FY 2021 PROPOSED ANNUAL BUDGET

City of Miramar, FL

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City of Miramar
Proposed Annual Budget
Fiscal Year 2021

Elected City Commission

Mayor
Wayne M. Messam

Vice Mayor
Maxwell B. Chambers

Commissioner
Winston F. Barnes

Commissioner
Yvette Colbourne

Commissioner
Alexandra P. Davis

Appointed City Officials

Vernon E. Hargray, City Manager
Whittingham Gordon, Deputy City Manager
Kelvin L. Baker, Assistant City Manager
Shaun Gayle, Assistant City Manager
Norman D. Mason, Chief Budget Officer
Susan A. Gooding-Liburd, Chief Financial Officer
Kevin E. Adderley, Director of Financial Services
Alicia Ayum, Director of Procurement
Camasha Cevieux, Director of Cultural Affairs
Anthony Collins, Director of Public Works
Randy Cross, Director of Human Resources
Katrina Davenport, Director of Community Services
Denise A. Gibbs, City Clerk
Clayton D. Jenkins, Director of Information Technology
Robert Palmer, Fire-Rescue Chief
Eric B. Silva, Director of Community Development
Anita Fain Taylor, Director of Economic & Business Development
Elizabeth Valera, Director of Parks & Recreation
Roy Virgin, Director of Utilities
Dexter Williams, Police Chief

MIRAMAR

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City Manager's Message

City of Miramar

An Equal Opportunity Employer

Mayor

Wayne M. Messam

Vice Mayor

Maxwell B. Chambers

City Commission

Winston F. Barnes

Yvette Colbourne

Alexandra P. Davis

City Manager

Vernon E. Hargray

"We're at the Center of Everything"

Office of the City Manager
2300 Civic Center Place
Miramar, FL 33025

Phone (954) 602-3333
Fax (954) 602-3672

Honorable Mayor, Vice Mayor and City Commissioners:

The global COVID-19 pandemic is affecting government agencies throughout the world, and the City of Miramar is certainly no exception. During this unprecedented time, we are confronted by extraordinary challenges that require us to make decisions in what most consider a once-in-a-lifetime event. In the face of these difficulties, I am confident that the City of Miramar's staff, residents, businesses owners and visitors will rise to this occasion together, as One Miramar.

Over the years, leadership has worked diligently to steadily accumulate funds in our reserves while managing the ever-growing demand to provide optimal core service levels to all stakeholders. This proactive planning has assisted us with saving for disaster incidents—such as hurricanes. Unfortunately, the ongoing fiscal impacts of the pandemic are outside of any scope we could have imagined. Despite our best efforts to project potential revenues and expenditures due to the effects of COVID-19 on our national and local economies, I have proposed a balanced and fiscally responsible budget for Fiscal Year 2021 that takes into account all information available in this uncertain time. The Proposed Budget for Fiscal Year 2021 is $240.4M—a $19.5M, or 7.5% decrease from the Fiscal Year (FY) 2020 Adopted Budget.

This Proposed Budget includes $14 million in General Fund one-time solutions which include the elimination of vacancies and other sources of funds. In addition, there are $5 million in reductions to non-General Fund expenditures including the postponement of vehicle replacements to assist with balancing the General Fund budget. I am proposing to utilize reserves in Fiscal Year 2020 and 2021 to mitigate significant reductions and eliminations of existing staff and core services. Core community services are given priority during this crisis, and we continue to protect essential functions such as public safety, public works operations, utilities operations and community services.

Minimal additions are proposed for Fiscal Year 2021, primarily for the funding of repair and maintenance of critical buildings, radio and safety equipment replacement (Police), and various improvements and initiatives within the Utilities Department. The Capital Improvement Plan is currently omitted from this document as staff reassesses the funding needs and priorities of each project. A comprehensive CIP plan is forthcoming.

City staff's unparalleled dedication to the future of Miramar reflects in our ongoing commitment to stabilize the City's finances while meeting our obligations for debt service, pensions, public safety and infrastructure improvements. The City will continue to monitor the impacts of COVID-19 on revenues and expenditures, and additional modifications may be included in the Tentative FY 2021 Budget based on new available information. Additionally, I am committed to charging each leader on the executive team to proactively manage the City's finances as the results of the pandemic continue to unfold.

I want to thank our City staff who have continued to step up every day during this unprecedented health and economic crisis, and who serve Miramar day after day. We are united in overcoming these challenges, and we will get through this together.

Best regards,

Vernon E. Hargray | City Manager

Average Property Owner Tax Bill *FY 2021 Budget*

Using the Home Amount from the Property Appraiser
(All Residential)

	Homesteaded				Non-Homesteaded			
	Levied FY 2020	Proposed FY 2021			Levied FY 2020	Proposed FY 2021		
Save Our Homes Value	229,249	234,404	2.2%*		281,277	300,164	6.7%	
Homestead Exemption	(50,000)	(50,000)			-	-		
Taxable Value	179,249	184,404			281,277	300,164		
Millage Rate	7.1172	7.1172			7.1172	7.1172		
City Tax Bill	$ 1,275.75	$ 1,312.44	$ 36.69		$ 2,001.91	$ 2,136.32	$ 134.42	
Fire Assessment	$ 398.23	$ 398.23	$ -		$ 398.23	$ 398.23	$ -	
Total Change			$ 36.69				$ 134.42	

Using the Home Amount from the Property Appraiser
(Single Family Home)

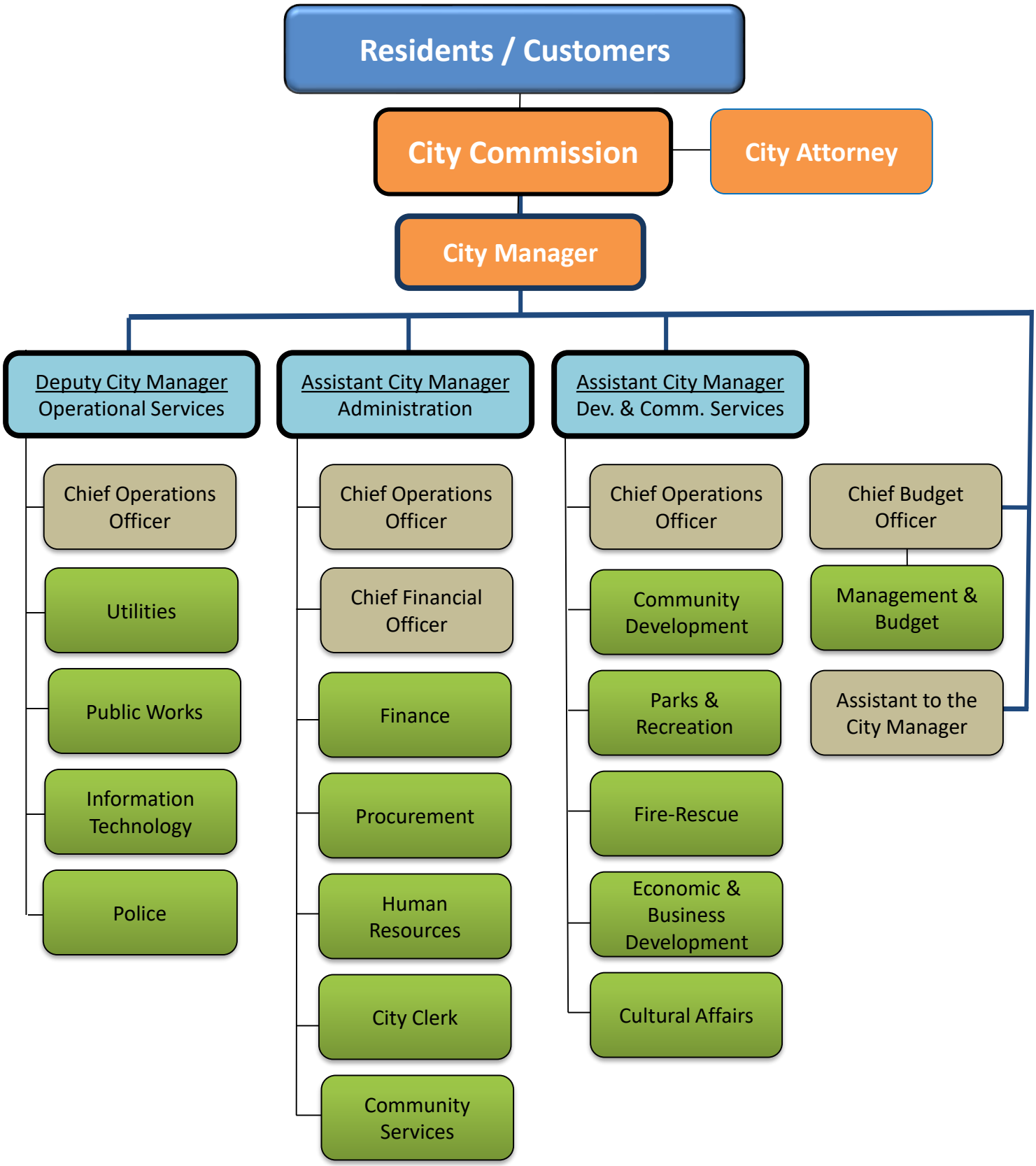
	Homesteaded				Non-Homesteaded			
	Levied FY 2020	Proposed FY 2021			Levied FY 2020	Proposed FY 2021		
Save Our Homes Value	229,509	234,648	2.2%*		284,692	303,430	6.6%	
Homestead Exemption	(50,000)	(50,000)			-	-		
Taxable Value	179,509	184,648			284,692	303,430		
Millage Rate	7.1172	7.1172			7.1172	7.1172		
City Tax Bill	$ 1,277.60	$ 1,314.17	$ 36.57		$ 2,026.21	$ 2,159.58	$ 133.36	
Fire Assessment	$ 398.23	$ 398.23	$ -		$ 398.23	$ 398.23	$ -	
Total Change			$ 36.57				$ 133.36	

