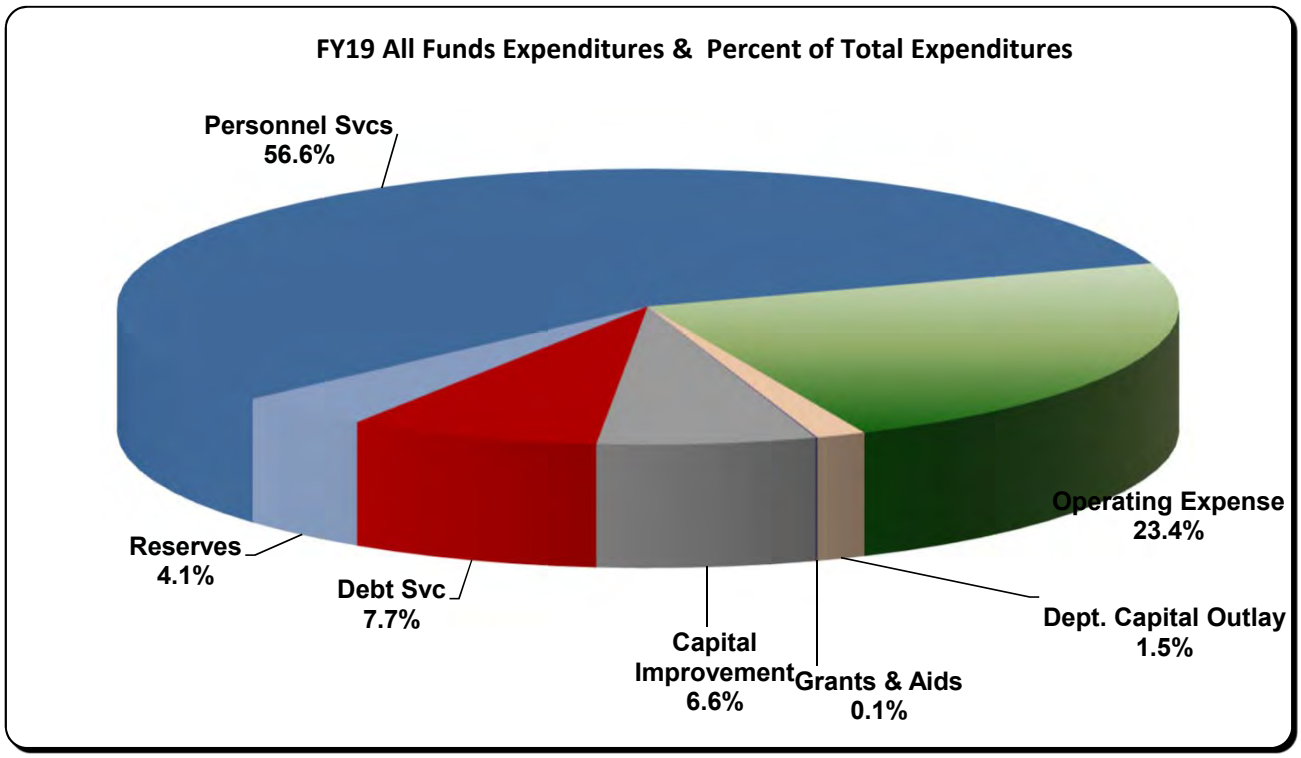
FY 2019 Budget

Fund	Expenditure	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
	Interfund Transfers						
001	General Fund	$ 6,682,096	$ 7,301,900	$ 7,276,900	$ 7,276,900	$ 8,393,000	15.3%
162	Federal Grant	766,801	662,944	630,655	725,106	630,655	0.0%
163	State & County Grant	406,639	453,648	321,245	466,774	321,245	0.0%
164	Neighborhood Stabilization Program	2,068	482	-	54,268	-	0.0%
380	Police CIP	-	100,000	400,400	400,400	625,400	56.2%
381	Fire and EMS CIP	-	133,500	411,500	411,500	671,000	63.1%
385	Street Construction & Maintenance	3,149,828	3,289,020	3,412,200	3,412,200	3,600,100	5.5%
386	Public Safety CIP	2,609,955	-	-	-	-	0.0%
387	Park Development	-	314,300	703,000	703,000	2,275,100	223.6%
395	Capital Projects	-	1,457,000	-	150,000	-	0.0%
410	Utility Fund	842,919	808,430	526,600	526,600	530,400	0.7%
414	CIAC	2,832	202,905	-	-	-	0.0%
415	Stormwater Management	-	-	-	-	-	0.0%
425	Cultural Affairs	1,393,926	-	-	-	-	0.0%
435	Early Childhood	500,250	-	-	-	-	0.0%
	Sub-Total	$ 16,357,313	$ 14,724,130	$ 13,682,500	$ 14,126,748	$ 17,046,900	24.6%
	Other Uses						
160	Law Enforcement Trust	-	-	13,400	1,696,766	13,100	-2.2%
380	Police CIP	$ -	$ -	$ -	$ -	$ -	0.0%
381	Fire & EMS CIP	-	-	-	-	-	0.0%
387	Park Development	-	-	-	-	1,297,800	100.0%
385	Street Construction & Maintenance	-	-	88,200	88,200	-	-100.0%
388	CIP Bonds 2013	-	-	36,100	36,100	-	-100.0%
395	Capital Projects	-	-	13,500	13,500	-	-100.0%
410	Utility Fund	-	-	82,335	82,335	-	-100.0%
413	Utility Construction Revenue	-	-	11,100	11,100	-	-100.0%
414	CIAC	-	-	579,500	579,500	170,900	-70.5%
415	Stormwater Management	-	-	1,015,900	1,015,900	794,040	-21.8%
	Sub-Total	$ -	$ -	$ 1,840,135	$ 3,535,501	$ 9,493,180	415.9%
	Depreciation						
410	Utility Fund	$ 8,500,020	$ 8,571,017	$ -	$ -	$ -	0.0%
413	Utility Construction Revenue	311,026	311,026	-	-	-	0.0%
414	CIAC	45,238	50,136	-	-	-	0.0%
415	Stormwater Management	299,779	310,607	-	-	-	0.0%
425	Cultural Affairs	-	-	-	-	-	0.0%
503	Fleet Maintenance	406,078	819,681	-	-	-	0.0%
504	Information Technology	61,444	133,252	-	-	-	0.0%
	Sub-Total	$ 9,623,586	$ 10,195,719	$ -	$ -	$ -	0.0%
	Total	**$ 241,596,562**	**$ 256,390,071**	**$ 262,542,363**	**$ 365,579,844**	**$ 282,841,531**	7.7%

Summary by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
General Taxes	$ 72,435,514	$ 77,534,608	$ 82,671,600	$ 82,671,600	$ 90,150,500	9.0%
Permits, Fees, Special Assessment	35,769,191	42,878,335	42,149,600	42,149,600	47,123,300	11.8%
Intergovernmental Revenues	18,318,263	19,610,252	16,896,624	30,972,372	17,230,230	2.0%
Charges for Services	54,835,293	58,367,852	60,024,000	60,024,000	63,053,650	5.0%
Fines & Forfeitures	1,057,867	1,080,338	910,800	1,192,989	1,018,800	11.9%
Miscellaneous / Loan Proceeds	(12,921,669)	18,313,263	3,442,332	35,907,133	3,512,450	2.0%
Appropriation of Fund Balance	-	-	8,609,807	62,130,474	7,671,041	-10.9%
Total Revenues	**$ 169,494,460**	**$ 217,784,648**	**$ 214,704,763**	**$ 315,048,168**	**$ 229,759,971**	**7.0%**



Summary by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change
Personnel Services	$ 108,763,369	$ 118,528,705	$ 125,339,494	$ 125,366,235	$ 130,005,100	3.7%
Operating Expense	42,517,058	49,377,321	52,891,216	60,786,278	53,769,805	1.7%
Capital Outlay	4,058,004	7,743,870	4,181,511	8,220,887	3,461,245	-17.2%
Grants & Aids	105,261	119,065	197,200	307,352	159,500	-19.1%
Total Operating Expenditure	**$ 155,443,692**	**$ 175,768,962**	**$ 182,609,421**	**$ 194,680,752**	**$ 187,395,650**	2.6%
Capital Improvement Program	25,084,493	15,663,046	12,250,107	98,838,814	15,273,541	24.7%
Depreciation	9,156,063	9,242,787	-	-	-	0.0%
Debt Service	10,599,187	12,615,670	18,005,200	18,005,200	17,597,600	-2.3%
Reserves	70,668	416,095	1,840,035	3,523,401	9,493,180	415.9%
Other uses	-	-	-	-	-	0.0%
Total	**$ 200,354,102**	**$ 213,706,560**	**$ 214,704,763**	**$ 315,048,168**	**$ 229,759,971**	**7.0%**



Overview of Recommended Capital Projects

The Capital Improvement Program (CIP) five year plan expenditure projection for FY 2019 - FY 2023 is $147,341,578. This includes 61 projects of which 22 will impact the FY 2019 Annual Budget.

The CIP program is broken down by the following four functional categories:

- Park Facilities
- Infrastructure Redevelopments and Improvements
- Public Buildings
- Capital Equipment, Vehicles and Software

FY 2019 - FY 2023, five year estimated cost for each category is as follows:

Park Facilities: The total five year estimated cost for this category is $25,590,722. This cost is for 15 projects of which 4 are budgeted in FY 2019 for $1,504,070.

Infrastructure Redevelopments and Improvements: The total five year estimated cost for this category is $115,923,400. This cost is for 36 projects of which 16 are budgeted in FY 2019 for $12,324,938.

Public Buildings: The total five year estimated cost for this category is $3,070,133. This cost is for 4 projects of which 1 is budgeted in FY 2019 for $1,244,533.

Capital Equipment, Vehicles and Software: The total five year estimated cost for this category is $2,757,323. This cost is for 6 projects of which 1 is budgeted in FY 2019 for $200,000.

The proposed funding plan involves a commitment to annual appropriations established in the FY 2019 annual budget and long-term financing for these projects.

The total capital expenditure that will impact FY 2019 budget is $15,273,541. The funding sources are allocated as follows:

Fund/Source		Amount
Park Development Fund	$	1,200,000
CIP Revenue Bond 2013 Fund		603,116
2017 CIP Loan Fund		190,622
Capital Projects Fund		2,389,803
Utility Fund		9,850,000
CIAC Fund		700,000
Stormwater Management Fund		340,000
Total	**$**	**15,273,541**

FY 2019 - FY 2023 by funding source and department are allocated as follows:

Fund/Source		Amount
General Fund	$	1,866,492
Park Development Fund		5,080,000
CIP Revenue Bond 2013 Fund		603,116
2017 CIP Loan Fund		190,622
Capital Projects Fund		2,389,803
Utility Fund		20,228,454
CIAC Fund		4,600,000
Stormwater Management Fund		1,721,184
State Revolving Fund Loan		19,637,342
Developer Contributions		144,530
To Be Determined		90,880,035
Total	**$**	**147,341,578**

Department		
Fire-Rescue	$	1,270,000
Community & Economic Development		4,997,940
Public Works		28,630,670
Parks & Recreation		583,000
Utilities		111,220,585
Information Technology		639,383
Total	**$**	**147,341,578**

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY19 budget

Project Number	Project Title	5-Year Schedule FY 2019 - FY 2023	Department	FY 2019 Budget	FY 2020 - 2023	5-Year Total Cost
	Park Facilities					
51001	Vizcaya Park	FY 20	Utilities	$ -	$ 320,000	$ 320,000
51003	Park Improvements-Various	GF-Capital Projects Fund 395	Parks & Recreation	283,000	-	283,000
51005	Ansin Sports Complex - Phase II/III	FY 20	Utilities	-	1,365,782	1,365,782
51006	Amphitheater at Miramar Regional Park	Park Development Fund 387	Utilities	650,000	-	650,000
51016	Park Field Renovations & Irrigation Improvements	FY 20	Parks & Recreation	-	150,000	150,000
51017	Parks Restroom Facilities	GF-Capital Projects Fund 395	Parks & Recreation	150,000	-	150,000
51018	Amphitheater at Miramar Regional Park - Concessions & Walkways	Park Development Fund 387, CIP Revenue Bond 2013 Fund 388	Utilities	421,070	-	421,070
Future	Miramar Athletic Park Renovations	FY 20 - FY 22	Utilities	-	1,275,000	1,275,000
Future	Country Lakes West Park	FY 20 - FY 22	Utilities	-	3,880,000	3,880,000
Future	Country Lakes East Park	FY 20 - FY 22	Utilities	-	2,725,000	2,725,000
Future	Perry Wellman Field Renovations	FY 20 - FY 21	Utilities	-	1,359,000	1,359,000
Future	Miramar Regional Park Conference Center	FY 20 - 21	Utilities	-	7,045,544	7,045,544
Future	Miramar Regional Overflow Parking Improvements	FY 20 - FY 21	Utilities	-	5,355,000	5,355,000
Future	Linear Park Lighting Improvements	FY 20 - FY 21	Utilities	-	366,000	366,000
Future	Miramar Aquatics Equipment Replacement	FY 20	Utilities	-	245,326	245,326
	Total PF Projects			**$ 1,504,070**	**$ 24,086,652**	**$ 25,590,722**
	Infrastructure Redevelopment & Improvement					
52004	Sewer Line Rehabilitation	Utility Fund 410	Utilities	$ 500,000	$ 2,000,000	$ 2,500,000
52009	Public Informational Signs	Park Development Fund 387	Utilities	150,000	300,000	450,000
52016	Meter Repair & Replacement	Utility Fund 410	Utilities	200,000	950,000	1,150,000
52021	Historic Miramar Canal Improvements	Stormwater Mgmt Fund 415	Public Works	340,000	1,360,000	1,700,000
52022	Street Construction & Resurfacing-Various Locations	CIP Revenue Bond 2013 Fund 388	Public Works	172,138	4,000,000	4,172,138
52024	Bass Creek Rd-SW 148 Ave to approx. 3,270 Feet East	FY 22 - FY 23	Utilities	-	3,680,000	3,680,000
52036	Landscaping & Beautification-Miramar Parkway, Miramar Blvd, Red Road Gateway & University Drive	FY 20 - FY 21	Utilities	-	900,000	900,000
52038	West WTP Laboratory & Office Space Modification	Utility Fund 410	Utilities	150,000	-	150,000
52041	East Water Plant Process Enhancement	Utility Fund 410	Utilities	1,000,000	1,000,000	2,000,000
52047	Reclaimed Water System Exp/Piping-I-75 Crossing	Utility Fund 410, CIAC Fund 414	Utilities	4,800,000	2,400,000	7,200,000
52060	Air Conditioning Systems Replacement Program	FY 20 - FY 23	Public Works	-	630,000	630,000
52061	Pembroke Road-SW 184 Ave to US 27/Mir Pkwy Ext.	FY 20 - FY 23	Utilities	-	18,300,000	18,300,000
52062	Left-Turn Lane from Red Road to Miramar Town Center	FY 20	Utilities	-	365,000	365,000
52063	Repair/Replacement of Existing Sidewalks	GF-Capital Projects Fund 395	Public Works	200,000	600,000	800,000
52064	West Water Plant Process Improvements	Utility Fund 410	Utilities	1,250,000	-	1,250,000
52065	Raw Water Main - Huntington Wellfield	FY 20	Utilities	-	1,800,000	1,800,000
52066	Historic Miramar Drainage Improvements - Phase IV	FY 20	Public Works	-	11,176,610	11,176,610
52067	Additional South Bound Left Turn Lane-SW 145 Ave	FY 20	Utilities	-	144,530	144,530
52069	Citywide Streetlights Upgrade with LED Lighting	FY 20 - FY 22	Public Works	-	983,000	983,000
52070	Historic Miramar Land Acquisition & Parcel Assembly	GF-Capital Projects Fund 395, Utility Fund 410	Comm & Econ Dev	2,800,000	2,000,000	4,800,000
52071	Wastewater Reclamation Facility Digester Cleaning & Refurbishment	Utility Fund 410	Utilities	350,000	-	350,000
52072	Water Main Replacement Program	Utility Fund 410	Utilities	100,000	2,100,000	2,200,000
52073	Monument Signs for Social Services Facilities	GF-Capital Projects Fund 395	Utilities	112,159	-	112,159
52074	ADA Evaluation and Corrective Action	GF-Capital Projects Fund 395	Utilities	100,000	350,000	450,000
52075	IT Office Remodel	GF-Capital Projects Fund 395	Utilities	100,641	-	100,641
Future	Fleet Maintenance Vehicle Parking Lot	FY 20 - FY 21	Public Works	-	372,590	372,590
Future	West WTP Nano-Membrane Skid	FY 20 - FY 21	Utilities	-	1,500,000	1,500,000
Future	Historic Miramar Drainage Improvements - Phase V	FY 21 - FY 22	Public Works	-	6,030,241	6,030,241
Future	Historic Miramar Drainage Improvements - Phase VI	FY 23	Public Works	-	2,430,491	2,430,491
Future	SW 148 Ave Widening-Miramar Pkwy to Bass Creek Rd	FY 21 - FY 22	Utilities	-	10,420,000	10,420,000
Future	Miramar Blvd Widening-Palm Ave to Douglas Rd	FY 20 - FY 21	Utilities	-	11,420,000	11,420,000
Future	Honey Hill Road Widening-Red Rd to Flamingo Rd	FY 21 - FY 22	Utilities	-	10,420,000	10,420,000
Future	Installation of Guardrail along Utopia Drive	FY 20	Public Works	-	210,000	210,000
Future	Child Care Playgrounds Soft Surface Covering	FY20	Utilities	-	206,000	206,000
Future	Pembroke Road Expansion-Dykes Rd to SW 184 Ave	FY 20 - FY 21	Utilities	-	4,150,000	4,150,000
Future	2 Million Gallon Storage & Repump Station Refurbishment	FY 20 - FY 21	Utilities	-	1,400,000	1,400,000
	Total IRI Projects			**$ 12,324,938**	**$ 103,598,462**	**$ 115,923,400**

Section I: List of 5 Year Capital Projects that will have a fiscal impact on the FY19 budget (cont'd)

Project Number	Project Title	5-Year Schedule FY 2019 - FY 2023	Department	FY 2019 Budget	FY 2020 - 2023	5-Year Total Cost
	Public Buildings					
53016	Facilities Capital Improvement	FY 20 - FY 22	Utilities	$ -	$ 1,100,000	$ 1,100,000
53018	Historic Miramar Public Safety Complex	CIP Revenue Bond 2013 Fund 388, 2017 CIP Loan Fund 389, GF-Capital Projects Fund 395	Utilities	1,244,533	-	1,244,533
Future	Fleet Maintenance Facility Canopy	FY 20 - FY 21	Public Works	-	125,600	125,600
Future	West Water Treatment Plant Office Renovation	FY 20	Utilities	-	600,000	600,000
	Total PB Projects			**$ 1,244,533**	**$ 1,825,600**	**$ 3,070,133**
	Capital Equipment, Vehicles and Software					
54011	Building Plans Digital Conversion	FY 20 - FY 21	Comm & Econ Dev	$ -	$ 197,940	$ 197,940
54015	Standby Generators for Lift Stations	Utility Fund 410	Utilities	200,000	200,000	400,000
Future	Air & Light Support Unit	FY 20	Fire-Rescue	-	350,000	350,000
Future	Special Operations Vehicle (SOV)	FY 23	Fire-Rescue	-	920,000	920,000
Future	WWRF Switchgear PLC System Upgrade	FY 20	Utilities	-	250,000	250,000
Future	EnerGov Implementation	FY 20	Information Tech	-	639,383	639,383
	Total CE Projects			**$ 200,000**	**$ 2,557,323**	**$ 2,757,323**
	Total FY 2019-FY 2023 CIP 5 Year Projects			**$ 15,273,541**	**$ 132,068,037**	**$ 147,341,578**

Section II: Requested changes to Capital Projects that will have no fiscal impact on the FY19 budget

Funds will be transferred between the following CIP projects:

				FY 2019 Transfer	FY 2019 - FY 2023 Requested Funding	5-Year Total Cost
51009	Shirley Branca Park Community Band Shell & Renovations	GF-Capital Projects Fund 395	Utilities	**$ (49,133)**	$ -	**$ (49,133)**
51010	Corporate Pavilion Renovations/Administration Building at Miramar Regional Park	CIP Revenue Bond 2013 Fund 388, GF-Capital Projects Fund 395	Utilities	**(44,254)**	-	**(44,254)**
51011	Forzano Park Improvements	CIP Revenue Bond 2013 Fund 388, GF-Capital Projects Fund 395	Utilities	**(37,483)**	-	**(37,483)**
51015	Police Benevolent Association/Civic Center Park Expansion	GF-Capital Projects Fund 395	Utilities	**(18,060)**	-	**(18,060)**
53001	Police Headquarters Facility	GF-Capital Projects Fund 395	Utilities	**(130,000)**	-	**(130,000)**
51018	Amphitheater at Miramar Regional Park - Concessions & Walkways	CIP Revenue Bond 2013 Fund 388, GF-Capital Projects Fund 395	Utilities	278,930	421,070	700,000
51005	Ansin Sports Complex - Phase II/III	CIP Revenue Bond 2013 Fund 388	Utilities	**(177,862)**	-	(177,862)
52035	Drainage Improvements - Phase III	2012 Bank Loan Fund 385	Public Works	**(244,602)**	-	(244,602)
52022	Street Construction & Resurfacing-Various Locations	2012 Bank Loan Fund 385, CIP Revenue Bond 2013 Fund 388	Public Works	422,464	4,172,138	4,594,602

Section III: Projects to be programmed once funding source is identified

Project Number	Project Title	5-Year Schedule FY 2019 - FY 2023	Department	FY 2019 Budget	FY 2020 - 2023	Total Unfunded
	Park Facilities					
Future	Parks & Recreation Field Operations Center at Country Club Ranches	Unfunded	Utilities	$ -	$ -	$ 852,700
	Total PF Projects			**$ -**	**$ -**	**$ 852,700**
	Infrastructure Redevelopment & Improvement					
Future	Bus Stop Improvements	Unfunded	Public Works	$ -	$ -	$ 1,150,400
Future	Town Center Courtyard Brick Paver & Grass Replace.	Unfunded	Public Works	-	-	175,000
Future	WWRF Fuel Depot Renovations	Unfunded	Public Works	-	-	230,700
Future	SW 148 Ave Improvements-Miramar Pkwy to SW 27 St	Unfunded	Utilities	-	-	1,020,000
	Total IRI Projects			**$ -**	**$ -**	**$ 2,576,100**
	Public Buildings					
53019	Renovations & Additions to Fire Station 84 and Fire Rescue Headquarters	Unfunded	Utilities	$ -	$ -	$ 8,505,000
Future	Vicki Coceano Childcare Facility Replacement	Unfunded	Utilities	-	-	2,795,000
Future	Vehicle Wash Facility	Unfunded	Public Works	-	-	497,800
	Total PB Projects			**$ -**	**$ -**	**$ 11,797,800**
	Capital Equipment, Vehicles and Software					
Future	Fleet Maintenance Facility Equipment Upgrade	Unfunded	Public Works	$ -	$ -	$ 119,000
	Total CE Projects			**$ -**	**$ -**	**$ 119,000**
	Total To Be Programmed CIP Projects			**$ -**	**$ -**	**$ 15,345,600**

Note: Project numbers are only assigned to existing and FY 2019 projects
Justifications for FY 2019 capital projects are available within each budgeted fund

Project Number	Description	FY 2019 Cost	Funding Source	Impact on FY 2019 Operating Budget
	Park Facilities			
51003	*Park Improvements - Various* This project will include improvements to various parks throughout the City.	$283,000	GF-Capital Projects Fund 395	No Impact
51006	*Amphitheater at Miramar Regional Park* This project is to enclose the 100' x 40' partially open perimeter walls surrounding the Amphitheater to provide protection from the elements, and to construct a Back-of-House to provide dressing rooms, green room, restrooms for performers, office and storage areas. Also, Wi-Fi infrastructure will be installed.	$650,000	Park Development Fund 387	No Impact
51017	*Parks Restroom Facilities* This project includes restroom renovations at various parks throughout the City.	$150,000	GF-Capital Projects Fund 395	No Impact
51018	*Amphitheater at Miramar Regional Park - Concessions & Walkways* This project will provide two permanent concessions buildings at the Amphitheater at Miramar Regional Park to serve the patrons as well as covered walkways to both the concessions areas and public restroom buildings.	$421,070	Park Development Fund 387, CIP Revenue Bond 2013 Fund 388	No Impact
	Total Park Facilities	**$1,504,070**		
	Infrastructure Redevelopment & Improvement			
52004	*Sewer Line Rehabilitation* This project will address priority areas which have the most infiltration and inflows as determined through visual observations and televising the collection system.	500,000	Utility Fund 410	No Impact
52009	*Public Informational Signs* This project will start with the construction of Public Informational Signs at the site of the Cultural Arts Center, Regional Park and Shirley Branca Park. These signs will announce the upcoming events to drivers passing by.	150,000	Park Development Fund 387	No Impact
52016	*Meter Repair & Replacement* This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.	$200,000	Utility Fund 410	No Impact
52021	*Historic Miramar Canal Improvements* This project is to stabilize the canal embankments to prevent further loss of land to the affected properties which are a valuable asset, and improve the water quality of the City's lakes and canals.	$340,000	Stormwater Mgmt Fund 415	No Impact
52022	*Street Construction & Resurfacing - Various Locations* This project includes asphalt overlay (and milling if necessary); pavement installation, re-construction, patching, asphalt crack sealing and surface seal treatments. This includes replacement of surface safety stripping and MOT (maintenance of traffic) throughout the project's construction phase.	$172,138	CIP Revenue Bond 2013 Fund 388	No Impact
52038	*West WTP Laboratory & Office Space Modification* This project includes expansion necessary to address space needs for proper water quality laboratory operations and administration.	$150,000	Utility Fund 410	No Impact

Project Number	Description	FY 2019 Cost	Funding Source	Impact on FY 2019 Operating Budget
52041	*East Water Plant Process Enhancement* This project will convert the existing lime softening process to a nanofiltration process that will closely match the City's West Water Treatment Plant.	$1,000,000	Utility Fund 410	No Impact
52047	*Reclaimed Water System Expansion/Piping-I-75 Crossing* This project incorporates additional system infrastructure to the west of I-75, including crossing under the I-75 corridor and within the City's existing reclaimed water service area, providing up to two additional MGD reclaimed water for irrigation.	$4,800,000	Utility Fund 410, CIAC Fund 414	No Impact
52063	*Repair/Replacement of Existing Sidewalks* This project will repair the existing sidewalks to increase pedestrian mobility, reduce tripping hazards and enhance the City's efforts at satisfying the Americans with Disabilities Act (ADA) requirements.	$200,000	GF-Capital Projects Fund 395	No Impact
52064	*West Water Plant Process Improvements* This project includes the addition of new and redesigned equipment and systems at the West Water Treatment Plant in order to maintain plant operations and to stay in compliance with regulations.	$1,250,000	Utility Fund 410	No Impact
52070	*Historic Miramar Land Acquisition & Parcel Assembly* This project will be for land acquisition of vacant, small, oddly-shaped, fragmented land-ownership, and/or for sale parcels in the Historic Miramar redevelopment areas in an effort to assemble larger sites that are more appealing to developers/builders for redevelopment.	$2,800,000	GF-Capital Projects Fund 395, Utility Fund 410	No Impact
52071	*Wastewater Reclamation Facility Digester Cleaning & Refurbishment* This project includes the cleaning and refurbishment of the City's Wastewater Reclamation Facility digester system to ensure the required level of service is maintained.	$350,000	Utility Fund 410	No Impact
52072	*Water Main Replacement Program* This project is to replace various sizes of the Water Distribution System Asbestos Cement Pipes (AC Pipes) throughout the eastern section of Miramar over several years.	$100,000	Utility Fund 410	No Impact
52073	*Monument Signs for Social Services Facilities* This project will erect a monument sign at the Adult Day Care Center site as well as at each of the four Child Care Facility locations.	$112,159	GF-Capital Projects Fund 395	No Impact
52074	*ADA Evaluation and Corrective Action* This project will evaluate and implement corrective actions for all of the facilities, roadways and parks that were identified in the ADA Transition Plan so that the City is in compliance with the American with Disabilities Act (ADA).	$100,000	GF-Capital Projects Fund 395	No Impact
52075	*IT Office Remodel* This project includes the remodeling of open space in the server room to create four additional cubicles to accommodate for needed work and office spaces for all Information Technology (IT) staff.	$100,641	GF-Capital Projects Fund 395	No Impact
	Total Infrastructure	**$12,324,938**		

Project Number	Description	FY 2019 Cost	Funding Source	Impact on FY 2019 Operating Budget
	Public Buildings			
53018	*Historic Miramar Public Safety Complex* This project will include a new 24,000 sq. ft. building complex in Historic Miramar to accommodate the Historic District Police Substation, Crime Lab and Evidence Storage, and Logistics at one central location.	$1,244,533	CIP Revenue Bond 2013 Fund 388, 2017 CIP Loan Fund 389, GF-Capital Projects Fund 395	No Impact
	Total Public Buildings	**$1,244,533**		
	Capital Equipment, Vehicles & Software			
54015	*Standby Generators for Lift Stations* This project will provide stand-alone generators as a secondary source of power to support the City's Wastewater Collection System lift stations to ensure continuous operation in the event of an emergency.	$200,000	Utility Fund 410	No Impact
	Total Capital Equipment, Vehicles & Software	**$200,000**		
	TOTAL FY 2019 CIP	**$15,273,541**		

Fund/Department	Fiscal Year 2018 Adopted					Fiscal Year 2019 Proposed					
	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	New Position
City Commission	10.00	-	-	-	10.00	10.00	-	-	-	10.00	-
Office of the City Manager	19.00	-	-	-	19.00	14.00	-	-	-	14.00	3.00
Human Resources	14.00	-	-	-	14.00	12.00	1.00	-	-	13.00	-
Office of the City Clerk	4.00	-	-	-	4.00	4.00	-	-	-	4.00	-
Financial Services	34.00	0.50	-	0.50	35.00	34.00	0.50	-	0.50	35.00	-
Procurement	10.00	-	-	-	10.00	11.00	-	-	-	11.00	-
Management and Budget	9.00	-	-	-	9.00	9.00	-	-	-	9.00	-
Police	297.00	0.50	-	-	297.50	297.00	0.50	-	-	297.50	-
Fire-Rescue	166.00	-	-	-	166.00	166.00	-	-	-	166.00	-
Community & Economic Development	41.00	2.50	-	-	43.50	49.00	3.50	-	-	52.50	-
Public Works	53.10	8.50	-	3.50	65.10	51.50	8.50	-	3.50	63.50	-
Construction & Facilities Management	17.00	-	-	0.50	17.50	-	-	-	-	-	-
Parks & Recreation	65.00	33.00	13.50	9.50	121.00	65.00	33.00	13.50	9.50	121.00	-
Social Services	38.00	30.50	-	-	68.50	38.00	30.50	-	-	68.50	-
Cultural Affairs	13.00	-	2.00	-	15.00	9.00	2.50	2.00	-	13.50	-
General Fund Total	790.10	75.50	15.50	14.00	895.10	769.50	80.00	15.50	13.50	878.50	3.00
Community Dev Block Grant Fund:											
CDBG - Outreach	2.00	-	-	-	2.00	2.00	-	-	-	2.00	-
Comm Dev Block Grant Fund Total	2.00	-	-	-	2.00	2.00	-	-	-	2.00	-
Utility Fund:											
Financial Services - Utility Billing	8.00	0.50	-	-	8.50	8.00	0.50	-	-	8.50	-
Utilities	126.00	1.00	-	-	127.00	142.00	1.00	-	-	143.00	-
Utility Fund Total	134.00	1.50	-	-	135.50	150.00	1.50	-	-	151.50	-
Stormwater Management Fund:											
Stormwater Management	13.90	-	-	-	13.90	14.90	-	-	-	14.90	-
Stormwater Mgmt Fund Total	13.90	-	-	-	13.90	14.90	-	-	-	14.90	-
Risk Management Fund:											
Risk Management	5.00	-	-	-	5.00	6.00	-	-	-	6.00	-
Risk Management Fund Total	5.00	-	-	-	5.00	6.00	-	-	-	6.00	-
Fleet Maintenance Fund:											
Fleet Maintenance	13.00	0.50	-	-	13.50	13.60	0.50	-	-	14.10	-
Fleet Maintenance Fund Total	13.00	0.50	-	-	13.50	13.60	0.50	-	-	14.10	-
Information Technology Fund:											
Information Technology	17.00	-	-	-	17.00	17.00	-	-	-	17.00	-
IT Fund Total	17.00	-	-	-	17.00	17.00	-	-	-	17.00	-
ALL FUNDS TOTALS	**975.00**	**77.50**	**15.50**	**14.00**	**1,082.00**	**973.00**	**82.00**	**15.50**	**13.50**	**1,084.00**	**3.00**

All Funds Position Comparison Summary

As indicated below, the budget includes a total of 1,084 FTE (Full-time equivalent) authorized positions. This reflects a increase of 2.0 FTEs compared to the FY18 budget. The total of 1,084 is comprised of 973 full-time, 164 (82 FTEs) part-time, 31 (15.5 FTEs) seasonal part-time and 27 (13.5 FTEs) temporary part-time budgeted positions.

Fund/ Dept. #	Department	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	# FTE Change
001-01	City Commission	10.00	10.00	10.00	10.00	10.00	-
001-05	Office of the City Manager	18.00	20.00	19.00	20.00	14.00	(5.00)
001-06	Human Resources	13.00	14.00	14.00	14.00	13.00	(1.00)
001-08	Office of the City Clerk	5.00	4.00	4.00	4.00	4.00	-
001-10	Financial Services	37.00	36.00	35.00	35.00	35.00	-
001-11	Procurement	9.00	10.00	10.00	10.00	11.00	1.00
001-15	Management & Budget	8.00	9.00	9.00	9.00	9.00	-
001-20	Police	284.00	296.50	297.50	297.50	297.50	-
001-30	Fire-Rescue	151.00	166.00	166.00	166.00	166.00	-
001-41	Community & Economic Development	42.00	43.50	43.50	43.50	52.50	9.00
001-50	Public Works	68.20	66.60	65.10	65.10	63.50	(1.60)
001-53	Construction & Facilities Management	-	18.50	17.50	17.50	-	(17.50)
001-60	Parks and Recreation	121.00	121.00	121.00	121.00	121.00	-
001-63	Social Services	70.50	69.00	68.50	68.50	68.50	-
001-68	Cultural Affairs	15.00	15.00	15.00	15.00	13.50	(1.50)
160-20	Police-Law Enforcement Trust	1.00	-	-	-	-	-
162-30	Fire-Rescue-SAFER Grant	12.00	-	-	-	-	-
167-43	Social Services-CDBG-Outreach	2.00	2.00	2.00	2.00	2.00	-
410-10	Financial Services-Utility Billing	8.50	8.50	8.50	8.50	8.50	-
410-53	Construction & Facilities Management	20.50	-	-	-	-	-
410-55	Utilities	126.50	126.00	127.00	127.00	143.00	16.00
415-50	Stormwater Management	13.40	13.40	13.90	13.90	14.90	1.00
502-06	Risk Management	6.00	5.00	5.00	5.00	6.00	1.00
503-50	Fleet Maintenance	14.40	13.50	13.50	13.50	14.10	0.60
504-58	Information Technology	17.00	18.00	17.00	17.00	17.00	-
	Total Full & Part-time Employees	**1,073.00**	**1,085.50**	**1,082.00**	**1,083.00**	**1,084.00**	**2.00**

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Revenues & Expenditures Summary

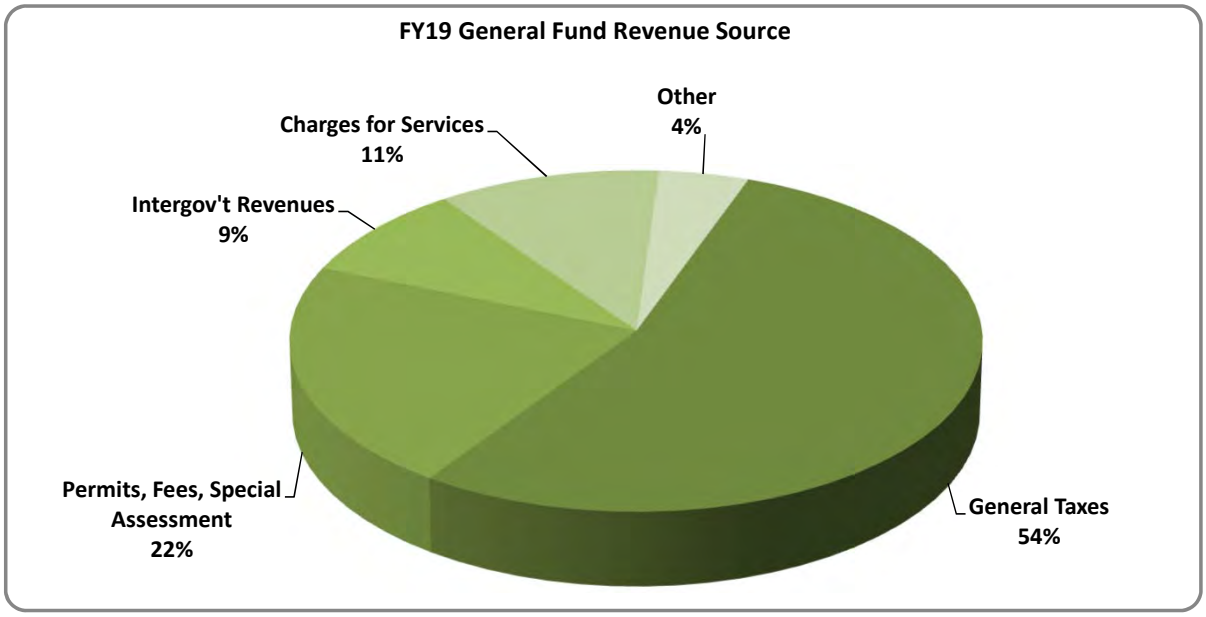
	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change from 2018
Beginning Fund Balance	**$ 29,241,348**	**$ 38,014,683**	**$ 36,068,857**	**$ 36,068,857**	**$ 28,855,317**	-
Revenues:						
Current Revenues	$132,094,473	$144,368,848	$148,891,632	$148,891,632	$ 158,871,350	6.7%
Transfer In	5,405,911	3,597,795	3,369,000	3,813,248	3,297,400	-2.1%
Approp. of Fund Balance/Carryover	-	-	750,000	7,213,540	-	-100.0%
Total Revenues	**$137,500,384**	**$147,966,643**	**$153,010,632**	**$159,918,419**	**$ 162,168,750**	**6.0%**
Expenditures:						
Departmental:						
City Commission	$ 1,202,113	$ 1,264,338	$ 1,393,500	$ 1,393,500	$ 1,382,500	-0.8%
Office of the City Manager	3,714,510	3,956,922	4,099,983	4,099,983	2,904,467	-29.2%
Human Resources	1,471,927	1,503,475	1,929,922	1,944,031	1,683,500	-12.8%
Legal	1,203,503	1,565,261	1,304,600	1,304,600	1,454,600	11.5%
Office of the City Clerk	597,977	725,221	727,400	727,400	881,900	21.2%
Financial Services	3,728,922	3,814,363	4,449,200	4,449,200	4,462,700	0.3%
Procurement	1,101,037	1,286,512	1,390,700	1,390,700	1,346,800	-3.2%
Management & Budget	1,303,290	1,323,150	1,656,300	1,663,985	1,698,550	2.6%
Police	43,423,311	48,941,163	49,124,133	49,124,133	50,324,563	2.4%
Fire-Rescue	28,392,896	32,862,386	32,553,306	32,943,661	34,344,722	5.5%
Community & Economic Development	4,334,831	4,786,494	5,912,340	6,087,340	7,170,000	21.3%
Public Works	8,813,872	9,785,795	10,187,304	10,187,304	10,563,267	3.7%
Construction & Facilities Management	-	2,198,029	2,452,600	2,452,600	-	-100.0%
Parks & Recreation	11,345,416	13,453,831	14,327,275	14,360,562	14,348,508	0.1%
Social Services	5,150,777	5,695,835	6,323,285	6,323,285	6,530,100	3.3%
Cultural Affairs	3,124,200	3,171,953	3,757,133	3,757,133	3,329,633	-11.4%
Sub-Total	$118,908,583	$136,334,728	$141,588,981	$142,209,416	$ 142,425,810	0.6%
Non-Departmental						
Non-Departmental	$ 3,007,766	$ 6,208,054	$ 3,835,951	$ 10,083,251	$ 3,823,900	-0.3%
Debt Service	165,890	124,417	308,800	308,800	308,700	0.0%
Transfer Out	6,682,096	7,301,900	7,276,900	7,276,900	8,393,000	15.3%
Appropriated Fund Balance	-	-	-	-	7,217,340	100.0%
Sub-Total	$ 9,855,752	$ 13,634,371	$ 11,421,651	$ 17,668,951	$ 19,742,940	72.9%
Capital Improvement						
Non-Departmental	$ -	$ 35,250	$ -	$ 40,052	$ -	0.0%
Sub-Total	$ -	$ 35,250	$ -	$ 40,052	$ -	0.0%
Total Expenditures	**$128,764,335**	**$150,004,349**	**$153,010,632**	**$159,918,419**	**$ 162,168,750**	**6.0%**
Excess/Deficiency	$ 8,736,049	$ (2,037,706)	$ -	$ -	$ 7,217,340	
Appropriation of Fund Balance	-	-	(750,000)	(7,213,540)	-	
Fund 002 Adjustments	37,286	30,701	-	-	-	
Fund 003 Adjustments	-	61,179	-	-	-	
Ending Fund Balance	**$ 38,014,683**	**$ 36,068,857**	**$ 35,318,857**	**$ 28,855,317**	**$ 36,072,657**	**2.1%**
Fund Balance Components						
Non Spendable	$ 153,320	$ 122,785	$ 122,785	$ 122,785	$ 122,785	
Committed	16,308,544	18,339,940	18,339,940	18,339,940	19,190,210	
Assigned						
Emergency Preparedness	4,800,000	5,878,186	5,878,186	5,878,186	6,150,708	
Pension Trust Fund	-	-	-	-	1,599,184	
OPEB Trust Fund	-	-	-	-	500,000	
Subsequent Years Budget	4,475,794	750,000	-	-	3,000,000	
Other	170,293	294,275	294,275	294,275	294,275	
Unassigned	12,106,732	10,683,671	10,683,671	4,220,131	5,215,495	
Ending Fund Balance	**$ 38,014,683**	**$ 36,068,857**	**$ 35,318,857**	**$ 28,855,317**	**$ 36,072,657**	

Note: Fund balance components subject to change based on final year-end audited balances

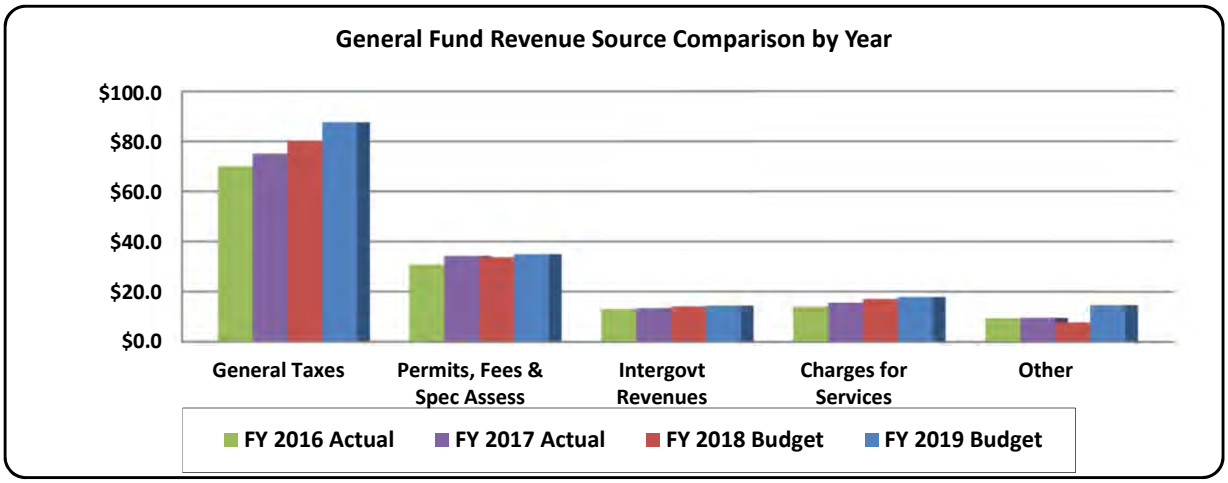
Revenues

Summary by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change from 2018
General Taxes	$ 70,103,751	$ 75,086,385	$ 80,271,600	$ 80,271,600	$ 87,650,500	9.2%
Permits, Fees, Special Assessment	30,860,130	34,218,515	33,740,700	33,740,700	34,955,300	3.6%
Intergovernmental Revenues	13,038,190	13,429,056	14,141,500	14,141,500	14,475,100	2.4%
Charges for Services	14,033,300	15,650,398	17,082,300	17,082,300	17,866,850	4.6%
Fines & Forfeitures	693,859	762,249	898,800	898,800	1,006,800	12.0%
Miscellaneous Revenues	3,365,242	5,222,246	2,756,732	2,756,732	2,916,800	5.8%
Transfers In	5,405,911	3,597,795	3,369,000	3,813,248	3,297,400	-2.1%
Appropriation of Fund Balance	-	-	750,000	7,213,540	-	-100.0%
Total	**$137,500,384**	**$147,966,643**	**$153,010,632**	**$159,918,419**	**$ 162,168,750**	**6.0%**

This chart is a summary of FY19 General Fund Revenue by Source.



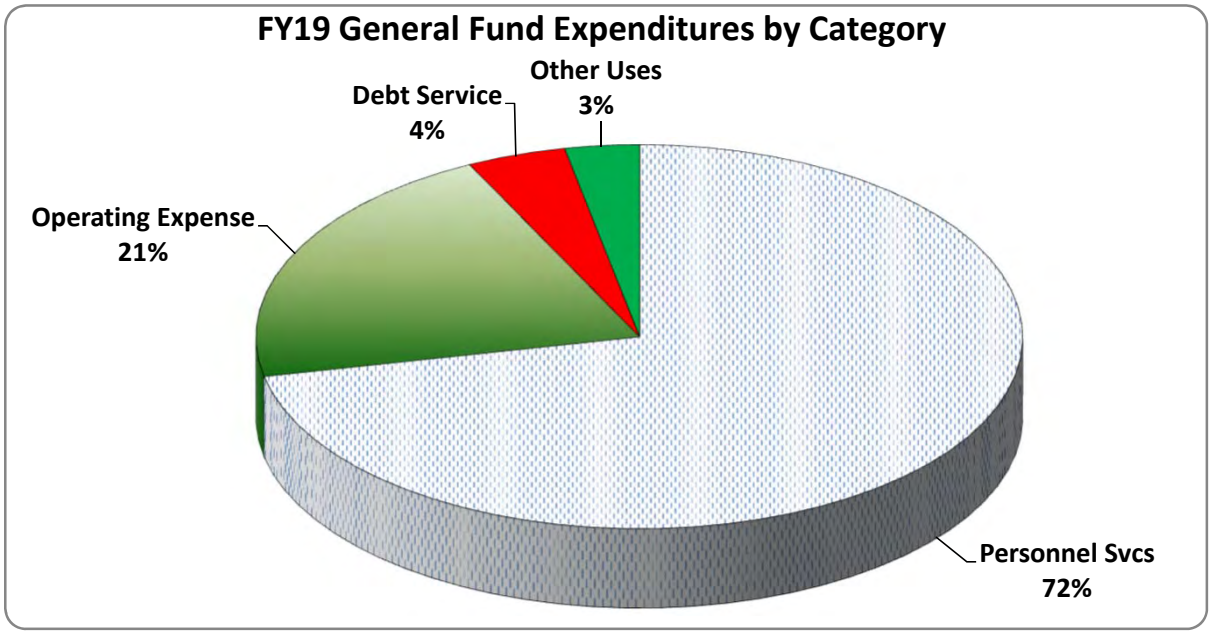
This chart shows the comparison of General Fund Revenues for FY16 to FY19 by Category



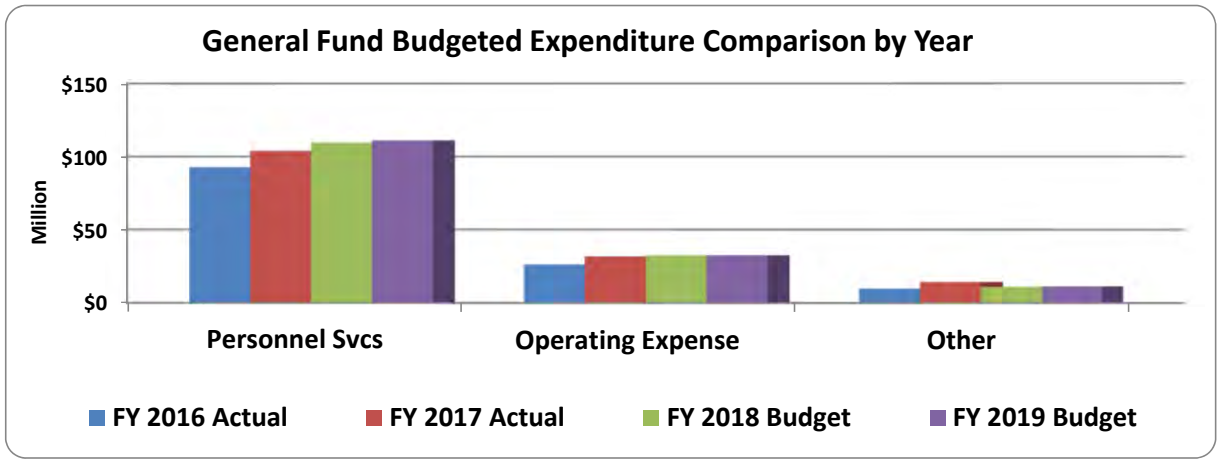
Expenditures

Summary by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	% Change from 2018
Personnel Services	$ 92,713,888	$103,998,586	$109,513,600	$109,539,300	$ 111,085,700	1.4%
Operating Expense	26,243,134	31,738,686	32,531,421	37,211,538	32,533,065	0.0%
Capital Outlay	2,896,708	6,738,444	3,192,711	5,342,277	2,481,445	-22.3%
Grants & Aids	62,619	67,065	187,200	199,552	149,500	-20.1%
Total Operating Expenditures	121,916,349	142,542,781	145,424,932	152,292,667	146,249,710	0.6%
Capital Improvement Program	-	35,250	-	40,052	-	0.0%
Debt Service	165,890	124,417	308,800	308,800	308,700	0.0%
Transfer	6,682,096	7,301,900	7,276,900	7,276,900	8,393,000	15.3%
Appropriated Fund Balance	-	-	-	-	7,217,340	100.0%
Total	**$128,764,335**	**$150,004,348**	**$153,010,632**	**$159,918,419**	**$ 162,168,750**	**6.0%**

The following chart is a summary of FY19 General Fund expenditures by category



The following chart shows the comparison of General Fund Expenditures for FY16 to FY19 by Category

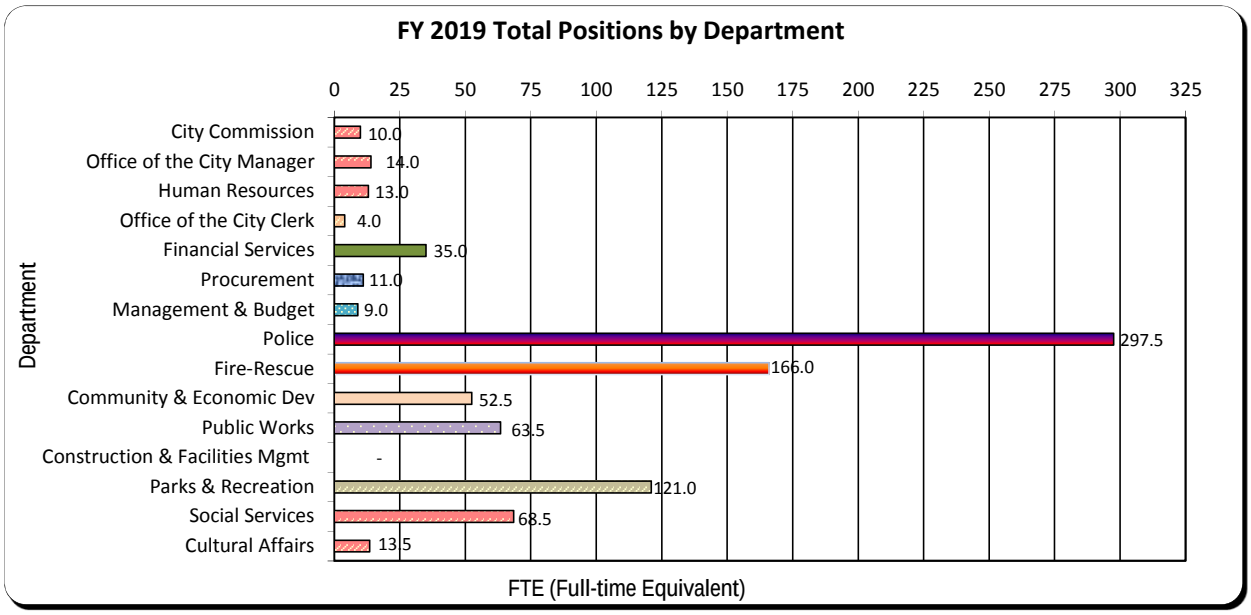


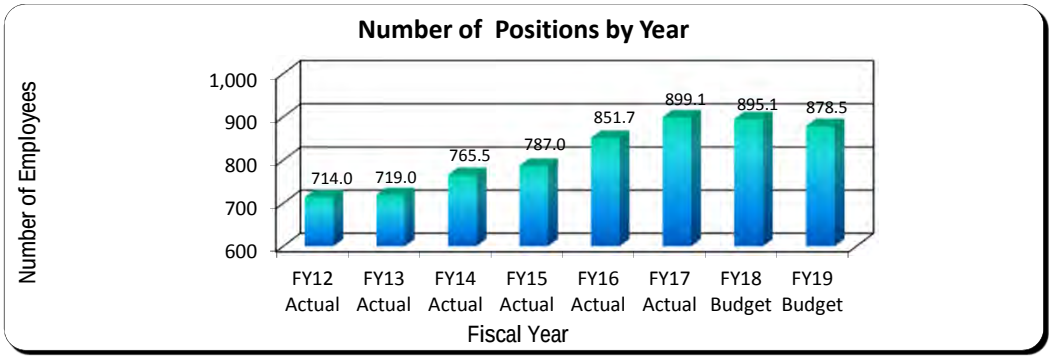
Position Comparison Summary

As indicated, the FY 2019 General Fund budget includes a total of 878.5 FTE (Full-time equivalent) authorized positions. This is a decrease of 19.6 FTEs from the FY18 Budget. This total is comprised of 769.5 full-time, 160 (80 FTEs) part-time, 31 (15.5 FTEs) seasonal part-time and 27 (13.5 FTEs) temporary part-time budgeted positions.

Department	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	# FTE Change
City Commission	10.00	10.00	10.00	10.00	10.00	-
Office of the City Manager	18.00	20.00	19.00	20.00	14.00	(5.00)
Human Resources	13.00	14.00	14.00	14.00	13.00	(1.00)
Office of the City Clerk	5.00	4.00	4.00	4.00	4.00	-
Financial Services	37.00	36.00	35.00	35.00	35.00	-
Procurement	9.00	10.00	10.00	10.00	11.00	1.00
Management & Budget	8.00	9.00	9.00	9.00	9.00	-
Police	284.00	296.50	297.50	297.50	297.50	-
Fire-Rescue	151.00	166.00	166.00	166.00	166.00	-
Community & Economic Development	42.00	43.50	43.50	43.50	52.50	9.00
Public Works	68.20	66.60	65.10	65.10	63.50	(1.60)
Construction & Facilities Management*	-	18.50	17.50	17.50	-	(17.50)
Parks & Recreation	121.00	121.00	121.00	121.00	121.00	-
Social Services	70.50	69.00	68.50	68.50	68.50	-
Cultural Affairs	15.00	15.00	15.00	15.00	13.50	(1.50)
Total Full & Part-time positions	**851.70**	**899.10**	**895.10**	**896.10**	**878.50**	**(16.60)**

**FY19 Construction & Facilities Management will be relocated back to the Utility Fund from the General Fund*





Revenue Projections

Object/Loc#	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	General Taxes					
311100	Ad Valorem Taxes-Current	$ 50,747,984	$ 55,258,000	$ 60,659,100	$ 60,659,100	$ 67,793,000
311101	Ad Valorem Taxes-Delinquent	999,220	978,452	75,000	75,000	750,000
312510	Ins Premium Tax-Fire	990,464	966,694	1,000,000	1,000,000	1,000,000
312520	Ins Premium Tax-Police	962,925	1,032,724	1,000,000	1,000,000	1,000,000
314100	Utility Tax-Electricity	8,289,639	8,494,521	8,817,500	8,817,500	8,600,000
314300	Utility Tax-Water	1,661,284	1,743,700	1,750,000	1,750,000	1,837,500
314400	Utility Tax-Gas	128,719	158,441	170,000	170,000	170,000
315100	Communication Svcs Taxes	4,535,331	4,381,159	4,700,000	4,700,000	4,400,000
316000	Local Business Tax	1,788,184	2,072,694	2,100,000	2,100,000	2,100,000
	Sub-Total	$ 70,103,751	$ 75,086,385	$ 80,271,600	$ 80,271,600	$ 87,650,500
	Permits, Fees, Special Assessment					
322100	Building Permits	$ 2,560,386	$ 3,515,846	$ 3,000,000	$ 3,000,000	$ 3,000,000
322101	Open Permit Search	253,755	254,650	265,000	265,000	331,700
322110	7% Surcharge	210,700	280,482	195,000	195,000	195,000
322111	Building 10% Admin Fee	11,340	12,109	20,000	20,000	10,000
322112	OT Inspection Fee	3,980	15,026	13,000	13,000	17,000
323100	Fran Fee-Electricity	6,396,005	6,602,283	6,908,200	6,908,200	6,908,200
323400	Fran Fee-Gas	90,819	78,036	70,000	70,000	70,000
323700	Fran Fee Solid Waste-Res	853,372	856,348	752,400	752,400	854,000
323701	Fran Fee Solid Waste-Comm	668,094	733,646	690,500	690,500	710,000
323702	Fran Fee Solid Waste-Roll Off	304,959	370,654	283,600	283,600	340,000
323703	Fran Fee-Solid Waste Res Dmst	161,701	164,150	160,000	160,000	161,400
323900	Fran Fee-Towing	105,000	105,000	105,000	105,000	105,000
325200	Fire Protection-Current	18,818,925	20,250,319	20,900,000	20,900,000	22,000,000
325201	Fire Protection-Delinquent	331,611	327,226	25,000	25,000	250,000
329100	Engineering Permits	-	649,389	350,000	350,000	-
329101	Garage Sale Permits	2,910	3,220	3,000	3,000	3,000
329104	Haz Mat Fire Permit	86,572	130	-	-	-
	Sub-Total	$ 30,860,130	$ 34,218,515	$ 33,740,700	$ 33,740,700	$ 34,955,300
	Intergovernmental Revenues					
335120	State Revenue Sharing-Proceeds	$ 3,036,595	$ 3,344,977	$ 3,500,000	$ 3,500,000	$ 3,500,000
335140	Mobile License Tax	22,611	16,290	19,000	19,000	19,000
335150	Alcohol Beverage License Tax	18,438	20,787	19,000	19,000	20,000
335180	Local Gov't Half-Cent Sales Tx	8,444,665	8,724,774	9,271,700	9,271,700	9,600,000
335210	Firefighter Supplemental Comp	61,929	63,770	65,000	65,000	68,000
335492	Fuel Tax Refund	71,313	55,351	60,000	60,000	60,000
337400	Loc Grant-Brow Cty Shuttle Bus	179,801	174,252	181,100	181,100	181,100
337602	Loc Grant-Child Svcs Council	17,250	18,489	17,000	17,000	17,000
338200	County Business Tax Receipts	143,795	130,329	130,000	130,000	130,000
338350	School Resource Officers	1,041,793	880,036	878,700	878,700	880,000
	Sub-Total	$ 13,038,190	$ 13,429,056	$ 14,141,500	$ 14,141,500	$ 14,475,100
	Charges for Services					
341297	Pmt in Lieu of Taxes-Util Fund	$ 1,144,200	$ 1,877,000	$ 2,127,000	$ 2,127,000	$ 2,255,000
341302	Admin Fee-Sanitation Roll Off	15,912	27,572	14,200	14,200	15,300
341303	Admin Fee-Solid Waste Com	54,540	63,396	54,000	54,000	56,800
341304	Admin Chg to Utility Fund	3,600,000	4,153,200	4,368,200	4,368,200	4,368,200
341307	Admin Fee-SW Res Curb	72,939	73,285	72,400	72,400	71,800
341308	Admin Fee-SW Res Dmst	11,235	11,442	10,600	10,600	11,300
341309	Admin Chg to Stormwater	700,900	740,500	780,500	780,500	822,700

Revenue Projections

Object/Loc#	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
341900	Election Qualifying Fees	-	1,813	-	-	-
342120	Police Admin Fees	33,326	32,137	34,000	34,000	34,000
342130	Alarm Registration Fees	67,906	60,170	69,500	69,500	69,500
342160	Notary Services/Copies/Records	63	2,735	2,000	2,000	4,000
342510	Fire Inspection Fees	1,177,363	1,597,275	1,500,000	1,500,000	1,600,000
342511	Reinspection Fees	10,845	-	-	-	-
342600	Ambulance Fees	1,435,603	1,444,704	1,521,700	1,521,700	1,932,000
343410	Solid Waste Disp-Res (Rev Sh)	108,204	129,804	96,900	96,900	110,900
343411	Solid Waste Disp-Res Dmpstr	3,879	4,653	4,100	4,100	4,000
343412	Solid Waste Disp-Comm (Rev Sh)	28,442	34,120	24,900	24,900	29,200
343413	Bulk Solid Waste-Res (Rev Sh)	7,183	7,154	5,500	5,500	5,500
343414	C&D Disp-Industrial (Rev Shar)	11,495	8,382	11,900	11,900	9,900
343900	Development Review Fees	240,275	169,590	195,800	195,800	250,000
346910	Child Care Fees	1,774,971	1,651,356	1,682,200	1,682,200	1,592,200
346912	Adult Day Care Fees	71,360	35,665	96,600	96,600	36,000
346913	Adult Day Care-Long Term Care	550	27,900	62,750	62,750	63,000
347210-000	Summer Program	-	-	25,000	25,000	-
347210-010	Summer Program-MYEC	20,726	3,828	3,000	3,000	3,800
347210-061	Summer Program-Aquatics-West	60,131	86,631	50,000	50,000	50,000
347210-070	Summer Program-Sunset Lakes	74,295	73,988	77,000	77,000	72,000
347210-090	Summer Program-Ansin Sports Complex	54,249	59,544	56,300	56,300	57,000
347210-170	Summer Program-MCC	48,271	53,518	70,000	70,000	70,000
347260-000	Contracted Programs	52,185	33,458	36,000	36,000	34,500
347260-010	Contracted Programs-MYEC	5,043	1,461	3,400	3,400	2,000
347260-061	Contracted Programs-Aquatics-West	11,613	17,035	9,000	9,000	10,000
347260-070	Contracted Programs-Sunset Lakes	12,092	5,060	4,800	4,800	6,000
347260-080	Contracted Programs-MRP	4,093	4,591	6,000	6,000	3,600
347260-090	Contracted Programs-Ansin Sports Comple	4,757	7,200	4,500	4,500	4,500
347260-100	Contracted Programs-Vizcaya Park	2,081	3,244	2,400	2,400	3,500
347260-180	Contracted Programs-Multi Service Center	1,404	2,200	1,500	1,500	1,500
347270-080	Admission Fees-MRP	99,485	48,297	75,000	75,000	50,000
347270-090	Admission Fees-Ansin Sports Complex	6,619	2,773	6,000	6,000	6,000
347271-060	Aquatic Fees-Aquatics-East	54,799	58,465	50,000	50,000	50,000
347271-061	Aquatic Fees-Aquatics-West	319,569	307,941	313,000	313,000	313,000
347280-010	Recreation Activities-MYEC	12,332	11,605	11,000	11,000	13,000
347280-070	Recreation Activities-Sunset Lakes	14,602	17,442	25,500	25,500	18,000
347280-090	Recreation Activities-Ansin Sports Complex	18,825	13,998	12,000	12,000	18,000
347280-100	Recreation Activities-Vizcaya Park	672	175	800	800	500
347284	Rec Activities-Track Meet	3,995	1,375	5,000	5,000	5,000
347285	Rec Activities-Parking Fees	3,027	34,346	2,000	2,000	2,000
347296-000	Athletic Programs	51,548	35,866	50,000	50,000	40,000
347296-100	Athletic Programs-Vizcaya Park	4,358	6,008	5,600	5,600	5,000
347299-010	Holiday Camps-MYEC	-	1,087	1,000	1,000	1,000
347299-070	Holiday Camps-Sunset Lakes	-	2,352	-	-	3,500
347299-090	Holiday Camps-Ansin Sports Complex	25	2,184	2,000	2,000	2,000
347299-100	Holiday Camps-Vizcaya Park	-	875	1,000	1,000	1,000
347304	Banquet Hall Service Fee	-	41,241	70,200	70,200	70,000
347309-080	General Concessions-MRP	6,100	1,261	-	-	-
347309-090	General Concessions-Ansin Sports Comple	4,902	4,200	5,000	5,000	5,000
347310-170	Concession-Food-MCC	13,954	17,435	20,000	20,000	20,000
347311-170	Concession-Beverage-MCC	10,175	14,238	13,000	13,000	14,000
347312-170	Concession-Alcohol-MCC	40,052	75,403	56,000	56,000	56,000
347313-170	Catering-Food-MCC	158,433	84,035	67,200	67,200	10,000
347314	Catering-Beverage	15,421	9,678	6,000	6,000	1,000
347315	Catering-Alcohol	67,773	10,025	20,000	20,000	2,500
347316	Reception Package	-	166,086	231,000	231,000	490,000

Revenue Projections

Object/Loc#	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
347320	Food & Beverage Svcs	24,113	13,853	15,000	15,000	5,000
347330	Food & Bev Staff- Reimbursable	69,411	29,532	45,000	45,000	12,000
347338	Group Sales Convenience Fee	39	67	-	-	-
347339	Ticket Sales	145,575	143,189	180,700	180,700	153,700
347340	Box Office Svcs Fee	25,909	34,069	32,000	32,000	38,000
347341	Ticket Printing Fee-For Profit	7,004	13,785	14,000	14,000	18,000
347342	Ticket Printing Fee-Non-Profit	1,741	-	-	-	-
347343	Facility Consignmnt Ticket Fee	10,616	-	-	-	-
347344	Facility Complmntry Ticket Fee	5,510	-	-	-	-
347345	Credit Card Fee	61,645	56,100	70,000	70,000	65,000
347346	Facility Ticket Fee	46,936	83,901	68,000	68,000	75,000
347347	Internet Convenience Fee	28,606	62,250	65,000	65,000	70,000
347348	Telephone Convenience Fee	8,914	-	-	-	-
347349	Walk-Up Fee	7,154	-	-	-	-
347350	Souvenirs	50	-	600	600	750
347360	Marketing	4,552	5,935	8,000	8,000	11,000
347371	Production Staff Reimbursable	104,619	94,927	100,000	100,000	115,000
347372	Production Equipment Rental	35,501	36,606	33,000	33,000	36,000
347373	Production Outside Equip Renta	4,998	1,588	-	-	-
347374	Production Svcs Fee	6,099	8,914	6,000	6,000	10,000
347375	Production Svcs Incidental	3,006	4,130	3,000	3,000	5,000
347380	Theater Svcs Package	40,787	52,399	70,000	70,000	75,000
347381	Theater Svcs Package Half	1,501	-	-	-	-
347382	Theater Addtl Srvc Frnt of Hou	-	-	2,300	2,300	-
347385	Theater Addtl Srvc Fire Marsha	250	-	-	-	-
347386	Theater Insurance	1,600	6,800	3,200	3,200	4,000
347405	Special Events Fees	(87)	2,952	2,500	2,500	1,000
347409	Special Events-Concessions	-	2,887	-	-	2,500
347410	Vendor Registration & Sponsors	10,312	16,548	13,000	13,000	17,500
349000	Lien Research	196,970	167,303	200,000	200,000	213,000
349001	Passport Svcs	91,929	78,877	74,000	74,000	82,100
349003	Other Charges & Svcs	2,218	2,741	5,300	5,300	8,300
349004	Garage Condo Fees	95,337	82,690	56,000	56,000	56,000
349010	Vending Svcs	12,798	10,306	14,000	14,000	11,000
362100-010	Rental Revenue-MYEC	1,135	10,877	500	500	1,500
362100-070	Rental Revenue-Sunset Lakes	86,242	83,335	85,000	85,000	85,000
362100-080	Rental Revenue-MRP	140,183	119,947	100,000	100,000	75,000
362100-090	Rental Revenue-Ansin Sports Complex	16,024	13,698	4,000	4,000	-
362100-091	Rental Revenue-Ansin Stadium	29,590	26,397	20,000	20,000	20,000
362100-100	Rental Revenue-Vizcaya Park	56,180	70,396	54,650	54,650	55,000
362100-180	Rental Revenue-Multi Service Center	74,686	70,540	75,000	75,000	75,000
362102	Rental-Police Range Master	7,286	7,657	1,500	1,500	9,000
362200	Rental-Park Fields	13,304	15,340	32,400	32,400	36,400
362204	Rental-Amphitheater	-	-	750,000	750,000	842,500
362205	Rental-Theater	59,396	-	-	-	-
362206	Rental-Rooms	-	66,753	60,000	60,000	77,000
362209	Rental-In House Equip-Banquet	1,075	626	1,000	1,000	1,000
362215-170	Rental-Banquet Hall-MCC	70,486	62,842	66,000	66,000	20,000
362216-170	Rental-Kitchen-MCC	283	-	-	-	-
362217-170	Rental-Small Wares-MCC	9,147	4,514	8,000	8,000	1,000
362301	Bldg Rental-General	8,525	9,349	18,800	18,800	15,000
362302	Bldg Rental-NSU	112,390	121,756	112,400	112,400	112,400
362400	Telecom Tower Rentals	462,958	480,026	480,500	480,500	500,000
	Sub-Total	$ 14,033,300	$ 15,650,398	$ 17,082,300	$ 17,082,300	$ 17,866,850

Revenue Projections

Object/Loc#	Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Fines and Forfeitures					
351500	Traffic Court Fines-General	$ 295,549	$ 287,707	$ 362,800	$ 362,800	$ 362,800
351502	Civil Penalty Surcharge	-	-	-	-	18,000
351503	Administrative Hearing	-	-	-	-	90,000
354100	Local Ordinance Violations	284,846	309,626	400,000	400,000	400,000
354101	Broward County Parking Fines	23,407	24,760	28,500	28,500	28,500
354102	City Code Violations	72,658	138,755	107,500	107,500	107,500
354103	Building Code Violations	17,400	1,400	-	-	-
	Sub-Total	$ 693,859	$ 762,249	$ 898,800	$ 898,800	$ 1,006,800
	Miscellaneous Revenues					
361100	Int Earnings	$ 287,610	$ 561,606	$ 550,000	$ 550,000	$ 600,000
361109	Int-Other	9,020	21,807	7,500	7,500	7,500
361300	Net Inc/Dec in FMV of Invest	(14,775)	(627)	-	-	-
364100	Disp of Fixed Assets-Gov't	139,886	110,690	60,000	60,000	125,000
366430	Waste Reduct Ed Contr-Roll Off	26,211	17,365	19,900	19,900	24,800
366431	Solid Waste Contract Mgmt Cont	122,500	126,000	126,000	126,000	126,000
366432	Waste Reduction-Comm	107,593	117,035	108,500	108,500	111,500
366433	Waste Reduction-Res Curb	102,021	102,504	102,800	102,800	101,900
366434	Waste Reduction-Res Dmst	25,566	25,900	24,100	24,100	25,500
366436	Public Education Waste Pro	-	35,000	35,000	35,000	35,000
369900	Miscellaneous Revenue	559,467	165,854	138,132	138,132	140,000
369905	Over/Short	(142)	9,391	-	-	-
369910	Reimbursed Expenses-General	105,594	76,611	78,000	78,000	78,000
369911	Reimbursed Expenses-Fire	4,440	3,015	4,500	4,500	3,800
369915	P-Card Rebates	24,336	27,315	20,000	20,000	29,000
369921	Cost Avoidance Collection-Res	1,058,674	827,133	819,300	819,300	810,600
369923	Cost Avoidance Coll-Commercial	608,693	560,943	500,800	500,800	555,300
369925	Cost Avoidance Coll-Res Dmpstr	138,587	123,113	118,900	118,900	120,000
369930	SW and Recy Liquidated Damages	-	75,000	2,500	2,500	2,500
369941	Recycle-City of Miramar (Direc	59,960	52,240	40,800	40,800	20,400
383100	Capital Lease Proceeds	-	1,999,349	-	-	-
	Sub-Total	$ 3,365,242	$ 5,037,246	$ 2,756,732	$ 2,756,732	$ 2,916,800
	Other Sources					
381162	Trfr Fr Fed Grant Fund	$ 766,801	$ 662,944	$ 630,655	$ 725,106	$ 630,655
381163	Trfr Fr State & Cty Grant Fund	406,639	453,648	321,245	466,774	321,245
381164	Trfr Fr NSP	2,068	482	-	54,268	-
381385	Trfr Fr Street Fund	2,336,228	2,480,720	2,417,100	2,417,100	2,345,500
381395	Trfr Fr Capital Projects Fund	-	-	-	150,000	-
381425	Trfr Fr Cultural Affairs	1,393,926	-	-	-	-
381435	Transfer from Early Childhood	500,250	-	-	-	-
388100	Oth Fin Source-Sale Cap Assets	-	185,000	-	-	-
399900	CIP Carryover	-	-	-	510,487	-
399999	Appropriation Of Fund Balance	-	-	750,000	6,703,052	-
	Sub-Total	$ 5,405,911	$ 3,782,795	$ 4,119,000	$ 11,026,787	$ 3,297,400
	Total	**$ 137,500,384**	**$147,966,643**	**$153,010,632**	**$ 159,918,419**	**$ 162,168,750**

Budget Justification

Object #	Account Description	Justification
Revenue		
311100	Ad Valorem Taxes-Current	The major components that determine the amount of revenue projected in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the taxable values (net of exemptions) of current real and personal property within the City. The FY 19 proposed amount is based on The June 1st Estimate of Taxable Value increase of 7.15% at a proposed millage rate of 7.1172. The City budgets 96.7% of the gross receipts to account for early payment discounts.
311101	Ad Valorem Taxes-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31, of any given year. Total revenue received in this category is minimal when compared to the total ad valorem taxes collected.
312510	Ins Premium Tax-Fire	These are revenues provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
312520	Ins Premium Tax-Police	These are revenues provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
314100	Utility Tax-Electricity	This revenue line item is derived from a 10% tax levied on each customer's electric bill within the corporate limits of the City and is pledged against the 2015 CIP Refunding Revenue bonds.
314300	Utility Tax-Water	This revenue line item is derived from a 10% tax levied on each customer's water bill that receives service within the corporate limits of the City.
314400	Utility Tax-Gas	This revenue line item is derived from a 10% tax levied on each customer's gas bill that receives service within the corporate limits of the city.
315100	Communication Svcs Taxes	This is the combined revenues of what was formerly the Franchise Fees Telephone, Franchise Fee Cable, and Utility Tax Telecommunications. The taxes are now collected by the State of Florida and remitted to the City on a monthly basis. The State of Florida releases projections for this revenue account late June/ early July of each year. This revenue is pledged against the 2015 CIP Refunding Revenue bonds.
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. A 5% increase was approved for FY17. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%.
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	7% Surcharge	This surcharge pertains to permit fees If permit is building related revenue will go to Building Program, and if it is Planning and Zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Building 10% Admin Fee	This is a 10% surcharge for building permits to reimburse for the cost of administrative activities related to development and zoning permits.
322112	OT Inspection Fee	This revenue is derived from developers who requests inspections after the City's regular work hours.
323100	Fran Fee-Electricity	This revenue line item is derived from a 6% charge on each customer's electric bill within the corporate limits of the City.
323400	Fran Fee-Gas	This revenue line item is derived from a 6% charge on each customer's gas bill within the corporate limits of the City.
323700	Fran Fee Solid Waste-Res	Fees charged per the solid waste agreement with the City's franchise waste hauler for residential single-family curbside service.
323701	Fran Fee Solid Waste-Comm	Fees charged per the solid waste agreement with the City's franchise waste hauler for commercial solid waste services.
323702	Fran Fee Solid Waste-Roll Off	Fees charged per the solid waste agreement with the City's franchise waste hauler for roll-off solid waste services.
323703	Fran Fee-Solid Waste Res Dmst	Fees charged per the solid waste agreement with the City's franchise waste hauler for multi-family residential container (dumpster) service.
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
325200	Fire Protection-Current	This revenue source was implemented in FY 05. A comprehensive rate study is currently underway. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office and preliminary estimates from the rate study.
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.

Budget Justification

Object #	Account Description	Justification
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
335120	State Revenue Sharing-Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 76.2% of the revenues received are from sales and use tax collections and are included in the General Fund and 23.8% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335140	Mobile License Tax	This revenue source is derived from the annual license tax that is levied on park trailers and mobile homes. This tax ranges from $20 to $80 each which the County remits to the State and then remitted back to the local government based on a predetermined formula.
335150	Alcohol Beverage License Tax	This tax is levied on the sale of various alcoholic beverages in the City which is remitted to the State and refunded to the City based on a predetermined formula.
335180	Local Gov't Half-Cent Sales Tx	Authorized in 1982, this program generates the largest amount of revenue for local governments state-shared revenue sources. This revenue source is represented by one half of the revenue generated by the additional 1% sales tax which is distributed to counties and cities based on a population formula. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research. This revenue is pledged against the 2015 CIP Refunding Revenue bonds.
335210	Firefighter Supplemental Comp	This is derived from state revenue shaing and is reimbursed to the City on an as available basis for educational costs associated with firefighters.
335492	Fuel Tax Refund	The City is required to pay State taxes on its original fuel purchases. Since the City is a tax exempt organization, reimbursement is submitted on a monthly basis for the State taxes.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule.
338200	County Business Tax Receipts	All businesses in the City of Miramar must also pay the County Business Tax in order to operate a business within Broward County.
338350	School Resource Officers	This revenue is derived from services of police officers assigned to a specific school. Per our Interlocal Agreement, the Broward County School Board currently reimburses 50% funding per School Resource Officer. In addition, the City expanded this program to include one School Resource Officer to serve the City's charter schools, which provides the same match as the public schools. The School Resource Officers program is proposed to have 20 officers.
341297	Pmt in Lieu of Taxes-Util Fund	This represents a portion of the approximate equivalent in property taxes generated from utility fund's property assets.
341302	Admin Fee-Sanitation Roll Off	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341304	Admin Chg to Utility Fund	These are fees charged to the Utility Funds to reimburse the costs for services provided by the General Fund activities.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341309	Admin Chg to Stormwater	These are fees charged to the Enterprise Fund, Stormwater Management, to reimburse for costs of services provided by General Fund activities.
342120	Police Admin Fees	This represents fees that the City charges for the reproduction of police reports and other like items. Revenue is forecast based on prior years and anticipated actual amounts.
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.
342160	Notary Services/Copies/Records	Notary services provided by City staff.

Budget Justification

Object #	Account Description	Justification
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a reinspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
343410	Solid Waste Disp-Res (Rev Sh)	This is derived from a fixed revenue rebate based on tonnage of Residential waste delivered to Solid Waste Disposal Facility from curbside collection services.
343411	Solid Waste Disp-Res Dmpstr	This is derived from a revenue rebate share based on tonnage of solid waste from multi-family customers that utilize container services (dumpster or industrial type) delivered to Solid Waste Disposal Facility.
343412	Solid Waste Disp-Comm (Rev Sh)	This is derived from fixed revenue rebate based on tonnage of commercial solid waste delivered to Solid Waste Disposal Facility.
343413	Bulk Solid Waste-Res (Rev Sh)	This is derived from fixed revenue rebate based on tonnage of bulk waste delivered to Solid Waste Disposal Facility from residential curbside collection services.
343414	C&D Disp-Industrial (Rev Shar)	This is derived from fixed revenue rebate based on cubic yard of Construction & Demolition (C&D) material delivered to Solid Waste Disposal Facility.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347210	Summer Program	Summer camp registration fees collected at Miramar Youth Enrichment Center (Loc 10), Aquatics West (Loc 061), Sunset Lakes (Loc 70), and Ansin (Loc 90).
347260	Contracted Programs	City's revenue collected from contractual classes and programs at Miramar Youth Enrichment Center, Sunset Lakes, Miramar Regional Park, Aquatics-West, Ansin, Athletics, and Vizcaya Park.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Recreation Activities	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at Miramar Regional Park and Ansin Sports Complex.
347296	Athletic Programs	Registration fees for athletic programs run by the City at various facilities and Vizcaya Park.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex and Vizcaya Park.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items. No fee increase requested. Request is 15% of budgeted package revenue, catering revenues, food and beverage services, staff reimbursable, banquet hall rental, smallwares rental, equipment rental. We expect to book more events with the increase in sales staffing.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food. Projection is based upon FY18 Projection
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages. Projection is based upon FY18 Projection and proposed price increases.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages. Projection is based upon FY17 Projection because we raised prices beginning FY17, but we adjusted to reflect unusually high sales from 1 rental event in Q1.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.

Budget Justification

Object #	Account Description	Justification
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.). NOTE: Revenue from many events recorded using object codes 347313, 347314, 347315,347320, 347330, 262209, 362215, 362217, are now being recorded in this object code. Revenue increase expected from larger sales staff and proposed increase in fees.
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
347330	Food & Bev Staff-Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
347339	Ticket Sales	This revenue account records revenues from ticket sales of educational shows and from the summer camp production. Budgeting 2100 tickets sold @ $6 each in total to 4 non-SEAS educational matinee performances for $14,400. Budgeting 150 tckets sold @ $6 plus 450 tickets sold @ $15 for summer camp preview and performance sales of $7400. Budgeting 490 tickets sold in total to 2 family performance @ $13 per ticket for a total of $6370. Budgeting 4 Master classes with 9 tickets sold on average to each @ $15 totalling $540.
347340	Box Office Svcs Fee	This revenue account serves to record revenues received from box office services fees charged as per Commission approved Price List and embedded in rental contracts. FY19 request is based upon having fewer MCC events and more theatre rentals. This assumes 5 more rentals than projected for FY18.
347341	Ticket Printing Fee-For Profit	This revenue account serves to record revenues received from ticket printing fees charged to renters as per Commission approved Price List and embedded in rental contracts. We are basing our FY19 request on our projection for FY18.
347345	Credit Card Fee	Credit card fee of 2% to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
347346	Facility Ticket Fee	This revenue account serves to record revenues received from Facility Fee charged per ticket for all ticket types (except lap tickets and administrative comps) as embedded in contracts. $2 per ticket charged. No increase will be requested. Note beginning in FY17, revenues in this account combine revenues previously recorded in 347343, 347344, 347346.
347347	Internet Convenience Fee	This revenue account serves to record revenues received from Convenience Fee of 10.5% charged per ticket sold over the internet, phone and consignment plus $2.00 per ticket sold at the box office window as embedded in contracts. Request is based upon a conservative look at this year's projection.
347350	Souvenirs	This revenue source is for souvenirs such as summer camp DVDs. Based upon 30 dvds sold @ $25 each.
347360	Marketing	Revenues are generated for banner services at MCC, Regional Park, Regional Park Amphitheater, and Shirley Branca Amphitheater.
347371	Production Staff Reimbursable	This revenue account serves to record revenues received to reimburse for as-needed production staff charges for rental productions. As-needed production staff charges are embedded in contracts and are only hired if payments made to them are reimbursed by the production. Estimated based upon prior year of $94,927 and projection this year of $110,000 taking into account new accounting for City events. Will be offset by a corresponding expense account.
347372	Production Equipment Rental	This revenue account serves to record revenues received from Production Equipment rented by MCC to renters at their option at rates embedded in contracts. Beginning FY17, this account includes revenues recognized through FY16 in Production Equipment Rental (347372) and Production Outside Equipment Rental (347373).
347374	Production Svcs Fee	This revenue account serves to record revenues received from Production Services charge of 4% of production costs (minimum $200) as per Commission-approved price list and at rates embedded in contracts. Based upon FY17 actual and FY18 projection.
347375	Production Svcs Incidental	This revenue account serves to record revenues received from Production Services charge for incidentals as per Commission-approved price list and at rates embedded in contracts. Incidentals rental varies from renter to renter. Total based on actual revenue FY17 and actual revenue Q1 FY18.

Budget Justification

Object #	Account Description	Justification
347380	Theater Svcs Package	This revenue account records revenues received from rental clients for theater service package for rehearsal and performance days as specified in rental contracts. We are basing our FY18 request on actual revenues for FY17. This figure includes the effects of our request to raise of minimum fee to $600.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC. Request based on FY 18 projection and increase renter awareness of service.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347409	Special Events-Concessions	Revenue generated from the City having a concession area (i.e. alcohol, t-shirts, etc.). These fees may vary in cost depending on the event type.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
349000	Lien Research	This revenue is charged by the Financial Services Department to cover the costs for lien research which is primarily done when property changes ownership.
349001	Passport Svcs	This revenue is derived from fees collected for the processing of US passport applications.
349003	Other Charges & Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
349004	Garage Condo Fees	This revenue is derived from fees related to Miramar Town Center parking garage for NSU and Broward College.
349010	Vending Svcs	Fees generated from the City's contracts with various food and drink service vendors.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	This fee will be used to help cover the expense of technological enhancements utilized by code enforcement.
351503	Administrative Hearing	This fee is associated with the investigation of uniform civil violation notice and enforcement of the city's code of ordinance through the administrative hearing process. Estimated calculations are based on a nominal cost for achieving violation compliance.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361109	Int-Other	Investments are maintained to allow 100% of available funds to be invested at all times. The factors that determine forecasting revenue for this line item are the anticipated interest rate and Pooled dollars available for investment.
362100	Rental Revenue	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.
362200	Rental-Park Fields	This revenue is derived from rental fees for using the City park fields for sports events such as cricket, etc.
362204	Rental-Amphitheater	This represents all revenues generated from the use of the Amphitheater at Miramar Regional Park.
362206	Rental-Rooms	This revenue account serves to record revenues received from renters for renting the theatre. Based on historical actual revenues and proposed fees for FY19.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients. Note that revenue from many events recorded in this account through FY16 are now recorded using object code 347316, an account used to record revenue from Packages beginning FY17.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).

Budget Justification

Object #	Account Description	Justification
362302	Bldg Rental-NSU	This revenue is for the City's rental agreement with Nova Southeastern University (NSU).
362400	Telecom Tower Rentals	This represents revenue received from telecommunications companies for the rental of space on City communications equipment or the rental of land with their own telecommunications equipment.
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with Wastepro, this represents funds from Wastepro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City's franchise hauler to fund Citywide educational services related to solid waste and recycling.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369941	Recycle-City of Miramar (Direc	This is derived from revenue received from the recycling processing contractor based on tonnage of residential recyclable material delivered to the processing facility.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for PW, senior transportation services through the Older Americans Act Grant, program year 2017.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
381385	Trfr Fr Street Fund	These are restricted revenues collected in the Street Construction and Maintenance Fund under the provisions of State Statute. Transfer to the General Fund is done on a quarterly basis based on the actual costs to offset the cost of street related operations, capital purchases and projects.

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601100	Elected Officials Salaries	208,811	208,811	193,000	193,000	203,400
601200	Employee Salaries	53,913,411	58,827,075	62,924,900	62,887,600	63,112,800
601201	Salary Attrition	-	-	(2,105,000)	(2,105,000)	(1,426,000)
601205	Lump Sum Payout - Accrued Time	1,488,330	1,477,476	1,833,700	1,833,700	1,549,300
601215	Communication Stipend	106,845	110,893	119,200	119,200	109,600
601220	Longevity Pay	367,502	388,789	388,500	388,500	429,400
601230	TempStaffAN	5,472	-	-	-	-
601310	Special Duty Pay	1,742	3,920	-	-	-
601390	Overtime-Court Time Pay	136,803	152,989	120,000	120,000	120,000
601400	Overtime-General	2,759,695	2,398,650	1,733,300	1,733,300	1,941,300
601402	Overtime-Special Events	65,531	101,210	129,400	129,400	129,400
601405	Overtime-SWAT	52,142	57,344	25,200	25,200	25,200
601410	Overtime-Holiday	982,292	1,071,591	855,400	855,400	687,900
601411	Overtime-Reimbursable	415,641	312,013	360,900	360,900	360,900
601412	Overtime-Emergency	-	1,867,924	-	-	-
601510	Incentive Pay	5,714	-	-	-	-
601560	VEBA Accrued Time Payout	1,270,802	1,194,551	1,365,400	1,365,400	1,365,400
602100	FICA & MICA	4,397,332	4,864,345	4,863,200	4,863,200	4,885,600
602210	Pension-General	2,339,806	2,453,782	2,881,200	2,881,200	2,869,000
602220	Pension-Police	7,191,828	7,638,789	8,823,400	8,823,400	9,488,500
602230	Pension-Fire	4,944,586	5,871,432	6,436,200	6,436,200	6,915,000
602235	Pension-Senior Mgmt	1,484,889	1,994,397	2,372,000	2,372,000	2,123,900
602240	Pension-FRS	101,572	73,874	81,300	81,300	85,600
602245	Pension-Retiree	103,807	156,558	107,500	107,500	107,500
602250	Pension-Other	(455)	-	-	-	-
602260	Pension-401	217,327	186,054	199,500	199,500	185,600
602265	Pension-457	615,059	639,637	778,700	778,700	725,900
602300	Pmt In Lieu Of Insurance	318,325	431,864	529,700	529,700	492,100
602304	Health Insurance-PPO	1,267,137	1,416,278	1,804,400	1,804,400	1,875,900
602305	Health Insurance-HMO	4,915,072	5,727,272	7,758,100	7,758,100	7,879,000
602306	Dental Insurance-PPO	289,162	297,592	308,200	308,200	315,500
602307	Dental Insurance-HMO	39,775	42,145	70,400	70,400	62,200
602308	Long-Term Care Insurance	10,200	2,338	11,000	11,000	11,000
602309	Basic Life Insurance	122,717	136,231	137,100	137,100	137,100
602311	Long-Term Disability Ins	59,760	61,600	89,500	89,500	89,800
602315	GAME Retiree Health & Dental	79,831	106,915	120,000	120,000	120,000
602318	NonRep Retiree Health & Dental	279,897	368,969	400,000	400,000	400,000
602320	PBA Retiree Stipend	204,170	230,960	280,000	280,000	280,000
602321	GAME Retiree Stipend	24,210	32,210	40,000	40,000	40,000
602322	Non-Rep Retiree Stipend	38,828	85,711	58,000	121,000	58,000
602400	Workers' Compensation	1,888,320	3,006,400	3,420,300	3,420,300	3,329,900
	Sub-Total	92,713,888	103,998,586	109,513,600	109,539,300	111,085,700
	Operating Expense					
603101	Legal Svcs-City Commission	87,363	89,164	96,400	96,400	96,400
603102	Legal Svcs-Ofc of the City Mgr	173,411	233,670	204,200	204,200	204,200
603103	Legal Svcs-Procurement	22,237	112,800	112,800	112,800	112,800
603104	Legal Svcs-Comm Dev	107,391	122,964	69,800	69,800	69,800
603105	Legal Svcs-Parks & Recreation	59,414	83,186	76,000	76,000	76,000
603106	Legal Svcs-Public Works	43,796	115,263	94,100	94,100	94,100
603107	Legal Svcs-Police	168,558	183,065	153,600	153,600	153,600
603110	Engineering Svcs	600	790	24,000	24,000	-
603121	City Attorney Svcs	289,343	399,042	277,700	277,700	377,700
603127	Legal Svcs-Litigation	395	-	-	-	-
603128	Legal Svcs-Labor Related	251,594	226,107	220,000	220,000	270,000
603133	Medical Director Fees	35,667	36,000	37,400	37,400	37,400
603134	Prof Svcs-Marketing	-	-	-	-	3,900

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
603140	New Hire Screening	16,661	16,566	33,500	33,500	33,500
603141	Existing Employee Screening	28,475	15,299	14,400	69,299	71,000
603150	Information Technology Svcs	13,449	16,426	14,000	16,500	16,900
603183	Accreditation Fees	7,391	11,200	12,600	12,600	15,700
603184	Employee Assistance Prog	500	-	-	-	-
603185	Counseling Svcs	5,500	275	6,500	3,000	5,000
603190	Prof Svcs-Other	413,211	1,262,432	1,517,500	1,495,975	1,486,940
603192	Consulting Svcs	120,419	178,817	190,000	224,011	176,200
603200	Audit Fees	75,360	70,920	94,200	94,200	60,000
603301	Court Appear & Trans Fee	22,545	23,138	36,000	36,000	25,000
603400	Contract Svcs-Other	1,246,060	1,118,802	1,206,400	1,240,403	1,228,800
603401	Janitorial Svcs	433,724	462,763	564,100	529,085	553,600
603404	Air Condition Svcs	89,613	112,795	111,200	111,200	110,000
603407	Board up Svcs	750	2,000	7,300	7,050	7,000
603415	Debris Removal	-	2,108,080	-	4,453,060	-
603420	EMS Billings & Collections	33,452	88,913	65,000	65,000	110,000
603425	Software License & Maint	332,078	502,138	592,400	574,649	686,200
603455	Security Svcs	141,637	123,704	138,000	138,000	138,000
603459	Crossing Guards	400,000	303,374	400,000	400,000	400,000
603460	Landscape Svcs	1,519,852	1,788,744	1,907,100	1,926,462	1,915,400
603470	Temporary Help	47,204	32,019	17,300	64,421	18,000
603480	Artist Contract	-	40,016	75,000	75,000	75,000
603501	Travel-Investigations	2,292	2,974	2,000	2,000	2,500
603503	Arson Investigation	482	173	500	500	500
603601	Firefighters' Pension Benefits	990,464	966,694	1,175,000	1,175,000	1,175,000
603602	Police Officers' Pension Benef	962,925	1,032,724	914,000	914,000	914,000
604001	Travel & Training	181,881	227,090	243,450	311,919	315,050
604100	Communication Svcs	328,341	381,172	439,500	471,015	462,530
604105	Internet-Computer Lab	9,439	7,486	10,000	10,000	9,600
604200	Postage	35,243	104,099	109,200	115,598	89,850
604300	Water/Wastewater Svcs	363,654	393,915	479,100	479,100	513,300
604301	Electricity Svcs	1,217,315	1,305,763	1,421,600	1,421,600	1,371,500
604302	Gas-Propane	17,497	16,746	23,600	23,600	23,500
604311	Street Lights	798,209	883,110	853,000	853,000	896,400
604400	Leased Equipment	28,283	27,852	72,080	35,080	71,700
604401	Rental Vehicles	-	-	84,500	84,500	84,500
604402	Leased Vehicles	184,286	211,232	111,100	111,600	27,400
604403	Leased Building	315,125	151,238	118,900	89,412	90,700
604405	Leased Motorcycles	68,775	90,000	90,000	90,000	90,000
604440	Leased Copiers	139,905	138,270	243,451	243,451	238,400
604500	Risk Internal Svcs Charge	3,219,000	3,715,900	3,446,200	3,446,200	2,915,400
604610	Fleet Internal Svcs Charge	1,576,890	2,028,808	1,945,600	1,945,600	2,162,100
604611	Vehicle Rehab & Enhance	269,224	48,194	57,000	57,000	57,000
604612	Vehicle Ancillary	14,636	14,059	17,500	17,500	17,500
604613	Vehicle Detail	6,655	3,119	9,200	9,200	9,400
604614	R&M Motorcycle	7,467	-	5,000	5,000	5,000
604620	R&M Buildings	73,692	77,977	155,750	128,250	29,300
604621	Painting	9,748	3,632	10,000	10,000	10,000
604624	Solid Waste Container Maint	4,311	55	-	-	-
604625	R&M Equipment	20,870	20,001	36,500	36,500	42,700
604630	R&M Electric	53,728	64,686	73,000	73,000	76,300
604640	R&M Machinery	80,775	71,869	97,100	94,806	83,700
604645	R&M Radios	73,610	68,620	75,500	75,500	127,300
604650	R&M Office Equip	2,586	2,740	7,400	6,400	5,800
604665	R&M Air Conditioning	64,871	52,699	55,300	55,300	55,300
604666	R&M Street Lights	1,176	7,497	10,000	10,000	10,000
604667	R&M Streets	29,817	23,676	44,500	44,500	45,100

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
604668	R&M Aquatics	18,431	10,015	11,000	11,000	20,000
604669	Landscape & Irrigation	155,958	178,326	179,100	191,688	182,900
604671	Park Maintenance	261,153	223,977	224,000	254,720	224,000
604672	Street Row & Median Maint	4,097	12,075	16,000	16,000	16,000
604673	Landfill & Trash	-	-	700	700	550
604681	Commercial Rehab	-	-	350,000	500,000	200,000
604700	Printing & Binding Svcs	115,850	107,513	159,510	155,170	149,850
604740	Ordinance Codification	8,419	13,397	16,000	16,000	16,000
604820	Safety Education	55	1,422	1,500	1,500	1,500
604825	Crime Prevention	3,741	4,839	4,900	4,900	4,900
604850	Explorer & Recruitment	17,154	16,936	18,000	18,000	18,000
604851	Tree Lighting Event	89,347	59,532	111,100	82,260	21,000
604852	Miramar Days Event	88,265	29,383	55,550	69,028	56,000
604853	July 4th Event	39,580	43,661	42,700	42,700	46,000
604855	Spec Events-Caribbean American	29,069	8,887	31,310	31,310	32,000
604856	Spec Events-Latin Heritage Cel	28,877	24,176	31,310	31,310	32,000
604857	Ansin Sporting Events	46,072	46,879	64,300	53,700	64,300
604858	Spec Events-Black History Cele	29,030	34,889	35,010	36,899	36,000
604860	Economic Developmnt Activities	11,364	58	30,000	30,000	30,000
604861	Holiday Decorations (5 sites)	-	-	-	-	80,000
604862	Plaza Events	-	-	-	-	30,000
604863	Bandshell Events	-	-	-	-	26,000
604865	Community Garden	-	-	25,000	25,000	25,000
604870	Public Education	10,942	14,212	35,000	35,000	35,000
604871	Rotary Club	-	150	4,800	1,322	3,000
604880	Chamber of Commerce Events	41,547	48,357	55,000	55,000	55,000
604881	Breakfast with Santa	-	8,474	10,000	10,000	8,800
604882	Spec Event-MLK Day Celebration	29,987	28,163	31,310	31,310	32,000
604883	Spec Events-Veteran's Day	1,789	2,762	3,000	3,000	3,000
604884	Spec Events-Halloween	-	10,424	11,310	11,310	9,500
604886	Jamaican Heritage Festival	-	27,305	30,000	30,000	31,000
604887	Haitian Heritage Celebration	-	28,019	30,000	30,000	30,000
604888	Spec Events-Transportation	11,093	18,383	16,000	16,000	13,400
604889	Marketing & Promotions	100,028	199,467	119,500	121,000	121,500
604890	Special Events-Other	26,392	87,409	91,200	94,311	47,400
604891	Theatre Productions	228,254	167,808	220,000	220,000	220,000
604892	Art Gallery	-	4,505	20,000	20,000	20,000
604901	Credit Card Svcs Fees	44,241	16,669	45,200	45,200	35,200
604905	Bank Svcs Charges	6,682	7,430	12,000	12,000	5,000
604908	Legislative Expense	178	306	2,000	1,600	2,000
604909	Election Costs	-	110,107	-	-	120,000
604910	Advertising Costs	259,907	312,058	308,400	298,400	303,610
604913	Reimburse Internal Event Costs	-	(9,832)	-	-	-
604916	Administrative Expense	30,365	36,515	50,000	45,171	53,300
604918	Commission Initiatives	43,770	53,579	100,000	102,763	100,000
604920	License & Permit Fees	68,179	75,068	67,700	68,151	82,250
604925	Parking Garage Condo Fees	216,355	212,730	190,000	190,000	190,000
604930	Record Storage Charges	19,804	21,744	30,000	30,000	30,000
604931	Recording Fees	1,432	4,570	5,500	5,500	6,000
604950	Employee Awards	18,571	14,526	18,600	18,600	18,100
604965	Special Magistrate	13,800	12,900	13,800	13,800	13,800
604970	Prisoner Care	-	13,898	16,000	16,000	16,000
604989	IT Internal Svcs Charge	3,587,299	3,757,413	4,465,600	4,465,600	4,621,100
604990	Pre-School Activities	38,830	35,240	41,200	40,850	38,800
604991	Summer Programs	149,516	123,181	95,700	103,000	102,700
604992	Recreation Activities	35,448	46,466	56,200	53,200	56,000
604993	Field Trips	10,070	13,094	65,500	62,200	79,400

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
604994	Athletic Activities	34,213	41,705	57,800	55,600	56,000
604995	Special Assessment Expense	18,746	18,766	20,000	20,000	20,000
604997	Other Operating Expenses	41,289	36,556	35,500	39,599	38,800
604998	Contingency	63,412	39,717	241,500	118,977	224,000
605100	Office Supplies	95,093	101,268	120,100	120,980	117,950
605120	Computer Operating Expenses	35,897	103,660	65,300	62,300	41,200
605220	Vehicle Fuel-On-Site	784,421	854,181	850,600	817,100	1,033,700
605221	Vehicle Fuel-Off-Site	69,807	87,639	65,900	99,400	115,000
605225	Equip Gas Oil & Lube	-	-	10,000	10,000	10,600
605230	Program Supplies	102,747	118,112	120,400	120,900	116,300
605235	General Food & Beverage	101,751	99,270	127,500	136,000	131,700
605240	Uniforms Cost	264,271	281,128	302,475	292,475	288,675
605242	Protective Clothing and Shoes	60,260	28,997	32,180	47,180	61,050
605243	Bunker Gear	40,989	108,391	78,200	78,200	78,200
605244	Personal Prop Reimburse	788	171	800	1,050	800
605246	Safety Equipment Supplies	19,493	16,001	22,050	22,050	22,250
605247	Janitorial Supplies	94,178	105,437	133,100	133,100	133,800
605249	Solid Waste Containers	37,942	35,334	18,000	16,000	11,000
605250	Noncap Furn (Item less 5000)	52,495	42,585	78,800	89,250	84,100
605251	Noncap Equip (Item less 5000)	142,780	227,687	277,445	264,570	91,400
605252	Small Tools	46,663	52,202	53,500	53,500	62,000
605261	Canine Expenses	14,939	25,498	18,400	27,400	18,400
605263	Automotive Supplies	4,262	5,223	6,500	6,500	6,500
605265	Medical Supplies	136,702	132,753	131,500	131,500	131,500
605266	Photography	4,399	4,380	4,500	4,500	4,500
605267	Oxygen	2,539	3,178	5,000	5,000	5,000
605268	Pharmaceuticals	11,415	15,028	12,000	12,000	43,600
605270	Ammunition Expense	110,911	113,949	117,700	117,700	117,700
605280	Chemicals	112,562	131,741	193,300	156,260	186,200
605285	Lab Supplies	365	389	400	400	400
605290	Other Operating Supplies	65,395	130,385	152,800	195,374	142,480
605292	Aquatic Supplies	1,823	6,482	6,500	6,250	8,200
605295	Hurricane Supplies	1,559	77,958	25,000	138,740	25,000
605410	Subscriptions & Memberships	117,259	131,789	166,550	167,050	166,850
605500	Training-General	159,371	153,364	325,280	275,435	284,380
605510	Tuition Reimbursement	110,635	64,162	182,300	165,479	182,500
	Sub-Total	26,243,134	31,738,686	32,531,421	37,211,538	32,533,065
	Capital Improvement Program					
606502	CIP-Plan/Design/Eng	-	-	-	40,000	-
606510	CIP-Construction	-	35,250	-	52	-
	Sub-Total	-	35,250	-	40,052	-
	Dept Capital Outlay					
606100	Land Acquisition	-	590,000	-	1,500,000	-
606200	Buildings/Structures	-	-	-	25,000	-
606210	Building Renovation	-	6,708	-	8,792	-
606211	Minor Building Repairs	-	114,300	-	151,000	-
606319	Park Improvement	-	-	39,000	39,000	-
606322	Roadway Repairs	12,358	-	-	-	-
606400	Machinery & Equipment	490,082	326,917	95,000	238,672	-
606405	Furniture & Fixtures	25,648	53,507	-	13,416	-
606441	Vehicle Replacement Program	2,300,855	3,436,400	3,057,711	3,057,711	2,481,445
606450	Radio Equipment	-	2,072,637	-	-	-
606470	Computer Equipment	47,576	62,362	1,000	1,000	-
606471	Software	20,189	75,614	-	307,685	-
	Sub-Total	2,896,708	6,738,444	3,192,711	5,342,277	2,481,445
	Grants & Aides					
608210	Area Agency on Aging	49,089	58,877	49,100	49,452	49,100

Expenditure Projections

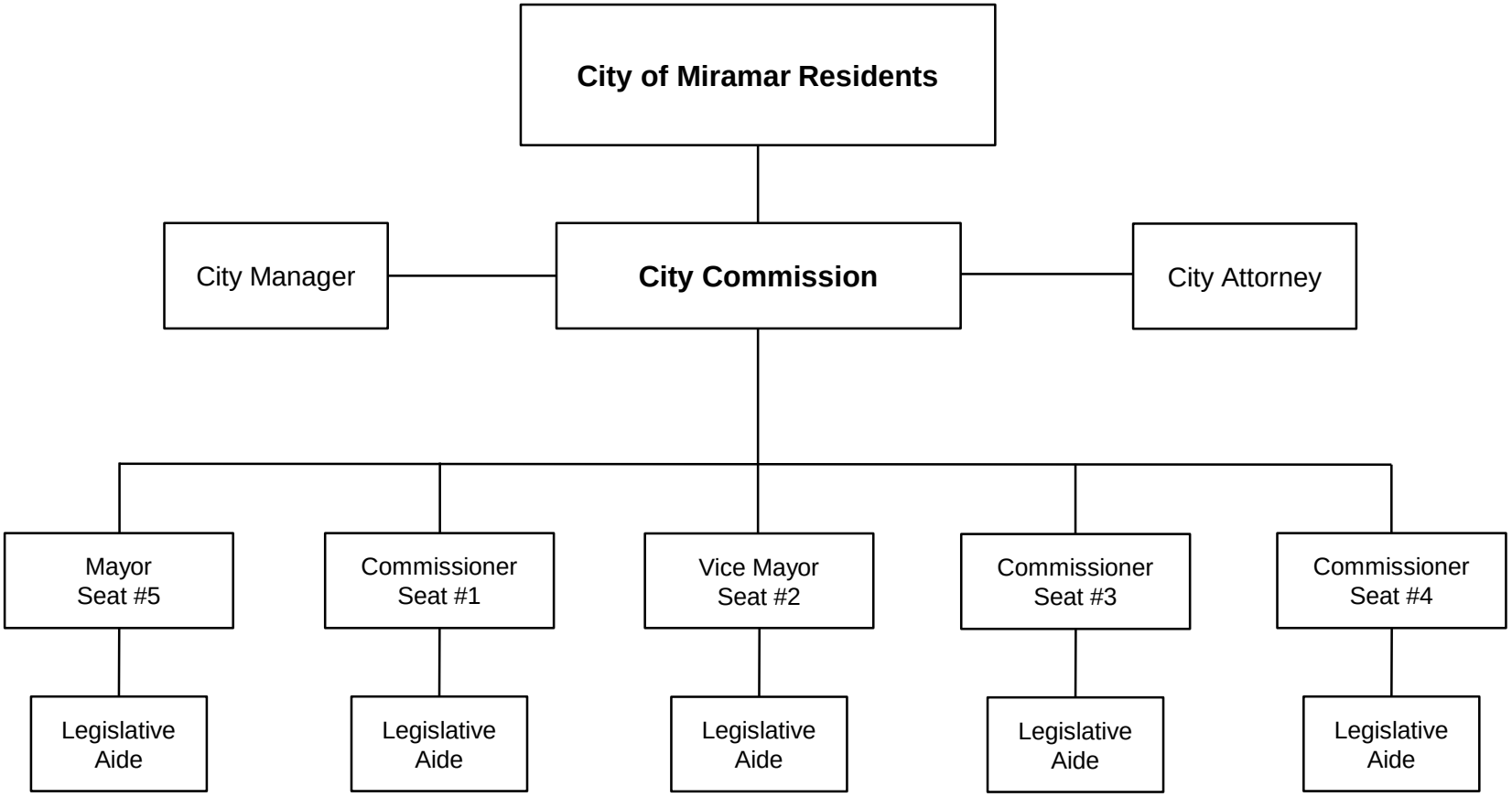
Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
608250	Economic Incentive	5,250	975	129,100	129,100	91,400
608301	MASH Grt Energy Assistance	8,280	7,213	9,000	9,000	9,000
608306	Grants to others	-	-	-	12,000	-
	Sub-Total	62,619	67,065	187,200	199,552	149,500
	Debt Service					
607181	Prin-12 BB&T Lease Fire Truck	162,266	123,422	-	-	-
607183	Prin-2017 Motorola Lse-Radio	-	-	28,400	28,400	29,600
607184	Prin-2017 BOA M&P Radio Lse	-	-	239,700	239,700	244,100
607281	Int-12 BB&T Fire Truck Lease	3,623	995	-	-	-
607283	Int-2017 Motorola Lse-Radio Eq	-	-	9,600	9,600	8,400
607284	Int-2017 BOA M&P Radio Lse	-	-	31,100	31,100	26,600
	Sub-Total	165,890	124,417	308,800	308,800	308,700
	Appropriated Fund Bal					
609990	Appropriated Fund Balance	-	-	-	-	7,217,340
	Sub-Total	-	-	-	-	7,217,340
	Transfers					
691201	Trfr To Debt Svcs	-	175,000	-	-	306,500
691203	Trfr To CIP Rev Bond Trfr	4,920,900	6,333,300	4,265,200	4,265,200	4,098,100
691204	To Debt Svcs	-	793,600	3,011,700	3,011,700	2,241,600
691395	Trfr To Capital Projects	1,761,196	-	-	-	1,746,800
	Sub-Total	6,682,096	7,301,900	7,276,900	7,276,900	8,393,000
	Total	**$128,764,335**	**$150,004,349**	**$153,010,632**	**$159,918,419**	**$162,168,750**

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

City Commission



Mission

We value the dignity and worth of our citizens and to this end we pledge to continuously improve the quality of life and economic prosperity of our residents by assuring all of our citizens a clean, safe, economically viable and progressive City that is responsive to changing needs.