Using the Commercial Amount from the Property Appraiser
(Commercial)

	Levied FY 2020	Proposed FY 2021	
Taxable Value	637,439	721,349	13.2%
Avg Size (Sq Ft)	*15,126*	*15,745*	4.1%
Millage Rate	7.1172	7.1172	
Fire Assessment	11,279.46	11,741.05	461.59
City Tax Bill	$ 4,536.78	$ 5,133.99	$ 597.20
Total Change			$ 1,058.79

** Save Our Homes (SOH) Cap*

City of Miramar Organizational Structure



Budget Calendar *FY 2021 Budget*

DATES	REQUIRED ACTIVITY	RESPONSIBILITY
January 23, 2020	FY21 Allocated Costs Methodology meeting (initial)	Allocating Depts
January 30, 2020	Revenue forms due (B-8R & B-8F only) - initial submission	All Departments
February 3, 2020	Budget Kickoff - budget packages distributed to departments which includes FY 21 Guidelines and Procedures and the Budget Manual (February Process begins)	Management & Budget Dept. (MBD)
February 5-6, 2020	Budget Training (Ongoing training as needed)	MBD
February 11, 2020	FY21 Allocated Costs Methodology meeting (final for Feb Proc)	Allocating Depts
March 2, 2020	February Process Ends - all forms due, budget entry access ends	All Departments
Mar 3 - Apr 30, 2020	Executive Management Team (EMT)/MBD/all Departments analyzing and formulating strategies - fiscal impacts COVID19 on FY20 & FY21	EMT, MBD & All Departments
March 25, 2020	Financial Focus Workshop **(Postponed due to COVID19)**	City Commission
May 4-7, 2020	May Process budget updates (5%,10%,15% reduction scenarios)	All Departments
May 11-28, 2020	Finalize FY21 funding strategies. Balance Funds.	EMT & MBD
By June 1, 2020	City receives Estimate of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
June 1-24, 2020	Proposed Budget Preparation (Distribute to Commission on July 1, 2020)	MBD
By July 1, 2020	City receives final Certification of Taxable Property Values from Broward County Property Appraiser's Office	Property Appraiser's Office (BCPA)
July 1 - Aug 13	Summertime Change Process (Form B-3S)	EMT, MBD & All Departments
July 8, 2020	City Commission sets proposed Property Tax Millage Rate, Fire Protection and Stormwater Assessment Rates, and public hearing dates	City Commission
By August 4, 2020	Notify Property Appraiser of the proposed fire and stormwater fees, millage rate, rolled back millage rate and the date, time and place of public hearing to set proposed millage rates	MBD
August 16, 2020	Advertise Fire Protection and Stormwater Assessment notices in newspaper	MBD & Office of the City Clerk
August 20, 2020	FY21 Proposed Budget Workshop with Commission	MBD & City Comm.
By August 24, 2020	Property Appraiser sends out TRIM Notices to property owners	BCPA
September 15, 2020	Public hearing on FY 21 Tentative Budget and Millage Rate Adoption hearing on FY 21 Fire Protection & Stormwater Assessments	City Commission
September 20, 2020	Budget Advertisement per TRIM requirements in the newspaper	MBD & City Clerk
September 23, 2020	Second and final public hearing on Millage Rate and Operating and Capital Improvement Program (CIP) FY 21 Budgets	City Commission
Within 30 days of Adoption	Certify adopted Millage Rate and statute compliance Send TRIM package to the State	MBD
October 1, 2020	FY 21 Adopted Budget becomes effective	MBD / Citywide

Note: dates are subject to change

The City of Miramar has a single budget document which includes all the budgeted funds and service programs. It is prepared to provide a comprehensive overview of the City's services and financial framework for the understanding of the public.

There are 32 budgeted funds in six categories: General Fund, Special Revenue Funds, Debt Service Funds, Capital Projects Funds, Enterprise Funds and Internal Service Funds that are within this document. This section of the budget document is comprised of the Summary of the Budgeted Funds.

Fund Number	Fund Title
001	*General Fund*
005	Billboard Revenue (Sub-Fund)
006	Economic Development (Sub-Fund)
	Special Revenue Funds (8):
110	Police Education
145	Public Safety Outside Services
160	Law Enforcement Trust
162	Federal Grants
163	State & County Grants
164	Neighborhood Stabilization Program (NSP)
166	State Housing Initiative Partnership (SHIP) Program
167	Community Development Block Grant (CDBG)
	Debt Service Funds (3):
201	Debt Service
203	Capital Improvement Revenue Bonds-2015
204	CIP Bonds-2013
	Capital Projects Funds (10):
380	Police CIP
381	Fire & EMS CIP
385	Street Construction & Maintenance
387	Park Development
388	CIP Revenue Bonds-2013
389	2017 CIP Loan
391	2020 CIP Loan-Non-Taxable
392	2020 CIP Loan-Taxable
393	CIP Grants
395	Capital Projects
	Enterprise Funds (4):
410	Utility Fund
413	Utility Construction Revenue Bonds
414	Contribution in Aid of Construction (CIAC)
415	Stormwater Management
	Internal Service Funds (4):
501	Health Insurance
502	Risk Management
503	Fleet Maintenance
504	Information Technology

The City has other funds that are not included in the budget even though they are listed in the audited financial statements. These are the Fiduciary funds in which the City holds assets in a trustee capacity.

The FY21 total combined proposed budget for all funds is $297,028,077. This represents a decrease of $27,289,009, or 8.4% below last year's adopted budget.

Summary of All Funds

Fund	FY 2020 Budget	FY 2021 Budget	$ Amt. Increase/ (Decrease)	% Change
General Fund	$ 180,017,076	$ 173,823,350	$ (6,193,726)	-3.4%
Billboard Revenue (Sub-Fund)	-	1,125,000	1,125,000	100.0%
Economic Development (Sub-Fund)	3,320,000	92,000	(3,228,000)	-97.2%
Special Revenue Funds	3,437,130	3,373,530	(63,600)	-1.9%
Debt Service Funds	13,099,500	13,645,350	545,850	4.2%
Capital Projects Funds	24,565,020	6,540,010	(18,025,010)	-73.4%
Utility Funds	51,604,760	52,237,837	633,077	1.2%
Other Enterprise Funds	5,810,700	5,778,800	(31,900)	-0.5%
Internal Service Funds	42,462,900	40,412,200	(2,050,700)	-4.8%
Sub-total	$ 324,317,086	$ 297,028,077	$ (27,289,009)	-8.4%
Less Internal Svcs Funds & Transfers	(64,387,520)	(56,619,930)	7,767,590	-12.1%
Total All Funds	**$ 259,929,566**	**$ 240,408,147**	**$ (19,521,419)**	**-7.5%**

Summary of Changes to All Budgetary Funds

The following summary indicates the increase/decrease for each fund expenditure compared to FY20 adopted budget.