Department Overview

The City Commission is responsible for adopting the City's policies, ordinances, resolutions and the annual operating and capital improvement budgets. The City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the Commission on policy issues.

The City Commission consists of five elected officials, one of whom will be the Mayor and four commissioners duly elected by the qualified voters of the City as provided by the City Charter. Once a year, one of the commissioners is chosen to be Vice-Mayor. The commissioners are designated seats 1, 2, 3 and 4. All elected persons serve for a four-year term. Elections are held on the first Tuesday of March every two years.

Commission meetings generally are held on the first and third Wednesday of the month. The public can address general concerns during the second meeting of the month. However, individuals wishing to speak on matters that appear on the agenda need only raise their hand to be recognized. Workshop meetings are scheduled when deemed necessary.

As indicated in the Position Detail, this department is comprised of ten full-time budgeted positions.

Accomplishments FY 2018

- Approved Collective Bargaining agreements for Fire, Police and GAME employees.
- Approved Fiscal Year 2018 Annual Operating and Capital Improvement Budget.
- Approved the 5-year Capital Improvement Plan.
- Commission Initiatives:
  - Aviation Expo and Camp with more than 3,000 attendees.
  - 5th Annual Mayor's 3k Run, Walk, Health and Yoga Fair with more than 800 attendees.
  - 3rd Annual Faith Leaders' Brunch with more than 100 attendees.
  - 3rd Annual Bookbag Giveaways and 3rd Annual Turkey Giveaways to over 1,000 families.
  - Launched the loveDROP program for Miramar families in need.
  - Hosted 2nd Annual Legal Forum and 2nd Annual Harvest Drive.
  - National Partner in Building Healthy Military Communities.
  - 3rd Annual Halloween Event at River Run Park with over 2,000 attendees.
  - National Night Out at River Run Park with over 200 atttendees.
- Approved the following reports:
  - Comprehensive Annual Performance Evaluation Report (CAPER).
  - Comprehensive Annual Financial Report (CAFR).

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
None	$ -	$ -	$ -	$ -	$ -
Expenditures by Program					
City Commission	1,202,113	1,264,338	1,393,500	1,393,500	1,382,500
Total	$ 1,202,113	$ 1,264,338	$ 1,393,500	$ 1,393,500	$ 1,382,500

Expenditures by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	939,001	968,392	1,044,200	1,041,200	1,041,800
Operating Expenditures	263,113	295,946	349,300	352,300	340,700
Capital Outlay	-	-	-	-	-
Total	$ 1,202,113	$ 1,264,338	$ 1,393,500	$ 1,393,500	$ 1,382,500

Positions by Program					
City Commission	10.00	10.00	10.00	10.00	10.00
Total	10.00	10.00	10.00	10.00	10.00

Position Detail					
Mayor	1.00	1.00	1.00	1.00	1.00
Vice Mayor	1.00	1.00	1.00	1.00	1.00
Commissioner	3.00	3.00	3.00	3.00	3.00
Legislative Aide	5.00	5.00	5.00	5.00	5.00
Total FTE's	10.00	10.00	10.00	10.00	10.00

FY 2019 FTEs by Program
City Commission

City Commission

Adopts the City's policies, ordinances, resolutions and annual operating and capital budgets.

FY 18	FY 19
10.00	10.00

City Commission

001-01-010-511-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601100	Elected Officials Salaries	208,811	208,811	193,000	193,000	203,400
601200	Employee Salaries	333,427	364,826	441,500	438,500	415,000
601205	Lump Sum Payout - Accrued Time	18,990	27,207	37,200	37,200	35,800
601220	Longevity Pay	260	690	700	700	700
601400	Overtime-General	571	-	-	-	-
602100	FICA & MICA	47,734	51,320	51,400	51,400	50,100
602235	Pension-Senior Mgmt	67,410	68,672	38,900	38,900	40,000
602240	Pension-FRS	101,572	73,874	81,300	81,300	85,600
602260	Pension-401	13,147	9,652	9,100	9,100	9,100
602265	Pension-457	40,167	39,695	48,100	48,100	37,000
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	6,200
602304	Health Insurance-PPO	14,189	19,981	21,400	21,400	21,800
602305	Health Insurance-HMO	62,104	62,686	79,800	79,800	94,400
602306	Dental Insurance-PPO	3,450	3,164	3,300	3,300	3,300
602307	Dental Insurance-HMO	820	842	900	900	900
602309	Basic Life Insurance	1,121	1,115	1,400	1,400	1,300
602311	Long-Term Disability Ins	373	344	900	900	900
602400	Workers' Compensation	19,200	29,900	29,100	29,100	36,300
	Sub-Total	939,001	968,392	1,044,200	1,041,200	1,041,800
	Operating Expense					
603470	Temporary Help	-	-	-	6,521	-
604001	Travel & Training	41,096	39,768	28,000	27,022	28,000
604100	Communication Svcs	7,340	9,127	7,900	9,165	7,900
604200	Postage	527	1,609	1,600	3,998	1,600
604301	Electricity Svcs	10,550	11,603	11,400	11,400	11,800
604440	Leased Copiers	4,771	4,823	-	-	-
604500	Risk Internal Svcs Charge	32,100	34,400	31,000	31,000	26,600
604610	Fleet Internal Svcs Charge	4,200	-	-	-	-
604700	Printing & Binding Svcs	4,506	9,018	5,200	4,160	5,200
604889	Marketing & Promotions	-	-	-	1,500	2,000
604908	Legislative Expense	178	306	2,000	1,600	2,000
604916	Administrative Expense	7,325	7,229	11,500	6,087	11,500
604918	Commission Initiatives	43,770	53,579	100,000	102,763	100,000
604989	IT Internal Svcs Charge	48,700	51,000	59,100	59,100	54,100
604997	Other Operating Expenses	8,601	7,016	6,000	6,236	4,700
605100	Office Supplies	1,553	3,015	4,000	4,380	4,000
605220	Vehicle Fuel-On-Site	-	564	-	-	-
605221	Vehicle Fuel-Off-Site	26	-	-	-	-
605290	Other Operating Supplies	3,842	8,443	5,500	4,789	5,200
605410	Subscriptions & Memberships	44,028	54,445	56,100	56,100	56,100
605510	Tuition Reimbursement	-	-	20,000	16,479	20,000
	Sub-Total	263,113	295,946	349,300	352,300	340,700
	Total	**$ 1,202,113**	**$ 1,264,338**	**$ 1,393,500**	**$ 1,393,500**	**$ 1,382,500**

Budget Justification

Object #	Account Description	Justification
Expense		
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and conferences, which includes registration, airline travel, meals, etc., such as: Florida League of Cities Board meetings, Broward, Florida & National League of Cities, National Forum for Black Public Administrators, Sister Cities Trade Mission, Broward Days in Tallahassee, Florida League of Cities Southern Municipal Conference, US Conference of Mayors, etc.
604100	Communication Svcs	This account represents charges for cell phones and related communication services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604700	Printing & Binding Svcs	This line item is for the purchase of different printed materials such as business cards and other documents/books, etc.
604889	Marketing & Promotions	This represents costs associated with marketing through Facebook ads, Constant contact and other promotions for Commission events.
604908	Legislative Expense	This account provides funding for governmental consulting services.
604916	Administrative Expense	This account provides for miscellaneous expenses for ceremonies, events and awards and Commission events.
604918	Commission Initiatives	These are costs associated with City Commission initiatives that foster and/or support community based programming and services.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This account is an estimated amount required for office supplies.
605290	Other Operating Supplies	This account provides funding for awards and miscellaneous supplies required for special events and meetings.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships include: National League of Cities, Broward League of Cities, Florida League of Cities, Florida League of Mayors, African American Mayors Association, etc.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

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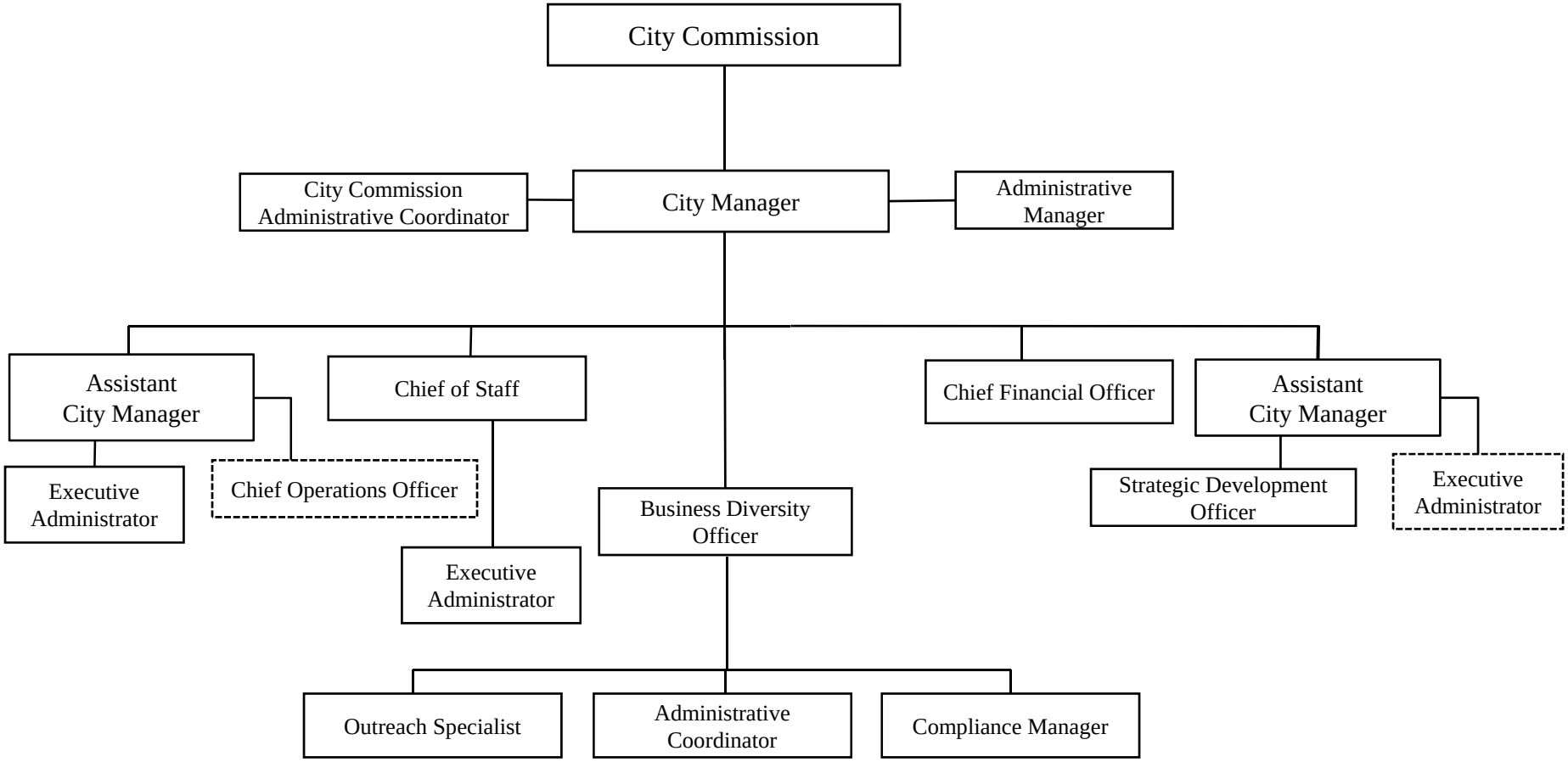
Office of the City Manager



Positions budgeted in Utility Fund

Mission

Dedicated to promoting the most effective professional management and operation of the City through the implementation of best practices, in order to provide the highest level of service to the City Commission, residents, businesses and visitors.

Department Overview

The Office of the City Manager is responsible for the effective and efficient delivery of services including recommending and carrying out the policies and ordinances approved by the City Commission. It is the responsibility of this office to advise the Commission on the City's financial status and to submit the Annual Operating and Capital Improvement Program budgets to them. This office provides effective communication between the City Commission, employees, residents and the general public and oversees the management of all City departments. The department is committed to the ongoing implementation of best practices in all City operations.

As indicated in the Position Detail, this department is comprised of 14 full-time budgeted positions.

Accomplishments FY 2018

- Entered into a Comprehensive Agreement and Ground Lease with the American Tennis & Education Foundation (ATEF) for the development of a state-of-the-art Tennis Center at Miramar Regional Park, an office and administration facility slated to become the headquarters of the American Tennis Association (ATA), a museum/hall-of-fame facility and a hotel.
- Repurchased the 3.74-acre Miramar Town Center Block 2 property with the intent to pursue a qualified builder/developer to complete its construction.
- Implemented a Departmental Highlights section in the Quarterly Report to identify on-going departmental accomplisments.

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Marketing and Public Relations	$ 3,292	$ 850	$ 1,000	$ 1,000	$ -
Expenditures by Program					
City Management	2,342,748	2,386,955	2,580,983	2,580,983	2,904,467
Marketing and Public Relations	1,371,762	1,569,966	1,519,000	1,519,000	-
Total	$ 3,714,510	$ 3,956,922	$ 4,099,983	$ 4,099,983	$ 2,904,467
Expenditures by Category					
Personnel Services	3,153,697	3,289,989	3,305,600	3,305,600	2,618,800
Operating Expenses	560,813	651,660	758,100	758,100	266,600
Capital Outlay	-	15,273	36,283	36,283	19,067
Total	$ 3,714,510	$ 3,956,922	$ 4,099,983	$ 4,099,983	$ 2,904,467

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
City Management	10.00	10.00	10.00	11.00	14.00
Marketing and Public Relations	8.00	10.00	9.00	9.00	-
Total	18.00	20.00	19.00	20.00	14.00

Position Detail					
Administrative Coordinator	-	-	-	-	1.00
Administrative Manager	-	-	-	1.00	1.00
Assistant City Manager	3.00	3.00	3.00	2.00	2.00
Business Diversity Officer	-	-	-	1.00	1.00
Chief Financial Officer	-	-	-	1.00	1.00
Chief of Marketing and Public Relations	1.00	1.00	-	-	-
Chief of Staff	-	-	-	1.00	1.00
City Manager	1.00	1.00	1.00	1.00	1.00
City Commission Administrative Coordinator	-	-	1.00	1.00	1.00
Community Relations and Program Administrator	1.00	1.00	1.00	1.00	-
Compliance Manager	-	-	-	-	1.00
Creative Arts and Graphics Designer	2.00	2.00	2.00	2.00	-
Deputy City Manager	1.00	1.00	-	-	-
Executive Administrator	3.00	3.00	3.00	2.00	2.00
Executive Assistant to Chief of Mrktg. & Pub. Rel.	-	1.00	1.00	1.00	-
Marketing Coordinator	1.00	2.00	2.00	2.00	-
Multimedia and Broadcast Manager	1.00	1.00	1.00	1.00	-
Outreach Specialist	-	-	-	-	1.00
Program Producer	1.00	1.00	1.00	1.00	-
Senior Marketing and Public Relations Manager	-	1.00	1.00	1.00	-
Social Media Manager	1.00	-	-	-	-
Strategic Administration Officer	1.00	1.00	1.00	-	-
Strategic Development Officer	1.00	1.00	1.00	1.00	1.00
Total FTE's	18.00	20.00	19.00	20.00	14.00

FY 2019 FTEs by Program
Office of the City Manager

City Management

Responsible for the effective and efficient delivery of services including recommending and carrying out the resolutions and ordinances of the City Commission. It also provides advice to the Commission on the City's financial status and submits the annual operating and capital improvement program budgets to them.

FY 18	FY 19
10.00	14.00

Marketing & Public Relations

Responsible for the dissemination of official information and promoting the City's public image.

FY 18	FY 19
9.00	-

The Marketing & Public Relations Program was moved into the Community & Economic Development Department in FY19.

City Management

001-05-050-512-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,465,502	1,469,557	1,521,200	1,521,200	1,702,600
601201	Salary Attrition	-	-	(65,000)	(65,000)	-
601205	Lump Sum Payout - Accrued Time	137,297	121,964	146,000	146,000	184,500
601215	Communication Stipend	7,890	8,383	8,500	8,500	4,600
601220	Longevity Pay	1,509	1,552	1,600	1,600	6,200
602100	FICA & MICA	91,041	93,077	88,900	88,900	102,600
602235	Pension-Senior Mgmt	265,773	296,111	382,700	382,700	338,400
602250	Pension-Other	(455)	-	-	-	-
602265	Pension-457	107,456	104,041	108,600	108,600	103,300
602300	Pmt In Lieu Of Insurance	7,057	4,165	-	-	-
602304	Health Insurance-PPO	25,471	17,526	15,000	15,000	46,700
602305	Health Insurance-HMO	50,403	71,739	100,700	100,700	92,000
602306	Dental Insurance-PPO	2,735	3,496	3,300	3,300	3,800
602307	Dental Insurance-HMO	1,088	913	1,000	1,000	1,100
602309	Basic Life Insurance	5,340	5,289	3,000	3,000	3,400
602311	Long-Term Disability Ins	1,026	1,029	2,000	2,000	2,200
602400	Workers' Compensation	10,200	24,700	26,000	26,000	27,400
	Sub-Total	2,179,332	2,223,541	2,343,500	2,343,500	2,618,800
	Operating Expense					
603190	Prof Svcs-Other	-	-	10,000	10,000	110,000
604001	Travel & Training	9,892	12,260	14,800	14,800	14,800
604100	Communication Svcs	6,207	3,957	8,000	8,000	8,000
604200	Postage	121	361	1,000	1,000	1,000
604301	Electricity Svcs	13,608	14,966	14,700	14,700	15,200
604402	Leased Vehicles	13,110	10,707	5,800	5,800	-
604440	Leased Copiers	4,969	4,535	-	-	-
604500	Risk Internal Svcs Charge	26,300	37,700	38,000	38,000	15,000
604610	Fleet Internal Svcs Charge	5,958	4,300	3,900	3,900	4,400
604700	Printing & Binding Svcs	2,699	-	1,200	1,200	1,200
604916	Administrative Expense	4,240	805	4,500	4,500	4,500
604920	License & Permit Fees	291	-	800	800	800
604989	IT Internal Svcs Charge	46,300	48,400	56,100	56,100	54,100
604997	Other Operating Expenses	912	1,336	1,000	1,000	1,000
604998	Contingency	4,040	1,847	2,300	2,300	2,300
605100	Office Supplies	2,703	2,870	3,000	3,000	3,000
605120	Computer Operating Expenses	902	42	2,500	2,500	2,500
605220	Vehicle Fuel-On-Site	2,601	1,844	5,900	5,900	-
605221	Vehicle Fuel-Off-Site	150	-	1,100	1,100	-
605251	Noncap Equip (Item less 5000)	-	-	4,900	4,900	-
605290	Other Operating Supplies	991	440	1,000	1,000	1,000
605410	Subscriptions & Memberships	5,227	6,989	10,800	10,800	10,800
605500	Training-General	276	1,542	3,000	3,000	3,000
605510	Tuition Reimbursement	11,920	3,910	14,000	14,000	14,000
	Sub-Total	163,416	158,814	208,300	208,300	266,600
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	4,600	29,183	29,183	19,067
	Sub-Total	-	4,600	29,183	29,183	19,067
	Total	**$ 2,342,748**	**$ 2,386,955**	**$ 2,580,983**	**$ 2,580,983**	**$ 2,904,467**

Marketing and Public Relations

001-05-051-512-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	653,762	687,631	560,400	560,400	-
601201	Salary Attrition	-	-	(30,000)	(30,000)	-
601205	Lump Sum Payout - Accrued Time	38,340	51,271	66,900	66,900	-
601215	Communication Stipend	718	208	-	-	-
601220	Longevity Pay	1,725	2,072	1,800	1,800	-
601400	Overtime-General	-	6	1,000	1,000	-
601412	Overtime-Emergency	-	1,158	-	-	-
602100	FICA & MICA	47,503	51,975	47,000	47,000	-
602210	Pension-General	17,786	16,997	41,500	41,500	-
602235	Pension-Senior Mgmt	104,652	128,835	132,600	132,600	-
602265	Pension-457	23,670	22,182	15,700	15,700	-
602300	Pmt In Lieu Of Insurance	-	4,467	18,700	18,700	-
602304	Health Insurance-PPO	25,234	29,128	30,900	30,900	-
602305	Health Insurance-HMO	46,037	44,569	49,800	49,800	-
602306	Dental Insurance-PPO	4,314	4,100	3,600	3,600	-
602307	Dental Insurance-HMO	133	253	400	400	-
602309	Basic Life Insurance	2,115	2,331	1,300	1,300	-
602311	Long-Term Disability Ins	678	664	800	800	-
602400	Workers' Compensation	7,700	18,600	19,700	19,700	-
	Sub-Total	974,365	1,066,447	962,100	962,100	-
	Operating Expense					
603190	Prof Svcs-Other	52,890	66,238	58,200	58,200	-
603400	Contract Svcs-Other	1,100	300	11,750	11,750	-
603425	Software License & Maint	3,432	13,261	11,100	11,100	-
604001	Travel & Training	6,379	27,544	24,800	24,800	-
604100	Communication Svcs	4,750	3,847	7,900	7,900	-
604200	Postage	2,724	34,774	10,000	14,000	-
604402	Leased Vehicles	5,539	5,530	5,600	5,600	-
604440	Leased Copiers	1,418	2,023	-	-	-
604610	Fleet Internal Svcs Charge	44	247	3,300	3,300	-
604700	Printing & Binding Svcs	13,368	6,973	40,000	36,000	-
604851	Tree Lighting Event	11,100	3,458	11,100	11,100	-
604852	Miramar Days Event	10,434	4,832	5,550	5,550	-
604853	July 4th Event	3,670	9,286	2,700	2,700	-
604855	Spec Events-Caribbean American	3,670	3,398	5,010	5,010	-
604856	Spec Events-Latin Heritage Cel	2,577	3,673	5,010	5,010	-
604858	Spec Events-Black History Cele	3,020	8,409	5,010	5,010	-
604871	Rotary Club	-	-	700	700	-
604881	Breakfast with Santa	-	789	1,500	1,500	-
604882	Spec Event-MLK Day Celebration	3,687	3,415	5,010	5,010	-
604883	Spec Events-Veteran's Day	446	500	500	500	-
604884	Spec Events-Halloween	-	1,496	2,810	2,810	-
604886	Jamaican Heritage Festival	-	3,124	3,700	3,700	-
604887	Haitian Heritage Celebration	-	3,700	3,700	3,700	-
604889	Marketing & Promotions	100,028	112,743	119,500	119,500	-
604891	Theatre Productions	-	336	-	-	-
604910	Advertising Costs	72,084	78,784	65,000	65,000	-
604916	Administrative Expense	898	1,464	1,500	1,500	-
604920	License & Permit Fees	6,532	-	7,600	7,600	-
604989	IT Internal Svcs Charge	46,400	48,500	56,200	56,200	-
604997	Other Operating Expenses	1,952	1,956	2,000	2,000	-
604998	Contingency	990	-	1,500	1,500	-
605100	Office Supplies	2,724	2,967	3,000	3,000	-
605120	Computer Operating Expenses	36	-	500	500	-
605220	Vehicle Fuel-On-Site	-	953	4,500	4,500	-
605221	Vehicle Fuel-Off-Site	-	-	1,100	1,100	-

Marketing and Public Relations

001-05-051-512-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
605230	Program Supplies	4,390	16,586	27,500	27,500	-
605250	Noncap Furn (Item less 5000)	6,663	4,972	6,000	6,000	-
605251	Noncap Equip (Item less 5000)	13,800	6,675	8,350	8,350	-
605266	Photography	4,219	4,194	4,500	4,500	-
605410	Subscriptions & Memberships	5,058	5,305	5,900	5,900	-
605500	Training-General	1,376	592	3,200	3,200	-
605510	Tuition Reimbursement	-	-	7,000	7,000	-
	Sub-Total	397,397	492,846	549,800	549,800	-
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	6,100	6,100	-
606470	Computer Equipment	-	10,673	1,000	1,000	-
	Sub-Total	-	10,673	7,100	7,100	-
	Total	**$ 1,371,762**	**$ 1,569,966**	**$ 1,519,000**	**$ 1,519,000**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
603190	Prof Svcs-Other	Professional Services Contracts related to RFP for Municipal Marketing Broker Services and as needed.
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses or conferences including: FPPTA (Florida Public Pension Trustees Association); ICMA Certification/Annual Conference; FPPTA (Florida Public Pension Trustees Association); NFBPA (National Forum for Black Public Administrators); FL League of Cities Conf; FCCMA (Florida City and County Management Association); AWWA/WEFTEC/WASTEWATER; MIS Conference; AICP Training (CEUs).
604100	Communication Svcs	This represents charges for cell phones and related communication services. This also covers website design and upgrade fees. As well as additional training fees for website upgrades and maintenance.
604200	Postage	This account represents allocated costs for mailings and delivery services for USPS, UPS and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Maintenance.
604700	Printing & Binding Svcs	This account represents the cost for printing letterhead, envelopes, business cards, general correspondence and miscellaneous notices.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604920	License & Permit Fees	This represents costs associated with software licenses needed for Executive Administration.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	This account represents costs for the Print Management Service Agreement and computer related items.
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This $19,067 budgeted amount is for escrow for future vehicle replacements

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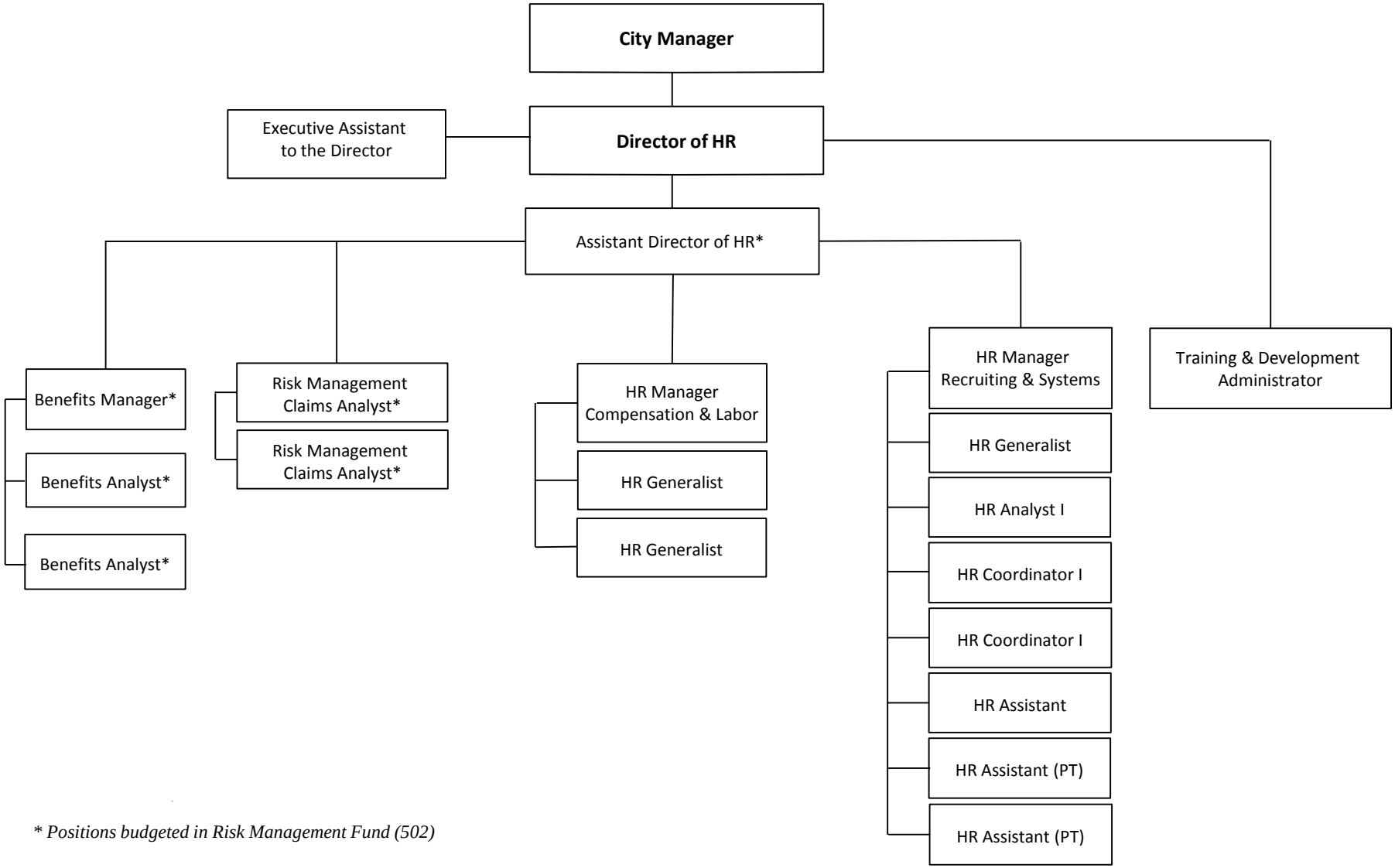
Human Resources Department



** Positions budgeted in Risk Management Fund (502)*

Mission

To provide excellent, consistent, fair and sound Human Resources and Risk Management services that reflect a strong commitment to our core values and fiscal realities facing the City.

Department Overview

The Human Resources Department manages and provides strategic human resources services for the City of Miramar on all workforce development issues. It identifies the tools to enable staff to get the best from the most important resource, its people. The department is a key strategic partner and provides centralized employee services including recruitment, benefits, compensation, labor management, risk management and training. In addition, this department oversees the two Risk Management programs which are funded by the Internal Service Fund.

This department is comprised of 19 budgeted positions. As indicated in the Position Detail, 12 full-time and two part-time employees are general-funded; and six employees are budgeted in the Risk Management, Internal Service Fund 502. The two major programs provided are:

1. Administration
2. Human Resources Operations

Accomplishments FY 2018

- Negotiated successor collective bargaining agreement for the GAME employees.
- Successfully launched performance management program and trained all supervisors and managers on effective documentation and performance appraisals.
- Provided customer service training to all City employees.
- Launched training for HR Liaisons to improve their knowledge of laws, policies and procedures related to Human Resources Management.

Risk Accomplishments FY 2018

- The Risk Management section working with our Third Party Administrator closed 196.8% of workers' compensation claims opened in 2016, consequently significantly reducing the City's total number of opened workers' compensation claims carried forward to 2017. Included in the claims closed in 2016 are four (4) claims that had notable negative impact on the incurred, but not reported, (IBNR) amount in the 2015 risk actuarial report.
- Successfully launched wellness program "Live Vibrantly" to engage employees to live a more active and healthy lifestyle.

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
None	$ -	$ -	$ -	$ -	$ -
Expenditures by Program					
Administration	970,754	620,921	639,022	645,022	486,900
Human Resources Operations	501,173	882,554	1,290,900	1,299,009	1,196,600
Retirement Administration	-	-	-	-	-
Total	$ 1,471,927	$ 1,503,475	$ 1,929,922	$ 1,944,031	$ 1,683,500
Expenditures by Category					
Personnel Services	1,137,658	1,234,216	1,515,100	1,515,100	1,293,700
Operating Expense	296,868	237,387	411,100	411,100	376,800
Capital Outlay	37,400	31,872	3,722	17,831	13,000
Total	$ 1,471,927	$ 1,503,475	$ 1,929,922	$ 1,944,031	$ 1,683,500

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	3.50	3.50	2.50	2.50	2.00
HR Operations	9.50	10.50	11.50	11.50	11.00
Retirement Administration	-	-	-	-	-
Total	13.00	14.00	14.00	14.00	13.00

Position Detail					
Assistant Director of Human Resources	1.00	1.00	1.00	1.00	-
Benefits Analyst	1.00	-	-	-	-
Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Executive Assistant to Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst I	-	-	-	1.00	1.00
Human Resources Assistant	-	1.00	1.00	1.00	1.00
Human Resources Assistant - Part-time (2)	-	-	-	1.00	1.00
Human Resources Coordinator I	3.00	3.00	3.00	2.00	2.00
Human Resources Generalist	1.00	3.00	3.00	3.00	3.00
Human Resources Manager	2.00	2.00	2.00	2.00	2.00
Office Specialist	1.00	1.00	1.00	-	-
Senior Human Resources Manager	1.00	-	-	-	-
Training and Development Administrator	-	-	-	1.00	1.00
Training and Development Coordinator	1.00	1.00	1.00	-	-
Total FTE's	13.00	14.00	14.00	14.00	13.00

FY 2019 FTEs by Program
Human Resources

Administration
(General Fund 001)

Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.

FY 18	FY 19
2.50	2.00

Human Resource Operations
(General Fund 001)

Develops and manages the day to day operations of the department to include employment/ recruitment programs conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.

FY 18	FY 19
11.50	11.00

Benefits Administration
(Risk Fund 502)

Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.

FY 18	FY 19
3.00	3.00

Risk Management
(Risk Fund 502)

Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.

FY 18	FY 19
2.00	3.00

Administration

001-06-100-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	558,335	293,153	275,400	275,400	209,500
601201	Salary Attrition	-	-	(10,000)	(10,000)	(21,000)
601205	Lump Sum Payout - Accrued Time	21,981	13,236	7,300	7,300	12,700
601215	Communication Stipend	2,513	-	-	-	-
601400	Overtime-General	490	25	500	500	500
601410	Overtime-Holiday	38	-	-	-	-
601412	Overtime-Emergency	-	207	-	-	-
602100	FICA & MICA	42,449	21,324	18,700	18,700	14,100
602210	Pension-General	-	8,699	9,400	9,400	9,800
602235	Pension-Senior Mgmt	56,470	78,883	53,900	53,900	39,600
602260	Pension-401	18,333	-	-	-	-
602265	Pension-457	23,301	14,389	18,100	18,100	16,100
602300	Pmt In Lieu Of Insurance	6,042	-	-	-	-
602305	Health Insurance-HMO	58,019	41,575	34,400	34,400	31,400
602306	Dental Insurance-PPO	2,628	1,246	900	900	900
602307	Dental Insurance-HMO	769	530	400	400	300
602309	Basic Life Insurance	2,609	1,403	600	600	500
602311	Long-Term Disability Ins	667	268	400	400	300
602400	Workers' Compensation	7,800	8,900	9,700	9,700	11,300
	Sub-Total	802,443	483,837	419,700	419,700	326,000
	Operating Expense					
603190	Prof Svcs-Other	41,804	18,077	75,000	75,000	50,000
603470	Temporary Help	13,375	3,817	3,100	9,100	4,500
604100	Communication Svcs	2,876	2,086	3,000	3,000	3,000
604200	Postage	-	1,653	2,800	2,800	2,800
604301	Electricity Svcs	9,898	10,886	10,800	10,800	11,100
604402	Leased Vehicles	5,116	9,900	4,100	4,100	4,500
604440	Leased Copiers	1,471	275	-	-	-
604500	Risk Internal Svcs Charge	36,400	37,000	35,800	35,800	29,000
604610	Fleet Internal Svcs Charge	63	1,100	500	500	600
604950	Employee Awards	3,823	2,029	5,100	5,100	4,600
604989	IT Internal Svcs Charge	40,000	41,900	48,600	48,600	13,500
604998	Contingency	75	-	300	300	300
605100	Office Supplies	1,344	1,437	4,600	4,600	4,500
605120	Computer Operating Expenses	311	-	900	900	900
605220	Vehicle Fuel-On-Site	552	-	3,300	3,300	1,200
605221	Vehicle Fuel-Off-Site	-	26	-	-	-
605250	Noncap Furn (Item less 5000)	-	-	500	500	500
605251	Noncap Equip (Item less 5000)	-	1,551	1,000	1,000	1,000
605290	Other Operating Supplies	1,762	913	2,700	2,700	2,500
605410	Subscriptions & Memberships	1,950	3,400	1,500	1,500	1,400
605500	Training-General	7,491	1,033	12,000	12,000	12,000
	Sub-Total	168,311	137,084	215,600	221,600	147,900
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	3,722	3,722	13,000
	Sub-Total	-	-	3,722	3,722	13,000
	Total	**$ 970,754**	**$ 620,921**	**$ 639,022**	**$ 645,022**	**$ 486,900**

Human Resource Operations

001-06-060-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	194,283	500,597	745,900	745,900	650,700
601201	Salary Attrition	-	-	(60,000)	(60,000)	(55,000)
601205	Lump Sum Payout - Accrued Time	18,931	22,181	29,300	29,300	25,900
601215	Communication Stipend	788	-	-	-	-
601400	Overtime-General	-	21	2,500	2,500	2,500
601410	Overtime-Holiday	-	(0)	-	-	-
601412	Overtime-Emergency	-	775	-	-	-
602100	FICA & MICA	16,243	38,970	59,200	59,200	51,800
602210	Pension-General	-	-	25,300	25,300	23,500
602235	Pension-Senior Mgmt	56,028	61,865	87,700	87,700	68,100
602260	Pension-401	2,647	21,291	27,500	27,500	28,500
602265	Pension-457	7,682	10,939	22,400	22,400	19,500
602305	Health Insurance-HMO	17,670	66,309	124,900	124,900	118,100
602306	Dental Insurance-PPO	1,061	3,061	3,400	3,400	3,700
602307	Dental Insurance-HMO	86	582	1,400	1,400	1,100
602309	Basic Life Insurance	885	2,013	1,600	1,600	1,400
602311	Long-Term Disability Ins	213	477	1,100	1,100	900
602400	Workers' Compensation	18,700	21,300	23,200	23,200	27,000
	Sub-Total	335,216	750,379	1,095,400	1,095,400	967,700
	Operating Expense					
603140	New Hire Screening	6,978	3,282	25,000	25,000	20,000
603141	Existing Employee Screening	5,830	909	6,500	6,500	6,500
603425	Software License & Maint	11,049	2,427	2,000	2,000	2,000
604001	Travel & Training	8,648	12,601	18,000	18,000	17,000
604200	Postage	46	62	-	-	-
604440	Leased Copiers	3,632	4,543	-	-	-
604610	Fleet Internal Svcs Charge	2,367	3,000	900	900	1,000
604700	Printing & Binding Svcs	2,973	4,051	11,000	11,000	14,000
604890	Special Events-Other	6,995	5,607	3,100	3,100	4,000
604910	Advertising Costs	1,533	1,199	3,700	3,700	1,700
604920	License & Permit Fees	11,098	13,457	12,500	12,500	15,500
604950	Employee Awards	61	-	-	-	-
604989	IT Internal Svcs Charge	20,600	21,500	24,900	24,900	62,200
604997	Other Operating Expenses	-	432	-	-	-
605100	Office Supplies	3,512	6,241	7,100	7,100	6,700
605120	Computer Operating Expenses	688	-	5,700	5,700	5,700
605220	Vehicle Fuel-On-Site	2,375	2,105	-	-	-
605250	Noncap Furn (Item less 5000)	-	-	4,000	4,000	4,000
605251	Noncap Equip (Item less 5000)	-	2,274	2,200	2,200	2,200
605290	Other Operating Supplies	1,285	4,034	3,900	3,900	3,900
605500	Training-General	37,591	11,384	47,000	41,000	45,500
605510	Tuition Reimbursement	1,298	1,194	18,000	18,000	17,000
	Sub-Total	128,557	100,303	195,500	189,500	228,900
	Dept Capital Outlay					
606210	Building Renovation	-	6,708	-	8,792	-
606405	Furniture & Fixtures	-	20,606	-	5,316	-
606441	Vehicle Replacement Program	37,400	3,500	-	-	-
606470	Computer Equipment	-	1,059	-	-	-
	Sub-Total	37,400	31,872	-	14,109	-
	Total	**$ 501,173**	**$ 882,554**	**$ 1,290,900**	**$ 1,299,009**	**$ 1,196,600**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Overtime is necessary due to unforeseen administrative needs.
603140	New Hire Screening	This cost is associated with hiring requirements to include criminal, workers' comp, social security and driver's license and background checks, educational verifications and drug screening for new hires and existing employees city-wide.
603141	Existing Employee Screening	This account is for legally required random screening for drivers of City vehicles, including fire and police.
603190	Prof Svcs-Other	This is for outside consultants, professionals or specialists who assist with extraordinary situations that require specialized skills or credentials. Included in this amount is the City's on-site Employee Assistance Program (EAP) for catastrophic events for an individual or group. Situations may involve employees who require an evaluation by a medical or psychiatric doctor.
603425	Software License & Maint	Software needed for staff development, performance management, organizational and program training.
603470	Temporary Help	Data conversion from FORTIS into Tyler Content Management (TCM) requires additional coding and data entry that budgeted staff cannot absorb, requiring additional personnel services from temporary agencies. This will also account for the overload at peak times.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604100	Communication Svcs	This account represents charges for cell phones and related communication services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604402	Leased Vehicles	This account represents the cost for city leased vehicles.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	City Policy prevents employees from using personal vehicles to conduct City business. Daily operations of department requires personnel to travel to various City Departments to interview, train, plan and meet with other Department administrative staff. This amount is transferred to the Fleet Fund as a reimbursement for covering the cost of repair and maintenance of vehicles, as provided by PW-Fleet Maintenance.
604700	Printing & Binding Svcs	Printing needed to establish a formal on-boarding process for all new hires of the City. Funding will ensure that all new employees to the City are properly on-boarded. Printing of new union contracts. Printing of materials needed for roll-out of new training programs and other communication information for employees.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events.
604910	Advertising Costs	Funds are used to recruit quality employers and "Job Seekers" for the City's annual Career Fair. This requires several advertisement campaigns via newspaper and various other media outlets.
604920	License & Permit Fees	This represents new/renewal licenses of vehicles, professional licenses and various other renewals; permitting & plans.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	Funds for unexpected occurrences and costs not funded elsewhere.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	This cost is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605220	Vehicle Fuel-On-Site	This account covers the cost for gas, oil and lube used for City vehicles as provided by PW-Fleet Maintenance.
605250	Noncap Furn (Item less 5000)	To purchase office chairs and other furnishings under $5,000.
605251	Noncap Equip (Item less 5000)	Calculators, shredders, additional phones for employees; 5-drawer lateral cabinets.

Budget Justification

Object #	Account Description	Justification
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Worker's Compensation Claims Professional (WCCP), NASP (National Association of Safety Professional), Safety Council, IASP/NASP, etc.
605500	Training-General	This cost will be used to fund city-wide initiatives relating to training and development needs for all employees.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This $13,000 budgeted amount consists of $8,800 for replacement of vehicles and equipment and $4,200 for escrow for future replacements

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Mission

To provide high quality, efficient, cost effective and timely legal services for the City.

Department Overview

This department provides legal support and advice to the City Commission, City Manager, Department Directors and various advisory boards on all legal issues affecting or involving the City. The current City Attorney is Weiss, Serota, Helfman, Cole & Bierman, P.L.

There are no City personnel in this department.

Accomplishments FY 2018

- Represented the City at all City Commission meetings, workshops and other required meetings.
- Successfully defended the City in key litigation matters.
- Successfully represented the City in labor grievances and arbitration.
- Completed review and necessary revisions to contracts in a timely manner.
- Completed review and necessary revisions of all City Commission agenda items.
- Provided responses and follow up to inquiries from the City Commission in a timely manner.
- Participated in Blasting activities on behalf of the City.
- Assisted in major rewriting of Land Development Code to ensure langugage is updated.
- Assisted in development of tennis program with American Tennis Association, including preparation of comprehensive lease agreement.
- Held ethics training and updated City Commission on changes in the Sunshine and Public Records law.
- Created a coalition of cities, including Miramar, to challenge the onerous penalties for violation of the firearms preemption.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	Object #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
None	-	-	-	-	-	-
Expenditures by Program						
Legal		$ 1,203,503	1,565,261	1,304,600	1,304,600	1,454,600
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		1,203,503	1,565,261	1,304,600	1,304,600	1,454,600
Capital Outlay		-	-	-	-	-
Total		$ 1,203,503	$ 1,565,261	$ 1,304,600	$ 1,304,600	$ 1,454,600

Position Detail

None

Legal

001-07-070-514-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense					
603101	Legal Svcs-City Commission	87,363	89,164	96,400	96,400	96,400
603102	Legal Svcs-Ofc of the City Mgr	173,411	233,670	204,200	204,200	204,200
603103	Legal Svcs-Procurement	22,237	112,800	112,800	112,800	112,800
603104	Legal Svcs-Comm Dev	107,391	122,964	69,800	69,800	69,800
603105	Legal Svcs-Parks & Recreation	59,414	83,186	76,000	76,000	76,000
603106	Legal Svcs-Public Works	43,796	115,263	94,100	94,100	94,100
603107	Legal Svcs-Police	168,558	183,065	153,600	153,600	153,600
603121	City Attorney Svcs	289,343	399,042	277,700	277,700	377,700
603127	Legal Svcs-Litigation	395	-	-	-	-
603128	Legal Svcs-Labor Related	251,594	226,107	220,000	220,000	270,000
	Sub-Total	1,203,503	1,565,261	1,304,600	1,304,600	1,454,600
	Total	**$ 1,203,503**	**$ 1,565,261**	**$ 1,304,600**	**$ 1,304,600**	**$ 1,454,600**

Budget Justification

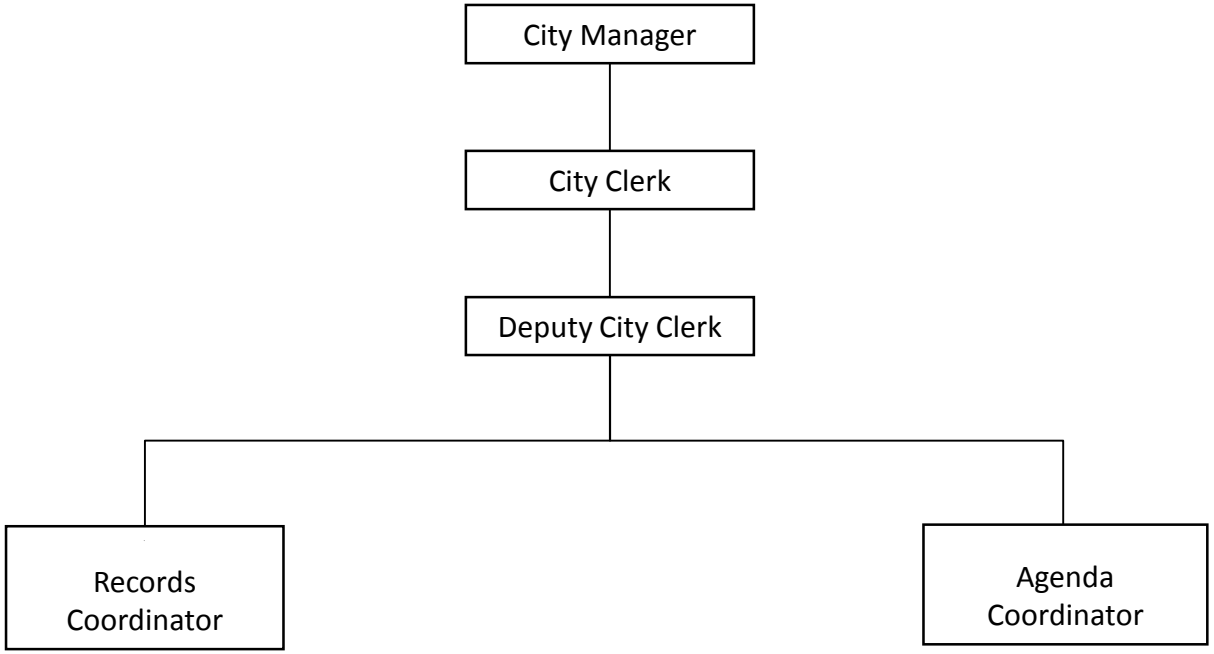
Object #	Account Description	Justification
Expense		
603101	Legal Svcs-City Commission	This account is for cost related to the City Commission.
603102	Legal Svcs-Office of the City Manager	This account is for cost related to Office of the City Manager.
603103	Legal Svcs-Procurement	This account is for cost related to Procurement.
603104	Legal Svcs-Comm Dev	This account is for cost related to Community & Economic Development.
603105	Legal Svcs-Parks & Recreation	This account is for cost related to Parks & Recreation.
603106	Legal Svcs-Public Works	This account is for cost related to Public Works.
603107	Legal Svcs-Police	This account is for cost related to Police.
603121	City Attorney Svcs	This cost is for general matters, labor related matters and miscellaneous issues.
603128	Legal Svcs-Labor Related	This account is for cost related to Labor issues.

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Office of the City Clerk



Mission

Dedicated to providing exceptional service by building partnerships with the community, elected officials and other governmental agencies while maintaining neutrality and impartiality.

Department Overview

The Office of the City Clerk is versatile in its areas of responsibilities. It is comprised of three core functions: administration, election and passport services. Responsibilities include the maintenance of the City's legislative history, City Charter, Municipal Code and Land Development Code, making the Office of the City Clerk a central hub for information. The department administers special and general municipal elections; coordinates all activities of the City Commission Meetings, administers and oversees the Records Management Program, the Commission Agenda process and the City Commission Advisory Boards' appointment process. The Office of the City Clerk is also the custodian of the City's seal.

As indicated in the Position Detail, there are four full-time budgeted positions in this department. The three major programs provided are:

1. Administration
2. Passport Services
3. Municipal Election

Accomplishments FY 2018

- Completed 77% of the records received within ten business days from 10/1/17 to 03/30/18.
- Increased the number of U.S. passport applications processed by 200 over Fiscal Year 2017.
- Reduced the number of printed Commission Agenda Books.

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Passport Services	91,929	78,877	74,000	74,000	82,100
Municipal Election	-	1,813	-	-	-
Total	$ 91,929	$ 80,689	$ 74,000	$ 74,000	$ 82,100
Expenditures by Program					
Administration	348,683	347,877	461,600	461,600	508,610
Passport Services	158,098	170,705	172,100	172,100	132,600
Municipal Election	91,196	206,639	93,700	93,700	240,690
Total	$ 597,977	$ 725,221	$ 727,400	$ 727,400	$ 881,900
Expenditures by Category					
Personnel Services	446,782	458,992	517,200	517,200	537,400
Operating Expense	131,007	266,229	210,200	210,200	344,500
Capital Outlay	20,189	-	-	-	-
Total	$ 597,977	$ 725,221	$ 727,400	$ 727,400	$ 881,900

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	3.15	2.20	2.20	2.20	2.75
Passport Services	1.35	1.30	1.30	1.30	0.75
Municipal Election	0.50	0.50	0.50	0.50	0.50
Total	5.00	4.00	4.00	4.00	4.00

Position Detail					
Administrative Clerk I	1.00	-	-	-	-
Agenda Coordinator	1.00	1.00	1.00	1.00	1.00
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Records Coordinator	1.00	1.00	1.00	1.00	1.00
Total FTE's	5.00	4.00	4.00	4.00	4.00

FY 2019 FTEs by Program
Office of the City Clerk

Administration

Provides direction and coordination to the department.

FY 18	FY 19
2.20	2.75

Passport Services

Involves processing of United States Passports as mandated by Federal and State Laws.

FY 18	FY 19
1.30	.75

Municipal Election

Involves the administering and monitoring of all special and general municipal elections.

FY 18	FY 19
0.50	0.50

Office of the City Clerk *FY 2019 Budget*

Administration

001-08-100-512-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	150,639	142,951	165,500	165,500	189,300
601205	Lump Sum Payout - Accrued Time	7,068	3,804	7,900	7,900	9,300
601220	Longevity Pay	195	334	200	200	600
601400	Overtime-General	1,188	7,425	21,550	21,550	21,550
601410	Overtime-Holiday	-	10	50	50	50
601412	Overtime-Emergency	-	179	-	-	-
602100	FICA & MICA	11,586	11,713	11,800	11,800	15,100
602210	Pension-General	33,574	18,297	24,900	24,900	34,100
602235	Pension-Senior Mgmt	-	5,005	6,100	6,100	7,600
602265	Pension-457	5,060	3,353	3,400	3,400	3,800
602305	Health Insurance-HMO	18,981	17,384	20,500	20,500	25,200
602306	Dental Insurance-PPO	1,132	1,138	1,200	1,200	1,400
602307	Dental Insurance-HMO	120	55	-	-	-
602309	Basic Life Insurance	494	463	300	300	400
602311	Long-Term Disability Ins	180	171	200	200	300
602400	Workers' Compensation	7,300	10,000	9,400	9,400	10,700
	Sub-Total	237,517	222,282	273,000	273,000	319,400
	Operating Expense					
603190	Prof Svcs-Other	8,486	14,029	22,000	22,000	25,300
603425	Software License & Maint	8,122	20,210	71,500	71,500	71,500
603470	Temporary Help	6,000	-	1,000	1,000	1,000
604001	Travel & Training	4,428	5,874	5,200	5,200	5,200
604100	Communication Svcs	1,692	1,751	2,000	2,000	2,000
604200	Postage	1,993	1,849	2,300	2,300	2,300
604301	Electricity Svcs	5,790	6,369	6,300	6,300	6,500
604440	Leased Copiers	3,956	1,043	-	-	-
604500	Risk Internal Svcs Charge	7,000	7,000	5,200	5,200	5,800
604625	R&M Equipment	980	1,483	1,100	1,100	1,500
604740	Ordinance Codification	8,419	13,397	16,000	16,000	16,000
604910	Advertising Costs	10,926	14,600	12,000	12,000	12,410
604916	Administrative Expense	903	1,144	2,000	2,000	2,000
604931	Recording Fees	962	1,895	1,000	1,000	2,000
604989	IT Internal Svcs Charge	11,900	23,200	26,900	26,900	21,600
605100	Office Supplies	5,171	4,468	6,000	6,000	6,000
605120	Computer Operating Expenses	880	1,426	1,000	1,000	1,000
605290	Other Operating Supplies	265	903	1,000	1,000	1,000
605410	Subscriptions & Memberships	2,470	2,467	2,600	2,600	2,600
605500	Training-General	634	2,489	2,500	2,500	2,500
605510	Tuition Reimbursement	-	-	1,000	1,000	1,000
	Sub-Total	90,977	125,595	188,600	188,600	189,210
	Dept Capital Outlay					
606471	Software	20,189	-	-	-	-
	Sub-Total	20,189	-	-	-	-
	Total	**$ 348,683**	**$ 347,877**	**$ 461,600**	**$ 461,600**	**$ 508,610**

Passport Services

001-08-082-512-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	75,523	91,861	93,500	93,500	64,300
601205	Lump Sum Payout - Accrued Time	6,439	6,644	6,700	6,700	6,000
601220	Longevity Pay	39	315	200	200	600
601400	Overtime-General	530	351	650	650	650
601410	Overtime-Holiday	44	9	50	50	50
601412	Overtime-Emergency	-	219	-	-	-
602100	FICA & MICA	6,210	7,649	7,700	7,700	5,300
602210	Pension-General	15,488	14,298	14,000	14,000	7,100
602235	Pension-Senior Mgmt	-	5,005	6,100	6,100	7,600
602265	Pension-457	1,800	3,190	3,400	3,400	3,800
602305	Health Insurance-HMO	10,389	10,407	13,000	13,000	8,500
602306	Dental Insurance-PPO	610	849	900	900	700
602307	Dental Insurance-HMO	120	6	-	-	-
602309	Basic Life Insurance	337	348	200	200	100
602311	Long-Term Disability Ins	99	104	100	100	100
602400	Workers' Compensation	5,100	7,000	6,600	6,600	7,500
	Sub-Total	122,729	148,256	153,100	153,100	112,300
	Operating Expense					
603190	Prof Svcs-Other	3,200	-	-	-	-
604200	Postage	900	2,990	3,000	3,000	3,000
604440	Leased Copiers	1,248	-	-	-	-
604500	Risk Internal Svcs Charge	16,800	17,000	12,500	12,500	13,800
604625	R&M Equipment	160	80	500	500	500
604916	Administrative Expense	500	211	500	500	500
604989	IT Internal Svcs Charge	10,200	-	-	-	-
605100	Office Supplies	1,794	1,579	2,000	2,000	2,000
605120	Computer Operating Expenses	567	590	500	500	500
	Sub-Total	35,369	22,449	19,000	19,000	20,300
	Total	**$ 158,098**	**$ 170,705**	**$ 172,100**	**$ 172,100**	**$ 132,600**

Municipal Election

001-08-083-512-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	54,937	52,786	52,400	52,400	62,600
601205	Lump Sum Payout - Accrued Time	4,258	5,069	5,400	5,400	4,900
601220	Longevity Pay	156	497	500	500	600
601400	Overtime-General	56	-	-	-	-
602100	FICA & MICA	4,568	4,544	4,500	4,500	5,000
602210	Pension-General	9,293	1,400	-	-	-
602235	Pension-Senior Mgmt	-	10,011	12,300	12,300	15,100
602265	Pension-457	3,635	4,536	4,700	4,700	5,600
602305	Health Insurance-HMO	7,487	7,101	8,900	8,900	9,200
602306	Dental Insurance-PPO	462	435	400	400	400
602307	Dental Insurance-HMO	35	-	-	-	-
602309	Basic Life Insurance	186	122	100	100	100
602311	Long-Term Disability Ins	62	52	100	100	100
602400	Workers' Compensation	1,400	1,900	1,800	1,800	2,100
	Sub-Total	86,535	88,453	91,100	91,100	105,700
	Operating Expense					
603190	Prof Svcs-Other	3,500	-	-	-	3,840
603425	Software License & Maint	936	936	1,000	1,000	1,000
604200	Postage	100	-	-	-	-
604625	R&M Equipment	-	-	1,000	1,000	1,000
604909	Election Costs	-	110,107	-	-	120,000
604910	Advertising Costs	-	7,100	-	-	8,000
604916	Administrative Expense	100	8	100	100	100
605100	Office Supplies	25	-	500	500	550
605120	Computer Operating Expenses	-	35	-	-	-
605290	Other Operating Supplies	-	-	-	-	500
	Sub-Total	4,661	118,186	2,600	2,600	134,990
	Total	**$ 91,196**	**$ 206,639**	**$ 93,700**	**$ 93,700**	**$ 240,690**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs. Includes additional overtime related to Commission meetings.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603190	Prof Svcs-Other	This account represents costs associated with the transcription of various minutes and Closed Captioning services at Commission meetings.
603425	Software License & Maint	This account represents costs associated with the maintenance of municipal candidates' financing software. This account also represents costs associated with maintenance services for the following software programs: Ilesgislate (Granicus update in Chambers), Legistar (paperless agenda), JustFoia (records request software), C-Finance (Election Software), BIS (audio recording in Chambers) and Earth Channel (broadcasting of Commission Meetings).
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This account represents costs associated with out-of-town travel and accommodations for specialized training and certification courses/conferences relating to BCMCA, FACC, IIMC, ARMA & FRAMA.
604100	Communication Svcs	This account represents allocated costs for cellular expenses for the City Clerk and Deputy City Clerk.
604200	Postage	This represents allocated costs for department mailings as well as delivery services such as U.P.S. and Federal Express. Also includes mailing of notices and legislation to the public and other public entities, master files for ordinances, resolutions, deeds and other vital records.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account is restricted and represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604625	R&M Equipment	This account represents costs associated with the maintenance and repair of the following equipment: Copy Corp - Scanner Automated Business System - Date Stamp Clock Commercial Business Machines -Typewriter
604740	Ordinance Codification	This account represents costs associated with codification services and supplements for the City Code and Land Development Code.
604909	Election Costs	This account represents costs associated with having a municipal election as required by the City's Charter and Florida Statutes.
604910	Advertising Costs	This account represents costs associated with advertising requirements to satisfy the Florida Statutes, City's Charter, City Code, legal and public hearings.
604916	Administrative Expense	This account represents costs associated with miscellaneous expenses incurred by the department.
604931	Recording Fees	This account represents costs associated with Broward County recording services.
604989	IT Internal Svcs Charge	This account represents allocated costs associated with technology such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This account represents costs associated with the purchase of office supplies. Also included are items related to certificates, proclamations and other recognition relating to presentations and standard operating supplies to support the office function.
605120	Computer Operating Expenses	This account represents costs associated with print management service and computer related items.
605290	Other Operating Supplies	This account represents costs for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account represents costs associated with memberships in professional associations and subscriptions.
605500	Training-General	This account represents costs associated with employee training to keep current with the latest technology and best practices.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

BEAUTY AND PROGRESS

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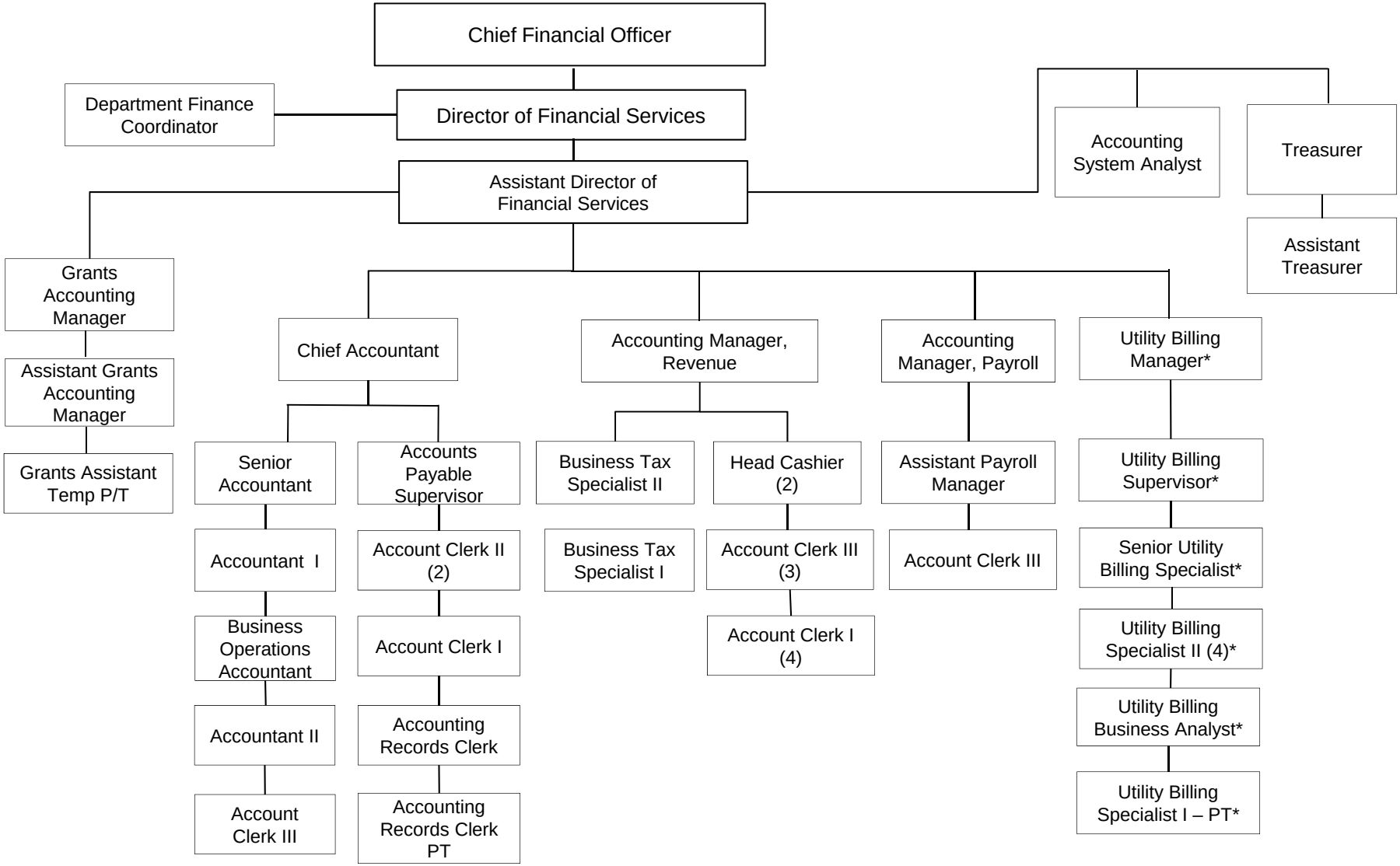
Financial Services Department



** Positions budgeted in Utility Fund 410-Utility Billing*

Mission

To maintain the accounting records of the City, provide accurate and timely financial reporting, ensure the protection of City assets by establishing and maintaining adequate internal controls, and to provide training and communication to all areas of the City as it pertains to the accounting and internal control functions.

Department Overview

The Financial Services Department maintains and operates the City's centralized accounting system, Munis. The Department also provides:

-Related controls and services for managers and employees of the City, and generates reliable financial information that is in accordance with Generally Accepted Accounting Principles.

-Coordination of all financial activities of the City by acting as liaison to the public, and to the administrative and department officials.

This department also oversees the Utility Billing program which is funded by the Utility Enterprise Fund.

As indicated in the Position Detail, this department is comprised of 35 budgeted positions, 34 full-time, one part-time and one temporary part-time employees. The four major General Fund programs provided are:

1. Administration
2. Accounting and Revenue Enhancement
3. Reporting and Training
4. Grants Administration

Accomplishments FY 2018

- Refinanced 2007 Utility Bond.
- Issued FY 2017 Comprehensive Annual Financial Report (CAFR).
- Streamlined quarterly reporting process.

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Accounting and Revenue Enhancement	1,985,155	2,270,119	2,345,000	2,345,000	2,310,000
Expenditures by Program					
Administration	452,065	565,030	630,600	630,600	642,400
Accounting & Revenue Enhancement	2,881,668	2,997,880	3,422,900	3,422,900	3,400,700
Reporting and Training	135,730	26,462	102,700	102,700	120,400
Grants Administration	259,459	224,990	293,000	293,000	299,200
Total	$ 3,728,922	$ 3,814,363	$ 4,449,200	$ 4,449,200	$ 4,462,700
Expenditures by Category					
Personnel Services	3,211,991	3,299,481	3,722,100	3,722,100	3,874,700
Operating Expenses	516,931	514,882	727,100	727,100	588,000
Capital Outlay	-	-	-	-	-
Total	$ 3,728,922	$ 3,814,363	$ 4,449,200	$ 4,449,200	$ 4,462,700

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	3.00	3.00	3.00	3.00	3.00
Accounting & Revenue Enhancement	29.00	29.00	28.50	28.50	28.50
Reporting and Training	2.00	1.00	1.00	1.00	1.00
Grants Administration	3.00	3.00	2.50	2.50	2.50
Total	37.00	36.00	35.00	35.00	35.00

Position Detail					
Account Clerk I	5.00	5.00	5.00	5.00	5.00
Account Clerk II	2.00	2.00	2.00	2.00	2.00
Account Clerk III	5.00	5.00	5.00	5.00	5.00
Accountant I	1.00	1.00	1.00	1.00	1.00
Accountant II	1.00	1.00	1.00	1.00	1.00
Accounting Manager	2.00	2.00	2.00	2.00	2.00
Accounting Records Clerk*	1.00	1.00	1.00	1.00	1.00
Accounting Records Clerk* - Part-time	1.00	1.00	0.50	0.50	0.50
Accounting System Analyst	1.00	1.00	1.00	1.00	1.00
Accounts Payable Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Assistant Grants Accounting Manager	-	-	-	1.00	1.00
Assistant Grants Manager	1.00	1.00	1.00	-	-
Assistant Payroll Manager	1.00	1.00	1.00	1.00	1.00
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Business Operations Accountant	1.00	1.00	1.00	1.00	1.00
Business Tax Specialist I*	2.00	1.00	1.00	1.00	1.00
Business Tax Specialist II*	-	1.00	1.00	1.00	1.00
Chief Accountant	1.00	1.00	1.00	1.00	1.00
Department Finance Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Grants Accounting Manager	-	1.00	1.00	1.00	1.00
Grants Analyst - Part-time	0.50	0.50	-	-	-
Grants Assistant - Temp Part-time	0.50	0.50	0.50	0.50	0.50
Grants Manager	1.00	-	-	-	-
Head Cashier	2.00	2.00	2.00	2.00	2.00
Reporting & Training Officer	1.00	-	-	-	-
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Treasurer/Retirement & Financial Planning Resource Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	37.00	36.00	35.00	35.00	35.00

** Block Budgeting position*

FY 2019 FTEs by Program
Financial Services

Administration (General Fund 001)

Provides the overall direction of the department and ensures that the City's financial resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and external stakeholders.

FY 18	FY 19
3.00	3.00

Accounting & Revenue Enhancement (General Fund 001)

Provides accurate, complete and timely recording of financial data. Ensures that City resources are collected, invested and distributed, as required for payroll, debt management, accounts payable and other City obligations. Collects and processes all cash receipts and manages the Business Tax program.

FY 18	FY 19
28.50	28.50

Grants Administration (General Fund 001)

Ensures that grants received city-wide are accounted for and in compliance with all state and federal requirements. Provides assistance to all departments by researching grant opportunities and writing grant applications.

FY 18	FY 19
2.50	2.50

Reporting and Training (General Fund 001)

Provides training to City staff on various computer software to enhance performance. Prepares reports as requested to ensure information is available to meet departmental needs.

FY 18	FY 19
1.00	1.00

Utility Billing (Utility Fund 410)

Responsible for all utility billing-related services including water, sewer, sanitation, stormwater and recycling.

FY 18	FY 19
8.50	8.50

Administration

001-10-100-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	252,338	328,093	373,100	373,100	373,000
601201	Salary Attrition	-	-	(15,000)	(15,000)	(9,000)
601205	Lump Sum Payout - Accrued Time	12,994	13,794	5,000	5,000	22,700
601215	Communication Stipend	-	-	3,900	3,900	3,900
602100	FICA & MICA	14,405	25,998	25,100	25,100	25,500
602235	Pension-Senior Mgmt	59,454	66,470	87,300	87,300	90,000
602265	Pension-457	9,473	12,381	11,300	11,300	30,600
602304	Health Insurance-PPO	302	12,095	15,000	15,000	15,000
602305	Health Insurance-HMO	14,574	13,475	20,600	20,600	20,900
602306	Dental Insurance-PPO	592	652	800	800	800
602307	Dental Insurance-HMO	163	176	200	200	200
602309	Basic Life Insurance	620	1,727	800	800	800
602311	Long-Term Disability Ins	199	275	500	500	500
602400	Workers' Compensation	5,100	7,300	7,600	7,600	8,200
	Sub-Total	370,214	482,436	536,200	536,200	583,100
	Operating Expense					
603190	Prof Svcs-Other	2,200	725	3,000	3,000	3,000
603470	Temporary Help	2,683	-	-	-	-
604001	Travel & Training	3,450	4,556	10,200	12,900	11,300
604100	Communication Svcs	604	-	2,200	-	-
604200	Postage	331	7	-	-	-
604301	Electricity Svcs	15,309	16,837	16,700	16,700	17,100
604402	Leased Vehicles	4,330	4,326	-	-	-
604440	Leased Copiers	6,700	4,775	-	-	-
604500	Risk Internal Svcs Charge	3,600	4,100	6,400	6,400	2,800
604610	Fleet Internal Svcs Charge	67	500	-	-	-
604650	R&M Office Equip	-	-	200	200	200
604700	Printing & Binding Svcs	735	627	1,500	1,500	1,500
604916	Administrative Expense	-	523	600	600	600
604950	Employee Awards	(38)	889	1,000	1,000	1,000
604989	IT Internal Svcs Charge	38,300	40,100	46,500	46,500	16,200
605100	Office Supplies	1,288	1,399	800	800	800
605120	Computer Operating Expenses	-	180	800	800	800
605220	Vehicle Fuel-On-Site	11	46	-	-	-
605250	Noncap Furn (Item less 5000)	1,050	-	1,100	1,100	1,100
605290	Other Operating Supplies	-	168	200	200	200
605410	Subscriptions & Memberships	1,200	2,335	2,700	2,700	2,700
605500	Training-General	30	500	500	-	-
	Sub-Total	81,851	82,594	94,400	94,400	59,300
	Total	**$ 452,065**	**$ 565,030**	**$ 630,600**	**$ 630,600**	**$ 642,400**

Accounting & Revenue Enhancement

001-10-101-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,605,150	1,713,272	1,847,000	1,847,000	1,892,500
601201	Salary Attrition	-	-	(75,000)	(75,000)	(43,000)
601205	Lump Sum Payout - Accrued Time	91,350	84,087	131,600	131,600	103,900
601220	Longevity Pay	8,607	10,674	7,300	7,300	11,300
601400	Overtime-General	10,980	19,717	4,000	4,000	4,000
601410	Overtime-Holiday	2,304	8,201	-	-	-
601412	Overtime-Emergency	-	1,039	-	-	-
602100	FICA & MICA	128,117	136,896	152,700	152,700	154,600
602210	Pension-General	242,210	213,164	259,100	259,100	277,700
602235	Pension-Senior Mgmt	96,695	85,690	108,300	108,300	111,700
602265	Pension-457	15,630	16,114	19,200	19,200	19,200
602300	Pmt In Lieu Of Insurance	12,693	11,222	12,500	12,500	12,500
602304	Health Insurance-PPO	11,583	12,485	15,500	15,500	15,400
602305	Health Insurance-HMO	208,253	228,501	299,700	299,700	304,700
602306	Dental Insurance-PPO	11,323	10,707	10,500	10,500	10,500
602307	Dental Insurance-HMO	1,553	1,608	2,100	2,100	2,100
602309	Basic Life Insurance	4,665	4,616	4,100	4,100	4,100
602311	Long-Term Disability Ins	2,100	2,089	2,600	2,600	2,700
602400	Workers' Compensation	36,900	53,000	54,900	54,900	59,300
	Sub-Total	2,490,113	2,613,081	2,856,100	2,856,100	2,943,200
	Operating Expense					
603190	Prof Svcs-Other	58,182	28,790	80,600	79,100	114,800
603200	Audit Fees	75,360	70,920	94,200	94,200	60,000
603470	Temporary Help	-	-	-	1,500	-
604001	Travel & Training	15,312	15,756	18,000	30,450	30,500
604100	Communication Svcs	413	-	-	-	-
604200	Postage	13,000	13,089	13,800	13,800	14,500
604301	Electricity Svcs	-	-	6,700	6,700	-
604500	Risk Internal Svcs Charge	36,100	40,700	64,400	64,400	27,900
604650	R&M Office Equip	-	1,000	1,000	1,000	1,000
604700	Printing & Binding Svcs	3,126	4,043	4,000	4,000	4,000
604901	Credit Card Svcs Fees	259	16,669	45,000	45,000	35,000
604989	IT Internal Svcs Charge	173,500	181,900	210,900	210,900	154,100
605100	Office Supplies	5,592	4,408	4,800	4,800	4,800
605120	Computer Operating Expenses	556	1,200	1,200	1,200	1,200
605240	Uniforms Cost	289	793	900	900	900
605250	Noncap Furn (Item less 5000)	718	270	1,000	1,000	1,000
605290	Other Operating Supplies	686	972	1,000	1,000	1,000
605410	Subscriptions & Memberships	1,291	1,190	2,800	2,800	2,800
605500	Training-General	140	70	2,500	50	-
605510	Tuition Reimbursement	7,031	3,031	14,000	4,000	4,000
	Sub-Total	391,555	384,799	566,800	566,800	457,500
	Total	**$ 2,881,668**	**$ 2,997,880**	**$ 3,422,900**	**$ 3,422,900**	**$ 3,400,700**

Reporting and Training

001-10-102-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	62,632	3,427	62,300	62,300	65,000
601201	Salary Attrition	-	-	(5,000)	(5,000)	(1,000)
601205	Lump Sum Payout - Accrued Time	4,514	-	-	-	-
602100	FICA & MICA	4,695	238	4,800	4,800	5,000
602210	Pension-General	13,789	-	-	-	-
602235	Pension-Senior Mgmt	25,085	13,915	14,600	14,600	15,700
602265	Pension-457	1,853	103	1,900	1,900	2,000
602305	Health Insurance-HMO	11,782	652	7,900	7,900	18,400
602307	Dental Insurance-HMO	281	15	200	200	300
602309	Basic Life Insurance	143	8	100	100	100
602311	Long-Term Disability Ins	95	5	100	100	100
602400	Workers' Compensation	1,300	1,900	1,900	1,900	2,100
	Sub-Total	126,169	20,262	88,800	88,800	107,700
	Operating Expense					
604001	Travel & Training	2,144	-	1,800	4,100	4,100
604100	Communication Svcs	967	-	1,800	-	-
604500	Risk Internal Svcs Charge	2,400	2,700	4,300	4,300	1,800
604650	R&M Office Equip	-	-	100	100	100
604700	Printing & Binding Svcs	-	-	300	300	300
604989	IT Internal Svcs Charge	3,300	3,500	4,100	4,100	5,400
605100	Office Supplies	349	-	600	600	600
605120	Computer Operating Expenses	400	-	400	400	400
605500	Training-General	-	-	500	-	-
	Sub-Total	9,560	6,200	13,900	13,900	12,700
	Total	**$ 135,730**	**$ 26,462**	**$ 102,700**	**$ 102,700**	**$ 120,400**

Grants Administration

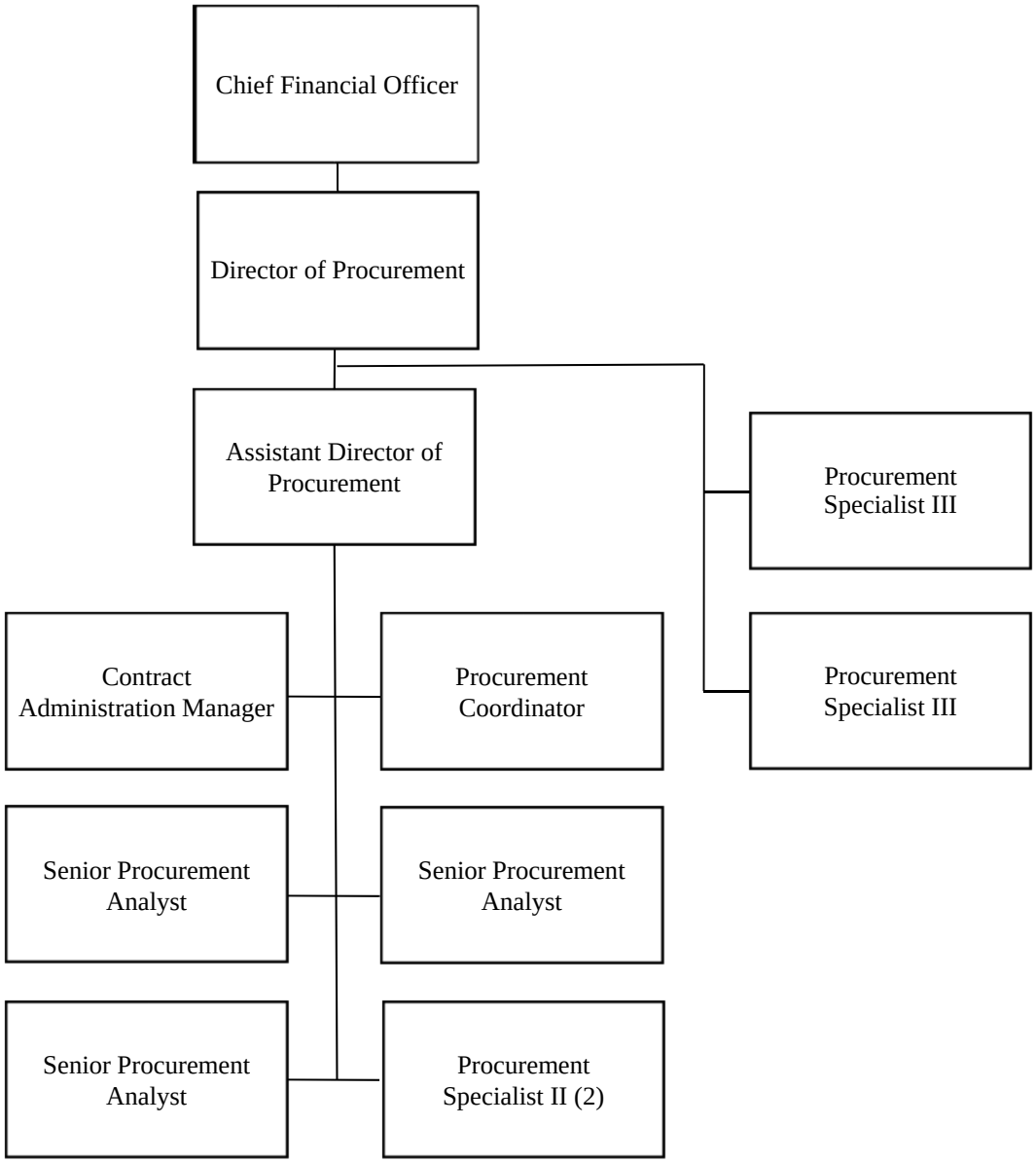
001-10-103-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	149,430	116,208	166,500	166,500	164,200
601201	Salary Attrition	-	-	(5,000)	(5,000)	(4,000)
601205	Lump Sum Payout - Accrued Time	9,716	7,256	4,100	4,100	5,200
602100	FICA & MICA	11,266	8,938	13,000	13,000	13,000
602235	Pension-Senior Mgmt	15,582	15,116	17,300	17,300	15,000
602260	Pension-401	7,768	8,211	8,000	8,000	8,600
602265	Pension-457	136	2,239	4,400	4,400	4,200
602305	Health Insurance-HMO	25,946	19,125	25,700	25,700	26,300
602306	Dental Insurance-PPO	877	311	-	-	1,300
602307	Dental Insurance-HMO	310	308	500	500	-
602309	Basic Life Insurance	363	254	400	400	400
602311	Long-Term Disability Ins	201	135	300	300	200
602400	Workers' Compensation	3,900	5,600	5,800	5,800	6,300
	Sub-Total	225,494	183,701	241,000	241,000	240,700
	Operating Expense					
603190	Prof Svcs-Other	12,810	19,983	20,000	20,000	20,000
604001	Travel & Training	5,525	4,780	7,300	9,600	9,300
604500	Risk Internal Svcs Charge	3,600	4,000	6,400	6,400	2,800
604650	R&M Office Equip	-	-	300	300	300
604700	Printing & Binding Svcs	-	-	300	-	300
604920	License & Permit Fees	8,217	9,300	9,500	9,800	9,800
604989	IT Internal Svcs Charge	2,800	2,900	3,400	3,400	13,500
605100	Office Supplies	652	95	800	800	800
605120	Computer Operating Expenses	-	-	700	700	700
605250	Noncap Furn (Item less 5000)	-	-	600	600	600
605410	Subscriptions & Memberships	298	149	400	400	400
605500	Training-General	63	82	2,300	-	-
	Sub-Total	33,965	41,289	52,000	52,000	58,500
	Total	**$ 259,459**	**$ 224,990**	**$ 293,000**	**$ 293,000**	**$ 299,200**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as software conversion, annual audit, billing, issuance of checks and licenses, etc., and as the implementation of ERP modules continues.
603190	Prof Svcs-Other	This cost incurred for non-employee services including actuarial, grant writing and system support provided by Third Party vendors.
603200	Audit Fees	The anticipated cost for contractual agreement between the City of Miramar and outside auditors for the annual financial audit.
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and required certification courses or conferences, including GFOA, FGFOA, etc., includes registration, airline travel, meals, etc.
604200	Postage	Represents allocated costs for mail, as well as, delivery services for U.P.S. and Federal Express. Accounting & Revenue Enhancement: The amount of outgoing mail for Accounts Payable, Payroll and Business Tax is substantial.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604650	R&M Office Equip	Represents costs associated with repair and maintenance of small office equipment.
604700	Printing & Binding Svcs	Administration & Accounting & Revenue Enhancement: Costs for the Comprehensive Annual Financial Report (CAFR), payroll documents, occupational licenses, cash receipts and accounts payable. Reporting and Training: Manuals and training materials. Grants Management: Grant packets and other required materials.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	Grants Administration: eCivis
604950	Employee Awards	To promote employee morale and team building.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	Costs pertaining to the purchase of basic and other miscellaneous small desk supplies.
605120	Computer Operating Expenses	Costs for Print Management Service Agreement and department's computer related items.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than $5,000 per unit. Administration & Accounting & Revenue Enhancement: Cubicle panels and desk chairs and other items, such as file cabinets, as needed. Grants Administration: To provide for necessary furnishings as needed.
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Government Finance Officers Association (GFOA), Florida Government Finance Officers Association (FGFOA), CPA License renewals, etc.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Procurement Department



Mission

To acquire commodities, services and construction effectively and to optimize the resources of the City for maximum savings and best value to the citizens of Miramar.

Department Overview

The Procurement Department is responsible for managing the purchasing activities of the organization. This includes the acquisition of goods, services and construction in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law. This department is dedicated to open competition, transparency and fairness in all procurements. The department is also responsible for disposing of the City's surplus property through auctions. Through the implementation of the new Enterprise Resource Planning (ERP) system, procurement operations has migrated to a paperless business model.

As indicated in the Position Detail, this department is comprised of 11 full-time budgeted positions. The two major programs are:

1. Procurement Operations
2. Mailroom Operations

Accomplishments FY 2018

- Completion of Disparity Study report and presentation.
- Met target revenues for FY 2018.

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Procurement Operations	280,503	253,311	199,000	199,000	270,000
Expenditures by Program					
Procurement Operations	933,790	1,109,307	1,176,500	1,176,500	1,126,500
Mailroom Operations	167,247	177,205	214,200	214,200	220,300
Total	$ 1,101,037	$ 1,286,512	$ 1,390,700	$ 1,390,700	$ 1,346,800
Expenditures by Category					
Personnel Services	974,924	1,065,439	1,201,000	1,201,000	1,174,000
Operating Expense	126,113	221,073	174,700	174,700	172,800
Capital Outlay	-	-	15,000	15,000	-
Total	$ 1,101,037	$ 1,286,512	$ 1,390,700	$ 1,390,700	$ 1,346,800
Positions by Program					
Procurement Operations	7.00	8.00	8.00	8.00	9.00
Mailroom Operations	2.00	2.00	2.00	2.00	2.00
Total	9.00	10.00	10.00	10.00	11.00
Position Detail					
Assistant Director of Procurement	1.00	1.00	1.00	1.00	1.00
Contract Administration Manager	1.00	1.00	1.00	1.00	1.00
Director of Procurement	1.00	1.00	1.00	1.00	1.00
Procurement Analyst I/II	2.00	1.00	1.00	-	-
Procurement Coordinator	1.00	1.00	1.00	1.00	1.00
Procurement Specialist I/II/III	3.00	3.00	3.00	3.00	4.00
Senior Procurement Analyst	-	2.00	2.00	3.00	3.00
Total FTE's	9.00	10.00	10.00	10.00	11.00

FY 2019 FTEs by Program
Procurement

Procurement Operations

Provides cost savings initiatives through the purchase of goods, services and construction at the best value to support City operations; in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law.

FY 18	FY 19
8.00	9.00

Mailroom Operations

Ensures that all mail is sent out, received and distributed in a timely and safe manner. Mailroom Operations further ensures the safety of Miramar employees from threats and contamination received through the mail.

FY 18	FY 19
2.00	2.00

Procurement Operations

001-11-120-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	543,308	583,546	669,500	669,500	611,700
601201	Salary Attrition	-	-	(45,000)	(45,000)	-
601205	Lump Sum Payout - Accrued Time	43,248	41,095	51,800	51,800	33,800
601220	Longevity Pay	84	-	-	-	800
601400	Overtime-General	801	4,908	1,000	1,000	3,700
601410	Overtime-Holiday	-	293	1,000	1,000	1,000
601412	Overtime-Emergency	-	501	-	-	-
602100	FICA & MICA	47,438	48,403	54,600	54,600	50,000
602210	Pension-General	53,358	54,691	60,400	60,400	72,900
602235	Pension-Senior Mgmt	54,481	70,074	89,100	89,100	66,100
602265	Pension-457	24,195	23,804	29,000	29,000	20,400
602300	Pmt In Lieu Of Insurance	25,410	10,644	10,900	10,900	6,200
602305	Health Insurance-HMO	21,984	50,221	72,300	72,300	87,400
602306	Dental Insurance-PPO	2,828	2,914	3,300	3,300	3,500
602307	Dental Insurance-HMO	-	326	500	500	400
602309	Basic Life Insurance	1,525	1,864	1,500	1,500	1,300
602311	Long-Term Disability Ins	529	481	900	900	900
602400	Workers' Compensation	15,300	20,100	18,300	18,300	21,700
	Sub-Total	834,489	913,864	1,019,100	1,019,100	981,800
	Operating Expense					
603192	Consulting Svcs	-	83,162	-	-	-
603400	Contract Svcs-Other	55	224	200	200	200
604001	Travel & Training	-	2,542	2,000	2,000	2,500
604100	Communication Svcs	6,663	6,159	7,000	7,000	6,800
604200	Postage	90	-	-	-	-
604301	Electricity Svcs	2,280	2,508	2,600	2,600	2,500
604403	Leased Building	3,110	2,714	3,500	3,500	1,000
604440	Leased Copiers	1,743	2,075	-	-	-
604500	Risk Internal Svcs Charge	20,000	20,500	20,700	20,700	15,400
604610	Fleet Internal Svcs Charge	5,467	6,000	5,500	5,500	6,200
604700	Printing & Binding Svcs	440	377	500	500	500
604890	Special Events-Other	5,202	3,148	7,000	7,000	7,000
604910	Advertising Costs	4,576	2,143	12,000	12,000	8,000
604950	Employee Awards	7,543	6,415	6,500	6,500	6,500
604989	IT Internal Svcs Charge	29,900	31,400	36,400	36,400	48,700
604997	Other Operating Expenses	1,001	974	1,000	1,000	2,500
605100	Office Supplies	1,277	1,570	1,500	1,500	1,000
605120	Computer Operating Expenses	1,000	2,367	1,000	1,000	500
605220	Vehicle Fuel-On-Site	1,774	2,722	3,900	3,900	1,300
605251	Noncap Equip (Item less 5000)	-	-	15,000	15,000	15,000
605290	Other Operating Supplies	280	494	500	500	500
605410	Subscriptions & Memberships	1,450	1,327	1,600	1,600	4,600
605500	Training-General	1,626	6,647	5,000	5,000	8,000
605510	Tuition Reimbursement	3,824	9,977	9,000	9,000	6,000
	Sub-Total	99,301	195,443	142,400	142,400	144,700
	Dept Capital Outlay					
606400	Machinery & Equipment	-	-	15,000	15,000	-
	Sub-Total	-	-	15,000	15,000	-
	Total	**$ 933,790**	**$ 1,109,307**	**$ 1,176,500**	**$ 1,176,500**	**$ 1,126,500**

Mailroom Operations

001-11-121-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	87,646	89,454	114,400	114,400	115,400
601201	Salary Attrition	-	-	(5,000)	(5,000)	-
601205	Lump Sum Payout - Accrued Time	7,098	11,046	8,800	8,800	7,500
601220	Longevity Pay	84	-	-	-	-
601400	Overtime-General	296	403	200	200	1,700
601410	Overtime-Holiday	-	1,127	1,500	1,500	500
601412	Overtime-Emergency	-	397	-	-	-
602100	FICA & MICA	7,206	7,330	9,100	9,100	9,500
602210	Pension-General	13,489	14,298	17,000	17,000	18,300
602235	Pension-Senior Mgmt	6,410	6,207	7,700	7,700	7,400
602265	Pension-457	2,717	1,539	3,000	3,000	2,700
602300	Pmt In Lieu Of Insurance	1,413	771	1,600	1,600	-
602305	Health Insurance-HMO	8,613	12,139	17,000	17,000	21,700
602306	Dental Insurance-PPO	759	632	700	700	500
602307	Dental Insurance-HMO	-	93	200	200	300
602309	Basic Life Insurance	205	239	200	200	300
602311	Long-Term Disability Ins	98	101	200	200	200
602400	Workers' Compensation	4,400	5,800	5,300	5,300	6,200
	Sub-Total	140,435	151,575	181,900	181,900	192,200
	Operating Expense					
604100	Communication Svcs	900	698	900	900	700
604200	Postage	1,306	1,393	3,100	3,100	3,100
604400	Leased Equipment	6,180	5,552	7,000	7,000	7,000
604610	Fleet Internal Svcs Charge	4,200	4,000	3,700	3,700	4,200
604625	R&M Equipment	-	-	500	500	200
604989	IT Internal Svcs Charge	11,800	12,400	14,400	14,400	10,800
604997	Other Operating Expenses	442	1,000	500	500	500
605100	Office Supplies	104	100	200	200	200
605220	Vehicle Fuel-On-Site	1,880	486	2,000	2,000	1,400
	Sub-Total	26,812	25,630	32,300	32,300	28,100
	Total	**$ 167,247**	**$ 177,205**	**$ 214,200**	**$ 214,200**	**$ 220,300**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments, such as agenda distribution to elected officials as needed.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603400	Contract Svcs-Other	This cost is for paper shredding for monthly document disposal.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604100	Communication Svcs	This represents charges for cell phones and air cards assigned to Procurement Department employees and spare hardware for city-wide use.
604200	Postage	This cost is for general mail and the city's two post office boxes for an annual fee of $1,300 each, as well as special, bulk, certified, FedEx and UPS.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents monthly cost for the leasing of mailing machines.
604403	Leased Building	Annual rent charge for warehouse space to temporarily store surplus assets awaiting sale. Expense is funded from the Surplus Property Revenue Account # 364100.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604625	R&M Equipment	This line item represents the maintenance and repair of the department's mail opener.
604700	Printing & Binding Svcs	This line item represents the costs of printing brochures, business cards, pamphlets, handouts, training material for Procurement led training, and other Procurement events.
604890	Special Events-Other	This cost is for the Annual Reverse Trade shows and two vendor training seminars hosted by the Procurement Department.
604910	Advertising Costs	This cost is for advertising to satisfy the legal requirements of Florida State Statutes and City Code for Invitations for Bids (IFB's), Request for Qualifications (RFQ's) and Request for Proposals (RFP's).
604950	Employee Awards	A portion of the revenue generated from the City's vending machine contract come from employee use of the vending machines in break rooms and other locations throughout the City. This line utilizes a portion of the revenue to give back to the employees for employee awards and recognition.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for hosting NIGP meetings and various procurement related events.
605100	Office Supplies	Costs for this line item include essential office supplies, miscellaneous small desk supplies, and paper.
605120	Computer Operating Expenses	This line item is for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605251	Noncap Equip (Item less 5000)	This account is for Fleet to spend vehicle's auction income on equipment and replacements for Fleet facility.
605290	Other Operating Supplies	This cost is for supplies that are not accounted for in other line items such as emergency preparedness supplies.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: National Institute of Government Purchasing (NIGP).
605500	Training-General	This is for ongoing staff development for employees with specialized training requirement and continued professional education. Certifications must be kept current. Trainings must be attended regularly to maintain certifications. Certifications include but are not limited to CPPO, CPPB, and CPM.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

BEAUTY AND PROGRESS

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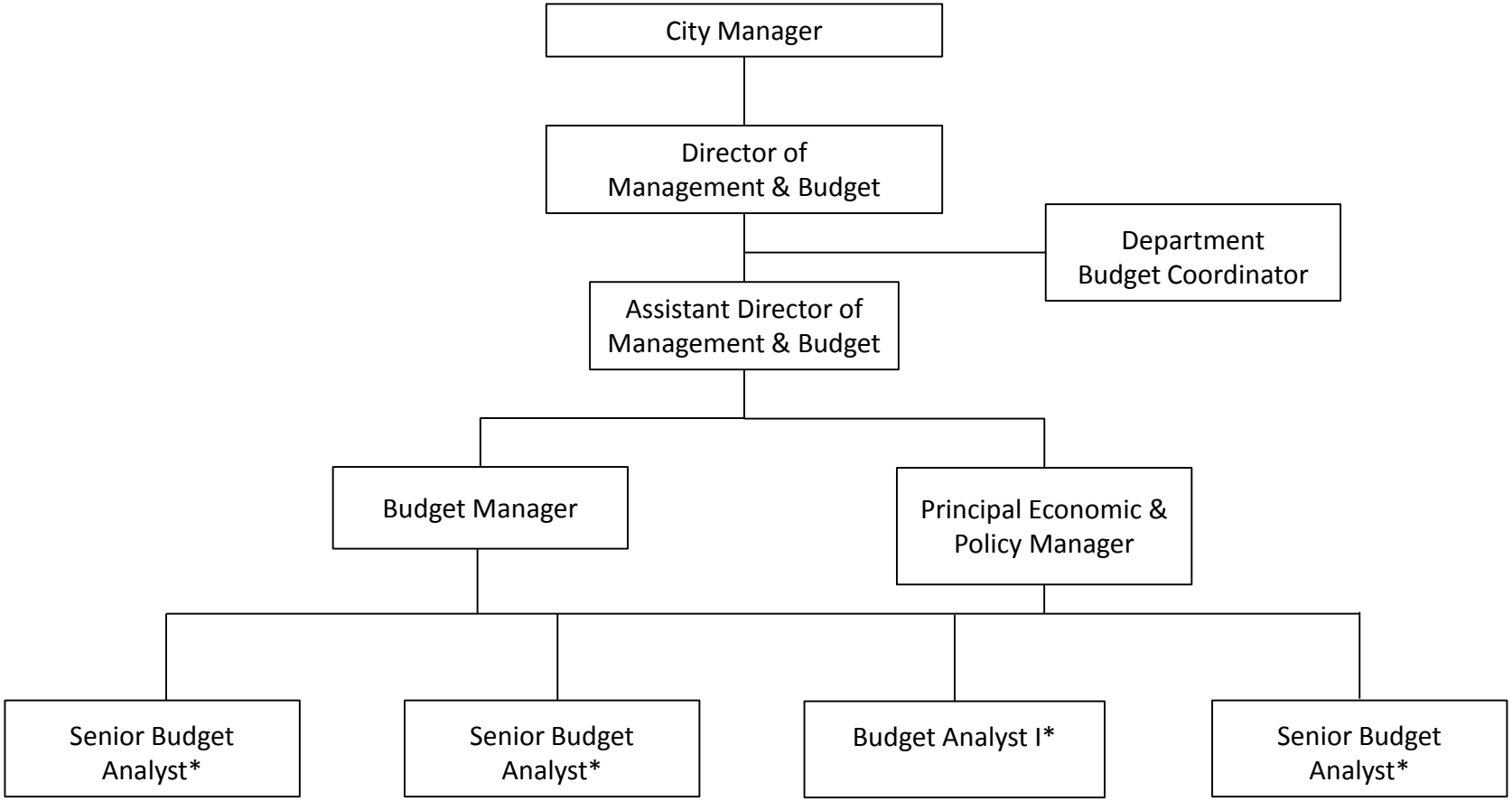
Management and Budget Department



* Block Budgeted

Mission

To provide budgetary, operational and management analysis to stakeholders in order to maintain financial stability, increase operational efficiency and sustain governmental accountability.

Department Overview

The Management and Budget Department works closely with all of the City departments to prepare the City's Annual Operating Budget, Capital Improvement Program Budget and the City's strategic and business plans. With the ongoing implementation of the program/performance based budget, it is envisioned that the department will become more management focused so as to monitor and enhance City services using various tools and principles such as the Balanced Scorecard system. The department conducts financial forecasting and research, performs financial management of the City's Capital Improvement Plan, performs operational process improvements, develops and implements the City's strategic and business plans, and works with all departments to develop useful and meaningful performance measures and benchmarks.

As indicated in the Position Detail, this department is comprised of nine full-time budgeted positions. The three programs provided are:

1. Budget & Capital Project Management
2. Strategic Planning & Performance Management
3. Fiscal & Structural Innovation

Accomplishments FY 2018

- Coordinated the update to the Fire Assessment Study.
- Coordinated the update to the Cost Allocation Study.
- Conducted numerous trainings with departments on various budget topics.
- Received the GFOA Distinguished Budget Presentation award.
- Assisted departments with modifying their performance measures.
- Timely completion of the Adopted Annual Budget Document and the Adopted 5-Year Capital Improvement Program Document.
- Balanced the budget without increasing the millage and fire assessment rates.

Program Revenues, Expenditures and Positions Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
None	-	-	-	-	-
Expenditures by Program					
Budget & Capital Project Management	805,911	789,269	1,033,600	1,033,600	1,039,850
Strategic Planning & Performance Management	316,574	341,788	341,600	349,285	341,800
Fiscal & Structural Innovation	180,805	192,093	281,100	281,100	316,900
Total	$ 1,303,290	$ 1,323,150	$ 1,656,300	$ 1,663,985	$ 1,698,550
Expenditures by Category					
Personnel Services	1,158,955	1,146,341	1,375,400	1,375,400	1,418,900
Operating Expense	144,336	127,303	280,900	280,900	279,650
Capital Outlay	-	49,506	-	7,685	-
Total	$ 1,303,290	$ 1,323,150	$ 1,656,300	$ 1,663,985	$ 1,698,550

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Budget & Capital Project Management	4.65	5.65	5.65	5.65	5.65
Strategic Planning & Performance Management	1.80	1.80	1.55	1.55	1.55
Fiscal & Structural Innovation	1.55	1.55	1.80	1.80	1.80
Total	8.00	9.00	9.00	9.00	9.00

Position Detail					
Assistant Director of Management & Budget	1.00	1.00	1.00	1.00	1.00
Budget Analyst I*	-	1.00	1.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Management & Budget	1.00	1.00	1.00	1.00	1.00
Principal Economic and Policy Manager	1.00	1.00	1.00	1.00	1.00
Senior Budget Analyst*	3.00	3.00	3.00	3.00	3.00
Total FTE's	8.00	9.00	9.00	9.00	9.00

**Block budgeted positions*

FY 2019 FTEs by Program
Management and Budget

Budget & Capital Project Mgmt.

Provides budgetary support services to all City departments in the development of the City's annual budget. Manages all aspects of the development of the City's budget, prepares revenue and expenditure projections, develops the City's capital improvement plan, coordinates city-wide position control, implements budget monitoring and controls, monitors all requisitions for conformance with the budget, and various other budget related activities.

FY 18	FY 19
5.65	5.65

Strategic Planning & Perform Mgmt.

Supports the creation and maintenance of the City's strategic and business plans as well as develops and maintains the Balanced Scorecard performance management system. Supports all levels of management to help align all work units to the City's Mission, Vision, Values, Goals and Objectives.

FY 18	FY 19
1.55	1.55

Fiscal & Structural Innovation

Focuses on looking for ways to enhance revenues and reduce costs. Proactively pursues ideas for revenue innovation to reduce the reliance on fund balance, conducts cost-benefit and fiscal impact analyses, facilitates process improvement sessions with process stakeholders to help departments find efficiencies and measures resulting in performance improvement, and works with the grants program of finance to coordinate grant opportunities and applications citywide.

FY 18	FY 19
1.80	1.80

Budget & Capital Project Management

001-15-153-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	490,434	452,094	537,900	537,900	537,800
601201	Salary Attrition	-	-	(20,000)	(20,000)	-
601205	Lump Sum Payout - Accrued Time	18,076	27,766	41,500	41,500	41,500
601215	Communication Stipend	1,438	1,430	1,900	1,900	1,900
601220	Longevity Pay	1,121	1,089	2,500	2,500	2,600
602100	FICA & MICA	37,913	36,448	45,100	45,100	45,200
602210	Pension-General	-	7,899	-	-	-
602235	Pension-Senior Mgmt	69,952	76,380	125,900	125,900	129,700
602265	Pension-457	18,431	14,606	20,000	20,000	20,000
602300	Pmt In Lieu Of Insurance	6,053	10,094	10,900	10,900	15,600
602304	Health Insurance-PPO	13,892	-	11,300	11,300	11,300
602305	Health Insurance-HMO	17,666	26,321	43,700	43,700	21,000
602306	Dental Insurance-PPO	2,226	1,495	1,500	1,500	1,500
602307	Dental Insurance-HMO	277	504	700	700	600
602309	Basic Life Insurance	1,764	1,974	1,200	1,200	1,200
602311	Long-Term Disability Ins	554	529	800	800	800
602400	Workers' Compensation	7,600	12,700	11,500	11,500	13,800
	Sub-Total	687,397	671,329	836,400	836,400	844,500
	Operating Expense					
603192	Consulting Svcs	48,386	34,569	90,000	86,000	76,200
603425	Software License & Maint	-	1,065	32,900	32,900	32,900
604001	Travel & Training	585	-	-	4,000	12,000
604100	Communication Svcs	661	-	1,100	1,100	1,100
604200	Postage	33	25	100	100	50
604301	Electricity Svcs	7,292	8,021	7,900	7,900	8,100
604440	Leased Copiers	4,901	7,155	-	-	-
604500	Risk Internal Svcs Charge	11,400	12,200	11,300	11,300	9,400
604700	Printing & Binding Svcs	6,842	4,910	7,200	7,200	7,200
604910	Advertising Costs	2,991	2,202	6,500	6,500	6,500
604989	IT Internal Svcs Charge	23,800	24,900	28,900	28,900	30,600
604998	Contingency	341	454	2,000	2,000	2,000
605100	Office Supplies	3,393	2,671	3,500	3,500	3,500
605120	Computer Operating Expenses	853	123	1,500	1,500	1,500
605250	Noncap Furn (Item less 5000)	3,321	794	1,000	1,000	1,000
605410	Subscriptions & Memberships	2,458	830	2,300	2,300	2,300
605500	Training-General	149	30	1,000	1,000	1,000
605510	Tuition Reimbursement	1,109	-	-	-	-
	Sub-Total	118,514	99,948	197,200	197,200	195,350
	Dept Capital Outlay					
606405	Furniture & Fixtures	-	7,251	-	-	-
606471	Software	-	10,740	-	-	-
	Sub-Total	-	17,991	-	-	-
	Total	**$ 805,911**	**$ 789,269**	**$ 1,033,600**	**$ 1,033,600**	**$ 1,039,850**

Strategic Plan & Perform Management

001-15-154-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	204,919	186,248	171,100	171,100	171,000
601201	Salary Attrition	-	-	(5,000)	(5,000)	-
601205	Lump Sum Payout - Accrued Time	13,802	15,606	12,900	12,900	13,100
601215	Communication Stipend	766	1,235	1,100	1,100	1,100
601220	Longevity Pay	1,276	1,484	900	900	1,000
602100	FICA & MICA	16,440	15,295	13,800	13,800	13,900
602210	Pension-General	-	3,899	-	-	-
602235	Pension-Senior Mgmt	29,948	35,637	40,000	40,000	41,300
602265	Pension-457	10,456	8,222	8,000	8,000	8,000
602300	Pmt In Lieu Of Insurance	901	1,872	4,700	4,700	6,200
602304	Health Insurance-PPO	9,788	12,095	3,800	3,800	3,800
602305	Health Insurance-HMO	6,633	3,659	11,400	11,400	3,900
602306	Dental Insurance-PPO	816	626	600	600	600
602307	Dental Insurance-HMO	44	48	200	200	100
602309	Basic Life Insurance	519	511	400	400	400
602311	Long-Term Disability Ins	188	182	200	200	200
602400	Workers' Compensation	3,800	6,400	5,800	5,800	6,900
	Sub-Total	300,297	293,018	269,900	269,900	271,500
	Operating Expense					
603192	Consulting Svcs	-	-	50,000	49,500	50,000
604001	Travel & Training	77	-	-	-	-
604500	Risk Internal Svcs Charge	4,900	5,300	4,900	4,900	4,000
604700	Printing & Binding Svcs	-	-	600	600	600
604989	IT Internal Svcs Charge	8,800	9,200	10,700	10,700	8,400
605410	Subscriptions & Memberships	2,500	2,555	2,500	3,000	2,500
605500	Training-General	-	200	500	500	500
605510	Tuition Reimbursement	-	-	2,500	2,500	4,300
	Sub-Total	16,277	17,255	71,700	71,700	70,300
	Dept Capital Outlay					
606471	Software	-	31,515	-	7,685	-
	Sub-Total	-	31,515	-	7,685	-
	Total	**$ 316,574**	**$ 341,788**	**$ 341,600**	**$ 349,285**	**$ 341,800**

Fiscal & Structural Innovation

001-15-155-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	110,021	115,544	202,900	202,900	200,300
601201	Salary Attrition	-	-	(35,000)	(35,000)	-
601205	Lump Sum Payout - Accrued Time	4,423	1,724	7,000	7,000	6,700
601215	Communication Stipend	196	585	900	900	900
601220	Longevity Pay	341	360	300	300	300
602100	FICA & MICA	8,623	8,762	15,500	15,500	15,400
602210	Pension-General	-	3,899	-	-	-
602235	Pension-Senior Mgmt	27,627	28,830	47,500	47,500	48,300
602265	Pension-457	6,876	6,114	9,000	9,000	8,900
602300	Pmt In Lieu Of Insurance	901	2,428	3,100	3,100	3,100
602304	Health Insurance-PPO	3,521	3,892	-	-	-
602305	Health Insurance-HMO	4,709	3,496	11,700	11,700	11,800
602306	Dental Insurance-PPO	389	410	500	500	500
602307	Dental Insurance-HMO	44	48	200	200	200
602309	Basic Life Insurance	300	389	400	400	400
602311	Long-Term Disability Ins	90	111	300	300	300
602400	Workers' Compensation	3,200	5,400	4,800	4,800	5,800
	Sub-Total	171,261	181,993	269,100	269,100	302,900
	Operating Expense					
604500	Risk Internal Svcs Charge	3,700	4,000	3,700	3,700	3,100
604700	Printing & Binding Svcs	-	-	500	500	500
604989	IT Internal Svcs Charge	5,800	6,100	7,100	7,100	9,700
605120	Computer Operating Expenses	44	-	200	200	200
605500	Training-General	-	-	500	500	500
	Sub-Total	9,544	10,100	12,000	12,000	14,000
	Total	**$ 180,805**	**$ 192,093**	**$ 281,100**	**$ 281,100**	**$ 316,900**

Budget Justification

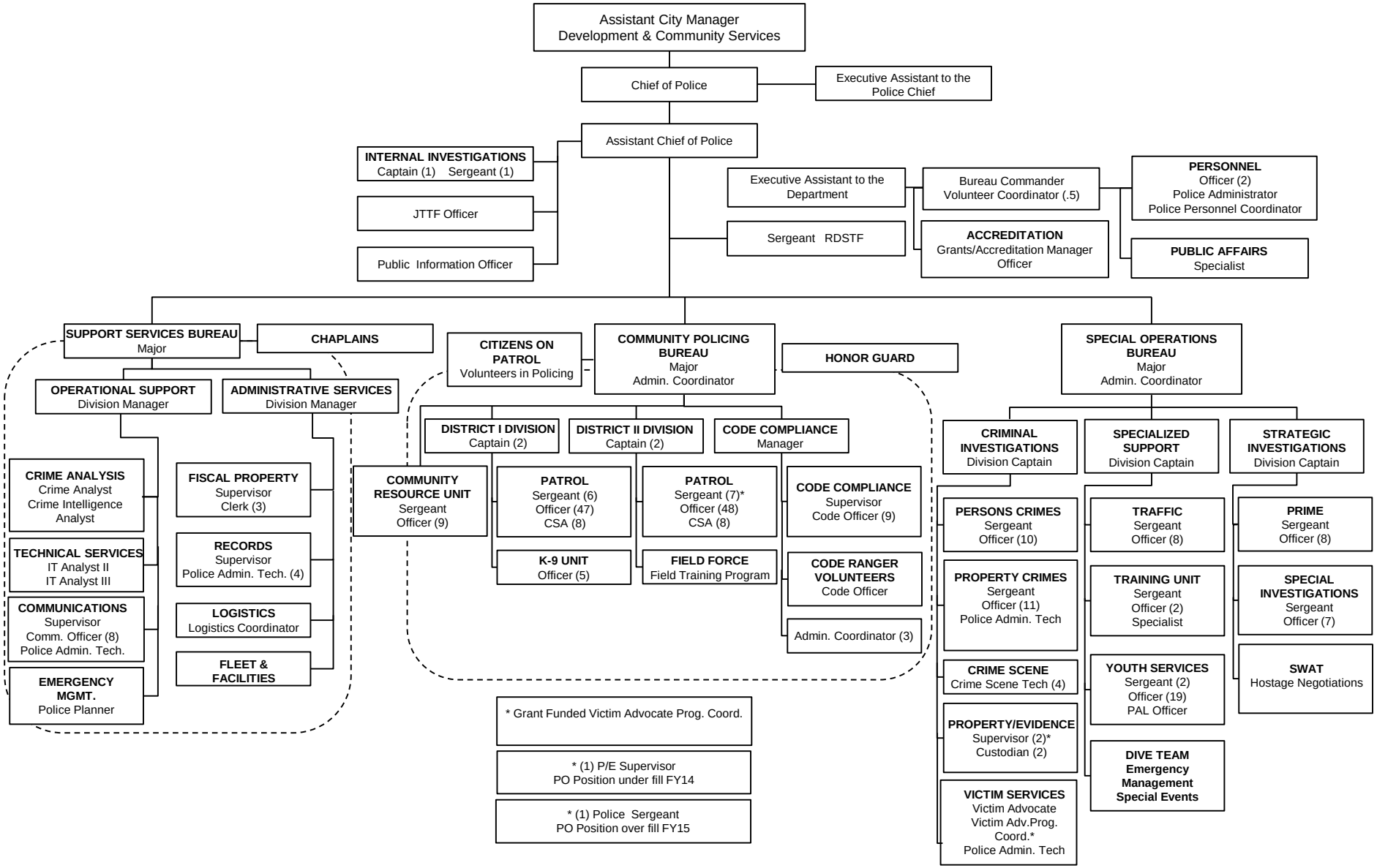
Object #	Account Description	Justification
Expense		
603192	Consulting Svcs	Consulting/professional services for: The development of a web-based database for the budget process $11,200 Consulting services for financial projection consultant $50,000 Consulting services for Fire Protection Assessment Study update $40,000 Consulting services for Cost Allocation Study update $25,000
603425	Software License & Maint	This line item is for the purchase of software that will aid in the publication of annual budget document, CIP, and various other publications. OpenGov Visual Budget: $10,700 ClearPoint Balanced Scorecard Software : $18,000 Various Other Software: $4,200
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604100	Communication Svcs	This account represents charges for cell phones and related communication services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604700	Printing & Binding Svcs	Printing and binding services related to publishing of the annual budget book, CIP book, and other products.
604910	Advertising Costs	Costs related to mandated Budget related advertisements.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	Unanticipated costs needed for emergency use.
605100	Office Supplies	This is for general office supplies.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605250	Noncap Furn (Item less 5000)	Noncapital furniture for enhanced storage and workplace efficiency.
605410	Subscriptions & Memberships	This line item is used to fund professional memberships and subscriptions with various organizations including: Government Finance Officers Association = $1,140 Florida Government Financial Officers Association = $750 Florida Benchmarking Consortium, City of Miramar membership = $2,500 Allotment for potential cost increases = $410 Total = $4,800
605500	Training-General	This is for local specialized training requirements for certification maintenance.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Police Department



Mission

"Serving our Community"
We will work as a unified organization through partnerships to provide an improved quality of life within a safe and secure community.