Fund	Total	Operating	Capital Improvement	Transfer/ Reserve	Debt Service
General Fund	$ (6,193,726)	$ (2,452,126)	$ -	$ (3,741,600)	$ -
Billboard Revenue (Sub-Fund)	1,125,000	-	-	1,125,000	-
Economic Development (Sub-Fund)	(3,228,000)	(3,320,000)	-	92,000	-
Police Education	100	100	-	-	-
Public Safety Outside Svcs	(49,700)	(89,500)	-	39,800	-
Law Enforcement Trust	-	-	-	-	-
State & County Grants	(10,000)	-	-	(10,000)	-
S.H.I.P. Program	(4,000)	(4,000)	-	-	-
Debt Service	455,050	(450)	-	-	455,500
Capital Improvement Rev Bonds	(1,400)	(1,000)	-	-	(400)
CIP Bonds 2013	92,200	200	-	270,000	(178,000)
Police CIP	(346,090)	(200)	-	(345,890)	-
Fire & EMS CIP	(194,800)	(200)	-	(194,600)	-
Street Construction & Maint	(893,700)	100	(500,000)	(393,800)	-
Park Development	(3,850,200)	600	(3,700,000)	(150,800)	-
CIP Bonds 2013	(698,600)	(700)	(765,000)	67,100	-
2017 CIP Loan	(115,300)	(500)	(190,000)	75,200	-
2020 CIP Loan - Non-Taxable	(9,985,600)	-	(6,900,000)	(3,085,600)	-
2020 CIP Loan - Taxable	3,000	-	-	3,000	-
Capital Projects	(1,943,720)	(1,100)	(1,983,220)	40,600	-
Utility	1,885,740	1,505,332	(2,786,832)	3,173,540	(6,300)
Utility Construction Revenue Bond	-	-	-	-	-
Contribution in Aid of Construction	(1,252,663)	3,000	(2,300,000)	1,044,337	-
Stormwater Management	(31,900)	177,562	(340,000)	130,538	-
Health Insurance	(298,500)	(298,500)	-	-	-
Risk Management	2,860,000	2,860,000	-	-	-
Fleet Maintenance	(4,821,900)	(4,821,900)	-	-	-
Information Technology	209,700	239,400	-	-	(29,700)
Totals Including Transfers	$ (27,289,009)	$ (6,203,882)	$ (19,465,052)	$ (1,861,175)	$ 241,100
Less Transfers & Internal Svc Funds:					
General Fund	2,011,200	-	-	2,011,200	-
Special Revenue Funds	10,000	-	-	10,000	-
Capital Projects Funds	3,695,590	-	-	3,695,590	-
Utility Funds	100	-	-	100	-
Internal Service Funds	2,050,700	2,021,000	-	-	29,700
Total	**$ (19,521,419)**	**$ (4,182,882)**	**$ (19,465,052)**	**$ 3,855,715**	**$ 270,800**

All Funds Revenues & Expenditures Comparison by Category

Sources	FY 2020 Budget	FY 2021 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Budget
General Gov't Taxes	$ 92,679,800	$ 94,852,300	$ 2,172,500	2.3%	39.5%
Permits/Fees/Special Assess	52,347,607	47,304,184	(5,043,423)	-9.6%	19.7%
Intergovernmental Revenues	21,191,950	18,458,218	(2,733,732)	-12.9%	7.7%
Charges for Services	65,960,076	66,317,503	357,427	0.5%	27.6%
Fines & Forfeitures	716,000	612,800	(103,200)	-14.4%	0.3%
Miscellaneous	18,999,133	3,458,730	(15,540,403)	-81.8%	1.4%
Appropriation of Fund Balance	8,035,000	9,404,412	1,369,412	17.0%	3.9%
Total	**$ 259,929,566**	**$ 240,408,147**	**$ (19,521,419)**	**-7.5%**	**100.0%**
Uses					
Personnel Services	$ 142,638,720	$ 146,728,000	$ 4,089,280	2.9%	61.0%
Operating Expenses	58,825,080	59,072,117	247,037	0.4%	24.6%
Departmental Capital Outlay	9,011,799	1,404,600	(7,607,199)	-84.4%	0.6%
Grants & Aids	1,099,700	187,700	(912,000)	-82.9%	0.1%
Capital Improvement Program	19,465,052	0	(19,465,052)	-100.0%	0.0%
Debt Service	18,049,300	18,320,100	270,800	1.5%	7.6%
Reserves	10,839,915	14,695,630	3,855,715	35.6%	6.1%
Total	**$ 259,929,566**	**$ 240,408,147**	**$ (19,521,419)**	**-7.5%**	**100.0%**

Department Expenditure Budget Variance

The following is a comparison of all departments' expenditure budget for the proposed FY21 to the adopted FY20 which includes salaries and benefits, departmental operating expenses and departmental capital outlay. This does not include Capital Improvement projects or non-departmental projects.

Department	FY 2020 Budget	FY 2021 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Budget
City Commission	$ 1,691,400	$ 1,879,031	$ 187,631	11.1%	0.9%
Office of the City Manager	4,917,700	4,782,960	(134,740)	-2.7%	2.3%
Human Resources	2,929,000	3,021,900	92,900	3.2%	1.5%
Legal	1,454,600	1,454,600	-	0.0%	0.7%
Office of the City Clerk	862,622	1,127,674	265,052	30.7%	0.5%
Financial Services	4,989,200	5,102,546	113,346	2.3%	2.5%
Procurement	1,381,211	1,337,868	(43,343)	-3.1%	0.7%
Management & Budget	1,792,450	1,862,150	69,700	3.9%	0.9%
Police	54,401,593	54,065,900	(335,693)	-0.6%	26.3%
Fire-Rescue	38,692,448	38,108,653	(583,795)	-1.5%	18.6%
Community Development	6,165,728	6,541,300	375,572	6.1%	3.2%
Economic & Business Development	1,629,800	1,638,251	8,451	0.5%	0.8%
Public Works	12,447,009	11,272,142	(1,174,867)	-9.4%	5.5%
Parks & Recreation	14,482,154	14,229,303	(252,851)	-1.7%	6.9%
Community Services	7,007,208	6,661,952	(345,256)	-4.9%	3.2%
Cultural Affairs	3,820,033	3,029,700	(790,333)	-20.7%	1.5%
Fin Svcs-Utility Billing	1,783,950	1,837,450	53,500	3.0%	0.9%
Utilities	30,984,703	31,869,335	884,632	2.9%	15.5%
PW-Stormwater Management	2,771,160	2,948,722	177,562	6.4%	1.4%
HR-Health Insurance	2,328,000.00	2,140,500	(187,500)	-8.1%	1.0%
HR-Risk Management	570,500	591,800	21,300	3.7%	0.3%
PW-Fleet Maintenance	5,770,200	3,005,400	(2,764,800)	-47.9%	1.5%
Information Technology	6,652,800	6,892,200	239,400	3.6%	3.4%
Total	**$ 209,525,469**	**$ 205,401,337**	**$ (4,124,132)**	**-2.0%**	**100.0%**

General Fund

The General Fund is the City's primary operating fund. It is used to account for financial resources and expenditures of the general government, except those required to be accounted for in another fund.

Revenues

The revenues available for allocation, including inter-fund transfers, are $174 million. This represents a decrease of $6.2 million, or 3.4%. This decrease is primarily due to various revenue estimate decreases caused by the continued COVID-19 effects offset by the taxable value increase effect on Ad Valorem Property Tax.