Department Overview

The Miramar Police Department is a multi-accredited law enforcement agency dedicated to providing professional police services to our community by impartially enforcing the law, preserving the peace, and protecting the rights of our citizens.

As indicated in the Position Detail, this department has 297.5 budgeted positions of which 297 are full-time and one part-time employees. The eight major programs provided are:

1. Office of the Chief
2. Community Oriented Policing
3. Specialized Support
4. Code Compliance
5. Criminal Investigations
6. Property and Evidence
7. Strategic Investigations
8. Police Support Services

Accomplishments FY 2018

- Crime rates reduced to 18% in 2018 through the progressive efforts of community policing by police personnel, targeted operations, the tactical deployment of resources, and the PRIME juvenile recidivism program.
- The Miramar Police Hoops 4 Hope program awarded $4,000 in scholarships to assist Miramar students with educational expenses for their commitment to academic excellence.
- Places of worship and police department personnel participated in active shooter security enhancement training.
- The Youth Advisory Council comprised of students from Miramar high schools attended the National League of Cities to promote citizenship as future leaders of tomorrow.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Community Oriented Policing	318,956	312,467	469,300	469,300	469,300
Specialized Support	17,471	21,950	1,500	8,300	9,000
Code Compliance	425,410	508,551	577,000	577,000	723,000
Criminal Investigations	43,635	41,494	-	51,977	-
Total	$ 805,472	$ 884,463	$ 1,047,800	$ 1,106,577	$ 1,201,300

Expenditures by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Office of the Chief	1,706,531	1,843,860	2,871,055	2,921,255	2,986,500
Community Oriented Policing	20,955,418	24,571,680	24,223,772	24,223,872	25,126,700
Specialized Support	5,467,655	5,954,472	6,703,558	6,692,058	6,729,917
Code Compliance	1,488,055	1,810,595	1,836,077	1,836,077	1,845,533
Criminal Investigations	5,741,609	5,961,807	5,328,169	5,324,269	5,280,733
Property & Evidence	828,576	774,824	828,353	827,353	845,467
Strategic Investigations	3,773,585	4,040,537	3,450,068	3,448,068	3,602,780
Police Support Services	3,461,832	3,983,387	3,883,081	3,851,181	3,906,933
Total	$ 43,423,261	$ 48,941,163	$ 49,124,133	$ 49,124,133	$ 50,324,563

Expenditures by Category					
Personnel Services	35,837,664	39,646,744	40,953,000	40,953,000	42,376,400
Operating Expense	5,824,294	6,215,630	6,481,130	6,481,130	6,577,980
Departmental Capital Outlay	1,761,353	3,078,789	1,690,003	1,690,003	1,370,183
Total	$ 43,423,311	$ 48,941,163	$ 49,124,133	$ 49,124,133	$ 50,324,563

Positions by Program					
Office of the Chief	10.00	11.00	16.00	17.50	17.50
Community Oriented Policing	139.00	147.00	148.00	145.00	145.00
Specialized Support	31.00	30.00	34.00	36.00	36.00
Code Compliance	15.00	15.00	15.00	15.00	15.00
Criminal Investigations	31.00	32.00	30.00	30.00	30.00
Property & Evidence	8.00	8.00	8.00	8.00	8.00
Strategic Investigations	21.00	23.00	18.00	18.00	18.00
Police Support Services	29.00	30.50	28.50	28.00	28.00
Total	284.00	296.50	297.50	297.50	297.50

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administrative Coordinator	5.00	5.00	5.00	5.00	5.00
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00
Budget/Fiscal Property Supervisor	1.00	1.00	1.00	1.00	1.00
Bureau Administrator	1.00	-	-	-	-
Bureau Commander	-	1.00	1.00	1.00	1.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Compliance Officer	10.00	10.00	10.00	10.00	10.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00	1.00
Communications Officer	7.00	8.00	8.00	8.00	8.00
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Aide	11.00	15.00	16.00	16.00	16.00
Crime Analyst	2.00	1.00	1.00	1.00	1.00
Crime Scene Technician	4.00	4.00	4.00	4.00	4.00
Executive Assist. to the Chief of Police	1.00	1.00	1.00	1.00	1.00
Executive Assist. to Department	1.00	1.00	1.00	1.00	1.00
Evidence/Property Custodian	2.00	2.00	2.00	2.00	2.00
Evidence/Property Supervisor	1.00	1.00	1.00	1.00	1.00
Fiscal/Property Management Clerk	3.00	3.00	3.00	3.00	3.00
Grant/Accreditation Manager	1.00	1.00	1.00	1.00	1.00
IT Analyst II	1.00	1.00	1.00	1.00	1.00
IT Analyst III	1.00	1.00	1.00	1.00	1.00
Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	7.00	7.00	7.00	7.00	7.00
Police Administrator	1.00	-	-	-	-
Police Captain	8.00	8.00	8.00	8.00	8.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Crime Intelligence Analyst	-	1.00	1.00	1.00	1.00
Police Division Manager	2.00	2.00	2.00	2.00	2.00
Police Major	2.00	3.00	3.00	3.00	3.00
Police Officer	157.00	161.00	161.00	161.00	161.00
Police Officer (School Resource Officer)	20.00	20.00	20.00	20.00	20.00
Police Personnel Administrator	-	1.00	1.00	1.00	1.00
Police Personnel Coordinator	-	1.00	1.00	1.00	1.00
Police Planner	1.00	1.00	1.00	1.00	1.00
Police Sergeant	22.00	23.00	23.00	23.00	23.00
Public Affairs Specialist	1.00	1.00	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00	1.00	1.00
Receptionist - Part-time	-	0.50	0.50	-	-
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Training Specialist	1.00	1.00	1.00	1.00	1.00
Victim Advocate	2.00	2.00	2.00	1.00	1.00
Victim Advocate Program Coordinator	-	-	-	1.00	1.00
Volunteer Coordinator - Part-time	-	-	-	0.50	0.50
Total FTE's	284.00	296.50	297.50	297.50	297.50
Positions by Classification					
Sworn Officers	210.00	217.00	217.00	217.00	217.00
Code Compliance	15.00	15.00	15.00	15.00	15.00
Clerk/Tech Positions	59.00	64.50	65.50	65.50	65.50
Total	284.00	296.50	297.50	297.50	297.50

Note: FY14 thru FY19 includes a Police Officer position underfilled as an Evidence/Property Supervisor.
FY15 thru FY19 includes a Police Officer position overfilled as Police Sergeant.

FY 2019 FTEs by Program
Police

Office of the Chief

Provides leadership for the agency and is responsible for the management functions of controlling, planning, organizing, supervising, staffing, human resources management, and background investigations.

FY 18	FY 19
16.00	17.50

Community Oriented Policing

Provides the primary 911 emergency and non-emergency law enforcement response capabilities for the City of Miramar.

FY 18	FY 19
148.00	145.00

Specialized Support

Facilitates all training, selective traffic enforcement, safety education and crash investigation, and provides youth mentorship and a presence at schools in the community.

FY 18	FY 19
34.00	36.00

Code Compliance

Responsible for the enforcement of municipal codes, zoning, occupational licenses, building and associated ordinances.

FY 18	FY 19
15.00	15.00

Criminal Investigations

Provides investigative follow-up to service calls that are initially handled by road patrol.

FY 18	FY 19
30.00	30.00

Property & Evidence

Provides professional crime scene and evidence processing services to the department.

FY 18	FY 19
8.00	8.00

Strategic Investigations

Responsible for the prevention and reduction of violent crime, gang, domestic security, drug-related, career/repeat offender investigations.

FY 18	FY 19
18.00	18.00

Police Support Services

Provides administrative and logistical support including police records, communications, IT, crime analysis, fiscal, fleet/facility maintenance, and accreditation.

FY 18	FY 19
28.50	28.00

Office of the Chief

001-20-200-521-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	895,281	969,770	1,570,100	1,570,100	1,612,500
601201	Salary Attrition	-	-	(40,000)	(40,000)	(39,000)
601205	Lump Sum Payout - Accrued Time	48,889	41,545	139,800	139,800	145,000
601215	Communication Stipend	2,948	3,168	6,700	6,700	7,100
601220	Longevity Pay	13,646	12,549	32,800	32,800	31,500
601390	Overtime-Court Time Pay	1,729	1,219	400	400	400
601400	Overtime-General	36,451	33,455	18,000	18,000	18,000
601402	Overtime-Special Events	-	542	2,800	2,800	-
601410	Overtime-Holiday	15,493	11,958	14,500	14,500	14,500
601412	Overtime-Emergency	-	21,519	-	-	-
602100	FICA & MICA	62,536	76,348	122,100	122,100	125,500
602210	Pension-General	37,970	33,594	36,100	36,100	40,200
602220	Pension-Police	69,500	80,100	226,600	226,600	301,600
602235	Pension-Senior Mgmt	18,123	70,074	52,700	52,700	62,000
602260	Pension-401	19,474	20,543	44,800	44,800	44,800
602265	Pension-457	26,069	26,811	50,300	50,300	61,200
602300	Pmt In Lieu Of Insurance	14,200	22,443	31,200	31,200	24,900
602304	Health Insurance-PPO	11,751	-	15,000	15,000	15,000
602305	Health Insurance-HMO	69,496	80,717	147,600	147,600	181,300
602306	Dental Insurance-PPO	4,650	4,398	7,700	7,700	8,900
602307	Dental Insurance-HMO	310	308	900	900	300
602309	Basic Life Insurance	1,823	2,230	3,400	3,400	3,500
602311	Long-Term Disability Ins	938	1,007	2,200	2,200	2,300
602400	Workers' Compensation	25,300	38,400	53,100	53,100	43,200
	Sub-Total	1,376,577	1,552,698	2,538,800	2,538,800	2,704,700
	Operating Expense					
603140	New Hire Screening	9,500	5,451	7,000	7,000	7,000
603183	Accreditation Fees	-	-	-	-	10,000
603184	Employee Assistance Prog	500	-	-	-	-
603185	Counseling Svcs	5,500	275	6,500	3,000	5,000
603190	Prof Svcs-Other	18,736	18,033	14,000	27,500	13,000
604001	Travel & Training	25,100	30,640	22,350	64,550	25,350
604440	Leased Copiers	1,218	-	-	-	-
604500	Risk Internal Svcs Charge	37,800	43,300	46,800	46,800	35,500
604610	Fleet Internal Svcs Charge	25,800	24,300	11,900	11,900	13,300
604700	Printing & Binding Svcs	270	-	-	-	-
604825	Crime Prevention	3,741	4,839	4,900	4,900	4,900
604916	Administrative Expense	9,844	13,464	8,600	8,600	10,000
604950	Employee Awards	5,831	3,898	4,000	4,000	4,000
604989	IT Internal Svcs Charge	64,800	67,900	78,700	78,700	86,500
604998	Contingency	4,488	7,087	6,400	6,400	6,400
605220	Vehicle Fuel-On-Site	10,926	11,992	10,700	10,700	10,800
605240	Uniforms Cost	3,454	1,362	5,100	5,100	4,000
605251	Noncap Equip (Item less 5000)	2,997	3,681	3,700	3,700	-
605410	Subscriptions & Memberships	3,630	3,898	3,850	3,850	3,850
605500	Training-General	3,378	2,116	3,500	1,500	3,500
605510	Tuition Reimbursement	10,741	1,025	49,000	49,000	6,000
	Sub-Total	248,254	243,262	287,000	337,200	249,100
	Dept Capital Outlay					
606441	Vehicle Replacement Program	81,700	47,900	45,255	45,255	32,700
	Sub-Total	81,700	47,900	45,255	45,255	32,700
	Total	**$ 1,706,531**	**$ 1,843,860**	**$ 2,871,055**	**$ 2,921,255**	**$ 2,986,500**

Community Oriented Policing

001-20-201-521-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	9,222,064	10,183,828	10,464,800	10,464,800	10,957,800
601201	Salary Attrition	-	-	(275,000)	(275,000)	(265,000)
601205	Lump Sum Payout - Accrued Time	119,098	47,207	109,200	109,200	70,300
601215	Communication Stipend	20,666	20,620	18,200	18,200	18,200
601220	Longevity Pay	117,780	118,916	98,100	98,100	114,700
601390	Overtime-Court Time Pay	91,293	92,220	75,500	75,500	75,500
601400	Overtime-General	554,157	301,644	364,100	364,100	364,100
601402	Overtime-Special Events	6,159	10,161	4,700	4,700	7,500
601405	Overtime-SWAT	17,824	18,045	8,500	8,500	8,500
601410	Overtime-Holiday	471,134	489,219	271,300	271,300	271,300
601412	Overtime-Emergency	-	568,138	-	-	-
602100	FICA & MICA	831,916	927,106	810,800	810,800	851,000
602210	Pension-General	52,159	89,885	144,200	144,200	153,700
602220	Pension-Police	4,307,017	4,664,093	5,614,100	5,614,100	6,066,900
602260	Pension-401	19,945	19,033	6,000	6,000	6,200
602265	Pension-457	28,161	41,701	20,400	20,400	20,300
602300	Pmt In Lieu Of Insurance	69,380	100,606	112,100	112,100	143,300
602304	Health Insurance-PPO	179,279	249,993	340,000	340,000	358,500
602305	Health Insurance-HMO	797,359	922,857	1,188,700	1,188,700	1,260,600
602306	Dental Insurance-PPO	51,652	58,068	62,100	62,100	60,400
602307	Dental Insurance-HMO	5,325	4,501	6,500	6,500	7,300
602309	Basic Life Insurance	15,648	18,585	22,700	22,700	23,800
602311	Long-Term Disability Ins	10,997	11,847	14,800	14,800	15,500
602400	Workers' Compensation	342,500	520,000	718,300	718,300	585,000
	Sub-Total	17,331,512	19,478,272	20,200,100	20,200,100	21,175,400
	Operating Expense					
603140	New Hire Screening	-	7,725	-	-	-
603407	Board up Svcs	750	1,250	1,800	1,800	1,500
603425	Software License & Maint	205,821	324,254	274,900	274,900	412,400
604001	Travel & Training	3,697	5,294	-	-	4,900
604440	Leased Copiers	13,780	16,487	-	-	-
604500	Risk Internal Svcs Charge	509,800	585,000	631,700	631,700	478,200
604610	Fleet Internal Svcs Charge	472,300	527,535	564,200	564,200	628,500
604890	Special Events-Other	990	-	-	-	-
604920	License & Permit Fees	17,624	25,465	-	-	-
604989	IT Internal Svcs Charge	570,400	597,300	692,500	692,500	800,300
605220	Vehicle Fuel-On-Site	341,101	409,527	340,400	331,900	490,200
605221	Vehicle Fuel-Off-Site	21,562	30,550	19,600	28,100	29,200
605240	Uniforms Cost	125,345	129,390	105,900	105,900	74,000
605242	Protective Clothing and Shoes	54,695	23,352	23,480	38,480	52,000
605251	Noncap Equip (Item less 5000)	12,146	21,158	34,450	25,450	-
605261	Canine Expenses	14,939	25,498	18,400	27,400	18,400
605270	Ammunition Expense	19,508	2,814	-	-	-
605290	Other Operating Supplies	21,267	15,123	29,000	29,000	25,000
605500	Training-General	32,180	46,005	75,400	60,500	66,500
605510	Tuition Reimbursement	12,347	6,071	-	-	11,000
	Sub-Total	2,450,252	2,799,797	2,811,730	2,811,830	3,092,100
	Dept Capital Outlay					
606400	Machinery & Equipment	133,919	24,676	-	-	-
606441	Vehicle Replacement Program	1,016,854	1,387,700	1,211,942	1,211,942	859,200
606450	Radio Equipment	-	831,945	-	-	-
606470	Computer Equipment	22,880	49,289	-	-	-
	Sub-Total	1,173,653	2,293,611	1,211,942	1,211,942	859,200
	Total	**$ 20,955,418**	**$ 24,571,680**	**$ 24,223,772**	**$ 24,223,872**	**$ 25,126,700**

Specialized Support

001-20-202-521-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	2,313,404	2,506,513	2,993,100	2,993,100	3,055,100
601201	Salary Attrition	-	-	(80,000)	(80,000)	(74,000)
601205	Lump Sum Payout - Accrued Time	17,228	4,663	77,400	77,400	14,700
601215	Communication Stipend	6,753	7,345	7,300	7,300	7,300
601220	Longevity Pay	40,078	51,261	67,100	67,100	67,000
601390	Overtime-Court Time Pay	8,466	7,107	14,900	14,900	14,900
601400	Overtime-General	169,264	107,007	95,500	95,500	95,500
601402	Overtime-Special Events	3,093	6,617	6,600	6,600	6,600
601405	Overtime-SWAT	1,702	488	1,100	1,100	1,100
601410	Overtime-Holiday	88,194	102,431	48,400	48,400	48,400
601412	Overtime-Emergency	-	159,502	-	-	-
602100	FICA & MICA	188,820	206,028	238,300	238,300	239,400
602210	Pension-General	-	11,998	-	-	-
602220	Pension-Police	937,904	1,045,099	1,244,300	1,244,300	1,350,700
602235	Pension-Senior Mgmt	-	-	11,300	11,300	11,600
602265	Pension-457	1,210	1,701	12,600	12,600	12,900
602300	Pmt In Lieu Of Insurance	1,014	5,611	31,200	31,200	24,900
602304	Health Insurance-PPO	62,513	53,813	107,900	107,900	109,500
602305	Health Insurance-HMO	238,436	260,216	336,700	336,700	351,200
602306	Dental Insurance-PPO	13,461	14,438	18,000	18,000	18,400
602307	Dental Insurance-HMO	1,243	865	1,500	1,500	1,300
602309	Basic Life Insurance	3,052	3,263	6,500	6,500	6,600
602311	Long-Term Disability Ins	2,687	2,702	4,200	4,200	4,300
602400	Workers' Compensation	73,300	111,300	153,700	153,700	125,200
	Sub-Total	4,171,821	4,669,967	5,397,600	5,397,600	5,492,600
	Operating Expense					
603459	Crossing Guards	400,000	303,374	400,000	400,000	400,000
604001	Travel & Training	9,924	7,482	-	-	10,000
604405	Leased Motorcycles	68,775	90,000	90,000	90,000	90,000
604440	Leased Copiers	3,896	3,130	-	-	-
604500	Risk Internal Svcs Charge	130,600	149,800	161,800	161,800	122,500
604610	Fleet Internal Svcs Charge	128,500	115,500	71,900	71,900	80,100
604614	R&M Motorcycle	7,467	-	5,000	5,000	5,000
604989	IT Internal Svcs Charge	180,400	188,900	219,000	219,000	183,900
605220	Vehicle Fuel-On-Site	71,361	66,665	66,200	66,200	85,000
605230	Program Supplies	14,474	10,690	14,600	14,600	14,600
605240	Uniforms Cost	4,588	6,603	4,900	4,900	17,000
605251	Noncap Equip (Item less 5000)	728	-	1,100	1,100	-
605270	Ammunition Expense	91,403	111,135	117,700	117,700	117,700
605290	Other Operating Supplies	2,900	3,311	3,500	3,500	3,500
605500	Training-General	2,897	4,796	16,600	5,100	5,100
605510	Tuition Reimbursement	2,221	2,219	-	-	6,000
	Sub-Total	1,120,134	1,063,605	1,172,300	1,160,800	1,140,400
	Dept Capital Outlay					
606441	Vehicle Replacement Program	175,700	220,900	133,658	133,658	96,917
	Sub-Total	175,700	220,900	133,658	133,658	96,917
	Total	**$ 5,467,655**	**$ 5,954,472**	**$ 6,703,558**	**$ 6,692,058**	**$ 6,729,917**

Code Compliance

001-20-203-524-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	808,327	897,053	910,100	910,100	910,300
601201	Salary Attrition	-	-	(25,000)	(25,000)	(22,000)
601205	Lump Sum Payout - Accrued Time	9,905	19,133	23,800	23,800	23,900
601215	Communication Stipend	8,842	7,393	7,400	7,400	6,800
601220	Longevity Pay	5,856	5,975	6,900	6,900	5,800
601400	Overtime-General	7,548	16,789	2,100	2,100	2,100
601410	Overtime-Holiday	195	1,037	-	-	-
601412	Overtime-Emergency	-	43,509	-	-	-
602100	FICA & MICA	62,265	73,132	73,500	73,500	73,500
602210	Pension-General	119,107	128,778	139,400	139,400	162,700
602235	Pension-Senior Mgmt	-	17,318	21,400	21,400	22,100
602265	Pension-457	2,601	2,679	2,800	2,800	2,800
602304	Health Insurance-PPO	43,536	56,817	77,400	77,400	61,700
602305	Health Insurance-HMO	106,122	109,379	132,300	132,300	143,300
602306	Dental Insurance-PPO	5,939	5,482	5,500	5,500	5,900
602307	Dental Insurance-HMO	1,075	1,264	1,400	1,400	1,200
602309	Basic Life Insurance	2,017	2,013	2,000	2,000	2,000
602311	Long-Term Disability Ins	1,153	1,131	1,300	1,300	1,300
602400	Workers' Compensation	37,900	57,500	79,500	79,500	64,700
	Sub-Total	1,222,388	1,446,383	1,461,800	1,461,800	1,468,100
	Operating Expense					
603460	Landscape Svcs	4,395	1,345	3,500	3,500	3,500
604001	Travel & Training	-	-	-	-	1,500
604301	Electricity Svcs	3,710	4,080	4,100	4,100	4,100
604402	Leased Vehicles	21,729	21,710	22,200	22,200	11,700
604440	Leased Copiers	1,314	275	-	-	-
604500	Risk Internal Svcs Charge	49,600	56,900	61,500	61,500	46,500
604610	Fleet Internal Svcs Charge	36,875	70,200	38,300	38,300	42,700
604700	Printing & Binding Svcs	3,000	3,701	3,000	3,000	3,000
604931	Recording Fees	470	2,469	4,500	4,500	4,000
604965	Special Magistrate	13,800	12,900	13,800	13,800	13,800
604989	IT Internal Svcs Charge	75,200	78,700	91,200	91,200	81,100
605100	Office Supplies	2,584	2,372	2,900	2,900	-
605120	Computer Operating Expenses	2,399	777	2,900	2,900	2,900
605220	Vehicle Fuel-On-Site	11,966	15,249	11,200	11,200	20,000
605240	Uniforms Cost	1,739	4,757	2,900	2,900	5,000
605251	Noncap Equip (Item less 5000)	1,134	721	900	900	-
605410	Subscriptions & Memberships	1,440	1,551	2,000	2,000	2,000
605500	Training-General	2,313	3,304	4,600	4,600	3,100
	Sub-Total	233,667	281,012	269,500	269,500	244,900
	Dept Capital Outlay					
606441	Vehicle Replacement Program	32,000	83,200	104,777	104,777	132,533
	Sub-Total	32,000	83,200	104,777	104,777	132,533
	Total	**$ 1,488,055**	**$ 1,810,595**	**$ 1,836,077**	**$ 1,836,077**	**$ 1,845,533**

Criminal Investigations

001-20-204-521-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	2,897,320	3,032,943	2,608,800	2,608,800	2,685,000
601201	Salary Attrition	-	-	(70,000)	(70,000)	(65,000)
601205	Lump Sum Payout - Accrued Time	36,231	2,535	85,800	85,800	43,800
601215	Communication Stipend	15,911	16,640	16,100	16,100	16,100
601220	Longevity Pay	68,773	72,645	66,900	66,900	75,300
601390	Overtime-Court Time Pay	17,171	29,173	13,200	13,200	13,200
601400	Overtime-General	330,540	240,825	172,600	172,600	172,600
601402	Overtime-Special Events	7,294	4,577	6,400	6,400	6,400
601405	Overtime-SWAT	3,599	5,332	3,600	3,600	3,600
601410	Overtime-Holiday	90,736	93,953	67,800	67,800	67,800
601412	Overtime-Emergency	-	132,984	-	-	-
602100	FICA & MICA	228,540	238,630	209,900	209,900	214,200
602210	Pension-General	25,580	26,096	29,800	29,800	32,500
602220	Pension-Police	946,904	885,999	889,400	889,400	845,200
602260	Pension-401	28,120	13,376	12,600	12,600	13,400
602265	Pension-457	18,566	10,472	11,200	11,200	11,500
602300	Pmt In Lieu Of Insurance	17,005	30,946	24,900	24,900	31,200
602304	Health Insurance-PPO	52,965	44,577	61,300	61,300	30,000
602305	Health Insurance-HMO	260,633	279,811	357,200	357,200	365,500
602306	Dental Insurance-PPO	17,132	16,881	18,200	18,200	18,600
602307	Dental Insurance-HMO	1,225	1,123	1,300	1,300	1,000
602309	Basic Life Insurance	4,309	4,403	5,700	5,700	5,800
602311	Long-Term Disability Ins	3,170	3,058	3,700	3,700	3,800
602400	Workers' Compensation	80,800	122,700	169,500	169,500	138,000
	Sub-Total	5,152,524	5,309,679	4,765,900	4,765,900	4,729,500
	Operating Expense					
603501	Travel-Investigations	2,292	2,974	2,000	2,000	2,500
604001	Travel & Training	3,004	3,200	-	-	1,900
604402	Leased Vehicles	8,159	8,159	8,400	8,400	3,400
604440	Leased Copiers	3,416	5,273	-	-	-
604500	Risk Internal Svcs Charge	100,800	115,500	124,900	124,900	94,600
604610	Fleet Internal Svcs Charge	90,867	94,900	82,300	82,300	91,700
604989	IT Internal Svcs Charge	150,400	157,500	182,600	182,600	162,200
605220	Vehicle Fuel-On-Site	32,373	30,273	29,700	29,700	33,300
605240	Uniforms Cost	2,704	2,222	4,300	4,300	15,000
605251	Noncap Equip (Item less 5000)	461	6,538	3,600	3,600	-
605290	Other Operating Supplies	589	-	2,100	2,100	2,100
605500	Training-General	3,501	4,789	7,400	3,500	5,500
605510	Tuition Reimbursement	2,521	-	-	-	7,000
	Sub-Total	401,085	431,328	447,300	443,400	419,200
	Dept Capital Outlay					
606441	Vehicle Replacement Program	188,000	220,800	114,969	114,969	132,033
	Sub-Total	188,000	220,800	114,969	114,969	132,033
	Total	**$ 5,741,609**	**$ 5,961,807**	**$ 5,328,169**	**$ 5,324,269**	**$ 5,280,733**

Property & Evidence

001-20-205-521-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	433,293	381,062	422,300	422,300	433,700
601201	Salary Attrition	-	-	(10,000)	(10,000)	(11,000)
601205	Lump Sum Payout - Accrued Time	38,502	8,281	15,000	15,000	13,800
601215	Communication Stipend	2,985	2,400	2,600	2,600	2,300
601220	Longevity Pay	4,767	1,449	1,500	1,500	2,200
601390	Overtime-Court Time Pay	1,205	823	4,100	4,100	4,100
601400	Overtime-General	47,199	27,158	21,700	21,700	21,700
601410	Overtime-Holiday	9,824	6,422	4,800	4,800	4,800
601412	Overtime-Emergency	-	9,173	-	-	-
602100	FICA & MICA	37,083	32,659	33,800	33,800	34,600
602210	Pension-General	73,542	61,989	88,200	88,200	93,700
602220	Pension-Police	-	21,100	-	-	-
602265	Pension-457	8,540	-	-	-	-
602300	Pmt In Lieu Of Insurance	-	-	6,200	6,200	6,200
602304	Health Insurance-PPO	16,404	17,669	21,900	21,900	22,200
602305	Health Insurance-HMO	37,982	40,607	55,000	55,000	60,200
602306	Dental Insurance-PPO	1,868	1,942	2,100	2,100	2,700
602307	Dental Insurance-HMO	512	407	500	500	200
602309	Basic Life Insurance	1,469	1,575	900	900	900
602311	Long-Term Disability Ins	550	484	600	600	600
602400	Workers' Compensation	17,600	26,700	36,900	36,900	30,100
	Sub-Total	733,327	641,899	708,100	708,100	723,000
	Operating Expense					
604001	Travel & Training	725	726	-	-	2,500
604301	Electricity Svcs	9,178	10,120	10,200	10,200	10,300
604440	Leased Copiers	987	-	-	-	-
604500	Risk Internal Svcs Charge	24,000	27,600	29,700	29,700	22,500
604610	Fleet Internal Svcs Charge	11,400	13,700	10,900	10,900	12,200
604989	IT Internal Svcs Charge	35,100	36,800	42,700	42,700	43,300
605220	Vehicle Fuel-On-Site	2,037	2,026	1,700	1,700	1,400
605225	Equip Gas Oil & Lube	-	-	800	800	800
605240	Uniforms Cost	2,121	1,354	3,200	3,200	4,000
605251	Noncap Equip (Item less 5000)	1,543	233	1,100	1,100	-
605266	Photography	180	187	-	-	-
605290	Other Operating Supplies	-	-	1,500	1,500	8,000
605410	Subscriptions & Memberships	446	315	500	500	500
605500	Training-General	1,134	1,465	3,500	2,500	2,500
	Sub-Total	88,850	94,525	105,800	104,800	108,000
	Dept Capital Outlay					
606441	Vehicle Replacement Program	6,400	38,400	14,453	14,453	14,467
	Sub-Total	6,400	38,400	14,453	14,453	14,467
	Total	**$ 828,576**	**$ 774,824**	**$ 828,353**	**$ 827,353**	**$ 845,467**

Strategic Investigations

001-20-206-521-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,782,861	1,845,415	1,598,900	1,598,900	1,686,100
601201	Salary Attrition	-	-	(40,000)	(40,000)	(41,000)
601205	Lump Sum Payout - Accrued Time	6,491	11,472	38,000	38,000	6,400
601215	Communication Stipend	5,752	7,183	6,800	6,800	7,400
601220	Longevity Pay	23,813	26,426	22,500	22,500	22,800
601390	Overtime-Court Time Pay	15,979	22,508	11,500	11,500	11,500
601400	Overtime-General	263,098	232,901	124,800	124,800	124,800
601402	Overtime-Special Events	244	1,013	600	600	600
601405	Overtime-SWAT	9,897	12,269	2,800	2,800	2,800
601410	Overtime-Holiday	66,708	68,860	58,100	58,100	58,100
601412	Overtime-Emergency	-	89,762	-	-	-
602100	FICA & MICA	142,961	157,052	126,600	126,600	131,200
602220	Pension-Police	930,504	889,399	849,000	849,000	924,100
602235	Pension-Senior Mgmt	-	10,411	-	-	-
602265	Pension-457	3,565	3,662	3,700	3,700	3,800
602300	Pmt In Lieu Of Insurance	4,251	13,962	18,700	18,700	18,700
602304	Health Insurance-PPO	14,753	16,089	15,000	15,000	15,000
602305	Health Insurance-HMO	161,678	160,483	177,700	177,700	194,100
602306	Dental Insurance-PPO	10,389	8,897	8,600	8,600	8,000
602307	Dental Insurance-HMO	178	758	600	600	800
602309	Basic Life Insurance	2,479	2,751	3,500	3,500	3,700
602311	Long-Term Disability Ins	1,920	1,937	2,300	2,300	2,400
602400	Workers' Compensation	45,500	69,100	95,400	95,400	77,700
	Sub-Total	3,493,022	3,652,309	3,125,100	3,125,100	3,259,000
	Operating Expense					
604001	Travel & Training	1,701	2,359	-	-	2,000
604401	Rental Vehicles	-	-	78,000	78,000	84,500
604402	Leased Vehicles	68,798	69,469	-	-	-
604440	Leased Copiers	987	-	-	-	-
604500	Risk Internal Svcs Charge	59,900	68,800	74,200	74,200	56,200
604610	Fleet Internal Svcs Charge	34,000	32,000	27,200	27,200	30,300
604989	IT Internal Svcs Charge	90,300	94,700	109,800	109,800	97,300
605220	Vehicle Fuel-On-Site	12,548	15,141	11,800	11,800	12,800
605240	Uniforms Cost	1,564	3,133	3,200	3,200	5,000
605251	Noncap Equip (Item less 5000)	950	-	1,100	1,100	-
605290	Other Operating Supplies	150	143	8,000	8,000	1,980
605500	Training-General	410	983	5,300	3,300	3,300
605510	Tuition Reimbursement	9,255	-	-	-	6,000
	Sub-Total	280,563	286,728	318,600	316,600	299,380
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	101,500	6,368	6,368	44,400
	Sub-Total	-	101,500	6,368	6,368	44,400
	Total	**$ 3,773,585**	**$ 4,040,537**	**$ 3,450,068**	**$ 3,448,068**	**$ 3,602,780**

Police Support Services

001-20-208-529-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,479,448	1,802,129	1,745,300	1,745,300	1,763,700
601201	Salary Attrition	-	-	(45,000)	(45,000)	(43,000)
601205	Lump Sum Payout - Accrued Time	81,788	72,785	72,300	72,300	83,700
601215	Communication Stipend	2,829	3,706	3,400	3,400	3,400
601220	Longevity Pay	13,473	14,432	15,500	15,500	16,200
601390	Overtime-Court Time Pay	962	(60)	400	400	400
601400	Overtime-General	55,996	41,085	30,600	30,600	30,600
601410	Overtime-Holiday	30,650	30,402	19,400	19,400	19,400
601412	Overtime-Emergency	-	52,232	-	-	-
602100	FICA & MICA	126,494	148,013	138,800	138,800	141,600
602210	Pension-General	219,128	198,666	204,300	204,300	212,800
602220	Pension-Police	-	53,000	-	-	-
602235	Pension-Senior Mgmt	33,595	84,689	99,000	99,000	103,000
602260	Pension-401	7,750	9,612	-	-	-
602265	Pension-457	13,180	16,384	16,900	16,900	17,000
602300	Pmt In Lieu Of Insurance	11,308	17,796	18,700	18,700	6,200
602304	Health Insurance-PPO	29,972	22,161	15,500	15,500	84,800
602305	Health Insurance-HMO	158,965	197,985	249,500	249,500	241,100
602306	Dental Insurance-PPO	9,535	9,864	8,200	8,200	10,100
602307	Dental Insurance-HMO	1,669	1,986	2,800	2,800	1,600
602309	Basic Life Insurance	4,278	5,008	3,800	3,800	3,800
602311	Long-Term Disability Ins	2,176	2,362	2,500	2,500	2,500
602400	Workers' Compensation	73,300	111,300	153,700	153,700	125,200
	Sub-Total	2,356,494	2,895,536	2,755,600	2,755,600	2,824,100
	Operating Expense					
603140	New Hire Screening	50	-	-	-	-
603150	Information Technology Svcs	13,449	16,426	14,000	16,500	16,900
603183	Accreditation Fees	5,741	10,450	10,000	10,000	-
603301	Court Appear & Trans Fee	22,545	23,138	36,000	36,000	25,000
604001	Travel & Training	3,758	1,397	-	-	2,900
604100	Communication Svcs	181,940	222,186	215,000	249,000	250,000
604200	Postage	10,811	13,908	15,000	15,000	15,000
604300	Water/Wastewater Svcs	4,923	30,462	31,500	31,500	32,200
604301	Electricity Svcs	93,160	160,102	100,700	100,700	159,900
604400	Leased Equipment	-	75	-	-	-
604401	Rental Vehicles	-	-	6,500	6,500	-
604402	Leased Vehicles	-	20,175	-	-	-
604403	Leased Building	191,296	-	-	-	-
604440	Leased Copiers	6,997	7,659	-	-	-
604500	Risk Internal Svcs Charge	89,400	102,600	110,700	110,700	83,800
604610	Fleet Internal Svcs Charge	27,900	20,400	39,800	39,800	44,300
604611	Vehicle Rehab & Enhance	47,866	42,270	51,000	51,000	51,000
604612	Vehicle Ancillary	12,595	12,240	14,500	14,500	14,500
604613	Vehicle Detail	6,585	2,671	7,000	7,000	7,000
604620	R&M Buildings	6,658	3,534	51,500	20,000	-
604645	R&M Radios	37,560	37,101	42,500	42,500	42,000
604650	R&M Office Equip	1,075	121	1,400	1,400	1,400
604700	Printing & Binding Svcs	16,237	14,434	14,300	14,300	14,300
604970	Prisoner Care	-	13,898	16,000	16,000	16,000
604989	IT Internal Svcs Charge	134,900	141,300	163,800	163,800	154,100
604997	Other Operating Expenses	1,459	2,080	-	-	5,900
605100	Office Supplies	13,303	16,790	16,500	16,500	19,400
605120	Computer Operating Expenses	8,676	6,370	15,000	10,000	15,000
605220	Vehicle Fuel-On-Site	3,408	4,179	3,100	3,100	2,100
605225	Equip Gas Oil & Lube	-	-	800	800	800
605240	Uniforms Cost	15,383	15,868	22,600	12,600	14,000

Police Support Services

001-20-208-529-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
605244	Personal Prop Reimburse	363	50	500	500	500
605251	Noncap Equip (Item less 5000)	20,204	24,677	38,400	23,400	-
605290	Other Operating Supplies	6,775	26,207	20,000	20,000	16,000
605410	Subscriptions & Memberships	2,055	2,164	1,900	1,900	1,900
605500	Training-General	2,212	6,019	8,900	2,000	6,000
605510	Tuition Reimbursement	12,202	14,420	-	-	13,000
	Sub-Total	1,001,488	1,015,373	1,068,900	1,037,000	1,024,900
	Dept Capital Outlay					
606441	Vehicle Replacement Program	83,900	72,300	58,581	58,581	57,933
606470	Computer Equipment	20,000	178	-	-	-
	Sub-Total	103,900	72,478	58,581	58,581	57,933
	Total	**$ 3,461,882**	**$ 3,983,387**	**$ 3,883,081**	**$ 3,851,181**	**$ 3,906,933**

Budget Justification

Object #	Account Description	Justification
Expense		
601390	Overtime-Court Time Pay	This line item is used to fund contractually driven overtime for court appearances while off-duty.
601400	Overtime-General	This line reflects anticipated overtime expenditures based on increased activity, minimum staffing requirements, contractual agreements, investigators called out to major crimes, for crime scene processing, presentations at Homeowner's Association Meetings, and other emergency situations after regular business hours.
601402	Overtime-Special Events	This request will fund police services to city events such as Concerts in the Park, Miramar Days Parade, 5K-10K Run and other events scheduled by any city departments.
601405	Overtime-SWAT	This line item accounts for police SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	This expenditure is for overtime hours worked on assigned holidays, to include days worked and not worked per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire police employees.
603150	Information Technology Svcs	This line item provides funding for online computerized information services.
603183	Accreditation Fees	Annual accreditation fees
603185	Counseling Svcs	This line covers psychological testing services as needed for all police department employees.
603190	Prof Svcs-Other	This line item is used to fund outside professional services.
603301	Court Appear & Trans Fee	This line item is for transcribed statements and the use of other investigative tools during criminal and internal affairs investigations. Using a transcription service eliminates paying overtime to type statements during peak times, and will supplement existing resources during time sensitive requirements for statements or to maintain the workflow when employees are out without using overtime funds.
603407	Board up Svcs	Expenses relating to vendor board up services to secure homes that have been burglarized, left unsecure, and where the owner could not be contacted to secure the residence before the departure of police personnel.
603425	Software License & Maint	This line covers the police department's portion of the costs associated with the annual maintenance of the computer aided dispatch system and other systems.
603459	Crossing Guards	This line item is used to fund contractual crossing guard services for all school zones within Miramar.
603460	Landscape Svcs	This line item is to fund the maintenance of vacant properties to include lawn mowing, pool services, and trash removal that violate city code.
603501	Travel-Investigations	This line item funds travel expenses, including tolls, for out of the area or out of state investigators to complete criminal investigations. This also includes the need or requirement for internal affairs investigators or background investigators to leave the area.
604001	Travel & Training	This line item funds travel and accommodations associated with specialized trainings and conferences, such as International Association of Chiefs of Police, FBINAA, the Mayor's Youth Advisory Council and many other annual training conferences.
604100	Communication Svcs	This line item funds computer contract services for the mobile data communication system. The support costs include airtime and cellular service fees, software client license fees and modem expenses for the mobile data terminals. All operating personnel utilize these services to connect to the vehicle locator system, process police reports and access the department's records management system, run FCIC/NCIC inquiries, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	Costs associated with water and wastewater services for police department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604401	Rental Vehicles	This cost is for rental vehicles.
604402	Leased Vehicles	This account represents the cost for city leased vehicles.
604405	Leased Motorcycles	This line funds the costs for 10 Leased Motorcycles at $750 each per month for 12 months.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This line is for repair and maintenance work on department vehicles considered to be outside the normal scope of repair and maintenance, and considered to be an enhancement to the existing vehicle. An example of this would be the replacement of a broken vehicle emergency light bar with a new one when the existing light bar cannot be repaired.

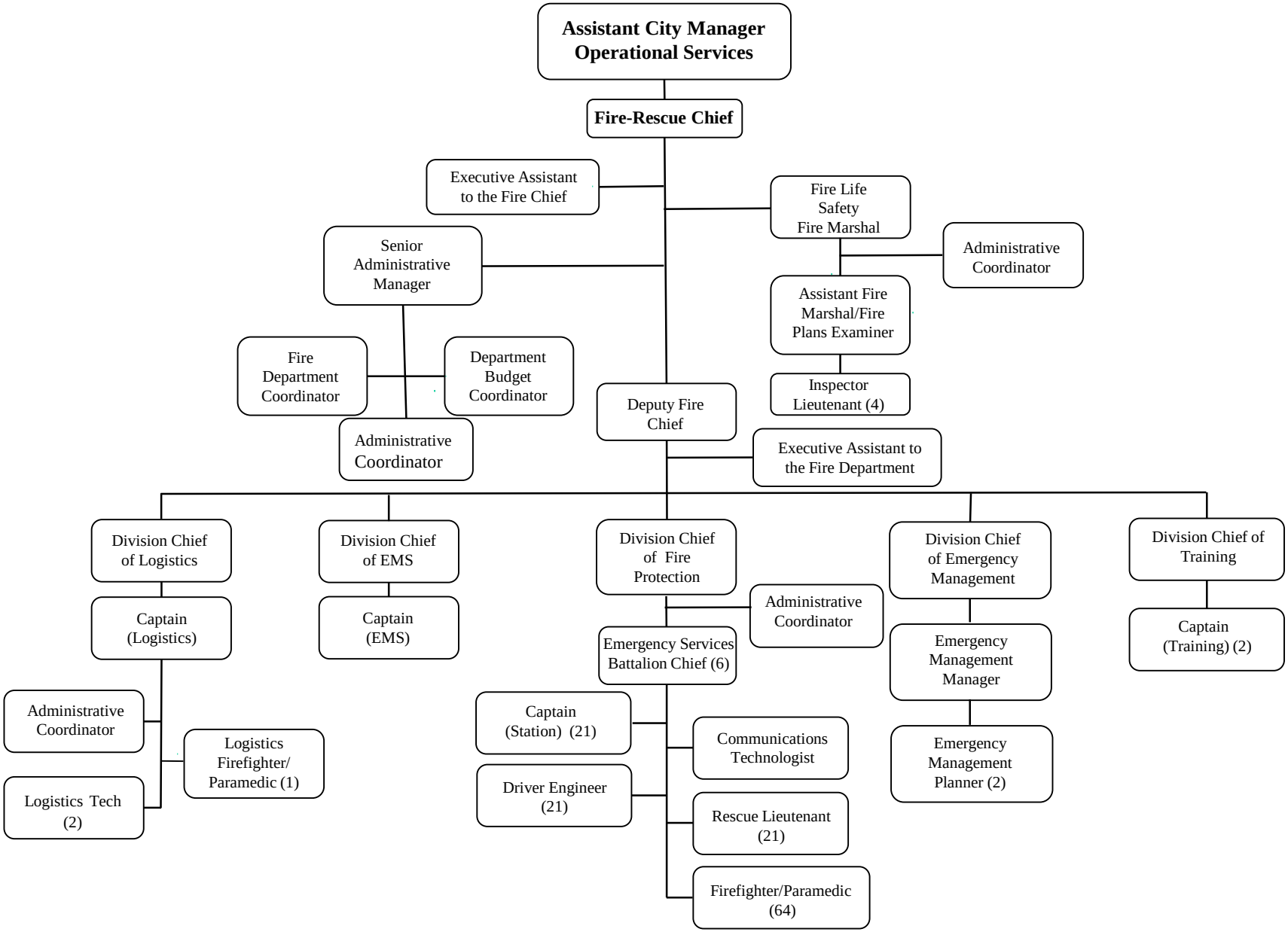
Budget Justification

Object #	Account Description	Justification
604612	Vehicle Ancillary	This line is for ancillary costs related to department owned vehicles, such as vehicle cleaning, biohazard cleaning services, window tinting services, etc. This also covers the costs of equipment needed to properly outfit each vehicle, such as fire extinguishers, water rescue rope, first aid kits, flares, personal biohazard/personal protective equipment.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604614	R&M Motorcycle	This line is for costs associated with motorcycle repair costs not covered under the motorcycle vendor lease agreement.
604645	R&M Radios	The funds allocated to this account will be used for repair and maintenance of department's radio equipment when not covered under warranty or maintenance contract.
604650	R&M Office Equip	This line funds repair of office equipment and service contracts such as radar units, the FBI's National Criminal Information Center (NCIC) access, and other related cost for equipment repair, maintenance, and service contracts.
604700	Printing & Binding Svcs	This line funds expenses associated with the printing and binding of various department forms and reports, such as police reports, case cards, business cards, training handouts, arrest cards, educational flyers, etc.
604825	Crime Prevention	This line funds expenses associated with the Civilian Police Academy, Citizen Volunteer Program, and Citizen Crime Watch. Educational efforts via lectures, visual aids, and hand-out materials are offered to homeowners' associations, civic groups, churches, businesses and the public-spirited schools by all department personnel.
604916	Administrative Expense	This expenditure is associated with ceremonies, community events, staff meetings, personnel remembrances, awards and presentations.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604950	Employee Awards	For employee recognition and awards.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604970	Prisoner Care	This fund is associated with a contractual agreement with Broward County Sheriff's Office for transport services and medical treatment of persons arrested by the Miramar Police Department.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This cost is for desktop and other general office supplies for the department.
605120	Computer Operating Expenses	This cost is for the print management contract and computer related supplies such as paper, ribbons, tapes, laser toner drum, and printer related supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment.
605230	Program Supplies	This line funds costs associated with school programs such as equipment, supplies, and other expenses related to the Student Resource Officer and Explorer programs.
605240	Uniforms Cost	This account is used for the replacement and initial issuance of all uniforms and accessories worn by both police and civilian personnel of the department.
605242	Protective Clothing and Shoes	This account is used for the replacement and initial issuance of all protective clothing worn by both police and civilian personnel of the department.
605244	Personal Prop Reimburse	This expenditure is a stipulated contractual agreement in the current PBA agreement where members are reimbursed for personal property damaged in the line of duty.
605261	Canine Expenses	This cost is for veterinary care, food, grooming, and other related supplies needed for police canines.
605270	Ammunition Expense	This account is used to purchase weapons, munitions, simunitions and long-barrel weapons. Semi-annual qualification and regular practice in firearms training is performed in order to maintain a level of proficiency as mandated by state standards. Replaced ammunition is used for practice to lower expenses. In addition to rounds expended during practice and qualification, fresh factory ammunition is issued to all officers yearly.
605290	Other Operating Supplies	This line item is for commodities for the operating budget such as batteries, flares, cassette tapes for transcriptions, tools for sign and graffiti removal, first aid supplies, crime scene tape and processing supplies and items used for surveillance.
605410	Subscriptions & Memberships	This cost is for various professional organizational memberships and subscriptions, professional journals and online subscriptions, and access to training materials which update employees on changing laws and procedures within their job functions.
605500	Training-General	This is for local training by subject matter experts to include course registration fees and training materials needed to support training activities.

Budget Justification

Object #	Account Description	Justification
605510	Tuition Reimbursement	This line funds education assistance to permanent employees that is associated with a certificate or degree program at a community or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers course, books, and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount consists of $419,400 for the replacement of 16 vehicles and equipment and $950,783 for escrow for future replacements

Fire-Rescue Department



Mission

To protect, serve and educate our community with pride and professionalism.

Department Overview

The Fire-Rescue Department provides services to the City's residents from five City-owned stations. The Fire Chief is responsible for and has the ultimate authority in every aspect of the fire service.

As indicated in the Position Detail, this department has 166 full-time budgeted positions. The seven programs provided are:

1. Administration
2. Logistics
3. Life Safety
4. Fire Protection
5. Fire-Rescue Training
6. Emergency Management
7. Emergency Medical Services

Accomplishments FY 2018

- Completed Community Emergency Response Team (CERT) training for 44 new members.
- Conducted emergency preparedness community outreach through open house events, disaster preparedness workshops, social media campaigns and appearances on Miramar TV.
- Conducted various advanced training classes for the CERT Team such as Skywarn, Stop the Bleed, etc.
- Awarded CERT Grant from Volunteer Florida.
- Completed active shooter training with the Police Department.
- Conducted the Rachel's Challenge to stop bullying program.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	318	122	300	300	300
Life Safety	1,274,780	1,597,405	1,500,000	1,500,000	1,600,000
Fire Protection*	19,212,466	20,641,314	20,990,000	20,990,000	22,318,000
Fire-Rescue Training	-	900	-	-	3,800
Emergency Medical Services	1,440,043	1,446,819	1,526,200	1,526,200	1,932,000
Total	$ 21,927,607	$ 23,686,560	$ 24,016,500	$ 24,016,500	$ 25,854,100

** Dedicated revenue covers 94.5% (FY16) and 100% (FY17 & FY18) of fire protection costs and allowable expenditures in other programs and CIP. FY19 Comprehensive Rate study in progress.*

Expenditures by Program					
Administration	1,663,129	2,760,293	1,572,378	1,620,265	1,765,184
Logistics	1,094,966	1,111,896	1,209,975	1,215,337	1,116,803
Life Safety	1,664,175	1,638,585	1,641,575	1,641,575	1,692,945
Fire Protection	13,157,142	14,630,609	15,489,173	15,801,889	16,235,178
Fire-Rescue Training	1,193,671	888,800	746,882	746,882	860,014
Emergency Management	349,321	633,833	692,723	674,324	678,467
Emergency Medical Services	9,211,982	11,197,674	11,200,600	11,243,389	11,996,131
SAFER Grant Firefighters Program	58,509	-	-	-	-
Total	$ 28,392,896	$ 32,862,386	$ 32,553,306	$ 32,943,661	$ 34,344,722

Expenditures by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	25,206,544	27,762,792	28,616,900	28,616,900	30,148,000
Operating Expense	2,783,694	3,311,297	3,297,910	3,287,546	3,540,255
Capital Outlay	402,658	1,788,297	638,496	1,039,215	656,467
Total	$ 28,392,896	$ 32,862,386	$ 32,553,306	$ 32,943,661	$ 34,344,722
Positions by Program					
Administration	9.00	10.00	10.00	10.00	10.00
Logistics	6.00	6.00	6.00	6.00	6.00
Life Safety	7.00	7.00	7.00	7.00	7.00
Fire Protection	64.00	70.50	70.50	70.50	70.50
Fire-Rescue Training	3.50	3.00	3.00	3.00	3.00
Emergency Management	2.50	4.00	4.00	4.00	4.00
Emergency Medical Services	59.00	65.50	65.50	65.50	65.50
Total	151.00	166.00	166.00	166.00	166.00
Position Detail					
Administrative Clerk II	1.00	-	-	-	-
Administrative Coordinator	1.00	4.00	4.00	4.00	4.00
Assistant Fire Marshal/Fire Plans Examiner	1.00	1.00	1.00	1.00	1.00
Battalion Chief	6.00	6.00	6.00	6.00	6.00
Captain	25.00	25.00	25.00	25.00	25.00
Communications Technologist	1.00	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Division Chief	5.00	5.00	5.00	5.00	5.00
Driver/Engineer	22.00	21.00	21.00	21.00	21.00
Emergency Mgmt. Manager	-	1.00	1.00	1.00	1.00
Emergency Mgmt. Planner	1.00	2.00	2.00	2.00	2.00
Executive Asst. to the Fire Chief	1.00	1.00	1.00	1.00	1.00
Executive Asst. to the Fire Dept.	2.00	2.00	2.00	1.00	1.00
Fire Administrative Tech I	1.00	-	-	-	-
Fire Administrative Tech II	1.00	-	-	-	-
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator	-	-	-	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Firefighter EMT	2.00	-	-	-	-
Firefighter Paramedic	52.00	68.00	68.00	65.00	65.00
Inspector Lieutenant	4.00	4.00	4.00	4.00	4.00
Logistics Technician	2.00	2.00	2.00	2.00	2.00
Rescue Lieutenant	18.00	18.00	18.00	21.00	21.00
Senior Administrative Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	151.00	166.00	166.00	166.00	166.00
Positions by Classification					
Certified Firefighters	138.00	151.00	151.00	151.00	151.00
Communications	1.00	1.00	1.00	1.00	1.00
Clerk/Tech/Firefighter Paramedic Trainee	12.00	14.00	14.00	14.00	14.00
Total	151.00	166.00	166.00	166.00	166.00

Note: Beginning FY16 - includes 12 full-time firefighter paramedic positions previously funded by the SAFER grant (fund 162).

FY 2019 FTEs by Program
Fire-Rescue

Administration

Provides for overall direction, leadership and support of the Miramar Fire Rescue Department through efficient and effective management of all department programs and related activities. These activities include; the planning, directing, supervising, and staffing for the department.

FY 18	FY 19
10.00	10.00

Logistics

Supports emergency field operations and ensures maintenance of safety standards in all aspects as well as all other Fire-Rescue programs.

FY 18	FY 19
6.00	6.00

Fire Life Safety

Responsible for the key elements of a comprehensive fire prevention program.

FY 18	FY 19
7.00	7.00

Fire Protection

Oversees fire suppression for the five (5) Fire Stations in Miramar. Three of these stations operate as engine and rescue companies, two operate as a quint and rescue companies.

FY 18	FY 19
70.50	70.50

Fire-Rescue Training

Provide the highest quality training experience to our firefighters and paramedics.

FY 18	FY 19
3.00	3.00

Emergency Management

Protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

FY 18	FY 19
4.00	4.00

Emergency Medical Services

Provides assistance and emergency medical care to victims of sudden illness or injury within the community.

FY 18	FY 19
65.50	65.50

Administration

001-30-100-522-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	843,759	736,981	773,400	773,400	897,200
601201	Salary Attrition	-	-	(20,000)	(20,000)	(24,000)
601205	Lump Sum Payout - Accrued Time	90,626	28,779	29,400	29,400	56,000
601215	Communication Stipend	-	-	-	-	700
601220	Longevity Pay	12,367	7,465	6,400	6,400	10,900
601400	Overtime-General	906	1,562	-	-	951
601410	Overtime-Holiday	26	515	-	-	-
601412	Overtime-Emergency	-	7,146	-	-	-
602100	FICA & MICA	61,044	49,690	58,400	58,400	64,700
602210	Pension-General	49,161	49,092	56,400	56,400	48,700
602230	Pension-Fire	71,701	79,099	88,700	88,700	92,900
602235	Pension-Senior Mgmt	-	-	22,400	22,400	12,100
602260	Pension-401	19,582	20,136	25,200	25,200	21,100
602265	Pension-457	31,465	19,732	31,500	31,500	35,900
602300	Pmt In Lieu Of Insurance	7,057	3,021	-	-	12,500
602304	Health Insurance-PPO	10,895	12,095	15,000	15,000	15,000
602305	Health Insurance-HMO	56,431	60,937	83,600	83,600	81,800
602306	Dental Insurance-PPO	3,572	2,789	2,200	2,200	2,900
602307	Dental Insurance-HMO	635	571	1,000	1,000	900
602309	Basic Life Insurance	2,174	1,843	1,700	1,700	1,900
602311	Long-Term Disability Ins	894	767	1,100	1,100	1,300
602400	Workers' Compensation	17,400	27,700	21,600	21,600	30,900
	Sub-Total	1,279,696	1,109,921	1,198,000	1,198,000	1,364,351
	Operating Expense					
603141	Existing Employee Screening	14,446	10,615	4,000	58,899	4,000
603425	Software License & Maint	33,593	35,848	45,000	45,000	45,000
604001	Travel & Training	7,227	6,231	11,000	8,662	11,000
604100	Communication Svcs	70,719	70,369	70,400	70,400	70,400
604200	Postage	78	2,469	5,100	5,100	5,100
604301	Electricity Svcs	25,692	25,726	31,400	31,400	24,000
604440	Leased Copiers	1,857	1,915	-	-	-
604500	Risk Internal Svcs Charge	27,400	32,300	24,100	24,100	25,600
604610	Fleet Internal Svcs Charge	19,600	25,300	10,900	10,900	12,200
604640	R&M Machinery	1,320	3,995	4,000	4,000	4,000
604645	R&M Radios	14,050	16,283	17,000	17,000	69,300
604700	Printing & Binding Svcs	1,427	1,032	1,500	1,500	1,500
604820	Safety Education	55	1,422	1,500	1,500	1,500
604850	Explorer & Recruitment	17,154	16,936	18,000	18,000	18,000
604916	Administrative Expense	899	5,224	1,000	1,000	1,000
604920	License & Permit Fees	514	-	3,500	3,500	3,500
604950	Employee Awards	1,350	1,294	2,000	2,000	2,000
604989	IT Internal Svcs Charge	40,300	42,100	48,800	48,800	54,100
604997	Other Operating Expenses	2,736	4,792	3,000	5,338	3,000
604998	Contingency	26,551	6,365	15,000	7,988	-
605100	Office Supplies	2,349	2,460	2,500	2,500	2,500
605120	Computer Operating Expenses	3,902	73,901	5,000	5,000	-
605220	Vehicle Fuel-On-Site	5,860	7,273	7,100	7,100	5,900
605221	Vehicle Fuel-Off-Site	34	-	-	-	-
605240	Uniforms Cost	2,083	1,770	2,500	2,500	2,500
605251	Noncap Equip (Item less 5000)	9,922	25,805	9,900	9,900	-
605252	Small Tools	4,368	4,690	5,000	5,000	5,000
605290	Other Operating Supplies	1,987	2,525	3,000	3,000	3,000
605410	Subscriptions & Memberships	1,367	970	1,500	1,500	1,500
605500	Training-General	961	210	1,000	1,000	1,000
605510	Tuition Reimbursement	11,135	2,284	-	-	-
	Sub-Total	350,933	432,106	354,700	402,587	376,600

Administration

001-30-100-522-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606441	Vehicle Replacement Program	32,500	20,900	19,678	19,678	24,233
606450	Radio Equipment	-	1,197,366	-	-	-
	Sub-Total	32,500	1,218,266	19,678	19,678	24,233
	Total	**$ 1,663,129**	**$ 2,760,293**	**$ 1,572,378**	**$ 1,620,265**	**$ 1,765,184**

Logistics

001-30-302-529-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	496,878	523,430	551,400	551,400	555,600
601201	Salary Attrition	-	-	(15,000)	(15,000)	(15,000)
601205	Lump Sum Payout - Accrued Time	8,339	49,389	1,800	1,800	4,900
601215	Communication Stipend	1,853	1,808	2,000	2,000	1,300
601220	Longevity Pay	3,418	1,902	1,900	1,900	2,000
601400	Overtime-General	18,020	10,251	3,800	3,800	6,236
601410	Overtime-Holiday	182	660	200	200	200
601412	Overtime-Emergency	-	14,236	-	-	-
602100	FICA & MICA	37,614	38,898	40,000	40,000	40,900
602210	Pension-General	41,867	29,295	34,400	34,400	37,200
602230	Pension-Fire	152,003	107,999	192,300	192,300	122,800
602265	Pension-457	2,898	-	4,600	4,600	4,600
602300	Pmt In Lieu Of Insurance	4,640	-	6,200	6,200	6,200
602304	Health Insurance-PPO	11,190	12,095	15,000	15,000	15,000
602305	Health Insurance-HMO	31,591	34,465	42,900	42,900	43,400
602306	Dental Insurance-PPO	3,254	3,276	3,400	3,400	3,400
602307	Dental Insurance-HMO	177	176	200	200	200
602309	Basic Life Insurance	1,409	1,307	1,200	1,200	1,200
602311	Long-Term Disability Ins	538	540	800	800	800
602400	Workers' Compensation	14,100	22,500	17,500	17,500	25,100
	Sub-Total	829,970	852,227	904,600	904,600	856,036
	Operating Expense					
604200	Postage	71	-	-	-	-
604301	Electricity Svcs	5,761	5,241	8,000	8,000	5,300
604400	Leased Equipment	197	-	-	-	-
604403	Leased Building	76,338	78,629	83,800	85,912	89,700
604440	Leased Copiers	1,857	1,640	-	-	-
604500	Risk Internal Svcs Charge	22,900	26,900	20,200	20,200	21,300
604610	Fleet Internal Svcs Charge	24,800	23,200	32,600	32,600	36,400
604611	Vehicle Rehab & Enhance	5,182	5,713	6,000	6,000	6,000
604612	Vehicle Ancillary	2,041	1,679	3,000	3,000	3,000
604620	R&M Buildings	474	478	500	500	-
604640	R&M Machinery	152	273	700	700	700
604989	IT Internal Svcs Charge	33,600	35,200	40,800	40,800	32,400
605100	Office Supplies	333	387	500	500	500
605220	Vehicle Fuel-On-Site	3,683	17,189	4,600	4,600	31,000
605240	Uniforms Cost	5,554	2,531	2,700	2,700	2,700
605250	Noncap Furn (Item less 5000)	759	975	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	1,528	1,904	2,300	2,300	-
605252	Small Tools	822	1,600	1,500	1,500	1,500
605290	Other Operating Supplies	208	276	300	300	300
605410	Subscriptions & Memberships	223	184	300	300	300
605500	Training-General	400	-	300	3,550	300
605510	Tuition Reimbursement	2,913	372	-	-	-
	Sub-Total	189,796	204,369	209,100	214,462	232,400
	Dept Capital Outlay					
606441	Vehicle Replacement Program	75,200	55,300	96,275	96,275	28,367
	Sub-Total	75,200	55,300	96,275	96,275	28,367
	Total	**$ 1,094,966**	**$ 1,111,896**	**$ 1,209,975**	**$ 1,215,337**	**$ 1,116,803**

Life Safety

001-30-303-522-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	635,403	663,332	685,700	685,700	713,700
601201	Salary Attrition	-	-	(20,000)	(20,000)	(19,000)
601205	Lump Sum Payout - Accrued Time	-	3,152	26,400	26,400	17,200
601215	Communication Stipend	3,275	3,250	3,300	3,300	3,300
601220	Longevity Pay	16	-	-	-	-
601400	Overtime-General	55,532	44,552	9,200	9,200	20,525
601402	Overtime-Special Events	-	-	23,100	23,100	23,100
601410	Overtime-Holiday	14,313	14,512	16,600	16,600	10,940
601411	Overtime-Reimbursable	415,641	302,759	350,900	350,900	350,900
601412	Overtime-Emergency	-	12,835	-	-	-
602100	FICA & MICA	79,213	72,251	53,000	53,000	54,800
602210	Pension-General	9,093	9,298	11,500	11,500	13,200
602230	Pension-Fire	186,903	228,497	196,200	196,200	215,200
602265	Pension-457	6,207	6,241	6,600	6,600	6,700
602300	Pmt In Lieu Of Insurance	-	4,251	6,200	6,200	6,200
602304	Health Insurance-PPO	18,489	21,919	21,400	21,400	21,800
602305	Health Insurance-HMO	86,290	73,497	64,500	64,500	66,000
602306	Dental Insurance-PPO	5,827	5,818	4,800	4,800	4,800
602307	Dental Insurance-HMO	305	93	-	-	-
602309	Basic Life Insurance	2,559	2,415	1,500	1,500	1,500
602311	Long-Term Disability Ins	977	900	1,000	1,000	1,000
602400	Workers' Compensation	15,200	24,200	18,800	18,800	27,000
	Sub-Total	1,535,242	1,493,772	1,480,700	1,480,700	1,538,865
	Operating Expense					
603425	Software License & Maint	11,417	17,285	25,700	25,700	25,700
603503	Arson Investigation	482	173	500	500	500
604200	Postage	79	-	-	-	-
604440	Leased Copiers	1,857	1,640	-	-	-
604500	Risk Internal Svcs Charge	22,900	26,900	20,200	20,200	21,300
604610	Fleet Internal Svcs Charge	20,700	22,400	23,600	23,600	26,400
604611	Vehicle Rehab & Enhance	-	210	-	-	-
604612	Vehicle Ancillary	-	140	-	-	-
604700	Printing & Binding Svcs	675	85	1,000	1,000	1,000
604920	License & Permit Fees	-	-	500	500	500
604989	IT Internal Svcs Charge	33,600	35,200	40,800	40,800	37,900
605100	Office Supplies	594	421	500	500	500
605120	Computer Operating Expenses	1,926	3,200	3,100	3,100	-
605220	Vehicle Fuel-On-Site	5,819	6,046	5,700	5,700	7,700
605221	Vehicle Fuel-Off-Site	2,157	4,661	500	500	-
605230	Program Supplies	1,993	4,015	5,000	5,000	5,000
605240	Uniforms Cost	3,953	2,845	3,600	3,600	3,600
605251	Noncap Equip (Item less 5000)	6,188	5,933	6,195	6,195	-
605252	Small Tools	452	481	500	500	500
605290	Other Operating Supplies	600	23	700	700	700
605410	Subscriptions & Memberships	3,856	2,550	7,500	7,500	7,500
605500	Training-General	9,088	992	13,680	13,680	13,680
605510	Tuition Reimbursement	599	6,252	1,600	1,600	1,600
	Sub-Total	128,933	141,453	160,875	160,875	154,080
	Dept Capital Outlay					
606471	Software	-	3,360	-	-	-
	Sub-Total	-	3,360	-	-	-
	Total	**$ 1,664,175**	**$ 1,638,585**	**$ 1,641,575**	**$ 1,641,575**	**$ 1,692,945**

Fire Protection

001-30-304-522-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	5,894,884	6,331,248	6,829,100	6,829,100	7,104,100
601201	Salary Attrition	-	-	(180,000)	(180,000)	(190,000)
601205	Lump Sum Payout - Accrued Time	121,704	144,598	38,100	38,100	40,300
601215	Communication Stipend	2,609	2,443	2,600	2,600	2,600
601220	Longevity Pay	4,882	4,951	4,700	4,700	4,800
601310	Special Duty Pay	919	1,960	-	-	-
601400	Overtime-General	712,282	474,601	369,400	369,400	464,450
601402	Overtime-Special Events	-	-	12,900	12,900	12,900
601405	Overtime-SWAT	16,278	10,605	9,200	9,200	9,200
601410	Overtime-Holiday	72,272	74,200	323,200	323,200	115,853
601412	Overtime-Emergency	-	263,115	-	-	-
601510	Incentive Pay	3,134	-	-	-	-
601560	VEBA Accrued Time Payout	1,270,802	1,194,551	1,365,400	1,365,400	1,365,400
602100	FICA & MICA	486,901	510,143	514,600	514,600	531,800
602230	Pension-Fire	2,267,839	2,756,668	3,047,700	3,047,700	3,278,800
602265	Pension-457	5,132	5,143	5,000	5,000	5,000
602300	Pmt In Lieu Of Insurance	24,440	29,517	34,300	34,300	28,000
602304	Health Insurance-PPO	173,851	170,196	204,000	204,000	262,800
602305	Health Insurance-HMO	477,477	506,668	693,700	693,700	704,300
602306	Dental Insurance-PPO	33,520	32,294	32,300	32,300	34,100
602307	Dental Insurance-HMO	2,103	2,073	4,400	4,400	3,300
602309	Basic Life Insurance	11,138	10,964	14,800	14,800	15,400
602311	Long-Term Disability Ins	6,650	6,492	9,700	9,700	10,100
602400	Workers' Compensation	143,000	227,800	177,300	177,300	254,300
	Sub-Total	11,731,818	12,760,232	13,512,400	13,512,400	14,057,503
	Operating Expense					
603141	Existing Employee Screening	-	-	-	-	57,400
603190	Prof Svcs-Other	14,472	9,664	24,000	24,000	24,000
603400	Contract Svcs-Other	8,719	9,399	10,000	10,000	10,000
603407	Board up Svcs	-	750	5,500	5,250	5,500
604001	Travel & Training	-	-	2,000	2,000	2,000
604200	Postage	298	6	-	-	-
604300	Water/Wastewater Svcs	41,469	43,426	41,800	41,800	43,800
604301	Electricity Svcs	94,585	95,613	72,300	72,300	108,600
604302	Gas-Propane	15,446	14,748	20,500	20,500	20,500
604403	Leased Building	44,380	69,896	31,600	-	-
604440	Leased Copiers	1,810	1,134	-	-	-
604500	Risk Internal Svcs Charge	183,200	215,900	161,500	161,500	170,900
604610	Fleet Internal Svcs Charge	1,000	344,005	371,800	371,800	420,000
604611	Vehicle Rehab & Enhance	216,176	-	-	-	-
604620	R&M Buildings	15,970	16,337	18,500	18,500	-
604640	R&M Machinery	14,385	12,544	16,900	21,220	22,900
604645	R&M Radios	12,000	5,900	6,100	6,100	6,100
604650	R&M Office Equip	118	-	500	500	500
604700	Printing & Binding Svcs	40	-	300	300	300
604920	License & Permit Fees	-	-	100	100	100
604989	IT Internal Svcs Charge	262,900	275,300	319,200	319,200	381,200
605100	Office Supplies	2,243	1,889	2,500	2,500	2,500
605120	Computer Operating Expenses	1,002	1,343	2,100	2,100	-
605220	Vehicle Fuel-On-Site	37,235	15,861	40,900	15,900	8,000
605221	Vehicle Fuel-Off-Site	45,878	52,401	43,600	68,600	85,800
605240	Uniforms Cost	41,821	54,175	62,775	62,775	62,775
605243	Bunker Gear	40,989	108,391	78,200	78,200	78,200
605244	Personal Prop Reimburse	425	121	300	550	300
605246	Safety Equipment Supplies	3,605	4,087	4,500	4,500	4,500
605247	Janitorial Supplies	22,271	22,260	28,000	28,000	28,000

Fire Protection

001-30-304-522-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
605250	Noncap Furn (Item less 5000)	10,926	7,550	5,000	5,000	5,000
605251	Noncap Equip (Item less 5000)	12,641	30,466	60,500	49,180	-
605252	Small Tools	28,401	28,518	30,000	30,000	30,000
605263	Automotive Supplies	4,262	5,223	6,500	6,500	6,500
605290	Other Operating Supplies	1,575	3,969	2,500	2,500	2,500
605410	Subscriptions & Memberships	125	-	800	800	800
605510	Tuition Reimbursement	14,009	4,671	20,000	20,000	20,000
	Sub-Total	1,194,376	1,455,547	1,490,775	1,452,175	1,608,675
	Dept Capital Outlay					
606400	Machinery & Equipment	52,249	65,130	-	51,316	-
606441	Vehicle Replacement Program	178,700	319,700	485,998	485,998	569,000
606471	Software	-	30,000	-	300,000	-
	Sub-Total	230,949	414,830	485,998	837,314	569,000
	Total	**$ 13,157,142**	**$ 14,630,609**	**$ 15,489,173**	**$ 15,801,889**	**$ 16,235,178**

Fire-Rescue Training

001-30-305-529-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	678,052	417,185	419,300	419,300	441,300
601201	Salary Attrition	-	-	(10,000)	(10,000)	(12,000)
601205	Lump Sum Payout - Accrued Time	60,363	73,347	6,900	6,900	1,200
601215	Communication Stipend	2,360	833	700	700	700
601220	Longevity Pay	3,261	733	4,000	4,000	1,500
601400	Overtime-General	6,897	2,677	-	-	832
601410	Overtime-Holiday	7,198	7,212	-	-	5,282
601412	Overtime-Emergency	-	9,877	-	-	-
602100	FICA & MICA	48,001	29,461	29,900	29,900	30,300
602230	Pension-Fire	209,204	128,099	69,400	69,400	165,000
602265	Pension-457	3,699	4,568	4,600	4,600	5,000
602300	Pmt In Lieu Of Insurance	4,640	-	-	-	-
602304	Health Insurance-PPO	33,597	24,960	30,900	30,900	31,700
602305	Health Insurance-HMO	31,454	25,896	35,600	35,600	36,700
602306	Dental Insurance-PPO	3,202	1,661	1,700	1,700	1,700
602307	Dental Insurance-HMO	304	308	300	300	300
602309	Basic Life Insurance	1,124	763	900	900	1,000
602311	Long-Term Disability Ins	565	252	600	600	600
602400	Workers' Compensation	8,700	13,900	10,800	10,800	15,400
	Sub-Total	1,102,621	741,731	605,600	605,600	726,514
	Operating Expense					
603425	Software License & Maint	11,070	13,000	13,000	13,000	15,500
604440	Leased Copiers	1,811	1,284	-	-	-
604500	Risk Internal Svcs Charge	13,700	16,100	12,100	12,100	12,800
604610	Fleet Internal Svcs Charge	11,400	16,600	12,700	12,700	14,200
604640	R&M Machinery	-	-	100	100	100
604989	IT Internal Svcs Charge	20,100	21,000	24,300	24,300	16,200
605100	Office Supplies	179	237	300	300	300
605220	Vehicle Fuel-On-Site	-	3,623	4,500	4,500	1,400
605240	Uniforms Cost	1,250	1,748	2,000	2,000	2,000
605410	Subscriptions & Memberships	25	346	400	400	400
605500	Training-General	29,814	33,522	42,300	42,300	42,300
605510	Tuition Reimbursement	1,701	2,909	-	-	-
	Sub-Total	91,050	110,370	111,700	111,700	105,200
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	36,700	29,582	29,582	28,300
	Sub-Total	-	36,700	29,582	29,582	28,300
	Total	**$ 1,193,671**	**$ 888,800**	**$ 746,882**	**$ 746,882**	**$ 860,014**

Emergency Management

001-30-306-525-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	208,126	358,988	368,200	368,200	368,100
601201	Salary Attrition	-	-	(10,000)	(10,000)	(10,000)
601205	Lump Sum Payout - Accrued Time	517	1,781	18,300	18,300	17,800
601215	Communication Stipend	485	1,300	1,300	1,300	1,300
601220	Longevity Pay	3,388	13,140	4,700	4,700	5,700
602100	FICA & MICA	10,536	26,532	27,500	27,500	27,800
602235	Pension-Senior Mgmt	-	32,234	34,800	34,800	35,900
602260	Pension-401	6,817	6,937	7,300	7,300	7,300
602265	Pension-457	5,025	10,233	11,100	11,100	11,100
602304	Health Insurance-PPO	295	24,148	30,000	30,000	30,000
602305	Health Insurance-HMO	19,687	28,547	35,600	35,600	36,700
602306	Dental Insurance-PPO	620	1,644	1,600	1,600	1,600
602307	Dental Insurance-HMO	310	308	300	300	300
602309	Basic Life Insurance	517	1,360	800	800	800
602311	Long-Term Disability Ins	174	406	500	500	500
602400	Workers' Compensation	6,700	10,700	8,300	8,300	12,000
	Sub-Total	263,198	518,258	540,300	540,300	546,900
	Operating Expense					
603140	New Hire Screening	-	-	-	-	5,000
603425	Software License & Maint	16,970	40,000	72,000	53,601	33,000
604001	Travel & Training	5,144	2,169	2,500	2,500	7,000
604440	Leased Copiers	1,811	2,200	-	-	-
604500	Risk Internal Svcs Charge	13,700	16,100	12,100	12,100	12,800
604610	Fleet Internal Svcs Charge	5,200	7,700	10,900	10,900	12,200
604645	R&M Radios	10,000	9,100	9,400	9,400	9,400
604700	Printing & Binding Svcs	40	734	960	960	2,000
604920	License & Permit Fees	-	-	100	100	100
604989	IT Internal Svcs Charge	20,100	21,000	24,300	24,300	21,600
605100	Office Supplies	488	400	600	600	2,000
605120	Computer Operating Expenses	200	1,423	2,800	2,800	-
605220	Vehicle Fuel-On-Site	4,978	3,411	5,200	5,200	3,200
605225	Equip Gas Oil & Lube	-	-	2,100	2,100	2,200
605240	Uniforms Cost	1,302	1,099	1,500	1,500	5,000
605252	Small Tools	-	-	-	-	7,000
605290	Other Operating Supplies	-	-	-	-	1,300
605410	Subscriptions & Memberships	690	940	1,000	1,000	1,200
	Sub-Total	80,623	106,275	145,460	127,061	125,000
	Dept Capital Outlay					
606441	Vehicle Replacement Program	5,500	9,300	6,963	6,963	6,567
	Sub-Total	5,500	9,300	6,963	6,963	6,567
	Total	**$ 349,321**	**$ 633,833**	**$ 692,723**	**$ 674,324**	**$ 678,467**

Emergency Medical Services

001-30-307-526-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	5,137,769	5,647,950	6,104,700	6,104,700	6,355,700
601201	Salary Attrition	-	-	(160,000)	(160,000)	(170,000)
601205	Lump Sum Payout - Accrued Time	9,404	15,715	24,300	24,300	31,500
601215	Communication Stipend	709	2,443	2,600	2,600	2,600
601220	Longevity Pay	4,842	4,880	4,600	4,600	4,700
601310	Special Duty Pay	823	1,960	-	-	-
601400	Overtime-General	58,676	346,680	600	600	60,006
601405	Overtime-SWAT	2,841	10,605	-	-	-
601410	Overtime-Holiday	61,299	70,481	-	-	37,725
601412	Overtime-Emergency	-	238,659	-	-	-
601510	Incentive Pay	2,580	-	-	-	-
602100	FICA & MICA	384,627	452,982	464,400	464,400	481,000
602230	Pension-Fire	2,056,936	2,571,070	2,841,900	2,841,900	3,040,300
602235	Pension-Senior Mgmt	-	12,813	-	-	-
602265	Pension-457	5,161	5,056	4,900	4,900	4,900
602300	Pmt In Lieu Of Insurance	24,440	29,517	34,300	34,300	28,000
602304	Health Insurance-PPO	137,586	154,432	189,000	189,000	216,100
602305	Health Insurance-HMO	398,317	461,317	642,400	642,400	670,200
602306	Dental Insurance-PPO	28,178	29,914	30,300	30,300	32,100
602307	Dental Insurance-HMO	1,627	1,751	4,000	4,000	3,000
602309	Basic Life Insurance	9,282	10,018	13,200	13,200	13,800
602311	Long-Term Disability Ins	5,499	5,910	8,700	8,700	9,000
602400	Workers' Compensation	133,400	212,500	165,400	165,400	237,200
	Sub-Total	8,463,998	10,286,652	10,375,300	10,375,300	11,057,831
	Operating Expense					
603133	Medical Director Fees	35,667	36,000	37,400	37,400	37,400
603420	EMS Billings & Collections	33,452	88,913	65,000	65,000	110,000
603425	Software License & Maint	9,950	8,990	10,700	10,700	10,700
604200	Postage	185	-	-	-	-
604440	Leased Copiers	1,811	2,196	-	-	-
604500	Risk Internal Svcs Charge	188,200	221,700	165,900	165,900	175,500
604610	Fleet Internal Svcs Charge	6,300	6,000	5,500	5,500	6,200
604640	R&M Machinery	37,321	25,837	34,900	28,286	34,900
604700	Printing & Binding Svcs	803	28	1,000	1,000	1,000
604916	Administrative Expense	1,549	1,437	500	500	500
604920	License & Permit Fees	1,499	9,955	2,000	2,000	12,300
604989	IT Internal Svcs Charge	254,900	267,000	309,600	309,600	354,200
605100	Office Supplies	700	835	1,000	1,000	1,000
605120	Computer Operating Expenses	5,406	2,209	6,100	6,100	-
605220	Vehicle Fuel-On-Site	2,188	975	2,500	2,500	1,800
605240	Uniforms Cost	1,574	1,573	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	9,781	22,994	22,000	22,000	-
605252	Small Tools	3,223	6,958	7,000	7,000	7,000
605265	Medical Supplies	136,702	132,753	131,500	131,500	131,500
605267	Oxygen	2,539	3,178	5,000	5,000	5,000
605268	Pharmaceuticals	11,415	15,028	12,000	12,000	43,600
605290	Other Operating Supplies	287	518	600	600	600
605410	Subscriptions & Memberships	350	400	800	800	800
605500	Training-General	2,182	4,077	2,300	2,300	2,300
605510	Tuition Reimbursement	-	927	-	-	-
	Sub-Total	747,984	860,481	825,300	818,686	938,300
	Dept Capital Outlay					
606400	Machinery & Equipment	-	50,542	-	49,403	-
	Sub-Total	-	50,542	-	49,403	-
	Total	**$ 9,211,982**	**$ 11,197,674**	**$ 11,200,600**	**$ 11,243,389**	**$ 11,996,131**

SAFER Grant Firefighter

001-30-309-522-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	58,509	-	-	-	-
	Sub-Total	58,509	-	-	-	-
	Total	**$ 58,509**	**$ -**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Allocated for overtime costs.
601402	Overtime-Special Events	This represents cost for overtime for City sponsored special events.
601405	Overtime-SWAT	This line item accounts for police SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	Pay I.A.F.F. and G.A.M.E. contractual obligations for Holiday pay. This is based on total pay out on all holidays.
601411	Overtime-Reimbursable	Allocated for the Fire Inspection OT Reimbursable Program.
601560	VEBA Accrued Time Payout	Voluntary Employees' Beneficiary Association (VEBA) Accrued Time Payout.
603133	Medical Director Fees	The State of Florida requires all rescue systems to provide a medical director. The funding for this year is ear marked for the Medical Director Services contract.
603141	Existing Employee Screening	This line item is for medical evaluations for existing employees.
603190	Prof Svcs-Other	This cost is associated with providing professional services to assist in Promotional Assessment Center Testing. The three promotional exams: Lieutenant, Captain, Battalion Chief.
603400	Contract Svcs-Other	This line item is for contractual services for Hydraulic tools: $5,000, Air Pak: $3,000, Ground/Aerial Ladder: $1,000, SCBA cylinder hydrotest: $1,000.
603407	Board up Svcs	This line item is for contracted board up services to secure houses and businesses due to fires.
603420	EMS Billings & Collections	This line item is for contracted emergency medical services for billings and collections.
603425	Software License & Maint	This line item is for contracted software license and maintenance.
603503	Arson Investigation	This line item represents fire investigation costs associated with cause and origination for all fires.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the following: Fire-Rescue International: Fire Chief to attend two International Assoc. of Fire Chief's Conferences to stay abreast of new information and policies and to receive advance notification of changes within the fire industry. Includes the cost for two people to attend The Governors Hurricane Conference.
604100	Communication Svcs	Costs associated with medical telecommunications, CAD pagers, cellular phones, radios, phone lines, fire station alerting system, and communication ties for fire stations to the network server.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	Costs associated with water and wastewater services for Fire Department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This account is for the use of propane gas service at the fire stations.
604403	Leased Building	This account is for leased office and storage space at 11908 Miramar Parkway.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This is for repair and maintenance of department vehicles which is considered to be outside the normal scope of repair and maintenance, and is considered to be an enhancement to the existing vehicle.
604612	Vehicle Ancillary	This is for ancillary cost related to department vehicles, such as cleaning, biohazard cleaning, window tinting, etc.
604640	R&M Machinery	This account is for repair and maintenance of machinery and equipment that are associated with the department.
604645	R&M Radios	This account is for the department's repair and maintenance of radio equipment. Includes $52,300 for the P25 Radio Digital programming per Broward County specifications.
604650	R&M Office Equip	Costs for non-computer items such as typewriters, binding machines, LCD projectors, audiovisual and electronic equipment.
604700	Printing & Binding Svcs	Printing and binding of Standard Operating Procedures, Administrative Policies and Procedure Manuals, and public handouts.
604820	Safety Education	This account provides for safety educational events throughout the City, including CPR and First Aid courses for City employees.
604850	Explorer & Recruitment	This program is to recruit future firefighters.

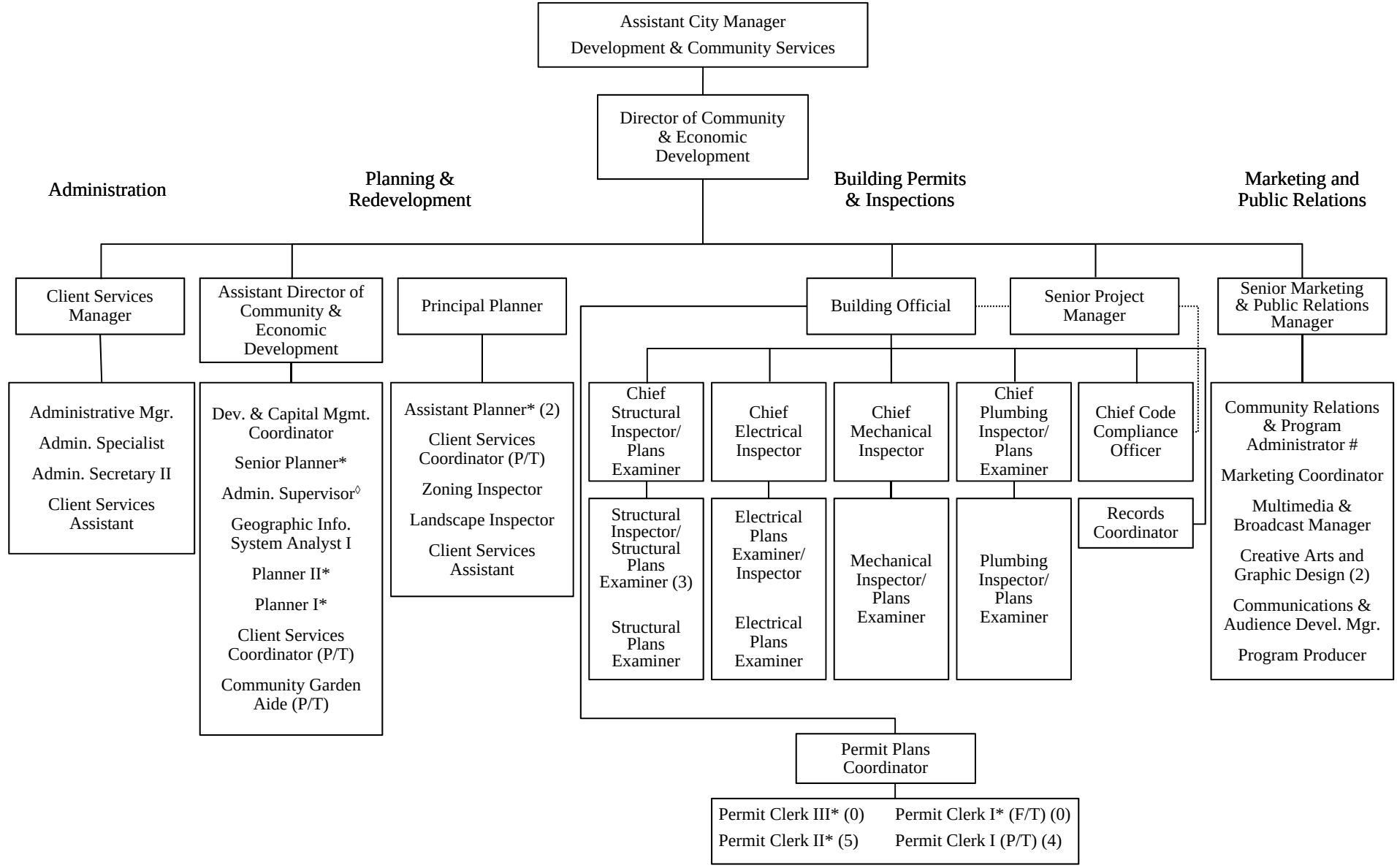
Budget Justification

Object #	Account Description	Justification
604916	Administrative Expense	This account will cover costs associated with the miscellaneous expenses for ceremonies, awards and events such as: Promotional - $500; Chief's Association Meetings - $250; BCMA Meetings - $200; Miscellaneous - $50.
604920	License & Permit Fees	This account is for new/renewal licenses of vehicles and various state required renewals.
604950	Employee Awards	This account is for employee recognition for doing an excellent job.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expense that cannot be charged to any other budgeted line item.
605100	Office Supplies	This line item is for necessary desktop supplies for use in all operations.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	Program supplies for the Enhanced Fire Code Enforcement initiative.
605240	Uniforms Cost	This account is for the initial issuance of uniforms and accessories and for the replacement and maintenance of current uniform requirements.
605243	Bunker Gear	This line item is to maintain a reserve inventory for new and replacement gears utilized in hazardous and biological environments that becomes contaminated or unusable annually.
605244	Personal Prop Reimburse	In accordance with the Collective Bargaining Agreement between the City and The Professional Firefighters of Miramar, this line item will be used to reimburse personal property damaged or lost in the line of duty.
605246	Safety Equipment Supplies	Expenditures from this account are used to purchase necessary equipment to maintain safety standards for employees. Items include safety vests, gloves, goggles, respirators, and protective clothing.
605247	Janitorial Supplies	This line item is for janitorial supplies used for the fire stations and apparatus.
605250	Noncap Furn (Item less 5000)	This cost is for furniture & fixtures costing less than $5,000 per item.
605252	Small Tools	This account is for various small tools which are needed to meet medical and fire suppression requirements as well as consumable supplies.
605263	Automotive Supplies	This account is used to purchase non-mechanical supplies needed for general up keep (wax, cleaners, brushes, buckets, etc.) and for washing and cleaning interior by line and staff personnel on a daily basis.
605265	Medical Supplies	This account is for medical supplies that are utilized on rescue vehicles and engine companies for the treatment and/or management of patients and disaster victims within the City of Miramar.
605267	Oxygen	This is used on the majority of medical calls and for rehabilitation of firefighters and civilians at emergency scenes. Higher usage is due to increase in call projections and additional new apparatus and stations.
605268	Pharmaceuticals	There are two types of emergency pharmaceutical boxes carried on Fire-Rescue units to treat a medical emergency. The department also maintains a proactive approach to new pharmacological agents.
605290	Other Operating Supplies	This line item funds commodities and services not otherwise covered in the operating budget.
605410	Subscriptions & Memberships	Subscription to various journals, training programs and local and state organizations: Fire Chief's Association of Broward County: For 9 members. $1000 Florida Fire Chief's Assoc: For 9 members. $500 International Assoc. of Fire Chiefs: For 9 members. $2000 IAFC Emergency Vehicle Management Sect: 1 member. $25 Fire inspector Assoc. of Broward County: 6 members, $300 National Fire Protection Agency (NFPA) 1 member, $200 National Fire Codes Subscription: 1 member, $1200 Florida Fire Marshal Association: 1 member, $70 Institution of Fire Engineer: 1 member, $200 Florida Emergency Preparedness Assoc: 2 members, $200 International Association of Emergency Managers: 2 members, $400 Florida Association of EMS Educators: 2 members, $100 Sam's Club: 3 members, $100 American Ambulance Assoc. $700 Enhanced Fire Code Enforcement initiative: $660 Fire Inspectors subscriptions/memberships/CEUs: $4,400

Budget Justification

Object #	Account Description	Justification
605500	Training-General	The Fire Department is working towards IAFC/ICMA accreditation and must maintain high training standards for medical personnel. Basic Life Support (BLS) Instructor Advanced Life Support (ALS) Instructor Fire Inspection conference Live Fire Training Instructor & recert. Pediatric Advanced Life Support (PALS) Instructor Fire-Rescue East Fire-Rescue International Fla Fire & Emergency Svc Foundation ALS Competition U of Miami/MEGEC ALS Competition Fire There Fire Care Competition Boca Raton ALS Competition Miami Dade College Randy Boaz Competition Miami Dade Fire Rescue ALS Competition Palm Beach State College ALS Competition OSHA Safety Training Hazardous Material Safety Inspections training Enhanced Fire Code Enforcement training
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This budgeted amount consists of $250,000 to refurbish a Pumper Truck and $406,467 for escrow for future replacements

Community & Economic Development



**Block Budgeted positions*
#Unfunded in FY19
◊ Also serves as Executive Assistant to the Director and Assistant Director

Mission

To create a livable community that balances the physical, social and economic environment of its neighborhoods while enhancing the overall quality of life by promoting sustainability and economic opportunity for both residents and businesses.

Department Overview

This department provides customer service to the residents, businesses, and development community as well as offering various services and programs with regard to land development, environmental sustainability, building regulations, housing rehabilitation, business development, commercial rehabilitation and neighborhood revitalization.

As indicated in the Position Detail, this department is comprised of 52.5 budgeted positions of which 49 are full-time and seven part-time employees. The five programs provided are:

1. Administration
2. Planning & Redevelopment
3. Building Permits and Inspections
4. Sister Cities Initiative
5. Marketing & Public Relations

Accomplishments FY 2018

- Completed Request for Proposal (RFP) for CDBG Consultant Management Services
- Completed small-scale commercial rehab project at 6142 Miramar Parkway
- City Commission adopted the Transportation Mobility Plan
- Held three business events (Developer Consortium; Small Business Assistance and PACE Workshop)
- Miramar Garden received the 2018 American Planning Association Award in the Sustainable Communities
- Miramar Garden received a 2018 Fruit Tree Planting Foundation's Grant
- Miramar Garden received a 2018 National Wildlife Federation's Tree Sapling Grant
- Miramar Garden selected as finalist for HandsOn Broward's Youth Impact Award
- Completed 24 Sustainable Planning's outreach events/workshops
- Coordinated 780 donated volunteer hours for Sustainable Planning's outreach events/workshops
- Completed CDBG Timeliness Test
- Completed Certified GIS Mapping and GIS Business Courses
- Adopted four of five Chapters of Miramar Land Development Code
- Small Business Outreach Team visited every small business east of University Drive
- Exceeded revenue projection for Building permits
- Significant improvements to customer service in CED's lobby including installation of electronic Visitor

Program Revenues, Expenditures & Position Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Planning & Redevelopment	240,275	169,614	195,800	195,800	250,000
Building Permits and Inspections	3,056,554	4,085,429	3,489,000	3,489,000	3,551,700
Marketing & Public Relations	-	-	-	-	1,000
Total	$ 3,296,829	$ 4,255,043	$ 3,684,800	$ 3,684,800	$ 3,802,700
Expenditures by Program					
Administration	1,129,349	956,803	1,194,340	1,194,340	1,160,300
Planning & Redevelopment	301,785	1,398,037	1,896,850	2,071,850	1,836,600
Building Permits and Inspections	2,133,857	2,431,654	2,789,350	2,789,350	2,689,800
Sister Cities Initiative	-	-	31,800	31,800	22,000
Marketing & Public Relations	-	-	-	-	1,461,300
Geographic Information Systems (GIS)	153,536	-	-	-	-
Sustainable Planning	256,390	-	-	-	-
Housing & Community Development	137,698	-	-	-	-
Business Development	222,216	-	-	-	-
Total	$ 4,334,831	$ 4,786,494	$ 5,912,340	$ 6,087,340	$ 7,170,000

Expenditures by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	3,600,862	4,099,390	4,472,100	4,472,100	5,501,800
Operating Expense	706,119	683,930	1,172,700	1,322,700	1,482,100
Grants & Aides	5,250	975	129,100	129,100	91,400
Capital Outlay	22,600	2,200	138,440	163,440	94,700
Total	$ 4,334,831	$ 4,786,494	$ 5,912,340	$ 6,087,340	$ 7,170,000

Positions by Program					
Administration	5.00	5.00	6.00	6.00	6.00
Planning & Redevelopment	7.75	13.00	12.25	12.63	13.13
Building Permits and Inspections	24.50	25.50	25.00	24.75	25.25
Sister Cities Intiative	-	-	0.25	0.13	0.13
Marketing & Public Relations	-	-	-	-	8.00
Geographic Information Systems (GIS)	1.00	-	-	-	-
Sustainable Planning	2.25	-	-	-	-
Business Development	1.50	-	-	-	-
Total	42.00	43.50	43.50	43.50	52.50

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administrative Manager	1.00	1.00	1.00	1.00	1.00
Administrative Secretary II	1.00	1.00	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Director of Comm. & Economic Development	1.00	1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Chief Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Chief Mechanical Inspector	1.00	1.00	1.00	1.00	1.00
Chief Plumbing Inspector/Assistant Building Official	1.00	-	-	-	-
Chief Plumbing Inspector/Plans Examiner	-	1.00	1.00	1.00	1.00
Chief Structural Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Client Services Assistant	2.00	2.00	2.00	2.00	2.00
Client Services Coordinator - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Client Services Manager	1.00	1.00	1.00	1.00	1.00
Communications & Audience Development Manager	-	-	-	-	1.00
Community Garden Aide - Part-time	-	0.50	0.50	0.50	0.50
Community Relations and Program Administrator	-	-	-	-	1.00
Creative Arts and Graphics Designer	-	-	-	-	2.00
Development & Capital Mgmt. Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Community & Economic Development	1.00	1.00	1.00	1.00	1.00
Electrical Plans Examiner	1.00	1.00	1.00	1.00	1.00
Electrical Plans Examiner/Inspector	1.00	1.00	1.00	1.00	1.00
Geographic Info System Analyst I	1.00	1.00	1.00	1.00	1.00
Landscape Inspector	-	1.00	1.00	1.00	1.00
Marketing Coordinator	-	-	-	-	1.00
Mechanical Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Multimedia and Broadcast Manager	-	-	-	-	1.00
Permit Clerk I/II/III *	5.00	5.00	5.00	5.00	5.00
Permit Clerk I - Part-time (4)	-	1.00	1.00	2.00	2.00
Permit Plans Coordinator	1.00	1.00	1.00	1.00	1.00
Planning Tech/Asst. Planner/Planner I/II *	4.00	4.00	4.00	4.00	4.00
Plumbing Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Plumbing Inspector/Plans Reviewer	1.00	-	-	-	-
Program Producer	-	-	-	-	1.00
Records Coordinator	-	1.00	1.00	1.00	1.00
Senior Marketing and Public Relations Manager	-	-	-	-	1.00
Senior Planner/Principal Planner *	2.00	2.00	2.00	2.00	2.00
Senior Project Manager	-	-	-	-	1.00
Structural Inspector/Structural Plans Examiner	6.00	4.00	4.00	3.00	3.00
Structural Plans Examiner	-	1.00	1.00	1.00	1.00
Zoning Inspector	1.00	1.00	1.00	1.00	1.00
Total FTE's	42.00	43.50	43.50	43.50	52.50

** Block Budgeted Positions*

FY 2019 FTEs by Program
Community & Economic Development

Administration

Provides overall direction and leadership of the department through efficient and effective management of all department programs and related activities.

FY 18	FY 19
6.00	6.00

Planning & Redevelopment

Responsible to maintain a long-range future land use pattern which promotes the orderly and well-managed growth and development of the community, high-quality design and development standards, and the preservation and enhancement of historic areas, while conserving the natural environment and open spaces.

FY 18	FY 19
12.25	13.13

Building Permits & Inspections

Responsible for protecting the public safety, health and welfare by ensuring that all construction projects conform to all applicable ordinances, state statutes and the Florida Building Code.

FY 18	FY 19
25.00	25.25

Sister Cities Initiative

To establish a Sister City relationship with international cities for cultural, educational and economic exchange.

FY 18	FY 19
0.25	0.13

Marketing & Public Relations

Responsible for the dissemination of official information and promoting the City's public image.