Revenue Comparison by Category

Sources	FY 2020 Budget	FY 2021 Budget	Increase/ (Decrease)	% Change	% of General Fund Budget
General Government Taxes	$ 92,679,800	$ 94,852,300	$ 2,172,500	2.3%	54.6%
Permits, Fees, Spec. Assessment	37,727,900	36,733,400	(994,500)	-2.6%	21.1%
Intergovernmental Revenue	15,809,320	13,467,788	(2,341,532)	-14.8%	7.7%
Charges for Services	18,926,023	14,488,850	(4,437,173)	-23.4%	8.3%
Fines & Forfeitures	704,000	600,700	(103,300)	-14.7%	0.3%
Miscellaneous Revenues	7,283,433	2,223,500	(5,059,933)	-69.5%	1.3%
Transfers	3,386,600	3,552,400	165,800	4.9%	2.0%
Appropriation of Fund Balance	3,500,000	7,904,412	4,404,412	125.8%	4.5%
Total	**$ 180,017,076**	**$ 173,823,350**	**$ (6,193,726)**	**-3.4%**	**100.0%**

General Government Taxes

Ad valorem taxes represents a levy on the assessed value of real and personal property and is the largest component of General Government Taxes. The amount budgeted for ad valorem taxes is based on the June 1, 2020 Estimate of Taxable Value received from the Broward County Property Appraiser's Office. Property tax values increased from $10.256 billion to $10.863 billion, an increase of $607.1 million or 5.9%. The ad valorem tax rate will remain at 7.1172. The ad valorem tax levy for FY21 is estimated to be $74.2 million, or a $2.9 million increase from FY20.

Permits, Fees, & Special Assessments

This category includes charges for development related permits, assessments, and franchise fees. The $1.0 million decrease in this category is due to projected decreases in Building Permit revenues. The Fire Protection Assessment rates that were developed from the latest completed study update are set at the full cost for the provision of fire protection service.

Intergovernmental Revenues

This category represents funds received from other governmental sources such as, State Revenue Sharing, and Half-Cent Sales Tax. These are projected to decrease by $2,341,532 primarily due to COVID-19 effects.

Charges for Services

This category represents charges for services rendered by General Fund operations. This category decreased by $4,437,173 due to various decreases in recreational, cultural affairs and community services activities due to COVID-19 effects.

Fines and Forfeitures

This category represents fines and forfeitures related to Code violations, a portion of traffic court fines, and parking related fines. Total revenues projected to decrease due to revised estimates for Local Ordinance Violations and Traffic Court Fines.

Miscellaneous Revenues

This category represents revenues not categorized in other areas. Interest earnings and cost avoidance revenues are projected to decrease significantly in FY21.

Transfers

This represents transfers in from Federal and State Grants and Street Maintenance and Construction funds.

Appropriation of Fund Balance/Reserves

Fund balance is used to cover shortfall of revenues when compared to expenses.

Expenditures

The FY21 General Fund expenditures total approximately $174 million. This represents a decrease of $6.2 million or 3.4% compared to the FY20 adopted budget. This decrease is primarily attributed to suspension of the vehicle replacement program and transfers to other funds offset by increases in salary and benefits due to health care premium increases and rising pension costs.

Expenditure Comparison Summary by Category

Expenditures	FY 2020 Budget	FY 2021 Budget	$ Amt. Increase/ (Decrease)	% Change	% of General Fund Budget
Personnel Services	$ 120,679,300	$ 124,286,200	$ 3,606,900	3.0%	71.5%
Operating Expenses	36,496,157	35,607,930	(888,227)	-2.4%	20.5%
Dept. Capital Outlay	5,470,599	291,800	(5,178,799)	-94.7%	0.2%
Grants & Aids	169,700	177,700	8,000	4.7%	0.1%
Total Operating Expense	$ 162,815,756	$ 160,363,630	$ (2,452,126)	-1.5%	92.3%
Capital Improvement	-	-	-	0.0%	0.0%
Debt Service	475,200	475,200	-	0.0%	0.3%
Transfers	12,820,720	9,684,520	(3,136,200)	-24.5%	5.6%
Appropriated Fund Balance	3,905,400	3,300,000	(605,400)	-15.5%	1.9%
Total	**$ 180,017,076**	**$ 173,823,350**	**$ (6,193,726)**	**-3.4%**	**100.0%**

Personnel Services

The General Fund includes a total of 880 FTEs. As reflected above, this category increased by $3,606,900 over last year. The primary components of salaries & benefits increase are the anticipated increases in salaries for collective bargaining agreements and increased health insurance and pension costs.

Operating Expenses

This expenditure category decreased by $888,227. These expenses include operating supplies, professional/contractual services, Internal Service fund allocated charges, marketing and promotions, repairs and maintenance.

Departmental Capital Outlay

The budget for FY21 is $291,800, a decrease of $5,178,799. This decrease is due to the suspension of the Vehicle Replacement program in FY21. A total of 47 vehicles were scheduled to be replaced in FY21.

Grants and Aids

Grants and Aids has increased by $8,000.

Capital Improvement

No Capital Improvement was budgeted directly in the General Fund this fiscal year.

Debt Service

This includes principal and interest payments for capital lease/purchase financing for mobile and portable radios, the firefighter self contained breathing apparatus and the back-up radio system equipment.

Transfers

Transfers out to other funds decreased by $3,136,200. These are transfers to various Debt Service funds to pay for debt service obligations for the General Fund. This also includes a transfer out to Capital Improvement Program (CIP) funds in order to fund CIP projects. Additionally there was a $3,300,000 transfer to the Economic Development Sub-Fund in FY20 and there will not be a transfer in FY21.

Appropriated Fund Balance

Appropriated fund balance decreased by $605,400 to $3,300,000 in FY21. These appropriations are for: $1,800,000 for Pension Trust Fund; $500,000 for OPEB Trust Fund; and $1,000,000 to achieve the required 12% stabilization fund balance as well as to plan for any emergency preparedness expenses for COVID-19 mitigation during FY21.

Billboard Revenue Sub-Fund

This sub-fund of the General Fund was created to track the revenues from the four (4) billboards that the City of Miramar currently licenses on City property.

Economic Development Sub-Fund

This sub-fund of the General Fund was established in Fiscal Year 2018 (Resolution No. 18-146) to support Historic Miramar improvements and redevelopment initiatives, as well as, other citywide economic development efforts. This dedicated funding source supports economic development activities to diversify Miramar's tax base to enhance economic competitiveness and resilience; expand urban innovation and revitalization activities; leverage Miramar's cultural arts, entertainment and sports assets; create a unique sense of place in Miramar, and tie together Miramar's distinct neighborhood subareas into a cohesive city.

Special Revenue Funds

These funds were established to account for restricted revenues that are committed to expenditures for a specific purpose other than debt service or capital projects. The City has the following eight (8) Special Revenue Funds:

Police Education: This fund is used to account for revenues and expenditures associated with the two dollars ($2) the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers' education. The amount budgeted has increased by $100 to $12,300. This will be used for various state approved training programs throughout the year.

Public Safety Outside Services: This fund was established to account for revenues and expenditures associated with services provided by off duty Police Officers and Firefighters for private customer details to various businesses and homeowner associations. The amount budgeted decreased from FY20 to $1,709,300.

Law Enforcement Trust: This fund is used to account for the awards provided for by the State government and Federal agencies related to confiscated and forfeited contraband found during police operations. Due to the unpredictable nature of funding sources/uses, no funds will be budgeted for FY21. However, if the need arises for the use of funds, City Commission approval is required.

Federal Grants: This fund is used to account for any Federal grants received by the City. The City is anticipating to receive $630,655 from the Area Agency on Aging for senior programs and transportation.

State & County Grants: This fund was established to account for funds the City receives from the State or County for grant related projects. $311,245 is anticipated to be received from the County for water safety programs, the Maximizing Out-of-School Time (MOST), and the Local Service Program (LSP) related to the City of Miramar/South Central/Southeast Focal Point Senior Center.

Neighborhood Stabilization Program (NSP): This fund was created mid-year FY09 to account for funds received from the Federal Government related to the Housing & Economic Recovery Act. Congress created this act for the purpose of stabilizing communities that have suffered from foreclosures and abandonment. Recipients of funds stabilize communities by purchasing, rehabilitating, and redeveloping abandoned homes and residential properties. No additional grant funds are anticipated for FY21.

State Housing Initiatives Partnership Program (S.H.I.P.): This is an ongoing program and funds not used in one year can be used in subsequent years. No funds are budgeted for FY21.