FY 18	FY 19
0	8.00

Administration

001-41-100-559-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	525,576	413,992	533,100	533,100	539,500
601201	Salary Attrition	-	-	(20,000)	(20,000)	(20,000)
601205	Lump Sum Payout - Accrued Time	29,942	28,047	33,900	33,900	27,500
601215	Communication Stipend	655	650	700	700	700
601220	Longevity Pay	1,951	2,033	2,100	2,100	2,200
601400	Overtime-General	1,015	1,147	700	700	700
601410	Overtime-Holiday	-	220	-	-	-
601412	Overtime-Emergency	-	928	-	-	-
602100	FICA & MICA	43,782	32,326	40,900	40,900	41,100
602210	Pension-General	26,179	19,397	23,900	23,900	26,100
602235	Pension-Senior Mgmt	15,913	45,848	81,800	81,800	84,300
602260	Pension-401	7,668	7,392	7,600	7,600	7,600
602265	Pension-457	27,211	18,083	28,700	28,700	28,700
602300	Pmt In Lieu Of Insurance	9,508	5,622	6,200	6,200	6,200
602304	Health Insurance-PPO	1,228	11	-	-	-
602305	Health Insurance-HMO	44,119	37,971	59,900	59,900	61,000
602306	Dental Insurance-PPO	2,011	1,366	2,000	2,000	2,800
602307	Dental Insurance-HMO	310	308	300	300	-
602309	Basic Life Insurance	1,826	1,457	1,200	1,200	1,200
602311	Long-Term Disability Ins	638	472	800	800	800
602400	Workers' Compensation	11,700	14,300	14,100	14,100	16,300
	Sub-Total	751,235	631,568	817,900	817,900	826,700
	Operating Expense					
604001	Travel & Training	2,242	4,671	3,000	3,000	6,800
604100	Communication Svcs	1,600	1,492	2,400	2,400	2,400
604301	Electricity Svcs	7,184	7,901	7,800	7,800	8,000
604402	Leased Vehicles	4,084	-	4,200	4,200	1,700
604440	Leased Copiers	1,725	5,954	-	-	-
604500	Risk Internal Svcs Charge	125,000	80,100	92,900	92,900	60,000
604610	Fleet Internal Svcs Charge	8,567	8,200	7,800	7,800	8,800
604650	R&M Office Equip	100	-	100	100	-
604700	Printing & Binding Svcs	452	645	600	600	600
604916	Administrative Expense	438	595	500	500	600
604989	IT Internal Svcs Charge	200,200	209,700	243,100	243,100	235,200
605100	Office Supplies	637	428	800	800	800
605120	Computer Operating Expenses	-	-	300	300	300
605220	Vehicle Fuel-On-Site	1,744	1,934	2,300	2,300	1,700
605240	Uniforms Cost	-	160	200	200	200
605251	Noncap Equip (Item less 5000)	-	923	1,200	1,200	1,200
605410	Subscriptions & Memberships	1,065	173	2,000	2,000	2,000
605500	Training-General	478	159	600	600	600
605510	Tuition Reimbursement	-	-	3,800	3,800	-
	Sub-Total	355,514	323,035	373,600	373,600	330,900
	Dept Capital Outlay					
606441	Vehicle Replacement Program	22,600	2,200	2,840	2,840	2,700
	Sub-Total	22,600	2,200	2,840	2,840	2,700
	Total	**$ 1,129,349**	**$ 956,803**	**$ 1,194,340**	**$ 1,194,340**	**$ 1,160,300**

Planning & Redevelopment

001-41-401-515-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	167,098	821,289	757,000	757,000	825,200
601201	Salary Attrition	-	-	(30,000)	(30,000)	(30,000)
601205	Lump Sum Payout - Accrued Time	2,858	13,645	46,400	46,400	51,100
601215	Communication Stipend	546	2,112	2,600	2,600	2,600
601220	Longevity Pay	459	722	1,000	1,000	2,000
601400	Overtime-General	238	3,034	2,500	2,500	3,000
601410	Overtime-Holiday	-	559	-	-	3,500
601412	Overtime-Emergency	-	2,584	-	-	-
602100	FICA & MICA	12,666	64,952	62,400	62,400	68,200
602210	Pension-General	10,792	51,091	57,500	57,500	81,600
602235	Pension-Senior Mgmt	40,999	80,385	80,000	80,000	88,800
602260	Pension-401	-	6,552	7,000	7,000	-
602265	Pension-457	1,444	26,707	21,600	21,600	17,000
602300	Pmt In Lieu Of Insurance	-	10,928	12,500	12,500	6,200
602304	Health Insurance-PPO	5,626	21,156	30,000	30,000	45,400
602305	Health Insurance-HMO	18,943	88,656	103,900	103,900	100,000
602306	Dental Insurance-PPO	342	3,554	3,500	3,500	3,400
602307	Dental Insurance-HMO	425	864	1,000	1,000	1,100
602309	Basic Life Insurance	554	2,504	1,700	1,700	1,800
602311	Long-Term Disability Ins	183	929	1,100	1,100	1,200
602400	Workers' Compensation	10,700	32,700	30,550	30,550	37,300
	Sub-Total	273,872	1,234,924	1,192,250	1,192,250	1,309,400
	Operating Expense					
603190	Prof Svcs-Other	-	3,175	5,000	5,000	7,000
603425	Software License & Maint	-	14,760	15,300	15,300	15,300
604001	Travel & Training	3,000	10,294	12,500	12,500	12,600
604200	Postage	338	1,257	1,400	1,400	1,400
604301	Electricity Svcs	15,435	16,977	16,800	16,800	17,200
604613	Vehicle Detail	-	-	-	-	200
604650	R&M Office Equip	200	300	300	300	300
604681	Commercial Rehab	-	-	350,000	500,000	200,000
604700	Printing & Binding Svcs	1,386	1,000	2,100	2,100	1,500
604860	Economic Developmnt Activities	-	58	30,000	30,000	30,000
604865	Community Garden	-	-	25,000	25,000	25,000
604880	Chamber of Commerce Events	-	48,357	55,000	55,000	55,000
604889	Marketing & Promotions	-	10,266	-	-	-
604910	Advertising Costs	1,993	1,076	5,000	5,000	5,000
604916	Administrative Expense	323	1,189	1,300	1,300	1,300
604920	License & Permit Fees	-	9,658	10,200	10,200	10,200
604997	Other Operating Expenses	(4)	7,958	2,400	2,400	2,400
605100	Office Supplies	2,738	3,881	6,200	6,200	6,000
605120	Computer Operating Expenses	726	1,746	1,600	1,600	1,600
605240	Uniforms Cost	-	113	200	200	200
605246	Safety Equipment Supplies	-	200	200	200	200
605250	Noncap Furn (Item less 5000)	-	1,201	1,500	1,500	1,500
605251	Noncap Equip (Item less 5000)	-	1,200	1,200	1,200	1,200
605410	Subscriptions & Memberships	1,519	24,778	29,000	29,000	28,600
605500	Training-General	260	2,694	3,300	3,300	4,000
605510	Tuition Reimbursement	-	-	-	-	8,100
	Sub-Total	27,913	162,138	575,500	725,500	435,800
	Dept Capital Outlay					
606200	Buildings/Structures	-	-	-	25,000	-
	Sub-Total	-	-	-	25,000	-

Planning & Redevelopment

001-41-401-515-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Grants & Aides					
608250	Economic Incentive	-	975	129,100	129,100	91,400
	Sub-Total	-	975	129,100	129,100	91,400
	Total	**$ 301,785**	**$ 1,398,037**	**$ 1,896,850**	**$ 2,071,850**	**$ 1,836,600**

Building Permits & Inspections

001-41-404-524-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,246,772	1,413,031	1,591,200	1,591,200	1,607,700
601201	Salary Attrition	-	-	(65,000)	(65,000)	(59,000)
601205	Lump Sum Payout - Accrued Time	36,779	61,140	35,000	35,000	28,900
601215	Communication Stipend	4,657	3,580	3,300	3,300	3,300
601220	Longevity Pay	4,967	4,293	3,200	3,200	4,200
601400	Overtime-General	36,992	49,127	40,000	40,000	64,000
601410	Overtime-Holiday	9,164	20,110	-	-	-
601411	Overtime-Reimbursable	-	9,254	10,000	10,000	10,000
601412	Overtime-Emergency	-	6,303	-	-	-
602100	FICA & MICA	100,390	116,121	125,500	125,500	126,400
602210	Pension-General	235,316	258,956	286,100	286,100	287,400
602235	Pension-Senior Mgmt	4,862	15,717	56,900	56,900	38,300
602265	Pension-457	6,722	4,346	5,400	5,400	5,400
602300	Pmt In Lieu Of Insurance	-	5,008	6,200	6,200	-
602304	Health Insurance-PPO	22,810	15,001	15,500	15,500	-
602305	Health Insurance-HMO	153,878	178,628	264,400	264,400	257,900
602306	Dental Insurance-PPO	6,266	5,491	5,000	5,000	6,100
602307	Dental Insurance-HMO	1,970	2,294	3,800	3,800	3,300
602309	Basic Life Insurance	4,259	4,540	3,500	3,500	3,500
602311	Long-Term Disability Ins	1,608	1,659	2,300	2,300	2,300
602400	Workers' Compensation	47,600	58,300	58,850	58,850	66,500
	Sub-Total	1,925,012	2,232,898	2,451,150	2,451,150	2,456,200
	Operating Expense					
603400	Contract Svcs-Other	65,373	20,191	63,200	59,200	60,700
603425	Software License & Maint	-	-	-	1,000	-
603460	Landscape Svcs	39,463	57,071	15,000	15,000	15,000
604001	Travel & Training	1,182	856	1,300	3,600	1,300
604100	Communication Svcs	265	486	2,400	2,400	2,400
604200	Postage	49	-	-	-	-
604301	Electricity Svcs	15,417	16,957	16,800	16,800	17,200
604402	Leased Vehicles	53,422	59,179	48,600	48,600	1,700
604440	Leased Copiers	3,757	3,166	-	-	-
604610	Fleet Internal Svcs Charge	557	7,394	6,500	6,500	7,300
604613	Vehicle Detail	70	-	200	200	200
604650	R&M Office Equip	1,093	1,319	2,000	1,000	2,000
604700	Printing & Binding Svcs	2,010	2,954	2,100	3,100	2,100
604931	Recording Fees	-	207	-	-	-
604997	Other Operating Expenses	(38)	182	1,200	1,200	1,200
605100	Office Supplies	4,710	4,850	4,400	4,400	4,400
605120	Computer Operating Expenses	2,700	138	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	7,888	7,903	9,800	9,800	12,800
605240	Uniforms Cost	3,025	5,175	3,000	3,000	3,000
605246	Safety Equipment Supplies	1,307	384	2,000	2,000	2,000
605250	Noncap Furn (Item less 5000)	-	-	-	2,500	2,500
605251	Noncap Equip (Item less 5000)	-	2,434	-	-	-
605410	Subscriptions & Memberships	3,496	4,260	7,100	7,100	7,100
605500	Training-General	3,099	3,650	4,000	5,500	4,000
605510	Tuition Reimbursement	-	-	12,000	8,700	12,000
	Sub-Total	208,845	198,756	202,600	202,600	159,900
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	135,600	135,600	73,700
	Sub-Total	-	-	135,600	135,600	73,700
	Total	**$ 2,133,857**	**$ 2,431,654**	**$ 2,789,350**	**$ 2,789,350**	**$ 2,689,800**

Sister Cities Initiative

001-41-433-515-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	-	10,000	10,000	9,500
602100	FICA & MICA	-	-	800	800	700
602305	Health Insurance-HMO	-	-	-	-	2,000
	Sub-Total	-	-	10,800	10,800	12,200
	Operating Expense					
603190	Prof Svcs-Other	-	-	10,000	10,000	5,000
604997	Other Operating Expenses	-	-	10,000	10,000	3,800
605410	Subscriptions & Memberships	-	-	1,000	1,000	1,000
	Sub-Total	-	-	21,000	21,000	9,800
	Total	**$ -**	**$ -**	**$ 31,800**	**$ 31,800**	**$ 22,000**

Marketing and Public Relations

001-41-051-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	559,400
601205	Lump Sum Payout - Accrued Time	-	-	-	-	37,000
601220	Longevity Pay	-	-	-	-	1,200
601400	Overtime-General	-	-	-	-	1,000
602100	FICA & MICA	-	-	-	-	45,900
602210	Pension-General	-	-	-	-	24,900
602235	Pension-Senior Mgmt	-	-	-	-	107,100
602265	Pension-457	-	-	-	-	16,800
602300	Pmt In Lieu Of Insurance	-	-	-	-	12,500
602304	Health Insurance-PPO	-	-	-	-	15,000
602305	Health Insurance-HMO	-	-	-	-	50,400
602306	Dental Insurance-PPO	-	-	-	-	3,300
602307	Dental Insurance-HMO	-	-	-	-	200
602309	Basic Life Insurance	-	-	-	-	1,200
602311	Long-Term Disability Ins	-	-	-	-	800
602400	Workers' Compensation	-	-	-	-	20,600
	Sub-Total	-	-	-	-	897,300
	Operating Expense					
603190	Prof Svcs-Other	-	-	-	-	58,200
603400	Contract Svcs-Other	-	-	-	-	11,750
603425	Software License & Maint	-	-	-	-	11,100
604001	Travel & Training	-	-	-	-	24,800
604100	Communication Svcs	-	-	-	-	7,900
604200	Postage	-	-	-	-	10,000
604402	Leased Vehicles	-	-	-	-	4,400
604500	Risk Internal Svcs Charge	-	-	-	-	12,400
604610	Fleet Internal Svcs Charge	-	-	-	-	3,800
604700	Printing & Binding Svcs	-	-	-	-	30,000
604851	Tree Lighting Event	-	-	-	-	6,000
604852	Miramar Days Event	-	-	-	-	6,000
604853	July 4th Event	-	-	-	-	6,000
604855	Spec Events-Caribbean American	-	-	-	-	6,000
604856	Spec Events-Latin Heritage Cel	-	-	-	-	6,000
604858	Spec Events-Black History Cele	-	-	-	-	6,000
604871	Rotary Club	-	-	-	-	500
604881	Breakfast with Santa	-	-	-	-	300
604882	Spec Event-MLK Day Celebration	-	-	-	-	6,000
604883	Spec Events-Veteran's Day	-	-	-	-	500
604884	Spec Events-Halloween	-	-	-	-	1,000
604886	Jamaican Heritage Festival	-	-	-	-	4,000
604887	Haitian Heritage Celebration	-	-	-	-	4,000
604889	Marketing & Promotions	-	-	-	-	119,500
604910	Advertising Costs	-	-	-	-	65,000
604916	Administrative Expense	-	-	-	-	1,500
604920	License & Permit Fees	-	-	-	-	7,600
604989	IT Internal Svcs Charge	-	-	-	-	43,300
604997	Other Operating Expenses	-	-	-	-	2,000
604998	Contingency	-	-	-	-	1,500
605100	Office Supplies	-	-	-	-	3,000
605120	Computer Operating Expenses	-	-	-	-	500
605220	Vehicle Fuel-On-Site	-	-	-	-	2,700
605230	Program Supplies	-	-	-	-	27,500
605250	Noncap Furn (Item less 5000)	-	-	-	-	6,000
605251	Noncap Equip (Item less 5000)	-	-	-	-	8,350
605266	Photography	-	-	-	-	4,500
605410	Subscriptions & Memberships	-	-	-	-	5,900

Marketing and Public Relations

001-41-051-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
605500	Training-General	-	-	-	-	3,200
605510	Tuition Reimbursement	-	-	-	-	17,000
	Sub-Total	-	-	-	-	545,700
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	-	-	18,300
	Sub-Total	-	-	-	-	18,300
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,461,300**

Geographic Information Systems

001-41-403-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	90,253	-	-	-	-
601205	Lump Sum Payout - Accrued Time	3,401	-	-	-	-
601215	Communication Stipend	375	-	-	-	-
601400	Overtime-General	793	-	-	-	-
602100	FICA & MICA	7,161	-	-	-	-
602210	Pension-General	6,695	-	-	-	-
602260	Pension-401	5,982	-	-	-	-
602265	Pension-457	1,632	-	-	-	-
602304	Health Insurance-PPO	9,962	-	-	-	-
602305	Health Insurance-HMO	4,950	-	-	-	-
602306	Dental Insurance-PPO	650	-	-	-	-
602309	Basic Life Insurance	231	-	-	-	-
602311	Long-Term Disability Ins	144	-	-	-	-
602400	Workers' Compensation	2,600	-	-	-	-
	Sub-Total	134,828	-	-	-	-
	Operating Expense					
603425	Software License & Maint	14,204	-	-	-	-
604001	Travel & Training	410	-	-	-	-
604700	Printing & Binding Svcs	136	-	-	-	-
605100	Office Supplies	984	-	-	-	-
605120	Computer Operating Expenses	70	-	-	-	-
605410	Subscriptions & Memberships	460	-	-	-	-
605500	Training-General	2,445	-	-	-	-
	Sub-Total	18,708	-	-	-	-
	Total	**$ 153,536**	**$ -**	**$ -**	**$ -**	**$ -**

Sustainable Planning

001-41-405-515-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	164,623	-	-	-	-
601205	Lump Sum Payout - Accrued Time	2,599	-	-	-	-
601215	Communication Stipend	233	-	-	-	-
601220	Longevity Pay	229	-	-	-	-
602100	FICA & MICA	13,286	-	-	-	-
602210	Pension-General	9,293	-	-	-	-
602235	Pension-Senior Mgmt	22,765	-	-	-	-
602265	Pension-457	9,957	-	-	-	-
602300	Pmt In Lieu Of Insurance	5,654	-	-	-	-
602304	Health Insurance-PPO	2,766	-	-	-	-
602305	Health Insurance-HMO	12,994	-	-	-	-
602306	Dental Insurance-PPO	975	-	-	-	-
602309	Basic Life Insurance	517	-	-	-	-
602311	Long-Term Disability Ins	203	-	-	-	-
602400	Workers' Compensation	2,700	-	-	-	-
	Sub-Total	248,792	-	-	-	-
	Operating Expense					
604001	Travel & Training	1,879	-	-	-	-
604610	Fleet Internal Svcs Charge	2,200	-	-	-	-
604700	Printing & Binding Svcs	225	-	-	-	-
604916	Administrative Expense	859	-	-	-	-
605100	Office Supplies	468	-	-	-	-
605120	Computer Operating Expenses	482	-	-	-	-
605410	Subscriptions & Memberships	460	-	-	-	-
605500	Training-General	1,025	-	-	-	-
	Sub-Total	7,598	-	-	-	-
	Total	**$ 256,390**	**$ -**	**$ -**	**$ -**	**$ -**

Housing & Community Development

001-41-431-554-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	93,195	-	-	-	-
601205	Lump Sum Payout - Accrued Time	2,429	-	-	-	-
601215	Communication Stipend	483	-	-	-	-
602100	FICA & MICA	7,086	-	-	-	-
602210	Pension-General	13,090	-	-	-	-
602305	Health Insurance-HMO	13,861	-	-	-	-
602306	Dental Insurance-PPO	314	-	-	-	-
602307	Dental Insurance-HMO	244	-	-	-	-
602309	Basic Life Insurance	364	-	-	-	-
602311	Long-Term Disability Ins	131	-	-	-	-
602400	Workers' Compensation	3,900	-	-	-	-
	Sub-Total	135,098	-	-	-	-
	Operating Expense					
605100	Office Supplies	311	-	-	-	-
605410	Subscriptions & Memberships	2,289	-	-	-	-
	Sub-Total	2,600	-	-	-	-
	Total	**$ 137,698**	**$ -**	**$ -**	**$ -**	**$ -**

Business Development

001-41-432-552-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	101,451	-	-	-	-
601215	Communication Stipend	122	-	-	-	-
602100	FICA & MICA	7,837	-	-	-	-
602235	Pension-Senior Mgmt	10,167	-	-	-	-
602305	Health Insurance-HMO	5,159	-	-	-	-
602306	Dental Insurance-PPO	76	-	-	-	-
602307	Dental Insurance-HMO	149	-	-	-	-
602309	Basic Life Insurance	215	-	-	-	-
602311	Long-Term Disability Ins	47	-	-	-	-
602400	Workers' Compensation	6,800	-	-	-	-
	Sub-Total	132,024	-	-	-	-
	Operating Expense					
604001	Travel & Training	1,500	-	-	-	-
604860	Economic Developmnt Activities	11,364	-	-	-	-
604880	Chamber of Commerce Events	41,547	-	-	-	-
604920	License & Permit Fees	9,658	-	-	-	-
604997	Other Operating Expenses	2,139	-	-	-	-
605100	Office Supplies	692	-	-	-	-
605120	Computer Operating Expenses	37	-	-	-	-
605410	Subscriptions & Memberships	18,004	-	-	-	-
	Sub-Total	84,942	-	-	-	-
	Grants & Aides					
608250	Economic Incentive	5,250	-	-	-	-
	Sub-Total	5,250	-	-	-	-
	Total	**$ 222,216**	**$ -**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	This line item is required for overtime due to unforeseen circumstances.
601411	Overtime-Reimbursable	Reimbursable overtime paid by contractors.
603190	Prof Svcs-Other	Professional Services Contracts related to RFP for Municipal Marketing Broker Services and as needed.
603400	Contract Svcs-Other	This cost is associated with support services contracts related to miscellaneous contractual services for digital media. This also covers HAR Preventative Annual Maintenance on 3 Radio Towers. Maintenance to include: Cabinet Inspection and component testing of HAR Transmitter Control and Battery; Inspection of HAR Transmitter Antenna; Cleaning of HAR Control Cabinet including filter replacement; and 3 Point Megger Test of Ground Rod.
603425	Software License & Maint	This line item is contracted for software license and maintenance.
603460	Landscape Svcs	Contracted services for landscape services.
604001	Travel & Training	Attendance at National and State Planning Conferences. This represents costs associated with travel and accommodations for specialized training and certification courses or conferences including: FPPTA (Florida Public Pension Trustees Association); ICMA Certification/Annual Conference; FPPTA (Florida Public Pension Trustees Association); NFBPA (National Forum for Black Public Administrators); FL League of Cities Conf; FCCMA (Florida City and County Management Association); AWWA/WEFTEC/WASTEWATER; MIS Conference; AICP Training (CEUs).
604100	Communication Svcs	This cost is associated with cellular phones, as well as hand-held transmission units for Director and Building Inspectors. This represents charges for cell phones and related communication services. This also covers website design and upgrade fees. As well as additional training fees for website upgrades and maintenance.
604200	Postage	USPS, Federal Express and UPS charges including costs to mail quarterly community newsletters to apartments. Mailing of season brochures and other brochures, information material & general correspondence. This also covers the mailing of the City Beat to residents who do not receive water bills.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604402	Leased Vehicles	This account represents the cost for city leased vehicles.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This line item is for the repair and maintenance of city vehicles as per Public Works-Fleet Maintenance.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604650	R&M Office Equip	This cost is for the repair and maintenance of the department's office equipment.
604681	Commercial Rehab	This cost is for improvements for the shopping center located on the northeast corner of SW 69 Way and Miramar Parkway.
604700	Printing & Binding Svcs	Cost of copier printing overages. Cost of printing flyers, posters, brochures, postcards, placards for buses, car and van wraps, informational material and general correspondence and miscellaneous notices and stickers. Also includes cost of quarterly community newsletters which are sent in the water bills and those that are mailed to residents who do not receive a water bill.
604851	Tree Lighting Event	This represents the marketing costs associated with the annual Christmas Tree lighting event.
604852	Miramar Days Event	This represents the marketing cost associated with the annual Miramar Days Celebration.
604853	July 4th Event	This represents the marketing costs associated with the annual July 4th Independence Day Celebration.
604855	Spec Events-Caribbean American	This represents the marketing costs associated with the annual Caribbean American Heritage event.
604856	Spec Events-Latin Heritage Cel	This represents the marketing costs associated with the annual Latin Heritage event.
604858	Spec Events-Black History Cele	This represents the marketing costs associated with the annual Black History Celebration.
604860	Economic Developmnt Activities	This account includes activities pertaining to economic development such as business expos and forums, small business videos, economic trade event and accreditation by the International Economic Development Council. Including aviation/developers consortiums, ICSC national/state conferences and display units.
604865	Community Garden	Maintenance and daily operations of Miramar Community Garden.
604871	Rotary Club	This cost is associated with special events, sponsorships and membership incentives with Rotary Club.

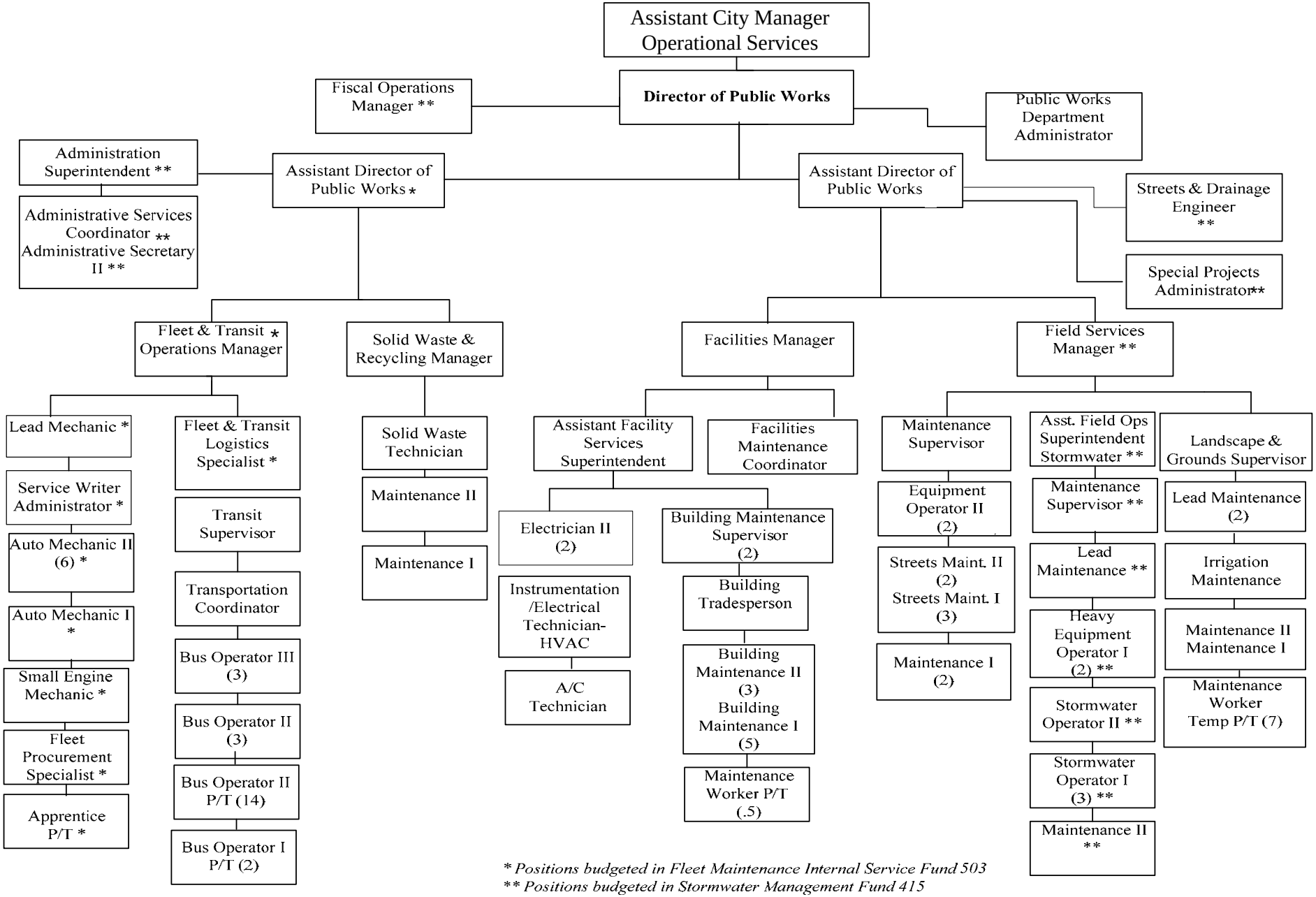
Budget Justification

Object #	Account Description	Justification
604880	Chamber of Commerce Events	This cost is associated with special events, sponsorships and membership incentives as per partnership agreement (RESO#02-290) with the Miramar Pembroke Pines Regional Chamber of Commerce.
604881	Breakfast with Santa	This represents the marketing cost associated with the annual Breakfast with Santa Event.
604882	Spec Event-MLK Day Celebration	This represents the marketing cost associated with the annual Martin Luther King, Jr. Celebration.
604883	Spec Events-Veteran's Day	This represents the marketing costs associated with the annual Veteran's Day Celebration.
604884	Spec Events-Halloween	This represents the marketing cost associated with the annual Halloween Event.
604886	Jamaican Heritage Festival	This represents the marketing cost associated with the annual Jamaican Heritage Festival Celebration.
604887	Haitian Heritage Celebration	This represents the marketing cost associated with the annual Haitian Heritage Celebration.
604889	Marketing & Promotions	This represents the costs associated with marketing consultants, advertising for Youth Olympic Trials, various VMS Boards and other event expenses. This also covers marketing and promotions for events such as Job Fair, Reverse Trade Show, etc.
604910	Advertising Costs	This cost is related to mandated public notice legal requirements. This represents the costs associated with media placement for City institutional, business and event campaigns, public notices, radio ads and ads in national and international publications for business attraction.
604916	Administrative Expense	This represents the costs associated with administrative expenses required for program operations.
604920	License & Permit Fees	This cost includes licenses for building official, inspectors and planners and license for CoStar. Costs associated with Radio Licensing for Town Center Radio Station AM1680 Broadcasting - Paid by PW in FY14, transferred to departments for FY15. This also covers licenses for items including (2) CS7 Master Suite for MAC, CS7 Design/Web premium for PC, Apple Motion 5 (2) CS7 Design/Web for PC Projector.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This cost is for desktop and general office supplies to support the needs of the department.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items. This cost is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605230	Program Supplies	This represents the costs associated with supplies to support the City's marketing and promotional initiatives.
605240	Uniforms Cost	This account is used for uniforms for specific employees as required by GAME contract.
605246	Safety Equipment Supplies	This includes first aid kits, safety shoes and gear, fire extinguishers in the vehicles, and rain coats for field workers.
605250	Noncap Furn (Item less 5000)	Desk, chairs and other small furnishings for the department.
605251	Noncap Equip (Item less 5000)	This account is for equipment that cost under $5,000 per item.
605266	Photography	This represents the cost of photography for City Officials and city-wide events.
605410	Subscriptions & Memberships	Yearly subscriptions and memberships to support the core functions and mission of the department: APA/FAPA, Broward Section APA , USGBC, Smart Growth Partnership, Congress for the New Urbanism, Florida Broward Affordable Housing, Florida Redevelopment Assoc., Florida Housing Coalition, IEDC, MPPRC Annual Trustee, Broward Alliance, , ISCS, URISA, USGBC-SF, Slow Food, USDN, SSDN, FL. Assoc. of Plumbing, International Assoc. of Electric, Notary Renewals, Inspectors License Renewals, BOIEA Membership, Const. Law Books, NFPA Books, FBC Code Books, Smart Growth Partnership, Congress for the New Urbanism , Urban Land Institute, Smart Cities Council and Sister Cities Int'l.
605500	Training-General	This account is for local training and educational costs for conferences and meetings and for the maintenance of professional certifications for all applicable staff members.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Budget Justification

Object #	Account Description	Justification
606441	Vehicle Replacement Program	This budgeted amount consists of $27,300 for the replacement of 3 vehicles and $67,400 for escrow for future replacements.
608250	Economic Incentive	Economic incentive payments to companies moving into Miramar and hiring Miramar residents.

Public Works Department



** Positions budgeted in Fleet Maintenance Internal Service Fund 503*
*** Positions budgeted in Stormwater Management Fund 415*

Mission

To improve the quality of life for City residents and staff through responsive, efficient, and effective delivery of services, and to promote public health, personal safety, transportation, economic growth and civic vitality.

Department Overview

The Public Works Department provides a variety of services directed toward the repair and maintenance of municipal properties, infrastructure and equipment. These services include Building Maintenance, Street Maintenance, Transit Operations, Solid Waste Management, and Landscape Maintenance. In addition, this department oversees the Fleet Maintenance program which is funded by the Internal Service Fund and Stormwater Management program which is an Enterprise Fund. The goal of this department is to provide top quality, professional, effective and timely delivery of services to residents, businesses and City departments to assure utmost customer satisfaction.

As indicated in the Position Detail, this department is comprised of 63.5 budgeted positions of which 51.5 are full-time, 17 part-time and 7 temporary part-time employees. The six major programs provided are:

1. Administration
2. Building Maintenance
3. Streets Maintenance
4. Transit Operations
5. Solid Waste Management
6. Landscape Maintenance

Accomplishments FY 2018

- Completed upgrade of 259 street lights as part of the Historic Miramar neighborhood street light improvements.
- Obtained $100,000 in grant funds for landscape improvements on University Drive through the Florida Department of Transportation (FDOT) Highway Beautification Program.
- Distributed 2,100 gallons of recycled paint to residents.
- Completed refurbishment of the main water chiller at the Town Center Complex and replacement of 12 aged air condition units with energy efficient units at various facilities throughout the City.
- Completed repair of 12,000 linear feet of concrete sidewalk.
- Completed FDOT Highway Beautification Council (HBC) Grant funded landscape improvements along Red Road between Miramar Parkway and Florida Turnpike.
- Completed 800 City street light repairs.
- Completed trimming of 484 trees throughout the City.
- Completed installation of 50 waste receptacles at bus stops throughout the City.
- Obtained FEMA approval of City's Debris Management Plan qualifying for participation in the Public Assistance Alternative Procedures Pilot Program.
- Provided transportation services to over 180,000 residents through the Community Bus Service program.
- Provided one-way transportation service trips to over 63,000 senior citizens.
- Collected over 5,000 tons of recycling material.

Fleet Maintenance

- Acquired 75 vehicles as part of the Vehicle Replacement Program.
- Auctioned 63 surplus vehicles.
- Replaced three (3) heavy duty lifts in the Fleet Maintenance Facility.

Stormwater Management

- Completed embankment restoration on 22 properties as part of Historic Miramar Canal Improvement project.
- Completed replacement of corrugated metal pipes on Island Drive, Plantation Boulevard, Juniper Boulevard, La Salle Boulevard and Miramar Boulevard on Island Drive.
- Completed street sweeping services of 2,000 miles throughout the City.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Streets Maintenance	68,057	82,389	-	-	-
Transit Operations	551,783	516,355	582,095	557,303	582,095
Solid Waste Management	2,563,636	2,422,042	2,193,100	2,193,100	2,248,200
Total	$3,183,476	$3,020,786	$ 2,775,195	$ 2,750,403	$ 2,830,295
Expenditures by Program					
Administration	748,529	664,853	695,500	697,500	755,700
Building Maintenance	2,592,947	2,709,247	3,110,880	3,110,880	3,146,800
Streets Maintenance	1,919,091	2,007,624	2,081,803	2,081,803	2,077,200
Transit Operations	1,539,416	2,003,055	1,781,346	1,781,346	1,943,200
Solid Waste Management	645,126	576,953	717,313	715,313	767,667
Landscape Maintenance	1,367,428	1,824,758	1,800,462	1,800,462	1,872,700
Field Operations	1,334	(695)	-	-	-
Total	$ 8,813,872	$ 9,785,795	$ 10,187,304	$ 10,187,304	$ 10,563,267
Expenditures by Category					
Personnel Services	4,369,941	4,343,997	4,876,600	4,850,800	5,124,300
Operating Expense	4,123,605	4,638,313	4,976,000	4,996,388	5,166,000
Capital Outlay	320,326	803,485	334,704	340,116	272,967
Total	$ 8,813,872	$ 9,785,795	$ 10,187,304	$ 10,187,304	$ 10,563,267
Positions by Program					
Administration	4.20	4.20	3.45	3.45	3.15
Building Maintenance	18.50	17.50	18.50	18.50	18.50
Streets Maintenance	13.00	9.25	9.25	9.25	9.25
Transit Operations	16.00	17.40	16.40	16.40	16.60
Solid Waste Management	5.00	6.00	6.25	6.25	4.75
Landscape Maintenance	11.50	12.25	11.25	11.25	11.25
Total	68.20	66.60	65.10	65.10	63.50

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration Services Coordinator**	1.00	1.00	1.00	1.00	0.50
Administration Superintendent**	1.00	1.00	0.50	0.50	0.50
Air Conditioning Technician	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works	0.20	0.60	0.60	0.60	1.00
Assistant Facility Services Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Field Operations Superintendent	1.00	-	-	-	-
Building Maintenance I	4.00	5.00	5.00	5.00	5.00
Building Maintenance II	3.00	3.00	3.00	3.00	3.00
Building Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
Building Tradesperson	1.00	1.00	1.00	1.00	1.00
Bus Operator I/II - Part-time (16)	8.00	8.00	8.00	8.00	8.00
Bus Operator II	3.00	3.00	3.00	3.00	3.00
Bus Operator III	3.00	3.00	3.00	3.00	3.00
Community Service Aide	-	1.00	-	-	-
Custodian - Part-time	0.50	0.50	0.50	-	-
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician I	2.00	-	-	-	-
Electrician II	-	2.00	2.00	2.00	2.00
Equipment Operator II	1.00	2.00	2.00	2.00	2.00
Executive Assistant to the Director	1.00	-	-	-	-
Facilities Maintenance Coordinator	-	1.00	1.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Facilities Planner	1.00	-	-	-	-
Field Service Manager**	0.50	0.50	0.50	0.50	0.50
Fiscal Operations Manager**	-	0.50	0.50	0.50	0.50
Fleet & Transit Logistics Specialist	-	-	-	1.00	-
General Services Manager***	1.00	-	-	-	-
Instrumentation /Electrical Technician-HVAC	-	1.00	1.00	1.00	1.00
Irrigation Maintenance	1.00	1.00	1.00	1.00	1.00
Landscape & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Landscape Inspector	1.00	-	-	-	-
Lead Maintenance	3.00	2.00	2.00	2.00	2.00
Maintenance I	7.00	4.00	4.00	4.00	4.00
Maintenance II	2.00	2.00	2.00	2.00	2.00
Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Maintenance Worker - Part-time	-	-	-	0.50	0.50
Maintenance Worker - Temp Part-time (7)	3.50	3.50	3.50	3.50	3.50
Office Administrator	-	1.00	1.00	-	-
Public Works Department Administrator	-	1.00	1.00	1.00	1.00
Public Works Field Service Superintendent**	0.50	-	-	-	-
Public Works Outreach Administrator	2.00	-	-	-	-
Recycling Coordinator	1.00	-	-	-	-
Solid Waste & Recycling Manager	-	1.00	1.00	1.00	1.00
Solid Waste Manager	1.00	-	-	-	-
Solid Waste Technician	1.00	1.00	1.00	1.00	1.00
Special Projects Administrator**	-	1.00	1.00	1.00	0.50
Streets Maintenance I	2.00	3.00	3.00	3.00	3.00
Streets Maintenance II	2.00	2.00	2.00	2.00	2.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Total FTE's	68.20	66.60	65.10	65.10	63.50

*** Positions split with Stormwater Management Program .50 (Fund 415)*

**** Position split with Fleet Maintenance Program .60 (Fund 503)*

FY 2019 FTEs by Program
Public Works

Administration (General Fund 001)

Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.

FY 18	FY 19
3.45	3.15

Building Maint. (General Fund 001)

Responsible for providing scheduled preventative maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.

FY 18	FY 19
18.50	18.50

Streets Maintenance (General Fund 001)

Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.

FY 18	FY 19
9.25	9.25

Transit Operations (General Fund 001)

Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit. Para transit services are also provided.

FY 18	FY 19
16.40	16.60

Landscape Maint. (General Fund 001)

Encompasses inspection and landscape maintenance of all city-wide properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.

FY 18	FY 19
11.25	11.25

Solid Waste Mgmt. (General Fund 001)

Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.

FY 18	FY 19
6.25	4.75

Fleet Maintenance (Fleet Fund 503)

Provides cost effective maintenance and repair on all City vehicles and operate an effective Vehicle Replacement Program.

FY 18	FY 19
13.50	14.10

Stormwater Management (Stormwater Fund 415)

Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.

FY 18	FY 19
13.90	14.90

Administration

001-50-100-539-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	405,240	299,536	302,000	302,000	342,900
601201	Salary Attrition	-	-	(10,000)	(10,000)	(13,000)
601205	Lump Sum Payout - Accrued Time	24,712	26,307	13,400	13,400	30,000
601215	Communication Stipend	-	-	2,000	2,000	2,300
601220	Longevity Pay	1,379	-	-	-	-
601400	Overtime-General	6,743	4,157	-	-	-
601412	Overtime-Emergency	-	678	-	-	-
602100	FICA & MICA	31,286	25,042	23,000	23,000	24,900
602210	Pension-General	10,392	22,696	30,600	30,600	6,100
602235	Pension-Senior Mgmt	2,984	12,613	36,400	36,400	75,900
602260	Pension-401	13,831	-	-	-	-
602265	Pension-457	20,713	13,290	15,900	15,900	21,300
602304	Health Insurance-PPO	7,441	-	-	-	-
602305	Health Insurance-HMO	34,833	34,673	42,400	42,400	46,500
602306	Dental Insurance-PPO	2,132	1,532	1,600	1,600	1,500
602307	Dental Insurance-HMO	119	288	300	300	400
602309	Basic Life Insurance	1,165	959	700	700	700
602311	Long-Term Disability Ins	375	305	400	400	500
602400	Workers' Compensation	10,900	22,100	25,100	25,100	23,700
	Sub-Total	574,245	464,176	483,800	483,800	563,700
	Operating Expense					
603110	Engineering Svcs	600	-	-	-	-
603190	Prof Svcs-Other	-	-	10,000	10,000	10,000
603400	Contract Svcs-Other	873	996	2,000	2,000	2,000
604001	Travel & Training	(248)	1,615	5,200	5,200	6,600
604100	Communication Svcs	1,318	1,489	1,700	1,700	2,200
604200	Postage	143	969	2,200	2,200	2,200
604300	Water/Wastewater Svcs	7,600	8,020	6,000	6,000	12,300
604301	Electricity Svcs	64,246	70,839	71,500	71,500	71,900
604440	Leased Copiers	3,834	4,583	-	-	-
604500	Risk Internal Svcs Charge	25,000	36,900	26,000	26,000	29,000
604610	Fleet Internal Svcs Charge	13,833	13,700	12,800	12,800	14,300
604700	Printing & Binding Svcs	2,247	209	2,400	2,400	2,400
604916	Administrative Expense	164	495	500	500	500
604989	IT Internal Svcs Charge	47,500	49,800	57,700	57,700	18,700
604997	Other Operating Expenses	489	1,117	1,300	1,300	1,300
604998	Contingency	175	425	500	500	500
605100	Office Supplies	1,694	3,377	4,000	4,000	4,000
605120	Computer Operating Expenses	311	1,118	2,400	4,400	2,200
605220	Vehicle Fuel-On-Site	3,042	3,401	2,500	2,500	5,200
605410	Subscriptions & Memberships	191	289	1,000	1,000	1,800
605500	Training-General	-	1,333	2,000	2,000	4,900
605510	Tuition Reimbursement	1,274	-	-	-	-
	Sub-Total	174,284	200,677	211,700	213,700	192,000
	Total	**$ 748,529**	**$ 664,853**	**$ 695,500**	**$ 697,500**	**$ 755,700**

Building Maintenance

001-50-501-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	729,068	567,899	793,000	793,000	833,500
601201	Salary Attrition	-	-	(30,000)	(30,000)	(30,000)
601205	Lump Sum Payout - Accrued Time	22,457	5,014	5,000	5,000	5,300
601215	Communication Stipend	655	483	700	700	-
601220	Longevity Pay	3,435	799	1,300	1,300	3,200
601400	Overtime-General	66,058	53,310	61,300	61,300	66,100
601410	Overtime-Holiday	3,057	3,417	-	-	-
601412	Overtime-Emergency	-	29,935	-	-	-
602100	FICA & MICA	61,502	49,446	61,200	61,200	64,400
602210	Pension-General	116,509	117,580	145,900	145,900	148,100
602235	Pension-Senior Mgmt	26,412	-	17,300	17,300	18,800
602260	Pension-401	-	-	-	-	5,300
602265	Pension-457	4,643	192	3,800	3,800	3,800
602300	Pmt In Lieu Of Insurance	10,294	9,601	12,500	12,500	12,500
602304	Health Insurance-PPO	32,208	26,051	46,000	46,000	38,600
602305	Health Insurance-HMO	98,910	90,238	137,600	137,600	141,200
602306	Dental Insurance-PPO	4,389	3,597	3,900	3,900	5,300
602307	Dental Insurance-HMO	1,642	1,246	2,200	2,200	1,200
602309	Basic Life Insurance	2,070	2,292	1,700	1,700	1,800
602311	Long-Term Disability Ins	1,000	857	1,100	1,100	1,200
602400	Workers' Compensation	33,600	68,100	77,400	77,400	73,200
	Sub-Total	1,217,907	1,030,057	1,341,900	1,341,900	1,393,500
	Operating Expense					
603141	Existing Employee Screening	-	-	200	200	200
603190	Prof Svcs-Other	-	7,900	146,700	146,700	60,000
603400	Contract Svcs-Other	350,569	399,173	420,000	420,000	420,300
603401	Janitorial Svcs	158,240	208,635	250,300	250,300	250,300
603404	Air Condition Svcs	70,634	102,969	96,300	96,300	96,300
603460	Landscape Svcs	43,890	58,375	70,500	70,500	70,500
603470	Temporary Help	-	19,522	-	-	-
604001	Travel & Training	-	-	1,400	1,400	1,400
604100	Communication Svcs	5,061	5,561	6,700	6,700	8,300
604300	Water/Wastewater Svcs	19,680	24,201	62,500	62,500	69,500
604301	Electricity Svcs	44,122	50,028	47,200	47,200	50,800
604400	Leased Equipment	2,397	3,905	14,400	14,400	6,400
604500	Risk Internal Svcs Charge	75,400	108,300	78,200	78,200	87,600
604610	Fleet Internal Svcs Charge	47,500	44,470	36,200	36,200	40,400
604620	R&M Buildings	25,228	30,843	29,300	29,300	29,300
604621	Painting	9,374	3,032	10,000	10,000	10,000
604630	R&M Electric	42,731	54,154	51,800	51,800	56,800
604640	R&M Machinery	245	1,419	2,100	2,100	2,100
604665	R&M Air Conditioning	64,871	52,699	55,300	55,300	55,300
604669	Landscape & Irrigation	1,425	1,303	5,000	5,000	5,000
604920	License & Permit Fees	1,806	213	6,200	6,200	6,200
604925	Parking Garage Condo Fees	216,355	212,730	190,000	190,000	190,000
604989	IT Internal Svcs Charge	47,500	49,800	57,700	57,700	100,000
604997	Other Operating Expenses	860	1,144	1,500	1,500	1,500
605220	Vehicle Fuel-On-Site	20,533	18,196	18,400	18,400	23,600
605225	Equip Gas Oil & Lube	-	-	2,100	2,100	2,200
605240	Uniforms Cost	4,869	6,075	7,400	7,400	7,800
605242	Protective Clothing and Shoes	539	343	500	500	500
605246	Safety Equipment Supplies	249	-	600	600	600
605247	Janitorial Supplies	67,883	73,755	72,700	72,700	72,700
605252	Small Tools	1,801	2,628	3,000	3,000	3,000
605290	Other Operating Supplies	901	853	1,200	1,200	1,200
605500	Training-General	-	363	3,200	3,200	3,200
	Sub-Total	1,324,663	1,542,590	1,748,600	1,748,600	1,733,000

Building Maintenance

001-50-501-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606211	Minor Building Repairs	-	100,000	-	-	-
606400	Machinery & Equipment	8,581	-	-	-	-
606441	Vehicle Replacement Program	40,700	36,600	20,380	20,380	20,300
606470	Computer Equipment	1,097	-	-	-	-
	Sub-Total	50,378	136,600	20,380	20,380	20,300
	Total	**$ 2,592,947**	**$ 2,709,247**	**$ 3,110,880**	**$ 3,110,880**	**$ 3,146,800**

Streets Maintenance

001-50-505-541-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	405,503	288,576	355,200	355,200	403,300
601201	Salary Attrition	-	-	(15,000)	(15,000)	(15,000)
601205	Lump Sum Payout - Accrued Time	9,399	2,064	4,900	4,900	6,400
601220	Longevity Pay	819	818	1,000	1,000	1,400
601400	Overtime-General	12,074	15,721	25,000	25,000	25,000
601410	Overtime-Holiday	1,228	504	-	-	-
601412	Overtime-Emergency	-	21,617	-	-	-
602100	FICA & MICA	34,534	24,926	27,600	27,600	31,400
602210	Pension-General	58,354	59,590	64,800	64,800	82,900
602235	Pension-Senior Mgmt	24,975	8,209	10,500	10,500	4,600
602265	Pension-457	2,604	843	1,400	1,400	1,700
602300	Pmt In Lieu Of Insurance	5,862	6,301	6,200	6,200	9,300
602304	Health Insurance-PPO	28,222	6,398	7,700	7,700	7,700
602305	Health Insurance-HMO	48,656	48,130	76,900	76,900	82,300
602306	Dental Insurance-PPO	3,351	1,577	1,400	1,400	3,500
602307	Dental Insurance-HMO	663	804	1,300	1,300	500
602309	Basic Life Insurance	1,515	1,075	800	800	900
602311	Long-Term Disability Ins	627	436	500	500	600
602400	Workers' Compensation	27,200	55,100	62,700	62,700	59,300
	Sub-Total	665,586	542,686	632,900	632,900	705,800
	Operating Expense					
603141	Existing Employee Screening	-	-	100	100	100
603400	Contract Svcs-Other	78,221	91,933	93,000	93,000	93,000
604100	Communication Svcs	2,725	2,394	4,100	4,100	2,700
604311	Street Lights	798,209	883,110	853,000	853,000	896,400
604400	Leased Equipment	-	138	1,500	1,500	1,000
604500	Risk Internal Svcs Charge	58,000	83,300	60,100	60,100	67,300
604610	Fleet Internal Svcs Charge	53,633	65,388	92,100	92,100	102,600
604640	R&M Machinery	6,112	2,810	7,000	7,000	4,000
604666	R&M Street Lights	1,176	7,497	10,000	10,000	10,000
604667	R&M Streets	29,817	23,676	44,500	44,500	45,100
604672	Street Row & Median Maint	4,097	12,075	16,000	16,000	16,000
604673	Landfill & Trash	-	-	400	400	400
604989	IT Internal Svcs Charge	28,600	30,000	34,800	34,800	50,000
605220	Vehicle Fuel-On-Site	9,487	10,862	13,700	13,700	16,900
605240	Uniforms Cost	4,300	4,258	4,700	4,700	4,700
605242	Protective Clothing and Shoes	657	441	700	700	700
605246	Safety Equipment Supplies	5,392	4,682	5,600	5,600	5,600
605251	Noncap Equip (Item less 5000)	11,522	11,773	4,700	4,700	4,700
605500	Training-General	-	-	2,000	2,000	2,000
	Sub-Total	1,091,948	1,234,338	1,248,000	1,248,000	1,323,200
	Dept Capital Outlay					
606322	Roadway Repairs	12,358	-	-	-	-
606441	Vehicle Replacement Program	149,200	230,600	200,903	200,903	48,200
	Sub-Total	161,558	230,600	200,903	200,903	48,200
	Total	**$ 1,919,091**	**$ 2,007,624**	**$ 2,081,803**	**$ 2,081,803**	**$ 2,077,200**

Transit Operations

001-50-507-544-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	679,161	794,696	764,000	747,000	774,300
601201	Salary Attrition	-	-	(30,000)	(30,000)	(28,000)
601205	Lump Sum Payout - Accrued Time	8,210	9,928	15,000	15,000	13,800
601215	Communication Stipend	1,068	650	700	700	700
601220	Longevity Pay	808	1,775	1,400	1,400	1,500
601400	Overtime-General	38,381	60,390	38,900	38,900	40,600
601410	Overtime-Holiday	-	2,447	-	-	-
601412	Overtime-Emergency	-	21,504	-	-	-
602100	FICA & MICA	54,061	65,253	59,400	59,400	60,000
602210	Pension-General	49,261	50,191	56,500	56,500	59,900
602235	Pension-Senior Mgmt	12,266	21,823	12,500	12,500	13,400
602260	Pension-401	4,020	4,312	4,400	4,400	4,400
602265	Pension-457	1,535	3,733	2,800	2,800	6,200
602304	Health Insurance-PPO	11,583	22,607	15,500	15,500	15,400
602305	Health Insurance-HMO	73,403	110,642	159,600	159,600	183,000
602306	Dental Insurance-PPO	1,140	1,378	1,200	1,200	2,000
602307	Dental Insurance-HMO	1,283	1,719	3,300	3,300	3,300
602309	Basic Life Insurance	1,262	1,384	1,700	1,700	1,700
602311	Long-Term Disability Ins	385	470	1,100	1,100	1,100
602400	Workers' Compensation	37,000	75,000	85,300	85,300	80,600
	Sub-Total	974,828	1,249,901	1,193,300	1,176,300	1,233,900
	Operating Expense					
603140	New Hire Screening	-	109	500	500	500
603190	Prof Svcs-Other	-	200	-	-	-
603400	Contract Svcs-Other	6,213	11,400	11,500	11,500	9,600
603470	Temporary Help	-	-	-	17,000	-
604001	Travel & Training	-	-	2,500	2,500	2,500
604100	Communication Svcs	4,689	4,445	7,800	7,800	7,800
604200	Postage	75	-	-	-	-
604300	Water/Wastewater Svcs	-	370	2,400	2,400	700
604301	Electricity Svcs	-	-	6,700	6,700	-
604500	Risk Internal Svcs Charge	70,400	101,200	73,000	73,000	81,700
604610	Fleet Internal Svcs Charge	253,658	277,200	247,700	247,700	276,000
604645	R&M Radios	-	236	500	500	500
604700	Printing & Binding Svcs	400	85	300	300	300
604989	IT Internal Svcs Charge	19,100	20,000	23,200	23,200	88,700
604993	Field Trips	260	345	900	900	900
605100	Office Supplies	499	498	500	500	500
605220	Vehicle Fuel-On-Site	110,260	106,915	129,600	129,600	135,200
605240	Uniforms Cost	5,299	5,594	8,000	8,000	8,000
605251	Noncap Equip (Item less 5000)	-	8,615	-	-	-
605290	Other Operating Supplies	1,384	3,166	4,800	4,800	4,000
605410	Subscriptions & Memberships	50	-	-	-	-
605500	Training-General	-	1,151	1,400	1,400	1,400
	Sub-Total	472,287	541,529	521,300	538,300	618,300
	Dept Capital Outlay					
606441	Vehicle Replacement Program	92,300	168,300	66,746	66,746	91,000
606450	Radio Equipment	-	43,326	-	-	-
	Sub-Total	92,300	211,626	66,746	66,746	91,000
	Total	**$ 1,539,416**	**$ 2,003,055**	**$ 1,781,346**	**$ 1,781,346**	**$ 1,943,200**

Solid Waste Management

001-50-508-534-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	261,883	222,619	290,400	281,600	323,100
601201	Salary Attrition	-	-	(10,000)	(10,000)	(12,000)
601205	Lump Sum Payout - Accrued Time	13,468	9,409	13,000	13,000	22,600
601215	Communication Stipend	-	-	700	700	-
601220	Longevity Pay	182	321	300	300	400
601400	Overtime-General	4,281	4,706	7,700	7,700	7,700
601412	Overtime-Emergency	-	6,767	-	-	-
602100	FICA & MICA	20,232	17,372	23,300	23,300	25,400
602210	Pension-General	23,182	29,095	26,600	26,600	16,100
602235	Pension-Senior Mgmt	8,178	-	12,200	12,200	30,600
602260	Pension-401	20,795	12,275	12,200	12,200	13,400
602265	Pension-457	4,042	3,716	5,400	5,400	14,000
602304	Health Insurance-PPO	13,973	12,485	15,500	15,500	15,400
602305	Health Insurance-HMO	47,184	49,160	72,000	72,000	63,000
602306	Dental Insurance-PPO	2,816	3,100	3,200	3,200	3,000
602307	Dental Insurance-HMO	250	9	200	200	200
602309	Basic Life Insurance	837	706	600	600	700
602311	Long-Term Disability Ins	406	324	400	400	500
602400	Workers' Compensation	13,000	26,300	29,900	29,900	28,300
	Sub-Total	434,707	398,364	503,600	494,800	552,400
	Operating Expense					
603190	Prof Svcs-Other	9,500	-	25,000	25,000	25,000
603400	Contract Svcs-Other	39,939	16,357	25,000	25,000	25,000
603470	Temporary Help	-	-	-	8,800	-
604001	Travel & Training	3,257	434	4,200	4,200	4,200
604100	Communication Svcs	2,085	2,221	3,000	3,000	3,300
604200	Postage	85	-	-	-	-
604440	Leased Copiers	-	572	-	-	-
604500	Risk Internal Svcs Charge	30,300	43,400	31,400	31,400	35,200
604610	Fleet Internal Svcs Charge	25,800	15,500	11,900	11,900	13,300
604624	Solid Waste Container Maint	4,311	55	-	-	-
604700	Printing & Binding Svcs	46	-	100	100	100
604870	Public Education	10,942	14,212	35,000	35,000	35,000
604989	IT Internal Svcs Charge	28,600	30,000	34,800	34,800	33,800
604997	Other Operating Expenses	4,006	4,598	3,000	3,000	5,000
604998	Contingency	277	50	500	500	500
605100	Office Supplies	955	744	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	5,686	7,527	8,600	8,600	11,500
605240	Uniforms Cost	1,599	1,397	1,500	1,500	1,500
605242	Protective Clothing and Shoes	1,021	534	1,000	1,000	1,000
605246	Safety Equipment Supplies	1,087	-	1,100	1,100	1,100
605249	Solid Waste Containers	37,942	35,334	18,000	16,000	11,000
605251	Noncap Equip (Item less 5000)	586	60	1,200	1,200	400
605410	Subscriptions & Memberships	395	395	600	600	600
605500	Training-General	-	-	1,500	1,500	1,500
	Sub-Total	208,419	173,389	208,400	215,200	210,000
	Dept Capital Outlay					
606441	Vehicle Replacement Program	2,000	5,200	5,313	5,313	5,267
	Sub-Total	2,000	5,200	5,313	5,313	5,267
	Total	**$ 645,126**	**$ 576,953**	**$ 717,313**	**$ 715,313**	**$ 767,667**

Landscape Maintenance

001-50-509-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	316,623	390,364	469,900	469,900	432,600
601201	Salary Attrition	-	-	(25,000)	(25,000)	(16,000)
601205	Lump Sum Payout - Accrued Time	3,364	4,024	5,800	5,800	7,400
601220	Longevity Pay	1,927	666	200	200	700
601400	Overtime-General	13,485	26,572	25,000	25,000	30,000
601410	Overtime-Holiday	1,529	1,632	-	-	-
601412	Overtime-Emergency	-	30,843	-	-	-
602100	FICA & MICA	25,684	34,714	36,400	36,400	33,700
602210	Pension-General	65,249	60,790	62,500	62,500	56,100
602235	Pension-Senior Mgmt	-	3,203	4,400	4,400	4,600
602265	Pension-457	-	406	2,000	2,000	2,000
602300	Pmt In Lieu Of Insurance	5,008	17,333	6,200	6,200	9,300
602304	Health Insurance-PPO	6,688	6,243	7,700	7,700	-
602305	Health Insurance-HMO	33,663	29,552	64,600	64,600	56,800
602306	Dental Insurance-PPO	1,757	1,549	1,300	1,300	1,500
602307	Dental Insurance-HMO	354	232	1,000	1,000	600
602309	Basic Life Insurance	731	1,133	1,000	1,000	900
602311	Long-Term Disability Ins	374	392	700	700	600
602400	Workers' Compensation	24,900	50,500	57,400	57,400	54,200
	Sub-Total	501,334	660,147	721,100	721,100	675,000
	Operating Expense					
603141	Existing Employee Screening	-	-	100	100	100
603400	Contract Svcs-Other	14,612	12,076	25,000	25,000	20,000
603460	Landscape Svcs	575,301	653,506	733,600	733,600	733,600
604100	Communication Svcs	634	2,217	3,500	3,500	3,500
604400	Leased Equipment	1,579	257	2,500	2,500	1,000
604500	Risk Internal Svcs Charge	60,400	86,700	62,700	62,700	70,100
604610	Fleet Internal Svcs Charge	46,500	40,800	32,600	32,600	36,400
604640	R&M Machinery	10,911	4,487	15,000	15,000	15,000
604669	Landscape & Irrigation	74,995	79,724	86,800	86,800	86,800
604673	Landfill & Trash	-	-	300	300	150
604920	License & Permit Fees	723	-	200	200	350
604989	IT Internal Svcs Charge	19,100	20,000	23,200	23,200	60,800
605220	Vehicle Fuel-On-Site	20,143	23,371	25,800	25,800	34,400
605240	Uniforms Cost	5,090	4,102	5,700	5,700	6,300
605242	Protective Clothing and Shoes	900	158	900	900	900
605246	Safety Equipment Supplies	5,504	4,961	5,400	5,400	5,400
605251	Noncap Equip (Item less 5000)	6,160	6,000	6,000	6,000	8,000
605280	Chemicals	8,161	4,405	5,000	5,000	3,000
605290	Other Operating Supplies	1,293	1,329	1,700	1,700	1,700
605500	Training-General	-	1,060	2,000	2,000	2,000
	Sub-Total	852,004	945,152	1,038,000	1,038,000	1,089,500
	Dept Capital Outlay					
606400	Machinery & Equipment	14,090	61,159	-	-	-
606441	Vehicle Replacement Program	-	158,300	41,362	41,362	108,200
	Sub-Total	14,090	219,459	41,362	41,362	108,200
	Total	**$ 1,367,428**	**$ 1,824,758**	**$ 1,800,462**	**$ 1,800,462**	**$ 1,872,700**

Field Operations

001-50-502-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
601200	Employee Salaries	1,090	(1,090)	-	-	-
601220	Longevity Pay	6	(6)	-	-	-
601400	Overtime-General	110	(110)	-	-	-
601410	Overtime-Holiday	34	(34)	-	-	-
602100	FICA & MICA	95	(95)	-	-	-
	Operating Expense					
605242	Protective Clothing and Shoes	-	639	-	-	-
	Sub-Total	-	639	-	-	-
	Total	**$ 1,334**	**$ (695)**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance; (4) Coverage for Cultural Arts events.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire employees.
603141	Existing Employee Screening	This amount is for random drug testing of all existing and new employees in accordance with the City's Risk Management policies.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. Includes $5,000 (program 100) for Governor's Sterling award, $86,700 (program 501) in an approved above base request for continued remediation efforts to clean-up fuel spill at Town Center. Includes $50,000 (program 501) in an approved above base request for management of Town Center Block 3 parking garage.
603400	Contract Svcs-Other	This line item provides funding for contractual services related to security systems maintenance, audio/video technical repairs and operations for studio in chambers, electrical services, street light rehabilitation, burglar/fire alarm monitoring, pest control services, irrigation maintenance and repair to landscape irrigation systems in rights-of-way, medians, and swales, pressure cleaning of bus shelters, and solid waste studies and program functions.
603401	Janitorial Svcs	This line item provides funding related to janitorial services.
603404	Air Condition Svcs	This cost is associated with air conditioning maintenance of energy management systems located at four facilities and includes services and required parts purchases at all City facilities.
603460	Landscape Svcs	This represents the cost for contracting lawn mowing, hedge trimming, bi-monthly irrigation system inspections and cleaning right-of-way areas that cannot be accomplished efficiently and timely with the City's existing rights-of-way and medians.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the National and State APWA Conference and other development seminars.
604100	Communication Svcs	This amount is for 22 cell phones, emergency portable radios, GPS tracking and other related communication services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	This line item represents the anticipated cost for water and sewer service to Public Works facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604311	Street Lights	This line item is for anticipated cost for FP&L street light power consumption and maintenance of street lights.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604620	R&M Buildings	This account is for general repair and maintenance for all municipal buildings and facilities.
604621	Painting	This account is for painting of municipal buildings and facilities.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604640	R&M Machinery	This account is for the cost to repair and maintain all large and small power equipment such as carpentry power tools, pressure cleaning equipment, etc.
604645	R&M Radios	This represents the cost of repairs and maintenance to portable and mobile radios.
604665	R&M Air Conditioning	This line item is for repair and maintenance of air conditioning systems in the City's buildings.
604666	R&M Street Lights	This line item is for repair and maintenance of City-owned street lighting.
604667	R&M Streets	This line item represents cost for service used in the maintenance of streets and sidewalks.
604669	Landscape & Irrigation	This represents the cost to maintain irrigation systems and provide landscaping and beautification city-wide in all parks and rights-of-way. Materials include sprinkler heads, timers, PVC pipe, pump repairs, PVC glue, irrigation clocks, etc.
604672	Street Row & Median Maint	This line item represents the cost for repair, maintenance, and cleaning of all the City's rights-of-way and medians.

Budget Justification

Object #	Account Description	Justification
604673	Landfill & Trash	This line item represents fees associated with transporting debris to Broward County dump sites.
604700	Printing & Binding Svcs	This represents the cost for printing letterheads, envelopes, business cards, brochures, flyers and booklets.
604870	Public Education	This line item is for Public Works Department Public Outreach and Information Program.
604916	Administrative Expense	This line item provides funding for reimbursable expenses such as reprographic work etc.
604920	License & Permit Fees	This cost is associated with obtaining and renewing of generator, elevator, fuel storage tanks user permits to meet regulatory requirements for all City buildings.
604925	Parking Garage Condo Fees	This line item is the City's portion of expenses for charges incurred for the City of Miramar Block 3B Garage Condo at the Town Center Complex.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604993	Field Trips	This amount is related to senior transportation services for tolls, parking, etc.
604997	Other Operating Expenses	Unanticipated one-time expense that cannot be charged in other budgeted line item.
604998	Contingency	Provided to pay for cost of unexpected occurrences and emergency situations.
605100	Office Supplies	This line item is for the costs of office supplies utilized by administrative, secretarial, and supervisory personnel.
605120	Computer Operating Expenses	The costs for this line item is for Print Management Service Agreement for computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees.
605242	Protective Clothing and Shoes	This represents the cost for safety clothing such as safety goggles, gloves, hard hats, vests, etc.
605246	Safety Equipment Supplies	This expenditure is for safety equipment including traffic cones, barricades, caution tapes, first aid kits and flashlights.
605247	Janitorial Supplies	This represents funding for janitorial supplies for all City buildings which is not included in the contract.
605249	Solid Waste Containers	This line represents the cost of replacement recycling carts as part of the City's enhanced recycling cart program.
605251	Noncap Equip (Item less 5000)	This amount is to purchase new and replacement small equipment costing less than $5,000 per item.
605252	Small Tools	This represents the cost for items such as rakes, shovels, saw blades, hand tools, etc.
605280	Chemicals	This line item represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain 44 acres of open space, medians and rights-of-way at the Town Center and City facilities.
605290	Other Operating Supplies	The line item represents the cost associated with other miscellaneous expenditures such as paint brushes, rags, air filters, root barriers, etc., on an as-needed basis.
605410	Subscriptions & Memberships	This line item is for the cost to maintain membership in professional associations, American Public Works Association, Professional Engineer License and subscriptions to Public Works related magazines.
605500	Training-General	This represents the cost associated with training for the Department's continuing efforts to train and retain the highest qualified professional and technical personnel as stated in the Department's goals and objectives.
606441	Vehicle Replacement Program	This budgeted amount consists of $118,900 for the replacement of 2 vehicles and equipment and $204,433 for escrow for future replacements

Mission

To implement and support administration of infrastructure, City owned facilities, interdepartmental capital improvements and public/private development through technology and sound engineering principles; and provide a high level of sustainable customer service to the residents and businesses established in the City of Miramar.

Department Overview

The Construction & Facilities Management Department handles the construction management/development of Municipal/Capital Improvement Projects, traffic engineering planning for present and future roads within the City, new development project infrastructure needs and requirements and inspections of new developments to ensure compliance with City standards.

In FY19, this department will be transferred into the Utility Fund as programs within the Utilities Department.

1. Administration
2. Development Engineering
3. Construction & Facilities Management

Accomplishments FY 2018

Completed the following ten projects:

- Completed the construction of the new Fire Rescue Station 107.
- Completed the construction of the new Monarch Lakes Park.
- Completed the new lighting project at Ansin Sports Complex.
- Completed the Lakeshore Park project.
- Completed the Vicki Coceano Childcare Facility improvements project.
- Completed the Fire Rescue Station 84 HVAC project.
- Started construction of Historic Miramar Complete Streets, Phase II.
- Submitted 100% Design and IFB to FDOT for Miramar Parkway Streetscape from SW 68 Avenue to SW 64 Avenue.
- Started construction of Pembroke Road widening from Dykes Road to Silver Shores Boulevard.

Issued construction permits for the following nine development projects:

- ABC Fine Wine and Spirits
- Lakeshore Park Improvements
- Woodspring Suites Hotel
- Historic Miramar Complete Streets Phase 2
- Pembroke Road Widening from Dykes Road to Silver Shores Boulevard
- Ansin Park ADA Improvements

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Development Engineering	-	649,389	350,000	350,000	-
Expenditures by Program					
Administration	-	802,706	879,300	879,300	-
Development Engineering	-	810,229	878,100	878,100	-
Construction & Facilities Management	-	585,094	695,200	695,200	-
Total	$ -	$ 2,198,029	$ 2,452,600	$ 2,452,600	$ -
Expenditures by Category					
Personnel Services	-	2,080,960	2,168,400	2,168,400	-
Operating Expense	-	117,069	284,200	284,200	-
Capital Outlay	-	-	-	-	-
Total	$ -	$ 2,198,029	$ 2,452,600	$ 2,452,600	$ -

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	-	6.50	5.50	5.50	-
Development Engineering	-	7.00	7.00	7.00	-
Construction & Facilities Management	-	5.00	5.00	5.00	-
Total	-	18.50	17.50	17.50	-
Position Detail					
Administration Services Coordinator	-	1.00	1.00	1.00	-
Assistant City Engineer	-	-	-	1.00	-
Assistant Director of Construction & Facilities Mgmt.	-	1.00	1.00	1.00	-
City Engineer	-	1.00	1.00	1.00	-
Civil Engineer IV*	-	1.00	1.00	1.00	-
Compliance & Operations Administrator	-	-	-	1.00	-
Construction Engineer/Inspector Supervisor	-	1.00	1.00	-	-
Construction Superintendent	-	-	-	1.00	
Customer Service Support - Temp Part-time	-	0.50	0.50	0.50	-
Development Engineer	-	1.00	1.00	-	-
Director of Construction & Facilities Management	-	1.00	1.00	1.00	-
Engineer Inspector I	-	-	-	1.00	-
Engineer Inspector II	-	1.00	1.00	-	-
Engineer Inspector III	-	1.00	1.00	1.00	-
Engineering Technician	-	1.00	1.00	1.00	-
Executive Assistant to the Director	-	1.00	-	-	-
Operations & Logistics Manager	-	1.00	1.00	1.00	-
Operations Service Administrator	-	1.00	1.00	1.00	-
Project Manager	-	4.00	4.00	3.00	-
Senior Project Manager	-	1.00	1.00	1.00	-
Total FTE's	-	18.50	17.50	17.50	-

** Block Budgeted position for Civil Engineer I, II, III, IV*

Construction & Facilities Management — FY 2019 Budget

Administration

001-53-100-539-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	479,159	517,200	517,200	-
601201	Salary Attrition	-	-	(20,000)	(20,000)	-
601205	Lump Sum Payout - Accrued Time	-	24,668	22,600	22,600	-
601220	Longevity Pay	-	1,676	1,700	1,700	-
601400	Overtime-General	-	10	1,000	1,000	-
601412	Overtime-Emergency	-	196	-	-	-
602100	FICA & MICA	-	39,127	9,700	9,700	-
602210	Pension-General	-	30,095	33,000	33,000	-
602235	Pension-Senior Mgmt	-	63,066	89,900	89,900	-
602265	Pension-457	-	17,808	21,800	21,800	-
602300	Pmt In Lieu Of Insurance	-	10,274	12,500	12,500	-
602305	Health Insurance-HMO	-	27,346	34,000	34,000	-
602306	Dental Insurance-PPO	-	1,258	1,300	1,300	-
602307	Dental Insurance-HMO	-	371	400	400	-
602309	Basic Life Insurance	-	1,819	1,200	1,200	-
602311	Long-Term Disability Ins	-	478	800	800	-
602400	Workers' Compensation	-	9,300	10,000	10,000	-
	Sub-Total	-	706,652	737,100	737,100	-
	Operating Expense					
603190	Prof Svcs-Other	-	-	5,000	5,000	-
603400	Contract Svcs-Other	-	2,552	3,500	3,500	-
603425	Software License & Maint	-	-	2,500	2,500	-
603470	Temporary Help	-	-	2,000	2,000	-
604001	Travel & Training	-	1,981	2,700	3,345	-
604100	Communication Svcs	-	1,452	1,700	1,700	-
604200	Postage	-	409	2,000	2,000	-
604301	Electricity Svcs	-	11,404	11,300	11,300	-
604440	Leased Copiers	-	2,949	-	-	-
604500	Risk Internal Svcs Charge	-	68,900	59,900	59,900	-
604610	Fleet Internal Svcs Charge	-	3,000	2,800	2,800	-
604700	Printing & Binding Svcs	-	43	800	800	-
604916	Administrative Expense	-	501	500	500	-
604989	IT Internal Svcs Charge	-	-	38,400	38,400	-
604998	Contingency	-	-	500	500	-
605100	Office Supplies	-	662	1,200	1,200	-
605120	Computer Operating Expenses	-	-	1,500	1,500	-
605220	Vehicle Fuel-On-Site	-	1,312	2,100	2,100	-
605240	Uniforms Cost	-	-	200	200	-
605290	Other Operating Supplies	-	166	1,000	1,000	-
605410	Subscriptions & Memberships	-	-	500	500	-
605500	Training-General	-	724	2,100	1,455	-
	Sub-Total	-	96,054	142,200	142,200	-
	Total	**$ -**	**$ 802,706**	**$ 879,300**	**$ 879,300**	**$ -**

Development Engineering

001-53-530-539-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	535,291	538,400	538,400	-
601201	Salary Attrition	-	-	(20,000)	(20,000)	-
601205	Lump Sum Payout - Accrued Time	-	23,615	44,900	44,900	-
601215	Communication Stipend	-	3,250	3,300	3,300	-
601220	Longevity Pay	-	2,728	2,800	2,800	-
601400	Overtime-General	-	12,568	1,000	1,000	-
601410	Overtime-Holiday	-	0	-	-	-
601412	Overtime-Emergency	-	638	-	-	-
602100	FICA & MICA	-	45,048	43,900	43,900	-
602210	Pension-General	-	43,193	49,600	49,600	-
602235	Pension-Senior Mgmt	-	15,416	-	-	-
602260	Pension-401	-	9,585	9,800	9,800	-
602265	Pension-457	-	17,299	18,300	18,300	-
602300	Pmt In Lieu Of Insurance	-	24,583	24,900	24,900	-
602304	Health Insurance-PPO	-	36,571	52,300	52,300	-
602305	Health Insurance-HMO	-	10,608	13,200	13,200	-
602306	Dental Insurance-PPO	-	2,919	2,900	2,900	-
602309	Basic Life Insurance	-	1,341	1,200	1,200	-
602311	Long-Term Disability Ins	-	654	800	800	-
602400	Workers' Compensation	-	12,700	13,600	13,600	-
	Sub-Total	-	798,005	800,900	800,900	-
	Operating Expense					
603110	Engineering Svcs	-	790	12,000	12,000	-
603425	Software License & Maint	-	2,500	2,500	2,500	-
604100	Communication Svcs	-	-	500	500	-
604610	Fleet Internal Svcs Charge	-	6,900	6,500	6,500	-
604650	R&M Office Equip	-	-	1,500	1,500	-
604700	Printing & Binding Svcs	-	-	1,000	1,000	-
604989	IT Internal Svcs Charge	-	-	41,400	41,400	-
604998	Contingency	-	-	500	500	-
605100	Office Supplies	-	309	1,200	1,200	-
605120	Computer Operating Expenses	-	-	1,500	1,500	-
605220	Vehicle Fuel-On-Site	-	174	3,900	3,900	-
605240	Uniforms Cost	-	1,207	1,500	1,500	-
605290	Other Operating Supplies	-	147	500	500	-
605500	Training-General	-	198	2,700	2,700	-
	Sub-Total	-	12,223	77,200	77,200	-
	Total	**$ -**	**$ 810,229**	**$ 878,100**	**$ 878,100**	**$ -**

Construction & Facilities Management

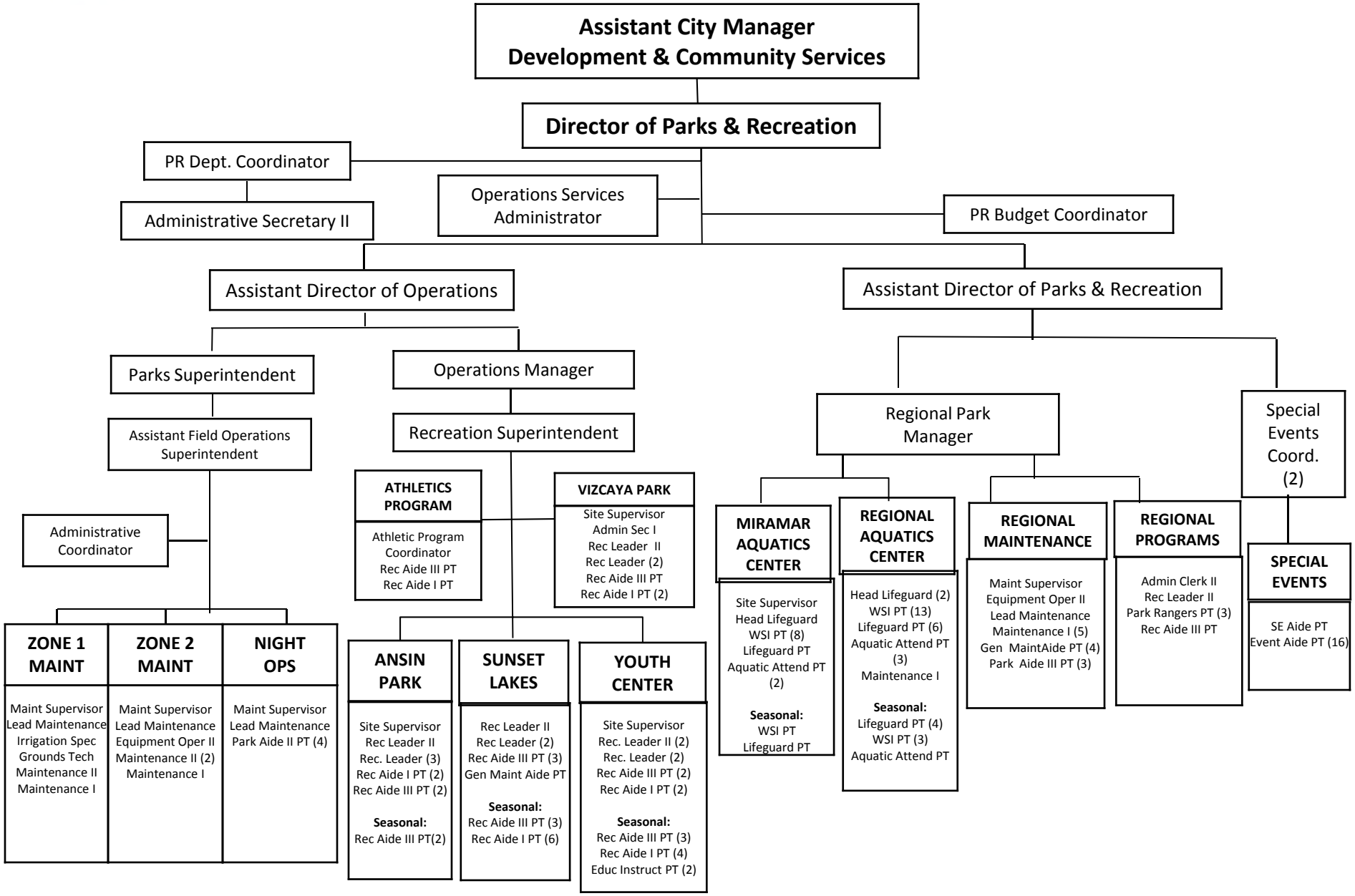
001-53-532-539-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	356,596	438,300	438,300	-
601201	Salary Attrition	-	-	(60,000)	(60,000)	-
601205	Lump Sum Payout - Accrued Time	-	25,731	36,500	36,500	-
601215	Communication Stipend	-	1,950	2,000	2,000	-
601220	Longevity Pay	-	587	1,000	1,000	-
602100	FICA & MICA	-	29,137	36,500	36,500	-
602235	Pension-Senior Mgmt	-	94,099	82,400	82,400	-
602265	Pension-457	-	5,453	13,200	13,200	-
602300	Pmt In Lieu Of Insurance	-	928	-	-	-
602304	Health Insurance-PPO	-	22	-	-	-
602305	Health Insurance-HMO	-	37,184	54,100	54,100	-
602306	Dental Insurance-PPO	-	1,461	1,500	1,500	-
602307	Dental Insurance-HMO	-	483	700	700	-
602309	Basic Life Insurance	-	1,234	1,000	1,000	-
602311	Long-Term Disability Ins	-	438	600	600	-
602400	Workers' Compensation	-	21,000	22,600	22,600	-
	Sub-Total	-	576,303	630,400	630,400	-
	Operating Expense					
603110	Engineering Svcs	-	-	12,000	12,000	-
603400	Contract Svcs-Other	-	-	3,500	3,500	-
603425	Software License & Maint	-	726	1,200	1,200	-
604100	Communication Svcs	-	-	900	900	-
604610	Fleet Internal Svcs Charge	-	6,000	5,500	5,500	-
604700	Printing & Binding Svcs	-	-	1,000	1,000	-
604920	License & Permit Fees	-	-	1,000	1,000	-
604989	IT Internal Svcs Charge	-	-	29,500	29,500	-
604997	Other Operating Expenses	-	97	500	500	-
604998	Contingency	-	-	500	500	-
605100	Office Supplies	-	883	1,200	1,200	-
605220	Vehicle Fuel-On-Site	-	779	1,400	1,400	-
605240	Uniforms Cost	-	-	600	600	-
605250	Noncap Furn (Item less 5000)	-	-	2,500	2,500	-
605290	Other Operating Supplies	-	174	500	500	-
605410	Subscriptions & Memberships	-	74	500	500	-
605500	Training-General	-	58	2,500	2,500	-
	Sub-Total	-	8,791	64,800	64,800	-
	Total	**$ -**	**$ 585,094**	**$ 695,200**	**$ 695,200**	**$ -**

MIRAMAR

BEAUTY AND PROGRESS
EST 1955

Parks and Recreation Department



Mission

To provide a wide variety of services, recreational activities and special events for youths, adults and senior residents to enhance the quality of life for Miramar residents.

Department Overview

The Parks and Recreation Department encompasses 40 passive and active parks and 2 aquatic complexes. The Department carries out recreational and athletic activities in addition to hosting a variety of educational classes and programs for residents. The Department also hosts many special events and is responsible for the maintenance of the City's parks and facilities.

As indicated in the Position Detail, this department is currently comprised of 121 budgeted positions of which 65 are full-time, 66 part-time, 27 seasonal part-time, 16 temporary part-time and 3 temporary seasonal part-time employees. The ten programs provided are:

1. Administration
2. Vernon E. Hargray Youth Enrichment Center
3. Athletics
4. Sunset Lakes
5. Miramar Regional Park
6. Special Events
7. Aquatics (Program with East and West locations)
8. Ansin Sports Complex
9. Park Maintenance
10. Vizcaya Park

Accomplishments FY 2018

- Introduction of Specialty Summer Camps at Vizcaya Park and Miramar Regional Park.
- Renovation of the Lakeshore Restroom Facility.
- Installation of Shade Structure over the Large Playground at Miramar Regional Park.
- Resurfacing and Painting of the Outdoor Basketball Courts at Vernon E. Hargray Youth Enrichment Center, Sunset Lakes, and Huntington Park South.
- Play Field Renovation at Miramar Regional Park.
- Expansion of the Stadium Field at the Ansin Sports Complex.
- New ADA Accessible Exercise Stations along the Walking Trail at Ansin Sports Complex.
- Resurfacing and Painting of the Outdoor Netball Court at the Ansin Sports Complex.
- Installation of curbing throughout Phase I of Miramar Regional Park.
- Resurfacing and Painting of the Outdoor Tennis Courts at Vernon E. Hargray Youth Enrichment Center, Lakeshore Park, Fairway Park, Huntington Park South, and Flamingo Estates Park.
- Addition of a full Pee Wee court including adjustable basketball rim at the Vernon E. Hargray Youth Enrichment Center.
- Addition of two handicap ramps by the basketball court entrances at the Ansin Sports Complex.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Vernon E. Hargray Youth Enrichment Center	71,302	62,721	78,892	78,892	56,292
Athletics	102,070	69,324	85,000	85,000	73,500
Sunset Lakes	187,541	182,177	192,300	192,300	184,500
Miramar Regional Park	297,769	204,690	931,000	931,000	971,100
Special Events	10,225	22,387	15,500	15,500	21,000
Aquatics	446,112	509,314	452,000	452,000	453,000
Ansin Sports Complex	142,013	135,120	116,800	116,800	119,500
Park Maintenance	-	24,688	23,000	23,000	31,000
Vizcaya Park	63,291	80,836	64,450	64,450	65,000
Total	$ 1,320,323	$ 1,291,256	$ 1,958,942	$ 1,958,942	$ 1,974,892

Expenditures by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	1,441,945	1,569,547	1,658,433	1,649,433	1,765,350
Vernon E. Hargray Youth Enrichment Center	822,054	745,570	866,420	862,420	805,602
Athletics	175,491	189,528	211,700	211,700	215,350
Sunset Lakes	569,234	736,556	713,650	724,250	739,990
Miramar Regional Park	1,849,699	2,693,039	2,944,230	2,977,517	2,783,670
Special Events	570,597	825,654	871,100	856,260	859,550
Aquatics	1,724,873	2,062,191	2,157,030	2,157,030	2,187,316
Ansin Sports Complex	572,838	703,620	918,750	908,150	873,200
Park Maintenance	2,996,972	3,253,393	3,311,412	3,339,252	3,436,130
Vizcaya Park	621,709	674,734	674,550	674,550	682,350
Fairway	2	(2)	-	-	-
Total	$ 11,345,416	$ 13,453,831	$ 14,327,275	$ 14,360,562	$ 14,348,508

Expenditures by Category					
Personnel Services	6,407,111	7,451,079	7,762,600	7,762,600	8,107,400
Operating Expense	4,663,622	5,669,291	6,251,030	6,238,675	6,197,080
Capital Outlay	274,683	333,460	313,645	359,287	44,028
Total	$ 11,345,416	$ 13,453,831	$ 14,327,275	$ 14,360,562	$ 14,348,508

Positions by Program					
Administration	15.00	7.00	7.00	7.00	10.00
Vernon E. Hargray Youth Enrichment Center	12.00	12.00	11.50	11.50	11.50
Athletics	2.00	2.00	2.00	2.00	2.00
Sunset Lakes	11.00	11.50	10.50	10.50	9.50
Miramar Regional Park	17.00	17.50	17.50	17.50	16.50
Special Events	2.50	10.50	10.50	10.50	10.50
Aquatics (East and West locations)	27.50	27.50	28.50	28.50	27.50
Ansin Sports Complex	7.00	6.00	8.00	8.00	8.00
Park Maintenance	20.00	19.00	19.00	19.00	19.00
Vizcaya Park	7.00	8.00	6.50	6.50	6.50
Total	121.00	121.00	121.00	121.00	121.00

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Administrative Secretary II	1.00	1.00	1.00	1.00	1.00
Aquatic Attendant - Part-time (5)	2.50	2.50	2.50	2.50	2.50
Aquatic Attendant - Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Aquatic Coordinator	1.00	1.00	1.00	1.00	1.00
Aquatic Site Supervisor	2.00	2.00	2.00	1.00	1.00
Assistant Director of Operations	1.00	1.00	1.00	1.00	1.00
Assistant Director of Parks and Recreation	1.00	1.00	1.00	1.00	1.00
Assistant Field Operations Superintendent	1.00	1.00	1.00	1.00	1.00
Athletic Program Coordinator	1.00	1.00	1.00	1.00	1.00
Customer Service Specialist I	1.00	1.00	1.00	1.00	1.00
Department Budget Coordinator	-	-	-	1.00	1.00
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Educational Instructor - Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Educational Instructor - Temp Part-time (Seasonal)	0.50	0.50	0.50	0.50	0.50
Equipment Operator II	2.00	2.00	2.00	2.00	2.00
Event Aide - Temp Part-time (16)	8.00	8.00	8.00	8.00	8.00
Executive Assistant to the Director	1.00	1.00	1.00	-	-
General Maintenance Aide - Part-time (5)	-	2.00	2.00	2.50	2.50
Grounds Technician	1.00	1.00	1.00	1.00	1.00
Head Lifeguard	3.00	3.00	3.00	3.00	3.00
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	4.00	4.00	4.00	4.00	4.00
Lifeguard - Part-time (7)	3.50	3.50	3.50	3.50	3.50
Lifeguard - Part-time (Seasonal) (5)	2.50	2.50	2.50	2.50	2.50
Maintenance I	8.00	8.00	8.00	8.00	8.00
Maintenance II	3.00	3.00	3.00	3.00	3.00
Maintenance Supervisor I	4.00	4.00	4.00	4.00	4.00
Maintenance Worker - Temp Part-time (4)	2.00	-	-	-	-
Operations Manager	1.00	1.00	1.00	1.00	1.00
Operations Service Administrator	-	-	-	1.00	1.00
Park Aide II - Part-time (4)	2.00	2.00	2.00	2.00	2.00
Park Aide III - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Park Ranger - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Parks and Recreation Administrator	1.00	1.00	1.00	1.00	1.00
Parks and Recreation Department Coordinator	-	-	-	1.00	1.00
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Recreation Aide I - Part-time (7)	3.50	3.50	3.50	3.50	3.50
Recreation Aide I - Part-time (Seasonal) (10)	5.00	5.00	5.00	5.00	5.00
Recreation Aide III - Part-time (10)	5.50	5.50	5.50	5.00	5.00
Recreation Aide III - Part-time (Seasonal) (6)	3.00	3.00	3.00	3.00	3.00
Recreation Aide III - Temp Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Recreation Leader	10.00	10.00	10.00	9.00	9.00
Recreation Leader II	5.00	5.00	5.00	6.00	6.00
Recreation Leader II - Temp Part-time	0.50	0.50	0.50	-	-
Recreation Site Supervisor	4.00	4.00	4.00	2.00	2.00
Recreation Superintendent	-	-	-	1.00	1.00
Regional Park Manager	1.00	1.00	1.00	1.00	1.00
Regional Park Site Supervisor	1.00	1.00	1.00	1.00	1.00
Special Events Aide - Part-time	-	-	-	0.50	0.50
Special Events Assistant	1.00	-	-	-	-
Special Events Coordinator	1.00	2.00	2.00	2.00	2.00
Water Safety Instructor - Part-time (21)	10.50	10.50	10.50	10.50	10.50
Water Safety Instructor - Part-time (Seasonal) (4)	2.00	2.00	2.00	2.00	2.00
Total FTE's	121.00	121.00	121.00	121.00	121.00

FY 2019 FTEs by Program
Parks and Recreation

Administration

Formulates departmental policy and provides overall direction and coordination of departmental operations and management. Oversees capital improvement park projects as well as work with citizen advisory boards, civic and special interest groups.

FY 18	FY 19
7.00	10.00

Vernon E. Hargray Youth Enrichment Center

Coordinates recreational activities including facility rentals, programs and classes at Miramar Youth Enrichment Center.

FY 18	FY 19
11.50	11.50

Sunset Lakes

Coordinates recreational activities including facility rentals, programs and classes at Sunset Lakes Community Center.

FY 18	FY 19
10.50	9.50

Ansin Sports Complex

Coordinates recreational activities including facility rentals, programs and classes at Ansin Sports Complex.

FY 18	FY 19
8.00	8.00

Vizcaya Park

Coordinates recreational activities including facility rentals, programs and classes at Vizcaya Park.

FY 18	FY 19
6.50	6.50

Park Maintenance

Maintains city owned park facilities including turf maintenance, landscaping, field prep and pavilion/field rentals.

FY 18	FY 19
19.00	19.00

Athletics

Coordinates city-wide athletic activities including leagues, programs and events.

FY 18	FY 19
2.00	2.00

Special Events

Coordinates city wide special events including City funded events and private promoter events.

FY 17	FY 18
10.50	10.50

Miramar Regional Park

Coordinates recreational and athletic activities including facility rentals, programs, classes and events at Miramar Regional Park.

FY 18	FY 19
17.50	16.50

Aquatics

Coordinates aquatic programs, classes and events at the Miramar Aquatic Complex and Regional Aquatic Center.

FY 18	FY 19
28.50	27.50

Administration

001-60-100-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	585,348	603,664	620,500	620,500	676,900
601201	Salary Attrition	-	-	(25,000)	(25,000)	(9,000)
601205	Lump Sum Payout - Accrued Time	44,760	45,410	56,000	56,000	46,100
601215	Communication Stipend	1,995	2,600	2,600	2,600	1,300
601220	Longevity Pay	1,375	2,518	2,300	2,300	3,400
601400	Overtime-General	12,898	11,946	9,000	9,000	9,000
601410	Overtime-Holiday	-	629	-	-	-
602100	FICA & MICA	47,149	47,997	49,900	49,900	53,300
602210	Pension-General	39,869	41,593	52,400	52,400	39,800
602235	Pension-Senior Mgmt	64,537	84,789	47,400	47,400	73,900
602260	Pension-401	5,094	1,736	-	-	-
602265	Pension-457	26,395	25,760	32,400	32,400	35,200
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	6,200
602304	Health Insurance-PPO	28,180	30,550	36,400	36,400	36,800
602305	Health Insurance-HMO	39,534	49,551	61,700	61,700	66,000
602306	Dental Insurance-PPO	3,674	4,025	4,000	4,000	3,100
602307	Dental Insurance-HMO	3	-	-	-	500
602309	Basic Life Insurance	1,530	1,771	1,300	1,300	1,500
602311	Long-Term Disability Ins	651	679	900	900	1,000
602400	Workers' Compensation	28,000	44,600	50,100	50,100	51,700
	Sub-Total	936,647	1,005,429	1,008,100	1,008,100	1,096,700
	Operating Expense					
603190	Prof Svcs-Other	18,828	31,176	60,000	38,475	10,000
603400	Contract Svcs-Other	618	4,395	1,900	1,900	10,000
604001	Travel & Training	2,269	5,387	10,800	13,700	18,000
604100	Communication Svcs	663	841	1,800	1,800	1,250
604200	Postage	260	959	2,000	2,000	2,000
604301	Electricity Svcs	5,067	5,573	5,600	5,600	5,700
604440	Leased Copiers	2,562	3,065	-	-	-
604500	Risk Internal Svcs Charge	63,200	67,900	63,200	63,200	52,900
604610	Fleet Internal Svcs Charge	11,833	9,900	9,200	9,200	10,300
604700	Printing & Binding Svcs	6,467	1,241	4,000	4,000	3,000
604910	Advertising Costs	-	50	200	200	500
604989	IT Internal Svcs Charge	383,800	402,413	466,600	466,600	529,900
604997	Other Operating Expenses	351	619	400	1,925	3,000
605100	Office Supplies	1,812	2,847	2,000	2,000	2,000
605120	Computer Operating Expenses	-	200	200	200	-
605220	Vehicle Fuel-On-Site	70	156	2,200	2,200	1,200
605240	Uniforms Cost	6,000	2,957	8,500	8,500	8,500
605410	Subscriptions & Memberships	1,183	1,310	3,000	3,000	3,000
605500	Training-General	316	30	400	400	600
605510	Tuition Reimbursement	-	-	6,000	6,000	4,500
	Sub-Total	505,299	541,018	648,000	630,900	666,350
	Dept Capital Outlay					
606405	Furniture & Fixtures	-	-	-	8,100	-
606441	Vehicle Replacement Program	-	23,100	2,333	2,333	2,300
	Sub-Total	-	23,100	2,333	10,433	2,300
	Total	**$ 1,441,945**	**$ 1,569,547**	**$ 1,658,433**	**$ 1,649,433**	**$ 1,765,350**

Vernon E. Hargray Youth Enrichment Center

001-60-600-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	394,513	317,982	327,000	327,000	332,300
601201	Salary Attrition	-	-	(15,000)	(15,000)	(5,000)
601205	Lump Sum Payout - Accrued Time	3,407	4,744	5,400	5,400	2,300
601220	Longevity Pay	1,579	384	-	-	400
601400	Overtime-General	22,748	9,591	15,700	15,700	15,700
601410	Overtime-Holiday	2,439	1,814	800	800	800
601412	Overtime-Emergency	-	1,581	-	-	-
602100	FICA & MICA	32,343	25,601	25,700	25,700	25,900
602210	Pension-General	39,169	39,593	40,300	40,300	42,300
602300	Pmt In Lieu Of Insurance	6,047	5,896	6,200	6,200	6,200
602304	Health Insurance-PPO	-	-	-	-	15,400
602305	Health Insurance-HMO	53,902	39,501	51,000	51,000	45,900
602306	Dental Insurance-PPO	551	672	600	600	1,000
602307	Dental Insurance-HMO	1,112	758	1,100	1,100	800
602309	Basic Life Insurance	913	730	700	700	700
602311	Long-Term Disability Ins	343	260	500	500	500
602400	Workers' Compensation	18,900	30,100	33,800	33,800	34,900
	Sub-Total	577,966	479,206	493,800	493,800	520,100
	Operating Expense					
603400	Contract Svcs-Other	23,670	35,988	45,800	38,100	40,800
603401	Janitorial Svcs	21,813	22,137	24,000	24,000	24,000
603404	Air Condition Svcs	2,300	7,458	5,000	5,000	5,000
603460	Landscape Svcs	8,612	9,758	13,800	13,800	13,800
604100	Communication Svcs	677	626	800	800	90
604300	Water/Wastewater Svcs	11,800	11,136	11,200	11,200	10,800
604301	Electricity Svcs	60,128	60,997	73,100	73,100	55,700
604440	Leased Copiers	4,353	4,543	-	-	-
604500	Risk Internal Svcs Charge	38,700	41,600	38,700	38,700	32,500
604610	Fleet Internal Svcs Charge	6,300	8,700	5,500	5,500	6,200
604625	R&M Equipment	300	-	1,500	1,500	-
604920	License & Permit Fees	-	-	200	200	600
604991	Summer Programs	40,214	31,397	21,200	28,500	22,000
604992	Recreation Activities	4,975	5,173	8,500	5,500	8,500
604993	Field Trips	3,298	3,200	36,600	28,300	36,000
605100	Office Supplies	2,150	2,500	3,000	3,000	3,000
605220	Vehicle Fuel-On-Site	949	1,087	1,800	1,800	1,200
605225	Equip Gas Oil & Lube	-	-	500	500	600
605230	Program Supplies	8,620	10,300	5,000	5,000	5,000
605247	Janitorial Supplies	1,200	1,260	2,000	2,000	2,000
605250	Noncap Furn (Item less 5000)	1,747	3,000	3,000	-	3,000
605251	Noncap Equip (Item less 5000)	-	-	5,250	4,995	5,250
605290	Other Operating Supplies	200	5,454	2,300	7,000	2,300
605500	Training-General	2,082	49	1,600	1,600	1,350
	Sub-Total	244,088	266,363	310,350	300,095	279,690
	Dept Capital Outlay					
606400	Machinery & Equipment	-	-	-	6,255	-
606441	Vehicle Replacement Program	-	-	62,270	62,270	5,812
	Sub-Total	-	-	62,270	68,525	5,812
	Total	**$ 822,054**	**$ 745,570**	**$ 866,420**	**$ 862,420**	**$ 805,602**

Athletics

001-60-602-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	93,952	95,436	101,000	101,000	102,000
601201	Salary Attrition	-	-	(5,000)	(5,000)	(1,000)
601205	Lump Sum Payout - Accrued Time	2,882	2,202	3,100	3,100	2,800
601400	Overtime-General	2,908	(79)	-	-	-
601410	Overtime-Holiday	-	-	100	100	100
601412	Overtime-Emergency	-	99	-	-	-
602100	FICA & MICA	7,475	7,203	8,000	8,000	8,000
602235	Pension-Senior Mgmt	-	11,212	13,700	13,700	14,200
602265	Pension-457	-	-	1,800	1,800	1,800
602304	Health Insurance-PPO	11,768	12,485	15,500	15,500	15,400
602305	Health Insurance-HMO	136	5	-	-	-
602306	Dental Insurance-PPO	401	388	400	400	400
602307	Dental Insurance-HMO	3	0	-	-	-
602309	Basic Life Insurance	356	348	200	200	200
602311	Long-Term Disability Ins	88	85	100	100	100
602400	Workers' Compensation	3,300	5,300	5,900	5,900	6,100
	Sub-Total	123,268	134,683	144,800	144,800	150,100
	Operating Expense					
604100	Communication Svcs	678	643	800	800	750
604500	Risk Internal Svcs Charge	6,800	7,300	6,800	6,800	5,800
604610	Fleet Internal Svcs Charge	3,367	4,100	3,700	3,700	4,200
604700	Printing & Binding Svcs	600	20	600	600	300
604994	Athletic Activities	34,213	41,395	50,300	48,100	50,000
605100	Office Supplies	455	471	600	1,100	1,000
605220	Vehicle Fuel-On-Site	489	341	1,200	1,200	1,300
605230	Program Supplies	479	545	500	500	500
605251	Noncap Equip (Item less 5000)	3,271	-	-	1,700	-
605410	Subscriptions & Memberships	300	30	400	400	400
605500	Training-General	1,572	-	2,000	2,000	1,000
	Sub-Total	52,223	54,845	66,900	66,900	65,250
	Total	**$ 175,491**	**$ 189,528**	**$ 211,700**	**$ 211,700**	**$ 215,350**

Sunset Lakes

001-60-603-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	242,882	303,915	296,000	296,000	307,000
601201	Salary Attrition	-	-	(10,000)	(10,000)	(4,000)
601205	Lump Sum Payout - Accrued Time	3,667	4,154	4,800	4,800	6,100
601220	Longevity Pay	-	104	-	-	400
601400	Overtime-General	21,558	33,193	23,700	23,700	23,700
601410	Overtime-Holiday	1,900	5,842	1,000	1,000	1,000
601412	Overtime-Emergency	-	9,939	-	-	-
602100	FICA & MICA	20,614	26,976	23,300	23,300	24,200
602210	Pension-General	28,378	28,095	33,200	33,200	23,500
602235	Pension-Senior Mgmt	-	-	-	-	15,000
602265	Pension-457	-	-	-	-	1,900
602304	Health Insurance-PPO	11,489	580	-	-	-
602305	Health Insurance-HMO	25,521	38,756	49,200	49,200	56,600
602306	Dental Insurance-PPO	686	847	1,000	1,000	1,000
602307	Dental Insurance-HMO	494	495	800	800	1,100
602309	Basic Life Insurance	589	633	600	600	700
602311	Long-Term Disability Ins	152	167	400	400	400
602400	Workers' Compensation	19,800	31,500	35,400	35,400	36,600
	Sub-Total	377,732	485,197	459,400	459,400	495,200
	Operating Expense					
603400	Contract Svcs-Other	17,734	24,180	17,800	17,800	19,050
603401	Janitorial Svcs	25,200	28,796	29,900	29,900	30,000
603404	Air Condition Svcs	15,092	-	2,700	2,700	2,500
603460	Landscape Svcs	-	33,440	51,200	51,200	54,000
604100	Communication Svcs	720	626	800	800	90
604300	Water/Wastewater Svcs	3,453	6,531	6,300	6,300	9,800
604301	Electricity Svcs	45,457	44,173	49,800	49,800	37,500
604440	Leased Copiers	4,560	5,601	-	-	-
604500	Risk Internal Svcs Charge	40,300	43,300	40,300	40,300	33,800
604610	Fleet Internal Svcs Charge	5,200	-	2,800	2,800	3,100
604625	R&M Equipment	-	411	1,000	1,000	-
604920	License & Permit Fees	-	-	800	800	800
604991	Summer Programs	17,439	23,659	6,300	6,300	7,500
604992	Recreation Activities	-	-	6,200	6,200	6,200
604993	Field Trips	-	-	11,000	11,000	11,000
605100	Office Supplies	1,956	2,132	2,900	2,900	3,000
605220	Vehicle Fuel-On-Site	-	380	900	900	900
605225	Equip Gas Oil & Lube	-	-	2,100	2,100	2,200
605230	Program Supplies	7,899	9,125	3,000	3,000	3,000
605247	Janitorial Supplies	-	-	-	-	2,200
605250	Noncap Furn (Item less 5000)	5,919	321	4,500	15,100	4,500
605251	Noncap Equip (Item less 5000)	575	2,184	4,600	4,600	4,500
605290	Other Operating Supplies	-	-	5,000	5,000	5,000
605500	Training-General	-	-	1,650	1,650	1,350
	Sub-Total	191,502	224,859	251,550	262,150	241,990
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	26,500	2,700	2,700	2,800
	Sub-Total	-	26,500	2,700	2,700	2,800
	Total	**$ 569,234**	**$ 736,556**	**$ 713,650**	**$ 724,250**	**$ 739,990**

Miramar Regional Park

001-60-604-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	621,192	619,172	728,800	728,800	702,700
601201	Salary Attrition	-	-	(30,000)	(30,000)	(10,000)
601205	Lump Sum Payout - Accrued Time	4,849	6,411	8,500	8,500	7,800
601215	Communication Stipend	1,310	1,300	1,300	1,300	1,300
601220	Longevity Pay	523	5	-	-	500
601400	Overtime-General	29,952	52,418	34,100	34,100	34,100
601410	Overtime-Holiday	4,670	769	500	500	500
601412	Overtime-Emergency	-	19,173	-	-	-
602100	FICA & MICA	49,115	51,766	56,600	56,600	54,700
602210	Pension-General	67,147	76,487	78,000	78,000	74,100
602235	Pension-Senior Mgmt	13,372	12,713	15,700	15,700	16,200
602260	Pension-401	-	3,567	5,500	5,500	5,700
602265	Pension-457	-	973	3,600	3,600	3,600
602300	Pmt In Lieu Of Insurance	-	-	6,200	6,200	12,500
602304	Health Insurance-PPO	-	11,822	15,500	15,500	15,400
602305	Health Insurance-HMO	89,932	97,050	134,200	134,200	105,500
602306	Dental Insurance-PPO	4,109	4,142	4,200	4,200	3,800
602307	Dental Insurance-HMO	635	701	1,400	1,400	1,300
602309	Basic Life Insurance	1,101	1,462	1,600	1,600	1,500
602311	Long-Term Disability Ins	494	576	1,000	1,000	1,000
602400	Workers' Compensation	30,500	48,600	54,600	54,600	56,300
	Sub-Total	918,900	1,009,107	1,121,300	1,121,300	1,088,500
	Operating Expense					
603190	Prof Svcs-Other	-	693,000	693,000	693,000	693,000
603400	Contract Svcs-Other	172,040	110,372	96,050	92,593	129,000
603401	Janitorial Svcs	21,673	19,563	37,500	37,500	27,500
603404	Air Condition Svcs	-	-	1,500	1,500	1,500
603460	Landscape Svcs	158,561	180,099	207,300	205,122	180,000
604001	Travel & Training	1,313	1,003	-	-	-
604100	Communication Svcs	1,997	15,780	36,000	36,000	34,920
604300	Water/Wastewater Svcs	32,189	42,165	63,000	63,000	76,900
604301	Electricity Svcs	188,088	175,849	268,400	268,400	210,700
604400	Leased Equipment	17,413	12,080	22,680	22,680	36,500
604440	Leased Copiers	1,621	1,858	-	-	-
604500	Risk Internal Svcs Charge	69,900	75,200	69,900	69,900	58,600
604610	Fleet Internal Svcs Charge	33,200	27,500	20,100	20,100	22,500
604625	R&M Equipment	8,685	10,420	11,500	11,500	11,500
604668	R&M Aquatics	18,431	10,015	-	-	-
604669	Landscape & Irrigation	30,330	33,532	34,000	22,500	34,000
604671	Park Maintenance	104,314	61,332	64,000	90,900	64,000
604700	Printing & Binding Svcs	705	370	1,150	1,150	1,150
604920	License & Permit Fees	175	250	-	735	1,500
604994	Athletic Activities	-	309	7,500	7,500	6,000
605100	Office Supplies	1,187	742	1,500	1,500	1,500
605220	Vehicle Fuel-On-Site	17,650	14,622	16,700	16,700	17,500
605230	Program Supplies	5,110	2,804	3,000	3,000	-
605240	Uniforms Cost	4,177	3,162	5,500	5,500	5,500
605242	Protective Clothing and Shoes	1,933	1,704	3,200	3,200	3,200
605246	Safety Equipment Supplies	229	-	850	850	850
605247	Janitorial Supplies	-	-	7,200	7,200	7,200
605250	Noncap Furn (Item less 5000)	418	169	1,500	1,500	5,100
605251	Noncap Equip (Item less 5000)	4,911	16,150	10,000	12,000	10,000
605252	Small Tools	7,285	7,328	6,500	6,500	6,500
605280	Chemicals	20,616	20,302	33,000	22,500	30,000
605290	Other Operating Supplies	4,829	18,629	17,500	17,500	15,500
605410	Subscriptions & Memberships	185	175	700	700	700

Miramar Regional Park

001-60-604-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
605500	Training-General	1,632	2,038	2,200	2,200	2,350
	Sub-Total	930,799	1,558,522	1,742,930	1,744,930	1,695,170
	Dept Capital Outlay					
606400	Machinery & Equipment	-	125,410	80,000	111,287	-
	Sub-Total	-	125,410	80,000	111,287	-
	Total	**$ 1,849,699**	**$ 2,693,039**	**$ 2,944,230**	**$ 2,977,517**	**$ 2,783,670**

Special Events

001-60-605-574-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	108,268	201,518	203,200	203,200	207,700
601201	Salary Attrition	-	-	(10,000)	(10,000)	(3,000)
601205	Lump Sum Payout - Accrued Time	-	6,826	5,100	5,100	6,600
601215	Communication Stipend	655	650	700	700	1,300
601220	Longevity Pay	531	512	500	500	1,200
601400	Overtime-General	11,128	7,373	16,800	16,800	16,800
601402	Overtime-Special Events	48,741	77,722	65,300	65,300	65,300
601410	Overtime-Holiday	2,063	501	-	-	-
601412	Overtime-Emergency	-	956	-	-	-
602100	FICA & MICA	12,181	22,220	16,000	16,000	16,600
602210	Pension-General	20,084	20,397	24,900	24,900	26,700
602220	Pension-Police	-	0	-	-	-
602304	Health Insurance-PPO	12,220	13,459	15,500	15,500	15,400
602305	Health Insurance-HMO	17,839	24,468	26,100	26,100	18,800
602306	Dental Insurance-PPO	1,215	1,489	1,300	1,300	1,300
602307	Dental Insurance-HMO	129	111	200	200	-
602309	Basic Life Insurance	568	621	400	400	500
602311	Long-Term Disability Ins	201	211	300	300	300
602400	Workers' Compensation	4,100	6,500	7,300	7,300	7,600
	Sub-Total	239,922	385,532	373,600	373,600	383,100
	Operating Expense					
604001	Travel & Training	1,413	213	-	-	-
604100	Communication Svcs	681	869	1,500	1,500	1,400
604500	Risk Internal Svcs Charge	8,200	8,800	8,200	8,200	6,900
604610	Fleet Internal Svcs Charge	3,200	2,992	4,600	4,600	5,100
604700	Printing & Binding Svcs	765	976	900	900	2,000
604851	Tree Lighting Event	78,247	56,074	100,000	71,160	15,000
604852	Miramar Days Event	77,831	24,551	50,000	63,478	50,000
604853	July 4th Event	35,910	34,375	40,000	40,000	40,000
604855	Spec Events-Caribbean American	25,399	5,489	26,300	26,300	26,000
604856	Spec Events-Latin Heritage Cel	26,300	20,503	26,300	26,300	26,000
604858	Spec Events-Black History Cele	26,010	26,480	30,000	30,000	30,000
604861	Holiday Decorations (5 sites)	-	-	-	-	80,000
604862	Plaza Events	-	-	-	-	30,000
604863	Bandshell Events	-	-	-	-	26,000
604871	Rotary Club	-	150	4,100	622	2,500
604881	Breakfast with Santa	-	7,686	8,500	8,500	8,500
604882	Spec Event-MLK Day Celebration	26,300	24,749	26,300	26,300	26,000
604883	Spec Events-Veteran’s Day	1,343	2,262	2,500	2,500	2,500
604884	Spec Events-Halloween	-	8,928	8,500	8,500	8,500
604886	Jamaican Heritage Festival	-	24,181	26,300	26,300	27,000
604887	Haitian Heritage Celebration	-	24,319	26,300	26,300	26,000
604888	Spec Events-Transportation	11,093	18,383	16,000	16,000	13,400
604889	Marketing & Promotions	-	76,471	-	-	-
604890	Special Events-Other	4,084	67,056	60,000	64,000	15,000
604997	Other Operating Expenses	-	179	-	-	-
605100	Office Supplies	1,141	1,009	1,400	1,400	1,200
605120	Computer Operating Expenses	-	-	200	200	-
605220	Vehicle Fuel-On-Site	1,129	1,591	2,000	2,000	2,100
605240	Uniforms Cost	630	800	800	800	800
605290	Other Operating Supplies	1,000	898	1,000	1,000	1,200
605410	Subscriptions & Memberships	-	-	1,200	1,200	500
605500	Training-General	-	139	-	-	450
	Sub-Total	330,675	440,122	472,900	458,060	474,050

Special Events

001-60-605-574-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	24,600	24,600	2,400
	Sub-Total	-	-	24,600	24,600	2,400
	Total	**$ 570,597**	**$ 825,654**	**$ 871,100**	**$ 856,260**	**$ 859,550**

Aquatics

001-60-606-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,096,318	1,186,905	1,223,200	1,223,200	1,239,800
601201	Salary Attrition	-	-	(50,000)	(50,000)	(17,000)
601205	Lump Sum Payout - Accrued Time	13,142	17,785	21,900	21,900	19,900
601400	Overtime-General	31,952	35,821	40,200	40,200	40,200
601410	Overtime-Holiday	1,816	2,654	2,500	2,500	2,500
601412	Overtime-Emergency	-	16,686	-	-	-
602100	FICA & MICA	87,100	95,243	95,200	95,200	96,400
602210	Pension-General	44,465	45,492	58,400	58,400	65,300
602235	Pension-Senior Mgmt	12,156	11,612	14,400	14,400	14,800
602265	Pension-457	1,747	1,800	1,800	1,800	1,800
602304	Health Insurance-PPO	26,781	37,460	46,400	46,400	45,900
602305	Health Insurance-HMO	29,828	94,265	160,900	160,900	185,800
602306	Dental Insurance-PPO	2,800	2,728	2,800	2,800	2,600
602307	Dental Insurance-HMO	266	909	3,000	3,000	4,100
602309	Basic Life Insurance	1,128	1,102	2,700	2,700	2,700
602311	Long-Term Disability Ins	397	393	1,800	1,800	1,800
602400	Workers' Compensation	46,200	73,600	82,700	82,700	85,300
	Sub-Total	1,396,095	1,624,455	1,707,900	1,707,900	1,791,900
	Operating Expense					
603400	Contract Svcs-Other	7,041	77,142	11,000	11,000	11,000
603401	Janitorial Svcs	14,066	13,782	14,600	14,600	14,000
603404	Air Condition Svcs	1,587	1,592	2,300	2,300	2,300
604100	Communication Svcs	2,035	2,091	3,000	3,250	2,930
604300	Water/Wastewater Svcs	43,552	58,006	70,200	70,200	63,300
604301	Electricity Svcs	24,211	27,151	22,200	22,200	30,100
604440	Leased Copiers	5,431	4,115	-	-	-
604500	Risk Internal Svcs Charge	99,700	107,200	99,700	99,700	83,600
604610	Fleet Internal Svcs Charge	6,400	9,101	8,400	8,400	9,400
604620	R&M Buildings	272	204	600	600	-
604621	Painting	375	600	-	-	-
604630	R&M Electric	1,387	1,405	1,700	1,700	-
604640	R&M Machinery	6,239	6,447	6,400	6,400	-
604668	R&M Aquatics	-	-	11,000	11,000	20,000
604669	Landscape & Irrigation	1,100	1,100	2,100	2,100	2,100
604700	Printing & Binding Svcs	282	473	700	700	700
604920	License & Permit Fees	1,529	1,014	2,000	2,000	2,400
604991	Summer Programs	8,711	10,991	10,000	10,000	15,000
604997	Other Operating Expenses	237	676	700	700	-
604998	Contingency	-	1,000	3,500	3,500	3,500
605100	Office Supplies	577	646	900	900	900
605220	Vehicle Fuel-On-Site	1,683	2,530	3,400	3,400	2,500
605230	Program Supplies	2,946	2,586	3,000	3,000	3,000
605242	Protective Clothing and Shoes	391	375	400	400	750
605246	Safety Equipment Supplies	494	402	500	500	500
605247	Janitorial Supplies	-	-	1,200	1,200	2,200
605250	Noncap Furn (Item less 5000)	1,303	1,228	15,700	15,700	15,700
605251	Noncap Equip (Item less 5000)	-	-	3,000	3,000	6,000
605280	Chemicals	64,835	68,071	90,000	90,000	90,000
605285	Lab Supplies	365	389	400	400	400
605290	Other Operating Supplies	1,594	1,514	1,500	1,500	-
605292	Aquatic Supplies	1,823	6,482	6,500	6,250	8,200
605500	Training-General	2,594	1,380	3,000	3,000	2,650
605510	Tuition Reimbursement	2,551	2,393	-	-	-
	Sub-Total	305,312	412,086	399,600	399,600	393,130

Aquatics

001-60-606-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606319	Park Improvement	-	-	25,000	25,000	-
606405	Furniture & Fixtures	23,467	25,650	-	-	-
606441	Vehicle Replacement Program	-	-	24,530	24,530	2,286
	Sub-Total	23,467	25,650	49,530	49,530	2,286
	Total	**$ 1,724,873**	**$ 2,062,191**	**$ 2,157,030**	**$ 2,157,030**	**$ 2,187,316**

Ansin Sports Complex

001-60-607-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	154,050	205,447	300,500	300,500	303,800
601201	Salary Attrition	-	-	(10,000)	(10,000)	(4,000)
601205	Lump Sum Payout - Accrued Time	-	6,089	7,700	7,700	6,600
601220	Longevity Pay	12	592	600	600	600
601400	Overtime-General	19,673	25,918	33,400	33,400	33,400
601410	Overtime-Holiday	8,666	21,595	11,000	11,000	11,000
601412	Overtime-Emergency	-	5,271	-	-	-
602100	FICA & MICA	13,917	19,960	24,000	24,000	24,200
602210	Pension-General	39,669	35,094	42,100	42,100	44,800
602304	Health Insurance-PPO	-	12,352	15,500	15,500	15,400
602305	Health Insurance-HMO	27,712	38,668	63,900	63,900	59,600
602306	Dental Insurance-PPO	610	432	800	800	1,200
602307	Dental Insurance-HMO	485	782	1,200	1,200	900
602309	Basic Life Insurance	595	689	700	700	700
602311	Long-Term Disability Ins	209	240	400	400	400
602400	Workers' Compensation	11,600	18,500	20,700	20,700	21,400
	Sub-Total	277,199	391,629	512,500	512,500	520,000
	Operating Expense					
603400	Contract Svcs-Other	41,218	57,297	45,300	45,300	45,300
603401	Janitorial Svcs	17,932	20,658	30,900	26,515	30,900
603404	Air Condition Svcs	-	777	1,400	1,400	1,400
603460	Landscape Svcs	41,150	21,492	43,400	43,400	40,000
603470	Temporary Help	304	-	1,200	-	-
604100	Communication Svcs	677	628	800	800	750
604300	Water/Wastewater Svcs	11,783	11,676	11,800	11,800	12,200
604301	Electricity Svcs	49,792	44,980	57,000	57,000	48,900
604400	Leased Equipment	516	5,843	23,000	-	13,000
604440	Leased Copiers	3,051	2,245	-	-	-
604500	Risk Internal Svcs Charge	27,000	29,100	27,000	27,000	22,600
604610	Fleet Internal Svcs Charge	3,200	3,000	2,800	2,800	3,100
604620	R&M Buildings	-	498	1,850	1,850	-
604700	Printing & Binding Svcs	1,532	850	1,800	1,800	1,000
604857	Ansin Sporting Events	46,072	46,879	64,300	53,700	64,300
604920	License & Permit Fees	-	-	200	200	200
604991	Summer Programs	17,812	16,495	10,500	10,500	10,500
604992	Recreation Activities	673	6,217	9,800	9,800	9,800
604993	Field Trips	1,669	3,511	7,500	7,500	11,000
605100	Office Supplies	1,707	2,319	2,300	2,300	2,300
605220	Vehicle Fuel-On-Site	76	-	400	400	-
605230	Program Supplies	11,245	16,680	9,000	9,000	9,000
605240	Uniforms Cost	2,500	1,892	-	-	-
605247	Janitorial Supplies	-	-	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	6,847	4,126	4,500	4,500	4,500
605251	Noncap Equip (Item less 5000)	1,100	7,400	7,400	7,400	7,400
605290	Other Operating Supplies	409	7,429	8,000	36,585	8,000
605500	Training-General	903	-	2,800	2,800	1,350
	Sub-Total	289,166	311,991	377,950	367,350	350,500
	Dept Capital Outlay					
606400	Machinery & Equipment	6,473	-	-	-	-
606441	Vehicle Replacement Program	-	-	28,300	28,300	2,700
	Sub-Total	6,473	-	28,300	28,300	2,700
	Total	**$ 572,838**	**$ 703,620**	**$ 918,750**	**$ 908,150**	**$ 873,200**

Park Maintenance

001-60-608-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	660,254	836,277	878,400	878,400	925,600
601201	Salary Attrition	-	-	(35,000)	(35,000)	(13,000)
601205	Lump Sum Payout - Accrued Time	8,600	36,000	34,100	34,100	42,700
601215	Communication Stipend	-	-	-	-	1,300
601220	Longevity Pay	5,066	5,893	6,500	6,500	7,500
601400	Overtime-General	63,238	58,601	83,900	83,900	83,900
601410	Overtime-Holiday	10,944	22,494	10,700	10,700	10,700
601412	Overtime-Emergency	-	45,344	-	-	-
602100	FICA & MICA	55,228	74,101	70,300	70,300	74,700
602210	Pension-General	135,594	135,777	153,300	153,300	167,000
602260	Pension-401	6,752	6,983	7,500	7,500	7,500
602265	Pension-457	1,842	1,904	2,000	2,000	2,000
602300	Pmt In Lieu Of Insurance	10,248	7,455	6,200	6,200	6,200
602304	Health Insurance-PPO	44,137	72,394	90,200	90,200	83,900
602305	Health Insurance-HMO	83,372	106,396	135,900	135,900	146,100
602306	Dental Insurance-PPO	4,318	4,899	5,000	5,000	5,000
602307	Dental Insurance-HMO	936	1,067	1,200	1,200	1,400
602309	Basic Life Insurance	2,053	2,405	1,900	1,900	2,000
602311	Long-Term Disability Ins	974	1,078	1,200	1,200	1,300
602400	Workers' Compensation	30,500	48,600	54,600	54,600	56,300
	Sub-Total	1,124,056	1,467,668	1,507,900	1,507,900	1,612,100
	Operating Expense					
603141	Existing Employee Screening	-	555	600	600	600
603400	Contract Svcs-Other	312,237	176,659	221,100	245,120	221,500
603401	Janitorial Svcs	-	839	-	-	-
603404	Air Condition Svcs	-	-	-	-	500
603460	Landscape Svcs	578,279	726,639	740,000	740,000	760,000
604100	Communication Svcs	4,234	5,023	8,100	8,100	6,000
604300	Water/Wastewater Svcs	100,944	104,747	115,100	115,100	135,700
604301	Electricity Svcs	216,431	213,550	240,500	240,500	236,900
604400	Leased Equipment	-	-	-	-	5,800
604500	Risk Internal Svcs Charge	71,400	76,800	71,500	71,500	59,900
604610	Fleet Internal Svcs Charge	72,633	73,800	52,500	52,500	58,600
604625	R&M Equipment	-	-	-	-	10,000
604630	R&M Electric	6,646	7,330	7,500	7,500	7,500
604640	R&M Machinery	4,091	14,058	10,000	10,000	-
604669	Landscape & Irrigation	48,109	51,428	51,200	51,200	55,000
604671	Park Maintenance	156,839	162,645	160,000	163,820	160,000
605220	Vehicle Fuel-On-Site	26,246	27,198	30,300	30,300	34,600
605240	Uniforms Cost	3,708	6,125	10,400	10,400	8,500
605242	Protective Clothing and Shoes	123	1,452	2,000	2,000	2,000
605246	Safety Equipment Supplies	1,625	1,285	1,300	1,300	1,500
605247	Janitorial Supplies	-	-	5,000	5,000	2,500
605250	Noncap Furn (Item less 5000)	-	671	800	800	2,500
605251	Noncap Equip (Item less 5000)	2,017	1,977	2,000	2,000	2,000
605252	Small Tools	-	-	-	-	1,500
605280	Chemicals	18,950	25,002	25,100	25,100	25,000
605290	Other Operating Supplies	1,307	1,489	1,000	1,000	1,000
605500	Training-General	368	555	700	700	2,400
605510	Tuition Reimbursement	1,985	-	-	-	-
	Sub-Total	1,628,173	1,679,826	1,756,700	1,784,540	1,801,500

Park Maintenance

001-60-608-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	216,261	-	-	-	-
606405	Furniture & Fixtures	2,181	-	-	-	-
606441	Vehicle Replacement Program	26,300	105,900	46,812	46,812	22,530
	Sub-Total	244,743	105,900	46,812	46,812	22,530
	Total	**$ 2,996,972**	**$ 3,253,393**	**$ 3,311,412**	**$ 3,339,252**	**$ 3,436,130**

Vizcaya Park

001-60-609-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	277,136	298,268	267,300	267,300	277,500
601201	Salary Attrition	-	-	(5,000)	(5,000)	(4,000)
601205	Lump Sum Payout - Accrued Time	5,619	(324)	3,800	3,800	-
601220	Longevity Pay	669	532	500	500	-
601400	Overtime-General	18,563	9,777	16,900	16,900	16,900
601410	Overtime-Holiday	3,464	4,365	900	900	900
601412	Overtime-Emergency	-	2,840	-	-	-
602100	FICA & MICA	23,057	23,761	21,000	21,000	21,500
602210	Pension-General	37,870	44,592	42,700	42,700	46,000
602304	Health Insurance-PPO	23,132	12,570	15,500	15,500	15,400
602305	Health Insurance-HMO	33,097	53,010	49,200	49,200	54,200
602306	Dental Insurance-PPO	1,817	1,504	1,200	1,200	1,400
602307	Dental Insurance-HMO	155	496	600	600	600
602309	Basic Life Insurance	541	672	600	600	600
602311	Long-Term Disability Ins	303	311	400	400	400
602400	Workers' Compensation	9,900	15,800	17,700	17,700	18,300
	Sub-Total	435,324	468,175	433,300	433,300	449,700
	Operating Expense					
603400	Contract Svcs-Other	23,270	17,752	19,600	19,600	19,500
603401	Janitorial Svcs	6,520	9,430	10,000	10,000	10,000
603404	Air Condition Svcs	-	-	2,000	2,000	500
603460	Landscape Svcs	69,924	46,593	25,800	47,340	42,000
604100	Communication Svcs	677	626	800	800	750
604300	Water/Wastewater Svcs	6,176	8,144	7,300	7,300	8,200
604301	Electricity Svcs	32,694	31,541	45,400	45,400	27,700
604440	Leased Copiers	5,281	3,513	-	-	-
604500	Risk Internal Svcs Charge	20,000	21,500	20,000	20,000	16,700
604610	Fleet Internal Svcs Charge	6,300	6,100	8,300	8,300	9,300
604625	R&M Equipment	-	943	1,400	1,400	-
604700	Printing & Binding Svcs	-	24	-	-	-
604991	Summer Programs	706	170	8,700	8,700	8,700
604992	Recreation Activities	3,493	6,863	6,700	6,700	6,500
604993	Field Trips	-	-	-	5,000	11,000
605100	Office Supplies	2,916	2,634	2,700	2,700	3,000
605120	Computer Operating Expenses	-	-	200	200	-
605220	Vehicle Fuel-On-Site	-	1,052	600	600	2,900
605230	Program Supplies	8,429	8,737	7,500	7,500	7,500
605247	Janitorial Supplies	-	-	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	-	-	5,000	5,000	5,000
605251	Noncap Equip (Item less 5000)	-	-	5,000	5,000	5,000
605280	Chemicals	-	13,962	40,200	13,660	38,200
605290	Other Operating Supplies	-	-	2,800	2,800	2,800
605500	Training-General	-	75	1,150	1,150	1,200
	Sub-Total	186,386	179,659	224,150	224,150	229,450
	Dept Capital Outlay					
606319	Park Improvement	-	-	14,000	14,000	-
606441	Vehicle Replacement Program	-	26,900	3,100	3,100	3,200
	Sub-Total	-	26,900	17,100	17,100	3,200
	Total	**$ 621,709**	**$ 674,734**	**$ 674,550**	**$ 674,550**	**$ 682,350**

Fairway Park

001-60-601-572-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601400	Overtime-General	2	(2)	-	-	-
	Sub-Total	2	(2)	-	-	-
	Total	**$ 2**	**$ (2)**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
601215	Communication Stipend	Cell Phone Stipend
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
601402	Overtime-Special Events	This represents overtime generated from the development and management of City sponsored special events, community initiatives and private/third party events held in Parks.
601410	Overtime-Holiday	This represents the cost of holiday pay when employees work on a City observed holiday either due to an event or park/facility being opened, mostly during the summer months when usage is in high demand (Labor Day, July 4th and Memorial Day).
603141	Existing Employee Screening	Periodic/random employee screening and drug testing as required by City's Risk Management Policy.
603190	Prof Svcs-Other	This line item provides funding for outside professional consulting services and professional services.
603400	Contract Svcs-Other	This cost is associated with services procured by contract such as: annual revarnishing of basketball gym, dance room and wooden floors; roof and AC repairs, weight room equipment servicing and maintenance; annual buffing and deep cleaning of facility floors; Thor Guard maintenance (lightning detection system); annual pond re-stocking at Miramar Regional Park; pest control; irrigation repairs; lighting repairs; pressure cleaning; tree trimming; and holiday lighting.
603401	Janitorial Svcs	Contracted janitorial services for the City's park facilities and restrooms.
603404	Air Condition Svcs	HVAC equipment repairs and maintenance for various parks facilities.
603460	Landscape Svcs	Contracted maintenance of park greenspaces and fields. This includes mowing, trimming, treatment, cleaning and irrigation services.
604001	Travel & Training	Travel and training expenses for various divisions in Parks such as Athletics, Recreation, Special Events, Maintenance and other related activities and programs.
604100	Communication Svcs	Cost of City issued cellular phones assigned to supervisors, managers, coordinators and any other employee needing cell phone access to perform functions. This also includes the communication cost for any vehicle with installed GPS tracking.
604200	Postage	This represents costs for the Department's special mailings, bulk mailings, certified mail, UPS and FedEx.
604300	Water/Wastewater Svcs	This represents the cost of water and wastewater usage for the facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents the costs for leasing necessary equipment that the city does not have and would seldom use to complete maintenance tasks. Leasing equipment saves capital dollars since the City will only pay for the time equipment will be used. The leased equipment will be bucket trucks, loaders and other necessary equipment for Miramar Regional Park. In addition, Ansin Sports Complex will lease a track scrubber as well as additional bleachers as needed for events with an increased spectator expectation.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604625	R&M Equipment	Repair and maintenance of operating equipment located in the City's park facilities including items such as utility carts, pressure washers, gym equipment, mowers, spray machines, etc.
604630	R&M Electric	Electrical repairs and maintenance of equipment and components such as pumps, circuits, switches, lighting, etc. at the City's park facilities.
604668	R&M Aquatics	Repair and maintenance needs for the Regional Aquatics Complex (West) and the Miramar Aquatics Complex (East).
604669	Landscape & Irrigation	Supplies needed to do irrigation repair and maintenance by in house staff.
604671	Park Maintenance	This represents the cost to maintain facilities by in house staff.
604700	Printing & Binding Svcs	This cost is for printing and binding brochures, calendars, flyers, permits, manuals, registration forms and parent handbooks.
604851	Tree Lighting Event	Holiday lighting of the City's Town Center Plaza and other Parks. Includes additional $20,000 in approved above base request.
604852	Miramar Days Event	Miramar Day Celebration
604853	July 4th Event	July 4th Celebration
604855	Spec Events-Caribbean American	Caribbean American Heritage Celebration

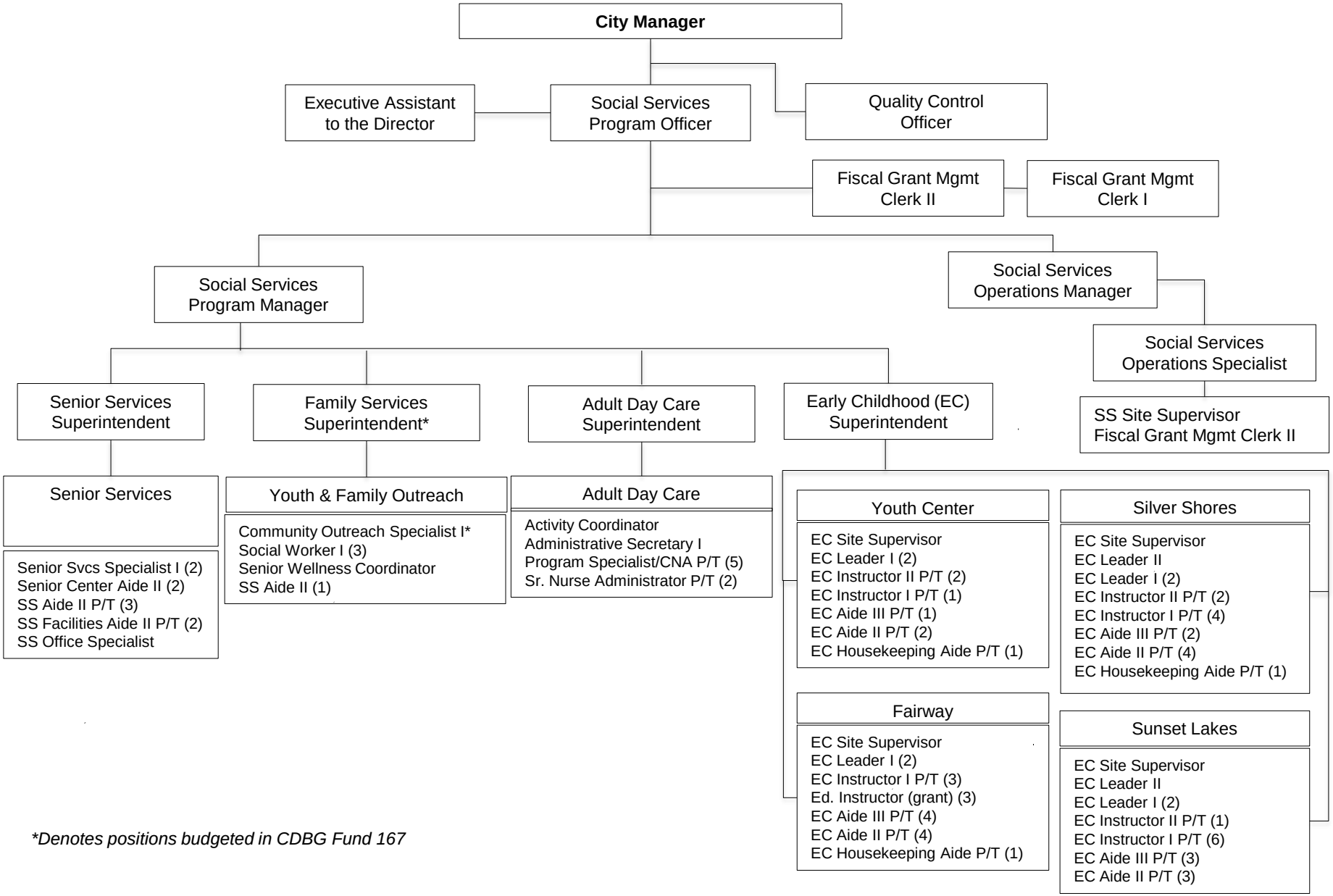
Budget Justification

Object #	Account Description	Justification
604856	Spec Events-Latin Heritage Cel	Latin Heritage Celebration
604857	Ansin Sporting Events	Cost associated to carry out a variety of sporting events at the Ansin Sports Complex such as track, soccer, football, etc.
604858	Spec Events-Black History Cele	Black History Celebration
604861	Holiday Decorations (5 sites)	These funds are to provide the Citywide Holiday Decorations
604862	Plaza Events	These funds are used to carry out community events on the City Hall Plaza.
604863	Bandshell Events	These funds are to hold community events at the Shirley Branca Bandshell
604871	Rotary Club	To cover costs associated with the Rotary Annual 5K and 10K Run (fundraiser)
604881	Breakfast with Santa	Breakfast with Santa Event
604882	Spec Event-MLK Day Celebration	Martin Luther King Jr. Day Celebration
604883	Spec Events-Veteran's Day	Veteran's Day Ceremony
604884	Spec Events-Halloween	Halloween Celebration
604886	Jamaican Heritage Festival	JAMAICAN HERITAGE CELEBRATION
604887	Haitian Heritage Celebration	Funding to carryout the Haitian Heritage Celebration
604888	Spec Events-Transportation	Transportation costs associated with providing public transportation for Miramar residents to special events.
604890	Special Events-Other	This represents the cost necessary for various co-sponsor events that are intended as community wide activities. Includes additional $25,000 for Town Center Plaza reprogramming and $20,000 for Shirley Branca Bandshell programming approved above base requests.
604910	Advertising Costs	This cost is associated with advertising of Department's Ordinances as required through the City Clerk's office.
604920	License & Permit Fees	This line item represents funding for annual license/permit fees associated with meeting regulatory requirements for the City's aquatic operations, wheel chair lifts, elevators, fuel storage tank and generators at Miramar Regional Park, Miramar Aquatic Complex, Miramar Youth Enrichment Center and Sunset Lakes Community Center.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604991	Summer Programs	This includes costs related to the summer camp programs and include equipment, supplies, special guests, field trips and transportation.
604992	Recreation Activities	This includes costs related to contractual classes, teacher planning days, holiday camp, family programming, field trips and special events.
604993	Field Trips	Cost of field trips for Summer Camp, Winter Camp and Spring Camp participants as well as other programming such as the Dream Big Mentor Program and the Teen Advisory Board.
604994	Athletic Activities	This line item provides supplies, uniforms, officials and equipment for the following programs: Adult Softball, Youth Basketball, Flag Football, Adult Soccer and Tennis programs run by the City.
604997	Other Operating Expenses	This line item represents unanticipated, one time expenditures that are not reflected and/or identified in other line items in the approved budget.
604998	Contingency	To provide funding for items not covered under other line items for emergencies.
605100	Office Supplies	This represents the costs for general desktop supplies for the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	This represents the cost of general supplies needed for a variety of programs and meetings to include games, replacement parts for gamerooms, educational supplies, paper goods, etc.
605240	Uniforms Cost	These costs represent the purchase of uniforms for staff, recreational and athletics program participants as well as uniform service for maintenance and other divisions.
605242	Protective Clothing and Shoes	This cost is for clothing and/or items provided for protective purposes such as rubber apron, work gloves, eye protection, masks etc.
605246	Safety Equipment Supplies	This cost is necessary to maintain safety standards for employees which includes safety vests, rescue tubes, first aid supplies, etc.

Budget Justification

Object #	Account Description	Justification
605247	Janitorial Supplies	Supplies needed to clean, sanitize, and restock for events at Park facilities not covered by the contracted janitorial services.
605250	Noncap Furn (Item less 5000)	This amount is to purchase new and replacement furniture costing under $5,000 per item at various facilities to include replacement tables, chairs, bulletin board, and lawn chairs for aquatic centers.
605251	Noncap Equip (Item less 5000)	This cost for purchasing or replacing equipment that cost less than $5,000 per item.
605252	Small Tools	Costs associated with miscellaneous small tools such as screwdrivers, wrenches, and trimmers.
605280	Chemicals	The cost is for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain Miramar Regional Park, as well as chemicals necessary for the aquatic facilities, and Vizcaya Park.
605285	Lab Supplies	Laboratory supplies for water quality testing at the City's aquatic complexes.
605290	Other Operating Supplies	This cost is for all supplies that need to be replaced or single use items such as: brooms, mops, trash can liners, miscellaneous pool supplies, nails, wood, etc.
605292	Aquatic Supplies	This amount is for cost of all aquatic supplies needed such as life savers, pool poles, hardware for picnic tables and lifeguard chairs, etc.
605410	Subscriptions & Memberships	This cost is to maintain memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships include Florida Recreation and Parks Association (FRPA), National Alliance for Youth Sports (NAYS), Amateur Athletic Union (AAU), and other sanctioning authorities.
605500	Training-General	This represents cost to keep required certifications, train athletic, after school, recreation, and aquatic personnel.
605510	Tuition Reimbursement	Financial assistance for full time employees seeking a degree from a college or university. Education must be related to the employee's position or serve to enhance the employee skills and knowledge. Cost covers tuition, books and any applicable lab fees.
606441	Vehicle Replacement Program	This $44,027 budgeted amount is for escrow for future vehicle replacements

Social Services Department



**Denotes positions budgeted in CDBG Fund 167*

Mission

To improve and enhance the quality of life for individuals of all ages in the City of Miramar by providing comprehensive social service programs and services.

Department Overview

The Social Services Department provides comprehensive information and referral, youth and family community outreach, and senior programs/services. In addition, the department operates child care centers that deliver educational programming for preschool and elementary aged children. The department also operates an adult day care center which serves clients 18 years old and older.

As indicated in the Position Detail, this department has 68.5 budgeted positions, 38 full-time and 61 part-time employees. The four programs provided by Social Services are:

1. Administration
2. Senior Services
3. Adult Day Care Center
4. Childcare Services

Accomplishments FY 2018

- Held the first of its kind Senior 1K Walk in partnership with the Southcentral Southeast Focal Point catchment cities.
- Implemented Department-wide training Initiative for all staffing levels.
- Held first Department Team Building Retreat.
- Held Department Strategic Planning Session.
- Celebrated the first anniversary of the operation of the Adult Day Care Center.
- Successful results from all external agency monitoring in the Childcare Program.
- Provided outreach services to over 2,500 members of the community.

Program Revenues, Expenditures & Position Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Senior Services	192,538	334,507	307,160	307,760	307,161
Adult Daycare Center	206,971	148,108	300,900	313,977	240,550
Childcare Services	1,891,841	1,771,080	1,808,903	1,808,903	1,718,903
Total	$ 2,291,350	$ 2,253,696	$ 2,416,963	$ 2,430,640	$ 2,266,614
Expenditures by Program					
Administration	687,702	817,870	863,500	864,000	716,900
Senior Services	1,529,394	1,632,250	1,829,233	1,828,333	1,899,900
Adult Daycare Center	304,193	320,345	481,100	481,100	517,300
Childcare Services	2,629,489	2,925,371	3,149,452	3,149,852	3,396,000
Total	$ 5,150,777	$ 5,695,835	$ 6,323,285	$ 6,323,285	$ 6,530,100
Expenditures by Category					
Personnel Services	3,784,892	4,339,958	4,955,000	4,946,500	5,069,600
Operating Expense	1,251,017	1,259,825	1,289,000	1,297,148	1,392,600
Capital Outlay	57,500	29,962	21,185	21,185	9,800
Grants & Aids	57,369	66,090	58,100	58,452	58,100
Total	$ 5,150,777	$ 5,695,835	$ 6,323,285	$ 6,323,285	$ 6,530,100

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	5.00	5.00	5.00	5.00	5.00
Senior Services	17.50	19.00	19.00	18.00	18.00
Adult Daycare Center	6.50	6.00	5.50	6.50	6.50
Childcare Services	41.50	39.00	39.00	39.00	39.00
Total	70.50	69.00	68.50	68.50	68.50

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Clerk I	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Adult Day Care Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Director of Social Services	1.00	1.00	1.00	1.00	1.00
Director of Social Services	1.00	1.00	1.00	-	-
Early Childcare Site Supervisor	4.00	4.00	4.00	4.00	4.00
Early Childhood Aide II - Part-time (13)	6.50	6.50	6.50	6.50	6.50
Early Childhood Aide III - Part-time (10)	3.00	5.00	5.00	5.00	5.00
Early Childhood Housekeeping Aide - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Instructor I - Part-time (14)	7.00	7.00	7.00	7.00	7.00
Early Childhood Instructor II - Part-time (5)	2.50	2.50	2.50	2.50	2.50
Early Childhood Leader I	-	8.00	8.00	8.00	8.00
Early Childhood Leader II	-	2.00	2.00	2.00	2.00
Early Childhood Superintendent	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (After School) (3)	1.50	1.50	1.50	1.50	1.50
Educational Instructor - Part-time (Seasonal)	0.50	-	-	-	-
Executive Assistant to the Director	1.00	1.00	1.00	1.00	1.00
Fiscal Grant Management Clerk I	1.00	1.00	1.00	1.00	1.00
Fiscal Grant Management Clerk II	1.00	1.00	1.00	1.00	1.00
Health Support Aide III - Part-time	0.50	-	-	-	-
Office Specialist	1.00	1.00	1.00	1.00	1.00
Program Specialist/C N A - Part-time (5)	3.50	3.00	2.50	2.50	2.50
Quality Control Officer	-	-	-	1.00	1.00
Recreation Aide I - Part-time (Seasonal) (4)	2.00	-	-	-	-
Recreation Aide III - Part-time (4)	2.00	-	-	-	-
Recreation Leader	8.00	-	-	-	-
Recreation Leader II	2.00	-	-	-	-
Senior Center Aide II	2.00	2.00	2.00	2.00	2.00
Senior Nurse Administrator - Part-time (2)	-	1.00	1.00	1.00	1.00
Senior Services Site Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Specialist I	2.00	2.00	2.00	2.00	2.00
Senior Services Superintendent	1.00	1.00	1.00	1.00	1.00
Senior Wellness Coordinator	1.00	1.00	1.00	1.00	1.00
Social Services Aide II - Part-time (3)	1.50	2.50	2.50	1.50	1.50
Social Services Aide III - Part-time	0.50	0.50	0.50	0.50	0.50
Social Services Facilities Aide II - Part-time (2)	1.00	-	-	1.00	1.00
Social Services Operations Manager	1.00	1.00	1.00	1.00	1.00
Social Services Program Coordinator	1.00	1.00	1.00	1.00	1.00
Social Services Program Manager	1.00	1.00	1.00	1.00	1.00
Social Worker I	2.00	3.00	3.00	3.00	3.00
Total FTE's	70.50	69.00	68.50	68.50	68.50

FY 2019 FTEs by Program
Social Services

Administration (General Fund 001)

Formulates departmental policy and provides overall direction and coordination of departmental operations and management. Maintains current and future established guidelines and regulations for operations; and, facilitates the department's goal setting agendas and achievements.

FY 18	FY 19
5.00	5.00

Senior Services (General Fund 001)

This program provides vital services to the older adults in the community including recreation, group and individual counseling, information and referral and health and wellness.

FY 18	FY 19
19.00	18.00

Youth & Family Outreach (CDBG Fund 167)

Ongoing reimbursement grant program utilized administratively to render Youth and Family Outreach services.

FY 18	FY 19
2.00	2.00

Adult Daycare Center (General Fund 001)

The Adult Day Care provides recreational activities and therapeutic programs for adults 18 years of age and older in a protective but non-institutional environment.

FY 18	FY 19
5.50	6.50

Childcare Services (General Fund 001)

This program is responsible for providing a safe and secure environment in which children are provided with the physical, social, emotional and intellectual activities that allow them to learn and play through developmentally appropriate practices and learning materials which enables each child a positive learning experience.

FY 18	FY 19
39.00	39.00

Administration

001-63-100-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	323,641	381,080	407,500	407,500	345,800
601201	Salary Attrition	-	-	(16,700)	(16,700)	-
601205	Lump Sum Payout - Accrued Time	14,648	46,843	25,100	25,100	12,200
601220	Longevity Pay	-	-	2,000	2,000	2,000
601400	Overtime-General	-	80	1,500	1,500	1,300
601412	Overtime-Emergency	-	282	-	-	-
602100	FICA & MICA	25,363	31,065	31,800	31,800	27,400
602210	Pension-General	9,892	-	8,800	8,800	9,100
602235	Pension-Senior Mgmt	57,133	64,268	69,600	69,600	25,500
602265	Pension-457	23,499	21,448	27,100	27,100	16,700
602304	Health Insurance-PPO	16,112	12,095	15,000	15,000	15,000
602305	Health Insurance-HMO	26,103	37,613	51,300	51,300	34,200
602306	Dental Insurance-PPO	2,303	2,447	2,700	2,700	1,600
602309	Basic Life Insurance	1,083	1,501	900	900	800
602311	Long-Term Disability Ins	345	434	600	600	500
602400	Workers' Compensation	12,100	18,400	21,200	21,200	21,400
	Sub-Total	512,221	617,557	648,400	648,400	513,500
	Operating Expense					
603134	Prof Svcs-Marketing	-	-	-	-	3,900
603141	Existing Employee Screening	334	223	200	200	200
603190	Prof Svcs-Other	-	-	-	-	500
603425	Software License & Maint	-	1,555	1,000	648	400
603455	Security Svcs	32,947	31,986	36,000	36,000	36,000
604001	Travel & Training	2,590	7,056	10,800	10,800	10,600
604100	Communication Svcs	2,453	2,781	3,500	3,500	3,200
604200	Postage	77	392	800	800	800
604300	Water/Wastewater Svcs	788	320	2,400	2,400	700
604301	Electricity Svcs	5,883	6,008	6,700	6,700	6,100
604402	Leased Vehicles	-	2,077	5,800	6,300	-
604440	Leased Copiers	3,818	4,504	-	-	-
604500	Risk Internal Svcs Charge	48,400	51,200	42,300	42,300	42,500
604610	Fleet Internal Svcs Charge	3,367	4,100	4,300	4,300	4,800
604613	Vehicle Detail	-	201	400	400	400
604700	Printing & Binding Svcs	458	138	500	500	1,200
604916	Administrative Expense	2,005	1,425	2,400	2,400	3,000
604920	License & Permit Fees	-	-	500	500	500
604989	IT Internal Svcs Charge	18,400	19,200	22,300	22,300	27,000
604998	Contingency	2,400	942	1,000	1,000	1,000
605100	Office Supplies	568	602	1,000	1,000	1,000
605120	Computer Operating Expenses	366	-	-	-	-
605220	Vehicle Fuel-On-Site	1,009	2,038	1,100	1,100	1,100
605410	Subscriptions & Memberships	470	565	1,100	1,100	200
605500	Training-General	60	2,961	3,500	3,500	2,000
	Sub-Total	126,392	140,274	147,600	147,748	147,100
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	18,400	18,400	7,200
606470	Computer Equipment	-	1,162	-	-	-
	Sub-Total	-	1,162	18,400	18,400	7,200
	Grants & Aides					
608210	Area Agency on Aging	49,089	58,877	49,100	49,452	49,100
	Sub-Total	49,089	58,877	49,100	49,452	49,100
	Total	**$ 687,702**	**$ 817,870**	**$ 863,500**	**$ 864,000**	**$ 716,900**

Senior Services

001-63-632-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	609,696	685,869	796,000	796,000	827,000
601201	Salary Attrition	-	-	(33,500)	(33,500)	-
601205	Lump Sum Payout - Accrued Time	24,347	18,939	26,800	26,800	24,100
601220	Longevity Pay	2,821	2,231	2,400	2,400	2,600
601400	Overtime-General	3,723	2,265	3,700	3,700	3,700
601410	Overtime-Holiday	529	301	1,000	1,000	1,000
601412	Overtime-Emergency	-	7,544	-	-	-
602100	FICA & MICA	47,161	51,935	63,400	63,400	65,800
602210	Pension-General	104,658	107,182	125,300	125,300	125,900
602235	Pension-Senior Mgmt	16,119	9,810	16,300	16,300	16,100
602260	Pension-401	122	-	-	-	-
602265	Pension-457	13	-	4,100	4,100	4,000
602304	Health Insurance-PPO	20,239	36,937	46,000	46,000	45,900
602305	Health Insurance-HMO	85,424	99,082	162,100	162,100	168,300
602306	Dental Insurance-PPO	2,727	3,143	3,800	3,800	2,900
602307	Dental Insurance-HMO	1,391	1,454	2,100	2,100	2,700
602309	Basic Life Insurance	1,951	2,377	1,700	1,700	1,800
602311	Long-Term Disability Ins	782	852	1,100	1,100	1,200
602400	Workers' Compensation	59,520	90,400	104,100	104,100	105,400
	Sub-Total	981,223	1,120,320	1,326,400	1,326,400	1,398,400
	Operating Expense					
603141	Existing Employee Screening	5,924	314	900	900	500
603183	Accreditation Fees	-	-	1,400	1,400	-
603190	Prof Svcs-Other	13,700	15,428	18,000	16,000	18,800
603400	Contract Svcs-Other	273	752	900	2,200	2,800
603401	Janitorial Svcs	51,443	51,464	56,900	54,700	54,700
603425	Software License & Maint	5,356	4,991	4,700	4,700	4,700
604001	Travel & Training	2,916	5,594	6,600	6,600	6,600
604100	Communication Svcs	2,814	2,195	2,900	2,900	2,900
604200	Postage	77	-	-	-	-
604300	Water/Wastewater Svcs	5,777	5,596	18,700	18,700	5,500
604301	Electricity Svcs	52,944	54,071	46,900	46,900	53,300
604302	Gas-Propane	358	440	600	600	500
604402	Leased Vehicles	-	-	6,400	6,400	-
604440	Leased Copiers	6,718	2,768	-	-	-
604500	Risk Internal Svcs Charge	185,300	196,400	161,800	161,800	162,700
604610	Fleet Internal Svcs Charge	17,600	8,900	6,500	6,500	7,300
604613	Vehicle Detail	-	107	400	400	400
604620	R&M Buildings	12,464	5,371	15,000	19,000	-
604700	Printing & Binding Svcs	5,223	5,740	7,100	7,100	7,100
604890	Special Events-Other	8,347	8,959	11,900	10,900	12,200
604916	Administrative Expense	-	-	-	-	2,500
604920	License & Permit Fees	408	416	-	-	-
604989	IT Internal Svcs Charge	73,500	77,000	89,300	89,300	113,600
604998	Contingency	798	702	2,000	2,000	2,000
605100	Office Supplies	2,797	3,779	3,000	3,000	3,000
605120	Computer Operating Expenses	191	1,896	1,000	1,000	300
605220	Vehicle Fuel-On-Site	980	1,149	1,700	1,700	1,100
605225	Equip Gas Oil & Lube	-	-	800	800	800
605230	Program Supplies	14,190	14,296	11,400	10,400	11,400
605240	Uniforms Cost	1,984	2,657	4,200	4,200	4,200
605250	Noncap Furn (Item less 5000)	8,339	2,832	6,400	6,400	6,400
605251	Noncap Equip (Item less 5000)	4,007	3,299	1,600	1,600	1,600
605410	Subscriptions & Memberships	578	607	900	900	1,800
605500	Training-General	987	592	3,000	3,000	3,000
605510	Tuition Reimbursement	-	-	800	800	800
	Sub-Total	485,991	478,316	493,700	492,800	492,500

Senior Services

001-63-632-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606441	Vehicle Replacement Program	53,900	26,400	133	133	-
	Sub-Total	53,900	26,400	133	133	-
	Grants & Aides					
608301	MASH Grt Energy Assistance	8,280	7,213	9,000	9,000	9,000
	Sub-Total	8,280	7,213	9,000	9,000	9,000
	Total	**$ 1,529,394**	**$ 1,632,250**	**$ 1,829,233**	**$ 1,828,333**	**$ 1,899,900**

Adult Daycare Center

001-63-634-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	152,525	161,359	276,800	268,300	304,100
601201	Salary Attrition	-	-	(11,200)	(11,200)	-
601400	Overtime-General	245	1,151	1,500	1,500	1,500
601410	Overtime-Holiday	-	104	-	-	-
601412	Overtime-Emergency	-	1,607	-	-	-
602100	FICA & MICA	11,413	12,225	21,200	21,200	23,300
602210	Pension-General	-	15,797	17,000	17,000	17,500
602235	Pension-Senior Mgmt	10,167	-	12,200	12,200	14,100
602265	Pension-457	-	814	4,000	4,000	4,200
602305	Health Insurance-HMO	15,788	18,646	60,000	60,000	39,300
602306	Dental Insurance-PPO	716	589	600	600	1,000
602307	Dental Insurance-HMO	140	219	1,200	1,200	300
602309	Basic Life Insurance	594	535	600	600	700
602311	Long-Term Disability Ins	123	94	400	400	400
602400	Workers' Compensation	3,600	5,500	6,300	6,300	6,400
	Sub-Total	195,311	218,642	390,600	382,100	412,800
	Operating Expense					
603140	New Hire Screening	134	-	-	-	-
603141	Existing Employee Screening	-	-	600	600	200
603183	Accreditation Fees	500	-	-	-	-
603190	Prof Svcs-Other	2,456	-	3,000	3,000	3,000
603400	Contract Svcs-Other	31,667	9,498	900	900	-
603401	Janitorial Svcs	-	-	3,000	3,000	2,600
603425	Software License & Maint	158	328	400	400	-
603470	Temporary Help	2,204	6,182	-	8,500	-
604001	Travel & Training	-	2,400	900	900	600
604100	Communication Svcs	1,009	634	1,200	1,200	900
604105	Internet-Computer Lab	3,899	-	-	-	-
604200	Postage	23	-	-	-	-
604300	Water/Wastewater Svcs	-	5,629	6,200	6,200	5,700
604301	Electricity Svcs	-	1,192	10,700	10,700	6,600
604440	Leased Copiers	1,827	602	-	-	-
604500	Risk Internal Svcs Charge	25,000	26,700	21,800	21,800	21,900
604610	Fleet Internal Svcs Charge	5,200	5,100	4,700	4,700	5,300
604613	Vehicle Detail	-	25	400	400	400
604700	Printing & Binding Svcs	240	4,700	3,000	3,000	3,000
604890	Special Events-Other	775	2,263	2,700	2,700	2,700
604920	License & Permit Fees	187	650	500	500	500
604989	IT Internal Svcs Charge	6,000	6,300	7,300	7,300	29,700
604998	Contingency	278	5,354	3,000	3,000	2,000
605100	Office Supplies	3,318	2,026	2,000	2,000	2,000
605120	Computer Operating Expenses	290	-	-	-	-
605220	Vehicle Fuel-On-Site	102	138	700	700	900
605230	Program Supplies	8,050	8,165	8,500	8,500	8,100
605240	Uniforms Cost	1,993	1,637	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	2,002	4,799	1,500	1,500	1,500
605251	Noncap Equip (Item less 5000)	7,303	3,384	1,200	1,200	1,200
605290	Other Operating Supplies	-	3,353	-	-	-
605410	Subscriptions & Memberships	260	485	1,000	1,000	500
605500	Training-General	409	158	2,300	2,300	2,200
	Sub-Total	105,283	101,703	90,500	99,000	104,500

Adult Daycare Center

001-63-634-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606470	Computer Equipment	3,600	-	-	-	-
	Sub-Total	3,600	-	-	-	-
	Total	**$ 304,193**	**$ 320,345**	**$ 481,100**	**$ 481,100**	**$ 517,300**

Childcare

001-63-650-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,511,379	1,657,844	1,776,200	1,776,200	1,805,600
601201	Salary Attrition	-	-	(83,600)	(83,600)	-
601205	Lump Sum Payout - Accrued Time	10,570	9,868	21,400	21,400	18,800
601220	Longevity Pay	2,448	3,818	4,100	4,100	4,200
601400	Overtime-General	788	3,805	6,000	6,000	6,000
601410	Overtime-Holiday	-	70	-	-	-
601412	Overtime-Emergency	-	5,889	-	-	-
602100	FICA & MICA	115,309	125,623	137,900	137,900	139,900
602210	Pension-General	113,011	115,480	141,400	141,400	128,300
602265	Pension-457	1,801	1,840	2,000	2,000	2,000
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,400	6,400	6,400
602304	Health Insurance-PPO	29,212	16,767	15,500	15,500	15,400
602305	Health Insurance-HMO	211,055	299,481	399,200	399,200	452,500
602306	Dental Insurance-PPO	4,628	4,864	5,000	5,000	5,600
602307	Dental Insurance-HMO	3,236	3,388	8,000	8,000	8,200
602309	Basic Life Insurance	4,055	3,728	3,900	3,900	4,000
602311	Long-Term Disability Ins	891	763	2,500	2,500	2,600
602400	Workers' Compensation	82,100	124,600	143,700	143,700	145,400
	Sub-Total	2,096,136	2,383,438	2,589,600	2,589,600	2,744,900
	Operating Expense					
603141	Existing Employee Screening	1,941	2,683	1,200	1,200	1,200
603183	Accreditation Fees	1,150	750	1,200	1,200	5,700
603400	Contract Svcs-Other	5,497	4,279	1,200	1,200	1,100
603401	Janitorial Svcs	13,800	14,310	19,000	19,400	21,600
604001	Travel & Training	-	-	3,600	3,600	3,300
604100	Communication Svcs	1,370	1,501	4,600	4,600	5,200
604105	Internet-Computer Lab	5,540	7,486	10,000	10,000	9,600
604300	Water/Wastewater Svcs	34,305	10,578	7,200	7,200	10,000
604301	Electricity Svcs	28,984	31,710	35,700	35,700	26,800
604440	Leased Copiers	6,589	7,295	-	-	-
604500	Risk Internal Svcs Charge	187,500	198,900	163,700	163,700	164,500
604610	Fleet Internal Svcs Charge	5,567	8,101	7,500	7,500	8,400
604613	Vehicle Detail	-	116	800	800	800
604700	Printing & Binding Svcs	2,361	2,054	4,000	4,000	4,000
604916	Administrative Expense	319	442	4,800	4,800	4,000
604920	License & Permit Fees	1,575	1,587	2,300	2,300	1,800
604989	IT Internal Svcs Charge	95,400	99,800	115,600	115,600	210,800
604990	Pre-School Activities	38,830	35,240	41,200	40,850	38,800
604991	Summer Programs	16,286	21,966	15,200	15,200	15,200
604992	Recreation Activities	26,308	28,213	25,000	25,000	25,000
604993	Field Trips	4,842	6,037	9,500	9,500	9,500
604998	Contingency	1,996	1,396	2,000	2,000	2,000
605100	Office Supplies	3,464	3,645	3,600	3,600	4,200
605120	Computer Operating Expenses	-	-	500	500	500
605220	Vehicle Fuel-On-Site	351	183	1,500	1,500	1,400
605230	Program Supplies	6,989	8,711	8,400	9,900	9,700
605235	General Food & Beverage	25,397	18,444	32,500	31,000	29,200
605240	Uniforms Cost	4,373	2,593	6,000	6,000	6,000
605250	Noncap Furn (Item less 5000)	2,428	9,678	9,200	9,550	9,200
605251	Noncap Equip (Item less 5000)	6,646	7,676	5,400	5,400	5,400
605290	Other Operating Supplies	935	-	-	-	-
605410	Subscriptions & Memberships	1,455	1,198	2,800	2,800	2,800
605500	Training-General	1,155	1,150	8,400	8,400	7,600
605510	Tuition Reimbursement	-	1,812	3,600	3,600	3,200
	Sub-Total	533,352	539,533	557,200	557,600	648,500

Childcare

001-63-650-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	2,400	2,652	2,652	2,600
	Sub-Total	-	2,400	2,652	2,652	2,600
	Total	**$ 2,629,489**	**$ 2,925,371**	**$ 3,149,452**	**$ 3,149,852**	**$ 3,396,000**

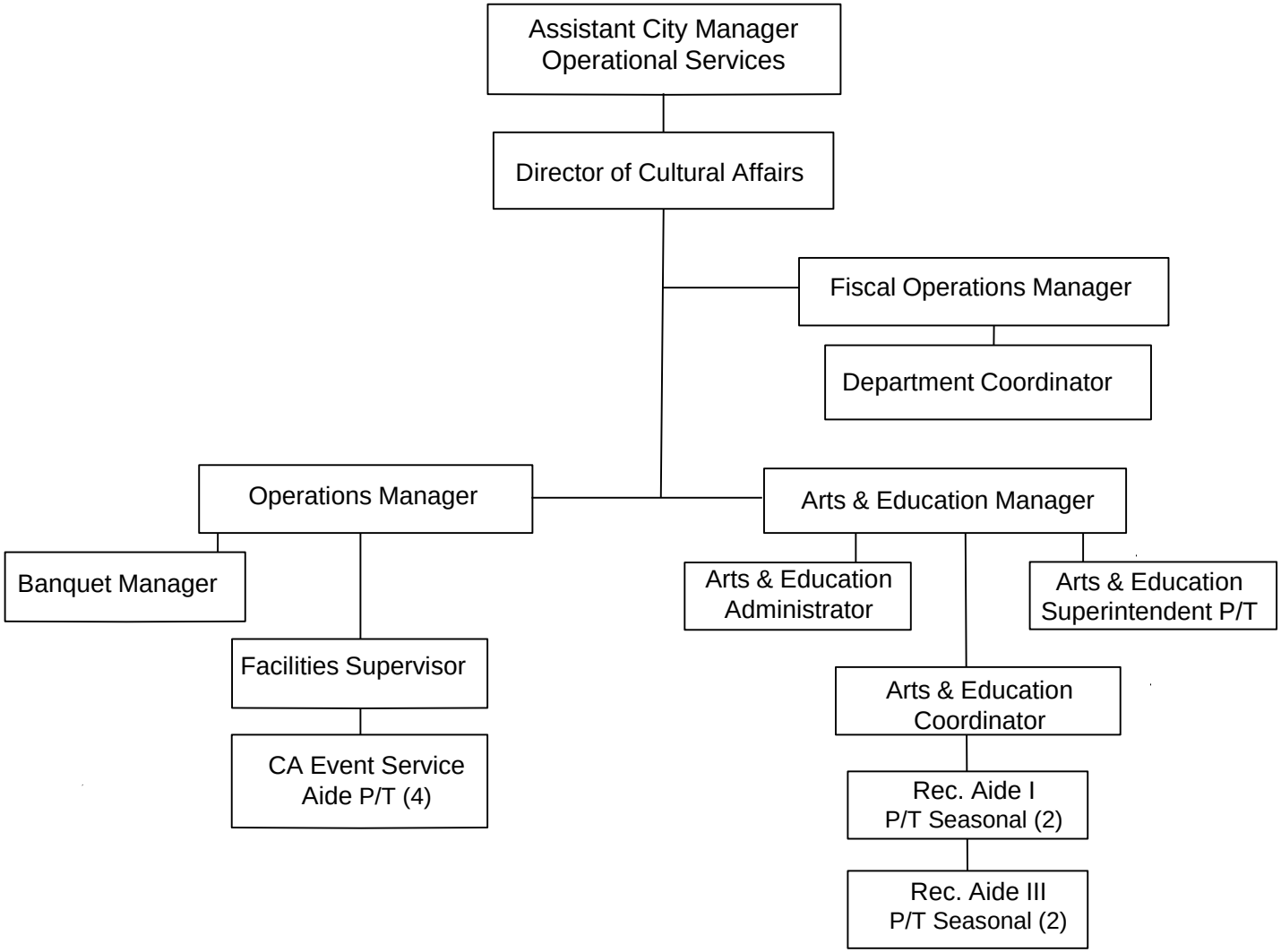
Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	This line represents the cost for special events, emergencies and unanticipated personnel shortages.
601410	Overtime-Holiday	This line represents the cost for special events, emergencies and unanticipated personnel shortages that occur on a Holiday.
603134	Prof Svcs-Marketing	This line item is for marketing expenses that are not covered by OMPR. These funds will be used to communicate with the public the programs offered by Social Services Department.
603141	Existing Employee Screening	This line represents the cost for outside service to perform mandatory screenings on current employees required for programming.
603183	Accreditation Fees	This represents the cost associated with all fees relative to the accreditation of National Institute of Senior Centers (NCOA) and for Accredited Professional Preschool Learning Environment (APPLE).
603190	Prof Svcs-Other	This line item provides funding for outside professional consulting services and professional services to address exercise, health, wellness, and other program related initiatives.
603400	Contract Svcs-Other	This amount is for outside contractual services for floor/carpet cleaning.
603401	Janitorial Svcs	This line item is for the cost of a contracted janitorial services company to perform janitorial services.
603425	Software License & Maint	This represents the cost associated with fees and maintenance for software applications.
603455	Security Svcs	Cost for security services at the Multi-Service Complex (MMSC).
604001	Travel & Training	Represents the cost for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, transportation, etc.
604100	Communication Svcs	The cost for cell phones and/or hand held devices & monthly service fees. It also includes replacement costs as necessary.
604105	Internet-Computer Lab	Cost associated with filtered wireless for the child care program locations only.
604200	Postage	This is allocated costs for department mailings as well delivery services such as U.P.S and Federal Express.
604300	Water/Wastewater Svcs	This represents the cost for water, wastewater, and/or gas at facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This represents the cost associated with the purchase of gas/propane.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604700	Printing & Binding Svcs	This represents the cost of printing and binding of brochures, calendars, flyers, permits, handbooks/manuals, registration forms and booklets as well as charges for copier overages.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604916	Administrative Expense	This figure represents the cost for expenses associated with ceremonies, events, awards and employee incentive program.
604920	License & Permit Fees	This represents the cost associated with licensing fees related to operating programs.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604990	Pre-School Activities	This represents the costs associated with year-round pre-school programming.
604991	Summer Programs	This line item represents expenses associated with elementary age grades K-5th summer camp program.
604992	Recreation Activities	The cost associated with implementing the MOST Maximizing Out-of-School Time grant.
604993	Field Trips	This line item represents costs associated with field trips throughout the fiscal year to attend enrichment activities.
604998	Contingency	The cost for unanticipated expenses and emergencies.
605100	Office Supplies	This line item represents the costs associated with purchasing office supplies.

Budget Justification

Object #	Account Description	Justification
605120	Computer Operating Expenses	Costs associated with repairs and maintenance of computer equipment in computer labs.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	This represents the cost of general operating and program supplies for year round activities and programs.
605235	General Food & Beverage	This line item to pay fees determined by Family Central, associated with providing the Child Care Food Program
605240	Uniforms Cost	This represents the costs for providing uniforms for employees.
605250	Noncap Furn (Item less 5000)	This represents the cost for purchasing or replacing furniture that cost less than $5,000 per item.
605251	Noncap Equip (Item less 5000)	This represents the cost for purchasing or replacing equipment that cost less than $5,000 per item.
605410	Subscriptions & Memberships	This cost is associated with professional memberships and subscriptions required to maintain program standards and licensing.
605500	Training-General	This represents the cost associated with the Department's continuing efforts to train and retain the highest qualified professional and technical personnel.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606441	Vehicle Replacement Program	This $9,800 budgeted amount is for escrow for future vehicle replacements.
608210	Area Agency on Aging	This represents the City's fair share amount to the Area Agency on Aging for the mandated local match for funds received from the Federal government.
608301	MASH Grt Energy Assistance	This expenditure is for the Miramar Assisting Seniors in their Homes (MASH) program which allows the City to help senior citizens to stay in their homes by providing emergency assistance for the payment of their rent, utilities, and other necessities.

Cultural Affairs Department



Mission

To gather together our culturally diverse community and engage citizens from every walk of life in unique educational and cultural opportunities.

Department Overview

This department administers arts and cultural programs and activities under the guidance of the department's pre-determined annual business initiatives for the City of Miramar. The departments' primary oversight for programming and facilities are the Miramar Cultural Center | ArtsPark facility.

The Miramar Cultural Center | ArtsPark ("MCC") is supported by two boards, the Cultural Arts Advisory Board, a council comprised of residents of Miramar appointed by the Commissioners, and the Miramar Cultural Trust, Inc., a not-for-profit board organized to support the arts in the City of Miramar, to provide endowment and annual financial support for the MCC, and to encourage, solicit and administer gifts and bequests of property and funds for the advancement and long-term fiscal viability of the MCC and its projects and programs. The Cultural Affairs Department brand for MCC was trademarked July 19, 2011, by the United States of America Patent and Trademark Office. It includes a logo which represents an artistic take on the Center's acronym for its facility (MCC) and is connected to the slogan, "Where Community and Culture Converge."

As indicated in the Position Detail, this department is comprised of 13.5 budgeted positions, nine full-time, five part-time and four seasonal part-time employees. In addition to the budgeted positions, there are also 89 as needed temporary help positions. The six programs provided are:

1. Administration
2. Marketing & Sales Services
3. Education & Gallery
4. Food & Beverage Services
5. Theatre Production
6. Theatre Facilities

Accomplishments FY 2018

- Completed eleven MCC presentations including seven performances of six productions and four performances by Resident Artists.
- Presented seven educational matinees, two master classes and one ESOL workshop, attended by a total of more than 4,000 attendees.
- Conducted the sixth year of Little Broadway Summer Camp serving 75 campers ages 8 - 14. Camp sold out within one week of registration.
- Showcased five visual art exhibitions in the Ansin Family Art Gallery in partnerships with Art Serve, Miramar Cultural Trust, and NAEMI.
- Recommended for funding for FY18 from Florida Department of Cultural Affairs, from SEAS, and from Broward Council Cultural Tourism Program. Further FY18 funding is pending from the NEA and ArtPlace America. Sponsorship has continued from Joe DiMaggio's Children's Hospital and new sponsorship has been secured from Robenstein Law Offices.
- Created new sales tools including new sales brochure with a fresher, more cohesive design of all materials from posters and rave cards to brochures.
- Expanded publicity, media outlets, and advertising of MCC rental facilities and attended sales events including Biz Bash South Florida.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	-	(3,104)	-	-	-
Marketing & Sales Services	1,260	5,085	7,000	7,000	10,000
Education & Gallery Services	48,321	66,400	99,300	99,300	99,450
Food & Beverage Services	480,323	529,508	618,400	618,400	702,500
Theatre Production	-	729,441	633,500	805,952	678,000
Client Management Services	567,886	(849)	-	-	-
Total	$ 1,097,789	$ 1,326,481	$ 1,358,200	$ 1,530,652	$ 1,489,950

Expenditures by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	847,671	484,921	468,300	468,300	481,800
Marketing & Sales Services	222,421	409,602	467,000	467,000	334,300
Education & Gallery Services	232,864	289,864	483,100	483,100	581,900
Food & Beverage Services	716,390	605,961	699,900	719,900	628,900
Theatre Production	-	1,116,706	1,280,633	1,275,633	987,133
Theatre Facilities	-	264,862	358,200	343,200	315,600
Client Management Services	1,104,854	37	-	-	-
Total	$ 3,124,200	$ 3,171,953	$ 3,757,133	$ 3,757,133	$ 3,329,633

Expenditures by Category					
Personnel Services	1,741,323	1,827,157	2,011,900	2,011,900	1,782,400
Operating Expense	1,382,877	1,343,496	1,744,000	1,744,000	1,546,000
Capital Outlay	-	1,300	1,233	1,233	1,233
Total	$ 3,124,200	$ 3,171,953	$ 3,757,133	$ 3,757,133	$ 3,329,633

Positions by Program					
Administration	4.50	2.25	2.25	2.25	2.50
Marketing & Sales Services	1.00	1.00	1.25	1.25	-
Education & Gallery Services	3.00	3.25	3.50	3.50	5.50
Food & Beverage Services	1.55	2.50	2.50	2.50	2.00
Theatre Production	-	5.25	4.75	4.75	3.50
Theatre Facilities	-	0.75	0.75	0.75	-
Client Management Services	4.95	-	-	-	-
Total	15.00	15.00	15.00	15.00	13.50

Position Detail					
Administrative Coordinator	1.00	1.00	1.00	1.00	-
Arts & Education Administrator	1.00	1.00	1.00	-	1.00
Arts & Education Coordinator	-	-	-	-	1.00
Arts & Education Manager	-	-	-	1.00	1.00
Arts & Education Superintendent - Part-time	-	-	-	-	0.50
Assistant Director of Cultural Affairs	1.00	1.00	1.00	1.00	-
Banquet Manager	-	-	-	-	1.00
Banquet Supervisor	1.00	1.00	1.00	1.00	-
Box Office Manager	1.00	1.00	1.00	1.00	-
Communications & Audience Development Manager	1.00	1.00	1.00	1.00	-
Cultural Affairs Department Coordinator	-	-	-	-	1.00
Cultural Affairs Event Service Aide - Part-time (4)	-	-	-	-	2.00
Cultural Affairs Manager	-	1.00	1.00	1.00	-
Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Event Services Manager	1.00	1.00	1.00	1.00	-
Facilities Supervisor	-	-	-	-	1.00
Fiscal Operations Manager	-	-	-	-	1.00
Food and Beverage Operations Manager	1.00	1.00	1.00	1.00	-
Guest Relations & Ticketing Coordinator	1.00	1.00	1.00	1.00	-
Operations Manager	1.00	-	-	-	1.00
Production Manager	1.00	1.00	1.00	1.00	-
Recreation Aide I - Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Recreation Aide III - Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Senior Sales & Engagement Manager	-	-	-	1.00	-
Senior Sales Manager	1.00	1.00	1.00	-	-
Total FTE's	15.00	15.00	15.00	15.00	13.50

FY 2019 FTEs by Program
Cultural Affairs

Administration

Responsible for developing long term strategic planning of all departmental programs and providing general administration to the Department.

FY 18	FY 19
2.25	2.50

Education & Gallery Services

Administers Arts in Education programming and outreach part of the Department annual Strategic plans. Sponsor dollars or grant funding may accompany activity in this program.

FY 18	FY 19
3.50	5.50

Food & Beverage Services

Represents the administration, supervision and management of all food & beverage activities performed under the Cultural Affairs operations at MCC including the delivery of Concessions, Craft Services, Catering and Bar Services

FY 18	FY 19
2.50	2.00

Theatre Facilities

Responsible for the non event duties of maintaining the building and theatre facility.

FY 18	FY 19
0.75	0.00

Theatre Production

Responsible for performances and events in the theatre at MCC. This program is also supported by as needed staff.

FY 18	FY 19
4.75	3.50

Marketing & Sales Services

Responsible for advertising , marketing and promoting MCC events and facilities.

FY 18	FY 19
1.25	0.00

Administration

001-68-100-573-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	378,317	209,051	204,000	204,000	209,900
601201	Salary Attrition	-	-	(10,000)	(10,000)	-
601205	Lump Sum Payout - Accrued Time	51,445	15,907	10,300	10,300	3,700
601215	Communication Stipend	350	-	-	-	-
601400	Overtime-General	-	201	-	-	-
601410	Overtime-Holiday	179	(10)	-	-	-
601412	Overtime-Emergency	-	379	-	-	-
602100	FICA & MICA	33,214	17,567	15,600	15,600	16,000
602210	Pension-General	9,093	9,298	11,400	11,400	12,100
602235	Pension-Senior Mgmt	44,867	28,029	35,000	35,000	40,900
602260	Pension-401	4,781	260	-	-	-
602265	Pension-457	8,929	12,947	13,500	13,500	10,600
602300	Pmt In Lieu Of Insurance	4,397	4,165	10,900	10,900	-
602305	Health Insurance-HMO	21,397	5,805	6,400	6,400	22,300
602306	Dental Insurance-PPO	733	319	300	300	900
602307	Dental Insurance-HMO	285	10	-	-	200
602309	Basic Life Insurance	1,573	812	400	400	500
602311	Long-Term Disability Ins	414	194	300	300	300
602400	Workers' Compensation	25,100	39,900	42,700	42,700	42,600
	Sub-Total	585,072	344,834	340,800	340,800	360,000
	Operating Expense					
603190	Prof Svcs-Other	12,140	-	5,000	5,000	5,000
603400	Contract Svcs-Other	3,345	2,346	3,000	3,000	3,000
603401	Janitorial Svcs	10,881	4,300	7,000	7,000	7,000
603455	Security Svcs	108,690	34,863	47,000	47,000	47,000
604001	Travel & Training	322	58	2,000	2,000	2,000
604100	Communication Svcs	-	1,935	4,000	4,000	4,000
604200	Postage	581	911	3,000	3,000	3,000
604301	Electricity Svcs	64,420	62,793	11,100	11,100	21,700
604400	Leased Equipment	-	-	1,000	1,000	1,000
604440	Leased Copiers	1,295	1,043	-	-	-
604500	Risk Internal Svcs Charge	14,900	-	-	-	-
604610	Fleet Internal Svcs Charge	1,267	1,176	2,800	2,800	-
604620	R&M Buildings	12,627	-	-	-	-
604700	Printing & Binding Svcs	1,271	874	1,000	1,000	1,000
604901	Credit Card Svcs Fees	232	-	200	200	200
604920	License & Permit Fees	2,588	-	1,500	1,500	1,500
604989	IT Internal Svcs Charge	18,300	21,200	24,600	24,600	12,200
604997	Other Operating Expenses	1,394	400	1,000	1,000	1,000
604998	Contingency	175	-	-	-	-
605100	Office Supplies	3,108	1,674	3,000	3,000	3,000
605120	Computer Operating Expenses	978	3,374	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	61	-	700	700	500
605225	Equip Gas Oil & Lube	-	-	100	100	200
605247	Janitorial Supplies	9	-	-	-	-
605250	Noncap Furn (Item less 5000)	55	-	2,500	2,500	2,500
605251	Noncap Equip (Item less 5000)	660	-	1,000	1,000	1,000
605290	Other Operating Supplies	536	-	1,000	1,000	1,000
605410	Subscriptions & Memberships	2,764	3,140	4,000	4,000	3,000
	Sub-Total	262,599	140,087	127,500	127,500	121,800
	Total	**$ 847,671**	**$ 484,921**	**$ 468,300**	**$ 468,300**	**$ 481,800**

Marketing & Sales Services

001-68-682-573-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	6,262	75,855	89,200	89,200	20,000
601201	Salary Attrition	-	-	(5,000)	(5,000)	-
601205	Lump Sum Payout - Accrued Time	-	-	300	300	-
602100	FICA & MICA	478	5,878	6,900	6,900	1,500
602210	Pension-General	-	-	2,400	2,400	-
602235	Pension-Senior Mgmt	-	13,614	18,200	18,200	-
602265	Pension-457	-	1,374	2,700	2,700	-
602304	Health Insurance-PPO	302	12,095	15,000	15,000	-
602305	Health Insurance-HMO	-	-	2,000	2,000	-
602306	Dental Insurance-PPO	10	388	400	400	-
602309	Basic Life Insurance	41	443	200	200	-
602311	Long-Term Disability Ins	11	108	100	100	-
	Sub-Total	7,104	109,755	132,400	132,400	21,500
	Operating Expense					
603190	Prof Svcs-Other	11,877	30,360	45,000	55,000	45,000
603400	Contract Svcs-Other	2,043	3,327	7,500	7,500	7,500
604001	Travel & Training	-	330	2,500	2,500	2,500
604100	Communication Svcs	(25)	522	1,000	1,000	1,000
604200	Postage	326	25,009	40,000	40,000	22,000
604440	Leased Copiers	-	540	-	-	-
604610	Fleet Internal Svcs Charge	-	1,200	1,100	1,100	1,300
604700	Printing & Binding Svcs	31,864	35,103	30,000	30,000	30,000
604889	Marketing & Promotions	-	(14)	-	-	-
604910	Advertising Costs	165,803	194,038	193,000	183,000	193,000
604989	IT Internal Svcs Charge	-	9,400	10,900	10,900	6,800
605220	Vehicle Fuel-On-Site	-	32	500	500	500
605225	Equip Gas Oil & Lube	-	-	100	100	200
605230	Program Supplies	3,428	-	3,000	3,000	3,000
	Sub-Total	215,317	299,847	334,600	334,600	312,800
	Total	**$ 222,421**	**$ 409,602**	**$ 467,000**	**$ 467,000**	**$ 334,300**

Education & Gallery Services

001-68-683-573-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	97,817	97,947	174,500	174,500	238,300
601201	Salary Attrition	-	-	(5,000)	(5,000)	-
601205	Lump Sum Payout - Accrued Time	2,004	6,392	4,200	4,200	14,200
601400	Overtime-General	73	-	-	-	-
602100	FICA & MICA	7,679	8,495	13,700	13,700	19,300
602210	Pension-General	-	-	2,400	2,400	19,300
602235	Pension-Senior Mgmt	10,940	15,416	19,300	19,300	59,100
602265	Pension-457	1,616	3,692	4,400	4,400	4,500
602300	Pmt In Lieu Of Insurance	-	3,604	7,800	7,800	12,500
602305	Health Insurance-HMO	3,168	291	2,000	2,000	7,900
602306	Dental Insurance-PPO	879	870	900	900	1,300
602307	Dental Insurance-HMO	2	-	-	-	-
602309	Basic Life Insurance	372	451	400	400	500
602311	Long-Term Disability Ins	122	123	200	200	300
602400	Workers' Compensation	11,700	18,600	19,900	19,900	19,900
	Sub-Total	136,374	155,881	244,700	244,700	397,100
	Operating Expense					
603140	New Hire Screening	-	-	1,000	1,000	1,000
603400	Contract Svcs-Other	29,200	14,453	30,000	30,000	30,000
603480	Artist Contract	-	40,016	75,000	75,000	75,000
604300	Water/Wastewater Svcs	-	5,727	3,900	3,900	4,000
604301	Electricity Svcs	-	-	11,100	11,100	10,900
604440	Leased Copiers	-	789	-	-	-
604500	Risk Internal Svcs Charge	3,600	17,500	29,200	29,200	3,000
604610	Fleet Internal Svcs Charge	-	1,200	1,100	1,100	1,300
604892	Art Gallery	-	4,505	20,000	20,000	20,000
604916	Administrative Expense	-	-	4,000	4,000	4,000
604989	IT Internal Svcs Charge	14,900	30,600	35,500	35,500	8,100
604991	Summer Programs	48,348	18,503	23,800	23,800	23,800
605220	Vehicle Fuel-On-Site	-	32	600	600	500
605225	Equip Gas Oil & Lube	-	-	200	200	200
605230	Program Supplies	441	659	3,000	3,000	3,000
	Sub-Total	96,490	133,984	238,400	238,400	184,800
	Total	**$ 232,864**	**$ 289,864**	**$ 483,100**	**$ 483,100**	**$ 581,900**

Food & Beverage Services

001-68-684-579-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	333,215	251,382	259,500	259,500	195,500
601201	Salary Attrition	-	-	(10,000)	(10,000)	-
601205	Lump Sum Payout - Accrued Time	10,739	7,166	10,500	10,500	7,700
601215	Communication Stipend	1,310	1,300	1,300	1,300	1,300
601230	TempStaffAN	800	-	-	-	-
601400	Overtime-General	7,782	137	-	-	-
601402	Overtime-Special Events	-	578	7,000	7,000	7,000
601410	Overtime-Holiday	-	57	-	-	-
601412	Overtime-Emergency	-	810	-	-	-
602100	FICA & MICA	27,006	20,003	20,800	20,800	15,600
602210	Pension-General	-	-	9,500	9,500	-
602235	Pension-Senior Mgmt	20,665	24,025	29,600	29,600	20,500
602260	Pension-401	4,527	4,604	5,000	5,000	2,700
602265	Pension-457	2,496	4,552	5,200	5,200	3,300
602305	Health Insurance-HMO	13,719	20,077	29,600	29,600	22,300
602306	Dental Insurance-PPO	537	846	1,100	1,100	1,100
602307	Dental Insurance-HMO	77	169	200	200	-
602309	Basic Life Insurance	340	567	600	600	400
602311	Long-Term Disability Ins	189	238	400	400	300
602400	Workers' Compensation	21,200	33,700	36,100	36,100	36,000
	Sub-Total	444,600	370,213	406,400	406,400	313,700
	Operating Expense					
603400	Contract Svcs-Other	7,432	8,202	12,000	12,000	12,000
603401	Janitorial Svcs	43,400	39,865	41,500	41,500	41,500
603425	Software License & Maint	-	-	5,000	5,000	5,000
603460	Landscape Svcs	277	426	3,000	3,000	3,000
603470	Temporary Help	3,909	2,498	5,000	5,000	5,000
604001	Travel & Training	18	20	2,500	2,500	2,500
604300	Water/Wastewater Svcs	-	5,727	3,900	3,900	4,000
604301	Electricity Svcs	-	-	11,100	11,100	10,900
604302	Gas-Propane	1,694	1,558	2,500	2,500	2,500
604500	Risk Internal Svcs Charge	81,000	47,400	31,500	31,500	67,100
604610	Fleet Internal Svcs Charge	-	1,196	1,100	1,100	1,300
604625	R&M Equipment	4,873	3,661	8,000	8,000	8,000
604910	Advertising Costs	-	5,109	7,500	7,500	-
604913	Reimburse Internal Event Costs	-	(9,832)	-	-	-
604916	Administrative Expense	-	360	2,700	2,700	2,700
604920	License & Permit Fees	2,625	2,574	4,000	4,000	4,000
604989	IT Internal Svcs Charge	25,300	23,600	27,400	27,400	13,500
604997	Other Operating Expenses	14,751	-	-	-	-
605220	Vehicle Fuel-On-Site	-	32	600	600	500
605225	Equip Gas Oil & Lube	-	-	200	200	200
605230	Program Supplies	4,064	4,211	8,000	8,000	6,000
605235	General Food & Beverage	76,354	80,826	95,000	105,000	102,500
605247	Janitorial Supplies	80	993	5,000	5,000	5,000
605252	Small Tools	310	-	-	-	-
605290	Other Operating Supplies	5,560	17,322	16,000	26,000	18,000
605500	Training-General	142	-	-	-	-
	Sub-Total	271,790	235,748	293,500	313,500	315,200
	Total	**$ 716,390**	**$ 605,961**	**$ 699,900**	**$ 719,900**	**$ 628,900**

Theater Production

001-68-685-573-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	508,983	527,300	527,300	412,900
601201	Salary Attrition	-	-	(20,000)	(20,000)	-
601205	Lump Sum Payout - Accrued Time	-	27,817	24,500	24,500	7,200
601400	Overtime-General	-	1,780	-	-	-
601410	Overtime-Holiday	-	49	-	-	-
601412	Overtime-Emergency	-	372	-	-	-
602100	FICA & MICA	-	40,836	41,400	41,400	31,500
602210	Pension-General	-	-	4,800	4,800	-
602235	Pension-Senior Mgmt	-	66,370	82,100	82,100	43,800
602265	Pension-457	-	8,824	15,500	15,500	7,700
602305	Health Insurance-HMO	-	34,537	39,900	39,900	12,400
602306	Dental Insurance-PPO	-	1,341	1,400	1,400	600
602307	Dental Insurance-HMO	-	173	300	300	-
602309	Basic Life Insurance	-	1,621	1,100	1,100	900
602311	Long-Term Disability Ins	-	489	700	700	600
602400	Workers' Compensation	-	70,000	74,800	74,800	74,700
	Sub-Total	-	763,190	793,800	793,800	592,300
	Operating Expense					
603190	Prof Svcs-Other	-	5,064	10,000	5,000	7,500
603400	Contract Svcs-Other	-	5,860	18,700	18,700	18,700
603401	Janitorial Svcs	-	27,867	32,500	32,500	32,500
603470	Temporary Help	-	-	5,000	5,000	7,500
604001	Travel & Training	-	-	3,000	3,000	3,000
604100	Communication Svcs	-	1,914	5,000	5,000	5,000
604300	Water/Wastewater Svcs	-	11,454	7,700	7,700	8,000
604301	Electricity Svcs	-	-	33,300	33,300	-
604440	Leased Copiers	-	2,481	-	-	-
604500	Risk Internal Svcs Charge	-	64,900	51,800	51,800	12,400
604610	Fleet Internal Svcs Charge	-	1,200	3,900	3,900	10,600
604625	R&M Equipment	-	3,003	10,000	10,000	10,000
604630	R&M Electric	-	1,797	12,000	12,000	12,000
604890	Special Events-Other	-	375	6,500	6,500	6,500
604891	Theatre Productions	-	167,621	220,000	220,000	220,000
604910	Advertising Costs	-	5,758	3,500	3,500	3,500
604916	Administrative Expense	-	-	2,500	2,500	2,500
604920	License & Permit Fees	-	-	1,500	1,500	1,500
604989	IT Internal Svcs Charge	-	44,700	51,800	51,800	25,700
605220	Vehicle Fuel-On-Site	-	1,054	700	700	500
605225	Equip Gas Oil & Lube	-	-	200	200	200
605240	Uniforms Cost	-	-	1,000	1,000	1,000
605247	Janitorial Supplies	-	7,168	5,000	5,000	5,000
	Sub-Total	-	352,216	485,600	480,600	393,600
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	1,300	1,233	1,233	1,233
	Sub-Total	-	1,300	1,233	1,233	1,233
	Total	**$ -**	**$ 1,116,706**	**$ 1,280,633**	**$ 1,275,633**	**$ 987,133**

Theatre Facilities

001-68-689-573-000

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	58,086	62,600	62,600	62,600
601201	Salary Attrition	-	-	(5,000)	(5,000)	-
601205	Lump Sum Payout - Accrued Time	-	3,523	7,900	7,900	6,500
602100	FICA & MICA	-	4,718	5,400	5,400	5,300
602235	Pension-Senior Mgmt	-	11,913	14,600	14,600	15,100
602265	Pension-457	-	-	1,900	1,900	1,900
602305	Health Insurance-HMO	-	4,537	5,900	5,900	5,900
602306	Dental Insurance-PPO	-	276	300	300	300
602309	Basic Life Insurance	-	155	100	100	100
602311	Long-Term Disability Ins	-	77	100	100	100
	Sub-Total	-	83,285	93,800	93,800	97,800
	Operating Expense					
603190	Prof Svcs-Other	-	314	25,000	10,000	25,000
603400	Contract Svcs-Other	-	1,700	5,000	5,000	5,000
603401	Janitorial Svcs	-	1,119	7,000	7,000	7,000
603455	Security Svcs	-	56,855	55,000	55,000	55,000
604100	Communication Svcs	-	-	1,000	1,000	1,000
604301	Electricity Svcs	-	-	11,100	11,100	32,400
604500	Risk Internal Svcs Charge	-	93,400	112,600	112,600	87,300
604620	R&M Buildings	-	20,711	38,500	38,500	-
604891	Theatre Productions	-	(149)	-	-	-
604920	License & Permit Fees	-	528	-	-	-
604989	IT Internal Svcs Charge	-	7,100	8,200	8,200	4,100
605247	Janitorial Supplies	-	-	1,000	1,000	1,000
	Sub-Total	-	181,577	264,400	249,400	217,800
	Total	**$ -**	**$ 264,862**	**$ 358,200**	**$ 343,200**	**$ 315,600**

Client Management Services

001-68-680-573-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	359,959	-	-	-	-
601205	Lump Sum Payout - Accrued Time	20,417	-	-	-	-
601215	Communication Stipend	150	-	-	-	-
601220	Longevity Pay	558	-	-	-	-
601230	TempStaffAN	4,672	-	-	-	-
601400	Overtime-General	816	-	-	-	-
602100	FICA & MICA	28,340	-	-	-	-
602235	Pension-Senior Mgmt	78,130	-	-	-	-
602260	Pension-401	173	-	-	-	-
602265	Pension-457	2,205	-	-	-	-
602300	Pmt In Lieu Of Insurance	1,500	-	-	-	-
602305	Health Insurance-HMO	23,823	-	-	-	-
602306	Dental Insurance-PPO	1,226	-	-	-	-
602307	Dental Insurance-HMO	173	-	-	-	-
602309	Basic Life Insurance	1,318	-	-	-	-
602311	Long-Term Disability Ins	711	-	-	-	-
602400	Workers' Compensation	44,000	-	-	-	-
	Sub-Total	568,172	-	-	-	-
	Operating Expense					
603400	Contract Svcs-Other	3,103	-	-	-	-
603401	Janitorial Svcs	48,757	-	-	-	-
603470	Temporary Help	18,729	-	-	-	-
604100	Communication Svcs	3,571	-	-	-	-
604200	Postage	517	-	-	-	-
604300	Water/Wastewater Svcs	39,215	-	-	-	-
604440	Leased Copiers	3,265	-	-	-	-
604500	Risk Internal Svcs Charge	105,400	-	-	-	-
604610	Fleet Internal Svcs Charge	1,000	-	-	-	-
604625	R&M Equipment	5,873	-	-	-	-
604630	R&M Electric	2,964	-	-	-	-
604891	Theatre Productions	228,254	-	-	-	-
604920	License & Permit Fees	1,131	-	-	-	-
604989	IT Internal Svcs Charge	72,000	-	-	-	-
605220	Vehicle Fuel-On-Site	168	37	-	-	-
605247	Janitorial Supplies	2,736	-	-	-	-
	Sub-Total	536,682	37	-	-	-
	Total	**$ 1,104,854**	**$ 37**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
601402	Overtime-Special Events	This cost is for overtime for events held in the Banquet Hall, Theater, Town Center and Regional Park.
603190	Prof Svcs-Other	This cost is for professional services contracts related to RFP, Marketing, and Food & Beverage services for the MCC.
603400	Contract Svcs-Other	This cost is for annual and other contracts including the following: Pest Control, Pressure washing of exterior, Window Cleaning, Food and Beverage: Alarm Service-Fire, Security System Service Contract; Security Guard Services ,Carpet Cleaning, Elevator Maintenance, Generator Maintenance & Inspection, Generator Fuel, Pavers Maintenance in plaza & front of building, Cleaning Upholstery and Public Art Fountain (Botanical Garden) Event Setup and Breakdown Services, Emergency Spot Pressure Cleaning Alternative support services stipend for Theater.
603401	Janitorial Svcs	This line item is for the cost of a contracted janitorial services company to perform janitorial services.
603425	Software License & Maint	This cost for software licences and maintenance fees for VSI and RecTrac.
603455	Security Svcs	The cost is for non-event related and non-building related security services at the MCC.
603460	Landscape Svcs	This cost is for the Botanical Gardens maintenance.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
603480	Artist Contract	This account is to account for payments to guest artists, teaching artists, production contracts, and all fees paid to artists or arts organizations.
604001	Travel & Training	This cost is for travel and training to attend annual meetings and conferences including National Association of Performing Arts Presenters' Conference (APAP), (South Arts) Performing Arts Exchange, and Americans for the Arts.
604100	Communication Svcs	This cost is to support Box Office and internet service for visiting entertainers, Voice and Data (Phone and Fax) Service, Finance Dept. communication shared costs for IP phone landline & mailboxes, T-1 access for outside lines, Fire and Burglar alarms, FIA card services: I-PAD 3G Service Charge; Constant Contact -eblast vendor monthly service fee, Volgistics.
604200	Postage	This cost is for allocated postage, mail outs, Fedex and UPS charges.
604300	Water/Wastewater Svcs	This cost is for water and wastewater consumption.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This cost is for Food & Beverage Services use of propane gas for cooking purposes.
604400	Leased Equipment	This cost is for leased equipment that the city does not have.
604500	Risk Internal Svcs Charge	This is restricted for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604625	R&M Equipment	This cost is for repair and maintenance of various equipment.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604700	Printing & Binding Svcs	This cost is printing and binding services.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604891	Theatre Productions	This expense account is used to record expenses related to theatre productions, both rental and MCC presents.
604892	Art Gallery	This account records all expenses related to visual art exhibitions.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604910	Advertising Costs	This expense accounts for the cost of all advertising, marketing and promotions of MCC events.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	This cost is for various licenses and permits such as elevators, generators, termites, websites, Theatre Manager, VSI, constant contact, credit card processing units etc, Food Handler, Alcohol/Beverage License renewal and Food License renewal.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, computer licenses, database needs and support services.

Budget Justification

Object #	Account Description	Justification
604991	Summer Programs	This cost is associated with all Cultural Affairs Arts & Education Programs including summer camp and after school activities, contracted teaching artist, field trip transportation, musical instruments, administration materials & show/class expenses.
604997	Other Operating Expenses	This represents the cost for expenses that are not budgeted in another line item and are emergency related.
605100	Office Supplies	This represents the cost for office supplies for staff.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	To provide fuel for City vehicles assigned to department.
605225	Equip Gas Oil & Lube	To provide for equipment maintenance (gas, oil, lube) for vehicles assigned to department.
605230	Program Supplies	This account is for program supplies to support Education and Gallery Services Activities including outreach events, promotions, receptions, and quarterly events at the MCC.
605235	General Food & Beverage	This expense line item provides funds for purchase of food, beverage and alcohol to support events at the MCC.
605240	Uniforms Cost	This represents the cost of providing uniforms for all GAME members. The collective bargaining agreements provided for employees to receive uniforms and safety/special shoes.
605247	Janitorial Supplies	This cost is for various janitorial supplies such as paper products, light bulbs and other related items.
605250	Noncap Furn (Item less 5000)	This cost is for furniture and fixture that cost less than $5,000 per item.
605251	Noncap Equip (Item less 5000)	This cost is for equipment that cost less than $5,000 per item.
605290	Other Operating Supplies	The anticipated amount of funding is required for expenditures not budgeted in another line item.
605410	Subscriptions & Memberships	This cost is to maintain membership with professional associations, subscriptions and publications such as Volgistics, Florida Festival of Events (FFEA), and Sun Sentinel, etc.
606441	Vehicle Replacement Program	This $1,233 budgeted amount is for escrow for future vehicle replacements.

Description

The Non-Departmental budget is for expenditures that are not directly related to a specific operating department or for activities that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

All General Fund departments benefit from this budget. Although no positions are assigned to this budget, personnel services are for retired employees pension, health and dental insurance, the City's portion of long term care insurance and medical insurance stipend. Operating expenses include debt service for short term debt payment and transfers out from the General Fund to other funds, including the Debt Service and Capital Projects Funds.

Expenditure Summary

Summary by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	742,545	983,661	1,016,500	1,079,500	1,016,500
Operating Expense	2,265,222	4,620,093	2,819,451	7,340,751	2,807,400
Capital Outlay	-	604,300	-	1,651,000	-
Debt Service	165,890	124,417	308,800	308,800	308,700
Transfers	6,682,096	7,301,900	7,276,900	7,276,900	8,393,000
Grants & Aids	-	-	-	12,000	-
Capital Improvement	-	35,250	-	40,052	-
Total	**$ 9,855,752**	**$ 13,669,621**	**$ 11,421,651**	**$ 17,709,003**	**$ 12,525,600**

Expenditure Detail Budget

001-70-000 | 001-90-000-519/581-000

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
001-70-Various						
	Debt Service-001-70-000-					
607181	Prin-12 BB&T Lease Fire Truck	162,266	123,422	-	-	-
607183	Prin-2017 Motorola Lse-Radio	-	-	28,400	28,400	29,600
607281	Int-12 BB&T Fire Truck Lease	3,623	995	-	-	-
607283	Int-2017 Motorola Lse-Radio Eq	-	-	9,600	9,600	8,400
607184	Prin-2017 BOA M&P Radio Lse	-	-	239,700	239,700	244,100
607284	Int-2017 BOA M&P Radio Lse	-	-	31,100	31,100	26,600
	Sub-Total	165,890	124,417	308,800	308,800	308,700
001-90-000-519/581-000						
	Personnel Services					
602100	FICA & MICA	1,601	-	-	-	-
602245	Pension-Retiree	103,807	156,558	107,500	107,500	107,500
602308	Long-Term Care Insurance	10,200	2,338	11,000	11,000	11,000
602315	GAME Retiree Health & Dental	79,831	106,915	120,000	120,000	120,000
602318	NonRep Retiree Health & Dental	279,897	368,969	400,000	400,000	400,000
602320	PBA Retiree Stipend	204,170	230,960	280,000	280,000	280,000
602321	GAME Retiree Stipend	24,210	32,210	40,000	40,000	40,000
602322	Non-Rep Retiree Stipend	38,828	85,711	58,000	121,000	58,000
	Sub-Total	742,545	983,661	1,016,500	1,079,500	1,016,500
	Operating Expense					
603190	Prof Svcs-Other	128,430	300,279	150,000	150,000	150,000
603192	Consulting Svcs	72,033	61,086	50,000	88,511	50,000
603601	Firefighters Pension Benefits	990,464	966,694	1,175,000	1,175,000	1,175,000
603602	Police Officers Pension Benef	962,925	1,032,724	914,000	914,000	914,000
604440	Leased Copiers	-	-	243,451	243,451	238,400
604669	Landscape & Irrigation	-	11,238	-	29,500	-
604890	Special Events-Other	-	-	-	2,000	-
604901	Credit Card Svcs Fees	43,751	-	-	-	-
604905	Bank Svcs Charges	6,682	7,430	12,000	12,000	5,000
604930	Record Storage Charges	19,804	21,744	30,000	30,000	30,000
604995	Special Assessment Expense	18,746	18,766	20,000	20,000	20,000
604998	Contingency	20,827	14,095	200,000	84,489	200,000
605295	Hurricane Supplies	1,559	77,958	25,000	138,740	25,000
603415	Debris Removal	-	2,108,080	-	4,453,060	-
	Sub-Total	2,265,222	4,620,093	2,819,451	7,340,751	2,807,400
	Dept. Capital Outlay					
606100	Land Acquisition	-	590,000	-	1,500,000	-
	Sub-Total	-	590,000	-	1,500,000	-
	Grants & Aids					
608306	Grants to others	-	-	-	12,000	-
	Sub-Total	-	-	-	12,000	-
	Capital Improvement					
606211	Minor Building Repairs	-	14,300	-	151,000	-
606502	CIP-Plan/Design/Eng	-	-	-	40,000	-
606510	CIP-Construction	-	35,250	-	52	-
	Sub-Total	-	49,550	-	191,052	-
	Other					
691201	Trfr To Debt Svcs	-	175,000	-	-	306,500
691203	Trfr To CIP Rev Bond	4,920,900	6,333,300	4,265,200	4,265,200	4,098,100
691204	Trfr To Debt Svcs	-	793,600	3,011,700	3,011,700	2,241,600
691395	Trfr To Capital Projects	1,761,196	-	-	-	1,746,800
	Sub Total	6,682,096	7,301,900	7,276,900	7,276,900	8,393,000
	Total	**$ 9,689,862**	**$ 13,545,204**	**$ 11,112,851**	**$ 17,400,203**	**$ 12,216,900**
	Total Non-departmental	**$ 9,855,752**	**$ 13,669,621**	**$ 11,421,651**	**$ 17,709,003**	**$ 12,525,600**

General Fund Non-Departmental

FY 2019 Budget

Budget Justification

Object #	Account Description	Justification
Expense		
602245	Pension-Retiree	This account is for the annual pension amount for employees per IRS Code.
602308	Long-Term Care Insurance	This is the City's portion for long term care insurance.
602315	GAME Retiree Health & Dental	This account includes costs associated with retired employee health insurance benefits provided by Collective Bargaining Agreements.
602318	NonRep Retiree Health & Dental	This account includes costs associated with retired employee health insurance benefits for non-represented employees.
602320	PBA Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.This account replaces 603615.
602321	GAME Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements. This account replaces 603610.
602322	Non-Rep Retiree Stipend	This account includes costs associated with retired employee stipend payments provided to non-represented employees. This account replaces 603620.
603190	Prof Svcs-Other	This is for benefits and other related outside professional services.
603192	Consulting Svcs	This is for legal governmental consulting services.
603601	Firefighters' Pension Benefits	This account is a pass thru for revenues (312510) provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
603602	Police Officers' Pension Benef	This account is a pass thru for revenues (312520) provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
604440	Leased Copiers	This account is for leased copy machines fixed cost, desktop printers and related supplies. Toner is only purchased if allotted meter amount is exceeded. Restricted for Procurement Department only.
604905	Bank Svcs Charges	This is for analyzed bank service charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604930	Record Storage Charges	This cost is for preparation of records for microfilming/optical disc scanning; offsite records storage and retrieval, equipment lease and supplies and on-going records management for the City
604995	Special Assessment Expense	This cost is associated with the addition of the Fire Protection Assessment to the annual TRIM notice mailed out by the Broward County Property Appraiser.
604998	Contingency	This is for one time expenditures that are not budgeted in another line item
605295	Hurricane Supplies	This represents possible anticipated hurricane supplies cost for all situations not budgeted in the departmental budgets.
691203	Trfr To CIP Rev Bond	These funds will be used for debt service payment on 2015 CIP Refunding Revenue Bonds ($5,996,500), the financing of five Fire-Rescue vehicles ($337,800), and bank charges ($4,000).
691204	Trfr To Debt Svcs	These funds will be used for the debt service payment on the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013.

General Fund Debt Service

FY 2019 Budget

Budget Justification

Object #	Account Description	Justification
Expense		
607183	Prin-2017 Motorola Lse-Radio	This is the Principal for the 2017-Motorola Back-Up Radio System Equipment 7-Year Lease ($28,400 Annual Principal Payment). Principal and Interest is due Annually on March 1 through March 1, 2024, to begin March 1, 2018.
607184	Prin-2017 BOA M&P Radio Lse	This is the Principal for the 2017-Motorola Portable and Mobile Radios 7-Year Lease ($229,200 Annual Principal Payment).
607283	Int-2017 Motorola Lse-Radio Eq	This is the Interest for the 2017-Motorola Back-Up Radio System Equipment 7-Year Lease ($9,600 Annual Interest Payment). Principal and Interest is due Annually on March 1 through March 1, 2024, to begin March 1, 2018.
607284	Int-2017 BOA M&P Radio Lse	This is the Interest for the 2017-Motorola Portable and Mobile Radios 7-Year Lease ($59,100 Annual Interest Payment).

Description

This section is for Capital Improvement Program (CIP) projects expenditures that cost over $100,000 and are funded by the General Fund. These expenditures only reflect what will be the impact on FY 2019 Budget. All other details on these projects are in the Five Year Capital Improvement Budget.

Expenditure Budget Summary

Summary by Category		FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Capital Outlay		-	35,250	-	40,052	-
Total		**$ -**	**$ 35,250**	**$ -**	**$ 40,052**	**$ -**
Summary by Department	**Dept. #**					
Construction & Facilities Management	53	-	35,250	-	40,052	-
Public Works	50	-	-	-	-	-
Total		**$ -**	**$ 35,250**	**$ -**	**$ 40,052**	**$ -**

Expenditure Detail Budget

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	CFM - 808						
	PBA / Civic Center Park Expansion						
	001-53-808-572-000	51015					
606510	CIP-Construction		-	35,250	-	52	-
	Sub Total		-	35,250	-	52	-
	CFM - 802						
	Add'l N Bnd Right Turn Ln-Dykes Rd						
	001-53-802-541-000	52055					
606502	CIP-Plan/Design/Eng		-	-	-	40,000	-
	Sub Total		-	-	-	40,000	-
	Total		**$ -**	**$ 35,250**	**$ -**	**$ 40,052**	**$ -**

Description

Special Revenue Funds are used to account for revenues that are legally restricted or committed to expenditures for a specific purpose other than debt service or capital projects. Currently, the City has eight Special Revenue Funds.

Revenues and Expenditures Summary

Revenues by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	4,016,468	4,671,118	1,661,924	15,737,672	1,661,930
Charges for Services	1,463,651	1,445,672	1,244,800	1,244,800	1,409,300
Fines & Forfeitures	364,008	318,090	12,000	294,189	12,000
Miscellaneous Revenues	14,608	21,450	15,600	18,959	14,600
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	1,571,860	500
Total	**$ 5,858,734**	**$ 6,456,329**	**$ 2,934,324**	**$ 18,867,480**	**$ 3,098,330**
Expenditures by Category					
Personnel Services	1,557,624	1,616,547	1,352,494	1,353,535	1,517,000
Operating Expenses	1,918,299	1,319,928	606,530	3,850,283	606,330
Capital Outlay	386,660	95,665	-	247,110	-
Grants & Aids	42,642	52,000	10,000	107,800	10,000
Total Operating Expenditures	3,905,225	3,084,140	1,969,024	5,558,728	2,133,330
Capital Improvement Program	791,361	2,123,105	-	10,365,838	-
Reserve	-	-	-	-	-
Restoration of Fund Balance	-	-	13,400	1,696,766	13,100
Transfer Out	1,175,507	1,117,075	951,900	1,246,148	951,900
Total	**$ 5,872,093**	**$ 6,324,319**	**$ 2,934,324**	**$ 18,867,480**	**$ 3,098,330**

Revenues by Fund	Fund #					
Police Education	110	11,814	12,383	12,600	12,600	12,900
Public Safety Outside Services	145	1,463,651	1,445,672	1,244,800	1,244,800	1,409,300
Law Enforcement Trust	160	359,096	318,706	13,700	1,867,749	13,700
Federal Grants	162	990,762	949,813	630,655	1,069,104	630,655
State & County Grants	163	1,204,996	2,570,832	321,245	10,841,686	321,245
Neighborhood Stabilization Prog (NSP)	164	429,796	164,887	-	759,222	-
S.H.I.P.	166	577,745	440,691	1,300	1,357,142	500
Community Develop Block Grant (CDBG)	167	820,875	553,346	710,024	1,715,176	710,030
Total		**$ 5,858,734**	**$ 6,456,329**	**$ 2,934,324**	**$ 18,867,480**	**$ 3,098,330**
Expenditures by Fund						
Police Education	110	11,197	5,642	12,600	12,600	12,900
Public Safety Outside Services	145	1,440,527	1,505,652	1,244,800	1,244,800	1,409,300
Law Enforcement Trust	160	396,905	134,884	13,700	1,867,749	13,700
Federal Grants	162	990,762	949,813	630,655	1,069,104	630,655
State & County Grants	163	1,204,996	2,570,832	321,245	10,841,686	321,245
Neighborhood Stabilization Prog (NSP)	164	429,796	164,887	-	759,222	-
S.H.I.P.	166	577,035	439,264	1,300	1,357,142	500
Community Develop Block Grant (CDBG)	167	820,875	553,346	710,024	1,715,176	710,030
Total		**$ 5,872,093**	**$ 6,324,319**	**$ 2,934,324**	**$ 18,867,480**	**$ 3,098,330**

Description Fund 110

This fund was established to pay for law enforcement officers training costs. Revenues are associated with the two dollars the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers education.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 58,512**	**$ 59,129**	**$ 65,869**	**$ 65,869**	**$ 65,869**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	11,676	12,237	12,000	12,000	12,000
Miscellaneous Revenues	138	145	600	600	900
Transfer In	-	-	-	-	-
Other Sources	-	-	-	-	-
Total	**$ 11,814**	**$ 12,383**	**$ 12,600**	**$ 12,600**	**$ 12,900**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	11,197	5,642	12,600	12,600	12,900
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	11,197	5,642	12,600	12,600	12,900
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 11,197**	**$ 5,642**	**$ 12,600**	**$ 12,600**	**$ 12,900**
Excess/Deficiency	617	6,740	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 59,129**	**$ 65,869**	**$ 65,869**	**$ 65,869**	**$ 65,869**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Fines & Forfeitures					
351501	Traffic Court Fines-PD Ed	11,676	12,237	12,000	12,000	12,000
	Sub-total	11,676	12,237	12,000	12,000	12,000
	Miscellaneous Revenues					
361100	Int Earnings	138	145	600	600	900
	Sub-total	138	145	600	600	900
	Total	**$ 11,814**	**$ 12,383**	**$ 12,600**	**$ 12,600**	**$ 12,900**

Expenditure Detail Budget

110-20-000-529-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense					
604905	Bank Svcs Charges	68	71	100	100	150
605500	Training-General	11,129	5,572	12,500	12,500	12,750
	Total	**$ 11,197**	**$ 5,642**	**$ 12,600**	**$ 12,600**	**$ 12,900**

Budget Justification

Object #	Account Description	Justification
Revenue		
351501	Traffic Court Fines-PD Ed	Two dollars ($2.00) is received from each paid traffic citation issued within the corporate limits of the City. These revenues are based on historical data and anticipated growth.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
605500	Training-General	This is for outside training and subject matter experts and includes registration fees. It is also to purchase materials needed to support training activities, such as range materials, training suits and floor mats, etc.

Description Fund 145

This fund was established to account for revenues and expenditures associated with services provided by off-duty police officers and firefighters in private customer details to various businesses and homeowner associations.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 69,359**	**$ 92,483**	**$ 32,503**	**$ 32,503**	**$ 32,503**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	1,463,651	1,445,672	1,244,800	1,244,800	1,409,300
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Other Source	-	-	-	-	-
Total	**$ 1,463,651**	**$ 1,445,672**	**$ 1,244,800**	**$ 1,244,800**	**$ 1,409,300**
Expenditures by Category					
Personnel Services	1,440,547	1,505,652	1,244,800	1,244,800	1,409,300
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	(19)	-	-	-	-
Total Operating Expenditures	1,440,527	1,505,652	1,244,800	1,244,800	1,409,300
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 1,440,527**	**$ 1,505,652**	**$ 1,244,800**	**$ 1,244,800**	**$ 1,409,300**
Excess/Deficiency	23,124	(59,980)	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 92,483**	**$ 32,503**	**$ 32,503**	**$ 32,503**	**$ 32,503**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
342140	Police Special Details	1,228,730	1,201,520	1,060,800	1,060,800	1,200,000
342150	PD Special Detail Admin Fee	200,814	195,446	174,700	174,700	200,000
342200	Fire Special Details	34,108	48,705	9,300	9,300	9,300
	Sub-total	1,463,651	1,445,672	1,244,800	1,244,800	1,409,300
	Total	**$ 1,463,651**	**$ 1,445,672**	**$ 1,244,800**	**$ 1,244,800**	**$ 1,409,300**

Expenditure Detail Budget

145-20-000-521-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601310	Special Duty Pay	1,196,822	1,217,254	1,078,800	1,078,800	1,243,300
602100	FICA & MICA	85,008	87,343	82,600	82,600	82,600
602304	Health Insurance-PPO	11,947	16,554	-	-	-
602305	Health Insurance-HMO	85,030	94,351	-	-	-
602306	Dental Insurance-PPO	5,071	5,638	-	-	-
602307	Dental Insurance-HMO	620	500	-	-	-
602309	Basic Life Insurance	1,396	1,522	-	-	-
602311	Long-Term Disability Ins	1,053	1,089	-	-	-
602400	Workers' Compensation	53,600	81,400	83,400	83,400	83,400
	Sub-total	1,440,547	1,505,652	1,244,800	1,244,800	1,409,300
	Grants & Aids					
608305	PAL Donation	(19)	-	-	-	-
	Sub-total	(19)	-	-	-	-
	Total	**$ 1,440,527**	**$ 1,505,652**	**$ 1,244,800**	**$ 1,244,800**	**$ 1,409,300**

Budget Justification

Object #	Account Description	Justification
Revenue		
342140	Police Special Details	This line item is for authorizing, contracting, scheduling, employing and accounting for hours worked by City-paid Police Officers in private customer service.
342150	PD Special Detail Admin Fee	This line item is to reimburse the cost of City support staff for the administration, book-keeping and coordination of special duty activities
342200	Fire Special Details	This line item is the activity of authorizing, contracting, scheduling, employing and accounting for hours worked by City-paid Firefighters in private customer service.

Description Fund 160

This fund was established to account for the awards provided by the Federal, Treasury, and State agencies related to confiscated and forfeited contraband found during police operations. Due to the unpredictable nature of funding needs, outside of bank service charges, no additional funds will be budgeted for FY19.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 1,425,848**	**$ 1,388,039**	**$ 1,571,860**	**$ 1,571,860**	**$ 1,696,766**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	352,332	305,852	-	282,189	-
Miscellaneous Revenues	6,764	12,853	13,700	13,700	13,700
Transfer In	-	-	-	-	-
Other Source	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	1,571,860	-
Total	**$ 359,096**	**$ 318,706**	**$ 13,700**	**$ 1,867,749**	**$ 13,700**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	14,869	38,169	300	69,683	600
Capital Outlay	341,874	54,715	-	-	-
Appropriated Fund Balance	-	-	13,400	1,696,766	13,100
Grants & Aids	40,162	42,000	-	65,300	-
Total Operating Expenditures	396,905	134,884	13,700	1,831,749	13,700
Capital Improvement	-	-	-	36,000	-
Transfer Out	-	-	-	-	-
Total	**$ 396,905**	**$ 134,884**	**$ 13,700**	**$ 1,867,749**	**$ 13,700**
Excess/Deficiency	(37,809)	183,822	-	-	13,100
Appropriation of Fund Balance	-	-	-	124,906	-
Ending Fund Balance	**$ 1,388,039**	**$ 1,571,860**	**$ 1,571,860**	**$ 1,696,766**	**$ 1,709,866**
Position Detail					
PRIME Analyst - Temp Full-time	1.00	-	-	-	-
Total	1.00	-	-	-	-

Revenue Projections

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Fines & Forfeitures						
355100	Federal Forfeiture-Justice	92220	61,601	56,933	-	256,347	-
355101	Federal Forfeiture-Treasury	92221	18,770	11,217	-	-	-
356100	State Forfeiture	93200	271,961	237,703	-	25,842	-
	Sub-total		352,332	305,852	-	282,189	-
	Miscellaneous Revenues						
361100	Int Earnings		6,764	12,853	13,700	13,700	13,700
	Sub-total		6,764	12,853	13,700	13,700	13,700
	Other Source						
399999	Appropriation Of Fund Balance		-	-	-	1,571,860	-
	Total		**$ 359,096**	**$ 318,706**	**$ 13,700**	**$ 1,867,749**	**$ 13,700**

Expenditure Detail Budget

160-20-000-521-000-

Object #	Account Description	Project	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services						
601200	Employee Salaries		-	-	-	-	-
601400	Non-Pensionable Earnings		-	-	-	-	-
602100	FICA & MICA		-	-	-	-	-
601410	Overtime-Holiday		-	-	-	-	-
602400	Workers' Compensation		-	-	-	-	-
	Sub-total		-	-	-	-	-
	Operating Expense						
603124	Legal Svcs-Forfeiture-State		-	-	-	-	-
603502	Confidential Informant		6,000	4,000	-	4,000	-
604001	Travel & Training		-	33,767	-	65,383	-
604905	Bank Svcs Charges		390	402	300	300	600
605251	Noncap Equip (Item less 5000)		8,479	-	-	-	-
	Sub-total		14,869	38,169	300	69,683	600
	Dept. Capital Outlay						
606400	Machinery & Equipment		341,874	9,890	-	-	-
606440	Vehicles Purchase		-	44,825	-	-	-
	Sub-total		341,874	54,715	-	-	-
	Capital Improvement						
	Equitable Sharing-Justice	52050					
606700	Law Enforce. Memorial/Display		-	-	-	36,000	-
	Sub-total		-	-	-	36,000	-
	Grants & Aids						
608304	Crime Prev Program		40,162	42,000	-	65,300	-
	Sub-total		40,162	42,000	-	65,300	-
	Other						
609990	Appropriated Fund Balance		-	-	13,400	1,696,766	13,100
	Sub-total		-	-	13,400	1,696,766	13,100
	Total		**$ 396,905**	**$ 134,884**	**$ 13,700**	**$ 1,867,749**	**$ 13,700**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	This is expected interest on balances in the Equitable Sharing Program.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description Fund 162

This fund was established to account for revenues and expenditures associated with funding from various Federal granting agencies which is not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted.

Funds are provided to the City under the Older Americans Act and are used to subsidize the Senior Services operation. These funds are allocated between Social Services and Public Works (Transit Operations) departments.

Revenues and Expenditures Budget Summary

		FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance		$ -	$ -	$ -	$ -	$ -
Revenues by Category						
General Taxes		-	-	-	-	-
Permits, Fees, Special Assessment		-	-	-	-	-
Intergovernmental Revenues		990,762	949,813	630,655	1,069,104	630,655
Charges for Services		-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-
Miscellaneous Revenues		-	-	-	-	-
Transfer In		-	-	-	-	-
Appropriation of Fund Balance		-	-	-	-	-
Total		**$ 990,762**	**$ 949,813**	**$ 630,655**	**$ 1,069,104**	**$ 630,655**
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		179,175	277,974	-	217,149	-
Capital Outlay		-	-	-	-	-
Grants & Aids		-	-	-	-	-
Total Operating Expenditures		179,175	277,974	-	217,149	-
Capital Improvement Program		44,786	8,895	-	126,850	-
Debt Service		-	-	-	-	-
Transfer Out		766,801	662,944	630,655	725,106	630,655
Total		**$ 990,762**	**$ 949,813**	**$ 630,655**	**$ 1,069,104**	**$ 630,655**
Excess/Deficiency		**-**	**-**	**-**	**-**	**-**
Appropriation of Fund Balance		**-**	**-**	**-**	**-**	**-**
Ending Fund Balance		$ -	$ -	$ -	$ -	$ -
Position Detail						
Firefighter Paramedic		12.00	-	-	-	-
Total		12.00	-	-	-	-
Summary by Department	**Dept. #**					
Police	20	74,039	100,966	-	97,532	-
Fire-Rescue	30	96,608	121,321	-	126,178	-
Community & Economic Development	41	88,919	92,989	-	163,628	-
Public Works	50	371,982	354,573	400,995	376,203	400,994
Social Services	63	359,214	279,963	229,660	265,564	229,661
Cultural Affairs	68	-	-	-	40,000	-
Total		**$ 990,762**	**$ 949,813**	**$ 630,655**	**$ 1,069,104**	**$ 630,655**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental Revenues					
331249	Fed Grant - HVE	10,185	8,888	-	6,800	-
331254	Fed Grant-UASI	96,608	117,635	-	119,178	-
331253	Fed Grant-JAGS	20,219	50,584	-	38,755	-
331508	Fed Grant-USAR	-	3,687	-	-	-
331509	EMPG CERT	-	-	-	7,000	-
331620	Fed Grant-HOME	88,919	92,989	-	163,628	-
331621	Fed Grant-EHEAP	22,406	50,353	-	20,374	-
331690	Fed Grant-Area Agency on Aging	708,790	584,183	630,655	621,393	630,655
331710	Fed Grant-Art Works	-	-	-	40,000	-
331796	Fed Grant-VOCA	43,635	41,494	-	51,977	-
331495	Fed Grant Section 5310 Prgm	-	-	-	-	-
	Sub total	990,762	949,813	630,655	1,069,104	630,655
	Total	**$ 990,762**	**$ 949,813**	**$ 630,655**	**$ 1,069,104**	**$ 630,655**

Expenditure Detail Budget

162-Various

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense						
162-20-900/901-529							
603190	Prof Svcs-Other	- 92266	3,516	24,121	-	-	-
605251	Noncap Equip (Item less 5000)	- 92266	-	9,898	-	-	-
605251	Noncap Equip (Item less 5000)	- 92267	16,703	2,265	-	3,455	-
162-30-901-529							
603425	Software License & Maint	- 92222	51,822	-	-	-	-
603425	Software License & Maint	- 92223	-	27,628	-	-	-
603425	Software License & Maint	- 92224	-	-	-	27,628	-
605500	Training-General	- 91700	-	-	-	1,330	-
605251	Noncap Equip (Item less 5000)	- 91700	-	-	-	5,670	-
605251	Noncap Equip (Item less 5000)	- 92223	-	90,007	-	-	-
162-41-900-554							
603114	Admin Svcs-CRA	- 92659	7,645	-	-	-	-
603114	Admin Svcs-CRA	- 92660	-	10,160	-	4,744	-
603114	Admin Svcs-CRA	- 92661	-	-	-	16,890	-
604680	Home Repairs	- 92657	12,657	-	-	-	-
604680	Home Repairs	- 92659	60,275	-	-	-	-
604680	Home Repairs	- 92660	8,342	82,829	-	18,128	-
604680	Home Repairs	- 92661	-	-	-	123,865	-
162-63-900-569							
604301	Electricity Svcs	- 92506	7,058	15,598	-	-	-
604301	Electricity Svcs	- 92507	-	15,467	-	15,438	-
604301	Electricity Svcs	- 92505	11,157	-	-	-	-
	Sub total		179,175	277,974	-	217,149	-

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Capital Outlay						
162-20-901-529							
606400	Machinery & Equipment	- 92267	-	8,895	-	1,105	-
606400	Machinery & Equipment	- 92268	-	-	-	34,195	-
162-30-901-529							
606400	Machinery & Equipment	- 92222	44,786	-	-	-	-
606400	Machinery & Equipment	- 92224	-	-	-	91,550	-
	Sub total		44,786	8,895	-	126,850	-
	Other						
162-30-900-525							
691001	Trfr To General Fund	- 95006	-	3,687	-	-	-
162-20-902-581							
691001	Trfr To General Fund	- 91263	-	5,405	-	-	-
691001	Trfr To General Fund	- 92286	43,635	-	-	-	-
691001	Trfr To General Fund	- 92287	-	41,494	-	-	-
691001	Trfr To General Fund	- 92288	-	-	-	51,977	-
691001	Trfr To General Fund	- 95005	10,185	8,888	-	6,800	-
162-63-900/901-581							
691001	Trfr To General Fund	- 92505	2,754	-	-	-	-
691001	Trfr To General Fund	- 92506	1,437	14,951	-	-	-
691001	Trfr To General Fund	- 92507	-	4,336	-	4,936	-
691001	Trfr To General Fund	- 92554	223,459	-	-	-	-
691001	Trfr To General Fund	- 92555	113,348	72,895	-	-	-
691001	Trfr To General Fund	- 92557	-	-	172,245	172,245	72,946
691001	Trfr To General Fund	- 92558	-	-	-	-	156,715
162-68-900-581							
691001	Trfr To General Fund	- 92600	-	-	-	40,000	-
162-50-901-581							
691001	Trfr To General Fund	- 92556	-	325,537	100,249	75,457	-
691001	Trfr To General Fund	- 92556	-	156,715	57,415	72,945	-
691001	Trfr To General Fund	- 92555	371,982	29,036	-	-	-
691001	Trfr To General Fund	- 92557	-	-	300,746	300,746	75,457
691001	Trfr To General Fund	- 92558	-	-	-	-	325,537
	Sub total		766,801	662,944	630,655	725,106	630,655
	Total		**$ 990,762**	**$ 949,813**	**$ 630,655**	**$ 1,069,104**	**$ 630,655**

Budget Justification

Object #	Account Description	Justification
Revenue		
331690	Fed Grant-Area Agency on Aging	This is Older Americans Act Grant revenue for program year 2019. Funder: Area Agency on Aging.
Expense		
691001	Trfr To General Fund	This line is to account for grant reimbursed Public Works transportation expenses. Older Americans Grant, program year 2019.