Community Development Block Grant (CDBG): This fund was established to account for Federal Grants received from the United States Department of Housing and Urban Development (H.U.D). These funds are designated to provide financial assistance to the community to improve the overall quality of life. It includes a Micro Enterprise program and provides assistance to both homeowners and owners of commercial property. A Community Outreach program is also included to assist qualified applicants with counseling and referrals to other agencies. This is a reimbursement grant and an ongoing program. Funds not used in one year are rolled over to the next year. The FY21 budget is at $710,030.

Debt Service Funds

These three (3) funds were established to account for the servicing of general long-term debt not being financed in Proprietary Funds.

Debt Service:

This fund contains the Transportation Improvement Revenue Note, 2012. The Transportation Improvement Revenue Note, 2012 is for $7.1 million and was issued to fund various transportation improvements including the Pembroke Road Overpass. This fund also includes the $10 million FY 2017 CIP Loan and the FY 2020 CIP Loan that was used to fund various CIP projects. The total debt service for FY21 is approximately $2.6 million.

Capital Improvement Revenue Bonds 2015:

This fund is used to account for the debt service for the USBancorp Fire Truck Lease/Purchase and the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the $93 million CIP Revenue Bond, Series 2005. The annual debt service for the CIP Bonds, Series 2015 is budgeted at approximately $6 million in FY21. The debt service for the five Fire-Rescue Vehicles Lease-purchase (7 year lease beginning June 2016) is budgeted at $337,800 in FY21.

CIP Revenue Bonds 2013:

This fund was established to account for the debt service for the Capital Improvement Revenue Bonds, Series 2013. The FY21 debt service amount is $4,754,300.

Capital Projects Funds

These ten (10) funds were established to centralize capital improvement projects appropriately.

Police CIP: This fund was established to account for police impact fees derived from new development and restricted by ordinance for police related capital improvements. Funding will assist the City to provide police related capital improvements required by the growth of development.

Fire & EMS CIP: This fund was established to account for fire and emergency medical services impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements. Funding will assist the City to provide fire and emergency services capital improvements required by the growth of development.

Street Construction & Maintenance: In accordance with State Statute 336.59, this fund was established to account for the City's portion of state revenue sharing and local option gas tax. Funds are restricted for transportation facilities and for road and street improvement and maintenance within the City. Funds which are related to the payment of the debt service on the Transportation Improvement Revenue, Note 2012 will be transferred to the Debt Service Fund, while funds related to street maintenance and transit operations will be transferred to the General Fund. Based on this, $926,700 will be transferred to the Debt Service Fund, $258,400 will be transferred to the Capital Improvement Revenue Bonds 2015 Fund, $47,500 will be transferred to the CIP Revenue Bonds 2013 fund, and $1,905,400 will be transferred to the General Fund; the remainder will be used for street related capital projects.

Park Development: This fund was established to account for park and recreation impact fees which will be used for the acquisition and development of park and recreational facilities and sites. The proposed budget for FY21 is $2,412,000.

CIP Revenue Bonds 2013: This fund was established to account for the proceeds of the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which are limited in use for construction of various capital projects within the City. The FY21 budget is proposed at $67,100.

2017 CIP Loan: This fund was established in FY17 to account for loan proceeds and expenditures associated with the 2017 bank loan to be used for various capital improvement projects within the City. The FY21 proposed budget totals $75,500.

2020 CIP Loan - Non-Taxable and Taxable: These funds were established in FY20 to account for loan proceeds and expenditures associated with the 2020 Bank Loan to be used for various capital improvement projects within the City. The proposed budget for non-taxable and taxable are $14,400 and $3,000 respectively.

Capital Grants: This fund was established to account for capital improvements funded through grant proceeds. There are no budgeted funds for FY21.

Capital Projects: This fund was established to account for financial resources for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. For FY21, $41,000 is set aside for this purpose.

Note: Please see Capital Projects Funds section for details.

Enterprise Funds

Utility Fund

This is a self-supporting fund which does not receive funding from property taxes. This fund is used to account for the income and expenses of operating the City's water, wastewater system, and capital improvements. The Utility Fund budget for FY21 is $49,720,400, which is a $1.9 million increase from last year.

Revenues

Charges for services is the primary source of revenue for the Utility Fund. These charges are projected to increase by $3.6 million or 8.1% due to a rate adjustment.

Revenue & Expenditure Comparison by Category

Revenues

Sources	FY 2020 Budget	FY 2021 Budget	$ Amt. Increase/ (Decrease)	% Change	% of Utility Fund Budget
Permits, Fees, Special Assessment	$ 1,391,360	$ 139,000	$ (1,252,360)	-90.0%	0.3%
Charges for Services	45,091,500	48,738,800	3,647,300	8.1%	98.0%
Miscellaneous Revenues	1,351,800	842,600	(509,200)	-37.7%	1.7%
Transfers	-	-	-	0.0%	0.0%
Appropriation of Fund Balance	-	-	-	0.0%	0.0%
Total	**$ 47,834,660**	**$ 49,720,400**	**$ 1,885,740**	**3.9%**	**100.0%**

Expenditures

Uses	FY 2020 Budget	FY 2021 Budget	Increase/ (Decrease)	% Change	% of Utility Fund Budget
Personnel Services	$ 18,901,020	$ 19,392,600	$ 491,580	2.6%	39.0%
Operating Expense	20,356,533	21,455,685	1,099,152	5.4%	43.2%
Department Capital Outlay	1,114,000	1,028,600	(85,400)	-7.7%	2.1%
Grants & Aids	-	-	-	0.0%	-
Subtotal	$ 40,371,553	$ 41,876,885	$ 1,505,332	3.7%	84.2%
Capital Improvement	2,786,832	-	(2,786,832)	-100.0%	0.0%
Debt Service	3,343,300	3,337,000	(6,300)	-0.2%	6.7%
Transfer Out	530,500	530,400	(100)	0.0%	1.1%
Other Uses/Reserves	802,475	3,976,115	3,173,640	395.5%	8.0%
Total	**$ 47,834,660**	**$ 49,720,400**	**$ 1,885,740**	**3.9%**	**100.0%**

Personnel Services

FY21 Utility Fund budget includes a total of 176.0 FTE (Full-time equivalent) authorized positions. This reflects an increase of 4.0 FTEs from the FY20 Budget. This total is comprised of 172 full-time, 3 (1.5 FTEs) part-time and 5 (2.5 FTEs) temporary part-time budgeted positions. Expenditures for FY21 budget total $19.4 million or 39.0% of the total Utility Fund budget.

Operating Expenses

Operating Expenses constitutes 43.2% of the Utility Fund, which is the largest component. Operating Expenses increased by $1,099,152 over last year primarily due to allocated and/or non-discretionary expense cost increases.

Departmental Capital Outlay

The total for this category is $1,028,600, a decrease of $85,400 from last year due to reductions in machinery & equipment and vehicle purchases.

Capital Improvement Program (CIP)

The FY21-25 Capital Improvement Program projects schedule is forthcoming.

Debt Service

This is used to record the principal and interest payments of the Utility System Refunding Revenue Bonds, Series 2015 and the Utility System Series 2017 Bond.

Transfers

This represents Utility Fund transfer of $530,400 to CIAC Fund 414.

Utility Construction Revenue Bonds: This fund was established to account for the proceeds and expenditures associated with a proposed Utilities Revenue Bond to be issued for Capital Projects. No new projects are budgeted for FY21.

Contribution in Aid of Construction (CIAC): This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City's water and wastewater infrastructure needs. The budgeted amount for FY21 is $2,517,437 compared to $3,770,100 last year.

Stormwater Management: This fund was established to account for Stormwater revenues and related expense activities. The budgeted amount for FY21 is $5,778,800 which is a decrease from last year's budget of $5,810,700.

Internal Service Funds

These four (4) funds were created to account for the financing of self insurance activities, fleet maintenance and information technology services provided to the other City funds on a cost reimbursement basis.

Health Insurance: This fund was established to account for the City's health, vision and dental plans and self-funded insurance program. This fund also includes the City's benefits administration and wellness programs that encourage employees to adopt healthy habits through education, incentives and an on-site clinic. Funds collected in this fund are comprised of charges to City departments and City employees for health care insurance premiums and internal service charges. The proposed budget for FY21 totals $19,593,800.