Description Fund 163

This fund was established to account for revenues and expenditures associated with funding from various State granting agencies which is not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	1,198,000	2,563,808	321,245	10,838,327	321,245
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	6,996	7,024	-	3,359	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 1,204,996**	**$ 2,570,832**	**$ 321,245**	**$ 10,841,686**	**$ 321,245**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	6,996	7,024	-	3,359	-
Capital Outlay	-	32,055	-	41,716	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	6,996	39,079	-	45,074	-
Capital Improvement Program	791,361	2,078,105	-	10,329,838	-
Debt Service	-	-	-	-	-
Transfer Out	406,639	453,648	321,245	466,774	321,245
Total	**$ 1,204,996**	**$ 2,570,832**	**$ 321,245**	**$ 10,841,686**	**$ 321,245**
Excess/Deficiency	-	-	-	-	-
Appropriation of Fund Balance	**-**	**-**	**-**	**-**	**-**
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Summary by Department	**Dept. #**					
Fire-Rescue	30	-	32,055	-	41,716	-
Community & Economic Development	41	371	5,198	-	3,359	-
Public Works	50	74,682	181,757	-	-	-
Construction & Facilities Management	53	676,764	1,823,726	-	3,891,272	-
Utilities	55	114,597	146,837	-	6,438,566	-
Parks & Recreation	60	196,845	190,597	179,695	179,695	179,695
Social Services	63	136,737	84,543	141,550	154,627	141,550
Cultural Affairs	68	5,000	106,119	-	132,452	-
Total		**$ 1,204,996**	**$ 2,570,832**	**$ 321,245**	**$ 10,841,686**	**$ 321,245**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental Revenues					
334380	State Grant-FDOT Hwy Maint	68,057	82,389	-	-	-
334381	Highway Beautification Grant	-	97,542	-	-	-
334385	LSP Area Agency on Aging	136,737	84,543	141,550	154,627	141,550
334690	State Grant-EMS Grants	-	32,055	-	41,716	-
334832	State Grnt General Prog Supprt	5,000	75,319	-	43,852	-
334833	Cult Fac 17.9.300.545	-	500,000	-	-	-
334834	State Grnt FRDAP	-	-	-	110,000	-
337301	Local Grant-Miramar Parkway	-	-	-	197,736	-
337376	Loc Grt-Shirley Branca	535,562	826,172	-	69,141	-
337377	Loc Grt-Complete Streets	-	-	-	1,500,000	-
337378	Civic Center Prk Expand Phase1	-	75,000	-	-	-
337379	Civic Center Prk Expand Phase2	61,125	13,875	-	-	-
337380	Local Grt-Brwd Water Improve	114,597	146,837	-	6,438,566	-
337382	Loc Grt-Pembroke Road Widening	-	114,425	-	2,011,710	-
337383	LOC GRT-USTA TENNIS CT RESURF	-	10,000	-	-	-
337601	Loc Grant-Water Safety	47,908	39,243	30,000	30,000	30,000
337602	Loc Grant-Child Svcs Council	148,936	141,354	149,695	149,695	149,695
337603	Capital Challenge Grant	80,077	294,254	-	2,685	-
337606	Local Grant-Art of Community	-	-	-	53,000	-
337607	Loc Grant-Cult. Incent. Prog.	-	30,800	-	35,600	-
	Sub-total	1,198,000	2,563,808	321,245	10,838,327	321,245
	Miscellaneous					
366106	GRO1000 Gardens/Green Space	6,996	7,024	-	3,359	-
	Sub-total	6,996	7,024	-	3,359	-
	Total	**$ 1,204,996**	**$ 2,570,832**	**$ 321,245**	**$ 10,841,686**	**$ 321,245**

Expenditure Detail Budget

163-Various

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense						
	163-41-900-519-000-						
603190	Prof Svcs-Other	95004	-	-	-	1,500	-
605230	Program Supplies	95004	371	5,198	-	1,859	-
605230	Program Supplies	95004	6,625	1,826	-	-	-
	Sub-total		6,996	7,024	-	3,359	-
	Capital Outlay						
	EMS 2016						
	163-30-900-525-000-						
606400	Machinery & Equipment	93503	-	32,055	-	-	-
	EMS 2017						
	163-30-900-525-000-						
606400	Machinery & Equipment	93504	-	-	-	41,716	-
	Sub-total		-	32,055	-	41,716	-
	Capital Improvement						
	Park Improvements-Various						
	163-60-900-572-000-						
606510	CIP-Construction	51003	-	10,000	-	-	-
	Ansin Sports Complex-Phase II						
	163-53-900-572-000-						
606511	CIP-Furniture Fixtures & Equip	51005	-	-	-	95,000	-
606510	CIP-Construction	51005	-	-	-	15,000	-
	Amphitheater-Miramar Regional Park						
	163-53-801-572-000-/163-53-802-572-000-						
606502	CIP-Plan/Design/Eng	51006	80,077	28,905	-	2,685	-
606510	CIP-Construction	51006	-	265,349	-	-	-
606510	CIP-Construction	51006	-	500,000	-	-	-
	Shirley Branca Park Community Band Shell						
	163-53-800-572-000-						
606502	CIP-Plan/Design/Eng	51009	1,024	17,078	-	13,794	-
606505	CIP-Permits	51009	23,246	1,515	-	7,196	-
606510	CIP-Construction	51009	511,292	750,902	-	47,500	-
606511	CIP-Furniture Fixtures & Equip	51009	-	56,677	-	650	-

Expenditure Detail Budget
163-Various

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	PBA / Civic Center Park Expansion						
	163-53-900-572-000-/163-53-901-572-000-						
606511	CIP-Furniture Fixtures & Equip	51015	-	75,000	-	-	-
606510	CIP-Construction	51015	35,000	-	-	-	-
606513	CIP-Landscaping	51015	26,125	13,875	-	-	-
	Pembroke Rd Widening Fr Dykes to SS						
	163-53-808-541-000-						
606502	CIP-Plan/Design/Eng	52026	-	114,425	-	71,887	-
606510	CIP-Construction	52026	-	-	-	1,939,823	-
	Land & Beau Mir Pky,Mir Blvd&Red Rd						
	163-50-900-539-000-						
606513	CIP-Landscaping	52036	-	97,542	-	-	-
	Historic Miramar Complete Streets						
	163-53-800-541-000-						
606510	CIP-Construction	52050	-	-	-	1,500,000	-
	Miramar Pkwy (SW 64 to SW 68)						
	163-53-900-541-000-						
606502	CIP-Plan/Design/Eng	52059	-	-	-	31,760	-
606510	CIP-Construction	52059	-	-	-	148,000	-
606520	CIP-Contingency	52059	-	-	-	17,976	-
	Broward Co Waterlines Improvement						
	163-55-900-536-000-						
606502	CIP-Plan/Design/Eng	94400	104,109	17,216	-	44,035	-
606505	CIP-Permits	94400	10,488	-	-	1,512	-
606510	CIP-Construction	94400	-	129,621	-	6,393,019	-
	Sub-total		791,361	2,078,105	-	10,329,838	-
	Transfers						
	163-50-900-581-000-						
691001	Trfr To General Fund	93800	68,057	82,389	-	-	-
	163-60-900-581-000-						
691001	Trfr To General Fund	94105	47,908	39,243	30,000	30,000	30,000
691001	Trfr To General Fund	94106	-	-	-	-	-
691001	Trfr To General Fund	94107	148,936	126,085	149,695	-	-
691001	Trfr To General Fund	93550	107,839	-	-	-	-
691001	Trfr To General Fund	94108	-	15,269	-	149,695	149,695
691001	Trfr To General Fund	93551	28,898	62,233	-	-	-
691001	Trfr To General Fund	93552	-	22,311	-	119,239	-
	163-68-900-581-000-						
691001	Trfr To General Fund	92400	5,000	75,319	-	-	-
691001	Trfr To General Fund	92401	-	-	-	43,852	-
691001	Trfr To General Fund	93900	-	30,800	-	-	-
691001	Trfr To General Fund	93901	-	-	-	35,600	-
691001	Trfr To General Fund	93400	-	-	-	53,000	-
	163-63-900-581-000-						
691001	Trfr To General Fund	93553	-	-	106,162	-	106,162
691001	Trfr To General Fund	93554	-	-	35,388	35,388	35,388
	Sub-total		406,639	453,648	321,245	466,774	321,245
	Total		**$ 1,204,996**	**$ 2,570,832**	**$ 321,245**	**$ 10,841,686**	**$ 321,245**

Budget Justification

Object #	Account Description	Justification
Revenue		
334385	LSP Area Agency on Aging	LSP Area Agency on Aging grant. Grant Period: Jul 2018-Jun 2019
337601	Loc Grant-Water Safety	These funds are provided to the City from the Swim Central Grant.
337602	Loc Grant-Child Svcs Council	Revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
Expense		
691001	Trfr To General Fund	This represents funds transferred to the General Fund for services rendered as part of various grants.

Description Fund 164

This fund was established to account for Federal Funds received from the United States Department of Housing and Urban Development (HUD) through the Neighborhood Stabilization Program (NSP). The purpose of the program is to develop viable urban communities by providing decent housing and a suitable living environment.

The NSP program is administered by the Community & Economic Development Department. Due to the unpredictable nature of funding source, no funds will be budgeted for FY19.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	429,796	164,887	-	759,222	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 429,796**	**$ 164,887**	**$ -**	**$ 759,222**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	427,728	164,405	-	704,954	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	427,728	164,405	-	704,954	-
Capital Improvement Program	-	-	-	-	-
Renewal & Replacement	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	2,068	482	-	54,268	-
Total	**$ 429,796**	**$ 164,887**	**$ -**	**$ 759,222**	**$ -**
Excess/Deficiency	-	-	-	-	-
Appropriation of Fund Balance	**-**	**-**	**-**	**-**	**-**
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental Revenues					
331503	Fed Grant-NSP	84,642	164,887	-	759,222	-
331625	Fed Grant-Reimb Prog Inc	345,154	-	-	-	-
	Total	**$ 429,796**	**$ 164,887**	**$ -**	**$ 759,222**	**$ -**

Expenditure Detail Budget

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense						
NSP1	*164-41-900-554-000-*						
603114	Admin Svcs-CRA	- 92690	-	-	-	349	-
603121	City Attorney Svcs	- 92690	-	-	-	11,868	-
604001	Travel & Training	- 92690	-	-	-	3,700	-
604692	Rehab Assist (51-120)	- 92690	-	-	-	3,000	-
604693	Rehab Assistance (50)	- 92690	4,070	164,405	-	93,651	-
604973	NSP Purch Assist (50)	- 92690	420,000	-	-	586,379	-
605100	Office Supplies	- 92690	-	-	-	577	-
605250	Noncap Furn (Item less 5000)	- 92690	-	-	-	1,000	-
605290	Other Operating Supplies	- 92690	3,658	-	-	4,430	-
	Subtotal		427,728	164,405	-	704,954	-
	Transfers						
	164-41-900-581-000-						
691001	Trfr To General Fund		2,068	482	-	54,268	-
	Sub-total		2,068	482	-	54,268	-
	Total		**$ 429,796**	**$ 164,887**	**$ -**	**$ 759,222**	**$ -**

Description Fund 166

The State Housing Initiatives Partnership (SHIP) fund was established to award money for deferred loan grants to eligible applicants for minor home repair/weatherization and for purchase assistance programs. SHIP program provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multi-family housing. Funds may be used for home repairs, new construction, down payment and closing cost assistance, construction and gap financing, mortgage buy-downs, property acquisitions, impact fees, homeownership counsel benefiting very low, low and moderate income households.

This is an ongoing program and funds not used are rolled over to the next year. Amounts are only budgeted when the agreements are executed and approved by the City Commission. Community & Economic Development Department oversees this program.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 3,011	$ 3,721	5,149	$ 5,149	$ 5,149
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	577,035	439,264	-	1,355,842	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	710	1,428	1,300	1,300	-
Transfer In	-	-	-	-	-
Other Source	-	-	-	-	500
Total	**$ 577,745**	**$ 440,691**	**$ 1,300**	**$ 1,357,142**	**$ 500**
					-
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	577,035	439,264	1,300	1,357,142	500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	577,035	439,264	1,300	1,357,142	500
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 577,035**	**$ 439,264**	**$ 1,300**	**$ 1,357,142**	**$ 500**
Excess/Deficiency	710	1,428	-	-	(500)
Appropriation of Fund Balance	**-**	**-**	**-**	**-**	**-**
Ending Fund Balance	**$ 3,721**	**$ 5,149**	**$ 5,149**	**$ 5,149**	**$ 4,649**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental Revenues					
334900	State Grant-SHIP	577,035	439,264	-	1,355,842	-
	Sub-total	577,035	439,264	-	1,355,842	-
	Miscellaneous Revenues					
361100	Int Earnings	710	1,428	1,300	1,300	-
399999	Appropriation Of Fund Balance	-	-	-	-	500
	Sub-total	710	1,428	1,300	1,300	500
	Total	**$ 577,745**	**$ 440,691**	**$ 1,300**	**$ 1,357,142**	**$ 500**

Expenditure Detail Budget

166-43-900-554-000-

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense						
604905	Bank Svcs Charges		-	-	1,300	1,300	500
	Subtotal		-	-	1,300	1,300	500
	SHIP (14/15)						
	166-41-900-554-000-						
603185	Counseling Svcs	- 93606	12,000	1,000	-	-	-
604680	Home Repairs	- 93606	259,856	12,879	-	-	-
	Subtotal		271,856	13,879	-	-	-
	SHIP (15/16)						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93607	42,540	-	-	2,801	-
603185	Counseling Svcs	- 93607	-	10,000	-	-	-
604680	Home Repairs	- 93607	80,969	116,316	-	129,539	-
604685	Purchase Assistance		160,000	80,000	-	-	-
	Subtotal		283,509	206,316	-	132,340	-
	SHIP (16/17)						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93608	18,921	64,563	-	2,756	-
603185	Counseling Svcs	- 93608	-	3,500	-	40,248	-
604680	Home Repairs	- 93608	2,750	84,236	-	262,929	-
604682	Emergency Repair	- 93608	-	-	-	50,000	-
604685	Purchase Assistance	- 93608	-	50,000	-	260,000	-
604686	Security/Utility Deposits	- 93608	-	-	-	22,500	-
	Subtotal		21,671	202,299	-	638,433	-
	SHIP 17/18						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93609	-	16,770	-	40,351	-
603185	Counseling Svcs	- 93609	-	-	-	18,000	-
604680	Home Repairs	- 93609	-	-	-	336,718	-
604685	Purchase Assistance	- 93609	-	-	-	190,000	-
	Subtotal		-	16,770	-	585,069	-
	Total		**$ 577,035**	**$ 439,264**	**$ 1,300**	**$ 1,357,142**	**$ 500**

Budget Justification

Object #	Account Description	Justification
Revenue		
399999	Appropriation Of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	Bank Service Charges.

Description Fund 167

The Community Development Block Grant (CDBG) fund was established to award money to eligible applicants for minor home repair/weatherization, commercial rehabilitation and to provide for the cost of equipment and renovations for community parks. This program is a Federal entitlement grant program administered by the U.S. Department of Housing and Urban Development. The primary objective of this program is for the development of viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

This CDBG Program is ongoing and is a reimbursement grant. As such, funds not used in one year are rolled over to the next year. The Community & Economic Development Department administers this program, and the Social Services Department administers the Youth and Family Outreach Program. The Youth and Family Outreach program is comprised of two full-time budgeted positions which are partially funded by the grant.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	820,875	553,346	710,024	1,715,176	710,030
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 820,875**	**$ 553,346**	**$ 710,024**	**$ 1,715,176**	**$ 710,030**
Expenditures by Category					
Personnel Services	117,077	110,896	107,694	108,735	107,700
Operating Expense	701,298	387,451	592,330	1,485,396	592,330
Capital Outlay	-	-	-	78,545	-
Grants & Aids	2,500	10,000	10,000	42,500	10,000
Total Operating Expenditures	820,875	508,346	710,024	1,715,176	710,030
Capital Improvement Program	-	45,000	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 820,875**	**$ 553,346**	**$ 710,024**	**$ 1,715,176**	**$ 710,030**
Excess/Deficiency	-	-	-	-	-
Appropriation of Fund Balance	**-**	**-**	**-**	**-**	**-**
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Position Detail					
Community Outreach Specialist I	1.00	1.00	1.00	1.00	1.00
Family Services Superintendent	1.00	1.00	1.00	1.00	1.00
Total FTE's	2.00	2.00	2.00	2.00	2.00

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental Revenues					
331623	Fed Grant-CDBG	820,875	553,346	710,024	1,715,176	710,030
	Sub-total	820,875	553,346	710,024	1,715,176	710,030
	Total	**$ 820,875**	**$ 553,346**	**$ 710,024**	**$ 1,715,176**	**$ 710,030**

Expenditure Detail Budget
167-41/43-900-554-000-

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services						
601200	Employee Salaries		-	-	-	-	-
601200	Employee Salaries		9,845	4,266	-	-	-
602100	FICA & MICA		753	326	-	-	-
602100	FICA & MICA		-	-	-	-	-
602400	Workers' Compensation		25	10	-	-	-
	Sub-total		$ 10,623	$ 4,602	$ -	$ -	$ -
	Operating Expense						
603114	Admin Svcs-CRA	- 92624	92,150	-	-	-	-
603114	Admin Svcs-CRA	- 92625	-	92,120	-	-	-
603410	Grant Administration	- 92624	14,337	-	-	14,718	-
603410	Grant Administration	- 92625	-	18,056	-	26,947	-
604360	Util Connect-Residential	- 92621	10,625	3,950	-	-	-
604360	Util Connect-Residential	- 92622	125	-	-	-	-
604360	Util Connect-Residential	- 92624	-	-	-	5,000	-
604680	Home Repairs	- 92625	-	104,721	-	727,455	-
604680	Home Repairs	- 92620	20,550	-	-	-	-
604680	Home Repairs	- 92621	174,484	47	-	-	-
604680	Home Repairs	- 92622	96,102	16,425	-	-	-
604680	Home Repairs	- 92623	219,069	90,274	-	-	-
604680	Home Repairs	- 92624	73,856	61,858	-	-	-
604681	Commercial Rehab	- 92625	-	-	-	100,000	-
	Sub-total		$ 701,298	$ 387,451	$ -	$ 874,120	$ -
	Capital Outlay						
606319	Park Improvement	- 92622	-	-	-	78,545	-
	Sub-total		$ -	$ -	$ -	$ 78,545	$ -
	Grants And Aides						
608270	Small Business Assistance	- 92622	2,500	2,500	-	-	-
608270	Small Business Assistance	- 92625	-	-	-	32,500	-
			$ 2,500	$ 10,000	$ -	$ 32,500	$ -
	Total		**$ 714,421**	**$ 402,052**	**$ -**	**$ 985,165**	**$ -**

Outreach
167-41-905-569-000-

Object #	Account Description	Project #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services						
	167-41-905-569-000-						
601200	Employee Salaries		73,736	72,768	61,700	62,741	65,200
601205	Lump Sum Payout - Accrued Ti		-	-	2,994	2,994	1,400
602100	FICA & MICA		5,472	5,713	5,000	5,000	5,100
602210	Pension-General		7,976	5,773	5,600	5,600	5,900
602235	Pension-Senior Mgmt		6,452	9,442	8,100	8,100	9,100
602265	Pension-457		-	-	4,000	4,000	1,100
602305	Health Insurance-HMO		11,421	11,235	15,800	15,800	15,800
602306	Dental Insurance-PPO		728	699	400	400	300
602307	Dental Insurance-HMO		41	-	200	200	200
602309	Basic Life Insurance		328	374	300	300	100
602311	Long-Term Disability Ins		108	113	200	200	100
602400	Workers' Compensation		191	178	3,400	3,400	3,400
	Subtotal		106,454	106,294	107,694	108,735	107,700
	CDBG 2014						
	167-41-900-554-000-	92623					
606510	CIP-Construction		-	45,000	-	-	-
	Sub-total		-	45,000	-	-	-
	167-41-900-554-000-						
603114	Admin Svcs-CRA	- 92626	-	-	92,121	94,237	-
603410	Grant Administration	- 92626	-	-	49,604	50,743	-
604680	Home Repairs	- 92626	-	-	450,605	366,296	-
604681	Commercial Rehab	- 92626	-	-	-	100,000	-
608270	Small Business Assistance	- 92626	-	-	10,000	10,000	-
	Subtotal		-	-	602,330	621,276	-
	167-41-900-554-000-						
603114	Admin Svcs-CRA	- 92627	-	-	-	-	92,121
603410	Grant Administration	- 92627	-	-	-	-	49,604
604680	Home Repairs	- 92627	-	-	-	-	450,605
608270	Small Business Assistance	- 92627	-	-	-	-	10,000
	Subtotal		-	-	-	-	602,330
	Total		**$ 106,454**	**$ 151,294**	**$ 710,024**	**$ 730,011**	**$ 710,030**

Budget Justification

Object #	Account Description	Justification
Revenue		
331623	Fed Grant-CDBG	Community Development Block Grant. Funder: HUD. Program Year 2018. (To be available in FY19).
Expense		
601200	Employee Salaries	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
601205	Lump Sum Payout - Accrued Time	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602100	FICA & MICA	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602210	Pension-General	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602235	Pension-Senior Mgmt	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602265	Pension-457	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602305	Health Insurance-HMO	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602306	Dental Insurance-PPO	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602307	Dental Insurance-HMO	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602309	Basic Life Insurance	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602311	Long-Term Disability Ins	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
602400	Workers' Compensation	Financial assistance to fund 2 Community Outreach Specialist positions necessary for the Community Outreach Center. CDBG grant funded activity.
603114	Admin Svcs-CRA	Grant funds payable to CRA, the City's consultant for client intake and administration services.
603410	Grant Administration	City's portion of CDBG grant administration funds.
604680	Home Repairs	Financial assistance for minor home repair to low and moderate income homeowners CDBG grant funded activity.
608270	Small Business Assistance	Financial assistance for small business. CDBG grant funded activity.

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Description

Debt Service Funds were established to account for the servicing of general long term general obligation debt not being financed by proprietary funds. They are comprised of funds 201, 202, 203 and 204. Fund 201 is the major debt service fund. Fund 203 is for the Capital Improvement Refunding Revenue Bonds, Series 2015 and the debt service for the US Bancorp Fire Truck Lease/Purchase. Fund 204 is for Special Obligation Refunding and Improvement Revenue Bonds, Series 2013.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 10,639,082**	**$ 8,081,688**	**$ 7,104,895**	**$ 7,104,895**	**$ 4,105,195**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	30,814	40,538	33,000	33,000	9,600
Transfer In	5,734,500	9,408,000	9,786,900	9,786,900	11,472,300
Appropriation of Fund Balance	-	-	2,999,700	2,999,700	1,400,000
Total	**$ 5,765,314**	**$ 9,448,538**	**$ 12,819,600**	**$ 12,819,600**	**$ 12,881,900**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	3,441	1,765	1,700	1,700	2,800
Capital Outlay	-	-	-	-	-
Total Operating Expenditures	3,441	1,765	1,700	1,700	2,800
Debt Service	8,319,268	10,423,565	12,817,900	12,817,900	12,879,100
Transfer Out	-	-	-	-	-
Total	**$ 8,322,709**	**$ 10,425,330**	**$ 12,819,600**	**$ 12,819,600**	**$ 12,881,900**
Excess/Deficiency	(2,557,394)	(976,792)	-	-	-
Appropriation of Fund Balance	**-**	**-**	(2,999,700)	(2,999,700)	(1,400,000)
Ending Fund Balance	**$ 8,081,688**	**$ 7,104,895**	**$ 4,105,195**	**$ 4,105,195**	**$ 2,705,195**

Revenues by Fund	**Fund #**					
Debt Service	201	821,140	1,753,599	1,966,500	1,966,500	1,976,100
Flamingo Estates Special Assessment	202	-	-	-	-	-
Capital Improvement Rev. Bonds 2015	203	4,934,506	6,352,763	6,321,500	6,321,500	6,304,700
CIP Bonds 2013	204	9,668	1,342,176	4,531,600	4,531,600	4,601,100
Total		**$ 5,765,314**	**$ 9,448,538**	**$ 12,819,600**	**$ 12,819,600**	**$ 12,881,900**
Expenditures by Fund						
Debt Service	201	810,017	1,394,988	1,966,500	1,966,500	1,976,100
Flamingo Estates Special Assessment	202	-	-	-	-	-
Capital Improvement Rev. Bonds 2015	203	4,817,259	6,335,149	6,321,500	6,321,500	6,304,700
CIP Revenue Bond 2013	204	2,695,433	2,695,193	4,531,600	4,531,600	4,601,100
Total		**$ 8,322,709**	**$ 10,425,330**	**$ 12,819,600**	**$ 12,819,600**	**$ 12,881,900**

Description Fund 201-Debt Service

This is the City's major debt service fund. Currently, the 2012 BB&T Transportation Improvement Revenue Note, the FY 2017 CIP Loan, and related administrative costs are being accounted for in this fund.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 1,950,505**	**$ 1,961,628**	**$ 2,320,239**	**$ 2,320,239**	**$ 1,356,839**
Revenues by Category					
General Government Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	7,540	20,299	8,000	8,000	6,000
Transfer In	813,600	1,733,300	995,100	995,100	1,470,100
Appropriation of Fund Balance	-	-	963,400	963,400	500,000
Total	**$ 821,140**	**$ 1,753,599**	**$ 1,966,500**	**$ 1,966,500**	**$ 1,976,100**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	962	363	400	400	500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	962	363	400	400	500
Capital Improvement Program	-	-	-	-	-
Debt Service	809,054	1,394,625	1,966,100	1,966,100	1,975,600
Transfer Out	-	-	-	-	-
Total	**$ 810,017**	**$ 1,394,988**	**$ 1,966,500**	**$ 1,966,500**	**$ 1,976,100**
Excess/Deficiency	11,123	358,610	-	-	-
Appropriation of Fund Balance	**-**	**-**	(963,400)	(963,400)	(500,000)
Ending Fund Balance	**$ 1,961,628**	**$ 2,320,239**	**$ 1,356,839**	**$ 1,356,839**	**$ 856,839**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Misc. Revenues					
361100	Int Earnings	7,540	20,299	8,000	8,000	6,000
	Sub-total	7,540	20,299	8,000	8,000	6,000
	Other Sources					
381001	Trfr Fr General Fund	-	175,000	-	-	306,500
381381	Transfer from Fire and EMS CIP	-	-	-	-	122,000
381385	Trfr Fr Street Fund	813,600	808,300	995,100	995,100	963,100
381387	Transfer from Park Development	-	-	-	-	78,500
381395	Trfr Fr Capital Projects Fund	-	750,000	-	-	-
399999	Appropriation of Fund Balance	-	-	963,400	963,400	500,000
	Sub-total	813,600	1,733,300	1,958,500	1,958,500	1,970,100
	Total	**$ 821,140**	**$ 1,753,599**	**$ 1,966,500**	**$ 1,966,500**	**$ 1,976,100**

Expenditure Detail Budget

201-70-000-517-000-

	Operating Expense					
604905	Bank Svcs Charges	962	363	400	400	500
	Sub-total	962	363	400	400	500
	Debt Service					
607125	Prin-2017 CIP Loan	-	410,000	885,000	885,000	910,000
607150	Prin-12 Trans Imp Rev Note	710,800	726,800	742,900	742,900	759,400
607225	Int-2017 CIP Loan	-	131,188	269,900	269,900	243,700
607250	Int-12 Trans Imp Rev Note	98,254	82,413	66,300	66,300	60,500
607322	Admin Costs	-	44,224	2,000	2,000	2,000
	Sub-total	809,054	1,394,625	1,966,100	1,966,100	1,975,600
	Total	**$ 810,017**	**$ 1,394,988**	**$ 1,966,500**	**$ 1,966,500**	**$ 1,976,100**

Description Fund 203-Capital Improvement Rev Bonds 2015

This Fund is used to account for the debt service for the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the $93 Million CIP Revenue Bond. Payments for Principal and Interest will be made annually beginning 10/1/2015 and Interest only to be paid annually beginning 4/1/2016. This fund is also used to account for the debt service for the US Bancorp Fire Truck Lease/Purchase.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 4,613,161**	**$ 4,730,408**	**$ 4,748,023**	**$ 4,748,023**	**$ 2,711,723**
Revenues by Category					
General Government Taxes	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	13,606	19,463	20,000	20,000	3,000
Transfer In	4,920,900	6,333,300	4,265,200	4,265,200	5,401,700
Appropriation of Fund Balance	-	-	2,036,300	2,036,300	900,000
Total	**$ 4,934,506**	**$ 6,352,763**	**$ 6,321,500**	**$ 6,321,500**	**$ 6,304,700**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	1,896	1,058	800	800	2,000
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	1,896	1,058	800	800	2,000
Capital Improvement Program	-	-	-	-	-
Debt Service	4,815,364	6,334,090	6,320,700	6,320,700	6,302,700
Transfer Out	-	-	-	-	-
Total	**$ 4,817,259**	**$ 6,335,149**	**$ 6,321,500**	**$ 6,321,500**	**$ 6,304,700**
Excess/(Deficiency)	117,247	17,614	-	-	-
Appropriation of Fund Balance	-	-	(2,036,300)	(2,036,300)	(900,000)
Ending Fund Balance	**$ 4,730,408**	**$ 4,748,023**	**$ 2,711,723**	**$ 2,711,723**	**$ 1,811,723**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous					
361100	Int Earnings	13,606	19,463	20,000	20,000	3,000
	Sub-total	13,606	19,463	20,000	20,000	3,000
	Other Sources					
381001	Trfr Fr General Fund	4,920,900	6,333,300	4,265,200	4,265,200	4,098,100
381381	Transfer from Fire and EMS CIP	-	-	-	-	392,300
381385	Trfr Fr Street Fund	-	-	-	-	259,600
381387	Transfer from Park Development	-	-	-	-	651,700
399999	Appropriation Of Fund Balance	-	-	2,036,300	2,036,300	900,000
	Sub-total	4,920,900	6,333,300	6,301,500	6,301,500	6,301,700
	Total	**$ 4,934,506**	**$ 6,352,763**	**$ 6,321,500**	**$ 6,321,500**	**$ 6,304,700**

Expenditure Detail Budget

203-70-000-517-000-

	Operating Expense					
604905	Bank Svcs Charges	1,896	1,058	800	800	2,000
	Subtotal	1,896	1,058	800	800	2,000
	Debt Service					
607129	Prin-05 Cap Imp Rev Bnd	-	-	-	-	-
607131	Prin-15 Cap Imp Rev Bond	1,115,000	2,700,000	2,780,000	2,780,000	2,890,000
607182	Prin-USBancorp Fire Truck Leas	151,290	306,226	311,200	311,200	316,200
607231	Int-15 Cap Imp Rev Bond	3,531,531	3,296,425	3,200,400	3,200,400	3,072,500
607282	Int-USBancorp Fire Truck Leas	17,543	31,440	26,600	26,600	21,500
607322	Admin Costs	-	-	2,500	2,500	2,500
	Subtotal	4,815,364	6,334,090	6,320,700	6,320,700	6,302,700
	Total	**$ 4,817,259**	**$ 6,335,149**	**$ 6,321,500**	**$ 6,321,500**	**$ 6,304,700**

Description Fund 204-CIP Revenue Bonds 2013

This fund was established to account for capital projects associated with the CIP revenue bonds issued in 2013.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 4,075,416**	**$ 1,389,651**	**$ 36,634**	**$ 36,634**	**$ 36,634**
Revenues	-	-	-	-	-
General Government Taxes	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	9,668	776	5,000	5,000	600
Transfer In	-	1,341,400	4,526,600	4,526,600	4,600,500
Other Sources	-	-	-	-	-
Total	**$ 9,668**	**$ 1,342,176**	**$ 4,531,600**	**$ 4,531,600**	**$ 4,601,100**
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expense	583	343	500	500	300
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	583	343	500	500	300
Capital Improvement Program	-	-	-	-	-
Debt Service	2,694,850	2,694,850	4,531,100	4,531,100	4,600,800
Transfer Out	-	-	-	-	-
Total	**$ 2,695,433**	**$ 2,695,193**	**$ 4,531,600**	**$ 4,531,600**	**$ 4,601,100**
Excess/Deficiency	(2,685,765)	(1,353,017)	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 1,389,651**	**$ 36,634**	**$ 36,634**	**$ 36,634**	**$ 36,634**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous					
361100	Int Earnings	9,668	776	5,000	5,000	600
	Sub-total	9,668	776	5,000	5,000	600
	Other Sources					
381001	Trfr Fr General Fund	-	793,600	3,011,700	3,011,700	2,241,600
381380	Transfer from Police CIP Fund	-	100,000	400,400	400,400	625,400
381381	Transfer from Fire and EMS CIP	-	133,500	411,500	411,500	156,700
381385	Trfr Fr Street Fund	-	-	-	-	31,900
381387	Transfer from Park Development	-	314,300	703,000	703,000	1,544,900
	Sub-total	-	1,341,400	4,526,600	4,526,600	4,600,500
	Total	**$ 9,668**	**$ 1,342,176**	**$ 4,531,600**	**$ 4,531,600**	**$ 4,601,100**

Expenditure Detail Budget

204-70-000-517-000-

	Operating Expense					
604905	Bank Svcs Charges	583	343	500	500	300
	Subtotal	583	343	500	500	300
	Debt Service					
607151	Prin- 13 Improve Rev Bond	-	-	1,865,000	1,865,000	2,000,000
607251	Interest-13 Improve Revenue Bonds	2,694,850	2,694,850	2,664,600	2,664,600	2,599,300
607322	Admin Costs	-	-	1,500	1,500	1,500
	Subtotal	2,694,850	2,694,850	4,531,100	4,531,100	4,600,800
	Total	**$ 2,695,433**	**$ 2,695,193**	**$ 4,531,600**	**$ 4,531,600**	**$ 4,601,100**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the Capital Improvement Revenue Bonds Series 2015 ($5,996,500), the financing of 5 Fire-Rescue vehicles ($337,800), and bank charges ($4,000).
381381	Transfer from Fire and EMS CIP	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381385	Trfr Fr Street Fund	Funds transfered to service the BB&T 2012 Transportation Improvement Revenue Note.
381387	Transfer from Park Development	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
399999	Appropriation Of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607125	Prin-2017 CIP Loan	This is the principal portion for the FY17 CIP Note.
607150	Prin-12 Trans Imp Rev Note	This is the principal for the 2012 Transportation Improvement Revenue Note that was issued in January 2012 for various transportation projects. Principal and interest is due quarterly on Jan, April, July and October 1 through October 1, 2021. Note is secured by the 1-5 Cents Local Option Fuel Tax revenues.
607225	Int-2017 CIP Loan	This is the interest portion for the FY17 CIP Note.
607250	Int-12 Trans Imp Rev Note	This is the interest for the 2012 Transportation Improvement Revenue Note that was issued in January 2012 for various transportation projects. Principal and interest is due quarterly on Jan, April, July and October 1 through October 1, 2021. Note is secured by the 1-5 Cents Local Option Fuel Tax revenues.
607322	Admin Costs	This expenditure is for related to debt service administrative costs such as handling Loans, Bonds, Payments, etc.

Capital Improvement Revenue Bonds 2015

FY 2019 Budget

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the Capital Improvement Revenue Bonds Series 2015 ($5,996,500), the financing of 5 Fire-Rescue vehicles ($337,800), and bank charges ($4,000).
381381	Transfer from Fire and EMS CIP	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381385	Trfr Fr Street Fund	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
381387	Transfer from Park Development	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
399999	Appropriation Of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607131	Prin-15 Cap Imp Rev Bond	This is the principal for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and interest are paid semi annually on April and October 1 through October 2035.
607182	Prin-USBancorp Fire Truck Leas	This is the principal portion for the U.S. Bancorp Lease/Purchase Agreement in FY17 for the five Fire-Rescue vehicles.
607231	Int-15 Cap Imp Rev Bond	This is the interest for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and interest are paid semi annually on April and October 1 through October 2035.
607282	Int-USBancorp Fire Truck Leas	This is the interest portion for the U.S. Bancorp Lease/Purchase Agreement in FY17 for the five Fire-Rescue vehicles.
607322	Admin Costs	This expenditure is for related to debt service administrative costs such as handling Loans, Bonds, Payments, etc.

CIP Revenue Bond 2013

FY 2019 Budget

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381380	Transfer from Police CIP Fund	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381381	Transfer from Fire and EMS CIP	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381385	Trfr Fr Street Fund	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
381387	Transfer from Park Development	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607151	Prin- 13 Improve Rev Bond	This is the Principal for the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which was used to pay off the then outstanding $10,000,000 Capital Improvement Revenue Note, Series 2018, and to be used for various future capital projects. Principal is due annually on October 1 through October 2038, to begin October 1, 2017.
607251	Interest-13 Improve Rev Bond	This is the interest on the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 in September 2013. It was used to pay off the Capital Improvement Revenue Note, Series 2008 and for various capital projects.
607322	Admin Costs	This expenditure is for related to debt service administrative costs such as handling Loans, Bonds, Payments, etc.

Description

These funds were established to account for financial resources used for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. Currently, the City has seven capital project funds: Street Construction and Maintenance, Police CIP, Fire & EMS CIP, Park Development, CIP Bonds 2013, 2017 CIP Loan and Capital Projects.

Revenues & Expenditures Summary

		FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Revenues by Category						
General Taxes		2,331,763	2,448,223	2,400,000	2,400,000	2,500,000
Permits, Fees, Special Assessment		737,541	2,209,590	1,486,700	1,486,700	5,948,500
Intergovernmental Revenues		977,747	1,050,540	1,093,200	1,093,200	1,093,200
Charges for Services		-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-
Miscellaneous Revenues		2,446,443	10,336,755	140,000	140,000	91,200
Transfer In		4,371,151	-	-	-	1,746,800
Other/Loan Proceeds		-	-	-	-	-
Appropriation of Fund Balance/Carryover		-	-	4,860,107	24,988,873	1,481,741
Total		**$ 10,864,645**	**$ 16,045,108**	**$ 9,980,007**	**$ 30,108,773**	**$ 12,861,441**
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		6,340	5,433	5,000	5,000	8,500
Capital Outlay		-	-	-	-	-
Grants & Aids		-	-	-	-	-
Total Operating Expenditures		6,340	5,433	5,000	5,000	8,500
Capital Improvement Program		24,131,945	14,063,930	4,910,107	24,888,873	4,383,541
Debt Service		-	-	-	-	-
Reserve		-	-	-	-	-
Transfer Out		5,759,783	5,293,820	4,927,100	5,077,100	7,171,600
Appropriated Fund Balance		-	-	137,800	137,800	1,297,800
Total		**$ 29,898,068**	**$ 19,363,183**	**$ 9,980,007**	**$ 30,108,773**	**$ 12,861,441**
Revenues by Fund	**Fund #**					
Police CIP	380	1,236,163	193,196	400,800	1,067,485	625,900
Fire & EMS CIP	381	1,562,214	232,348	411,900	411,900	671,500
Street Construction & Maintenance	385	3,326,497	3,516,639	3,501,600	6,475,428	3,601,600
Public Safety CIP	386	-	-	-	-	-
Park Development	387	577,827	1,829,047	703,300	884,780	4,774,400
CIP Bonds 2013	388	128,990	148,440	37,500	10,070,642	603,616
2017 CIP Loan	389	-	10,063,003	4,910,107	8,875,120	191,622
Capital Projects	395	4,032,954	62,436	14,800	2,323,418	2,392,803
Total		**$ 10,864,645**	**$ 16,045,108**	**$ 9,980,007**	**$ 30,108,773**	**$ 12,861,441**
Expenditures by Fund						
Police CIP	380	450,437	219,493	400,800	1,067,485	625,900
Fire & EMS CIP	381	41,963	1,453,907	411,900	411,900	671,500
Street Construction & Maintenance	385	3,773,457	4,052,857	3,501,600	6,475,428	3,601,600
Public Safety CIP	386	2,609,955	-	-	-	-
Park Development	387	372,369	2,094,422	703,300	884,780	4,774,400
CIP Bonds 2013	388	15,236,512	6,188,233	37,500	10,070,642	603,616
2017 CIP Loan	389	-	986,646	4,910,107	8,875,120	191,622
Capital Projects	395	7,413,375	4,367,626	14,800	2,323,418	2,392,803
Total		**$ 29,898,068**	**$ 19,363,183**	**$ 9,980,007**	**$ 30,108,773**	**$ 12,861,441**

Description Fund 380

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Police Capital Improvements, including buildings and equipment. This funding source will assist the City to provide police capital improvements which are required by growth in new development.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ -**	**$ 785,727**	**$ 759,429**	**$ 759,429**	**$ 92,744**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	83,173	188,293	397,800	397,800	624,400
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	4,610	4,903	3,000	3,000	1,500
Transfer In	1,148,380	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	666,685	-
Total	**$ 1,236,163**	**$ 193,196**	**$ 400,800**	**$ 1,067,485**	**$ 625,900**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	437	453	400	400	500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	437	453	400	400	500
Capital Improvement Program	450,000	119,041	-	666,685	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	-	100,000	400,400	400,400	625,400
Total	**$ 450,437**	**$ 219,493**	**$ 400,800**	**$ 1,067,485**	**$ 625,900**
Excess/Deficiency	785,727	(26,298)	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	(666,685)	-
Ending Fund Balance	**$ 785,727**	**$ 759,429**	**$ 759,429**	**$ 92,744**	**$ 92,744**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Licenses, Permits & Fees					
324110	Impact Fees-PD-Residential	83,173	188,293	397,800	397,800	624,400
	Sub-total	83,173	188,293	397,800	397,800	624,400
	Miscellaneous Revenues					
361100	Int Earnings	4,610	4,903	3,000	3,000	1,500
381386	Trfr Fr Public Safety CIP	1,148,380	-	-	-	-
	Sub-total	1,152,991	4,903	3,000	3,000	1,500
	Other Sources					
399900	CIP Carryover	-	-	-	666,685	-
	Sub-total	-	-	-	666,685	-
	Total	**$ 1,236,163**	**$ 193,196**	**$ 400,800**	**$ 1,067,485**	**$ 625,900**

Expenditure Detail Budget
380-90-000-519-

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: 380-90-000-519-000-						
604905	Bank Svcs Charges		437	453	400	400	500
691204	Trfr To Debt Svcs		-	100,000	400,400	400,400	625,400
	Sub-total		437	100,453	400,800	400,800	625,900
	Other						
609990	Appropriated Fund Balance		-	-	-	-	-
	Sub-total		-	-	-	-	-
	Capital Improvement						
	Police Headquarters Facility						
	380-53-801-521-000-	53001					
606510	CIP-Construction		450,000	-	-	-	-
	Sub-total		450,000	-	-	-	-
	Historic Public Safety Complex						
	380-53-800-521-000-	53018					
606502	CIP-Plan/Design/Eng		-	119,041	-	666,685	-
	Sub-total		-	119,041	-	666,685	-
	Total		**$ 450,437**	**$ 219,493**	**$ 400,800**	**$ 1,067,485**	**$ 625,900**

Budget Justification

Object #	Account Description	Justification
Revenue		
324110	Impact Fees-PD-Residential	These are impact fees paid for by new development that will fund additional Police related capital items caused by the impact of increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.

Description Fund 381

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements, including buildings and equipment. This funding source will assist the City to provide fire and emergency medical services capital improvements which are required by growth in new development.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ -**	**$ 1,520,251**	**$ 298,692**	**$ 298,692**	**$ 298,692**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	93,743	223,504	405,900	405,900	570,700
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	6,897	8,844	6,000	6,000	800
Transfer In	1,461,575	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	100,000
Total	**$ 1,562,214**	**$ 232,348**	**$ 411,900**	**$ 411,900**	**$ 671,500**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	499	402	400	400	500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	499	402	400	400	500
Capital Improvement Program	41,464	1,320,005	-	-	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	-	133,500	411,500	411,500	671,000
Total	**$ 41,963**	**$ 1,453,907**	**$ 411,900**	**$ 411,900**	**$ 671,500**
Excess/Deficiency	1,520,251	(1,221,559)	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	-	(100,000)
Ending Fund Balance	**$ 1,520,251**	**$ 298,692**	**$ 298,692**	**$ 298,692**	**$ 198,692**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Licenses, Permits & Fees					
324115	Impact Fees-Fire-Residential	93,743	223,504	405,900	405,900	570,700
	Sub-total	93,743	223,504	405,900	405,900	570,700
	Miscellaneous Revenues					
361100	Int Earnings	6,897	8,844	6,000	6,000	800
381386	Trfr Fr Public Safety CIP	1,461,575	-	-	-	-
	Sub-total	1,468,472	8,844	6,000	6,000	800
	Other Sources					
399999	Appropriation Of Fund Balance	-	-	-	-	100,000
	Sub-total	-	-	-	-	100,000
	Total	**$ 1,562,214**	**$ 232,348**	**$ 411,900**	**$ 411,900**	**$ 671,500**

Expenditure Detail Budget
381-90-000-519-

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: 381-90-000-519-000-						
604905	Bank Svcs Charges		499	402	400	400	500
	Sub-total		499	402	400	400	500
	Capital Improvement Projects						
	Temporary Fire Station 107						
	381-30-800-522-000-	53011					
606510	CIP-Construction		1,525	-	-	-	-
606520	CIP-Contingency		39,939	7,355	-	-	-
	Sub-total		41,464	7,355	-	-	-
	Fire Station 107						
	381-53-800-522-000-	53012					
606510	CIP-Construction		-	1,312,650	-	-	-
	Sub-total		-	1,312,650	-	-	-
	Other: 381-90-000-519-000-						
691201	Trfr To Debt Svcs		-	-	-	-	122,000
691203	Trfr To CIP Rev Bond		-	-	-	-	392,300
691204	Trfr To Debt Svcs		-	133,500	411,500	411,500	156,700
609990	Appropriated Fund Balance		-	-	-	-	-
	Sub-total		-	133,500	411,500	411,500	671,000
	Total		**$ 41,963**	**$ 1,453,907**	**$ 411,900**	**$ 411,900**	**$ 671,500**

Budget Justification

Object #	Account Description	Justification
Revenue		
324115	Impact Fees-Fire-Residential	These are impact fees paid for by new development that will fund additional Fire and Emergency Medical Services related capital items caused by the impact of increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
399999	Appropriation of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.

Description Fund 385

This fund was established to account for the City's proportional share of state revenue sharing and local option gas tax funds, in accordance with State Statute 336.025(7). Funds are limited to be used for the purchase of transportation and the improvement and maintenance of roads and streets within the City.

Expenditures will be accounted for in the General Fund by designating specific expenditure accounts in the Public Works Department, Streets Maintenance Program and the Capital Improvement Program. Transfer to the General Fund will be made quarterly to reimburse the fund for actual expenditures made from the designated expenditure accounts.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 5,251,802**	**$ 4,804,842**	**$ 4,268,624**	**$ 4,268,624**	**$ 1,382,996**
Revenues by Category					
General Taxes	2,331,763	2,448,223	2,400,000	2,400,000	2,500,000
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	977,747	1,050,540	1,093,200	1,093,200	1,093,200
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	16,987	17,875	8,400	8,400	8,400
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	2,973,828	-
Total	**$ 3,326,497**	**$ 3,516,639**	**$ 3,501,600**	**$ 6,475,428**	**$ 3,601,600**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	1,052	924	1,200	1,200	1,500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	1,052	924	1,200	1,200	1,500
Capital Improvement Program	622,577	762,912	-	2,973,828	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	88,200	88,200	-
Transfer Out	3,149,828	3,289,020	3,412,200	3,412,200	3,600,100
Total	**$ 3,773,457**	**$ 4,052,857**	**$ 3,501,600**	**$ 6,475,428**	**$ 3,601,600**
Excess/Deficiency	(446,960)	(536,218)	88,200	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	(2,885,628)	-
Ending Fund Balance	**$ 4,804,842**	**$ 4,268,624**	**$ 4,356,824**	**$ 1,382,996**	**$ 1,382,996**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental Revenues					
312410	Local Option Gas Tax-First	1,358,481	1,429,999	1,400,000	1,400,000	1,450,000
312420	Local Option Gas Tax-Second	973,282	1,018,224	1,000,000	1,000,000	1,050,000
335120	State Revenue Sharing-Proceeds	977,747	1,050,540	1,093,200	1,093,200	1,093,200
	Sub-total	3,309,510	3,498,763	3,493,200	3,493,200	3,593,200
	Miscellaneous Revenues					
361100	Int Earnings	16,987	17,875	8,400	8,400	8,400
	Sub-total	16,987	17,875	8,400	8,400	8,400
	Other Sources					
399900	CIP Carryover	-	-	-	2,973,828	-
	Sub-total	-	-	-	2,973,828	-
	Total	**$ 3,326,497**	**$ 3,516,639**	**$ 3,501,600**	**$ 6,475,428**	**$ 3,601,600**

Expenditure Detail Budget

385-various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: 385-90-000-519-000-						
604905	Bank Svcs Charges		1,052	924	1,200	1,200	1,500
	Sub-total		1,052	924	1,200	1,200	1,500
	Capital Improvement Projects						
	Pembroke Road Overpass						
	385-53-801-541-000-	52008					
606510	CIP-Construction		180,000	360,000	-	-	-
	Sub-total		180,000	360,000	-	-	-
	Street Construction & Resurfacing-Various						
	385-50/53-804-541-000-	52022					
606502	CIP-Plan/Design/Eng		127,701	-	-	4,356	-
606510	CIP-Construction		42,869	79,846	-	288,995	-
606520	CIP-Contingency		-	9,990	-	-	-
	Sub-total		170,570	89,836	-	293,351	-

Expenditure Detail Budget

385-various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Bass Creek fr SW148 to 3270 ft East						
	385-53-806-541-000-	52024					
606505	CIP-Permits		-	-	-	5,000	-
606510	CIP-Construction		-	-	-	25,000	-
606520	CIP-Contingency		-	-	-	10,000	-
	Sub-total		-	-	-	40,000	-
	Traffic Sig-Silver Shores/Pembroke Rd						
	385-53-807-541-000-	52025					
606502	CIP-Plan/Design/Eng		7,443	9,711	-	-	-
606510	CIP-Construction		2,054	221,292	-	-	-
	Sub-total		9,497	231,003	-	-	-
	Pembroke Rd Widening Fr Dykes to SS						
	385-53-808-541-000-	52026					
606502	CIP-Plan/Design/Eng		-	(114,425)	-	114,425	-
606510	CIP-Construction		-	-	-	2,026,915	-
606520	CIP-Contingency		-	-	-	100,000	-
	Sub-total		-	(114,425)	-	2,241,340	-
	Drainage Improvements						
	385-50/53-809-541-	52035					
606502	CIP-Plan/Design/Eng		-	-	-	244,021	-
606505	CIP-Permits		-	-	-	10,000	-
606510	CIP-Construction		-	-	-	14,070	-
	Sub-total		-	-	-	268,091	-
	Land & Beau Mir Pky,Mir Blvd&Red Rd						
	385-50/53-800-539-000-	52036					
606502	CIP-Plan/Design/Eng		13,072	1,484	-	13,385	-
606505	CIP-Permits		-	1,140	-	4,860	-
606510	CIP-Construction		-	102,267	-	6,733	-
	Sub-total		13,072	104,891	-	24,978	-
	Historic Miramar Complete Streets						
	385-53-810-541-000-	52050					
606510	CIP-Construction		-	-	-	97,675	-
	Sub-total		-	-	-	97,675	-
	Pembroke Road Buffer Wall at Harbour Lk.						
	385-53-810-541-000-	52054					
606505	CIP-Permits		2,977	-	-	-	-
606510	CIP-Construction		246,461	-	-	-	-
	Sub-total		249,438	-	-	-	-
	Miramar Pkwy (SW 64 to SW 68)						
	385-53-811-541-000-	52059					
606502	CIP-Plan/Design/Eng		-	91,608	-	8,392	-
	Sub-total		-	91,608	-	8,392	-
	Other: 385-90-000-581-000-						
609990	Appropriated Fund Balance		-	-	88,200	88,200	-
691001	Trfr To General Fund		2,336,228	2,480,720	2,417,100	2,417,100	2,345,500
691201	Trfr To Debt Svcs		813,600	808,300	995,100	995,100	963,100
691203	Trfr To CIP Rev Bond		-	-	-	-	259,600
691204	Trfr To Debt Svcs		-	-	-	-	31,900
	Sub-total		3,149,828	3,289,020	3,500,400	3,500,400	3,600,100
	Total		**$ 3,773,457**	**$ 4,052,857**	**$ 3,501,600**	**$ 6,475,428**	**$ 3,601,600**

Budget Justification

Object #	Account Description	Justification
Revenue		
312410	Local Option Gas Tax-First	This relates to the 1 to 6 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway and right-of-way maintenance. The amount is based on State of Florida estimates.
312420	Local Option Gas Tax-Second	This relates to the 1 to 5 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway related capital improvements or debt service for any roadway related capital improvement debt. Routine maintenance of roads is not considered an authorized expenditure. The amount is based on State of Florida estimates.
335120	State Revenue Sharing-Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 76.3% of the revenues received are from sales and use tax collections and are included in the General Fund and 23.7% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. The fuel tax related funds are authorized to be used for roadway and transportation maintenance. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691001	Transfer to General Fund	This includes funds transferred to the General Fund for the purposes of roadway and right-of-way maintenance.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
690203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.

Description Fund 386

This fund was established to account for impact fees derived from new development and restricted by Ordinance for Police, Fire and Emergency Medical Services Capital Improvements, including buildings and equipment. This funding source will assist the City to provide police, fire and emergency medical services capital improvements which are required by growth in new development.

In FY 2016, this fund was split into Police CIP Fund 380 and Fire and EMS CIP Fund 381.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance *	**$ 2,609,955**	**$ -**	**$ -**	**$ -**	**$ -**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	-	-	-	-	-
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	2,609,955	-	-	-	-
Total	**$ 2,609,955**	**$ -**	**$ -**	**$ -**	**$ -**
Excess/Deficiency	(2,609,955)	-	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	-	-
Ending Fund Balance *	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

** Note: Effective 10/1/15, the Public Safety CIP Fund 386 was split into Police CIP Fund 380, and Fire and EMS CIP Fund 381.*

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous Revenues					
	Sub-total	-	-	-	-	-
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Expenditure Detail Budget
386-various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Other/Transfer: 386-90-000-581-000-						
691380	Trfr To Police CIP Fund		1,148,380	-	-	-	-
691381	Trfr To Fire CIP Fund		1,461,575	-	-	-	-
	Sub-total		2,609,955	-	-	-	-
	Total		**$ 2,609,955**	**$ -**	**$ -**	**$ -**	**$ -**

Description Fund 387

This fund was established specifically to collect park and recreation impact fees to be used for capital improvements and development to the City's parks, recreational facilities and new park sites.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 3,339,101**	**$ 3,544,559**	**$ 3,279,184**	**$ 3,279,184**	**$ 3,097,704**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	560,626	1,797,794	683,000	683,000	4,753,400
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	17,201	31,253	20,300	20,300	21,000
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	181,480	-
Total	**$ 577,827**	**$ 1,829,047**	**$ 703,300**	**$ 884,780**	**$ 4,774,400**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	721	600	300	300	1,500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	721	600	300	300	1,500
Capital Improvement Program	371,648	1,779,522	-	181,480	1,200,000
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	1,297,800
Transfer Out	-	314,300	703,000	703,000	2,275,100
Total	**$ 372,369**	**$ 2,094,422**	**$ 703,300**	**$ 884,780**	**$ 4,774,400**
Excess/Deficiency	205,458	(265,375)	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	(181,480)	1,297,800
Ending Fund Balance	**$ 3,544,559**	**$ 3,279,184**	**$ 3,279,184**	**$ 3,097,704**	**$ 4,395,504**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Permits, Fees, Special Assessment					
324610	Impact Fees-Recreation-Dev	218,881	153,557	463,900	463,900	912,500
324611	Impact Fees-Park	341,745	1,644,237	219,100	219,100	3,840,900
	Sub-total	560,626	1,797,794	683,000	683,000	4,753,400
	Miscellaneous Revenues					
361100	Int Earnings	17,201	31,253	20,300	20,300	21,000
	Sub-total	17,201	31,253	20,300	20,300	21,000
	Other Sources					
399900	CIP Carryover	-	-	-	181,480	-
	Sub-total	-	-	-	181,480	-
	Total	**$ 577,827**	**$ 1,829,047**	**$ 703,300**	**$ 884,780**	**$ 4,774,400**

Expenditure Detail Budget

387-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: *387-90-000-519-000-*						
604905	Bank Svcs Charges		721	600	300	300	1,500
	Sub-total		721	600	300	300	1,500
	Capital Improvement Projects						
	Miramar Regional Park-Phase III						
	387-53-803-572-000-	51002					
606510	CIP-Construction		239,904	-	-	-	-
	Sub-total		239,904	-	-	-	-
	Ansin Sports Complex-Phase II						
	387-53-802-572-000-	51005					
606511	CIP-Furniture Fixtures & Equip		-	-	-	2,497	-
	Sub-total		-	-	-	2,497	-
	Amphitheater-Miramar Regional Park						
	387-53-800-572-000-	51006					
606502	CIP-Plan/Design/Eng		59,928	107,896	-	1,744	100,000
606505	CIP-Permits		12,622	152,694	-	10,138	30,000
606510	CIP-Construction		985	1,326,279	-	77,955	185,000
606511	CIP-Furniture Fixtures & Equip		-	113,104	-	-	50,000
606810	CIP-Tech Software/Hardware		-	-	-	-	200,000
606520	CIP-Contingency		69	-	-	54,144	85,000
	Sub-total		73,604	1,699,973	-	143,981	650,000
	Monarch Lakes Park						
	387-53-801-572-000-	51007					
606501	CIP-Pre-Construction		-	-	-	13,927	-
	Sub-total		-	-	-	13,927	-
	PBA / Civic Center Park Expansion						
	387-53-806-572-000-	51015					
606502	CIP-Plan/Design/Eng		11,708	6,571	-	-	-
606505	CIP-Permits		6,513	294	-	-	-
606510	CIP-Construction		39,836	64,000	-	21,075	-
606511	CIP-Furniture Fixtures & Equip		-	8,684	-	-	-
606520	CIP-Contingency		84	-	-	-	-
	Sub-total		58,140	79,549	-	21,075	-
	Amphitheater at MRP-Concessions						
	387-53-808-572-000-	51018					
606510	CIP-Construction		-	-	-	-	400,000
	Public Informational Signs						
	387-53-800-539-000-	52009					
606510	CIP-Construction		-	-	-	-	150,000

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Other Uses: *387-90-000-572/519-000-*						
691201	Trfr To Debt Svcs		-	-	-	-	78,500
691203	Trfr To CIP Rev Bond		-	-	-	-	651,700
691204	Trfr To Debt Svcs		-	314,300	703,000	703,000	1,544,900
609990	Appropriated Fund Balance		-	-	-	-	1,297,800
	Sub-total		-	314,300	703,000	703,000	3,572,900
	Total		**$ 372,369**	**$ 2,094,422**	**$ 703,300**	**$ 884,780**	**$ 4,774,400**

Budget Justification

Object #	Account Description	Justification
Revenue		
324610	Impact Fees-Recreation-Dev	These are impact fees paid for by new development that will fund additional Recreation related capital items caused by the impact of increased demand for services on the community.
324611	Impact Fees-Park	These are impact fees paid for by new development that will fund additional Parks related capital items caused by the impact of the increased demand for services on the community.
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.
691201	Transfer to Debt Service	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Transfer to CIP Revenue Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Transfer to Debt Service	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.

Capital Improvement Projects

Object #	Project	Justification
Amphitheater at Miramar Regional Park		
606502 / 606505 / 606510 / 606511 / 606520 / 606810	51006	This project is to enclose the 100' x 40' partially open perimeter walls surrounding the Amphitheater to provide protection from the elements and prevent disruptions to performances. A tensile canopy for the audience and a special events area for a total overall capacity of 5,000 patrons. A Back-of-House is required to provide dressing rooms, green room and restrooms for performances as well as office and storage areas for the program manager and staff.
Amphitheater at MRP-Concessions & Walkways		
606510	51018	This project will provide two permanent Concession buildings at the Amphitheater at Miramar Regional Park to serve the patrons as well as covered walkways to both the Concessions areas and public restroom buildings.
Public Informational Signs		
606510	52009	This project will start with the construction of Public Informational Signs (LED) at the site of the Cultural Arts Center, the Regional Park and Shirley Branca Park. These signs will announce the upcoming events at the performance arts centers to drivers passing by. The next phase of the project will be city limits or gateway Monument Signs to replace the City's existing seventeen (17) "Welcome to Miramar" signs as part of the City's "Wayfinding" signage program, and to provide night-time illumination for the new signs.

Description Fund 388

In FY13, this special obligation refunding and improvement revenue bonds fund was established to account for various capital projects.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 31,783,574**	**$ 16,676,052**	**$ 10,636,259**	**$ 10,636,259**	**$ 639,217**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	128,990	148,440	37,500	37,500	37,500
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	10,033,142	566,116
Total	**$ 128,990**	**$ 148,440**	**$ 37,500**	**$ 10,070,642**	**$ 603,616**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	2,280	1,011	1,400	1,400	500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	$ 2,280	$ 1,011	$ 1,400	$ 1,400	$ 500
Capital Improvement Program	15,234,232	6,187,222	-	10,033,142	603,116
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	36,100	36,100	-
Transfer Out	-	-	-	-	-
Total	**$ 15,236,512**	**$ 6,188,233**	**$ 37,500**	**$ 10,070,642**	**$ 603,616**
Excess/Deficiency	(15,107,522)	(6,039,793)	36,100	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	(9,997,042)	-
Ending Fund Balance	**$16,676,052**	**$ 10,636,259**	**$ 10,672,359**	**$ 639,217**	**$ 639,217**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous/Other Sources					
361100	Int Earnings	136,856	149,991	37,500	37,500	37,500
361300	Net Inc/Dec in FMV of Invest	(7,866)	(1,552)	-	-	-
399900	CIP Carryover	-	-	-	10,033,142	-
399999	Appropriation Of Fund Balance	-	-	-	-	566,116
	Total	**$ 128,990**	**$ 148,440**	**$ 37,500**	**$ 10,070,642**	**$ 603,616**

Expenditure Detail Budget

388-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: 388-90-000-519-000-						
604905	Bank Svcs Charge		2,280	1,011	1,400	1,400	500
	Sub-total		2,280	1,011	1,400	1,400	500
	Capital Improvement Projects						
	Vizcaya Park						
	388-53-800-572-000-	51001					
606505	CIP-Permits		63	-	-	-	-
606510	CIP-Construction		1,054	-	-	-	-
606511	CIP-Furniture Fixtures & Equip		36,318	-	-	4,166	-
606520	CIP-Contingency		391	-	-	234	-
	Sub-total		37,825	-	-	4,400	-
	Miramar Regional Park-Phase III						
	388-53-801-572-000-	51002					
606502	CIP-Plan/Design/Eng		8,904	2,715	-	2,026	-
606505	CIP-Permits		2,120	-	-	-	-
606510	CIP-Construction		192,073	1,171,681	-	-	-
606520	CIP-Contingency		411	-	-	-	-
	Sub-total		203,507	1,174,396	-	2,026	-
	Ansin Sports Complex-Phase II						
	388-53-803-572-000-	51005					
606502	CIP-Plan/Design/Eng		13,890	14,597	-	71,514	-
606505	CIP-Permits		2,800	-	-	17,200	-
606510	CIP-Construction		-	110,475	-	189,525	-
606520	CIP-Contingency		-	-	-	30,000	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	65,172	-
	Sub-total		16,690	125,072	-	373,411	-
	Amphitheater-Miramar Regional Park						
	388-53-802-572-000-	51006					
606505	CIP-Permits		460	-	-	-	-
606510	CIP-Construction		2,323,138	1,330,424	-	-	-
	Sub-total		2,323,598	1,330,424	-	-	-
	Monarch Lakes Park						
	388-53-804-572-000-	51007					
606502	CIP-Plan/Design/Eng		44,725	48,199	-	28,356	-
606505	CIP-Permits		-	-	-	50,000	-
606510	CIP-Construction		-	352,224	-	726,399	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	3,238	-
606520	CIP-Contingency		23	-	-	46,573	-
	Sub-total		44,748	400,423	-	854,565	-
	Fairway Park						
	388-53-806-572-000-	51008					
606502	CIP-Plan/Design/Eng		9,986	-	-	-	-
606505	CIP-Permits		180	-	-	-	-
606510	CIP-Construction		225,767	-	-	-	-
	Sub-total		235,933	-	-	-	-

Expenditure Detail Budget

388-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Corp Pav Reno/Admin Bldg Mir Reg Pk						
	388-53-807-572-000-	51010					
606502	CIP-Plan/Design/Eng		8,585	-	-	1	-
606505	CIP-Permits		-	24,200	-	2,800	-
606510	CIP-Construction		192,550	511,552	-	247	-
606520	CIP-Contingency		-	-	-	47,786	-
606810	CIP-Tech Software/Hardware		-	6,077	-	-	-
	Sub-total		201,135	541,829	-	50,834	-
	Forzano Park Improvements						
	388-50/53-808-572-000-	51011					
606502	CIP-Plan/Design/Eng		606	1,845	-	-	-
606505	CIP-Permits		250	864	-	-	-
606510	CIP-Construction		750	189,000	-	12,484	-
606520	CIP-Contingency		-	-	-	5,326	-
	Sub-total		1,606	191,709	-	17,810	-
	Lakeshore Park Improvements						
	388-53-809-572-000-	51012					
606502	CIP-Plan/Design/Eng		853	23,477	-	13,862	-
606505	CIP-Permits		-	250	-	-	-
606510	CIP-Construction		-	-	-	224,364	-
606520	CIP-Contingency		23	-	-	-	-
	Sub-total		876	23,727	-	238,225	-
	River Run Park Improvements						
	388-53-810-572-000-	51013					
606502	CIP-Plan/Design/Eng		1,860	1,240	-	-	-
606505	CIP-Permits		12,419	-	-	-	-
606510	CIP-Construction		506,222	-	-	-	-
606520	CIP-Contingency		111	-	-	-	-
	Sub-total		520,612	1,240	-	-	-
	Harbour Lakes Park						
	388-53-811-572-000-	51014					
606502	CIP-Plan/Design/Eng		3,200	-	-	-	-
606510	CIP-Construction		302,709	-	-	-	-
	Sub-total		305,909	-	-	-	-
	Parks Restrooms Facilites						
	388-60-812-572-000-	51017					
606510	CIP-Construction		-	-	-	50,000	-
606505	CIP-Permits		-	-	-	10,000	-
606502	CIP-Plan/Design/Eng		-	-	-	20,000	-
606520	CIP-Contingency		-	-	-	20,000	-
	Sub-total		-	-	-	100,000	-
	Amphitheater at MRP-Concessions						
	388-53-813-572-000-	51018					
606502	CIP-Plan/Design/Eng		-	-	-	-	21,070
	Sub-total		-	-	-	-	21,070
	Historic Miramar Canal Improvements						
	388-50-800-537-000-	52021					
606510	CIP-Construction		12,675	(10,100)	-	297,390	-
606520	CIP-Contingency		-	35	-	-	-
	Sub-total		12,675	(10,065)	-	297,390	-
	Street Construction & Resurfacing-Various						
	388-50-802-541-000-	52022					
606510	CIP-Construction		-	-	-	65,000	172,138
	Sub-total		-	-	-	65,000	172,138
	Land & Beau Mir Pky,Mir Blvd&Red Rd						
	388-53-802-539-000-	52036					
606502	CIP-Plan/Design/Eng		-	71,814	-	45,521	-
606510	CIP-Construction		-	-	-	182,665	-
	Sub-total		-	71,814	-	228,186	-
	Historic Miramar Complete Streets						
	388-50-801-541-000-/53-803-	52050					
606502	CIP-Plan/Design/Eng		2,986	91,502	-	58,132	-
606505	CIP-Permits		-	1,070	-	73	-
606510	CIP-Construction		-	-	-	31,293	-
606520	CIP-Contingency		-	280	-	-	-
	Sub-total		2,986	92,852	-	89,498	-

Expenditure Detail Budget

388-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Historic Downtown Revitalization						
	388-53-801-541-000-	52051					
606502	CIP-Plan/Design/Eng		47,185	30,960	-	28,840	-
606505	CIP-Permits		2,774	805	-	-	-
606510	CIP-Construction		-	-	-	1,088,907	-
606520	CIP-Contingency		-	530	-	-	-
	Sub-total		49,958	32,295	-	1,117,747	-
	Pembroke Road Buffer Wall at Harbour Lk.						
	388-53-802-541-000-	52054					
606510	CIP-Construction		240,000	-	-	-	-
	Sub-total		240,000	-	-	-	-
	Police Headquarters Facility						
	388-53-800-521-000-	53001					
606510	CIP-Construction		8,386,571	0	-	-	-
606511	CIP-Furniture Fixtures & Equip		987,605	14,449	-	-	-
606515	CIP-Professional Fees		9,879	-	-	-	-
	Sub-total		9,384,055	14,450	-	-	-
	Historic District Police Substation						
	388-53-803-521-000-	53009					
606505	CIP-Permits		(1,000)	-	-	-	-
	Sub-total		(1,000)	-	-	-	-
	Fire Station 107						
	388-53-800-522-000-	53012					
606502	CIP-Plan/Design/Eng		238,852	161,312	-	13,382	-
606505	CIP-Permits		788	68,082	-	84,812	-
606510	CIP-Construction		-	1,900,441	-	1,493,562	-
606511	CIP-Furniture Fixtures & Equip		-	39,840	-	89,132	-
606520	CIP-Contingency		1,250	-	-	12,203	-
	Sub-total		240,890	2,169,675	-	1,693,090	-
	Adult Daycare Facility						
	388-53-800-569-000-	53014					
606510	CIP-Construction		1,315,265	-	-	-	-
	Sub-total		1,315,265	-	-	-	-
	Facilities Capital Improvement						
	388-53-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		88,788	25,500	-	94,839	-
606505	CIP-Permits		-	-	-	40,700	-
606510	CIP-Construction		-	-	-	317,282	-
606520	CIP-Contingency		-	-	-	52,321	-
	Sub-total		88,788	25,500	-	505,141	-
	Historic Public Safety Complex						
	388-53-804-521-000-	53018					
606501	CIP-Pre-Construction		7,672	958	-	196,471	-
606502	CIP-Plan/Design/Eng		504	23	-	170,432	-
606505	CIP-Permits		-	-	-	57,486	-
606510	CIP-Construction		-	-	-	3,657,329	409,908
606511	CIP-Furniture Fixtures & Equip		-	-	-	100,000	-
606520	CIP-Contingency		-	900	-	214,100	-
	Sub-total		8,176	1,881	-	4,395,818	409,908
	Other: 388-90-000-582-						
609990	Appropriated Fund Balance		-	-	36,100	36,100	-
	Sub-total		-	-	36,100	36,100	-
	Total		**$ 15,236,512**	**$ 6,188,233**	**$ 37,500**	**$ 10,070,642**	**$ 603,616**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
399999	Appropriation of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Capital Improvement Projects

Object #	Project	Justification
Amphitheater at MRP-Concessions & Walkways		
606502	51018	This project will provide two permanent Concession buildings at the Amphitheater at Miramar Regional Park to serve the patrons as well as covered walkways to both the Concessions areas and public restroom buildings.
Street Construction and Resurfacing - Various		
606510	52022	This project includes asphalt overlay (and milling if necessary), pavement installation, re-construction, patching, asphalt crack sealing and surface seal treatments. This includes replacement of surface safety stripping and MOT (maintenance of traffic) throughout the project's construction phase.
Historic Miramar Public Safety Complex		
606510	53018	This project will accommodate the Historic District Police Substation, Crime Lab and Evidence Storage, and Logistics at one central location. The new facility building area is estimated to require 24,000 sq. ft., and will include administrative office areas to serve the various public safety operations, evidence laboratory areas, evidence storage, general storage, community room for use by residents and civic groups and surface lot to stage various public safety specialty vehicles.

Description Fund 389

This fund was established in Fiscal Year 2017 to account for loan proceeds and expenditures associated with the 2017 bank loan to be used for various capital improvement projects within the City.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ -**	**$ -**	**$ 9,076,358**	**$ 9,076,358**	**$ 251,237**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	10,063,003	50,000	50,000	20,000
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	4,860,107	8,825,120	171,622
Total	**$ -**	**$ 10,063,003**	**$ 4,910,107**	**$ 8,875,120**	**$ 191,622**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	954	-	-	1,000
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	$ -	$ 954	$ -	$ -	$ 1,000
Capital Improvement Program	-	985,692	4,910,107	8,875,120	190,622
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ -**	**$ 986,646**	**$ 4,910,107**	**$ 8,875,120**	**$ 191,622**
Excess/Deficiency	-	9,076,358	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	(4,860,107)	(8,825,120)	(171,622)
Ending Fund Balance	**$ -**	**$ 9,076,358**	**$ 4,216,251**	**$ 251,237**	**$ 79,615**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous/Other Sources					
361100	Int Earnings	-	63,003	50,000	50,000	20,000
384200	Other Financing Sources	-	10,000,000	-	-	-
399999	Appropriation Of Fund Balance	-	-	4,860,107	4,860,107	171,622
	Total	**$ -**	**$ 10,063,003**	**$ 4,910,107**	**$ 8,875,120**	**$ 191,622**

Expenditure Detail Budget

389-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: 388-90-000-519-000-						
604905	Bank Svcs Charge		-	954	-	-	1,000
	Sub-total		-	954	-	-	1,000
	Capital Improvement Projects						
	Park Improvements-Various						
	389-60-800-572-000-	51003					
606510	CIP-Construction		-	49,985	100,000	95,240	-
606511	CIP-Furniture Fixtures & Equip		-	50,000	-	4,760	-
	Sub-total		-	99,985	100,000	100,000	-
	Monarch Lakes Park						
	389-53-800-572-000-	51007					
606510	CIP-Construction		-	-	-	250,000	-
	Sub-total		-	-	-	250,000	-
	Lakeshore Park Improvements						
	389-53-803-572-000-	51012					
606502	CIP-Plan/Design/Eng		-	23	-	4,120	-
606505	CIP-Permits		-	-	-	15,000	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	14,977	-
606520	CIP-Contingency		-	-	-	15,880	-
	Sub-total		-	23	-	49,977	-
	Park Field Reno and Drain Improve						
	389-60-801-572-000-	51016					
606510	CIP-Construction		-	99,980	-	100,000	-
	Sub-total		-	99,980	-	100,000	-
	Public Informational Signs						
	389-53-801-539-000-	52009					
606502	CIP-Plan/Design/Eng		-	-	-	8,500	-
606510	CIP-Construction		-	30,000	-	261,500	-
	Sub-total		-	30,000	-	270,000	-
	Street Construction & Resurfacing-Various						
	389-50-801-541-000-	52022					
606510	CIP-Construction		-	-	-	15,000	-
	Sub-total		-	-	-	15,000	-
	Land & Beau Mir Pky,Mir Blvd&Red Rd						
	389-53-800-539-000-	52036					
606510	CIP-Construction		-	-	-	300,000	-
	Sub-total		-	-	-	300,000	-
	Historic Miramar Complete Streets						
	389-53-803-541-000-	52050					
606501	CIP-Pre-Construction		-	-	-	1,654	-
606502	CIP-Plan/Design/Eng		-	-	-	11,290	-
606505	CIP-Permits		-	-	-	20,009	-
606510	CIP-Construction		-	-	356,808	323,856	-
	Sub-total		-	-	356,808	356,808	-
	Historic Downtown Revitalization						
	389-53-801-541-000-	52051					
606502	CIP-Plan/Design/Eng		-	-	-	14,060	-
606505	CIP-Permits		-	-	-	26,000	-
606510	CIP-Construction		-	-	-	327,179	-
606520	CIP-Contingency		-	-	-	132,761	-
	Sub-total		-	-	-	500,000	-
	Miramar Pkwy (SW 64 to SW 68)						
	389-53-802-541-000-	52059					
606502	CIP-Plan/Design/Eng		-	-	-	56,158	-
606505	CIP-Permits		-	4,792	-	5,208	-
606510	CIP-Construction		-	-	1,327,021	1,360,863	-
606520	CIP-Contingency		-	-	121,000	171,000	-
	Sub-total		-	4,792	1,448,021	1,593,229	-

Expenditure Detail Budget
389-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	AC Replacement Program						
	389-50-800-539-000-	52060					
606511	CIP-Furniture Fixtures & Equip		-	15,416	-	118,584	-
	Sub-total		-	15,416	-	118,584	-
	Repair/Replace Existing Sidewalks						
	389-50-800-541-000-	52063					
606510	CIP-Construction		-	101,413	200,000	298,587	-
	Sub-total		-	101,413	200,000	298,587	-
	Fire Station 107						
	389-53-800-522-000-	53012					
606510	CIP-Construction		-	-	-	448,513	-
606511	CIP-Furniture Fixtures & Equip		-	10,883	-	144,117	-
606520	CIP-Contingency		-	-	-	243,217	-
606810	CIP-Tech Software/Hardware		-	6,880	-	3,140	-
	Sub-total		-	17,763	-	838,987	-
	Facilities Capital Improvement						
	389-53-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		-	6,984	15,000	68,017	-
606505	CIP-Permits		-	-	10,000	35,000	-
606510	CIP-Construction		-	63,689	125,000	226,311	-
	Sub-total		-	70,673	150,000	329,327	-
	Historic Public Safety Complex						
	389-53-800-521-000-	53018					
606505	CIP-Permits		-	-	124,392	124,392	-
606510	CIP-Construction		-	-	2,345,886	2,345,886	190,622
606520	CIP-Contingency		-	-	185,000	185,000	-
	Sub-total		-	-	2,655,278	2,655,278	190,622
	Portable & Mobile Radios						
	389-30-800-529-000-	54008					
606511	CIP-Furniture Fixtures & Equip		-	345,989	-	-	-
606519	CIP-Contract Labor		-	80,000	-	-	-
	Sub-total		-	425,989	-	-	-
	Phone System Replacement						
	389-58-800-516-000-	54009					
606517	CIP-Implementation Fees		-	84,125	-	-	-
	Sub-total		-	84,125	-	-	-
	Building Plans Digital Conversion						
	389-41-800-524-000-	54011					
606511	CIP-Furniture Fixtures & Equip		-	28,084	-	18,022	-
606519	CIP-Contract Labor		-	-	-	143,642	-
606810	CIP-Tech Software/Hardware		-	7,450	-	2,678	-
	Sub-total		-	35,534	-	164,342	-
	Advanced Life Support Rescue St-107						
	389-30-800-522-000-	54012					
606514	CIP-Vehicles		-	-	-	375,000	-
	Sub-total		-	-	-	375,000	-
	Advanced Life Support Engine St-107						
	389-30-801-522-000-	54013					
606514	CIP-Vehicles		-	-	-	560,000	-
	Sub-total		-	-	-	560,000	-
	Total		**$ -**	**$ 986,646**	**$ 4,910,107**	**$ 8,875,120**	**$ 191,622**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest on 2017 CIP Loan.
399999	Appropriation of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Capital Improvement Projects

Object #	Project	Justification
Historic Miramar Public Safety Complex		
606510	53018	This project will accommodate the Historic District Police Substation, Crime Lab and Evidence Storage, and Logistics at one central location. The new facility building area is estimated to require 24,000 sq. ft., and will include administrative office areas to serve the various public safety operations, evidence laboratory areas, evidence storage, general storage, community room for use by residents and civic groups and surface lot to stage various public safety specialty vehicles.

Description Fund 395

This fund was established to account for financial resources used for the acquisition and/or construction of major capital assets within the City, except for those financed by propriety funds.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$ 10,638,231**	**$ 7,257,810**	**$ 2,952,621**	**$ 2,952,621**	**$ 657,503**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	2,271,758	62,436	14,800	14,800	2,000
Transfer In	1,761,196	-	-	-	1,746,800
Other Source	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	2,308,618	644,003
Total	**$ 4,032,954**	**$ 62,436**	**$ 14,800**	**$ 2,323,418**	**$ 2,392,803**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	1,351	1,090	1,300	1,300	3,000
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	1,351	1,090	1,300	1,300	3,000
Capital Improvement Program	7,412,024	2,909,536	-	2,158,618	2,389,803
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	13,500	13,500	-
Transfer Out	-	1,457,000	-	150,000	-
Total	**$ 7,413,375**	**$ 4,367,626**	**$ 14,800**	**$ 2,323,418**	**$ 2,392,803**
Excess/Deficiency	(3,380,421)	(4,305,189)	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	(2,295,118)	(644,003)
Ending Fund Balance	**7,257,810**	**2,952,621**	**2,952,621**	**657,503**	**13,500**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous					
361100	Int Earnings	44,756	27,961	14,800	14,800	2,000
361300	Net Inc/Dec in FMV of Invest	(4,961)	(525)	-	-	-
366202	Developer Contrib/Donations	-	35,000	-	-	-
	Sub-total	39,795	62,436	14,800	14,800	2,000
	Other Sources					
381001	Trfr Fr General Fund	1,761,196	-	-	-	1,746,800
384200	Other Financing Sources	2,231,963	-	-	-	-
399900	CIP Carryover	-	-	-	2,308,618	-
399999	Appropriation Of Fund Balance	-	-	-	-	644,003
	Sub-total	3,993,159	-	-	2,308,618	2,390,803
	Total	**$ 4,032,954**	**$ 62,436**	**$ 14,800**	**$ 2,323,418**	**$ 2,392,803**

Expenditure Detail Budget

395-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense: 395-90-000-519-000						
604905	Bank Svcs Charges		1,351	1,090	1,300	1,300	3,000
	Sub-Total		1,351	1,090	1,300	1,300	3,000
	Capital Improvement Projects						
	Vizcaya Park						
	395-53-800-572-000-	51001					
606502	CIP-Plan/Design/Eng		1,290	-	-	7,435	-
606510	CIP-Construction		274,796	-	-	3,405	-
606511	CIP-Furniture Fixtures & Equip		29,454	-	-	279	-
	Sub-total		305,541	-	-	11,119	-
	Miramar Regional Park-Phase III						
	395-53-801-572-000-	51002					
606502	CIP-Plan/Design/Eng		5,062	11,491	-	-	-
606505	CIP-Permits		-	6,084	-	11,917	-
606510	CIP-Construction		-	216,106	-	12,000	-
606520	CIP-Contingency		504	-	-	24,787	-
	Sub-total		5,566	233,682	-	48,704	-
	Park Improvements-Various						
	395-60-800-572-000-	51003					
606510	CIP-Construction		78,786	21,207	-	-	283,000
606511	CIP-Furniture Fixtures & Equip		7,863	-	-	-	-
	Sub-total		86,649	21,207	-	-	283,000
	Ansin Sports Complex-Phase II						
	395-53-803-572-000-	51005					
606502	CIP-Plan/Design/Eng		-	-	-	5,087	-
606505	CIP-Permits		-	-	-	190	-
	Sub-total		-	-	-	5,277	-
	Amphitheater-Miramar Regional Park						
	395-53-806-572-000-	51006					
606505	CIP-Permits		500	-	-	-	-
606510	CIP-Construction		157,666	141,834	-	-	-
	Sub-total		158,166	141,834	-	-	-

Expenditure Detail Budget

395-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Shirley Branca Park Community Band Shell						
	395-53-805-572-000-	51009					
606502	CIP-Plan/Design/Eng		16,461	819	-	1,966	-
606505	CIP-Permits		-	-	-	80	-
606510	CIP-Construction		1,527	42,082	-	18,249	-
606520	CIP-Contingency		23	17,370	-	31,401	-
	Sub-total		18,011	60,271	-	51,696	-
	Corp Pav Reno/Admin Bldg Mir Reg Pk						
	395-53-812-572-000-	51010					
606510	CIP-Construction		-	-	-	2,000	-
	Sub-total		-	-	-	2,000	-
	Forzano Park Improvements						
	395-53-814-572-000-	51011					
606510	CIP-Construction		-	2,843	-	27,157	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	5,000	-
	Sub-total		-	2,843	-	32,157	-
	Lakeshore Park Improvements						
	395-53-809-572-000-	51012					
606510	CIP-Construction		-	-	-	238,286	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	11,714	-
	Sub-total		-	-	-	250,000	-
	River Run Park Improvements						
	395-53-811-572-000-	51013					
606502	CIP-Plan/Design/Eng		16,244	4,945	-	-	-
606505	CIP-Permits		-	1,080	-	-	-
606510	CIP-Construction		228,650	11,443	-	-	-
606511	CIP-Furniture Fixtures & Equip		29,999	-	-	-	-
	Sub-total		274,893	17,469	-	-	-
	Harbour Lakes Park						
	395-53-810-572-000-	51014					
606502	CIP-Plan/Design/Eng		4,000	-	-	-	-
606505	CIP-Permits		2,389	284	-	-	-
606510	CIP-Construction		74,182	1,500	-	-	-
606520	CIP-Contingency		23	-	-	-	-
	Sub-total		80,594	1,784	-	-	-
	PBA / Civic Center Park Expansion						
	395-53-808-572-000-	51015					
606510	CIP-Construction		-	39,698	-	20,500	-
	Sub-total		-	39,698	-	20,500	-
	Parks Restrooms Facilites						
	395-60-802-572-000-	51017					
606510	CIP-Construction		-	-	-	-	150,000
	Sub-total		-	-	-	-	150,000
	Street Construction & Resurfacing-Various						
	395-50-804-541-000-	52022					
606510	CIP-Construction		-	-	-	170,000	-
	Sub-total		-	-	-	170,000	-
	Historical Miramar Neighborhood Streetlights						
	395-50-800-541-000-	52034					
606510	CIP-Construction		26,601	54,765	-	16,690	-
606520	CIP-Contingency		-	-	-	10,000	-
	Sub-total		26,601	54,765	-	26,690	-
	Land & Beau Mir Pky,Mir Blvd&Red Rd						
	395-53-802-539-000-	52036					
606502	CIP-Plan/Design/Eng		-	-	-	25,000	-
606510	CIP-Construction		-	-	-	375,000	-
	Sub-total		-	-	-	400,000	-
	Miramar Parkway Berm Restoration						
	395-50-801-541-000-	52043					
606513	CIP-Landscaping		65,339	-	-	-	-
	Sub-total		65,339	-	-	-	-

Expenditure Detail Budget

395-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Embankment Stabilize and Storm Mgmt						
	395-50-801-537-000-	52052					
606502	CIP-Plan/Design/Eng		-	-	-	15,000	-
606510	CIP-Construction		45,540	-	-	89,460	-
	Sub-total		45,540	-	-	104,460	-
	Left-Turn from Red Rd to Town Ctr						
	395-53-805-541-000-	52062					
606502	CIP-Plan/Design/Eng		-	21,505	-	13,495	-
	Sub-total		-	21,505	-	13,495	-
	Repair/Replace Existing Sidewalks						
	395-50-803-541-000-	52063					
606510	CIP-Construction		-	-	-	-	200,000
	Sub-total		-	-	-	-	200,000
	CW Streetlights Upgrade LED						
	395-50-806-541-000-	52069					
606505	CIP-Permits		-	-	-	5,000	-
606510	CIP-Construction		-	-	-	135,000	-
606520	CIP-Contingency		-	-	-	10,000	-
	Sub-total		-	-	-	150,000	-
	Installation of Addt'l Streelights						
	395-50-805-541-000-	52068					
606502	CIP-Plan/Design/Eng		-	-	-	10,000	-
606510	CIP-Construction		-	-	-	90,000	-
	Sub-total		-	-	-	100,000	-
	Historic Miramar Land Acquisition						
	395-41-801-559-000-	52070					
606500	CIP-Land Acquisition		-	-	-	-	800,000
	Sub-total		-	-	-	-	800,000
	Monument Signs for Social Svcs Facilities						
	395-55-800-539-000-606505-52	52073					
606505	CIP-Permits		-	-	-	-	5,000
606510	CIP-Construction		-	-	-	-	97,159
606520	CIP-Contingency		-	-	-	-	10,000
	Sub-total		-	-	-	-	112,159
	ADA Evaluation and Corrective Act						
	395-55-800-541-000-	52074					
606502	CIP-Plan/Design/Eng		-	-	-	-	100,000
	Sub-total		-	-	-	-	100,000
	IT Office Remodel						
	395-55-801-539-000-	52075					
606501	CIP-Pre-Construction		-	-	-	-	17,195
606505	CIP-Permits		-	-	-	-	3,931
606510	CIP-Construction		-	-	-	-	61,420
606511	CIP-Furniture Fixtures & Equip		-	-	-	-	800
606515	CIP-Professional Fees		-	-	-	-	5,503
606520	CIP-Contingency		-	-	-	-	11,792
	Sub-total		-	-	-	-	100,641
	Police Headquarters Facility						
	395-53-800-521-000-	53001					
606502	CIP-Plan/Design/Eng		109,149	-	-	51,244	-
606505	CIP-Permits		67,941	241	-	-	-
606510	CIP-Construction		5,356,507	-	-	81,428	-
606511	CIP-Furniture Fixtures & Equip		71,395	23,054	-	3,355	-
606515	CIP-Professional Fees		27,040	-	-	-	-
606520	CIP-Contingency		36,560	-	-	111,643	-
	Sub-total		5,668,591	23,295	-	247,670	-
	Fire Station 107						
	395-53-800-522-000-	53012					
606510	CIP-Construction		-	-	-	255,773	-
	Sub-total		-	-	-	255,773	-

Expenditure Detail Budget

395-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Adult Daycare Facility						
	395-53-801-569-000-	53014					
606502	CIP-Plan/Design/Eng		71,211	2,500	-	-	-
606505	CIP-Permits		32,240	-	-	-	-
606510	CIP-Construction		436,406	0	-	-	-
606511	CIP-Furniture Fixtures & Equip		-	50,000	-	-	-
606520	CIP-Contingency		23	50	-	-	-
	Sub-total		539,881	52,550	-	-	-
	Historic Public Safety Complex						
	395-53-803-521-000-	53018					
606502	CIP-Plan/Design/Eng		-	-	-	-	10,000
606505	CIP-Permits		-	-	-	18,122	30,000
606510	CIP-Construction		-	-	-	-	554,003
606520	CIP-Contingency		-	-	-	-	50,000
	Sub-total		-	-	-	18,122	644,003
	Enterprise Resource Planning System-STEAM						
	395-10/58-800-513-000-	54002					
606515	CIP-Professional Fees		53,483	37,845	-	42,091	-
606517	CIP-Implementation Fees		18,351	3,994	-	191,353	-
606810	CIP-Tech Software/Hardware		11,000	9,846	-	17,511	-
	Sub-total		82,835	51,686	-	250,955	-
	Social Services Bus Replacements						
	395-50-800-544-000-	54004					
606514	CIP-Vehicles		9,304	-	-	-	-
	Sub-total		9,304	-	-	-	-
	Fire-Rescue Vehicles Leasing						
	395-30-801-522-000-	54010					
606514	CIP-Vehicles		44,515	2,186,948	-	-	-
	Sub-total		44,515	2,186,948	-	-	-
	Transfers: 395-90-000-590-000-						
691001	Trfr To General Fund		-	-	-	150,000	-
691201	Trfr To Debt Svcs		-	750,000	-	-	-
691503	Trfr To Fleet Fund		-	707,000	-	-	-
	Sub-Total		-	1,457,000	-	150,000	-
	Other uses: 395-90-000-581/590-000-						
609990	Appropriated Fund Balance		-	-	13,500	13,500	-
	Sub-Total		-	-	13,500	13,500	-
	Total		**$ 7,413,375**	**$ 4,367,626**	**$ 14,800**	**$ 2,323,418**	**$ 2,392,803**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Interest Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Transfer from General Fund	Funds transferred in from the General Fund to provide financial resources needed for Capital Improvement projects.
399999	Appropriation of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Capital Improvement Projects

Object #	Project	Justification
Park Improvements - Various		
606510	51003	This project will include improvements to various parks throughout the City.
Park Restroom Facilities		
606510	51017	This project includes restroom renovations at various parks throughout the City.
Repair/Replacement of Existing Sidewalks		
606510	52063	This project will repair the existing sidewalks to increase pedestrian mobility, reduce tripping hazards and enhance the City's efforts at satisfying the Americans with Disabilities Act (ADA) requirements.
Historic Mir Land Acquisition and Parcel Assembly		
606500	52070	This project will be for land acquisition of vacant, small, oddly-shaped, fragmented land-ownership, and/or for sale parcels in the Historic Miramar redevelopment areas in an effort to assemble larger sites that are more appealing to developers/builders for redevelopment.
Monument Signs for Social Services Facilities		
606505 / 606510 / 606520	52073	This project will erect a monument sign at the Adult Day Care Center site as well as at each of the four Child Care Facility locations.
ADA Evaluation and Corrective Action		
606502	52074	This project will evaluate and implement corrective actions for all of the facilities, roadways and parks that were identified in the ADA Transition Plan so that the City is in compliance with the American with Disabilities Act (ADA).
IT Office Remodel		
606501 / 606505 / 606510 / 606511 / 606515 / 606520	52075	This project includes the remodeling of open space in the server room to create four additional cubicles to accommodate for needed work and office spaces for all Information Technology (IT) staff.
Historic Miramar Public Safety Complex		
606502 / 606505 / 606510 / 606520	53018	This project will accommodate the Historic District Police Substation, Crime Lab and Evidence Storage, and Logistics at one central location. The new facility building area is estimated to require 24,000 sq. ft., and will include administrative office areas to serve the various public safety operations, evidence laboratory areas, evidence storage, general storage, community room for use by residents and civic groups and surface lot to stage various public safety specialty vehicles.

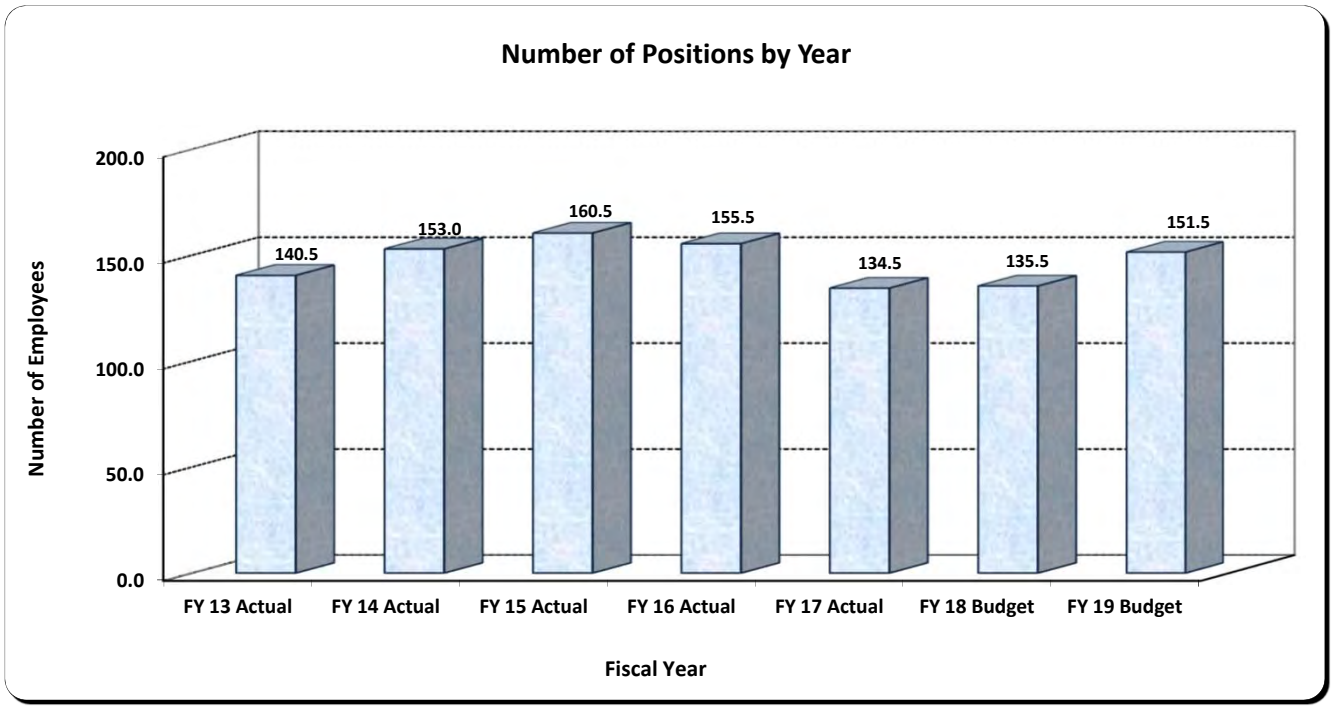
Revenues and Expenditures Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	**$256,414,902**	**257,424,452**	**262,038,870**	**262,038,870**	**238,925,049**
Revenues					
Current Revenues	40,224,425	43,258,795	42,038,700	65,094,700	44,928,200
Transfer In	2,832	202,905	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	23,196,156	4,788,800
Total	**$ 40,227,257**	**$ 43,461,700**	**$ 42,038,700**	**$ 88,290,856**	**$ 49,717,000**
Expenditures					
Departmental					
Financial Services-Utility Billing	1,064,908	1,400,735	1,591,500	1,591,500	1,646,400
Construction & Facilities Management	2,458,172	-	-	-	-
Utilities	18,482,977	19,990,228	23,747,900	23,793,275	26,811,900
Sub-Total	22,006,058	21,390,963	25,339,400	25,384,775	28,458,300
Non-Departmental					
Non-Departmental	5,863,611	6,603,513	7,190,165	8,692,565	7,602,100
Debt Service	1,859,654	1,809,660	3,700,200	3,700,200	3,276,200
Transfers to Other Funds	842,919	808,430	526,600	526,600	530,400
Other	6,074,495	3,233,356	82,335	82,335	-
Sub-Total	14,640,679	12,454,959	11,499,300	13,001,700	11,408,700
Capital Improvement (CIP)					
Public Works	-	-	-	50,933	-
Community & Economic Development	-	-	-	-	2,000,000
Construction & Facilities Management	-	524	-	1,276	-
Utilities	2,570,971	4,965,830	5,200,000	49,852,172	7,850,000
Information Technology	-	35,005	-	-	-
Sub-Total	2,570,971	5,001,359	5,200,000	49,904,381	9,850,000
Total	**$ 39,217,708**	**$ 38,847,281**	**$ 42,038,700**	**$ 88,290,856**	**$ 49,717,000**
Excess/Deficiency	1,009,550	4,614,419	-	-	-
Appropriation of Fund Balance	-	-	-	(23,113,821)	-
	-	-	-	-	-
Ending Fund Balance	**$ 257,424,452**	**$262,038,870**	**$ 262,038,870**	**$ 238,925,049**	**$ 238,925,049**
Revenue by Category					
Permits, Fees, Special Assessment	317,062	17,237	14,000	14,000	820,400
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	39,242,748	41,139,284	41,562,200	41,562,200	43,642,800
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	664,616	2,102,273	462,500	23,518,500	465,000
Other Sources	-	-	-	-	-
Transfer In	2,832	202,905	-	-	-
Appropriation of Fund Balance	-	-	-	23,196,156	4,788,800
Total	**$ 40,227,257**	**$ 43,461,700**	**$ 42,038,700**	**$ 88,290,856**	**$ 49,717,000**
Expenditure by Category					
Personnel Services	13,833,361	12,094,261	13,303,100	13,303,100	16,119,600
Operating Expense	13,261,671	15,214,656	18,501,365	18,477,969	19,268,200
Capital Outlay	774,636	685,559	725,100	2,296,272	672,600
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	27,869,669	27,994,476	32,529,565	34,077,340	36,060,400
Capital Improvement Program	2,570,971	5,001,359	5,200,000	49,904,381	9,850,000
Debt Service	1,859,654	1,809,660	3,700,200	3,700,200	3,276,200
Depreciation	8,500,020	8,571,017	-	-	-
Capital Asset Clearing	(2,425,525)	(5,337,661)	-	-	-
Transfer Out	842,919	808,430	526,600	526,600	530,400
Other Uses	-	-	82,335	82,335	-
Total	**$ 39,217,708**	**$ 38,847,281**	**$ 42,038,700**	**$ 88,290,856**	**$ 49,717,000**

Position Comparison Summary

As indicated, FY 2019 Utility Fund budget includes a total of 151.5 FTE (Full-time equivalent) authorized positions. This reflects an increase of 16 FTEs from the FY18 Budget. This total is comprised of 150 full-time and 3 (1.5 FTEs) part-time budgeted positions.

Department	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget	# of FTE Change	Net FTE Change
Financial Services-Utility Billing	8.50	8.50	8.50	8.50	8.50	-	-
Construction & Facilities Management	20.50	-	-	-	-	-	-
Utilities	126.50	126.00	127.00	127.00	143.00	16.00	-
Total Full and Part-time Positions	**155.50**	**134.50**	**135.50**	**135.50**	**151.50**	**16.00**	**-**



The above chart shows a summary of Utility Fund Employees Comparison by year.

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Permits, Fees, Special Assessment					
329100	Engineering Permits	$ 299,129	$ -	$ -	$ -	$ 802,400
329102	Pretreatment Permit	17,932	17,237	14,000	14,000	18,000
	Sub-Total	$ 317,062	$ 17,237	$ 14,000	$ 14,000	$ 820,400
	Charges for Services					
343312	Water Sales	16,595,691	17,384,191	17,500,000	17,500,000	18,600,000
343313	New Occupant Account	123,300	114,475	158,000	158,000	120,000
343314	Delinquent Charge	1,153,329	1,134,113	1,200,000	1,200,000	1,189,300
343315	Other Svcs Charge	101,005	90,638	106,000	106,000	100,000
343321	Meter Purchase	46,121	32,029	50,000	50,000	35,000
343322	Termination Fee	126,225	118,250	138,000	138,000	150,000
343323	After Hours Turn-On	14,715	10,445	14,000	14,000	13,000
343324	Turn-Ons/Offs Fee	341,901	317,800	350,000	350,000	325,000
343333	Sewer Connection Loan	(6,397)	5,193	-	-	-
343511	Wastewater Sales	20,073,111	21,061,955	21,140,000	21,140,000	22,100,000
343512	Wastewater- Broward	503,913	519,211	525,000	525,000	550,000
343517	Wastewater Blockage	2,285	255	2,000	2,000	500
343520	Backflow Fees	38,198	66,701	48,000	48,000	70,000
343910	Lab Testing Fees	120	210	-	-	-
347345	Credit Card Fee	129,230	283,818	331,200	331,200	390,000
	Sub-Total	$ 39,242,748	$ 41,139,284	$ 41,562,200	$ 41,562,200	$ 43,642,800
	Miscellaneous Revenues					
361100	Int Earnings	232,352	487,897	327,500	327,500	350,000
361105	Int-UB Residential	104,300	85,027	110,000	110,000	90,000
361300	Net Inc/Dec in FMV of Invest	(5,650)	(1,253)	-	-	-
364101	Disp of Fixed Assets-Prop	(1,383)	-	-	-	-
369900	Miscellaneous Revenue	42,576	18,251	25,000	25,000	25,000
384200	Other Financing Sources	-	-	-	23,056,000	-
389801	Capital Cont from Developer	292,420	1,512,351	-	-	-
	Sub-Total	$ 664,616	$ 2,102,273	$ 462,500	$ 23,518,500	$ 465,000
	Other Source					
381414	Trfr Fr CIAC	2,832	202,905	-	-	-
399900	CIP Carryover	-	-	-	23,196,156	-
399999	Appropriation Of Fund Balance	-	-	-	-	4,788,800
	Sub-Total	$ 2,832	$ 202,905	$ -	$ 23,196,156	$ 4,788,800
	Total	**$ 40,227,257**	**$ 43,461,700**	**$ 42,038,700**	**$ 88,290,856**	**$ 49,717,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
329100	Engineering Permits	Permit fees are collected as per Resolution 14-157 to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
329102	Pretreatment Permit	This is for a permit for industrial wastewater pretreatment prior to discharge into our sanitary sewage system.
343312	Water Sales	This revenue is derived directly from those users serviced by the City's water plants. In accordance with the requirements of the City's Bond Issue as well as good business principles, revenues for Water and Sewer Fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343313	New Occupant Account	Administrative fee of $25 charged every time an occupant opens a new account.
343314	Delinquent Charge	This amount is for service charges related to past due utility bills.
343315	Other Svcs Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343321	Meter Purchase	This revenue is derived from purchase of water meters for utility service.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
343323	After Hours Turn-On	These revenues are derived from turning on/off fees for after hours turn on/off for utility service.
343324	Turn-Ons/Offs Fee	These revenues are derived from turning on/off fees for turn on/off for utility service.
343511	Wastewater Sales	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343512	Wastewater- Broward	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant and are billed and collected on behalf of the City by Broward County. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343517	Wastewater Blockage	This revenue source is for services provided to remove sewer blockage.
343520	Backflow Fees	This revenue is derived from back-flows that needs annual re-certifications.
347345	Credit Card Fee	Credit card fee of 2% to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361105	Int-UB Residential	This account is for the interest paid on residential accounts.
369900	Miscellaneous Revenue	Collections that cannot be classified in any other account.

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	8,250,232	6,922,762	7,613,800	7,613,800	9,359,800
601205	Lump Sum Payout - Accrued Time	348,033	215,224	274,600	274,600	401,700
601215	Communication Stipend	7,575	2,763	3,300	3,300	10,500
601220	Longevity Pay	37,262	33,933	35,800	35,800	53,100
601400	Overtime-General	754,844	831,415	775,600	775,600	801,900
601410	Overtime-Holiday	130,887	175,227	229,100	229,100	239,400
601412	Overtime-Emergency	-	261,483	-	-	-
601600	Compensated Absences	255,098	(82,492)	-	-	-
602100	FICA & MICA	711,657	625,147	633,100	633,100	743,600
602210	Pension-General	736,453	777,759	1,212,600	1,212,600	1,385,500
602235	Pension-Senior Mgmt	531,971	173,007	324,600	324,600	545,900
602260	Pension-401	23,347	16,846	17,100	17,100	27,900
602265	Pension-457	99,411	60,075	81,800	81,800	148,900
602300	Pmt In Lieu Of Insurance	101,013	75,056	80,900	80,900	130,800
602304	Health Insurance-PPO	256,543	257,105	328,300	328,300	428,700
602305	Health Insurance-HMO	906,219	919,336	1,231,100	1,231,100	1,316,200
602306	Dental Insurance-PPO	54,317	45,887	46,300	46,300	57,100
602307	Dental Insurance-HMO	8,633	8,879	11,900	11,900	10,800
602309	Basic Life Insurance	25,483	21,321	16,400	16,400	20,200
602311	Long-Term Disability Ins	11,006	9,237	10,800	10,800	13,200
602321	GAME Retiree Stipend	2,200	-	-	-	-
602322	Non-Rep Retiree Stipend	6,421	1,920	-	-	-
602400	Workers' Compensation	257,200	343,100	376,000	376,000	424,400
602600	OPEB	317,556	399,269	-	-	-
	Sub-Total	13,833,361	12,094,261	13,303,100	13,303,100	16,119,600
	Operating Expense					
603110	Engineering Svcs	27,121	41,551	95,000	132,000	145,300
603121	City Attorney Svcs	30,828	32,566	25,000	25,000	25,000
603141	Existing Employee Screening	1,640	-	-	-	-
603190	Prof Svcs-Other	103,603	135,903	716,100	691,923	684,900
603200	Audit Fees	50,240	47,280	62,800	40,000	40,000
603400	Contract Svcs-Other	1,390,075	1,671,953	2,105,400	2,095,400	2,065,500
603401	Janitorial Svcs	17,666	17,524	26,700	26,700	26,700
603402	Contracted Lab Testing	89,056	88,308	86,000	81,000	129,900
603404	Air Condition Svcs	-	15,000	32,000	32,000	32,000
603425	Software License & Maint	56,246	72,942	100,100	98,100	106,500
603455	Security Svcs	45,401	37,156	65,000	65,000	65,000
603460	Landscape Svcs	98,803	107,491	146,100	157,100	168,100
603470	Temporary Help	2,156	31,553	-	15,982	2,000
604001	Travel & Training	9,359	13,132	30,800	35,800	36,000
604100	Communication Svcs	16,010	33,674	40,400	40,400	49,400
604200	Postage	220,946	211,968	229,600	229,600	231,600
604300	Water/Wastewater Svcs	40,104	37,585	32,700	32,700	65,100
604301	Electricity Svcs	2,180,942	2,334,466	2,434,700	2,434,700	2,412,100
604302	Gas-Propane	4,345	2,973	8,000	8,000	8,000
604320	Hollywood Large User	108,730	108,175	140,000	140,000	140,000
604330	Brow Cty Wtr/Wst Collect Fee	21,012	21,256	20,000	20,000	20,000
604400	Leased Equipment	6,595	9,051	19,400	19,400	22,400
604402	Leased Vehicles	6,300	-	-	-	-
604440	Leased Copiers	30,908	16,548	61,365	61,365	66,500
604500	Risk Internal Svcs Charge	438,900	439,500	412,700	412,700	395,700
604605	Fleet Intr Chrg-Collision Rpr	-	121	-	5,000	-
604610	Fleet Internal Svcs Charge	355,772	389,444	348,100	348,100	405,000
604613	Vehicle Detail	-	-	1,800	1,800	1,000
604620	R&M Buildings	9,642	15,061	303,000	293,000	284,000
604625	R&M Equipment	9,966	9,924	10,000	10,000	10,000

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
604630	R&M Electric	64,055	65,993	69,000	89,000	84,400
604640	R&M Machinery	208,881	110,805	178,300	220,800	262,300
604641	R&M Membrane Elements	-	176,823	-	-	49,500
604650	R&M Office Equip	2,747	900	2,500	2,500	3,000
604661	R&M Distribution System	208,772	156,680	228,600	228,600	215,200
604662	R&M Lift Station-Minor	218,897	211,386	250,800	250,800	293,200
604664	R&M Telemetry	30,415	32,487	67,000	67,000	72,400
604665	R&M Air Conditioning	15,447	1,899	17,000	17,000	10,000
604669	Landscape & Irrigation	-	-	15,000	2,500	2,500
604700	Printing & Binding Svcs	12,664	5,084	22,600	11,600	17,800
604870	Public Education	20,012	27,491	40,000	40,000	40,000
604901	Credit Card Svcs Fees	226,611	287,144	331,200	331,200	390,000
604905	Bank Svcs Charges	57,638	54,818	60,000	60,000	60,000
604910	Advertising Costs	780	-	7,000	7,000	7,000
604915	Pmt in Lieu of Taxes	1,144,200	1,877,000	2,127,000	2,127,000	2,255,000
604916	Administrative Expense	931	2,347	4,000	4,000	4,500
604920	License & Permit Fees	25,912	40,667	139,600	139,600	133,300
604931	Recording Fees	260	90	1,500	1,500	1,500
604989	IT Internal Svcs Charge	541,500	566,500	548,600	548,600	827,400
604996	Admin Chg from Gen Fund	3,600,000	4,153,200	4,368,200	4,368,200	4,368,200
604997	Other Operating Expenses	8,404	16,017	15,400	24,400	15,400
604998	Contingency	448	-	140,500	106,500	216,000
605100	Office Supplies	20,132	14,657	23,200	23,200	24,500
605120	Computer Operating Expenses	1,659	16,952	15,700	15,700	15,700
605210	Water Meters	9,730	-	30,000	30,000	15,000
605220	Vehicle Fuel-On-Site	139,322	121,810	140,100	140,100	169,000
605225	Equip Gas Oil & Lube	21,046	66,108	48,700	48,700	55,900
605240	Uniforms Cost	35,130	38,264	73,700	73,700	75,000
605242	Protective Clothing and Shoes	23,831	20,387	29,800	29,800	31,700
605246	Safety Equipment Supplies	5,192	6,826	13,300	13,300	14,900
605250	Noncap Furn (Item less 5000)	2,785	4,904	5,300	5,300	10,800
605251	Noncap Equip (Item less 5000)	20,143	21,795	77,900	77,900	80,000
605266	Photography	-	-	100	100	-
605280	Chemicals	1,029,398	979,499	1,516,300	1,495,300	1,455,900
605285	Lab Supplies	86,366	71,312	106,300	111,300	117,700
605290	Other Operating Supplies	62,777	74,962	79,100	62,699	102,800
605410	Subscriptions & Memberships	7,751	10,418	17,300	17,300	19,000
605500	Training-General	23,580	19,846	74,000	69,000	72,000
605510	Tuition Reimbursement	11,889	17,479	64,000	64,000	42,000
	Sub-Total	13,261,671	15,214,656	18,501,365	18,477,969	19,268,200
	Capital Improvement Program					
606502	CIP-Plan/Design/Eng	729,237	592,126	200,000	991,892	100,000
606510	CIP-Construction	1,080,686	4,150,617	4,735,000	47,997,971	7,500,000
606810	CIP-Tech Software/Hardware	-	-	-	-	50,000
606500	CIP-Land Acquisition	-	-	-	-	2,000,000
606501	CIP-Pre-Construction	-	524	-	1,276	-
606505	CIP-Permits	33,178	16,635	15,000	189,639	-
606511	CIP-Furniture Fixtures & Equip	676,912	193,372	250,000	673,047	200,000
606515	CIP-Professional Fees	34,720	13,080	-	-	-
606517	CIP-Implementation Fees	-	35,005	-	-	-
606520	CIP-Contingency	16,239	-	-	50,556	-
	Sub-Total	2,570,971	5,001,359	5,200,000	49,904,381	9,850,000
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(2,425,525)	(5,337,661)	-	-	-
	Sub-Total	(2,425,525)	(5,337,661)	-	-	-
	Dept Capital Outlay					
606360	Lift Station Rehab	98,585	161,251	78,600	78,600	78,600

Expenditure Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
606400	Machinery & Equipment	279,720	328,768	176,000	217,317	406,800
606440	Vehicles Purchase	391,511	195,541	465,200	485,659	187,200
606450	Radio Equipment	-	-	5,300	5,300	-
606470	Computer Equipment	4,821	-	-	6,995	-
606499	Capital Outlay Reserve	-	-	-	1,502,400	-
	Sub-Total	774,636	685,559	725,100	2,296,272	672,600
	Debt Service					
607128	Princ-15 Util System Bond	485,000	465,000	490,000	490,000	480,000
607135	Prin-07 Util System Bond	1,078,575	1,127,825	1,172,200	1,172,200	-
607138	2017 Util Sys Rev Bd-Prin	-	-	-	-	950,000
607228	Int-15 Util System Bond	291,390	279,147	269,700	269,700	256,900
607235	Int-Util Sys Bond 07	1,543,042	1,504,699	1,766,300	1,766,300	-
607238	2017 Util Sys Rev Bd-Int	-	-	-	-	1,587,300
607290	Int-Custom Deposits	9,410	10,002	1,000	1,000	1,000
607320	Cost Of Issuance	8,513	8,513	-	-	-
607322	Admin Costs	500	500	1,000	1,000	1,000
607324	Bond Discount Amortization	6,798	6,798	-	-	-
607999	Debt Svcs Clearing	(1,563,575)	(1,592,825)	-	-	-
	Sub-Total	1,859,654	1,809,660	3,700,200	3,700,200	3,276,200
	Depreciation					
605915	Depreciation-Proprietary	8,500,020	8,571,017	-	-	-
	Sub-Total	8,500,020	8,571,017	-	-	-
	Repair, Renew, Replace					
609990	Appropriated Fund Balance	-	-	82,335	82,335	-
	Sub-Total	-	-	82,335	82,335	-
	Transfers					
691413	Trfr To Utility Const Rev Bond	296,019	286,430	-	-	-
691414	Trfr To CIAC	546,900	522,000	526,600	526,600	530,400
	Sub-Total	842,919	808,430	526,600	526,600	530,400
	Total	**$ 39,217,708**	**$ 38,847,281**	**$ 42,038,700**	**$ 88,290,856**	**$ 49,717,000**

MIRAMAR

BEAUTY AND PROGRESS

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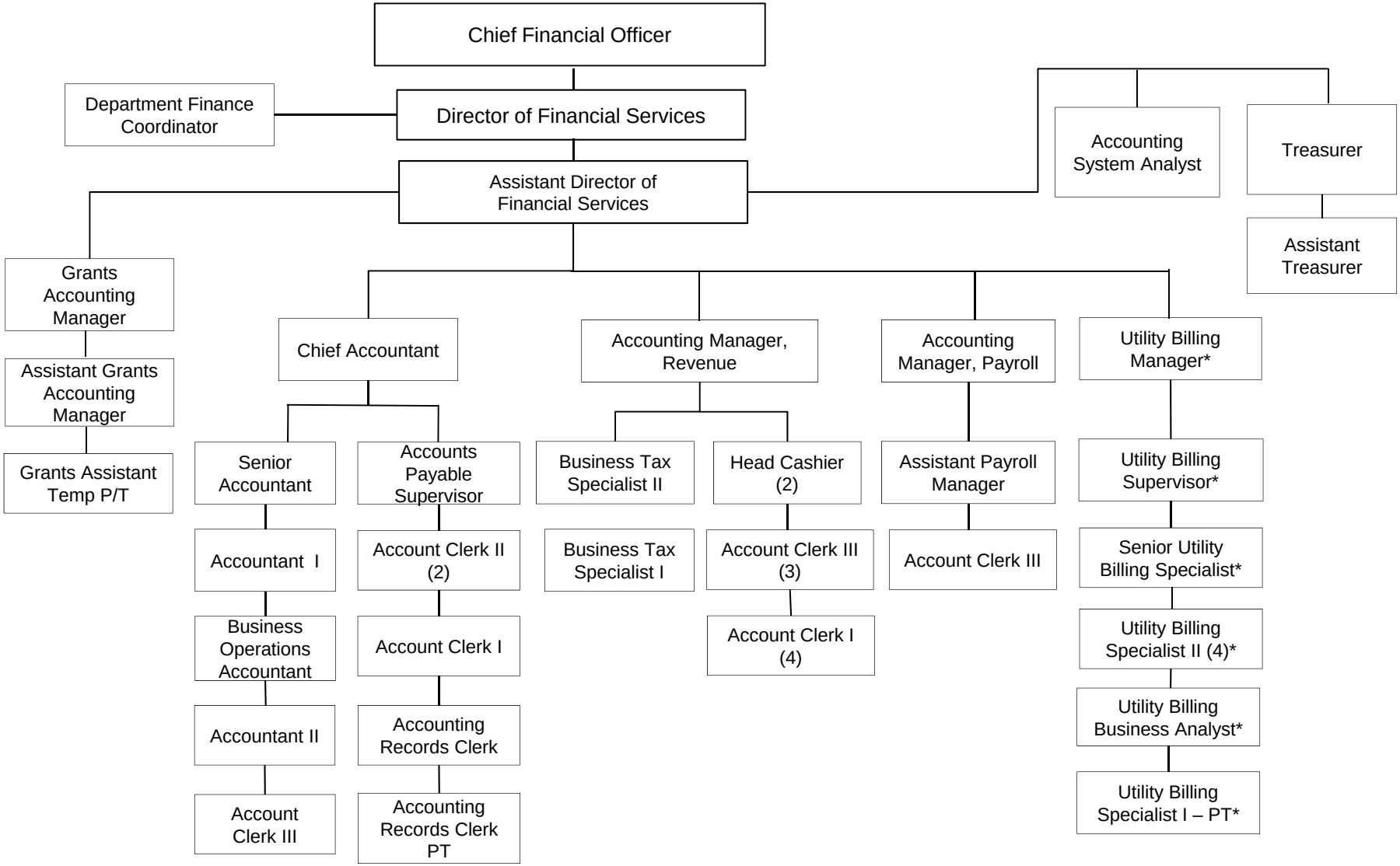
Financial Services Department



** Positions budgeted in Utility Fund 410-Utility Billing*

Utility Billing Program

Mission

To provide excellent customer service to both internal and external customers, while making sure City ordinances are followed for fees, and working to collect revenues and reduce delinquencies on behalf of the City.

Description

The Utility Billing Program is responsible for billing utility services including water, sewer, sanitation, stormwater, and recycling services. Bills are calculated and mailed on a monthly basis. Miramar Code provides that all owners and occupants of residences in Miramar are required to have garbage collection service which is collected twice a week on a regular basis. Bulk pick up is also provided with this service once a month.

The Financial Services Department administers this program. As indicated in the Position Detail, this program is comprised of 8.5 budgeted positions, eight full-time and one part-time employees.

Accomplishments FY 2018

- Transitioned commercial sanitation billing to WastePro.
- Implemented Utility Incentive payment plans.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	Object Code	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
New Occupant Account	343313	123,300	114,475	158,000	158,000	120,000
Delinquent Charge	343314	1,153,329	1,134,113	1,200,000	1,200,000	1,189,300
Other Service Charge	343315	101,005	90,638	106,000	106,000	100,000
Termination Fee	343322	126,225	118,250	138,000	138,000	150,000
Credit Card Fee	347345	129,230	283,818	331,200	331,200	390,000
Total		$ 1,633,090	$ 1,741,294	$ 1,933,200	$ 1,933,200	$ 1,949,300
Expenditures by Program						
Utility Billing		$ 1,064,908	$ 1,400,735	$ 1,591,500	$ 1,591,500	$ 1,646,400
Expenditures by Category						
Personnel Services		682,943	749,340	822,100	822,100	822,700
Operating Expense		381,966	651,395	769,400	769,400	823,700
Capital Outlay		-	-	-	-	-
Total		$ 1,064,908	$ 1,400,735	$ 1,591,500	$ 1,591,500	$ 1,646,400

Positions by Program					
Utility Billing	8.50	8.50	8.50	8.50	8.50
Position Detail					
Account Clerk III	1.00	1.00	1.00	-	-
Senior Utility Billing Specialist	1.00	1.00	1.00	1.00	1.00
Utility Billing Business Analyst	-	-	-	1.00	1.00
Utility Billing Manager	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist I	1.00	-	-	-	-
Utility Billing Specialist I - Part-time	0.50	0.50	0.50	0.50	0.50
Utility Billing Specialist II	3.00	4.00	4.00	4.00	4.00
Utility Billing Supervisor	1.00	1.00	1.00	1.00	1.00
Total FTE's	8.50	8.50	8.50	8.50	8.50

FY 2019 FTEs by Program
Financial Services – Utility Billing

Administration (General Fund 001)

Provides the overall direction of the department and ensures that the City's financial resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and external stakeholders.

FY 18	FY 19
3.00	3.00

Accounting & Revenue Enhancement (General Fund 001)

Provides accurate, complete and timely recording of financial data. Ensures that City resources are collected, invested and distributed, as required for payroll, debt management, accounts payable and other City obligations. Collects and processes all cash receipts and manages the Business Tax program.

FY 18	FY 19
28.50	28.50

Grants Administration (General Fund 001)

Ensures that grants received city-wide are accounted for and in compliance with all state and federal requirements. Provides assistance to all departments by researching grant opportunities and writing grant applications.

FY 18	FY 19
2.50	2.50

Reporting and Training (General Fund 001)

Provides training to City staff on various computer software to enhance performance. Prepares reports as requested to ensure information is available to meet departmental needs.

FY 18	FY 19
1.00	1.00

Utility Billing (Utility Fund 410)

Responsible for all utility billing-related services including water, sewer, sanitation, stormwater and recycling.

FY 18	FY 19
8.50	8.50

Utility Billing

410-10-110-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	443,474	461,064	495,300	495,300	493,700
601205	Lump Sum Payout - Accrued Time	15,777	28,624	23,100	23,100	25,000
601215	Communication Stipend	655	650	700	700	700
601220	Longevity Pay	1,139	1,136	1,300	1,300	1,100
601400	Overtime-General	1,635	4,315	5,000	5,000	5,000
601410	Overtime-Holiday	722	2,348	1,000	1,000	1,000
601412	Overtime-Emergency	-	842	-	-	-
602100	FICA & MICA	33,791	36,007	39,800	39,800	39,800
602210	Pension-General	40,749	47,335	80,000	80,000	69,900
602235	Pension-Senior Mgmt	21,366	16,988	20,200	20,200	35,800
602265	Pension-457	1,545	1,618	4,200	4,200	6,100
602300	Pmt In Lieu Of Insurance	6,047	6,001	6,200	6,200	6,200
602304	Health Insurance-PPO	-	-	-	-	15,000
602305	Health Insurance-HMO	75,977	87,601	114,700	114,700	90,700
602306	Dental Insurance-PPO	3,021	3,520	3,600	3,600	3,300
602307	Dental Insurance-HMO	1,015	908	1,200	1,200	900
602309	Basic Life Insurance	1,119	1,140	1,100	1,100	1,100
602311	Long-Term Disability Ins	615	626	700	700	700
602400	Workers' Compensation	17,800	24,600	24,000	24,000	26,700
602600	OPEB	16,496	24,016	-	-	-
	Sub-Total	682,943	749,340	822,100	822,100	822,700
	Operating Expense					
603190	Prof Svcs-Other	61,242	66,726	91,100	110,918	126,900
603200	Audit Fees	50,240	47,280	62,800	40,000	40,000
603425	Software License & Maint	1,302	3,254	6,000	4,000	4,000
603470	Temporary Help	-	-	-	15,982	-
604001	Travel & Training	2,135	2,199	3,000	8,000	8,000
604200	Postage	219,088	207,693	220,000	220,000	220,000
604301	Electricity Svcs	4,180	4,597	4,600	4,600	4,700
604440	Leased Copiers	11,454	3,485	-	-	-
604500	Risk Internal Svcs Charge	22,400	23,100	22,400	22,400	17,800
604650	R&M Office Equip	963	125	1,000	1,000	1,000
604700	Printing & Binding Svcs	3,143	997	12,000	1,000	1,000
604901	Credit Card Svcs Fees	884	287,144	331,200	331,200	390,000
604931	Recording Fees	260	90	1,500	1,500	1,500
605100	Office Supplies	2,998	1,739	4,300	4,300	4,300
605120	Computer Operating Expenses	-	1,389	1,900	1,900	1,900
605240	Uniforms Cost	567	470	600	600	600
605250	Noncap Furn (Item less 5000)	1,029	913	1,200	1,200	1,200
605290	Other Operating Supplies	80	193	800	800	800
605500	Training-General	-	-	5,000	-	-
	Sub-Total	381,966	651,395	769,400	769,400	823,700
	Total	**$ 1,064,908**	**$ 1,400,735**	**$ 1,591,500**	**$ 1,591,500**	**$ 1,646,400**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues.
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603190	Prof Svcs-Other	This cost incurred for non-employee services including the production of utility bills and system support provided by Third Party vendors.
603200	Audit Fees	Represents 40% of the contracted cost between the City and its outside auditors for the annual year-end financial audit. The remaining 60% is budgeted in the General Fund.
603425	Software License & Maint	This account records the annual license and maintenance costs for meter reading software and for the modular mailing system used to send various customer communications.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, such as Munis Conference, which includes registration, airline travel, meals, etc.
604200	Postage	This account is used to record postage changes incurred for the mailing of utility bills, late notices and customer communication including those sent to the Lockbox processor and subsequently re-routed to the Utility Billing department for follow up. US Postal service charges for providing customer address updates/changes are also recorded in this account.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums.
604650	R&M Office Equip	Represents costs associated with repair and maintenance of small office equipment and mailer equipment.
604700	Printing & Binding Svcs	This cost is for printing late notices, special envelopes and a new resident brochure. Reduction due to outsourcing of utility bills.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604931	Recording Fees	For required fees paid to record and release utility liens.
605100	Office Supplies	This cost is for desktop office supplies such as pens, pencils, etc., to conduct the operation of the office.
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and computer related items.
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes on an average of $125.00 annually per person per year.
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than $5,000 per unit.
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.

MIRAMAR

BEAUTY AND PROGRESS

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Department Overview

This department was moved into the General Fund in FY17. It will move back into the Utility Fund as two programs under the Utilities Department in FY19.

Program Revenues, Expenditures & Position Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Development Engineering	299,129	-	-	-	-
Expenditures by Program					
Administration	567,900	-	-	-	-
Development Engineering	513,551	-	-	-	-
Construction & Facilities Management	1,376,720	-	-	-	-
Construction Management	-	-	-	-	-
Total	$ 2,458,172	$ -	$ -	$ -	$ -
Expenditures by Category					
Personnel Services	2,378,012	-	-	-	-
Operating Expense	80,160	-	-	-	-
Capital Outlay	-	-	-	-	-
Total	$ 2,458,172	$ -	$ -	$ -	$ -
Positions by Program					
Administration	5.50	-	-	-	-
Development Engineering	7.00	-	-	-	-
Construction & Facilities Management	8.00	-	-	-	-
Total	20.50	-	-	-	-
Position Detail					
Administration Services Coordinator	1.00	-	-	-	-
Assistant Director of Construction & Facilities Mgmt.	1.00	-	-	-	-
City Engineer	1.00	-	-	-	-
Civil Engineer IV	1.00	-	-	-	-
Construction Engineer/Inspector Supervisor	1.00	-	-	-	-
Customer Service Support - Temp Part-time	0.50	-	-	-	-
Development Engineer	1.00	-	-	-	-
Director of Construction & Facilities Management	1.00	-	-	-	-
Emergency Management Planner	1.00	-	-	-	-
Engineer Inspector II	1.00	-	-	-	-
Engineer Inspector III	1.00	-	-	-	-
Engineering Technician	1.00	-	-	-	-
Executive Assistant to the Director	1.00	-	-	-	-
General Manager	1.00	-	-	-	-
Operations & Logistics Manager	1.00	-	-	-	-
Operations Service Administrator	1.00	-	-	-	-
Procurement Analyst II	1.00	-	-	-	-
Project Manager	4.00	-	-	-	-
Total FTE's	20.50	-	-	-	-

Administration

410-53-100-539-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	335,522	-	-	-	-
601205	Lump Sum Payout - Accrued Time	12,190	-	-	-	-
601220	Longevity Pay	1,583	-	-	-	-
601400	Overtime-General	2	-	-	-	-
602100	FICA & MICA	26,712	-	-	-	-
602210	Pension-General	23,258	-	-	-	-
602235	Pension-Senior Mgmt	54,113	-	-	-	-
602265	Pension-457	17,205	-	-	-	-
602300	Pmt In Lieu Of Insurance	4,251	-	-	-	-
602305	Health Insurance-HMO	25,528	-	-	-	-
602306	Dental Insurance-PPO	1,389	-	-	-	-
602307	Dental Insurance-HMO	328	-	-	-	-
602309	Basic Life Insurance	1,247	-	-	-	-
602311	Long-Term Disability Ins	361	-	-	-	-
602400	Workers' Compensation	4,700	-	-	-	-
602600	OPEB	10,310	-	-	-	-
	Sub-Total	518,700	-	-	-	-
	Operating Expense					
603425	Software License & Maint	1,041	-	-	-	-
604001	Travel & Training	939	-	-	-	-
604100	Communication Svcs	677	-	-	-	-
604200	Postage	153	-	-	-	-
604301	Electricity Svcs	10,369	-	-	-	-
604440	Leased Copiers	3,757	-	-	-	-
604500	Risk Internal Svcs Charge	22,700	-	-	-	-
604610	Fleet Internal Svcs Charge	3,200	-	-	-	-
604700	Printing & Binding Svcs	626	-	-	-	-
604998	Contingency	108	-	-	-	-
605100	Office Supplies	1,088	-	-	-	-
605120	Computer Operating Expenses	425	-	-	-	-
605220	Vehicle Fuel-On-Site	1,735	-	-	-	-
605290	Other Operating Supplies	96	-	-	-	-
605500	Training-General	1,489	-	-	-	-
605510	Tuition Reimbursement	798	-	-	-	-
	Sub-Total	49,201	-	-	-	-
	Total	**$ 567,900**	**$ -**	**$ -**	**$ -**	**$ -**

Development Engineering

410-53-530-539-

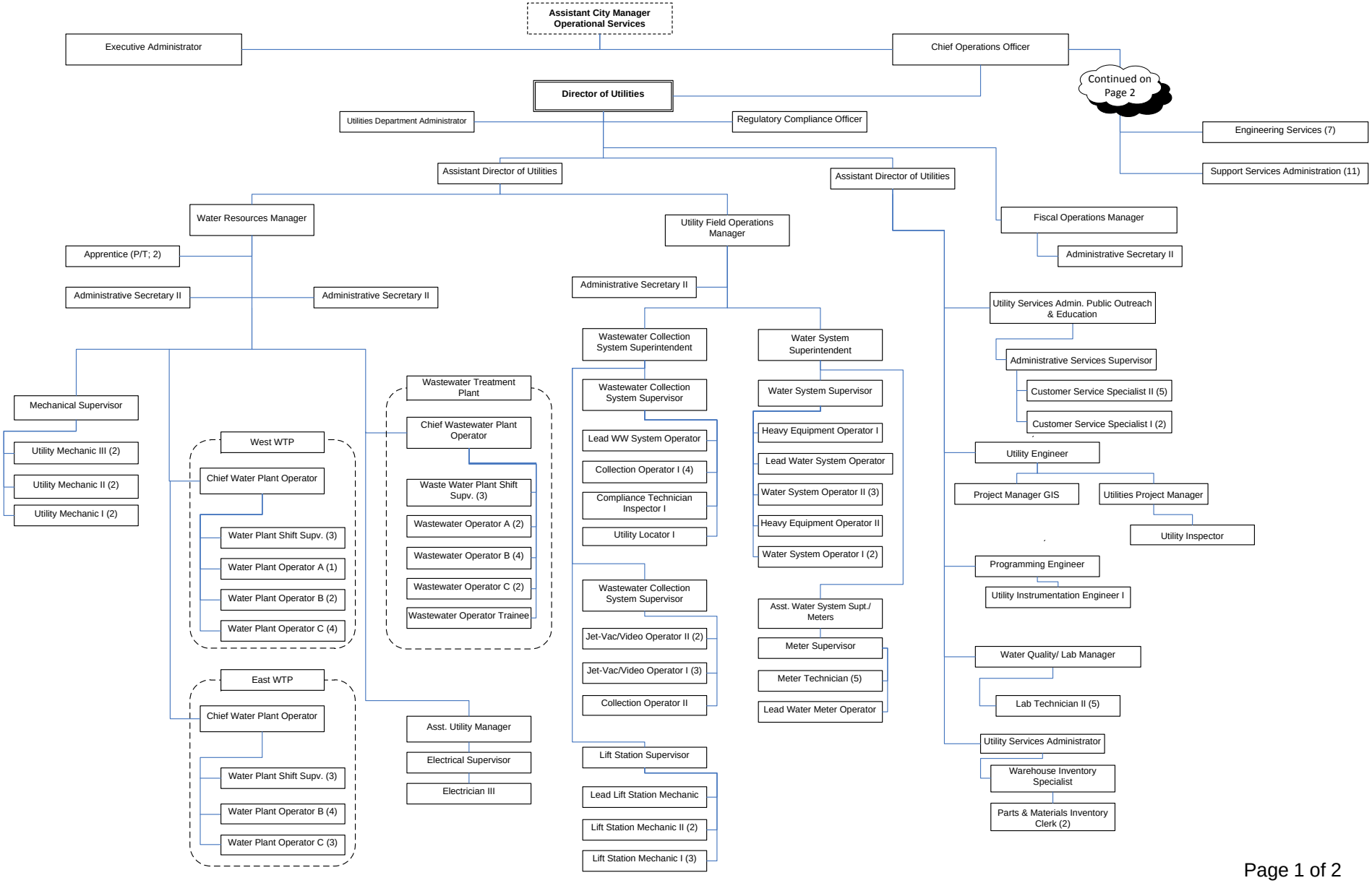
Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	303,777	-	-	-	-
601205	Lump Sum Payout - Accrued Time	14,748	-	-	-	-
601215	Communication Stipend	1,225	-	-	-	-
601220	Longevity Pay	2,685	-	-	-	-
601410	Overtime-Holiday	225	-	-	-	-
602100	FICA & MICA	25,542	-	-	-	-
602210	Pension-General	21,128	-	-	-	-
602235	Pension-Senior Mgmt	52,170	-	-	-	-
602260	Pension-401	8,194	-	-	-	-
602265	Pension-457	7,076	-	-	-	-
602300	Pmt In Lieu Of Insurance	9,343	-	-	-	-
602304	Health Insurance-PPO	16,011	-	-	-	-
602305	Health Insurance-HMO	11,173	-	-	-	-
602306	Dental Insurance-PPO	2,231	-	-	-	-
602307	Dental Insurance-HMO	1	-	-	-	-
602309	Basic Life Insurance	861	-	-	-	-
602311	Long-Term Disability Ins	423	-	-	-	-
602400	Workers' Compensation	6,400	-	-	-	-
602600	OPEB	14,434	-	-	-	-
	Sub-Total	497,647	-	-	-	-
	Operating Expense					
603425	Software License & Maint	2,686	-	-	-	-
604610	Fleet Internal Svcs Charge	6,467	-	-	-	-
604650	R&M Office Equip	434	-	-	-	-
604700	Printing & Binding Svcs	656	-	-	-	-
605100	Office Supplies	643	-	-	-	-
605120	Computer Operating Expenses	73	-	-	-	-
605220	Vehicle Fuel-On-Site	3,408	-	-	-	-
605240	Uniforms Cost	1,037	-	-	-	-
605290	Other Operating Supplies	500	-	-	-	-
	Sub-Total	15,905	-	-	-	-
	Total	**$ 513,551**	**$ -**	**$ -**	**$ -**	**$ -**

Construction & Facilities Management

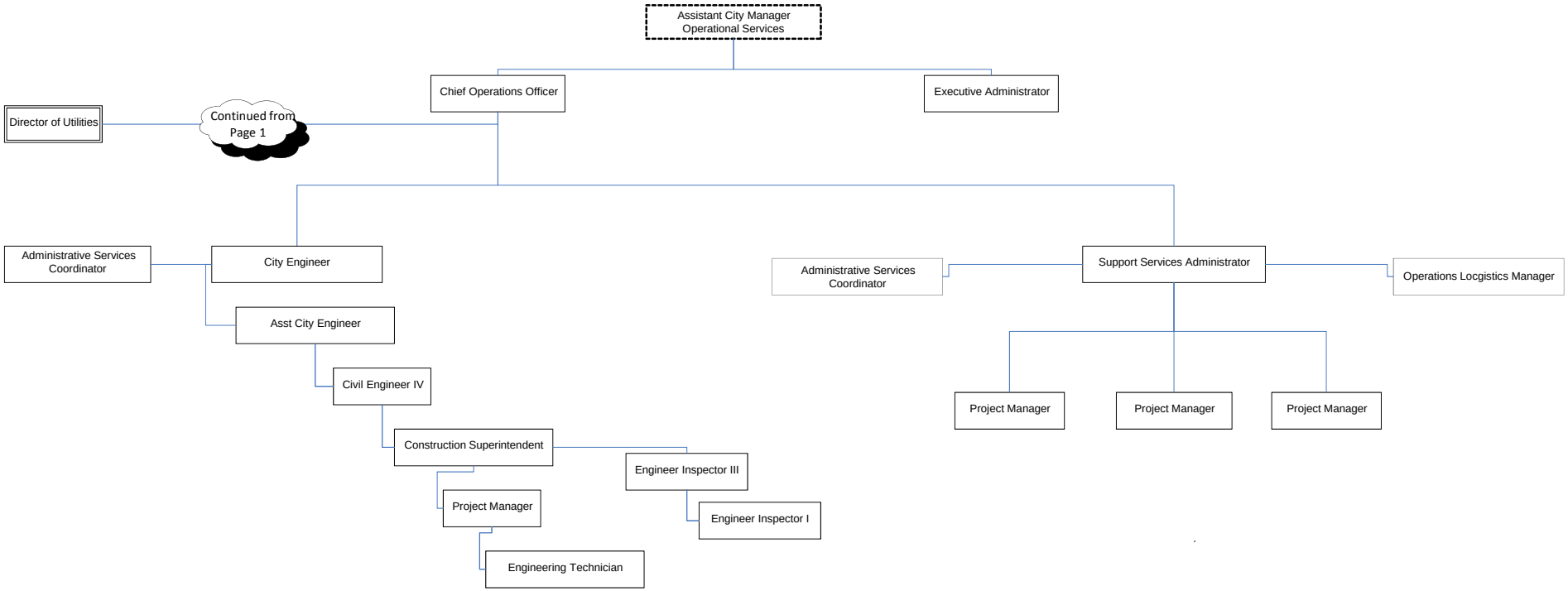
410-53-532-539-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	891,640	-	-	-	-
601205	Lump Sum Payout - Accrued Time	72,242	-	-	-	-
601215	Communication Stipend	5,040	-	-	-	-
601220	Longevity Pay	1,083	-	-	-	-
601400	Overtime-General	66	-	-	-	-
602100	FICA & MICA	72,059	-	-	-	-
602235	Pension-Senior Mgmt	186,898	-	-	-	-
602260	Pension-401	241	-	-	-	-
602265	Pension-457	19,278	-	-	-	-
602300	Pmt In Lieu Of Insurance	20,881	-	-	-	-
602304	Health Insurance-PPO	2,457	-	-	-	-
602305	Health Insurance-HMO	54,821	-	-	-	-
602306	Dental Insurance-PPO	3,246	-	-	-	-
602307	Dental Insurance-HMO	658	-	-	-	-
602309	Basic Life Insurance	3,048	-	-	-	-
602311	Long-Term Disability Ins	911	-	-	-	-
602400	Workers' Compensation	10,600	-	-	-	-
602600	OPEB	16,496	-	-	-	-
	Sub-Total	1,361,666	-	-	-	-
	Operating Expense					
603425	Software License & Maint	4,322	-	-	-	-
604100	Communication Svcs	625	-	-	-	-
604610	Fleet Internal Svcs Charge	6,300	-	-	-	-
604700	Printing & Binding Svcs	626	-	-	-	-
604920	License & Permit Fees	55	-	-	-	-
604997	Other Operating Expenses	174	-	-	-	-
605100	Office Supplies	993	-	-	-	-
605220	Vehicle Fuel-On-Site	778	-	-	-	-
605240	Uniforms Cost	396	-	-	-	-
605250	Noncap Furn (Item less 5000)	204	-	-	-	-
605290	Other Operating Supplies	234	-	-	-	-
605500	Training-General	348	-	-	-	-
	Sub-Total	15,055	-	-	-	-
	Total	**$ 1,376,720**	**$ -**	**$ -**	**$ -**	**$ -**

Utilities Department



Utilities Department (continued)



Mission

To provide the City's residents and businesses with safe drinking water, wastewater treatment and disposal services in compliance with federal, state and local agencies' rules and regulations.

Department Overview

The Utilities operation is a pure and essential government service recognized as a business enterprise. Contrary to other departmental operations, this department's functions are directly drawn from an "enterprise fund" that earns its revenues by selling water and wastewater services. This business characteristic has long been recognized as a viable revenue source based on water, wastewater and other infrastructure assets. This return on revenue assets allows the City to fulfill a primary function in providing effective environmentally sound water treatment, wastewater treatment and disposal services. In the provision of these services, it is critical to meet regulatory guidelines in order to sustain the health and safety of citizens and customers of the City of Miramar. It is the goal of this Department to provide our residents, customers and the business community a clean, safe and productive environment through high water quality and infrastructure enhancement.

As indicated in the Position Detail, this department is comprised of 143 budgeted positions, 142 full-time and two part-time employees. The twelve major programs provided are:

1. Administration
2. Office of Operational Services
3. Electrical Instrumentation and Control
4. Water Treatment and Supply
5. Wastewater Treatment and Disposal
6. Plant Maintenance
7. Water Transmission and Distribution Maintenance
8. Water Accountability
9. Wastewater Collection Maintenance
10. Water and Wastewater Quality Control
11. Support Services
12. Engineering Services

Accomplishments FY 2018

- American Water Works Association Award (AWWA) for Outstanding Water Distribution System – Division 5.
- Rehabilitation of Lift Station Nos. 15, 2 & 23.
- Sewer Line Rehabilitation in Historic Miramar (Basin Areas 2, F, C, & B).
- Completed the SCADA System Replacement Project at the West Water Treatment Plant.
- Completed installation of approximately 10,000 linear feet of reclaimed water main on Flamingo Road.
- Commenced construction of the Historic Miramar Infrastructure Improvement – Phase III Project.
- Commenced construction of the Historic Miramar Re-Development Transmission & Distribution Improvement Project.
- Awarded and commenced design of the Wastewater Reclamation Facility Reclaimed Water System Expansion Project.
- Piloted the AMI "Fixed-Based" Meter System.
- Completed the Injection Well Equipment Replacement Project.
- Refurbished the Filter Press Units at the Wastewater Reclamation Facility.
- City-wide water service line repairs detected by Leak Detection Program (+/- 160 repairs, approximately 400,000 gpd water saved per day).

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Water & Wastewater Quality Control	120	210	-	-	-
Engineering Services	-	-	-	-	802,400
Total	$ 120	$ 210	$ -	$ -	$ 802,400

Expenditures by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	2,004,547	2,276,106	3,049,200	3,052,418	3,116,400
Office of Operational Services	1,123,524	978,279	1,379,700	1,379,700	1,364,300
Electrical Instrumentation & Control	742,395	881,688	990,900	990,900	1,036,100
Water Treatment & Supply	4,314,848	4,846,752	5,610,000	5,637,106	5,684,200
Wastewater Treatment & Disposal	3,212,761	3,315,222	3,944,700	3,944,700	4,158,400
Plant Maintenance	745,501	716,142	915,500	915,500	989,900
Water Transmission & Distribution Maintenance	1,287,527	1,176,159	1,558,100	1,558,100	1,712,900
Water Accountability	678,898	1,016,709	1,136,900	1,149,523	1,095,400
Wastewater Collection Maintenance	3,579,770	3,887,031	4,073,900	4,076,328	4,034,500
Water & Wastewater Quality Control	793,206	896,138	1,089,000	1,089,000	1,167,300
Support Services	-	-	-	-	1,543,200
Engineering Services	-	-	-	-	909,300
Total	$ 18,482,977	$ 19,990,228	$ 23,747,900	$ 23,793,275	$ 26,811,900

Expenditures by Category					
Personnel Services	10,508,688	11,425,492	12,481,000	12,481,000	15,296,900
Operating Expense	7,199,653	7,879,176	10,541,800	10,518,404	10,842,400
Capital Outlay	774,636	685,559	725,100	793,872	672,600
Total	$ 18,482,977	$ 19,990,228	$ 23,747,900	$ 23,793,275	$ 26,811,900

Positions by Program					
Administration	14.00	14.00	15.00	15.00	15.00
Office of Operational Services	12.50	12.00	13.00	13.00	14.00
Electrical Instrumentation & Control	5.00	5.00	5.00	5.00	5.00
Water Treatment & Supply (East-12 & West-11)	23.00	23.00	23.00	23.00	23.00
Wastewater Treatment & Disposal	14.00	14.00	14.00	14.00	14.00
Plant Maintenance	7.00	7.00	7.00	7.00	7.00
Water Transmission & Distribution Maintenance	10.00	11.00	10.00	10.00	10.00
Water Accountability	9.00	8.00	8.00	8.00	8.00
Wastewater Collection Maintenance	25.00	25.00	25.00	25.00	25.00
Water & Wastewater Quality Control	7.00	7.00	7.00	7.00	7.00
Support Services	-	-	-	-	6.00
Engineering Services	-	-	-	-	9.00
Total	126.50	126.00	127.00	127.00	143.00

Position Detail					
Administration Services Coordinator	-	-	-	-	2.00
Administration Services Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary II	4.00	4.00	4.00	4.00	4.00
Apprentice - Part-time (2)	1.50	1.00	1.00	1.00	1.00
Assistant City Engineer	-	-	-	-	1.00
Assistant Director of Utilities	2.00	2.00	2.00	2.00	2.00
Assistant Superintendent of Regulatory Compliance	1.00	-	-	-	-
Assistant Utility Field Operations Manager	1.00	-	-	-	-
Assistant Utility Manager	1.00	1.00	1.00	1.00	1.00
Assistant Water System Superintendent	1.00	1.00	1.00	1.00	1.00
Chief Operation Officer	1.00	1.00	1.00	1.00	1.00
Chief Wastewater Plant Operator	1.00	1.00	1.00	1.00	1.00
Chief Water Plant Operator	2.00	2.00	2.00	2.00	2.00
City Engineer	-	-	-	-	1.00
Civil Engineer IV*	-	-	-	-	1.00

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Collection Operator I	4.00	4.00	4.00	4.00	4.00
Collection Operator II	1.00	1.00	1.00	1.00	1.00
Compliance & Operations Administrator	-	-	-	-	1.00
Compliance Technician Inspector I	1.00	1.00	1.00	1.00	1.00
Construction Superintendent	-	-	-	-	1.00
Customer Service Specialist I	3.00	2.00	2.00	2.00	2.00
Customer Service Specialist II	4.00	5.00	5.00	5.00	5.00
Director of Utilities	1.00	1.00	1.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician III	1.00	1.00	1.00	1.00	1.00
Engineer Inspector I	-	-	-	-	1.00
Engineer Inspector III	-	-	-	-	1.00
Engineering Technician	-	-	-	-	1.00
Executive Administrator	1.00	1.00	1.00	1.00	1.00
Executive Assistant to the Director	1.00	-	1.00	1.00	1.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
GIS Analyst II	1.00	1.00	1.00	-	-
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Jet-Vac/Video Operator I	3.00	3.00	3.00	3.00	3.00
Jet-Vac/Video Operator II	2.00	2.00	2.00	2.00	2.00
Laboratory Technician I	1.00	-	-	-	-
Laboratory Technician II	4.00	5.00	5.00	5.00	5.00
Lead Lift Station Mechanic	1.00	1.00	1.00	1.00	1.00
Lead Wastewater System Operator	1.00	1.00	1.00	1.00	1.00
Lead Water Meter Operator	1.00	1.00	1.00	1.00	1.00
Lead Water System Operator	1.00	1.00	1.00	1.00	1.00
Lift Station Mechanic I	3.00	3.00	3.00	3.00	3.00
Lift Station Mechanic II	2.00	2.00	2.00	2.00	2.00
Lift Station Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanical Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Technician	5.00	5.00	5.00	5.00	5.00
Operations & Logistics Manager	-	-	-	-	1.00
Parts & Material Inventory Clerk	2.00	2.00	2.00	2.00	2.00
Programming Engineer	1.00	1.00	1.00	1.00	1.00
Project Manager	-	-	-	-	4.00
Project Manager/GIS	-	-	-	1.00	1.00
Regulatory Compliance Officer	-	1.00	1.00	1.00	1.00
Regulatory Compliance Superintendent	1.00	-	-	-	-
Support Services Administrator	-	-	-	-	1.00
Utilities Department Administrator	-	1.00	1.00	1.00	1.00
Utility Engineer	1.00	1.00	1.00	1.00	1.00
Utilities Project Manager	-	1.00	1.00	1.00	1.00
Utility Field Operations Manager	1.00	1.00	1.00	1.00	1.00
Utility Inspector	1.00	1.00	1.00	1.00	1.00
Utility Instrumentation Engineer I	1.00	1.00	1.00	1.00	1.00
Utility Locator I	1.00	1.00	1.00	1.00	1.00
Utility Mechanic I	2.00	2.00	2.00	2.00	2.00
Utility Mechanic II	2.00	2.00	2.00	2.00	2.00
Utility Mechanic III	2.00	2.00	2.00	2.00	2.00
Utility Service Administrator	2.00	2.00	2.00	2.00	2.00
Warehouse Inventory Specialist	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Superintendent	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Supervisor	2.00	2.00	2.00	2.00	2.00

Position Detail	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Wastewater Operator A	2.00	2.00	2.00	2.00	2.00
Wastewater Operator B	5.00	4.00	4.00	2.00	2.00
Wastewater Operator C	2.00	2.00	2.00	5.00	5.00
Wastewater Operator Trainee	-	1.00	1.00	-	-
Wastewater Plant Shift Supervisor	3.00	3.00	3.00	3.00	3.00
Water Plant Operator A	1.00	1.00	1.00	-	-
Water Plant Operator B	8.00	6.00	6.00	7.00	7.00
Water Plant Operator C	4.00	7.00	7.00	7.00	7.00
Water Plant Operator Trainee	1.00	-	-	-	-
Water Plant Shift Supervisor	6.00	6.00	6.00	6.00	6.00
Water Quality/Lab Manager	-	1.00	1.00	1.00	1.00
Water Resources Manager	1.00	1.00	1.00	1.00	1.00
Water System Operator I	2.00	2.00	2.00	2.00	2.00
Water System Operator II	3.00	3.00	3.00	3.00	3.00
Water System Superintendent	1.00	1.00	1.00	1.00	1.00
Water System Supervisor	1.00	1.00	1.00	1.00	1.00
Total FTE's	126.50	126.00	127.00	127.00	143.00

** Block Budgeted position for Civil Engineer I, II, III, IV*

FY 2019 FTEs by Program
Utilities

Administration

Responsible to provide planning, supervision, coordination and oversight of the day to day operations and the completion of operational goals and objectives established for the operations, as well as developing an effective long-range Capital Improvement and Financing Plan to meet the City of Miramar's future development.

FY 18	FY 19
15.00	15.00

Office of Operational Services

Responsible for oversight and guidance of all departments that comprise of Operational Services which include Utilities, Public Works, Parks & Recreation and Construction & Facilities Management. Also includes the Customer Service Response Team component that provides public outreach, customer service and after-hour emergency assistance for operational issues.

FY 18	FY 19
13.00	14.00

Electrical Instrumentation & Control

Provides ongoing inspection, preventative and corrective maintenance of all Utilities' Electrical, Instrumentation, and Supervisory Control and Data Acquisition (SCADA) Systems.

FY 18	FY 19
5.00	5.00

Plant Maintenance

Provides ongoing inspection and preventative and corrective maintenance of the City's mechanical equipment at the Wastewater Reclamation Facility and East &West Water Treatment Plants.

FY 18	FY 19
7.00	7.00

Water and Wastewater Quality Control

Provides water quality testing and monitoring in compliance with the Safe Drinking Water Act (SDWA) for the East Water Treatment Plant and West Water Treatment Plant, and the Clean Water Act (CWA) for the WWRF.

FY 18	FY 19
7.00	7.00

Support Services

Responsible for the upkeep of the City's real assets including life cycle analysis, strategies for repair and renovation, design, coordination, procurement contract administration and construction management services. Support services are provided to assure cost effective project delivery for public infrastructure and municipal facilities.

FY 18	FY 19
0.00	6.00

Water Treatment & Supply

Provides quality potable water service to the citizens and businesses within Miramar service area on demand 24 hours per day, 365 days per year.

FY 18	FY 19
23.00	23.00

Wastewater Treatment & Disposal

Responsible for the treatment and disposal of wastewater & the production of reclaimed water generated in the City's services area.

FY 18	FY 19
14.00	14.00

Water Transmission & Distribution Maintenance

Responsible for the delivery of high quality water to our customers, to provide ongoing inspection of the water transmission system, corrective and preventative maintenance to ensure an uninterrupted water supply.

FY 18	FY 19
10.00	10.00

Water Accountability

Responsible for the accurate and timely reading of all water meters throughout the city.

FY 18	FY 19
8.00	8.00

Wastewater Collection Maintenance

Responsible for ensuring the health and safety of the City's residents by efficiently pumping sewage away from areas where it can come into contact with the public and the environment.

FY 18	FY 19
25.00	25.00

Engineering Services

Address traffic engineering related issues; manage design & construction of infrastructure capital projects; reviews design plans, issues permits, and provides construction inspection services for private utility company's work as well as infrastructure construction within private developments and City's capital projects.

FY 18	FY 19
0.00	9.00

Administration

410-55-100-536-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	927,096	1,029,280	1,089,800	1,089,800	1,200,900
601205	Lump Sum Payout - Accrued Time	47,327	67,166	82,000	82,000	81,400
601215	Communication Stipend	143	1,835	2,600	2,600	2,600
601220	Longevity Pay	3,977	5,222	5,900	5,900	6,600
601400	Overtime-General	12,764	18,032	15,000	15,000	20,000
601410	Overtime-Holiday	2,123	4,384	6,000	6,000	10,000
601412	Overtime-Emergency	-	13,885	-	-	-
602100	FICA & MICA	75,246	86,664	87,100	87,100	94,300
602210	Pension-General	42,318	51,884	67,500	67,500	74,000
602235	Pension-Senior Mgmt	130,843	99,948	164,100	164,100	191,200
602260	Pension-401	6,932	7,035	7,200	7,200	7,200
602265	Pension-457	21,410	36,259	49,000	49,000	53,300
602300	Pmt In Lieu Of Insurance	25,375	28,444	31,200	31,200	37,400
602304	Health Insurance-PPO	22,774	24,581	30,500	30,500	30,400
602305	Health Insurance-HMO	51,717	54,270	89,100	89,100	72,200
602306	Dental Insurance-PPO	5,159	5,729	5,900	5,900	5,500
602307	Dental Insurance-HMO	381	340	700	700	700
602309	Basic Life Insurance	3,262	3,383	2,400	2,400	2,600
602311	Long-Term Disability Ins	1,111	1,125	1,500	1,500	1,700
602400	Workers' Compensation	22,000	32,100	35,600	35,600	35,600
602600	OPEB	28,869	42,028	-	-	-
	Sub-Total	1,430,825	1,613,595	1,773,100	1,773,100	1,927,600
	Operating Expense					
603110	Engineering Svcs	-	32,265	40,000	40,000	40,000
603141	Existing Employee Screening	1,640	-	-	-	-
603190	Prof Svcs-Other	-	-	530,000	523,005	500,000
603400	Contract Svcs-Other	2,515	2,609	9,600	9,600	9,600
603401	Janitorial Svcs	9,625	8,917	14,800	14,800	14,800
603425	Software License & Maint	16,150	17,931	40,000	40,000	40,300
603455	Security Svcs	45,401	37,156	65,000	65,000	65,000
604001	Travel & Training	5,870	4,334	7,000	7,000	6,500
604100	Communication Svcs	1,266	2,600	2,600	2,600	5,400
604200	Postage	196	3,916	9,600	9,600	9,600
604300	Water/Wastewater Svcs	34,119	32,081	23,700	23,700	61,200
604440	Leased Copiers	7,271	7,846	-	-	-
604500	Risk Internal Svcs Charge	393,800	416,400	390,300	390,300	324,400
604610	Fleet Internal Svcs Charge	24,133	42,700	17,400	17,400	19,500
604613	Vehicle Detail	-	-	1,000	1,000	500
604620	R&M Buildings	75	87	800	800	800
604650	R&M Office Equip	1,350	775	1,500	1,500	1,500
604700	Printing & Binding Svcs	3,295	2,800	3,500	3,500	3,500
604870	Public Education	1,676	1,773	5,000	5,000	5,000
604910	Advertising Costs	780	-	5,000	5,000	5,000
604916	Administrative Expense	356	516	1,000	1,000	1,000
604997	Other Operating Expenses	1,202	3,595	5,500	5,500	5,500
604998	Contingency	-	-	20,000	20,000	20,000
605100	Office Supplies	2,756	4,377	4,200	4,200	6,000
605120	Computer Operating Expenses	158	569	2,700	2,700	2,700
605220	Vehicle Fuel-On-Site	7,418	5,576	8,000	8,000	6,600
605240	Uniforms Cost	2,032	1,845	5,800	5,800	5,800
605251	Noncap Equip (Item less 5000)	-	87	500	500	500
605290	Other Operating Supplies	(117)	72	500	500	500
605410	Subscriptions & Memberships	4,960	8,463	9,700	9,700	9,700
605500	Training-General	3,502	5,438	5,700	5,700	5,300
605510	Tuition Reimbursement	-	-	-	-	5,000
	Sub-Total	571,431	644,729	1,230,400	1,223,405	1,181,200

Administration

410-55-100-536-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606440	Vehicles Purchase	-	17,782	45,700	48,918	7,600
606470	Computer Equipment	2,292	-	-	6,995	-
	Sub-Total	2,292	17,782	45,700	55,913	7,600
	Total	**$ 2,004,547**	**$ 2,276,106**	**$ 3,049,200**	**$ 3,052,418**	**$ 3,116,400**

Office of Operational Services

410-55-550-536-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	654,962	495,287	722,600	722,600	701,500
601205	Lump Sum Payout - Accrued Time	29,962	11,684	16,100	16,100	37,400
601215	Communication Stipend	513	278	-	-	2,000
601220	Longevity Pay	1,263	2,076	1,800	1,800	3,200
601400	Overtime-General	26,564	37,341	30,000	30,000	40,000
601410	Overtime-Holiday	3,671	3,112	7,500	7,500	8,200
601412	Overtime-Emergency	-	19,752	-	-	-
602100	FICA & MICA	50,626	42,228	84,000	84,000	54,200
602210	Pension-General	46,456	41,862	68,400	68,400	70,000
602235	Pension-Senior Mgmt	37,879	11,673	51,900	51,900	59,900
602260	Pension-401	7,980	9,811	9,900	9,900	9,900
602265	Pension-457	17,328	12,124	10,600	10,600	19,300
602300	Pmt In Lieu Of Insurance	-	2,525	-	-	6,200
602305	Health Insurance-HMO	85,893	73,069	122,800	122,800	121,500
602306	Dental Insurance-PPO	4,405	3,459	2,800	2,800	3,100
602307	Dental Insurance-HMO	252	566	1,400	1,400	1,400
602309	Basic Life Insurance	1,796	1,625	1,500	1,500	1,500
602311	Long-Term Disability Ins	688	581	1,000	1,000	1,000
602400	Workers' Compensation	24,500	35,800	39,600	39,600	39,700
602600	OPEB	24,745	36,024	-	-	-
	Sub-Total	1,019,481	840,878	1,171,900	1,171,900	1,180,000
	Operating Expense					
603110	Engineering Svcs	18,153	7,069	30,000	30,000	20,000
603190	Prof Svcs-Other	41,513	48,341	40,000	40,000	40,000
603400	Contract Svcs-Other	-	-	20,000	20,000	20,000
603425	Software License & Maint	291	3,775	2,500	2,500	2,500
603470	Temporary Help	2,156	31,553	-	-	-
604001	Travel & Training	39	4,926	6,000	6,000	6,000
604100	Communication Svcs	642	1,500	1,500	1,500	3,000
604402	Leased Vehicles	6,300	-	-	-	-
604610	Fleet Internal Svcs Charge	6,272	6,000	5,500	5,500	6,200
604613	Vehicle Detail	-	-	300	300	-
604700	Printing & Binding Svcs	43	111	300	300	5,000
604870	Public Education	18,336	25,718	35,000	35,000	35,000
604910	Advertising Costs	-	-	2,000	2,000	2,000
604916	Administrative Expense	575	1,831	3,000	3,000	3,000
604997	Other Operating Expenses	(267)	365	2,800	2,800	2,800
604998	Contingency	-	-	10,500	10,500	10,500
605100	Office Supplies	5,293	2,294	5,500	5,500	3,000
605120	Computer Operating Expenses	162	1,368	3,500	3,500	3,500
605220	Vehicle Fuel-On-Site	3,448	336	1,700	1,700	1,600
605240	Uniforms Cost	424	1,321	4,200	4,200	4,200
605290	Other Operating Supplies	98	424	2,000	2,000	2,000
605410	Subscriptions & Memberships	567	471	1,500	1,500	1,500
605500	Training-General	-	-	2,500	2,500	2,500
605510	Tuition Reimbursement	-	-	5,000	5,000	10,000
	Sub-Total	104,043	137,402	185,300	185,300	184,300
	Dept Capital Outlay					
606440	Vehicles Purchase	-	-	22,500	22,500	-
	Sub-Total	-	-	22,500	22,500	-
	Total	**$ 1,123,524**	**$ 978,279**	**$ 1,379,700**	**$ 1,379,700**	**$ 1,364,300**

Electrical Instrument & Controls

410-55-553-539-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	304,138	364,136	373,700	373,700	377,800
601205	Lump Sum Payout - Accrued Time	23,347	23,095	33,300	33,300	30,700
601220	Longevity Pay	2,596	3,108	3,100	3,100	4,100
601400	Overtime-General	3,944	2,831	6,000	6,000	4,500
601410	Overtime-Holiday	489	908	4,000	4,000	3,000
601412	Overtime-Emergency	-	7,374	-	-	-
602100	FICA & MICA	26,077	30,852	31,400	31,400	31,600
602210	Pension-General	32,287	36,034	45,100	45,100	47,600
602235	Pension-Senior Mgmt	23,449	18,760	36,900	36,900	38,000
602265	Pension-457	5,226	5,389	7,400	7,400	7,300
602300	Pmt In Lieu Of Insurance	5,654	5,611	6,200	6,200	6,200
602304	Health Insurance-PPO	23,966	30,154	37,400	37,400	37,600
602305	Health Insurance-HMO	17,376	28,547	35,600	35,600	36,700
602306	Dental Insurance-PPO	1,711	1,847	1,800	1,800	1,800
602307	Dental Insurance-HMO	67	308	300	300	300
602309	Basic Life Insurance	899	1,208	800	800	800
602311	Long-Term Disability Ins	424	482	500	500	500
602400	Workers' Compensation	8,500	12,400	13,700	13,700	13,800
602600	OPEB	10,310	15,010	-	-	-
	Sub-Total	490,461	588,054	637,200	637,200	642,300
	Operating Expense					
603400	Contract Svcs-Other	19,679	63,250	114,700	114,700	51,700
603404	Air Condition Svcs	-	15,000	32,000	32,000	32,000
603425	Software License & Maint	7,569	10,654	13,500	13,500	11,000
604100	Communication Svcs	1,671	3,317	3,300	3,300	3,100
604200	Postage	215	-	-	-	-
604610	Fleet Internal Svcs Charge	12,400	11,600	10,900	10,900	12,200
604630	R&M Electric	52,817	49,900	69,000	69,000	74,400
604664	R&M Telemetry	30,415	32,487	67,000	67,000	72,400
604665	R&M Air Conditioning	15,447	1,899	17,000	17,000	10,000
604920	License & Permit Fees	-	99	400	400	400
604997	Other Operating Expenses	-	137	1,000	1,000	1,000
604998	Contingency	-	-	8,000	8,000	8,000
605100	Office Supplies	460	417	500	500	500
605220	Vehicle Fuel-On-Site	5,795	3,876	6,700	6,700	6,400
605240	Uniforms Cost	1,354	1,385	4,600	4,600	4,600
605242	Protective Clothing and Shoes	125	330	400	400	400
605246	Safety Equipment Supplies	451	542	-	-	-
605251	Noncap Equip (Item less 5000)	1,582	900	1,200	1,200	1,200
605290	Other Operating Supplies	1,282	530	500	500	500
605500	Training-General	405	189	3,000	3,000	2,000
	Sub-Total	151,666	196,512	353,700	353,700	291,800
	Dept Capital Outlay					
606400	Machinery & Equipment	100,268	97,123	-	-	102,000
	Sub-Total	100,268	97,123	-	-	102,000
	Total	**$ 742,395**	**$ 881,688**	**$ 990,900**	**$ 990,900**	**$ 1,036,100**

Water Treatment & Supply

410-55-554-533-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,170,204	1,224,200	1,267,000	1,267,000	1,303,600
601205	Lump Sum Payout - Accrued Time	18,510	4,335	13,700	13,700	4,600
601220	Longevity Pay	10,207	7,722	8,500	8,500	8,100
601400	Overtime-General	166,739	144,935	148,100	148,100	155,000
601410	Overtime-Holiday	55,280	56,485	73,600	73,600	77,000
601412	Overtime-Emergency	-	55,923	-	-	-
602100	FICA & MICA	106,226	108,450	99,600	99,600	101,600
602210	Pension-General	135,668	135,822	232,000	232,000	266,400
602265	Pension-457	2,371	-	-	-	-
602300	Pmt In Lieu Of Insurance	6,047	6,001	6,200	6,200	6,200
602304	Health Insurance-PPO	30,958	30,084	46,800	46,800	47,600
602305	Health Insurance-HMO	158,751	199,096	240,400	240,400	239,200
602306	Dental Insurance-PPO	5,074	5,284	5,600	5,600	5,500
602307	Dental Insurance-HMO	2,528	2,843	2,900	2,900	2,900
602309	Basic Life Insurance	3,421	3,869	2,700	2,700	2,800
602311	Long-Term Disability Ins	1,702	1,756	1,800	1,800	1,800
602400	Workers' Compensation	39,000	57,000	63,100	63,100	63,100
602600	OPEB	47,427	69,047	-	-	-
	Sub-Total	1,960,112	2,112,851	2,212,000	2,212,000	2,285,400
	Operating Expense					
603110	Engineering Svcs	8,968	2,218	25,000	25,000	35,000
603190	Prof Svcs-Other	-	19,512	15,000	15,000	15,000
603400	Contract Svcs-Other	239,028	184,821	386,500	386,500	301,000
603401	Janitorial Svcs	4,056	4,540	6,900	6,900	6,900
603460	Landscape Svcs	34,004	32,691	48,700	59,700	70,700
604001	Travel & Training	-	-	4,000	4,000	4,000
604100	Communication Svcs	1,079	2,501	2,700	2,700	2,700
604300	Water/Wastewater Svcs	5,984	5,504	9,000	9,000	3,900
604301	Electricity Svcs	1,110,416	1,167,963	1,281,800	1,281,800	1,242,600
604400	Leased Equipment	2,749	2,445	8,800	8,800	11,800
604440	Leased Copiers	3,615	2,087	-	-	-
604605	Fleet Intr Chrg-Collision Rpr	-	121	-	-	-
604610	Fleet Internal Svcs Charge	8,200	9,028	8,400	8,400	9,400
604620	R&M Buildings	5,663	625	107,000	97,000	93,000
604630	R&M Electric	11,238	16,093	-	20,000	10,000
604640	R&M Machinery	1,444	-	-	-	18,000
604641	R&M Membrane Elements	-	176,823	-	-	49,500
604700	Printing & Binding Svcs	-	43	800	800	800
604920	License & Permit Fees	14,584	31,885	27,100	27,100	20,400
604997	Other Operating Expenses	1,004	2,437	2,700	2,700	2,700
604998	Contingency	-	-	29,500	29,500	75,000
605100	Office Supplies	1,582	1,743	1,900	1,900	1,900
605120	Computer Operating Expenses	326	-	2,800	2,800	2,800
605220	Vehicle Fuel-On-Site	2,331	1,256	3,200	3,200	2,500
605225	Equip Gas Oil & Lube	3,646	32,611	24,700	24,700	31,200
605240	Uniforms Cost	7,367	8,418	15,400	15,400	15,400
605242	Protective Clothing and Shoes	8,054	4,992	5,600	5,600	5,600
605246	Safety Equipment Supplies	830	900	900	900	900
605250	Noncap Furn (Item less 5000)	1,552	3,991	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	840	487	3,800	3,800	3,800
605280	Chemicals	775,192	740,290	1,178,600	1,157,600	1,111,800
605285	Lab Supplies	30,568	19,429	26,500	26,500	31,300
605290	Other Operating Supplies	47,021	56,960	35,800	35,800	58,600
605410	Subscriptions & Memberships	1,955	700	2,500	2,500	2,500
605500	Training-General	3,269	2,598	12,500	12,500	12,500
605510	Tuition Reimbursement	-	3,395	17,000	17,000	7,000
	Sub-Total	2,336,565	2,539,106	3,296,200	3,296,200	3,261,300

Water Treatment & Supply

410-55-554-533-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	18,172	173,084	72,000	96,916	137,500
606440	Vehicles Purchase	-	21,710	29,800	31,990	-
	Sub-Total	18,172	194,794	101,800	128,906	137,500
	Total	**$ 4,314,848**	**$ 4,846,752**	**$ 5,610,000**	**$ 5,637,106**	**$ 5,684,200**

Wastewater Treatment & Disposal

410-55-555-535-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	728,536	737,747	805,700	805,700	840,600
601205	Lump Sum Payout - Accrued Time	30,205	9,325	17,500	17,500	14,100
601220	Longevity Pay	2,998	4,311	4,300	4,300	6,800
601400	Overtime-General	79,122	93,908	80,000	80,000	80,000
601410	Overtime-Holiday	25,488	24,184	30,000	30,000	40,000
601412	Overtime-Emergency	-	39,087	-	-	-
602100	FICA & MICA	63,808	66,472	64,800	64,800	67,500
602210	Pension-General	82,942	104,407	168,300	168,300	181,600
602265	Pension-457	1,266	-	-	-	-
602300	Pmt In Lieu Of Insurance	2,482	-	-	-	-
602304	Health Insurance-PPO	70,382	80,095	99,300	99,300	99,400
602305	Health Insurance-HMO	66,440	74,612	101,100	101,100	92,400
602306	Dental Insurance-PPO	5,664	5,309	5,300	5,300	5,400
602307	Dental Insurance-HMO	863	873	1,100	1,100	900
602309	Basic Life Insurance	1,982	2,079	1,700	1,700	1,800
602311	Long-Term Disability Ins	1,075	1,034	1,100	1,100	1,200
602400	Workers' Compensation	23,800	34,800	38,500	38,500	38,500
602600	OPEB	28,869	42,028	-	-	-
	Sub-Total	1,215,920	1,320,271	1,418,700	1,418,700	1,470,200
	Operating Expense					
603110	Engineering Svcs	-	-	-	37,000	50,000
603190	Prof Svcs-Other	848	1,324	40,000	3,000	3,000
603400	Contract Svcs-Other	694,986	770,812	795,300	815,300	895,300
603401	Janitorial Svcs	2,385	2,476	3,000	3,000	3,000
603460	Landscape Svcs	47,450	63,772	80,800	80,800	80,800
604001	Travel & Training	-	682	3,000	3,000	3,000
604100	Communication Svcs	971	1,148	1,200	1,200	1,200
604200	Postage	305	358	-	-	-
604301	Electricity Svcs	725,062	799,472	806,500	806,500	814,000
604302	Gas-Propane	4,345	2,973	8,000	8,000	8,000
604330	Brow Cty Wtr/Wst Collect Fee	21,012	21,256	20,000	20,000	20,000
604440	Leased Copiers	2,509	1,043	-	-	-
604610	Fleet Internal Svcs Charge	6,633	8,600	12,800	12,800	14,300
604620	R&M Buildings	1,795	11,043	183,500	183,500	183,500
604640	R&M Machinery	105,164	9,946	45,000	57,500	65,000
604669	Landscape & Irrigation	-	-	15,000	2,500	2,500
604700	Printing & Binding Svcs	85	-	500	500	500
604920	License & Permit Fees	6,333	4,885	40,300	40,300	40,300
604997	Other Operating Expenses	1,173	961	1,000	1,000	1,000
604998	Contingency	-	-	20,000	-	50,000
605100	Office Supplies	1,414	1,200	1,500	1,500	1,500
605120	Computer Operating Expenses	516	2,493	2,900	2,900	2,900
605220	Vehicle Fuel-On-Site	910	1,752	2,400	2,400	2,100
605225	Equip Gas Oil & Lube	17,400	33,486	21,500	21,500	22,100
605240	Uniforms Cost	5,144	5,128	8,400	8,400	8,400
605242	Protective Clothing and Shoes	5,705	6,914	8,600	8,600	8,600
605246	Safety Equipment Supplies	891	821	5,600	5,600	5,600
605250	Noncap Furn (Item less 5000)	-	-	-	-	1,000
605251	Noncap Equip (Item less 5000)	3,179	2,136	3,500	3,500	3,500
605280	Chemicals	251,938	236,812	333,600	333,600	340,000
605285	Lab Supplies	1,803	2,479	5,000	5,000	5,000
605290	Other Operating Supplies	246	36	1,500	1,500	1,500
605410	Subscriptions & Memberships	-	-	600	600	600
605500	Training-General	70	943	5,000	5,000	5,000
605510	Tuition Reimbursement	-	-	-	-	5,000
	Sub-Total	1,910,273	1,994,951	2,476,000	2,476,000	2,648,200

Wastewater Treatment & Disposal

410-55-555-535-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	-	-	50,000	50,000	40,000
606440	Vehicles Purchase	86,568	-	-	-	-
	Sub-Total	86,568	-	50,000	50,000	40,000
	Total	**$ 3,212,761**	**$ 3,315,222**	**$ 3,944,700**	**$ 3,944,700**	**$ 4,158,400**

Plant Maintenance

410-55-556-536-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	371,899	327,099	343,200	343,200	360,000
601205	Lump Sum Payout - Accrued Time	19,171	(129)	2,500	2,500	2,100
601220	Longevity Pay	1,905	1,554	1,300	1,300	2,800
601400	Overtime-General	3,287	5,907	6,500	6,500	10,000
601410	Overtime-Holiday	550	1,886	5,000	5,000	5,000
601412	Overtime-Emergency	-	14,626	-	-	-
602100	FICA & MICA	31,270	27,345	26,500	26,500	27,900
602210	Pension-General	43,321	44,634	71,700	71,700	77,800
602265	Pension-457	5,184	-	-	-	-
602300	Pmt In Lieu Of Insurance	12,491	16,548	18,700	18,700	18,700
602304	Health Insurance-PPO	8,173	-	-	-	-
602305	Health Insurance-HMO	27,696	34,857	43,300	43,300	43,800
602306	Dental Insurance-PPO	3,253	2,623	2,600	2,600	2,600
602309	Basic Life Insurance	879	999	700	700	800
602311	Long-Term Disability Ins	505	466	500	500	500
602400	Workers' Compensation	13,500	19,700	21,800	21,800	21,900
602600	OPEB	14,434	21,014	-	-	-
	Sub-Total	557,519	519,130	544,300	544,300	573,900
	Operating Expense					
603400	Contract Svcs-Other	50,947	49,948	101,100	71,100	130,300
604001	Travel & Training	-	-	2,500	2,500	2,500
604100	Communication Svcs	610	698	700	700	2,000
604400	Leased Equipment	299	2,993	4,400	4,400	4,400
604610	Fleet Internal Svcs Charge	34,000	35,000	29,900	29,900	33,400
604625	R&M Equipment	9,966	9,924	10,000	10,000	10,000
604640	R&M Machinery	75,373	79,082	116,500	146,500	161,000
604998	Contingency	-	-	5,000	5,000	5,000
605100	Office Supplies	-	195	200	200	200
605120	Computer Operating Expenses	-	-	200	200	200
605220	Vehicle Fuel-On-Site	2,780	3,481	3,700	3,700	3,700
605240	Uniforms Cost	2,307	2,425	4,400	4,400	4,400
605242	Protective Clothing and Shoes	863	741	2,300	2,300	3,000
605246	Safety Equipment Supplies	-	471	500	500	500
605251	Noncap Equip (Item less 5000)	7,509	7,586	3,300	3,300	4,600
605290	Other Operating Supplies	-	600	600	600	600
605410	Subscriptions & Memberships	30	-	200	200	200
605500	Training-General	990	-	5,000	5,000	5,000
605510	Tuition Reimbursement	2,308	3,868	5,000	5,000	5,000
	Sub-Total	187,982	197,012	295,500	295,500	376,000
	Dept Capital Outlay					
606400	Machinery & Equipment	-	-	40,000	40,000	40,000
606440	Vehicles Purchase	-	-	35,700	35,700	-
	Sub-Total	-	-	75,700	75,700	40,000
	Total	**$ 745,501**	**$ 716,142**	**$ 915,500**	**$ 915,500**	**$ 989,900**

Water Trans & Distribution Maintenance

410-55-557-533-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	384,127	386,835	462,700	462,700	480,400
601205	Lump Sum Payout - Accrued Time	5,948	18,788	14,600	14,600	19,900
601220	Longevity Pay	1,039	1,375	2,000	2,000	2,000
601400	Overtime-General	88,185	121,543	100,000	100,000	100,000
601410	Overtime-Holiday	3,743	7,052	15,000	15,000	15,000
601412	Overtime-Emergency	-	21,024	-	-	-
602100	FICA & MICA	35,623	41,180	36,700	36,700	38,400
602210	Pension-General	57,489	60,128	81,800	81,800	87,800
602235	Pension-Senior Mgmt	-	11,465	16,600	16,600	17,800
602265	Pension-457	-	952	2,100	2,100	2,200
602304	Health Insurance-PPO	21,088	24,971	31,000	31,000	46,300
602305	Health Insurance-HMO	62,807	57,773	86,700	86,700	79,300
602306	Dental Insurance-PPO	4,494	4,568	5,000	5,000	5,400
602307	Dental Insurance-HMO	163	209	400	400	200
602309	Basic Life Insurance	1,372	1,285	1,000	1,000	1,000
602311	Long-Term Disability Ins	549	515	700	700	700
602400	Workers' Compensation	18,600	27,200	30,100	30,100	30,100
602600	OPEB	20,621	30,020	-	-	-
	Sub-Total	705,848	816,883	886,400	886,400	926,500
	Operating Expense					
603400	Contract Svcs-Other	135,676	130,097	300,200	300,200	300,200
604100	Communication Svcs	1,158	3,000	3,000	3,000	3,500
604200	Postage	408	-	-	-	-
604440	Leased Copiers	987	1,043	-	-	-
604610	Fleet Internal Svcs Charge	84,000	85,200	87,300	87,300	97,300
604640	R&M Machinery	135	3,768	3,100	3,100	3,100
604661	R&M Distribution System	115,879	58,337	74,500	74,500	102,900
604700	Printing & Binding Svcs	395	207	600	600	600
604920	License & Permit Fees	-	-	500	500	500
604997	Other Operating Expenses	222	925	900	900	900
604998	Contingency	340	-	15,000	15,000	15,000
605100	Office Supplies	547	653	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	23,261	29,353	27,900	27,900	35,900
605240	Uniforms Cost	2,855	2,883	5,900	5,900	5,900
605242	Protective Clothing and Shoes	3,084	2,918	2,900	2,900	2,900
605246	Safety Equipment Supplies	1,084	1,862	2,300	2,300	2,300
605251	Noncap Equip (Item less 5000)	2,373	2,579	5,800	5,800	5,800
605290	Other Operating Supplies	10,849	13,395	13,100	13,100	13,400
605410	Subscriptions & Memberships	60	385	400	400	400
605500	Training-General	4,693	4,558	9,000	9,000	10,000
605510	Tuition Reimbursement	1,956	3,343	5,000	5,000	5,000
	Sub-Total	389,962	344,504	558,600	558,600	606,800
	Dept Capital Outlay					
606400	Machinery & Equipment	45,158	14,773	-	-	-
606440	Vehicles Purchase	146,560	-	113,100	113,100	179,600
	Sub-Total	191,717	14,773	113,100	113,100	179,600
	Total	**$ 1,287,527**	**$ 1,176,159**	**$ 1,558,100**	**$ 1,558,100**	**$ 1,712,900**

Water Accountability

410-55-558-533-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	256,947	359,251	396,100	396,100	414,100
601205	Lump Sum Payout - Accrued Time	16,129	17,004	23,300	23,300	23,400
601220	Longevity Pay	1,848	2,689	2,400	2,400	3,100
601400	Overtime-General	81,452	117,393	85,000	85,000	85,000
601410	Overtime-Holiday	4,662	9,039	12,000	12,000	12,000
601412	Overtime-Emergency	-	17,698	-	-	-
602100	FICA & MICA	27,055	38,775	32,300	32,300	33,700
602210	Pension-General	33,290	52,239	82,700	82,700	89,400
602300	Pmt In Lieu Of Insurance	-	4,316	6,200	6,200	6,200
602304	Health Insurance-PPO	11,583	12,485	15,500	15,500	15,400
602305	Health Insurance-HMO	36,537	63,039	79,600	79,600	81,100
602306	Dental Insurance-PPO	2,774	3,984	3,600	3,600	4,600
602307	Dental Insurance-HMO	313	377	700	700	200
602309	Basic Life Insurance	802	942	900	900	900
602311	Long-Term Disability Ins	387	491	600	600	600
602400	Workers' Compensation	11,900	17,400	19,200	19,200	19,300
602600	OPEB	18,558	24,016	-	-	-
	Sub-Total	504,238	741,140	760,100	760,100	789,000
	Operating Expense					
603400	Contract Svcs-Other	14,603	585	32,000	32,000	32,000
604100	Communication Svcs	1,999	6,337	9,700	9,700	9,700
604200	Postage	175	-	-	-	-
604440	Leased Copiers	-	1,043	-	-	-
604610	Fleet Internal Svcs Charge	27,233	27,300	25,500	25,500	28,400
604640	R&M Machinery	887	1,707	1,700	1,700	1,200
604661	R&M Distribution System	92,892	98,343	154,100	154,100	112,300
604700	Printing & Binding Svcs	324	-	200	200	200
604920	License & Permit Fees	-	-	60,300	60,300	60,300
604997	Other Operating Expenses	390	1,035	-	-	-
604998	Contingency	-	-	2,000	2,000	2,000
605100	Office Supplies	223	189	900	900	900
605120	Computer Operating Expenses	-	10,414	-	-	-
605210	Water Meters	9,730	-	30,000	30,000	15,000
605220	Vehicle Fuel-On-Site	14,639	13,019	15,300	15,300	26,300
605240	Uniforms Cost	2,419	3,005	5,100	5,100	4,300
605242	Protective Clothing and Shoes	1,317	995	2,000	2,000	2,000
605246	Safety Equipment Supplies	160	-	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	2,630	1,914	8,900	8,900	3,200
605290	Other Operating Supplies	508	351	700	700	800
605410	Subscriptions & Memberships	-	375	200	200	200
605500	Training-General	880	2,081	3,200	3,200	6,600
	Sub-Total	171,010	168,693	352,800	352,800	306,400
	Dept Capital Outlay					
606400	Machinery & Equipment	3,650	-	-	-	-
606440	Vehicles Purchase	-	106,877	24,000	36,623	-
	Sub-Total	3,650	106,877	24,000	36,623	-
	Total	**$ 678,898**	**$ 1,016,709**	**$ 1,136,900**	**$ 1,149,523**	**$ 1,095,400**

Wastewater Collection Maintenance

410-55-559-535-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	1,105,919	1,144,722	1,240,900	1,240,900	1,268,000
601205	Lump Sum Payout - Accrued Time	38,992	27,392	37,000	37,000	33,300
601220	Longevity Pay	4,937	4,062	4,500	4,500	5,400
601400	Overtime-General	286,150	270,574	285,000	285,000	285,000
601410	Overtime-Holiday	28,540	60,356	60,000	60,000	60,000
601412	Overtime-Emergency	-	59,811	-	-	-
602100	FICA & MICA	109,747	116,206	98,100	98,100	100,000
602210	Pension-General	131,906	150,321	244,100	244,100	258,300
602235	Pension-Senior Mgmt	25,253	14,174	16,900	16,900	17,400
602265	Pension-457	1,524	2,104	4,300	4,300	4,300
602300	Pmt In Lieu Of Insurance	8,443	5,611	6,200	6,200	12,500
602304	Health Insurance-PPO	33,140	37,456	46,400	46,400	46,300
602305	Health Insurance-HMO	183,535	184,553	243,500	243,500	259,600
602306	Dental Insurance-PPO	10,913	8,588	9,100	9,100	11,200
602307	Dental Insurance-HMO	953	1,279	1,900	1,900	1,400
602309	Basic Life Insurance	3,341	3,223	2,700	2,700	2,800
602311	Long-Term Disability Ins	1,651	1,559	1,800	1,800	1,800
602400	Workers' Compensation	44,000	64,700	71,200	71,200	71,300
602600	OPEB	51,551	75,051	-	-	-
	Sub-Total	2,070,495	2,231,741	2,373,600	2,373,600	2,438,600
	Operating Expense					
603400	Contract Svcs-Other	226,448	463,169	320,600	320,600	295,600
603401	Janitorial Svcs	1,600	1,591	2,000	2,000	2,000
603460	Landscape Svcs	17,349	11,028	16,600	16,600	16,600
604100	Communication Svcs	4,907	11,973	14,300	14,300	14,300
604301	Electricity Svcs	330,916	362,434	341,800	341,800	339,200
604320	Hollywood Large User	108,730	108,175	140,000	140,000	140,000
604400	Leased Equipment	908	-	1,200	1,200	1,200
604440	Leased Copiers	1,314	-	-	-	-
604605	Fleet Intr Chrg-Collision Rpr	-	-	-	5,000	-
604610	Fleet Internal Svcs Charge	127,533	155,317	142,200	142,200	158,500
604620	R&M Buildings	2,110	3,306	11,700	11,700	6,700
604640	R&M Machinery	25,877	16,304	12,000	12,000	14,000
604662	R&M Lift Station-Minor	218,897	211,386	250,800	250,800	293,200
604700	Printing & Binding Svcs	285	43	700	700	700
604920	License & Permit Fees	1,440	298	3,700	3,700	2,600
604997	Other Operating Expenses	4,348	6,561	-	-	-
604998	Contingency	-	-	20,000	15,000	20,000
605100	Office Supplies	1,034	475	1,500	1,500	1,500
605120	Computer Operating Expenses	-	-	400	400	400
605220	Vehicle Fuel-On-Site	71,419	61,948	69,200	69,200	75,400
605225	Equip Gas Oil & Lube	-	12	2,500	2,500	2,600
605240	Uniforms Cost	8,263	8,407	15,700	15,700	15,700
605242	Protective Clothing and Shoes	3,277	2,737	3,400	3,400	4,600
605246	Safety Equipment Supplies	839	2,230	2,000	2,000	3,600
605251	Noncap Equip (Item less 5000)	2,030	2,156	6,100	6,100	8,400
605266	Photography	-	-	100	100	-
605280	Chemicals	2,268	2,396	4,100	4,100	4,100
605290	Other Operating Supplies	1,980	2,400	23,600	7,199	23,600
605410	Subscriptions & Memberships	-	-	800	800	800
605500	Training-General	7,934	3,558	19,000	19,000	17,000
605510	Tuition Reimbursement	6,827	6,872	20,000	20,000	5,000
	Sub-Total	1,178,533	1,444,775	1,446,000	1,429,599	1,467,300
	Dept Capital Outlay					
606360	Lift Station Rehab	98,585	161,251	78,600	78,600	78,600
606400	Machinery & Equipment	92,584	91	-	16,401	50,000

Wastewater Collection Maintenance

410-55-559-535-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
606440	Vehicles Purchase	137,044	49,172	170,400	172,828	-
606450	Radio Equipment	-	-	5,300	5,300	-
606470	Computer Equipment	2,529	-	-	-	-
	Sub-Total	330,742	210,514	254,300	273,129	128,600
	Total	**$ 3,579,770**	**$ 3,887,031**	**$ 4,073,900**	**$ 4,076,328**	**$ 4,034,500**

Water & Wastewater Quality Control

410-55-563-533-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	371,992	393,142	416,800	416,800	428,300
601205	Lump Sum Payout - Accrued Time	3,485	7,940	11,500	11,500	11,600
601220	Longevity Pay	-	678	700	700	1,400
601400	Overtime-General	4,935	14,636	15,000	15,000	15,400
601410	Overtime-Holiday	5,394	5,472	15,000	15,000	6,200
601412	Overtime-Emergency	-	11,460	-	-	-
602100	FICA & MICA	27,875	30,967	32,800	32,800	33,800
602210	Pension-General	45,641	53,092	71,000	71,000	75,900
602235	Pension-Senior Mgmt	-	-	18,000	18,000	18,500
602265	Pension-457	-	1,629	4,200	4,200	4,200
602300	Pmt In Lieu Of Insurance	-	-	-	-	6,200
602304	Health Insurance-PPO	16,011	17,279	21,400	21,400	37,200
602305	Health Insurance-HMO	47,967	61,919	74,300	74,300	69,400
602306	Dental Insurance-PPO	984	977	1,000	1,000	3,100
602307	Dental Insurance-HMO	1,110	1,176	1,300	1,300	300
602309	Basic Life Insurance	1,455	1,570	900	900	900
602311	Long-Term Disability Ins	605	600	600	600	600
602400	Workers' Compensation	11,900	17,400	19,200	19,200	19,300
602600	OPEB	14,434	21,014	-	-	-
	Sub-Total	553,789	640,949	703,700	703,700	732,300
	Operating Expense					
603400	Contract Svcs-Other	6,194	6,663	25,400	25,400	25,400
603402	Contracted Lab Testing	89,056	88,308	86,000	81,000	129,900
603425	Software License & Maint	22,885	37,328	38,100	38,100	42,500
604001	Travel & Training	375	990	5,300	5,300	2,300
604100	Communication Svcs	405	600	1,400	1,400	1,400
604200	Postage	406	-	-	-	-
604400	Leased Equipment	2,638	3,613	5,000	5,000	5,000
604610	Fleet Internal Svcs Charge	9,400	8,700	8,200	8,200	9,200
604613	Vehicle Detail	-	-	500	500	500
604700	Printing & Binding Svcs	3,188	885	4,000	4,000	4,000
604920	License & Permit Fees	3,500	3,500	7,300	7,300	8,800
604997	Other Operating Expenses	159	-	1,500	10,500	1,500
604998	Contingency	-	-	10,500	1,500	10,500
605100	Office Supplies	1,100	1,376	1,500	1,500	1,500
605120	Computer Operating Expenses	-	719	1,300	1,300	1,300
605220	Vehicle Fuel-On-Site	1,399	1,212	2,000	2,000	2,600
605240	Uniforms Cost	966	2,978	3,600	3,600	3,600
605242	Protective Clothing and Shoes	1,406	761	4,600	4,600	4,600
605246	Safety Equipment Supplies	938	-	1,000	1,000	1,000
605250	Noncap Furn (Item less 5000)	-	-	3,000	3,000	5,000
605251	Noncap Equip (Item less 5000)	-	3,950	44,800	44,800	49,000
605285	Lab Supplies	53,995	49,404	74,800	79,800	81,400
605410	Subscriptions & Memberships	180	24	1,400	1,400	2,600
605500	Training-General	-	482	4,100	4,100	4,100
605510	Tuition Reimbursement	-	-	12,000	12,000	-
	Sub-Total	198,190	211,492	347,300	347,300	397,700
	Dept Capital Outlay					
606400	Machinery & Equipment	19,889	43,697	14,000	14,000	37,300
606440	Vehicles Purchase	21,339	-	24,000	24,000	-
	Sub-Total	41,227	43,697	38,000	38,000	37,300
	Total	**$ 793,206**	**$ 896,138**	**$ 1,089,000**	**$ 1,089,000**	**$ 1,167,300**

Support Services

410-55-564-539-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	940,100
601205	Lump Sum Payout - Accrued Time	-	-	-	-	81,300
601215	Communication Stipend	-	-	-	-	2,600
601220	Longevity Pay	-	-	-	-	3,600
601400	Overtime-General	-	-	-	-	1,000
602100	FICA & MICA	-	-	-	-	76,500
602210	Pension-General	-	-	-	-	34,700
602235	Pension-Senior Mgmt	-	-	-	-	167,300
602265	Pension-457	-	-	-	-	35,000
602300	Pmt In Lieu Of Insurance	-	-	-	-	12,500
602305	Health Insurance-HMO	-	-	-	-	89,700
602306	Dental Insurance-PPO	-	-	-	-	2,700
602307	Dental Insurance-HMO	-	-	-	-	1,100
602309	Basic Life Insurance	-	-	-	-	2,000
602311	Long-Term Disability Ins	-	-	-	-	1,300
602400	Workers' Compensation	-	-	-	-	18,600
	Sub-Total	-	-	-	-	1,470,000
	Operating Expense					
603110	Engineering Svcs	-	-	-	-	300
603400	Contract Svcs-Other	-	-	-	-	4,400
603425	Software License & Maint	-	-	-	-	3,700
603470	Temporary Help	-	-	-	-	2,000
604001	Travel & Training	-	-	-	-	3,700
604100	Communication Svcs	-	-	-	-	2,600
604200	Postage	-	-	-	-	2,000
604301	Electricity Svcs	-	-	-	-	11,600
604500	Risk Internal Svcs Charge	-	-	-	-	22,000
604610	Fleet Internal Svcs Charge	-	-	-	-	9,300
604700	Printing & Binding Svcs	-	-	-	-	1,200
604916	Administrative Expense	-	-	-	-	500
605100	Office Supplies	-	-	-	-	1,600
605220	Vehicle Fuel-On-Site	-	-	-	-	2,700
605240	Uniforms Cost	-	-	-	-	600
605250	Noncap Furn (Item less 5000)	-	-	-	-	2,500
605290	Other Operating Supplies	-	-	-	-	500
605410	Subscriptions & Memberships	-	-	-	-	500
605500	Training-General	-	-	-	-	1,500
	Sub-Total	-	-	-	-	73,200
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,543,200**

Engineering Services

410-55-565-539-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	550,800
601205	Lump Sum Payout - Accrued Time	-	-	-	-	36,900
601215	Communication Stipend	-	-	-	-	2,600
601220	Longevity Pay	-	-	-	-	4,900
601400	Overtime-General	-	-	-	-	1,000
601410	Overtime-Holiday	-	-	-	-	2,000
602100	FICA & MICA	-	-	-	-	44,300
602210	Pension-General	-	-	-	-	52,100
602260	Pension-401	-	-	-	-	10,800
602265	Pension-457	-	-	-	-	17,200
602300	Pmt In Lieu Of Insurance	-	-	-	-	12,500
602304	Health Insurance-PPO	-	-	-	-	53,500
602305	Health Insurance-HMO	-	-	-	-	40,600
602306	Dental Insurance-PPO	-	-	-	-	2,900
602307	Dental Insurance-HMO	-	-	-	-	500
602309	Basic Life Insurance	-	-	-	-	1,200
602311	Long-Term Disability Ins	-	-	-	-	800
602400	Workers' Compensation	-	-	-	-	26,500
	Sub-Total	-	-	-	-	861,100
	Operating Expense					
603425	Software License & Maint	-	-	-	-	2,500
604100	Communication Svcs	-	-	-	-	500
604500	Risk Internal Svcs Charge	-	-	-	-	31,500
604610	Fleet Internal Svcs Charge	-	-	-	-	7,300
604650	R&M Office Equip	-	-	-	-	500
604700	Printing & Binding Svcs	-	-	-	-	300
605100	Office Supplies	-	-	-	-	400
605220	Vehicle Fuel-On-Site	-	-	-	-	3,200
605240	Uniforms Cost	-	-	-	-	1,500
605500	Training-General	-	-	-	-	500
	Sub-Total	-	-	-	-	48,200
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 909,300**

Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Overtime is required for the following reasons: (1) repairs to utility lines; (2) holiday shift work, illness, vacation and emergency plant operations; (3) supervision and inspection of construction.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays, to include days worked and not worked per the individual collective bargaining agreements.
603110	Engineering Svcs	This cost is for required services such as survey, design on existing water and sewer projects relating to the current requirements and permitting of construction, maintenance and repair of Utilities infrastructure, plant operations and analysis, etc. This line is required for the following reasons: (1) Boundary Surveys and Traffic Studies, (2) Topographic Surveys, (3) Soil Testing, (4) Environmental Studies, (5) Engineering Studies (6) Property Appraisals for park agreement, and other professional services as needed for administrative and health and wellness programs.
603190	Prof Svcs-Other	This cost is for services required for utility rates, impact fees and other professional services, including $500,000 (program 100) for a Feasibility Study for the Water and Wastewater Integrated Utility Master Plan; $18,000 (programs 554 and 555) for professional service needs as a result of initiatives; and $40,000 (program 550) for various additional professional services needs.
603400	Contract Svcs-Other	This line item represents funds for services performed by outside contractors such as: cleaning, grounds maintenance, repairs to lift stations, and laboratory equipment maintenance. Includes approved above base requests: $138,500 (program 555) for increased costs for hauling, sand removal, and grit removal; $112,400 (program 559) for covered area for generator storage, fence repairs and generator repairs; $41,800 (program 556) for motor repair, welding services, and air compressor inspection/services for 3 plants; $15,000 (program 558) for contractual meter replacement work; $73,000 (program 553) for replacement of two roadway light poles, service electric switchgears, SCADA security assessment, and upgrade to SCADA HMI Software.
603401	Janitorial Svcs	This line item is for services performed by outside contractors for cleaning.
603402	Contracted Lab Testing	This is for outside service for wastewater laboratory analysis required by the City of Hollywood Large User Agreement and for related water laboratory analysis required by Federal, State and Local regulations.
603404	Air Condition Svcs	Repairs and maintenance for A/C equipment as needed.
603425	Software License & Maint	Contracted software license and maintenance.
603455	Security Svcs	This line item is for outside security services at the water plant.
603460	Landscape Svcs	Costs to maintain landscape and several Utilities plants and lift station properties located throughout the city.
603470	Temporary Help	Temporary services from outside help.
604001	Travel & Training	This costs is for approved out of area travel for trainings, conference, seminars, etc., and includes registration, airline travel, mileage, meals and other related expense.
604100	Communication Svcs	This account is for radios, hand held units and cell phone services.
604200	Postage	This account represents allocated costs for regular and bulk mailings and delivery services for FedEx, U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	This represents costs for water and sewer usage for the water plant, lift stations and other buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	Purchase of Propane Gas to fuel the WWRF Digesters and Boilers.
604320	Hollywood Large User	The City of Miramar is part of the Large User Agreement for the treatment of wastewater at the City of Hollywood Regional Facility. The City pays monthly service charges & fees.
604330	Brow Cty Wtr/Wst Collect Fee	Funding for costs associated with utilities for Broward County Services.
604400	Leased Equipment	Allocated costs for copier rental. Toner is only purchase if exceed allotted meter amount.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account is for the repair and maintenance of city vehicles as allocated by Public Works Fleet Maintenance.
604613	Vehicle Detail	Cleaning services for City vehicles.
604620	R&M Buildings	This represents funding for repair and maintenance of all buildings associated with the Utility Fund. Includes approved above base requests: $183,500 (program 555) for building, air bay and clarifier repairs; $6,700 (program 559) and $800 (program 100) for paint/upkeep of master and booster pump stations; $93,000 (program 554) for roof repair EWTP, cleaning/paint building and ground storage tank at WWTP.

Budget Justification

Object #	Account Description	Justification
604625	R&M Equipment	Repairs and maintenance for equipment as needed.
604630	R&M Electric	Cost of electrical maintenance and parts. Includes $74,400 (program 553) and $10,000 (program 554).
604640	R&M Machinery	This line item represents repair and maintenance of all pumps, motors and power equipment utilized in the Utilities Operations. Includes funding for additional equipment rehabilitation and spare parts for three plants (approved above base request).
604650	R&M Office Equip	Repair of office related equipment such as the plans copier and plotter.
604661	R&M Distribution System	This represents funding for the purchase of all materials and supplies required to maintain meters and to upgrade the City's existing water and sewer mains and fire hydrants.
604662	R&M Lift Station-Minor	This represents funding for the maintenance and repair of lift stations city-wide including but not limited to pump repairs, control system services and parts, painting and structural improvements and repairs.
604664	R&M Telemetry	This account is used to pay cost associated with electronic supplies for telemetry system.
604665	R&M Air Conditioning	This represents funding for repairs and maintenance related to city-wide air conditioning systems.
604669	Landscape & Irrigation	The line is for landscape and irrigation
604700	Printing & Binding Svcs	This line item is for special anticipated flyers for compliance with the Safe Water Drinking Act, service related door hangers, meter cards, books, and copier overages. It also represents printing services related to letterhead, envelopes, business cards and other project related materials. Copy overages will also be charged to this account.
604870	Public Education	This line item is for Public Outreach and Information Program for reclaimed water, water conservation and water and wastewater utility system.
604910	Advertising Costs	This line item supports specialized advertising for recruiting Utilities staff and public notices to be advertised in newspapers per Federal, State, and Local regulations pertaining to water/wastewater.
604916	Administrative Expense	This is for petty cash reimbursements and expenses incurred with administrative sponsored meetings, trainings, etc.
604920	License & Permit Fees	This line item represents funding for permits associated with wastewater and water, permits, storage tanks registrations, operation and professional licenses. Includes $60,300 (program 558) for licensing/contract for fixed base meter (FY18 conversion) (approved above base request).
604997	Other Operating Expenses	This account is for expenditures that cannot be accounted for in another line item.
604998	Contingency	For various one time unanticipated expenses.
605100	Office Supplies	This represents funding for miscellaneous office supplies for the department to function.
605120	Computer Operating Expenses	This line item is computer related hardware/items.
605210	Water Meters	This represents funding for renewal and replacement meters.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works department provided the budgeted amount.
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes $125.00 annually per person per year.
605242	Protective Clothing and Shoes	This line item provides for required protective items such as gloves, safety goggles, full body suits, and rubber boots.
605246	Safety Equipment Supplies	This expenditure is for safety equipment supplies such as: traffic cones, barricades, gas detectors, etc.
605250	Noncap Furn (Item less 5000)	Furniture costing under $5,000 for each item.
605251	Noncap Equip (Item less 5000)	This expenditure is for the purchase of new and replacement of small hand and power tools and other associated accessories utilized in the Utilities Department that cost under $5,000. Includes funding for additional tools and Toughbook laptops as well as sample stations for monthly required testing.
605280	Chemicals	This line represents funding for different types of chemicals used in water treatment such as: lime, chlorine, fluoride coagulant poly-phosphate, and calcium carbonate remover. Chemicals used in the sewer department include sewer solvent, lift station control, grease eliminator, deodorant blocks and art cleaners.
605285	Lab Supplies	This amount is for the cost of laboratory supplies to test water quality.

Budget Justification

Object #	Account Description	Justification
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.
605410	Subscriptions & Memberships	This line item is for various professional organizations memberships such as AWWA; SFAPMS; FWPCOA; FSA; FSCE; SEFLUC; NFBPA; APW and other related Licenses. Maintain memberships in professional associations and subscriptions to Engineering related magazines.
605500	Training-General	This expenditure represents funds needed to attend various seminars such as: AWWA, W.E.F., NIGP, GPASE, FAPPO, NFBPA, and Sacramento Training Correspondence Courses. This expenditure represents funds needed to attend various seminars/classes required for PE and PLS license renewals, computer training and other professional development locally.
605510	Tuition Reimbursement	This line item is to provide educational funding as a benefit for employees to further enhance their knowledge, skills and abilities through educational programs.
606360	Lift Station Rehab	Includes: pump seals and three 20hp pump replacements.
606400	Machinery & Equipment	Includes: program 555 ($40,000 for A/C units for buildings, $10,000 for microwave solids analyzer); program 556 ($40,000 for West Plant transfer pump 3 & 4 spare motor and train 6 feed pump spare motor); program 554 ($137,500 for recirculation pumps and lift station pump/motor); program 563 ($37,300 for two auto-samplers).
606440	Vehicles Purchase	This budgeted amount is for the replacement of 4 vehicles and equipment

Description

The Utility Fund Non-Departmental section is used for expenditures that are not directly related to a specific operating department service activities or that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

Operating expenses include debt service for short term debt payment, other expenses not charged to utility fund programs, mandatory renewal and replacement reserves and inter-fund transfer out to Contribution in Aid of Construction (CIAC) Fund for State Revolving Loan.

Expenditure Budget Summary

Summary by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	263,718	(80,572)	-	-	-
Operating Expense	5,599,893	6,684,085	7,190,165	7,190,165	7,602,100
Capital Outlay	-	-	-	1,502,400	-
Debt Service	1,859,654	1,809,660	3,700,200	3,700,200	3,276,200
Depreciation	8,500,020	8,571,017	-	-	-
Total Operating Expenditures	16,223,285	16,984,190	10,890,365	12,392,765	10,878,300
Transfer Out	842,919	808,430	526,600	526,600	530,400
Capital Asset Clearing	(2,425,525)	(5,337,661)	-	-	-
Other Uses	-	-	-	-	-
Appropriated Fund Balance	-	-	82,335	82,335	-
Total	$ 14,640,679	$ 12,454,959	$ 11,499,300	$ 13,001,700	$ 11,408,700

Expenditure Detail Budget

410-70-000-517-000-|410-90-000-519/536/581/590-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Debt Service-410-70-000-517-000					
607135	Prin-07 Util System Bond	1,078,575	1,127,825	1,172,200	1,172,200	-
607128	Princ-15 Util System Bond	485,000	465,000	490,000	490,000	480,000
607138	2017 Util Sys Rev Bd-Prin	-	-	-	-	950,000
607228	Int-15 Util System Bond	291,390	279,147	269,700	269,700	256,900
607235	Int-Util Sys Bond 07	1,543,042	1,504,699	1,766,300	1,766,300	-
607238	2017 Util Sys Rev Bd-Int	-	-	-	-	1,587,300
607290	Int-Custom Deposits	9,410	10,002	1,000	1,000	1,000
607320	Cost Of Issuance	8,513	8,513	-	-	-
607322	Admin Costs	500	500	1,000	1,000	1,000
607324	Bond Discount Amortization	6,798	6,798	-	-	-
607999	Debt Svcs Clearing	(1,563,575)	(1,592,825)	-	-	-
	Sub-Total	1,859,654	1,809,660	3,700,200	3,700,200	3,276,200
	Personnel Services-90-000-519/536-000					
601600	Compensated Absences	255,098	(82,492)	-	-	-
602321	GAME Retiree Stipend	2,200	-	-	-	-
602322	Non-Rep Retiree Stipend	6,421	1,920	-	-	-
	Sub-Total	263,718	(80,572)	-	-	-
	Operating Expense-90-000-519/536-000					
603111	Rev Enhancement	-	-	-	-	-
603121	City Attorney Svcs	30,828	32,566	25,000	25,000	25,000
604440	Leased Copiers	-	-	61,365	61,365	66,500
604901	Credit Card Svcs Fees	225,727	-	-	-	-
604905	Bank Svcs Charges	57,638	54,818	60,000	60,000	60,000
604915	Pmt in Lieu of Taxes	1,144,200	1,877,000	2,127,000	2,127,000	2,255,000
604989	IT Internal Svcs Charge	541,500	566,500	548,600	548,600	827,400
604996	Admin Chg from Gen Fund	3,600,000	4,153,200	4,368,200	4,368,200	4,368,200
	Sub-Total	5,599,893	6,684,085	7,190,165	7,190,165	7,602,100
	Dept. Capital Outlay-90-000-536-000					
606499	Capital Outlay Reserve	-	-	-	1,502,400	-
	Sub-Total	-	-	-	1,502,400	-
	Other/Appr Fund Bal-90-000-536/590-000					
605915	Depreciation-Proprietary	8,500,020	8,571,017	-	-	-
606900	Capital Asset Clearing Account	(2,425,525)	(5,337,661)	-	-	-
609990	Appropriated Fund Balance	-	-	82,335	82,335	-
	Sub-Total	6,074,495	3,233,356	82,335	82,335	-
	Transfers-90-000-581-000					
691413	Trfr To Utility Const Rev Bond	296,019	286,430	-	-	-
691414	Trfr To CIAC	546,900	522,000	526,600	526,600	530,400
	Sub-Total	842,919	808,430	526,600	526,600	530,400
	Total	**$ 14,640,679**	**$ 12,454,959**	**$ 11,499,300**	**$ 13,001,700**	**$ 11,408,700**

Utility Fund Non-Departmental

FY 2019 Budget

Budget Justification

Object #	Account Description	Justification
Expense		
603121	City Attorney Svcs	This is Utility's portion for city attorney's service.
604440	Leased Copiers	This account is for leased copy machines fixed cost, desktop printers and related supplies. Toner is only purchased if allotted meter amount is exceeded. Restricted for Procurement Department only.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604915	Pmt in Lieu of Taxes	This account is for payment that property owners are not subject to taxes and make the City compensate for services that the property owners receive that are normally financed through property taxes.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services..
604996	Admin Chg from Gen Fund	This is for charges from the general fund for administrative service cost.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.
691414	Trfr To CIAC	This transfer is for the State Revolving Loan Infrastructure and Wastewater principal and interest debt service.

Utility Fund Debt Service

FY 2019 Budget

Budget Justification

Object #	Account Description	Justification
Expense		
607128	Princ-15 Util System Bond	This is the principal for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and interest are due quarterly in Jan, April, July and October 1 through 2034.
607138	2017 Util Sys Rev Bd-Prin	This is the Principal for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding $38,645,000 Utility System Revenue Bond, Series 2007. Principal is due annually on October 1 through October 1, 2037, to begin October 1, 2018.
607228	Int-15 Util System Bond	This is the interest portion for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and interest are due quarterly in Jan, April, July and October 1 through 2034.
607238	2017 Util Sys Rev Bd-Int	This is the Interest for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding $38,645,000 Utility System Revenue Bond, Series 2007. Interest is due annually on October 1 through October 1, 2037, to begin October 1, 2018.
607290	Int-Custom Deposits	This account is for the interest paid on customer deposits.
607322	Admin Costs	This expenditure is for related debt service administrative costs such as handling loans, bonds, payments, etc.

Description

This section is for capital improvement projects expenditures that cost over $100,000 and are funded by the Utility Fund. These expenditures only reflect what will impact FY19 Budget. All other details on these projects are in the Five Year Capital Improvement Budget.

Expenditure Budget Summary

Summary by Department	Dept. #	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Public Works	50	-	-	-	50,933	-
Community & Economic Development	41	-	-	-	-	2,000,000
Construction & Facilities Management	53	-	524	-	1,276	-
Utilities	55	2,570,971	4,965,830	5,200,000	49,852,172	7,850,000
Information Technology	58	-	35,005	-	-	-
Total		**$ 2,570,971**	**$ 5,001,359**	**$ 5,200,000**	**$ 49,904,381**	**$ 9,850,000**

Expenditure Detail Budget

410- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Capital Improvement						
	Monarch Lakes Park						
	410-53-801-572-000-	51007					
606501	CIP-Pre-Construction		-	524	-	1,276	-
	Subtotal		-	524	-	1,276	-
	Sewer Line Rehabilitation Program						
	410-55-801-535-000-	52004					
606510	CIP-Construction		370,802	397,449	500,000	500,000	500,000
	Subtotal		370,802	397,449	500,000	500,000	500,000
	E Mir Fire Hydrant & Lines Imprv						
	410-55-800-529-000-	52010					
606510	CIP-Construction		-	1,699,213	-	3,050,787	-
	Subtotal		-	1,699,213	-	3,050,787	-
	Econ Development & Incentive Program						
	410-55-800-552-000-	52014					
606505	CIP-Permits		-	-	-	2	-
606510	CIP-Construction		-	-	-	171	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	43,385	-
606515	CIP-Professional Fees		34,720	13,080	-	-	-
606520	CIP-Contingency		16,239	-	-	556	-
	Subtotal		50,959	13,080	-	44,113	-
	Meter Repair & Replacement						
	410-55-800-533-000-	52016					
606511	CIP-Furniture Fixtures & Equip		637,982	107,208	250,000	504,856	200,000
	Subtotal		637,982	107,208	250,000	504,856	200,000
	Svc Line Install & Meter Relocation						
	410-55-801-533-000-	52030					
606511	CIP-Furniture Fixtures & Equip		-	86,164	-	18,497	-
	Subtotal		-	86,164	-	18,497	-

Expenditure Detail Budget

410- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Capital Improvement						
	Wellheads & Equipment Rehabilitation						
	410-55-802-533-000-	52037					
606510	CIP-Construction		80,863	-	-	-	-
	Subtotal		80,863	-	-	-	-
	West WTP Laboratory & Office Space						
	410-55-807-533-000-	52038					
606502	CIP-Plan/Design/Eng		-	-	-	89,000	-
606505	CIP-Permits		-	-	15,000	30,000	-
606510	CIP-Construction		-	-	235,000	621,000	100,000
606511	CIP-Furniture Fixtures & Equip		-	-	-	60,000	-
606520	CIP-Contingency		-	-	-	50,000	-
606810	CIP-Tech Software/Hardware		-	-	-	-	50,000
	Subtotal		-	-	250,000	850,000	150,000
	Historic Miramar Improvements III						
	410-55-801/901-536-000-	52040					
606502	CIP-Plan/Design/Eng		149,755	12,655	-	200,505	-
606505	CIP-Permits		16,978	-	-	2,772	-
606510	CIP-Construction		-	131,840	-	8,154,360	-
	Subtotal		166,733	144,495	-	8,357,637	-
	East Water Plant Process Enhance						
	410-55-803/900-533-000-	52041					
606502	CIP-Plan/Design/Eng		579,482	574,252	-	454,445	-
606505	CIP-Permits		16,200	16,635	-	151,865	-
606510	CIP-Construction		45,900	1,277,460	2,500,000	28,659,738	1,000,000
	Subtotal		641,582	1,868,348	2,500,000	29,266,048	1,000,000
	WWRF Entrance Renovations						
	410-55-803-535-000-	52042					
606510	CIP-Construction		25,344	(43,769)	-	-	-
	Subtotal		25,344	(43,769)	-	-	-
	East Water Treatment Plant Lime						
	410-55-804-533-000-	52045					
606510	CIP-Construction		-	28,000	-	-	-
	Subtotal		-	28,000	-	-	-
	West Water Treatment Plant Scada System						
	410-55-805-533-000-	52046					
606510	CIP-Construction		394,928	188,206	-	-	-
	Subtotal		394,928	188,206	-	-	-
	Reclaimed Water System Expansion						
	410-55-806-533-000-	52047					
606510	CIP-Construction		-	-	1,400,000	1,400,000	4,100,000
	Subtotal		-	-	1,400,000	1,400,000	4,100,000
	Injection Well Equipment Replacement						
	410-55-804-535-000-	52048					
606505	CIP-Permits		-	-	-	5,000	-
606510	CIP-Construction		85,200	445,848	-	18,952	-
	Subtotal		85,200	445,848	-	23,952	-
	Reclaimed Water System Expansion/WWRF						
	410-55-808-533-000-	52049					
606502	CIP-Plan/Design/Eng		-	5,219	-	39,581	-
606510	CIP-Construction		-	-	-	4,955,200	-
	Subtotal		-	5,219	-	4,994,781	-
	Embankment Stabilize and Storm Mgmt						
	410-50-801-537-000-	52052					
606510	CIP-Construction		-	-	-	50,933	-
	Subtotal		-	-	-	50,933	-
	WWRF Valves Replacement						
	410-55-805-535-000-	52053					
606510	CIP-Construction		77,649	13,200	-	-	-
	Subtotal		77,649	13,200	-	-	-
	West Water Plant Process Improv						
	410-55-810-533-000-	52064					
606502	CIP-Plan/Design/Eng		-	-	200,000	200,000	-
606510	CIP-Construction		-	-	-	-	1,250,000
	Subtotal		-	-	200,000	200,000	1,250,000

Expenditure Detail Budget

410- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Historic Miramar Land Acquisition						
	410-41-800-559-000-	52070					
606500	CIP-Land Acquisition		-	-	-	-	2,000,000
	Subtotal		-	-	-	-	2,000,000
	WW Reclamation Fac Digester Clean						
	410-55-806-535-000-	52071					
606500	CIP-Land Acquisition		-	-	-	-	-
606510	CIP-Construction		-	-	-	-	350,000
	Subtotal		-	-	-	-	350,000
	Water Main Replacement Program						
	410-55-811-533-000-	52072					
606502	CIP-Plan/Design/Eng		-	-	-	-	100,000
	Subtotal		-	-	-	-	100,000
	WWRF Equipment Replacements						
	410-55-802-535-000-	54007					
606502	CIP-Plan/Design/Eng		-	-	-	8,361	-
606510	CIP-Construction		-	13,170	100,000	586,830	-
606511	CIP-Furniture Fixtures & Equip		38,930	-	-	46,309	-
	Subtotal		38,930	13,170	100,000	641,500	-
	Phone System Replacement						
	410-58-800-516-000-	54009					
606517	CIP-Implementation Fees		-	35,005	-	-	-
	Subtotal		-	35,005	-	-	-
	Standby Generators for Lift Station						
	410-55-807-535-000-	54015					
606510	CIP-Construction		-	-	-	-	200,000
	Subtotal		-	-	-	-	200,000
	Total		**$ 2,570,971**	**$ 5,001,359**	**$ 5,200,000**	**$ 49,904,381**	**$ 9,850,000**

Budget Justification

Object #	Account Description	Justification
Capital Improvement Projects		
Sewer Line Rehabilitation		
606510	52004	The project will address priority areas which have the most infiltration and inflows as determined through visual observations and televising the collection system.
Meter Repair and Replacement		
606511	52016	This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billings.
West WTP Laboratory & Office Space Modification		
606510 / 606810	52038	This project includes expansion necessary to address space needs for proper water quality laboratory operations and administration.
East Water Plant Process Enhancement		
606510	52041	This project will convert the existing lime softening process to a nanofiltration process that will closely match the City's West Water Treatment Plant.
Reclaimed Water System Expansion/Piping- I-75 Crossing & T&D Improvements		
606510	52047	This project incorporates additional system infrastructure to the west of I-75, including crossing under the I-75 corridor and within the City's existing reclaimed water service area, providing up to two additional MGD reclaimed water for irrigation.
West Water Plant Process Improvements		
606510	52064	This project includes the addition of new and redesigned equipment and systems at the West Water Treatment Plant in order to maintain plant operations and to stay in compliance with regulations.
Historic Mir Land Acquisition and Parcel Assembly		
606500	52070	This project will be for land acquisition of vacant, small, oddly-shaped, fragmented land-ownership, and/or for sale parcels in the Historic Miramar redevelopment areas in an effort to assemble larger sites that are more appealing to developers/builders for redevelopment.
Wastewater Reclamation Facility Digester Cleaning and Refurbishment		
6066510	52071	This project includes the cleaning and refurbishment of the City's Wastewater Reclamation Facility digester system to ensure the required level of service is maintained.
Water Main Replacement Program		
606502	52072	This project is to replace various sizes of the Water Distribution System Asbestos Cement Pipes (AC Pipes) throughout the eastern section of Miramar over several years.
Standby Generators for Lift Stations		
606510	54015	This project will provide stand-alone generators as a secondary source of power to support the City's Wastewater Collection System lift stations to ensure continuous operation in the event of an emergency.