Risk Management: This fund was established to account for the City's self-insured general liability, property and workers' compensation coverage. All funds are billed for actual premium costs and estimated claims to maintain adequate reserves. The total budget for FY21 is $10,503,300, which is $2,860,000 higher than last year's budget.

Fleet Maintenance: This fund was established to account for revenues and expenses of the City's maintenance garage facility used to maintain the City's various vehicle fleets. Fleet maintenance provides services to other departments of the City on a cost-reimbursement basis. The total budget for FY21 is $3,085,400 which represents a $4,821,900 decrease from last year.

Information Technology: This fund was established to account for the City's information resources and related information technology services which includes leased computers, land lines, internet, computer support, telephone, cybersecurity, public safety technology support and data needs for all departments. The FY21 budget is proposed at $7,229,700, which represents an increase of $209,700, or 3.0% from last year.

All Funds Revenues Summary

FY 2021 Budget

Fund #	Fund Name	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
001	*General Fund*	$ 154,908,938	$ 164,186,081	$ 180,017,076	$ 181,340,679	$ 173,823,350	-3.4%
002	*General Donations Fund*	172,563	182,987	-	-	-	0.0%
003	*Amphitheater Fund*	(23,503)	-	-	-	-	0.0%
005	*Billboard Revenue (Sub-Fund)*	-	-	-	-	1,125,000	0.0%
006	*Economic Development(Sub-Fund)*	-	-	3,320,000	3,414,714	92,000	-97.2%
	Special Revenue Funds						
110	Police Education	13,693	11,010	12,200	12,200	12,300	0.8%
145	Public Safety Outside Services	1,650,140	1,685,677	1,759,000	1,759,000	1,709,300	-2.8%
160	Law Enforcement Trust	456,100	405,022	-	1,554,305	-	0.0%
162	Federal Grants	1,046,071	1,006,008	630,655	1,656,451	630,655	0.0%
163	State & County Grants	5,011,688	5,863,635	321,245	1,445,758	311,245	-3.1%
164	Neighborhood Stabilization Prog.	9,019	100,166	-	875,102	-	0.0%
166	S.H.I.P. Program	508,938	822,947	4,000	708,022	-	-100.0%
167	CDBG/Outreach Program	944,755	845,148	710,030	1,657,419	710,030	0.0%
	Debt Service Funds						
201	Debt Service	1,023,454	1,487,091	2,143,700	2,143,700	2,598,750	21.2%
203	Capital Improvement Rev Bonds 15	4,279,987	5,235,840	6,293,700	6,293,700	6,292,300	0.0%
204	CIP Bonds 2013	4,526,956	4,305,761	4,662,100	4,662,100	4,754,300	2.0%
	Capital Improvements (CIP) Funds						
380	Police CIP	201,312	244,125	637,700	724,513	291,610	-54.3%
381	Fire & EMS CIP	353,200	244,155	491,200	491,200	296,400	-39.7%
385	Street Construction & Maintenance	3,556,981	3,648,732	4,232,700	4,874,169	3,339,000	-21.1%
387	Park Development	325,657	2,045,296	6,262,200	8,321,718	2,412,000	-61.5%
388	CIP Bonds 2013	778,117	170,142	765,700	4,638,801	67,100	-91.2%
389	2017 CIP Loan	146,362	162,888	190,800	5,749,032	75,500	-60.4%
391	2020 CIP Loan-Non-Taxable	-	-	10,000,000	5,000,000	14,400	-99.9%
392	2020 CIP Loan-Taxable	-	-	-	5,000,000	3,000	0.0%
393	CIP Grants	-	576,121	-	1,233,249	-	0.0%
395	Capital Projects	451,406	1,631,338	1,984,720	4,978,964	41,000	-98%
	Enterprise Funds						
410	Utility	55,492,019	48,306,406	47,834,660	78,439,894	49,720,400	3.9%
413	Utility Construction Revenue Bonds	13,948	-	-	-	-	0.0%
414	Contribution in Aid of Construction	519,341	2,397,397	3,770,100	5,568,418	2,517,437	-33.2%
415	Stormwater Management	4,686,401	4,750,579	5,810,700	8,501,148	5,778,800	-0.5%
	Internal Service Funds						
501	Health Insurance	14,494,870	16,263,851	19,892,300	19,892,300	19,593,800	-1.5%
502	Risk Management	9,132,897	8,092,577	7,643,300	7,643,300	10,503,300	37.4%
503	Fleet Maintenance	5,695,304	5,510,784	7,907,300	12,987,284	3,085,400	-61.0%
504	Information Technology	5,117,676	6,080,094	7,020,000	7,020,000	7,229,700	3.0%
	Total Operating & Capital Budget	$ 275,494,290	$ 286,261,858	$ 324,317,086	$ 388,587,141	$ 297,028,077	-8.4%
	Less: Transfers between funds	(26,989,859)	(17,115,451)	(21,924,620)	(22,153,490)	(16,207,730)	-26.1%
	Less: Internal Service Funds	(34,440,747)	(35,947,306)	(42,462,900)	(47,542,884)	(40,412,200)	-4.8%
	Net Operating & Capital Budget	**$ 214,063,684**	**$ 233,199,101**	**$ 259,929,566**	**$ 318,890,767**	**$ 240,408,147**	**-7.5%**

All Funds Expenditures Summary

FY 2021 Budget

Fund #	Fund Name	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
001	*General Fund*	$ 155,590,328	$ 159,317,821	$ 180,017,076	$ 181,340,679	$ 173,823,350	-3.4%
002	*General Donations Fund*	150,348	151,119	-	-	-	0.0%
003	*Amphitheater Fund*	37,676	-	-	-	-	0.0%
005	*Billboard Revenue (Sub-Fund)*	-	-	-	-	1,125,000	0.0%
006	*Economic Development(Sub-Fund)*	-	-	3,320,000	3,414,714	92,000	-97.2%
	Special Revenue Funds:						
110	Police Education	82	206	12,200	12,200	12,300	0.8%
145	Public Safety Outside Services	1,469,727	1,710,802	1,759,000	1,759,000	1,709,300	-2.8%
160	Law Enforcement Trust	112,356	765,882	-	1,554,305	-	0.0%
162	Federal Grants	1,046,071	1,006,008	630,655	1,656,451	630,655	0.0%
163	State & County Grants	5,011,688	5,863,635	321,245	1,445,758	311,245	-3.1%
164	Neighborhood Stabilization Prog	9,019	100,166	-	875,102	-	0.0%
166	S.H.I.P. Program	505,737	811,350	4,000	708,022	-	-100.0%
167	CDBG/Outreach Program	944,755	845,148	710,030	1,657,419	710,030	0.0%
	Debt Service Funds:						
201	Debt Service	1,970,949	1,974,475	2,143,700	2,143,700	2,598,750	21.2%
203	Capital Improvement Rev Bonds 15	6,319,410	6,301,737	6,293,700	6,293,700	6,292,300	0.0%
204	CIP Bonds 2013	4,529,714	4,599,657	4,662,100	4,662,100	4,754,300	2.0%
	Capital Improvements (CIP) Funds						
380	Police CIP	691,131	513,236	637,700	724,513	291,610	-54.3%
381	Fire & EMS CIP	411,760	484,010	491,200	491,200	296,400	-39.7%
385	Street Construction & Maintenance	4,023,219	6,493,554	4,232,700	4,874,169	3,339,000	-21.1%
387	Park Development	750,286	2,652,193	6,262,200	8,321,718	2,412,000	-61.5%
388	CIP Bonds 2013	4,343,338	2,419,212	765,700	4,638,801	67,100	-91.2%
389	2017 CIP Loan	2,067,942	1,419,747	190,800	5,749,032	75,500	-60.4%
391	2020 CIP Loan-Non-Taxable	-	-	10,000,000	5,000,000	14,400	-99.9%
392	2020 CIP Loan-Taxable	-	-	-	5,000,000	3,000	0.0%
393	CIP Grants	-	576,121	-	1,233,249	-	0.0%
395	Capital Projects	521,461	1,417,822	1,984,720	4,978,964	41,000	-97.9%
	Enterprise Funds:						
410	Utility	41,346,824	43,635,467	47,834,660	78,439,894	49,720,400	3.9%
413	Utility Construction Revenue Bonds	12,205,243	301,074	-	-	-	0.0%
414	Contribution in Aid of Construction	(56,221)	294,927	3,770,100	5,568,418	2,517,437	-33.2%
415	Stormwater Management	2,732,269	3,028,883	5,810,700	8,501,148	5,778,800	-0.5%
	Internal Service Funds:						
501	Health Insurance	14,406,636	16,229,613	19,892,300	19,892,300	19,593,800	-1.5%
502	Risk Management	5,700,932	5,708,616	7,643,300	7,643,300	10,503,300	37.4%
503	Fleet Maintenance	3,610,057	4,177,990	7,907,300	12,987,284	3,085,400	-61.0%
504	Information Technology	4,923,228	5,664,867	7,020,000	7,020,000	7,229,700	3.0%
	Total Operating & Capital Budget	$ 275,375,965	$ 278,465,340	$ 324,317,086	$ 388,587,141	$ 297,028,077	-8.4%
	Less: Transfers between funds	(26,989,859)	(17,115,451)	(21,924,620)	(22,153,490)	(16,207,730)	-26.1%
	Less: Internal Service Funds	(28,640,853)	(31,781,087)	(42,462,900)	(47,542,884)	(40,412,200)	-4.8%
	Net Operating & Capital Budget	**$ 219,745,254**	**$ 229,568,802**	**$ 259,929,566**	**$ 318,890,767**	**$ 240,408,147**	**-7.5%**

Consolidated Expenditures Summary

FY 2021 Budget

Fund	Expenditure	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
	Departmental (Operating)						
001	City Commission	$ 1,302,294	$ 1,475,825	$ 1,691,400	$ 1,691,400	$ 1,879,031	11.1%
001	Office of the City Manager	4,294,193	3,383,749	4,917,700	4,917,700	4,782,960	-2.7%
001	Human Resources	1,791,544	2,064,825	2,929,000	2,929,000	3,021,900	3.2%
001	Legal	1,177,941	1,056,902	1,454,600	1,454,600	1,454,600	0.0%
001	Office of the City Clerk	722,552	951,539	862,622	862,622	1,127,674	30.7%
001	Financial Services	4,339,201	4,445,880	4,989,200	5,018,557	5,102,546	2.3%
001	Procurement	1,380,129	1,190,206	1,381,211	1,381,211	1,337,868	-3.1%
001	Management & Budget	1,440,178	1,586,626	1,792,450	1,800,136	1,862,150	3.9%
001	Police	50,376,389	51,009,751	54,401,593	54,410,383	54,065,900	-0.6%
001	Fire-Rescue	34,482,666	36,812,777	38,692,448	39,238,109	38,108,653	-1.5%
001	Community Development	5,384,685	6,405,167	6,165,728	6,224,735	6,541,300	6.1%
001	Economic & Business Development	-	-	1,629,800	1,629,800	1,638,251	0.5%
001	Public Works	9,467,874	10,319,230	12,447,009	12,366,856	11,272,142	-9.4%
001	Construction & Facilities Mgmt.	2,322,923	-	-	-	-	0.0%
001	Parks & Recreation	13,871,553	15,223,066	14,482,154	15,061,103	14,229,303	-1.7%
001	Community Services	6,076,020	6,441,879	7,007,208	7,007,208	6,661,952	-4.9%
001	Cultural Affairs	3,379,532	3,821,840	3,820,033	3,820,033	3,029,700	-20.7%
002	General Donations	150,348	151,119	-	-	-	0.0%
003	Amphitheater	37,676	-	-	-	-	0.0%
006	Economic Development (Sub-Fund)	-	-	3,320,000	3,414,714	-	-100.0%
110	Police Education	82	206	12,200	12,200	12,300	0.8%
145	Public Safety Outside Services	1,469,727	1,510,802	1,559,000	1,559,000	1,469,500	-5.7%
160	Law Enforcement Trust	112,356	765,882	-	615,595	-	0.0%
162	Federal Grants	312,716	275,851	-	845,715	-	0.0%
163	State & County Grants	45,161	15,126	-	10,254	-	0.0%
164	NSP	7,865	100,166	-	821,988	-	0.0%
166	S.H.I.P. Program	505,737	811,350	4,000	708,022	-	-100.0%
167	CDBG/Outreach Program	944,755	845,148	710,030	1,657,419	710,030	0.0%
410	Financial Svcs-Utility Billing	1,405,626	1,472,811	1,783,950	1,783,950	1,837,450	3.0%
410	Utilities	20,916,248	24,248,214	30,984,703	31,163,055	31,869,335	2.9%
415	Stormwater Management	2,320,479	3,008,106	2,771,160	2,794,643	2,948,722	6.4%
501	Health Fund	-	35,675	2,328,000	2,328,000	2,140,500	-8.1%
502	Risk Management	722,065	989,874	570,500	570,500	591,800	3.7%
503	Fleet Maintenance	3,538,707	3,906,192	5,770,200	6,431,859	3,005,400	-47.9%
504	Information Technology	4,953,795	5,384,114	6,652,800	6,652,800	6,892,200	3.6%
	Sub-Total	$ 179,253,017	$ 189,709,898	$ 215,130,699	$ 221,183,166	$ 207,593,167	-3.5%

Consolidated Expenditures Summary cont'd

FY 2021 Budget

Fund	Expenditure	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
	Non-Departmental						
001	Non-Departmental	$ 6,014,307	$ 4,439,320	$ 4,134,600	$ 4,579,634	$ 4,222,700	2.1%
201	Debt Service	204	958	700	700	250	-64.3%
203	Capital Imprvmt Rev Bonds 05	1,419	1,596	1,400	1,400	400	-71.4%
204	CIP Bonds 2013	170	419	200	200	400	100.0%
380	Police CIP	241	40	200	200	-	-100.0%
381	Fire & EMS CIP	260	10	300	300	100	-66.7%
385	Street Construction & Maintenance	868	392	900	900	1,000	11.1%
387	Park Development	808	1,608	900	900	1,500	66.7%
388	CIP Bonds 2013	748	672	700	700	-	-100.0%
389	2017 CIP Loan	845	696	800	800	300	-62.5%
395	Capital Projects	1,495	586	1,500	1,500	400	-73.3%
410	Utility Fund	(17,403,301)	(6,350,112)	7,602,900	7,602,900	8,170,100	7.5%
413	Utility Construction Rev Bond	79	-	-	-	-	0.0%
414	Contribution in Aid of Construction	(628,442)	(2,002,357)	4,000	4,000	7,000	75.0%
415	Stormwater Management	(2,592,014)	(5,566,436)	-	-	-	0.0%
501	Health Insurance	14,406,636	16,193,938	17,564,300	17,564,300	17,453,300	-0.6%
502	Risk Management	4,978,867	4,718,743	7,072,800	7,072,800	9,911,500	40.1%
503	Fleet Maintenance	(1,059,422)	(1,043,190)	2,057,100	6,475,425	-	-100.0%
504	Information Technology	(277,524)	-	-	-	-	0.0%
	Sub-Total	$ 3,446,246	$ 10,396,883	$ 38,443,300	$ 43,306,659	$ 39,768,950	3.4%
	Debt Service						
001	General Fund	$ 308,586	$ 391,770	$ 475,200	$ 475,200	$ 475,200	0.0%
201-203	Debt Service Funds	12,818,279	12,872,895	13,097,200	13,097,200	13,374,300	2.1%
410	Utility Fund-Non Departmental	2,470,968	1,373,718	3,343,300	3,343,300	3,337,000	-0.2%
414	CIAC	95,686	86,559	526,700	526,700	526,700	0.0%
415	Stormwater Management	122,555	117,191	606,900	606,900	606,900	0.0%
504	Information Technology	9,132	10,539	367,200	367,200	337,500	-8.1%
	Sub-Total	$ 15,825,206	$ 14,852,672	$ 18,416,500	$ 18,416,500	$ 18,657,600	1.3%
	Capital Improvement						
001	General Fund	$ 52	$ -	$ -	$ -	$ -	0.0%
163	State & County Grants	3,716,864	5,471,610	-	1,118,585	-	0.0%
380	Police CIP	290,491	182,796	-	86,813	-	0.0%
385	Street Construction & Maintenance	493,488	2,641,485	500,000	1,141,469	-	-100.0%
387	Park Development	46,477	375,485	3,700,000	5,759,518	-	-100.0%
388	CIP Bonds 2013	4,342,590	2,418,540	765,000	4,638,101	-	-100.0%
389	2017 CIP Loan	2,067,097	1,419,051	190,000	5,748,232	-	-100.0%
391	2020 CIP Loan-Non-Taxable	-	-	6,900,000	2,900,000	-	-100.0%
392	2020 CIP Loan-Taxable	-	-	-	4,000,000	-	0.0%
393	CIP Grants	-	576,121	-	1,233,249	-	0.0%
395	Capital Projects	369,966	1,415,336	1,983,220	4,977,464	-	-100.0%
410	Utility Fund	24,731,612	13,373,776	2,786,832	33,213,714	-	-100.0%
414	CIAC	482,189	2,008,986	2,300,000	4,098,318	-	-100.0%
415	Stormwater Management	2,549,109	5,092,072	340,000	3,006,965	-	-100.0%
	Sub-Total	$ 39,089,936	$ 34,975,259	$ 19,465,052	$ 71,922,428	$ -	-100.0%