Description Fund 413

This fund was established to account for proceeds and expenditures associated with the Utilities Revenue Bond issued for capital projects.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$11,910,987	$11,899,699	$11,885,245	$11,885,245	$11,896,345
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	4,439	10,397	11,700	11,700	50
Transfer In	296,019	286,430	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ 300,458**	**$ 296,827**	**$ 11,700**	**$ 11,700**	**$ 50**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	720	254	600	600	50
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	720	254	600	600	50
Capital Improvement Program	-	-	-	-	-
Depreciation	311,026	311,026	-	-	-
Capital Asset Clearing	-	-	-	-	-
Other Uses	-	-	-	-	-
Appropriated Fund Balance	-	-	11,100	11,100	-
Transfer Out	-	-	-	-	-
Total	**$ 311,746**	**$ 311,280**	**$ 11,700**	**$ 11,700**	**$ 50**
Excess/Deficiency	(11,288)	(14,453)	-	-	-
Appropriation of Fund Balance			11,100	11,100	-
Ending Fund Balance	**$ 11,899,699**	**$ 11,885,245**	**$ 11,896,345**	**$ 11,896,345**	**$ 11,896,345**

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous					
361100	Int Earnings	4,439	10,397	11,700	11,700	50
	Sub-total	4,439	10,397	11,700	11,700	50
	Other Source					
381410	Trfr Fr Utility Fund	296,019	286,430	-	-	-
	Sub-total	296,019	286,430	-	-	-
	Total	**$ 300,458**	**$ 296,827**	**$ 11,700**	**$ 11,700**	**$ 50**

Expenditure Detail Budget

413-55- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense						
604905	Bank Svcs Charges		720	254	600	600	50
605915	Depreciation-Proprietary		311,026	311,026	-	-	-
	Sub-total		311,746	311,280	600	600	50
	Other						
609990	Appropriated Fund Balance		-	-	11,100	11,100	-
	Sub-total		-	-	11,100	11,100	-
	Total		**$ 311,746**	**$ 311,280**	**$ 11,700**	**$ 11,700**	**$ 50**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.

Description Fund 414

This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City's water and wastewater infrastructure needs.

The Utilities Department has oversight for this fund.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ (2,129,479)	$ (809,428)	$ 1,703,818	$ 1,703,818	$ (149,748)
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	743,765	2,040,249	2,381,100	2,381,100	872,000
Intergovernmental Revenues	190,124	309,876	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	6,377	6,804	1,000	1,000	200
Other Sources	-	-	-	-	-
Transfer In fr Utility Fund	546,900	522,000	526,600	526,600	530,400
Carryover	-	-	-	1,853,566	-
Total	**$ 1,487,167**	**$ 2,878,929**	**$ 2,908,700**	**$ 4,762,266**	**$ 1,402,600**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	3,117	3,209	2,600	2,600	5,000
Departmental Capital Outlay	-	-	-	64,000	-
Total Operating Expenditures	3,117	3,209	2,600	66,600	5,000
Capital Improvement Program	712,072	1,752,782	1,800,000	3,589,566	700,000
Debt Service	104,028	109,433	526,600	526,600	526,700
Depreciation	45,238	50,136	-	-	-
Capital Asset Clearing	(700,171)	(1,752,783)	-	-	-
Other	-	-	579,500	579,500	170,900
Transfer Out	2,832	202,905	-	-	-
Total	**$ 167,115**	**$ 365,684**	**$ 2,908,700**	**$ 4,762,266**	**$ 1,402,600**
Excess/Deficiency	1,320,051	2,513,245	-	-	-
Appropriation of Fund Balance				(1,853,566)	-
Ending Fund Balance	**$ (809,428)**	**$ 1,703,818**	**$ 1,703,818**	**$ (149,748)**	**$ (149,748)**

Contribution In Aid Of Construction — FY 2019 Budget

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Permits, Fees, Special Assessment					
324210	Impact Fees-Water	364,913	642,194	789,600	789,600	390,000
324211	Impact Fees-Wastewater	376,021	1,195,150	1,460,500	1,460,500	391,000
324212	Impact Fees-Water-Dev	1,698	158,191	123,400	123,400	71,000
324213	Impact Fees-Wastewater-Dev	1,134	44,714	7,600	7,600	20,000
	Sub-total	743,765	2,040,249	2,381,100	2,381,100	872,000
	Intergovernmental Revenues					
337381	Local Grt-Reclaim Wtr Sys Exp	-	-	-	-	-
334382	State Grt-LP06085-Wtr Sys Exp	190,124	309,876	-	-	-
	Sub-total	190,124	309,876	-	-	-
	Miscellaneous Revenues					
361100	Int Earnings	6,377	6,804	1,000	1,000	200
	Sub-total	6,377	6,804	1,000	1,000	200
	Other Source					
381410	Trfr Fr Utility Fund	546,900	522,000	526,600	526,600	530,400
399900	CIP Carryover	-	-	-	1,853,566	-
	Sub-total	546,900	522,000	526,600	2,380,166	530,400
	Total	**$ 1,487,167**	**$ 2,878,929**	**$ 2,908,700**	**$ 4,762,266**	**$ 1,402,600**

Expenditure Detail Budget

414-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense:						
604905	Bank Svcs Charges		3,117	3,209	2,600	2,600	5,000
607322	Admin Costs		-	7,653	-	-	-
	Sub-total		3,117	10,862	2,600	2,600	5,000
	Capital Improvement Projects						
	E Mir Fire Hydrant & Lines Imprv						
	414-53/55-800-529-000-	52010					
606502	CIP-Plan/Design/Eng		26,606	7,519	-	187,016	-
606505	CIP-Permits		11,643	-	-	30,357	-
606510	CIP-Construction		-	1,043,078	-	299,893	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	73	-
606520	CIP-Contingency		-	-	-	102,000	-
	Sub-total		38,249	1,050,597	-	619,339	-
	Reclaimed Water Distrib Sys Expan						
	414-55-802-533-000-	52012					
606502	CIP-Plan/Design/Eng		258	367	-	-	-
606510	CIP-Construction		40,219	57,302	-	-	-
	Sub-total		40,477	57,669	-	-	-

Expenditure Detail Budget

414-Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Historic Miramar Improvements III						
	414-55-801-536-000-	52040					
606502	CIP-Plan/Design/Eng		-	6,963	-	74,727	-
	Sub-total		-	6,963	-	74,727	-
	Reclaimed Water System Expansion/Pi						
	414-55-806/900-533-000-	52047					
606502	CIP-Plan/Design/Eng		-	37,500	-	112,500	-
606510	CIP-Construction		633,346	523,754	1,500,000	2,254,100	700,000
	Sub-total		633,346	561,254	1,500,000	2,366,600	700,000
	Reclaimed Water System Expansion/WW						
	414-55-805-533-000-	52049					
606502	CIP-Plan/Design/Eng		-	76,300	-	228,900	-
	Sub-total		-	76,300	-	228,900	-
	Raw Water Main-Huntington Wellfield						
	414-55-807-533-000-	52065					
606502	CIP-Plan/Design/Eng		-	-	300,000	300,000	-
	Sub-total		-	-	300,000	300,000	-
	Debt Service						
607132	Prin-SRL Infrastructure		396,264	404,589	413,100	413,100	421,800
607136	Prin.-HMI3 SRLWW060800		-	7,765	15,900	15,900	16,300
607134	Prin-St Revolv Ln Wstwtr		40,777	20,873	-	-	-
607232	Int-SRL Infrastructure		102,671	94,309	87,600	87,600	79,000
607234	Int-Revolv Ln Wastewater		1,357	191	-	-	-
607236	Int.-HMI3 SRLWW060800		-	7,280	10,000	10,000	9,600
607999	Debt Svcs Clearing		(437,040)	(433,226)	-	-	-
	Sub-total		104,028	101,780	526,600	526,600	526,700
	Other						
605915	Depreciation-Proprietary		45,238	50,136	-	-	-
606900	Capital Asset Clearing Account		(700,171)	(1,752,783)	-	-	-
609906	Renewal & Replace Reserve		-	-	579,500	579,500	170,900
691410	Trfr To Utility		2,832	202,905	-	-	-
	Sub-total		(652,101)	(1,499,741)	579,500	579,500	170,900
	Total		**$ 167,115**	**$ 365,684**	**$ 2,908,700**	**$ 4,762,266**	**$ 1,402,600**

Budget Justification

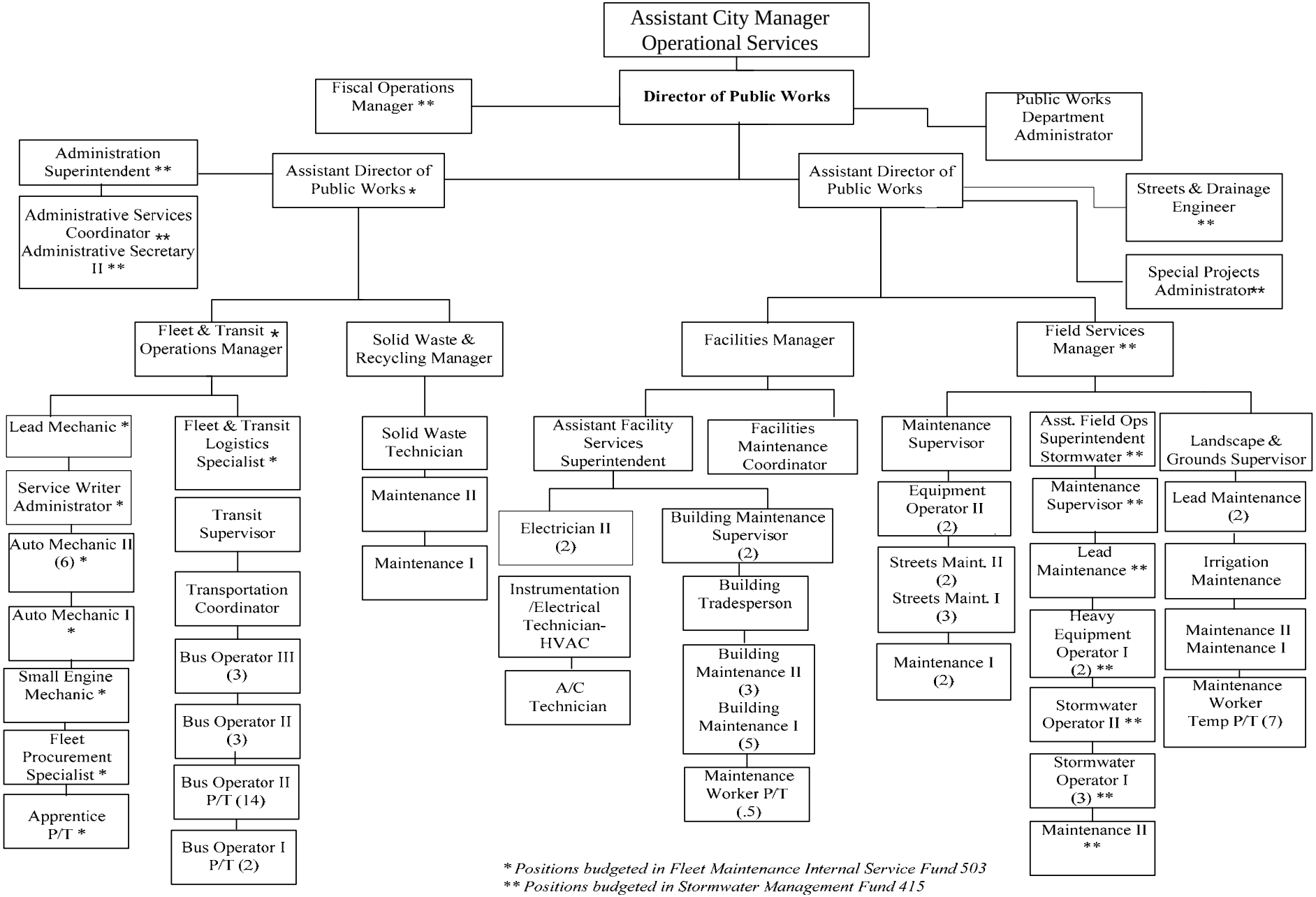
Object #	Account Description	Justification
Revenue		
324210	Impact Fees-Water	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
324211	Impact Fees-Wastewater	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
324212	Impact Fees-Water-Dev	These line items represent impact fees collected from developers (with balance ERC's in Assessment Program) to be used for various Capital Improvements related to utility infrastructure.
324213	Impact Fees-Wastewater-Dev	These line items represent impact fees collected from developers (with balance ERC's in Assessment Program) to be used for various Capital Improvements related to utility infrastructure.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381410	Trfr Fr Utility Fund	This transfer is for State Revolving Loan principal and interest debt service.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607132	Prin-SRL Infrastructure	This account is for the principal portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607136	Prin.-HMI3 SRLWW060800	This is the Principal for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and interest is due semi-annually on January 15 and July 15 through January 15, 2037, to begin July 15, 2017.
607232	Int-SRL Infrastructure	This account is for the interest portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607236	Int.-HMI3 SRLWW060800	This is the Interest for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and interest is due semi-annually on January 15 and July 15 through January 15, 2037, to begin July 15, 2017.
609906	Renewal & Replace Reserve	This account is for funds to cover unanticipated expenses for major repairs and replacement of the Utility's facilities, infrastructure and/or related equipment.

Capital Improvement Projects

Reclaimed Water System Expansion/Piping- I-75 Crossing & T&D Improvements

606510	52047	This project incorporates additional system infrastructure to the west of I-75, including crossing under the I-75 corridor and within the City's existing reclaimed water service area, providing up to two additional MGD reclaimed water for irrigation.

Public Works Department



** Positions budgeted in Fleet Maintenance Internal Service Fund 503*
*** Positions budgeted in Stormwater Management Fund 415*

Stormwater Management Program

Description

The Stormwater Management encompasses Canal Management, Flood Protection, Pollution Control, Drainage and Guardrail Maintenance.

Canal Management ensures the cleanliness of City maintained waterways, keeping them free of debris and invasive aquatic vegetation. Staff controls the aquatic vegetation by applying chemicals and mechanical harvesting. The removal of tree limbs/roots is also an important aspect of canal management, taking a proactive approach to avoid the potential for hazardous pipe obstructions.

The Flood Mitigation and Pollution Control staff provides services to mitigate potential flooding for the safety of all commercial and residential properties which is a vital service of the City. The activities include street sweeping and complies with the best management practices of the National Pollution Discharge and Elimination System (NPDES) Stormwater ordinance requirements. The City is a participant in the National Flood Insurance Protection (NFIP) and Community Rating System (CRS) which allows residents and business owners, whose properties qualify, to receive a discount on their flood insurance premiums.

Street Sweeping service ensures clean roadways and keeping roadway debris from blocking storm drains. This service also conforms to best management practices as part of the City's NPDES permit requirements.

The Drainage Structure Cleaning and Inspection (VacCon) services remove debris from catch basins and pipes throughout the City to prevent flooding.

Guardrail Maintenance provides protection of vehicular traffic from driving into canals and waterways, and includes periodic inspections of guardrails throughout the City.

As indicated in the Position Detail, this program is comprised of 14.90 full-time budgeted positions, and is managed by the Public Works Department.

Accomplishments FY 2018

- Completed geotube embankment restoration on 22 properties as part of the Historic Miramar Canal Improvement project.
- Completed replacement of corrugated metal pipes on Island Drive, Plantation Boulevard, Juniper Boulevard, La Salle Boulevard and Miramar Boulevard on Island Drive.
- Completed street sweeping of over 2,000 miles throughout the City.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Stormwater Management	$ 3,206,286	$ 4,525,241	$ 4,661,800	$ 4,661,800	$ 4,661,800

Expenditures by Program					
Stormwater Management	$ 1,809,383	$ 2,051,733	$ 2,676,000	$ 2,678,117	$ 2,935,860

Expenditures by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	729,048	803,680	1,170,300	1,170,300	1,282,800
Operating Expense	1,080,335	1,093,391	1,242,000	1,236,588	1,345,860
Capital Outlay	-	154,662	263,700	271,228	307,200
Total Operating	$ 1,809,383	$ 2,051,733	$ 2,676,000	$ 2,678,117	$ 2,935,860

Position Detail					
Administration Services Coordinator*****	-	-	-	-	0.50
Administration Superintendent****	-	-	0.50	0.50	0.50
Administrative Secretary II	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	0.40	0.40	0.40	0.40	0.40
Assistant Field Operations Superintendent	1.00	1.00	1.00	1.00	1.00
Field Service Manager**	0.50	0.50	0.50	0.50	0.50
Fiscal Operations Manager***	-	0.50	0.50	0.50	0.50
Heavy Equipment Operator I	2.00	2.00	2.00	2.00	2.00
Lead Maintenance	2.00	1.00	1.00	1.00	1.00
Maintenance II	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	-	1.00	1.00	1.00	1.00
Public Works Field Service Superintendent***	0.50	-	-	-	-
Special Projects Administrator*****	-	-	-	-	0.50
Stormwater Operator I	3.00	3.00	3.00	3.00	3.00
Stormwater Operator II	1.00	1.00	1.00	1.00	1.00
Streets & Drainage Engineer	1.00	1.00	1.00	1.00	1.00
Total	13.40	13.40	13.90	13.90	14.90

**Position split with Public Works-Administration Program .20 & Solid Waste Management Program .40 (Fund 001)*

***Position split with Public Works-Streets Maintenance Program .25 & Landscape Maintenance Program .25 (Fund 001).*

****Position split with Public Works-Streets Maintenance Program .50 (Fund 001).*

*****Position split with Public Works-Administration Program .25 & Solid Waste Management Program .25 (Fund 001).*

******Position split with Public Works-Administration Program .50 (Fund 001).*

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 2,936,820	$ 4,064,632	$ 6,411,489	$ 6,411,489	$ 7,120,610
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	3,110,692	4,392,743	4,527,100	4,527,100	4,527,100
Intergovernmental Revenues	95,734	149,662	-	-	-
Charges for Services	95,594	132,498	134,700	134,700	134,700
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	18,588	39,504	21,800	9,427,242	15,000
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	306,779	-
Total	**$ 3,320,609**	**$ 4,714,408**	**$ 4,683,600**	**$ 14,395,821**	**$ 4,676,800**
Expenditures by Category					
Personnel Services	658,495	813,692	1,170,300	1,170,300	1,282,800
Operating Expense	1,080,335	1,093,391	1,242,000	1,236,588	1,345,860
Capital Outlay	-	224,202	263,700	271,228	307,200
Total Operating Expenditures	1,738,831	2,131,285	2,676,000	2,678,117	2,935,860
Capital Improvement	350,034	475,987	340,000	10,050,105	340,000
Depreciation	299,779	310,607	-	-	-
Capital Asset Clearing	(346,194)	(698,923)	-	-	-
Debt Service	150,347	148,595	651,700	651,700	606,900
Renewal & Replacement	-	-	-	-	-
Transfer Out	-	-	-	-	-
Appropriated Fund Balance	-	-	1,015,900	1,015,900	794,040
Total	**$ 2,192,797**	**$ 2,367,551**	**$ 4,683,600**	**$ 14,395,821**	**$ 4,676,800**
Excess/Deficiency	1,127,812	2,346,857	1,015,900	-	794,040
Appropriation of Fund Balance	-	-	-	709,121	
Ending Fund Balance	**$ 4,064,632**	**$ 6,411,489**	**$ 7,427,389**	**$ 7,120,610**	**$ 7,914,650**

Revenue Projections

Object Code	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Intergovernmental						
334390	Miramar Historic Drainage Sys	52021	95,734	149,662	-	-	-
	Sub Total		95,734	149,662	-	-	-
	Charges for Services						
325205	Stormwater Assessment Fees		3,071,702	4,321,733	4,527,100	4,527,100	4,527,100
325206	Stormwater Delinquent Fees		38,990	71,010	-	-	-
343950	Stormwater Fees		95,594	132,498	134,700	134,700	134,700
	Sub Total		3,206,286	4,525,241	4,661,800	4,661,800	4,661,800
	Miscellaneous Revenues						
361100	Int Earnings		16,861	38,242	21,800	21,800	15,000
361109	Int-Other		379	1,263	-	-	-
361300	Net Inc/Dec in FMV of Invest		(72)	-	-	-	-
369900	Miscellaneous Revenue		1,420	-	-	-	-
381410	Trfr Fr Utility Fund		-	-	-	-	-
399900	CIP Carryover		-	-	-	306,779	-
384200	Other Financing Sources		-	-	-	9,405,442	-
399999	Appropriation Of Fund Balance		-	-	-	-	-
	Sub Total		18,588	39,504	21,800	9,734,021	15,000
	Total		**$ 3,320,609**	**$ 4,714,408**	**$ 4,683,600**	**$ 14,395,821**	**$ 4,676,800**

FY 2019 FTEs by Program
Public Works

Administration (General Fund 001)

Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.

FY 18	FY 19
3.45	3.15

Building Maint. (General Fund 001)

Responsible for providing scheduled preventative maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.

FY 18	FY 19
18.50	18.50

Streets Maintenance (General Fund 001)

Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.

FY 18	FY 19
9.25	9.25

Transit Operations (General Fund 001)

Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit. Para transit services are also provided.

FY 18	FY 19
16.40	16.60

Landscape Maint. (General Fund 001)

Encompasses inspection and landscape maintenance of all city-wide properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.

FY 18	FY 19
11.25	11.25

Solid Waste Mgmt. (General Fund 001)

Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.

FY 18	FY 19
6.25	4.75

Fleet Maintenance (Fleet Fund 503)

Provides cost effective maintenance and repair on all City vehicles and operate an effective Vehicle Replacement Program.

FY 18	FY 19
13.50	14.10

Stormwater Management (Stormwater Fund 415)

Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.

FY 18	FY 19
13.90	14.90

Stormwater Management

415-50-515-538-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	430,539	421,316	683,700	683,700	741,000
601205	Lump Sum Payout - Accrued Time	14,352	5,378	11,200	11,200	26,800
601215	Communication Stipend	-	-	-	-	300
601220	Longevity Pay	3,254	2,669	3,000	3,000	5,000
601400	Overtime-General	18,184	18,044	30,400	30,400	34,400
601410	Overtime-Holiday	469	26	-	-	-
601412	Overtime-Emergency	-	25,977	-	-	-
602100	FICA & MICA	33,164	32,936	53,400	53,400	59,100
602210	Pension-General	49,338	48,472	108,100	108,100	121,400
602235	Pension-Senior Mgmt	31,218	39,292	38,900	38,900	43,200
602265	Pension-457	-	1,244	5,900	5,900	6,500
602304	Health Insurance-PPO	19,484	24,837	31,000	31,000	30,900
602305	Health Insurance-HMO	68,595	80,067	137,500	137,500	147,200
602306	Dental Insurance-PPO	2,219	2,233	2,500	2,500	3,500
602307	Dental Insurance-HMO	1,305	1,605	2,600	2,600	2,200
602309	Basic Life Insurance	1,212	1,202	1,500	1,500	1,600
602311	Long-Term Disability Ins	607	555	1,000	1,000	1,100
602400	Workers' Compensation	28,300	58,800	59,600	59,600	58,600
602600	OPEB	26,807	39,026	-	-	-
	Sub-Total	729,048	803,680	1,170,300	1,170,300	1,282,800
	Operating Expense					
603141	Existing Employee Screening	-	-	100	100	100
603190	Prof Svcs-Other	30,408	17,050	35,000	32,700	35,000
603400	Contract Svcs-Other	18,993	9,817	20,900	20,900	25,660
603450	Aquatic Plant Control	1,895	-	10,000	4,588	5,000
604100	Communication Svcs	4,186	4,454	6,000	6,000	6,000
604301	Electricity Svcs	27,534	30,360	30,600	30,600	30,800
604400	Leased Equipment	-	-	2,500	2,500	1,000
604500	Risk Internal Svcs Charge	62,500	67,400	66,500	66,500	61,000
604610	Fleet Internal Svcs Charge	99,300	109,025	118,300	118,300	131,800
604640	R&M Machinery	4,548	3,815	5,400	5,400	6,000
604663	R&M Stormwater	5,370	5,257	10,000	10,000	18,300
604700	Printing & Binding Svcs	400	262	500	500	500
604870	Public Education	3,648	4,190	9,500	9,500	9,500
604905	Bank Svcs Charges	820	1,319	1,400	1,400	1,500
604910	Advertising Costs	790	-	1,100	1,100	1,100
604920	License & Permit Fees	29,131	12,607	33,500	35,800	35,000
604989	IT Internal Svcs Charge	29,000	30,400	35,200	35,200	75,200
604995	Special Assessment Expense	19,329	19,382	19,400	19,486	19,600
604996	Admin Chg from Gen Fund	700,900	740,500	780,500	780,500	822,700
605220	Vehicle Fuel-On-Site	15,665	16,148	19,200	19,200	21,700
605240	Uniforms Cost	4,175	3,151	5,100	5,100	5,300
605242	Protective Clothing and Shoes	2,295	884	2,800	2,800	2,800
605246	Safety Equipment Supplies	3,171	2,816	4,900	4,900	4,900
605252	Small Tools	2,080	1,406	3,600	3,600	3,600
605280	Chemicals	9,723	8,627	11,100	11,100	10,000
605290	Other Operating Supplies	1,772	3,018	3,000	2,915	4,100
605410	Subscriptions & Memberships	-	360	2,200	2,200	2,800
605500	Training-General	2,704	1,144	3,700	3,700	4,900
	Sub-Total	1,080,335	1,093,391	1,242,000	1,236,588	1,345,860
	Dept Capital Outlay					
606400	Machinery & Equipment	-	14,800	-	5,412	-
606440	Vehicles Purchase	-	139,862	263,700	265,817	307,200
	Sub-Total	-	154,662	263,700	271,228	307,200
	Total	**$ 1,809,383**	**$ 2,051,733**	**$ 2,676,000**	**$ 2,678,117**	**$ 2,935,860**

Debt Service

415-70-515-517-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Debt Service					
607132	Prin-SRL Infrastructure	465,929	475,717	485,800	485,800	496,000
607133	Prin-St Revolv Ln Strmwtr	48,687	24,922	-	-	-
607135	Prin-07 Util System Bond	16,425	17,175	17,900	17,900	-
607137	Prin-HMI3 SRLSW060810	-	6,813	12,400	12,400	12,700
607232	Int-SRL Infrastructure	120,721	110,889	103,000	103,000	92,800
607233	Int-Revolv Ln Stormwater	1,620	228	-	-	-
607235	Int-Util Sys Bond 07	28,006	27,276	26,900	26,900	-
607237	Int-HMI3 SRLSW060810	-	4,361	5,700	5,700	5,400
607322	Admin Costs	-	5,841	-	-	-
607999	Debt Svcs Clearing	(531,041)	(524,627)	-	-	-
	Sub-Total	150,347	148,595	651,700	651,700	606,900
	Total	**$ 150,347**	**$ 148,595**	**$ 651,700**	**$ 651,700**	**$ 606,900**

Non-Departmental

415-90-000-538-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601600	Compensated Absences	(70,552)	10,012	-	-	-
	Sub-Total	(70,552)	10,012	-	-	-
	Dept Capital Outlay					
606400	Machinery & Equipment	-	69,540	-	-	-
	Sub-Total	-	69,540	-	-	-
	Depreciation					
605915	Depreciation-Proprietary	299,779	310,607	-	-	-
	Sub-Total	299,779	310,607	-	-	-
	Repair, Renew, Replace					
609990	Appropriated Fund Balance	-	-	1,015,900	1,015,900	790,240
	Sub-Total	-	-	1,015,900	1,015,900	790,240
	Total	**$ 229,227**	**$ 390,159**	**$ 1,015,900**	**$ 1,015,900**	**$ 790,240**

Unassigned

415-00-000-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(346,194)	(698,923)	-	-	-
	Sub-Total	(346,194)	(698,923)	-	-	-
	Total	**$ (346,194)**	**$ (698,923)**	**$ -**	**$ -**	**$ -**

Capital Improvement Program
Expenditure Detail Budget
415- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Historic Miramar Canal Improvements						
	415-50-900-538-/415-50-800-537-	52021					
606510	CIP-Construction		95,734	184,999	340,000	644,662	340,000
	Sub-total		95,734	184,999	340,000	644,662	340,000
	Drainage Improvements						
	415-50-900-541-/415-55-900-541-	52035					
606502	CIP-Plan/Design/Eng		250,460	17,216	-	101,574	-
606505	CIP-Permits		3,840	-	-	910	-
606510	CIP-Construction		-	129,621	-	8,246,179	-
	Sub-total		254,300	146,837	-	8,348,663	-
	Area Wide Drainage Improvement						
	415-50-900-538-000-	52057					
606502	CIP-Plan/Design/Eng		-	143,221	-	1,056,779	-
	Sub-total		-	143,221	-	1,056,779	-
	Clam Truck						
	415-50-800-534-000-	54006					
606514	CIP-Vehicles		-	-	-	-	-
	Sub-total		-	-	-	-	-
	Phone System Replacement						
	415-58-800-516-000-	54009					
606517	CIP-Implementation Fees		-	929	-	-	-
	Sub-total		-	929	-	-	-
	Total		**$ 350,034**	**$ 475,987**	**$ 340,000**	**$ 10,050,105**	**$ 340,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
325205	Stormwater Assessment	This revenue is generated from Stormwater fees collected via the annual tax bill.
343950	Stormwater Fees	These fees are collected from properties that are not able to be billed on the tax bill.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance.
603141	Existing Employee Screening	This amount is for random drug testing of all existing employees in accordance with the City's Risk Management policies.
603190	Prof Svcs-Other	This line item is associated with professional matters for surveys and studies related to Stormwater Management, and NPDES requirements.
603400	Contract Svcs-Other	This line item represents funds for services performed by outside contractors such as street sweeping, canal level monitoring, tree removal from canal embankments, and mitigation maintenance.
603450	Aquatic Plant Control	This line item is for services provided by outside contractors licensed to chemically treat canals and lakes within the City of Miramar's jurisdiction (i.e., East of University Drive).
604100	Communication Svcs	This line item represents the cost for five cell phones, GPS tracking and other related communication items.
604301	Electricity Svcs	This account represents allocated costs for electricity usage at the water plant.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as per Human Resources, Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Allocation provided by Public Works Fleet Maintenance.
604640	R&M Machinery	This account is for the cost to repair and maintain all large and small power equipment such as carpentry power tools, pressure cleaning equipment, etc.
604663	R&M Stormwater	This line item represents anticipated cost associated with the fountain, drainage and canal maintenance.
604700	Printing & Binding Svcs	This line item is for the printing of special inserts, envelopes and new resident brochures.
604870	Public Education	This represents the cost for pamphlets, posters, giveaways, etc., to educate residents.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.
604920	License & Permit Fees	This cost is for State of Florida fee, NPDES, West Water Management Association.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604995	Special Assessment Expense	This cost is for the stormwater assessment fees to be added on the Broward County tax roll.
604996	Admin Chg from Gen Fund	This is to reimburse the General Fund for services provided.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees.
605242	Protective Clothing and Shoes	This expenditure is for safety clothing as required by certain positions.
605246	Safety Equipment Supplies	This amount is for safety items such as traffic cones, barricades, caution tapes, first aid kits and flashlights.
605252	Small Tools	This cost is for new and replacement of small hand and power tools and other related accessories.
605280	Chemicals	This line item represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain canals and waterways.
605290	Other Operating Supplies	This line item is for expenses that are not budgeted in another line item.

Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	This line item is for the cost to maintain Florida Stormwater Association membership for eight employees.
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings.
606440	Vehicles Purchase	This $307,200 budgeted amount is for the replacement of two (2) Vehicles and equipment for program 538
607132	Prin-SRL Infrastructure	This amount is for the principal portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment.
607137	Prin-HMI3 SRLSW060810	This is the Principal for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
607232	Int-SRL Infrastructure	This amount is for the interest portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607237	Int-HMI3 SRLSW060810	This is the Interest for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Capital Improvement Projects

Historic Miramar Canal Improvements

606510	52021	This project is to stabilize the canal embankments to prevent further loss of land to the affected properties which are a valuable asset, and improve the water quality of the City's lakes and canals.

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Department Overview

Effective FY16, Cultural Affairs Department was moved in the General Fund.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	-	-	-	-	-
Client Management Services	-	-	-	-	-
Marketing & Sales Services	-	-	-	-	-
Education & Gallery Services	-	-	-	-	-
Food & Beverage Services	-	-	-	-	-
Total	$ -	$ -	$ -	$ -	$ -
Expenditures by Program					
Administration	1,393,926	-	-	-	-
Client Management Services	-	-	-	-	-
Marketing & Sales Services	-	-	-	-	-
Education & Gallery Services	-	-	-	-	-
Food & Beverage Services	-	-	-	-	-
MRP Entertainment Amphitheater	-	-	-	-	-
MRP Entertainment Promenade	-	-	-	-	-
MRP Entertainment Corp Pavilion	-	-	-	-	-
MRP Entertainment TV & Film	-	-	-	-	-
Total	$ 1,393,926	$ -	$ -	$ -	$ -
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Transfer	1,393,926	-	-	-	-
Total	$ 1,393,926	$ -	$ -	$ -	$ -

Cultural Affairs Fund — FY 2019 Budget

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 19,425,376	$ -	$ -	$ -	$ -
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Disposition of Fixed Assets	(19,585,042)	-	-	-	-
Transfer In	1,553,592	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ (18,031,450)**	**$ -**	**$ -**	**$ -**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Operating Expenditures	-	-	-	-	-
Depreciation	-	-	-	-	-
Capital Asset Clearing	-	-	-	-	-
Other Uses	-	-	-	-	-
Transfer Out	1,393,926	-	-	-	-
Total	**$ 1,393,926**	**$ -**	**$ -**	**$ -**	**$ -**
Excess/Deficiency	(19,425,376)	-	-	-	-
Appropriation of Fund Balance				-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Note: Effective 10/1/15, the Cultural Affairs Fund was transferred into the General Fund. As such, year-end audited fund balances were adjusted accordingly.

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Miscellaneous Revenues					
364101	Disp of Fixed Assets-Prop	(19,585,042)	-	-	-	-
	Sub-total	(19,585,042)	-	-	-	-
	Transfers					
381951	Trfr from 951	1,553,592	-	-	-	-
	Sub-total	1,553,592	-	-	-	-
	Total	**(18,031,450)**	**-**	**-**	**-**	**-**

Administration

425-68-100-573-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Transfers					
691001	Trfr To General Fund	1,393,926	-	-	-	-
	Sub-Total	1,393,926	-	-	-	-
	Total	**$ 1,393,926**	**$ -**	**$ -**	**$ -**	**$ -**

MIRAMAR

BEAUTY AND PROGRESS
EST 1955

Description

Effective FY16, Early Childhood Program was moved from an Enterprise Fund to General Fund as a program in the Social Services Department.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ (468,133)	$ -	$ -	$ -	$ -
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	968,384	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 968,384**	**$ -**	**$ -**	**$ -**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Total Operating Expenditures	-	-	-	-	-
Transfers	500,250	-	-	-	-
Total	**$ 500,250**	**$ -**	**$ -**	**$ -**	**$ -**
Excess/Deficiency	468,133	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Note: Effective FY 2016, the Early Childhood Fund was transferred into the General Fund. As such, year-end audited fund balances was adjusted accordingly.

Revenue Projections

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Other					
381951	Trfr from 951	968,384	-	-	-	-
	Sub Total	968,384	-	-	-	-
	Total	**968,384**	**-**	**-**	**-**	**-**

Childcare

435-63-650-569-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Transfers					
691001	Trfr To General Fund	500,250	-	-	-	-
	Sub-Total	500,250	-	-	-	-
	Total	**$ 500,250**	**$ -**	**$ -**	**$ -**	**$ -**

Description

Internal Service Funds are used to account for the financing of services, self-insurance activities, fleet maintenance and information system services provided to other funds within the City on a cost-reimbursement basis. Currently, the City has four Internal Service Funds:

- Health Insurance Fund 501
- Risk Management Fund 502
- Fleet Maintenance Fund 503
- Information Technology Fund 504

Revenues and Expenditures Budget Summary

Revenue by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	64,000	70,000	70,000	70,000
Charges for Services	25,946,759	31,082,796	33,178,600	33,178,600	34,788,160
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	785,738	909,569	656,500	656,500	676,500
Other Sources	-	-	250,000	2,499,829	500,000
Transfer In	-	707,000	-	-	-
Total	**$ 26,732,496**	**$ 32,763,365**	**$ 34,155,100**	**$ 36,404,929**	**$ 36,034,660**

Expenditures by Category					
Personnel Services	2,929,060	3,605,887	3,884,200	3,884,200	4,310,550
Operating Expense	21,316,800	23,335,071	26,625,800	26,596,183	28,722,100
Capital Outlay	90,602	51,978	-	-	-
Total Operating Expenditures	24,336,463	26,992,936	30,510,000	30,480,383	33,032,650
Capital Improvement Program	1,748,081	4,505,434	3,307,200	5,557,029	2,624,710
Capital Asset Clearing	(1,671,213)	(4,496,030)	-	-	-
Other Uses	467,522	952,933	100	100	-
Debt Service	-	4,108	337,800	367,417	377,300
Transfer Out	-	-	-	-	-
Total	**$ 24,880,854**	**$ 27,959,381**	**$ 34,155,100**	**$ 36,404,929**	**$ 36,034,660**

Summary by Fund

Revenues	Fund #					
Health Insurance	501	11,202,624	12,740,727	14,750,600	14,750,600	16,995,200
Risk Management	502	6,833,438	8,772,302	8,643,900	8,643,900	8,094,800
Fleet Maintenance	503	4,487,898	6,840,998	5,644,400	7,894,229	5,318,460
Information Technology (IT)	504	4,208,536	4,409,338	5,116,200	5,116,200	5,626,200
Total		**$ 26,732,496**	**$ 32,763,365**	**$ 34,155,100**	**$ 36,404,929**	**$ 36,034,660**

Expenditures						
Health Insurance	501	11,266,743	12,737,075	14,750,600	14,750,600	16,995,200
Risk Management	502	6,940,735	7,485,816	8,643,900	8,643,900	8,094,800
Fleet Maintenance	503	2,483,537	3,278,330	5,644,400	7,894,229	5,318,460
Information Technology (IT)	504	4,189,840	4,458,160	5,116,200	5,116,200	5,626,200
Total		**$ 24,880,854**	**$ 27,959,381**	**$ 34,155,100**	**$ 36,404,929**	**$ 36,034,660**

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Description Fund 501

This fund was established to account for the City's fully-funded health, dental, disability, and life insurance. In January 2005, the City changed from a self-funded PPO to a fully insured plan. All Funds are billed monthly to cover actual premium costs and claims to maintain adequate reserves.

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 1,578,562	$ 1,514,443	$ 1,518,096	$ 1,518,096	$ 1,268,096
Revenue by Category					
General Government Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	11,194,473	12,723,118	14,485,600	14,485,600	16,479,200
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	8,151	17,610	15,000	15,000	16,000
Appropriation of Fund Balance	-	-	250,000	250,000	500,000
Transfer In	-	-	-	-	-
Total	**$ 11,202,624**	**$ 12,740,727**	**$ 14,750,600**	**$ 14,750,600**	**$ 16,995,200**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	11,266,743	12,737,075	14,750,600	14,750,600	16,995,200
Capital Outlay	-	-	-	-	-
Total Operating Expenditures	11,266,743	12,737,075	14,750,600	14,750,600	16,995,200
Transfer In	-	-	-	-	-
Total	**$ 11,266,743**	**$ 12,737,075**	**$ 14,750,600**	**$ 14,750,600**	**$ 16,995,200**
Excess/Deficiency	(64,119)	3,653	-	-	-
Appropriation of Fund Balance	-	-	(250,000)	(250,000)	(500,000)
Ending Fund Balance	**$ 1,514,443**	**$ 1,518,096**	**$ 1,268,096**	**$ 1,268,096**	**$ 768,096**

Operating Revenues

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
341205	PPO Dental City Contribution	379,403	380,902	370,300	370,300	390,500
341206	PPO Dental Emp Contribution	170,505	174,522	154,700	154,700	164,000
341207	HMO Dental City Contribution	51,673	55,308	88,000	88,000	79,100
341208	HMO Dental Emp Contribution	21,608	24,831	31,000	31,000	30,600
341220	PPO Medical City Contribution	1,892,102	2,123,795	2,247,000	2,247,000	2,511,900
341221	PPO Medical Emp Contribution	285,641	262,143	175,800	175,800	341,100
341222	HMO Medical City Contribution	6,230,432	7,186,458	9,469,900	9,469,900	10,206,100
341223	HMO Medical Emp Contribution	2,163,109	2,515,159	1,948,900	1,948,900	2,755,900
	Sub-total	11,194,473	12,723,118	14,485,600	14,485,600	16,479,200
	Miscellaneous Revenues					
361100	Interest Earnings	8,151	17,610	15,000	15,000	16,000
361300	Net Inc./Dec in FMV of Invest	-	-	-	-	-
399999	Appropriation of Fund Balance	-	-	250,000	250,000	500,000
	Sub-total	8,151	17,610	265,000	265,000	516,000
	Total	**$ 11,202,624**	**$ 12,740,727**	**$ 14,750,600**	**$ 14,750,600**	**$ 16,995,200**

Expenditure Detail Budget

501-90-000-519-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Operating Expense					
603010	Health PPO Premium	2,203,905	2,339,120	2,422,800	2,422,800	2,853,000
603015	Health HMO Premium	8,488,145	9,816,754	11,418,800	11,418,800	12,962,000
603025	Dental Premium	73,922	81,417	119,200	119,200	109,700
604922	Dental PPO Claims	472,339	469,205	506,300	506,300	536,500
604940	Ins Claims-Health	-	-	-	-	-
604905	Bank Svcs Charges	1,429	2,114	2,500	2,500	3,000
604944	Dental Claims Admin Fee	27,002	28,466	31,000	31,000	31,000
604998	Contingency	-	-	250,000	250,000	500,000
	Total	**$ 11,266,743**	**$ 12,737,075**	**$ 14,750,600**	**$ 14,750,600**	**$ 16,995,200**

Budget Justification

Object #	Account Description	Justification
Revenue		
341205	PPO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341206	PPO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341207	HMO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341208	HMO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341220	PPO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs
341221	PPO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341222	HMO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341223	HMO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
399999	Appropriation Of Fund Balance	This account is primarily for the use of fund balance.
Expense		
603010	Health PPO Premium	Expenditures are the City's portion for providing PPO health care benefit to enrolled employees.
603015	Health HMO Premium	Expenditures are the City's portion for providing HMO health care benefit to enrolled employees.
603025	Dental Premium	Expenditures are the City's portion for providing dental care benefit to enrolled employees.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604922	Dental PPO Claims	Expenditures from this line item represent insurance claims paid by the City for the self-insured dental plan.
604944	Dental Claims Admin Fee	Expenditures from this line item represent administrative fees for the City's self-insured dental insurance plan.
604998	Contingency	This account represents contingency funds for unexpected occurrences.

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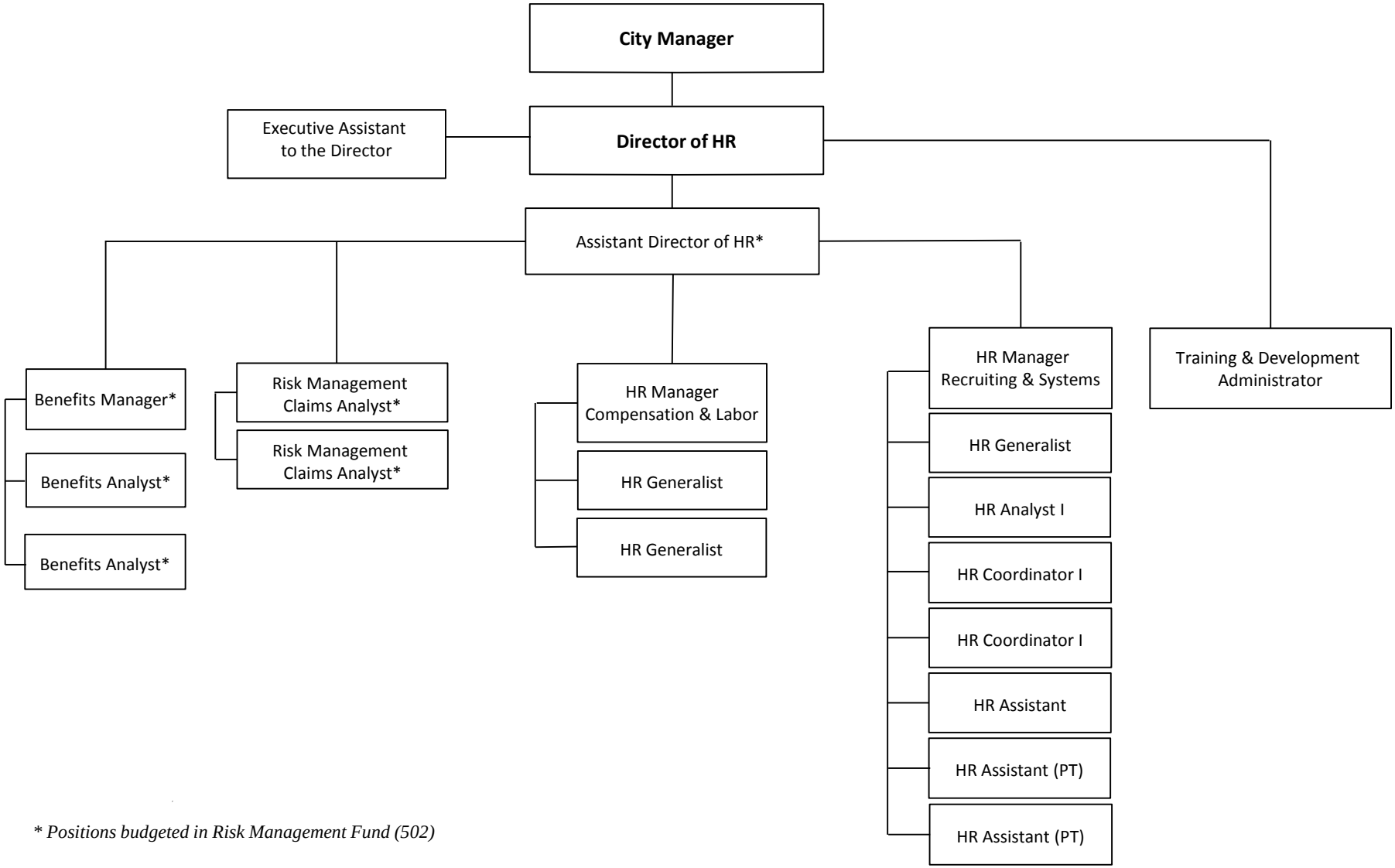
Human Resources Department



** Positions budgeted in Risk Management Fund (502)*

Risk Management

Description

Risk Management is responsible for managing the risk programs for the City. This includes the self-insurance of liability and workers' compensation and providing a safety net from catastrophic risk and implementation of prevention programs to help mitigate costs. In addition, Risk provides an array of employee benefits including; daily maintenance of health, dental and life insurance, long-term care, disability and cancer. Guidance is also provided to employees entering into any of the four retirement systems, the City's 401 and 457 plan, DROP plan and payouts as a result of employee separations.

The Human Resources Department manages the Risk Management Program. As indicated in the Position Detail, this program is comprised of six full-time budgeted positions.

Accomplishments FY 2018

- The Risk Management section working with our Third Party Administrator closed 196.8% of workers' compensation claims opened in 2016, consequently significantly reducing the City's total number of opened workers' compensation claims carried forward to 2017. Included in the claims closed in 2016 are four (4) claims that had notable negative impact on the IBNR amount in the 2015 risk actuarial report.
- Successfully launched wellness program "Live Vibrantly" to engage employees to live a more active and healthy lifestyle.

Program Revenues, Expenditures & Position Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Risk Management	354,288	344,386	360,100	360,100	422,200
Benefits Administration	178,398	-	-	-	669,200
Total	$ 532,686	$ 344,386	$ 360,100	$ 360,100	$ 1,091,400
Expenditures By Program					
Risk Management	354,288	344,386	360,100	360,100	422,200
Benefits Administration	178,398	288,827	553,200	553,200	669,200
Risk-Non Departmental	6,408,049	6,852,603	7,730,600	7,730,600	7,003,400
Total	$ 6,940,735	$ 7,485,816	$ 8,643,900	$ 8,643,900	$ 8,094,800
Expenditures by Category					
Personnel Services	492,598	587,672	665,900	665,900	824,600
Operating Expense	6,448,137	6,898,144	7,978,000	7,978,000	7,270,200
Capital Outlay	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	$ 6,940,735	$ 7,485,816	$ 8,643,900	$ 8,643,900	$ 8,094,800

Positions by Program	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Risk Management	3.00	2.00	2.00	2.00	3.00
Benefits Administration	3.00	3.00	3.00	3.00	3.00
Total	6.00	5.00	5.00	5.00	6.00

Position Detail					
Assistant Director of Human Resources	-	-	-	-	1.00
Benefits Analyst	1.00	2.00	2.00	2.00	2.00
Benefits Manager	1.00	1.00	1.00	1.00	1.00
Compliance Officer	1.00	-	-	-	-
Human Resources Generalist	1.00	-	-	-	-
Risk Management Claims Analyst	1.00	1.00	1.00	2.00	2.00
Risk Manager	1.00	1.00	1.00	-	-
Total FTE's	6.00	5.00	5.00	5.00	6.00

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 1,808,477	$ 1,701,180	$ 2,987,666	$ 2,987,666	$ 2,987,666
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	6,075,436	7,895,288	8,013,900	8,013,900	7,451,800
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	758,002	877,014	630,000	630,000	643,000
Appropriation of Fund Balance	-	-	-	-	-
Transfer In	-	-	-	-	-
Total	**$ 6,833,438**	**$ 8,772,302**	**$ 8,643,900**	**$ 8,643,900**	**$ 8,094,800**
Expenditures by Category					
Personnel Services	492,598	587,672	665,900	665,900	824,600
Operating Expense	6,448,137	6,898,144	7,978,000	7,978,000	7,270,200
Capital Outlay	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 6,940,735**	**$ 7,485,816**	**$ 8,643,900**	**$ 8,643,900**	**$ 8,094,800**
Excess/Deficiency	(107,297)	1,286,486	-	-	-
Appropriation of Fund Balance			-	-	-
Ending Fund Balance	**$ 1,701,180**	**$ 2,987,666**	**$ 2,987,666**	**$ 2,987,666**	**$ 2,987,666**

Operating Revenues

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
341200	Internal Svcs Charge	3,787,300	4,299,000	3,996,000	3,996,000	3,426,800
341203	City Contribution-WC	2,288,136	3,596,288	4,017,900	4,017,900	4,025,000
	Sub-total	6,075,436	7,895,288	8,013,900	8,013,900	7,451,800
	Miscellaneous Revenues					
361100	Int Earnings	52,619	101,164	80,000	80,000	93,000
361300	Net Inc/Dec in FMV of Invest	(3,144)	(627)	-	-	-
369300	Insurance Recoveries	708,526	764,576	550,000	550,000	550,000
369900	Miscellaneous Revenue	-	11,900	-	-	-
	Sub-total	758,002	877,014	630,000	630,000	643,000
	Other Source					
399999	Appropriation Of Fund Balance	-	-	-	-	-
	Sub-total	-	-	-	-	-
	Total	**$ 6,833,438**	**$ 8,772,302**	**$ 8,643,900**	**$ 8,643,900**	**$ 8,094,800**

FY 2019 FTEs by Program
Human Resources – Risk Management

Administration (General Fund 001)

Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.

FY 18	FY 19
2.50	2.00

Human Resource Operations (General Fund 001)

Develops and manages the day to day operations of the department to include employment/ recruitment programs conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.

FY 18	FY 19
11.50	11.00

Benefits Administration (Risk Fund 502)

Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.

FY 18	FY 19
3.00	3.00

Risk Management (Risk Fund 502)

Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.

FY 18	FY 19
2.00	3.00

Risk Management

502-06-061-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	171,398	164,181	165,500	165,500	192,500
601201	Salary Attrition	-	-	(20,300)	(20,300)	-
601205	Lump Sum Payout - Accrued Time	12,740	7,839	20,800	20,800	10,300
601215	Communication Stipend	338	-	-	-	-
601220	Longevity Pay	-	584	600	600	600
602100	FICA & MICA	13,957	13,046	12,700	12,700	15,500
602210	Pension-General	11,599	13,861	21,400	21,400	12,800
602235	Pension-Senior Mgmt	39,127	45,023	38,700	38,700	46,400
602265	Pension-457	5,862	4,779	5,000	5,000	9,300
602304	Health Insurance-PPO	10,934	3,892	-	-	-
602305	Health Insurance-HMO	9,712	14,282	20,600	20,600	30,000
602306	Dental Insurance-PPO	1,056	1,258	1,300	1,300	1,700
602307	Dental Insurance-HMO	54	-	-	-	-
602309	Basic Life Insurance	461	323	400	400	400
602311	Long-Term Disability Ins	199	189	200	200	300
602400	Workers' Compensation	11,400	15,100	13,000	13,000	17,500
602500	Unemployment Comp	12,333	7,024	15,000	15,000	8,000
602600	OPEB	6,186	6,004	-	-	-
	Sub-Total	307,357	297,384	294,900	294,900	345,300
	Operating Expense					
603041	Driver's License Check	-	3,912	10,000	10,000	6,000
603141	Existing Employee Screening	9,924	8,701	11,000	11,000	11,000
603184	Employee Assistance Prog	-	-	2,000	2,000	2,000
604001	Travel & Training	3,503	2,384	6,500	6,500	6,500
604200	Postage	139	12	-	-	-
604301	Electricity Svcs	2,352	2,587	2,600	2,600	2,600
604440	Leased Copiers	1,211	-	-	-	-
604500	Risk Internal Svcs Charge	14,600	14,200	9,300	9,300	11,800
604700	Printing & Binding Svcs	-	112	2,300	2,300	2,300
604890	Special Events-Other	-	-	500	500	500
604920	License & Permit Fees	243	-	1,400	1,400	1,400
604989	IT Internal Svcs Charge	12,200	12,800	14,800	14,800	27,000
605100	Office Supplies	464	35	800	800	800
605290	Other Operating Supplies	373	-	300	300	300
605410	Subscriptions & Memberships	1,255	1,629	2,000	2,000	2,000
605500	Training-General	667	630	1,700	1,700	2,700
	Sub-Total	46,932	47,001	65,200	65,200	76,900
	Total	**$ 354,288**	**$ 344,386**	**$ 360,100**	**$ 360,100**	**$ 422,200**

Benefits Administration

502-06-062-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	112,312	185,256	239,100	239,100	283,700
601205	Lump Sum Payout - Accrued Time	2,359	13,369	4,500	4,500	18,000
602100	FICA & MICA	8,626	13,749	18,600	18,600	23,000
602210	Pension-General	9,215	-	-	-	12,800
602235	Pension-Senior Mgmt	16,234	27,203	56,000	56,000	68,400
602260	Pension-401	6,844	346	-	-	-
602265	Pension-457	1,919	3,472	7,200	7,200	12,100
602305	Health Insurance-HMO	12,368	30,194	43,400	43,400	59,100
602306	Dental Insurance-PPO	502	568	900	900	200
602307	Dental Insurance-HMO	115	461	500	500	1,000
602309	Basic Life Insurance	605	1,133	500	500	600
602311	Long-Term Disability Ins	172	275	300	300	400
602600	OPEB	6,186	9,006	-	-	-
	Sub-Total	177,457	285,031	371,000	371,000	479,300
	Operating Expense					
603190	Prof Svcs-Other	-	-	174,900	174,900	174,900
604001	Travel & Training	441	1,963	2,700	2,700	2,700
604200	Postage	500	-	-	-	-
604700	Printing & Binding Svcs	-	109	300	300	8,000
604890	Special Events-Other	-	599	2,500	2,500	2,500
605100	Office Supplies	-	902	1,000	1,000	1,000
605410	Subscriptions & Memberships	-	224	800	800	800
	Sub-Total	941	3,796	182,200	182,200	189,900
	Total	**$ 178,398**	**$ 288,827**	**$ 553,200**	**$ 553,200**	**$ 669,200**

Risk Management *FY 2019 Budget*

Non-Departmental

502-90-000-513-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601600	Compensated Absences	7,784	5,256	-	-	-
	Sub-Total	7,784	5,256	-	-	-
	Operating Expense					
603127	Legal Svcs-Litigation	105,527	14,547	90,000	90,000	50,000
604440	Leased Copiers	-	-	2,700	2,700	2,700
604501	Surety Bonds	2,362,479	2,303,994	3,909,500	3,909,500	3,125,700
604504	State Workers Comp Prem	46,297	39,947	40,000	58,000	70,000
604905	Bank Svcs Charges	1,073	1,484	1,500	1,500	2,500
604941	Ins Claims-Workers' Comp	3,091,092	2,751,988	2,736,900	2,436,900	2,845,000
604942	Ins Claims-Liability	665,554	1,561,614	650,000	950,000	650,000
604943	Ins Claims-Property	128,243	173,771	300,000	282,000	257,500
	Sub-Total	6,400,265	6,847,347	7,730,600	7,730,600	7,003,400
	Total	**$ 6,408,049**	**$ 6,852,603**	**$ 7,730,600**	**$ 7,730,600**	**$ 7,003,400**

Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Svcs Charge	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
341203	City Contribution-WC	Revenues for this line item arise from an internal service charge against each City department that is based on each department's historically estimated yearly liability and workers' compensation loss exposures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
369300	Insurance Recoveries	Reimbursement for property and liability claims from insurance companies.
Expense		
602500	Unemployment Comp	This is for payments to former employees who apply for unemployment compensation from the State.
603041	Driver's License Check	APDP 8.1.1 requires Human Resources/ Risk Management to conduct a drivers' license record check on every City employee (who drives or may drive City vehicles), at least once a year, to ensure compliance.
603127	Legal Svcs-Litigation	This is for costs related to litigation matters.
603141	Existing Employee Screening	This account is for legally required Drivers' License Checks for drivers of City vehicles, including fire and police, done randomly and semi-annually.
603184	Employee Assistance Prog	Funding for the City's Employee Assistance Program (EAP) contractor who provides preliminary counseling services for employees, city-wide.
603190	Prof Svcs-Other	Funding for benefits consulting services.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604440	Leased Copiers	This account is for leased copy machines fixed cost, desktop printers and related supplies. Toner is only purchased if allotted meter amount is exceeded. Restricted for Procurement Department only.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604501	Surety Bonds	Expenditures from this line item represent insurance premiums paid annually by the City for property and liability insurance/excess and primary, claims administration, and loss control consulting services.
604504	State Workers Comp Prem	Expenditures from this line item represent insurance premiums paid annually by the City for excess Workers Compensation insurance, claims administration, and State of Florida Workers Compensation administrating and special disability trust fund self-insurer assessments.
604700	Printing & Binding Svcs	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604890	Special Events-Other	Funds required for Annual Employee Health Fair and Continued funding for various events such as health fairs and safety seminars.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This represents new/renewal licenses of vehicles, professional licenses and various other renewals; permitting & plans.
604941	Ins Claims-Workers' Comp	Expenditures for this line item account for the medical indemnity, managed care, and legal aspects of each Workers Compensation claim.
604942	Ins Claims-Liability	Expenditures from this line account for all costs associated with the defense of all liability claims presented to the City including, but not limited to settlement offers, legal fees, private investigators, and independent medical examinations.
604943	Ins Claims-Property	Expenditures from this line item account for all self-insured property, automobile physical damage, and electronic data processing losses that the City sustains on an annual basis.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	Costs for office supplies for the division to include; pens, note pads, printer paper, desk tools, etc.
605290	Other Operating Supplies	This line item is for unexpected expenses for various supplies not budgeted in another line item.

Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Worker's Compensation Claims Professional (WCCP), NASP (National Association of Safety Professional), Safety Council, IASP/NASP, etc.
605500	Training-General	This account is for attendance to various seminars and trainings locally.

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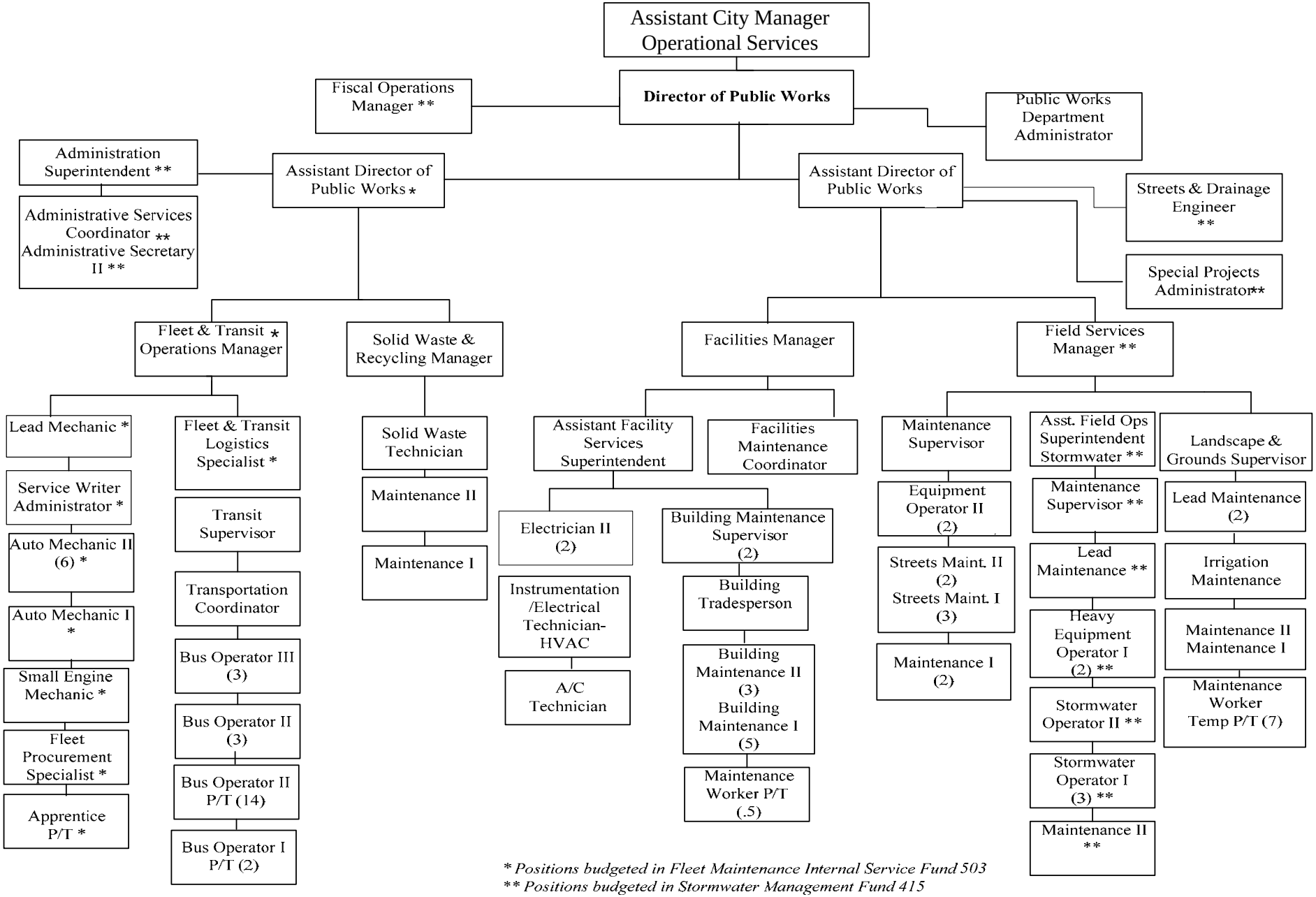
Public Works Department



** Positions budgeted in Fleet Maintenance Internal Service Fund 503*
*** Positions budgeted in Stormwater Management Fund 415*

Fleet Maintenance Program

Description

Fleet Maintenance is managed by the Public Works Department and operates as an Internal Service Fund (ISF), which is used for services and repairs of City vehicles. ISF's operate on a cost-reimbursement basis for their services, and when necessary, adjust their service charges for changes in cost structure or service level. Fleet Maintenance is responsible for maintenance and repair to City vehicles, generators, fuel tanks along with fuel procurement and inventory management.

As indicated in the Position Detail, this program is comprised of 14.1 budgeted positions, 13.6 full-time and one part-time employees which are managed by the Public Works Department. The major program provided is Fleet Maintenance.

Accomplishments FY 2018

- Acquired 75 vehicles as part of the Vehicle Replacement Program.
- Auctioned 63 surplus vehicles.
- Replaced three (3) heavy duty lifts in the Fleet Maintenance Facility.

Program Revenues, Expenditures & Position Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Dedicated Revenues					
Internal Services Charge	$ 2,129,096	$ 2,557,378	$ 2,453,400	$ 2,453,400	$ 2,745,100
Expenditures by Program					
Fleet Maintenance	$ 3,695,376	$ 5,187,998	$ 4,037,700	$ 4,704,366	$ 3,617,202
Expenditures by Category					
Personnel Services	943,306	1,153,922	1,208,100	1,208,100	1,408,150
Operating Expense	1,003,989	1,232,838	1,310,400	1,310,400	1,334,300
Capital Outlay	1,748,081	2,801,238	1,519,200	2,185,866	874,752
Total Operating	$ 3,695,376	$ 5,187,998	$ 4,037,700	$ 4,704,366	$ 3,617,202
Position Detail					
Apprentice - Part-time	-	0.50	0.50	0.50	0.50
Assistant Director of Public Works*	0.40	1.00	1.00	1.00	0.60
Auto Mechanic I	1.00	1.00	1.00	1.00	1.00
Auto Mechanic II	6.00	6.00	6.00	6.00	6.00
Fleet & Transit Logistics Specialist	-	-	-	-	1.00
Fleet & Transit Operations Manager	-	1.00	1.00	1.00	1.00
Fleet Procurement Specialist	1.00	1.00	1.00	1.00	1.00
Fleet Superintendent	1.00	-	-	-	-
Lead Mechanic	1.00	1.00	1.00	1.00	1.00
Office Administrator	1.00	-	-	-	-
Service Writer Administrator	1.00	1.00	1.00	1.00	1.00
Small Engine Mechanic	1.00	1.00	1.00	1.00	1.00
Transportation Administrative Superintendent	1.00	-	-	-	-
Total FTE's	14.40	13.50	13.50	13.50	14.10

** Position split with Public Works-Transit Operations Program .40 (Fund 001).*

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 995,147	$ 2,999,509	$ 6,562,177	$ 6,562,177	$ 4,312,348
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	64,000	70,000	70,000	70,000
Charges for Services	4,465,350	6,053,678	5,564,400	5,564,400	5,233,460
Fines & Forfeitures	-	-	-	-	-
Other Sources	22,548	16,320	10,000	10,000	15,000
Transfer In	-	707,000	-	-	-
Carry Over/Approp. of Fund Balance	-	-	-	2,249,829	-
Total	**$ 4,487,898**	**$ 6,840,998**	**$ 5,644,400**	**$ 7,894,229**	**$ 5,318,460**
Expenditure by Category					
Personnel Services	905,999	1,164,428	1,208,100	1,208,100	1,408,150
Operating Expense	1,003,989	1,232,838	1,312,900	1,312,900	1,336,800
Capital Outlay	1,748,081	2,801,238	3,123,300	5,373,129	2,573,510
Total Operating Expenditures	3,658,069	5,198,504	5,644,300	7,894,129	5,318,460
Capital Improvement	90,602	42,065	-	-	-
Other Uses	406,078	819,681	100	100	-
Capital Asset Clearing	(1,671,213)	(2,781,920)	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 2,483,537**	**$ 3,278,330**	**$ 5,644,400**	**$ 7,894,229**	**$ 5,318,460**
Excess/Deficiency	2,004,362	3,562,668	-	-	-
Appropriation of Fund Balance		-	-	(2,249,829)	-
	-	-			
Ending Fund Balance	**$ 2,999,509**	**$ 6,562,177**	**$ 6,562,177**	**$ 4,312,348**	**$ 4,312,348**

Operating Revenues

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
341200	Internal Svcs Charge	2,129,096	2,557,378	2,453,400	2,453,400	2,745,100
	Sub-Total	2,129,096	2,557,378	2,453,400	2,453,400	2,745,100
	Other Sources					
337401	Fuel Surcharge	-	64,000	70,000	70,000	70,000
341230	Vehicle Replacement Program	2,336,255	3,496,300	3,111,000	3,111,000	2,488,360
361100	Int Earnings	3,202	11,934	10,000	10,000	15,000
369300	Insurance Recoveries	18,377	4,386	-	-	-
369900	Miscellaneous Revenue	969	-	-	-	-
381395	Trfr Fr Capital Projects Fund	-	707,000	-	-	-
399900	CIP Carryover	-	-	-	2,249,829	-
399999	Appropriation Of Fund Balance	-	-	-	-	-
	Sub-total	2,358,803	4,283,620	3,191,000	5,440,829	2,573,360
	Total	**$ 4,487,898**	**$ 6,840,998**	**$ 5,644,400**	**$ 7,894,229**	**$ 5,318,460**

FY 2019 FTEs by Program
Public Works

Administration (General Fund 001)

Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.

FY 18	FY 19
3.45	3.15

Building Maint. (General Fund 001)

Responsible for providing scheduled preventative maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.

FY 18	FY 19
18.50	18.50

Streets Maintenance (General Fund 001)

Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.

FY 18	FY 19
9.25	9.25

Transit Operations (General Fund 001)

Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit. Para transit services are also provided.

FY 18	FY 19
16.40	16.60

Landscape Maint. (General Fund 001)

Encompasses inspection and landscape maintenance of all city-wide properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.

FY 18	FY 19
11.25	11.25

Solid Waste Mgmt. (General Fund 001)

Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.

FY 18	FY 19
6.25	4.75

Fleet Maintenance (Fleet Fund 503)

Provides cost effective maintenance and repair on all City vehicles and operate an effective Vehicle Replacement Program.

FY 18	FY 19
13.50	14.10

Stormwater Management (Stormwater Fund 415)

Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.

FY 18	FY 19
13.90	14.90

Fleet Maintenance

503-50-521-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	579,380	663,380	720,800	720,800	815,400
601205	Lump Sum Payout - Accrued Time	24,265	13,523	27,900	27,900	29,400
601215	Communication Stipend	530	1,085	2,000	2,000	2,000
601220	Longevity Pay	1,140	1,470	1,400	1,400	2,700
601400	Overtime-General	23,935	27,759	21,700	21,700	21,850
601410	Overtime-Holiday	263	306	-	-	-
601412	Overtime-Emergency	-	25,155	-	-	-
601510	Incentive Pay	-	-	5,400	5,400	5,400
602100	FICA & MICA	46,051	52,467	56,700	56,700	64,000
602210	Pension-General	78,555	90,619	123,400	123,400	144,400
602235	Pension-Senior Mgmt	6,522	25,221	25,900	25,900	20,100
602260	Pension-401	-	-	-	-	4,900
602265	Pension-457	1,249	6,157	5,700	5,700	11,600
602300	Pmt In Lieu Of Insurance	5,193	-	-	-	-
602304	Health Insurance-PPO	40,494	55,877	68,300	68,300	68,500
602305	Health Insurance-HMO	75,390	85,635	115,200	115,200	143,000
602306	Dental Insurance-PPO	5,268	5,253	5,000	5,000	6,300
602307	Dental Insurance-HMO	262	485	900	900	500
602309	Basic Life Insurance	2,261	2,401	1,600	1,600	1,800
602311	Long-Term Disability Ins	880	903	1,000	1,000	1,200
602400	Workers' Compensation	22,800	57,200	25,200	25,200	65,100
602600	OPEB	28,869	39,026	-	-	-
	Sub-Total	943,306	1,153,922	1,208,100	1,208,100	1,408,150
	Operating Expense					
603400	Contract Svcs-Other	5,301	4,233	11,000	11,000	2,800
603425	Software License & Maint	9,100	7,529	40,500	40,500	48,400
603470	Temporary Help	-	5,204	-	-	-
604001	Travel & Training	1,376	350	5,400	5,400	7,000
604100	Communication Svcs	2,390	1,600	2,100	2,100	2,200
604300	Water/Wastewater Svcs	10,972	10,694	8,000	8,000	16,300
604301	Electricity Svcs	91,780	101,199	102,200	102,200	102,700
604440	Leased Copiers	1,537	1,858	-	-	-
604500	Risk Internal Svcs Charge	21,000	29,100	23,900	23,900	18,000
604610	Fleet Internal Svcs Charge	29,800	25,700	35,500	35,500	39,600
604613	Vehicle Detail	-	80	1,200	1,200	1,000
604615	R&M Fuel Maintance Sys	33,064	21,307	40,600	40,600	40,400
604616	Reimbursable Parts	555,000	569,650	575,000	575,000	575,000
604617	Reimbursable Svcs	154,869	318,694	365,000	365,000	365,000
604630	R&M Electric	1,175	-	-	-	-
604640	R&M Machinery	6,724	4,117	10,200	10,200	8,100
604700	Printing & Binding Svcs	699	667	900	900	900
604905	Bank Svcs Charges	739	1,518	1,400	1,400	2,000
604920	License & Permit Fees	4,610	840	2,800	2,800	2,800
604989	IT Internal Svcs Charge	41,500	43,600	50,500	50,500	73,000
605100	Office Supplies	892	1,067	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	5,583	4,186	8,300	8,300	4,100
605225	Equip Gas Oil & Lube	-	41,760	-	-	-
605240	Uniforms Cost	7,486	7,151	8,700	8,700	8,700
605242	Protective Clothing and Shoes	400	-	700	700	700
605246	Safety Equipment Supplies	651	-	800	800	800
605251	Noncap Equip (Item less 5000)	4,994	24,270	-	-	-
605252	Small Tools	6,566	889	4,000	4,000	4,000
605290	Other Operating Supplies	1,391	1,405	1,600	1,600	1,600
605410	Subscriptions & Memberships	499	499	500	500	500
605500	Training-General	3,891	3,673	8,400	8,400	7,500
	Sub-Total	1,003,989	1,232,838	1,310,400	1,310,400	1,334,300

Fleet Maintenance

503-50-521-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	3,950	25,984	-	-	-
606405	Furniture & Fixtures	-	9,100	-	-	-
606440	Vehicles Purchase	1,708,731	2,706,254	1,506,900	2,173,566	824,400
606441	Vehicle Replacement Program	35,400	59,900	12,300	12,300	50,352
	Sub-Total	1,748,081	2,801,238	1,519,200	2,185,866	874,752
	Total	**$ 3,695,376**	**$ 5,187,998**	**$ 4,037,700**	**$ 4,704,366**	**$ 3,617,202**

Non-Departmental

503-90-000-519-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601600	Compensated Absences	(37,307)	10,506	-	-	-
	Sub-Total	(37,307)	10,506	-	-	-
	Operating Expense					
604440	Leased Copiers	-	-	2,500	2,500	2,500
	Sub-Total	-	-	2,500	2,500	2,500
	Dept Capital Outlay					
606498	Vehicle Replacement Reserve	-	-	1,604,100	3,187,263	1,698,758
	Sub-Total	-	-	1,604,100	3,187,263	1,698,758
	Repair, Renew, Replace					
609906	Renewal & Replace Reserve	-	-	100	100	-
	Sub-Total	-	-	100	100	-
	Total	**$ (37,307)**	**$ 10,506**	**$ 1,606,700**	**$ 3,189,863**	**$ 1,701,258**

Unassigned

503-00-000-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(1,671,213)	(2,781,920)	-	-	-
	Sub-Total	(1,671,213)	(2,781,920)	-	-	-
	Depreciation					
605910	Depreciation-Gen Gov't	69,147	115,188	-	-	-
605911	Depreciation-Pub Safety	315,947	658,356	-	-	-
605913	Depreciation-Comm Svcs	20,984	46,137	-	-	-
	Sub-Total	406,078	819,681	-	-	-
	Total	**$ (1,265,135)**	**$ (1,962,239)**	**$ -**	**$ -**	**$ -**

Capital Improvement Program Expenditure Detail Budget

503- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Fleet Inventory Maint Mgmt System						
	503-50-800-519-000-	54001					
606511	CIP-Furniture Fixtures & Equip		90,602	33,770	-	-	-
606810	CIP-Tech Software/Hardware		-	7,056	-	-	-
	Sub-total		90,602	40,826	-	-	-
	Phone System Replacement						
	503-50/58-800-519-000-	54009					
606517	CIP-Implementation Fees		-	1,239	-	-	-
	Sub-total		-	1,239	-	-	-
	Total		**$ 90,602**	**$ 42,065**	**$ -**	**$ -**	**$ -**

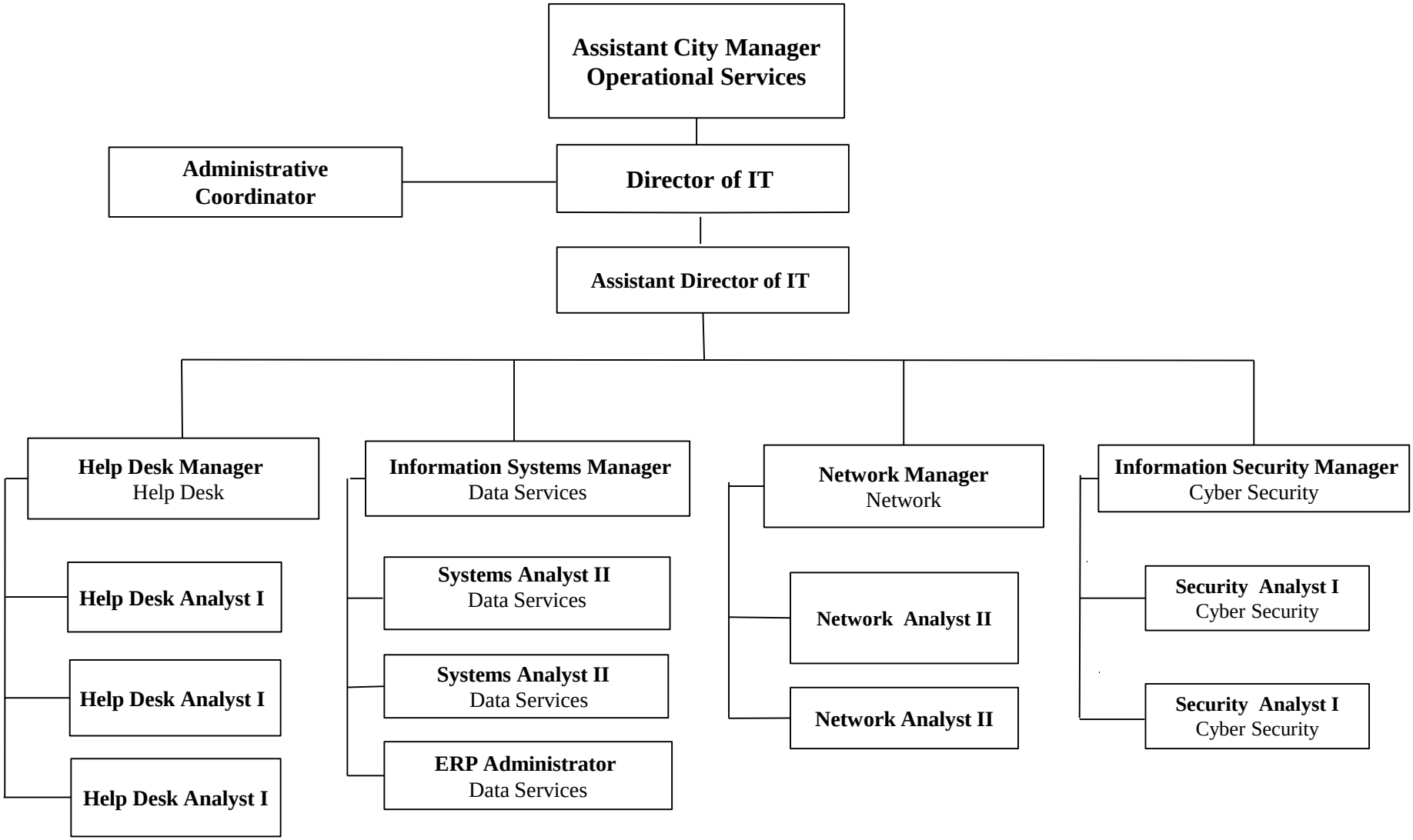
Budget Justification

Object #	Account Description	Justification
Revenue		
337401	Fuel Surcharge	This revenue source is used to fund maintenance and management costs associated with operating the City's Fuel Depot located at the Wastewater Reclamation Facility.
341200	Internal Svcs Charge	Revenues for this fund are reimbursed from other funds based on the usage for the repair and maintenance of all city vehicles and heavy equipment.
341230	Vehicle Replacement Program	This revenue is for the governmental departments charges for the City's vehicle replacement program including escrow.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
601400	Overtime-General	This is required for emergency repairs to City vehicles after normal business hours.
601510	Incentive Pay	This cost is for an incentive for Fleet Maintenance Mechanics to attain the maximum allowable Automotive Service Excellence (ASE) certifications.
603400	Contract Svcs-Other	This amount is for contractual services related to fleet systems and engine analysis.
603425	Software License & Maint	This amount is for annual renewal of various database management license systems utilized by fleet mechanics in the repair and maintenance of city vehicles.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., for two mechanics to attend EVT Training in Ocala, FL.
604100	Communication Svcs	This line item represents the cost for cell phones and radios.
604300	Water/Wastewater Svcs	This line item presents the cost for water and wastewater usage at the Fleet Maintenance Facility.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604440	Leased Copiers	This account is for leased copy machines fixed cost, desktop printers and related supplies. Toner is only purchased if allotted meter amount is exceeded. Restricted for Procurement Department only.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604615	R&M Fuel Maintance Sys	This amount is related to the maintenance and fuel management of the City's Fuel Depot island.
604616	Reimbursable Parts	This line item is associated with procuring parts used in the repair and maintenance of city vehicles and equipment and is reimbursed by user departments.
604617	Reimbursable Svcs	This line item is associated with outsourcing repair of city vehicles and equipment.
604640	R&M Machinery	This line item is for the repair and maintenance of various machinery such as vehicle lifts, air compressor, wheel alignments that are utilized in the repair and maintenance of city vehicles.
604700	Printing & Binding Svcs	This line item is for printing new service road call stickers, evaluation survey hangers for City vehicle maintenance and parts request forms.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This line item is for permits such as underground fuel tanks, flammable fluid storage tanks, double tank of clean motor and waste motor, transmission oil tank, hydraulic oil tank, gear oil tank, anti-freeze tank, and above ground fuel tanks, which is a regulatory requirement for fleet maintenance.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This costs is assoicated with various desktop supplies to maintain the administrative office.
605220	Vehicle Fuel-On-Site	This amount is for the cost of fuel and oil used for city vehicles. This is restricted for Public Works.
605240	Uniforms Cost	This amount is for shirts, safety shoes, jackets, and caps as required by bargaining unit for certain positions.
605242	Protective Clothing and Shoes	This cost is for safety clothing as required for certain positions.
605246	Safety Equipment Supplies	This expenditure is for safety items such as cones and barricades.

Budget Justification

Object #	Account Description	Justification
605252	Small Tools	This cost is for small tool items used by mechanics. Increase is due to tools for four new mechanics for Public Safety fleet in-house vehicle maintenance.
605290	Other Operating Supplies	This cost is for supplies such as fuel spill absorption sheets, rags, air filters, etc.
605410	Subscriptions & Memberships	This cost is associated with membership for National Association of Fleet Administrators, annual ASE certifications for automotive mechanics and FLAGA.
605500	Training-General	This cost is for Florida Government Fleet Administrators Seminar and other technical training courses locally.
606440	Vehicles Purchase	This account is associated with vehicle purchases for only General Fund governmental departments. All Enterprise funds are charged to the respective funds.
606441	Vehicle Replacement Program	This budgeted amount consists of $34,800 for the replacement of 1 vehicle or equipment and $15,552 for escrow for future replacements
606498	Vehicle Replacement Reserve	This line item is the General Fund Vehicle Replacement Program escrow as well as the escrow for the Fleet Fund. The escrow amount for each General Fund department is included in account 606441.

Information Technology



Mission

To provide reliable, secure, functional and easily accessible information resources and related services that empower our residents and employees with easy and well-designed IT systems by focusing on their needs with innovative, coordinated and cost-effective ideas and solutions.

Department Overview

The Information Technology (IT) Department addresses the common needs for information services from all City departments which consist of Local, Wide and Metropolitan Area Networking as well as computer training, helpdesk, internet and voice/data communications support. The Department is a key strategic partner and provides technical support and guidance in procuring, designing, installing, testing and developing of all computer related software and hardware applications including internet and intranet based systems.

As indicated in the Position Detail, this department is comprised of 17 full-time budgeted positions. The five programs provided are:

1. Administration
2. Data Services
3. Network Services
4. Helpdesk
5. Cyber Security

Accomplishments FY 2018

- Migrated all department mailboxes to Office 365 (except Police) to provide better redundancy for email services.
- Replaced end-of-life phone system with new Cisco Call Manager.
- Replaced WiFi infrastructure to provide better wireless service and support throughout City buildings.
- Deployed new copiers citywide for more efficient print management and secure printing.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Administration	419,988	527,495	541,700	542,200	554,100
Data Services	1,744,844	1,550,215	1,279,100	1,308,217	1,455,200
Network Services	1,119,695	2,627,848	1,698,500	1,708,890	1,847,600
Helpdesk	485,281	912,555	1,116,100	1,076,093	988,750
Cyber Security	357,830	410,991	480,800	480,800	780,550
Total	$ 4,127,639	$ 6,029,105	$ 5,116,200	$ 5,116,200	$ 5,626,200

Expenditures by Program					
Administration	419,988	527,495	541,700	542,200	554,100
Data Services	1,744,844	1,550,215	1,279,100	1,308,217	1,455,200
Network Services	1,119,695	2,627,848	1,698,500	1,708,890	1,847,600
Helpdesk	485,281	912,555	1,116,100	1,076,093	988,750
Cyber Security	357,830	410,991	480,800	480,800	780,550
Total	$ 4,127,639	$ 6,029,105	$ 5,116,200	$ 5,116,200	$ 5,626,200

Expenditures by Category	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Personnel Services	1,529,708	1,853,786	2,010,200	2,010,200	2,077,800
Operating Expense	2,597,932	2,467,014	2,584,300	2,554,683	3,119,900
Capital Outlay	-	1,704,197	183,900	183,900	51,200
Debt Service	-	4,108	337,800	367,417	377,300
Total Operating	$ 4,127,639	$ 6,029,105	$ 5,116,200	$ 5,116,200	$ 5,626,200

Positions by Program					
Administration	3.00	3.00	3.00	3.00	3.00
Data Services	4.00	5.00	4.00	4.00	4.00
Network Services	3.00	3.00	3.00	3.00	3.00
Helpdesk	4.00	5.00	4.00	4.00	4.00
Cyber Security	3.00	2.00	3.00	3.00	3.00
Total	17.00	18.00	17.00	17.00	17.00

Position Detail					
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of IT	1.00	1.00	1.00	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00	1.00
Enterprise Resource Planning Administrator	-	1.00	1.00	1.00	1.00
Help Desk Analyst I	-	4.00	3.00	3.00	3.00
Help Desk Manager	1.00	1.00	1.00	1.00	1.00
Information Security Manager	1.00	-	-	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
IT Analyst I	5.00	-	-	-	-
IT Analyst II	5.00	-	-	-	-
Network Analyst II	-	2.00	2.00	2.00	2.00
Network Manager	-	1.00	1.00	1.00	1.00
Security Analyst I	-	1.00	2.00	2.00	2.00
Security Analyst II	-	1.00	1.00	-	-
Senior Enterprise Resource Planning Administrator	-	1.00	-	-	-
Systems Analyst II	-	2.00	2.00	2.00	2.00
Telecommunications Manager	1.00	-	-	-	-
Total FTE's	17.00	18.00	17.00	17.00	17.00

Revenues and Expenditures Budget Summary

	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
Beginning Fund Balance	$ 322,217	$ 340,913	$ 292,090	$ 292,090	$ 292,090
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	4,211,499	4,410,713	5,114,700	5,114,700	5,623,700
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	(2,963)	(1,375)	1,500	1,500	2,500
Transfers	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 4,208,536**	**$ 4,409,338**	**$ 5,116,200**	**$ 5,116,200**	**$ 5,626,200**
Expenditures by Category					
Personnel Services	1,530,464	1,853,786	2,010,200	2,010,200	2,077,800
Operating Expense	2,597,932	2,467,014	2,584,300	2,554,683	3,119,900
Capital Outlay	-	1,704,197	183,900	183,900	51,200
Total Operating	4,128,396	6,024,997	4,778,400	4,748,783	5,248,900
Depreciation	61,444	133,252	-	-	-
Capital Asset Clearing	-	(1,714,110)	-	-	-
Debt Service	-	4,108	337,800	367,417	377,300
Capital Improvement	-	9,913	-	-	-
Total Operating	**$ 4,189,840**	**$ 4,458,160**	**$ 5,116,200**	**$ 5,116,200**	**$ 5,626,200**
Excess/Deficiency	18,696	(48,822)	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 340,913**	**$ 292,090**	**$ 292,090**	**$ 292,090**	**$ 292,090**

Operating Revenues

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Charges for Services					
341200	Internal Svcs Charge	4,211,499	4,410,713	5,114,700	5,114,700	5,623,700
	Sub-Total	4,211,499	4,410,713	5,114,700	5,114,700	5,623,700
	Miscellaneous					
361100	Int Earnings	2,723	5,282	1,500	1,500	2,500
364101	Disp of Fixed Assets-Prop	(5,686)	(6,658)	-	-	-
383100	Capital Lease Proceeds	-	-	-	-	-
	Sub-Total	(2,963)	(1,375)	1,500	1,500	2,500
	Total	4,208,536	4,409,338	5,116,200	5,116,200	5,626,200

FY 2019 FTEs by Program
Information Technology

Administration

Provides the overall direction of the department and ensures that the City's technical resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and internal stakeholders.

FY 18	FY 19
3.00	3.00

Data Services

This program manages all servers, data storage, and applications for the City's internal and external communications.

FY 18	FY 19
4.00	4.00

Network Services

Enables the city to maintain a reliable, safe and uniform way for communication exchange with other federal, state and local agencies, and the public at large.

FY 18	FY 19
3.00	3.00

Helpdesk

Maintains computers and laptops that enable our employees to access data and the Internet so that they can communicate their findings electronically.

FY 18	FY 19
4.00	4.00

Cyber Security

This program will coordinate all of the City of Miramar's information technology security efforts.

FY 18	FY 19
3.00	3.00

Administration

504-58-100-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	265,355	277,174	285,900	285,900	287,800
601205	Lump Sum Payout - Accrued Time	5,330	41,868	17,100	17,100	28,900
601220	Longevity Pay	-	-	-	-	1,200
601230	TempStaffAN	5,546	1,360	-	-	-
601400	Overtime-General	-	3,329	-	500	500
601410	Overtime-Holiday	-	125	-	-	-
602100	FICA & MICA	20,644	23,888	22,900	22,900	23,400
602210	Pension-General	5,830	6,326	11,200	11,200	12,000
602235	Pension-Senior Mgmt	50,228	45,857	54,400	54,400	56,100
602265	Pension-457	19,248	19,929	20,900	20,900	20,900
602304	Health Insurance-PPO	2,959	-	-	-	-
602305	Health Insurance-HMO	19,044	28,892	38,800	38,800	34,300
602306	Dental Insurance-PPO	2,305	2,117	2,000	2,000	2,000
602309	Basic Life Insurance	536	542	600	600	600
602311	Long-Term Disability Ins	253	255	400	400	400
602400	Workers' Compensation	800	1,000	1,100	1,100	1,300
602600	OPEB	6,186	9,006	-	-	-
	Sub-Total	404,264	461,668	455,300	455,800	469,400
	Operating Expense					
604001	Travel & Training	-	3,094	5,000	5,000	5,000
604200	Postage	0	121	300	300	300
604301	Electricity Svcs	8,903	9,792	9,700	9,700	9,900
604402	Leased Vehicles	-	4,344	4,000	4,000	-
604500	Risk Internal Svcs Charge	-	32,900	-	-	24,900
604610	Fleet Internal Svcs Charge	-	4,400	5,900	5,900	6,600
604905	Bank Svcs Charges	-	439	400	400	500
604950	Employee Awards	1,488	1,500	2,500	2,500	2,500
605100	Office Supplies	220	1,980	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	-	482	-	-	3,100
605250	Noncap Furn (Item less 5000)	280	-	-	-	-
605252	Small Tools	-	21	-	-	-
605410	Subscriptions & Memberships	586	215	600	600	8,000
605500	Training-General	4,248	6,538	15,000	15,000	15,000
	Sub-Total	15,724	65,827	45,400	45,400	77,800
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	41,000	41,000	6,900
	Sub-Total	-	-	41,000	41,000	6,900
	Total	**$ 419,988**	**$ 527,495**	**$ 541,700**	**$ 542,200**	**$ 554,100**

Data Services

504-58-580-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	219,690	280,728	280,300	280,300	289,200
601205	Lump Sum Payout - Accrued Time	22,938	10,000	15,900	15,900	13,100
601210	Non-Pensionable Earnings	3,829	-	-	-	-
601215	Communication Stipend	3,773	4,620	4,600	4,600	5,900
601220	Longevity Pay	-	104	-	-	-
601400	Overtime-General	-	-	500	-	-
601600	Compensated Absences	8,935	42,181	-	-	-
602100	FICA & MICA	77,719	22,871	23,200	23,200	24,300
602210	Pension-General	-	10,234	16,500	16,500	-
602235	Pension-Senior Mgmt	28,305	63,262	64,900	64,900	50,000
602260	Pension-401	7,516	8,371	9,000	9,000	9,000
602265	Pension-457	5,250	6,494	8,500	8,500	8,900
602300	Pmt In Lieu Of Insurance	49	4,251	-	-	-
602304	Health Insurance-PPO	8,487	1,426	-	-	-
602305	Health Insurance-HMO	14,917	24,679	36,400	36,400	47,200
602306	Dental Insurance-PPO	1,376	1,212	1,200	1,200	1,600
602307	Dental Insurance-HMO	47	59	200	200	-
602309	Basic Life Insurance	888	989	600	600	600
602311	Long-Term Disability Ins	367	398	400	400	400
602400	Workers' Compensation	11,100	14,400	15,600	15,600	18,000
602600	OPEB	8,248	15,010	-	-	-
	Sub-Total	423,432	511,290	477,800	477,300	468,200
	Operating Expense					
603190	Prof Svcs-Other	64,792	10,290	2,500	2,500	2,500
603425	Software License & Maint	662,053	737,864	673,300	673,300	850,800
604001	Travel & Training	1,270	4,500	6,250	6,250	6,300
604402	Leased Vehicles	4,344	-	-	-	-
604404	Leased Computer	525,240	-	-	-	-
604500	Risk Internal Svcs Charge	31,300	-	37,400	37,400	-
604610	Fleet Internal Svcs Charge	3,334	-	-	-	-
604660	R&M Computers	5,270	20,000	10,000	10,000	10,000
604905	Bank Svcs Charges	601	-	-	-	-
604920	License & Permit Fees	4,439	9,351	-	-	-
604998	Contingency	-	-	2,500	2,500	2,500
605100	Office Supplies	500	-	-	-	-
605220	Vehicle Fuel-On-Site	560	375	1,300	1,300	-
605252	Small Tools	398	387	400	400	400
605290	Other Operating Supplies	900	900	900	900	900
605410	Subscriptions & Memberships	49	4,000	4,000	4,000	11,400
605500	Training-General	16,361	11,743	18,750	18,750	18,700
	Sub-Total	1,321,412	799,409	757,300	757,300	903,500
	Dept Capital Outlay					
606470	Computer Equipment	-	235,409	-	-	-
	Sub-Total	-	235,409	-	-	-
	Debt Service					
607100	Prin-Dell Lease 2017 (storage)	-	40,418	40,900	68,323	79,900
607200	Int-Dell Lease 2017(Storage)	-	4,108	3,100	5,294	3,600
607999	Debt Svcs Clearing	-	(40,418)	-	-	-
	Sub-Total	-	4,108	44,000	73,617	83,500
	Total	**$ 1,744,844**	**$ 1,550,215**	**$ 1,279,100**	**$ 1,308,217**	**$ 1,455,200**

Network Services

504-58-581-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	182,292	199,230	225,000	225,000	225,000
601205	Lump Sum Payout - Accrued Time	13,951	15,578	18,300	18,300	20,900
601215	Communication Stipend	3,158	2,003	2,000	2,000	3,900
602100	FICA & MICA	15,126	16,314	19,400	19,400	19,800
602235	Pension-Senior Mgmt	12,071	30,745	37,200	37,200	38,300
602260	Pension-401	5,587	6,159	7,300	7,300	7,300
602265	Pension-457	1,753	1,680	6,800	6,800	6,900
602300	Pmt In Lieu Of Insurance	5,800	5,611	6,200	6,200	6,200
602305	Health Insurance-HMO	15,808	19,202	25,700	25,700	26,300
602306	Dental Insurance-PPO	880	870	900	900	900
602307	Dental Insurance-HMO	392	541	700	700	700
602309	Basic Life Insurance	541	567	500	500	500
602311	Long-Term Disability Ins	266	285	300	300	300
602400	Workers' Compensation	5,600	7,300	7,900	7,900	9,100
602600	OPEB	6,186	9,006	-	-	-
	Sub-Total	269,412	315,091	358,200	358,200	366,100
	Operating Expense					
603190	Prof Svcs-Other	970	2,499	2,500	2,500	5,500
603425	Software License & Maint	9,343	51,412	78,500	78,500	84,700
604001	Travel & Training	-	3,547	3,750	6,250	3,800
604100	Communication Svcs	767,879	725,306	789,100	799,490	1,015,500
604105	Internet-Computer Lab	1,028	1,299	1,300	1,300	1,300
604646	R&M Telecomm Equip	50,055	49,515	10,000	11,500	10,000
604998	Contingency	2,545	-	2,500	1,000	2,500
605100	Office Supplies	500	-	-	-	-
605252	Small Tools	400	400	400	400	500
605290	Other Operating Supplies	900	96	900	900	900
605410	Subscriptions & Memberships	1,093	2,500	3,400	3,400	7,400
605500	Training-General	15,571	7,395	11,250	8,750	11,300
	Sub-Total	850,284	843,968	903,600	913,990	1,143,400
	Dept Capital Outlay					
606402	Communication Equipment	-	1,468,788	142,900	142,900	44,300
	Sub-Total	-	1,468,788	142,900	142,900	44,300
	Debt Service					
607185	Prin-Key Bank Phone Sys Lease	-	-	293,800	293,800	293,800
	Sub-Total	-	-	293,800	293,800	293,800
	Total	**$ 1,119,695**	**$ 2,627,848**	**$ 1,698,500**	**$ 1,708,890**	**$ 1,847,600**

Helpdesk

504-58-582-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	167,494	209,846	325,100	325,100	269,100
601205	Lump Sum Payout - Accrued Time	11,429	13,222	19,700	19,700	27,600
601210	Non-Pensionable Earnings	-	3,964	-	-	-
601215	Communication Stipend	3,330	2,903	3,900	3,900	3,900
601220	Longevity Pay	-	568	700	700	700
602100	FICA & MICA	13,801	17,710	28,000	28,000	24,000
602235	Pension-Senior Mgmt	27,334	23,241	56,900	56,900	45,100
602260	Pension-401	7,710	8,371	9,000	9,000	9,000
602265	Pension-457	2,176	4,461	11,600	11,600	8,200
602300	Pmt In Lieu Of Insurance	22	-	-	-	-
602304	Health Insurance-PPO	(1)	10,669	15,000	15,000	15,000
602305	Health Insurance-HMO	16,603	14,859	31,500	31,500	23,700
602306	Dental Insurance-PPO	1,231	1,162	1,200	1,200	800
602307	Dental Insurance-HMO	43	59	400	400	400
602309	Basic Life Insurance	711	782	700	700	600
602311	Long-Term Disability Ins	263	324	500	500	400
602400	Workers' Compensation	8,800	11,400	12,400	12,400	14,300
602600	OPEB	8,248	12,008	-	-	-
	Sub-Total	269,197	335,549	516,600	516,600	442,800
	Operating Expense					
603190	Prof Svcs-Other	122,602	39,575	9,200	18,077	8,700
603425	Software License & Maint	25,000	26,860	73,700	63,310	83,000
604001	Travel & Training	1,623	-	5,000	5,000	5,000
604404	Leased Computer	-	472,661	476,000	446,383	401,500
604660	R&M Computers	-	-	10,000	5,000	10,000
604998	Contingency	-	1,643	6,000	2,123	6,000
605100	Office Supplies	500	-	-	-	-
605120	Computer Operating Expenses	46,371	17,402	-	-	-
605250	Noncap Furn (Item less 5000)	-	800	-	-	800
605251	Noncap Equip (Item less 5000)	3,179	-	-	-	-
605252	Small Tools	400	399	400	400	400
605290	Other Operating Supplies	900	900	900	900	900
605410	Subscriptions & Memberships	3,301	1,767	3,300	3,300	8,150
605500	Training-General	12,209	15,000	15,000	15,000	15,000
605510	Tuition Reimbursement	-	-	-	-	6,500
	Sub-Total	216,085	577,007	599,500	559,493	545,950
	Total	**$ 485,281**	**$ 912,555**	**$ 1,116,100**	**$ 1,076,093**	**$ 988,750**

Cyber Security

504-58-584-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601200	Employee Salaries	105,774	140,336	129,500	129,500	208,700
601205	Lump Sum Payout - Accrued Time	7,639	5,547	6,300	6,300	15,800
601215	Communication Stipend	1,305	4,628	3,900	3,900	5,900
602100	FICA & MICA	8,710	11,690	11,400	11,400	18,700
602235	Pension-Senior Mgmt	20,534	39,708	30,300	30,300	50,300
602265	Pension-457	2,482	3,525	4,000	4,000	6,400
602305	Health Insurance-HMO	9,766	14,108	15,800	15,800	23,700
602306	Dental Insurance-PPO	457	388	400	400	800
602307	Dental Insurance-HMO	92	214	200	200	200
602309	Basic Life Insurance	337	808	300	300	500
602311	Long-Term Disability Ins	119	230	200	200	300
602600	OPEB	6,186	9,006	-	-	-
	Sub-Total	163,403	230,189	202,300	202,300	331,300
	Operating Expense					
603190	Prof Svcs-Other	45,000	2,500	2,500	2,500	2,500
603425	Software License & Maint	129,441	166,001	242,100	242,100	405,300
604001	Travel & Training	-	-	3,750	5,905	3,750
604660	R&M Computers	-	-	10,000	10,000	10,000
604998	Contingency	305	-	2,500	2,500	2,500
605252	Small Tools	-	-	400	400	500
605290	Other Operating Supplies	-	-	900	900	900
605410	Subscriptions & Memberships	6,600	7,302	5,100	5,100	12,500
605500	Training-General	13,082	5,000	11,250	9,095	11,300
	Sub-Total	194,428	180,803	278,500	278,500	449,250
	Total	**$ 357,830**	**$ 410,991**	**$ 480,800**	**$ 480,800**	**$ 780,550**

Non-Departmental

504-90-000-516-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Personnel Services					
601600	Compensated Absences	756	-	-	-	-
	Sub-Total	756	-	-	-	-
	Total	**$ 756**	**$ -**	**$ -**	**$ -**	**$ -**

Unassigned

504-00-000-000-

Object #	Account Description	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	-	(1,590,164)	-	-	-
	Sub-Total	-	(1,590,164)	-	-	-
	Depreciation					
605910	Depreciation-Gen Gov't	61,444	133,252	-	-	-
	Sub-Total	61,444	133,252	-	-	-
	Total	**$ 61,444**	**$ (1,456,912)**	**$ -**	**$ -**	**$ -**

Capital Improvement Program
Expenditure Detail Budget

504- Various

Object #	Account Description	Project Number	FY 2016 Actual	FY 2017 Actual	FY 2018 Budget	FY 2018 Amended	FY 2019 Budget
	Phone System Replacement						
	504-58-800-516-000-	54009					
606517	CIP-Implementation Fees		-	9,913	-	-	-
	Sub-total		-	9,913	-	-	-
	Total		**$ -**	**$ 9,913**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Svcs Charge	Internal Service Fund - Revenues for this fund are reimbursed from other funds for Information Technology (IT) services.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
603190	Prof Svcs-Other	For services to vendors for computer related goods and services which are typically associated with voice and data infrastructure and incident resolution outside the scope of staff expertise. This includes the FY19 approved Above Base request of $2,000 for professional services associated with the Social Miner CSRT Chat that was approved in FY19 and budgeted under Software License & Maintenance (603425).
603425	Software License & Maint	This represents the cost for contracted software licenses and maintenance. This also includes the FY19 approved Above Base requests of $33,890 for PD Firewall Replacement, $56,750 for Citrix NetScaler, $52,486 for Forescout Replacement, $49,000 for SharePoint-Intranet, and $32,222 for Social Miner CSRT Chat.
604001	Travel & Training	This account covers travel expenses associated with offsite/out of town training and conferences attended by staff throughout the year.
604100	Communication Svcs	This represents charges for allocated telephone services and general telephone items for all departments city-wide. This also includes the FY19 approved Above Base requests of $19,500 for Comcast 1GB Upgrade and $95,315 for Secondary Internet Connection.
604105	Internet-Computer Lab	This line represents monthly services for internet access for the employees who need to work from home during off hours, vacation and sick time.
604200	Postage	Postage expense for the department.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604404	Leased Computer	This expenditure is for the lease of computers, servers, tape libraries and storage arrays. All city departments computer lease costs included for the fiscal year.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of City vehicles.
604646	R&M Telecomm Equip	This line item represents the repair and maintenance of city-wide voice and data equipment and infrastructure.
604660	R&M Computers	This line item represents repair and maintenance of city-wide data equipment and infrastructure. It includes items such as servers, workstations and laptops, UPS backup devices, data center maintenance, repairs to racks and KVM devices.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604950	Employee Awards	To promote employee morale and team building for the Information Technology department staff.
604998	Contingency	This amount is for emergency or one time unanticipated expenses.
605100	Office Supplies	Costs associated with this line item are pens, pencils, staplers, paper clips, calendars, legal pads, markers, tape, folders, labeling supplies, stamp pads, ink, highlighters, staples, staplers, binders, binding clips, inkjet cartridges, white board cleaner, CAD/DVD covers, storage boxes, etc., and other miscellaneous small desk supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605250	Noncap Furn (Item less 5000)	This cost is for furniture & fixtures costing less than $5,000 per item.
605252	Small Tools	Costs for items such as screwdrivers, wrenches, ratchets, etc., to physically repair computers, printers, telephone equipment, switches and routers.
605290	Other Operating Supplies	Costs associated with furniture and equipment costing less than $200 per item. Anticipated items are racks, tables, shelves, contingent small equipment such as vacuum, portable chairs, dollies, etc.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Project Management, hurricane preparedness, etc.

Budget Justification

Object #	Account Description	Justification
605500	Training-General	This is for training and educational costs associated with installed software/hardware, telephone systems, security initiatives and certification. The training budget is integrally tied to current systems (VMWare, Tyler, Lucity, Vermont Systems, Forescout, Cisco, wireless AP's, etc.) Ongoing training is necessary to stay abreast of the latest updates to all current systems. All training is highly specialized and technical in nature and focus on core services leveraged in the city and would not apply to the general city trainings being offered.
606402	Communication Equipment	This expenditure is for the WiFi Access Point Replacement 5 Year Lease to replace the existing end of life and end of support Wi-Fi infrastructure. This will help increase data throughout and expand wireless coverage into the new City buildings.
606441	Vehicle Replacement Program	This $6,900 budgeted amount is for escrow for future vehicle replacements.
607100	Prin-Dell Lease 2017 (storage)	This is the Principal for the 2017-Dell Pure Storage Lease ($79,900 Annual Principal Payment). Principal and Interest payments are due quarterly on November 1, February 1, May 1, and August 1.
607185	Prin-Key Bank Phone Sys Lease	This is the Principal for the Cisco Phone System 5-Year Lease ($293,800 Annual Principal Payment).
607200	Int-Dell Lease 2017(Storage)	This is the Interest for the 2017-Dell Pure Storage Lease ($3,600 Annual Interest Payment). Principal and Interest payments are due quarterly on November 1, February 1, May 1, and August 1.