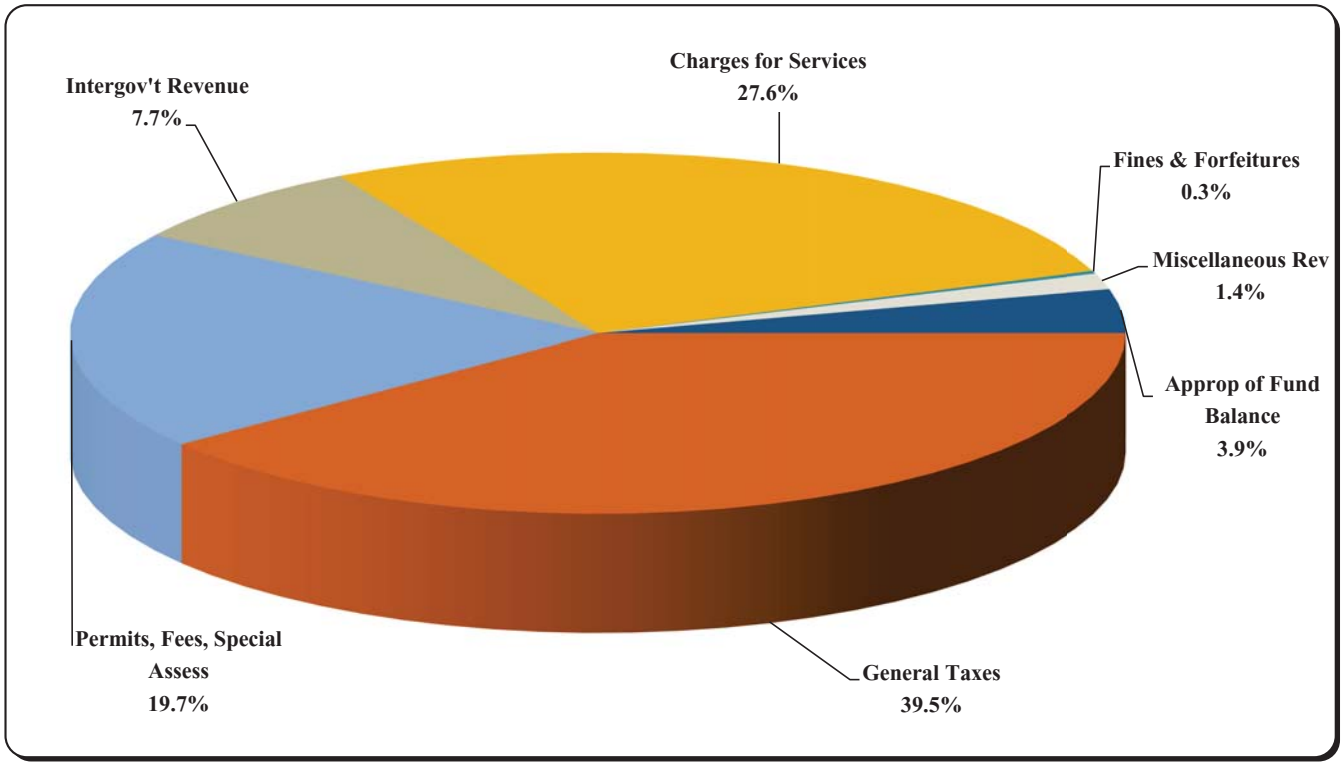
Consolidated Expenditures Summary cont'd

FY 2021 Budget

Fund	Expenditure	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
	Interfund Transfers						
001	General Fund	$ 7,446,900	$ 8,080,469	$ 12,820,720	$ 12,820,720	$ 9,684,520	-24.5%
005	Billboard Revenue (Sub-Fund)	-	-	-	-	1,125,000	100.0%
145	Public Safety Outside Services	-	200,000	200,000	200,000	200,000	0.0%
162	Federal Grant	733,355	730,157	630,655	810,736	630,655	0.0%
163	State & County Grant	1,249,663	371,899	321,245	316,920	311,245	-3.1%
164	Neighborhood Stabilization Program	1,154	-	-	53,114	-	0.0%
380	Police CIP	400,400	330,400	637,500	637,500	291,610	-54.3%
381	Fire and EMS CIP	411,500	484,000	490,900	490,900	296,300	-39.6%
385	Street Construction & Maintenance	3,528,863	3,851,677	3,731,800	3,731,800	3,138,000	-15.9%
387	Park Development	703,000	2,275,100	2,561,300	2,561,300	-	-100.0%
395	Capital Projects	150,000	1,900	-	-	-	0.0%
410	Utility Fund	526,600	660,348	530,500	530,500	530,400	0.0%
413	Utility Revenue Bond	11,899,114	-	-	-	-	0.0%
414	CIAC	(60,690)	129,502	-	-	-	0.0%
	Sub-Total	$ 26,989,859	$ 17,115,451	$ 21,924,620	$ 22,153,490	$ 16,207,730	-26.1%
	Other Uses						
001	General Fund	$ 10,808	$ 217,000	$ 3,922,400	$ 3,651,673	$ 3,325,000	-15.2%
006	Economic Development (Sub-Fund)	-	-	-	-	92,000	100.0%
145	Public Safety Outside Services	-	-	-	-	39,800	100.0%
160	Law Enforcement Trust	-	-	-	938,710	-	0.0%
163	State & County Grant	-	5,000	-	-	-	0.0%
204	CIP Bonds 2013	-	-	-	-	270,000	100.0%
387	Park Development	-	-	-	-	2,410,500	100.0%
385	Street Construction & Maintenance	-	-	-	-	200,000	100.0%
388	CIP Bonds 2013	-	-	-	-	67,100	100.0%
389	2017 CIP Loan	-	-	-	-	75,200	100.0%
395	Capital Projects	-	-	-	-	40,600	100.0%
391	2020 CIP Loan-Non-Taxable	-	-	3,100,000	2,100,000	14,400	-99.5%
392	2020 CIP Loan-Taxable	-	-	-	1,000,000	3,000	100.0%
410	Utility Fund	-	-	802,475	802,475	3,976,115	395.5%
414	CIAC	-	-	939,400	939,400	1,983,737	111.2%
415	Stormwater Management	-	-	2,092,640	2,092,640	2,223,178	6.2%
503	Fleet Maintenance	-	-	80,000	80,000	80,000	0.0%
	Sub-Total	$ 10,808	$ 222,000	$ 10,936,915	$ 11,604,898	$ 14,800,630	35.3%
	Depreciation						
410	Utility Fund	$ 8,699,072	$ 8,856,713	$ -	$ -	$ -	0.0%
413	Utility Construction Revenue	306,050	301,074	-	-	-	0.0%
414	CIAC	55,035	72,238	-	-	-	0.0%
415	Stormwater Management	332,141	377,950	-	-	-	0.0%
503	Fleet Maintenance	1,130,772	1,314,988	-	-	-	0.0%
504	Information Technology	237,824	270,214	-	-	-	0.0%
	Sub-Total	$ 10,760,894	$ 11,193,176	$ -	$ -	$ -	0.0%
	Total	**$ 275,375,966**	**$ 278,465,340**	**$ 324,317,086**	**$ 388,587,141**	**$ 297,028,077**	**-8.4%**

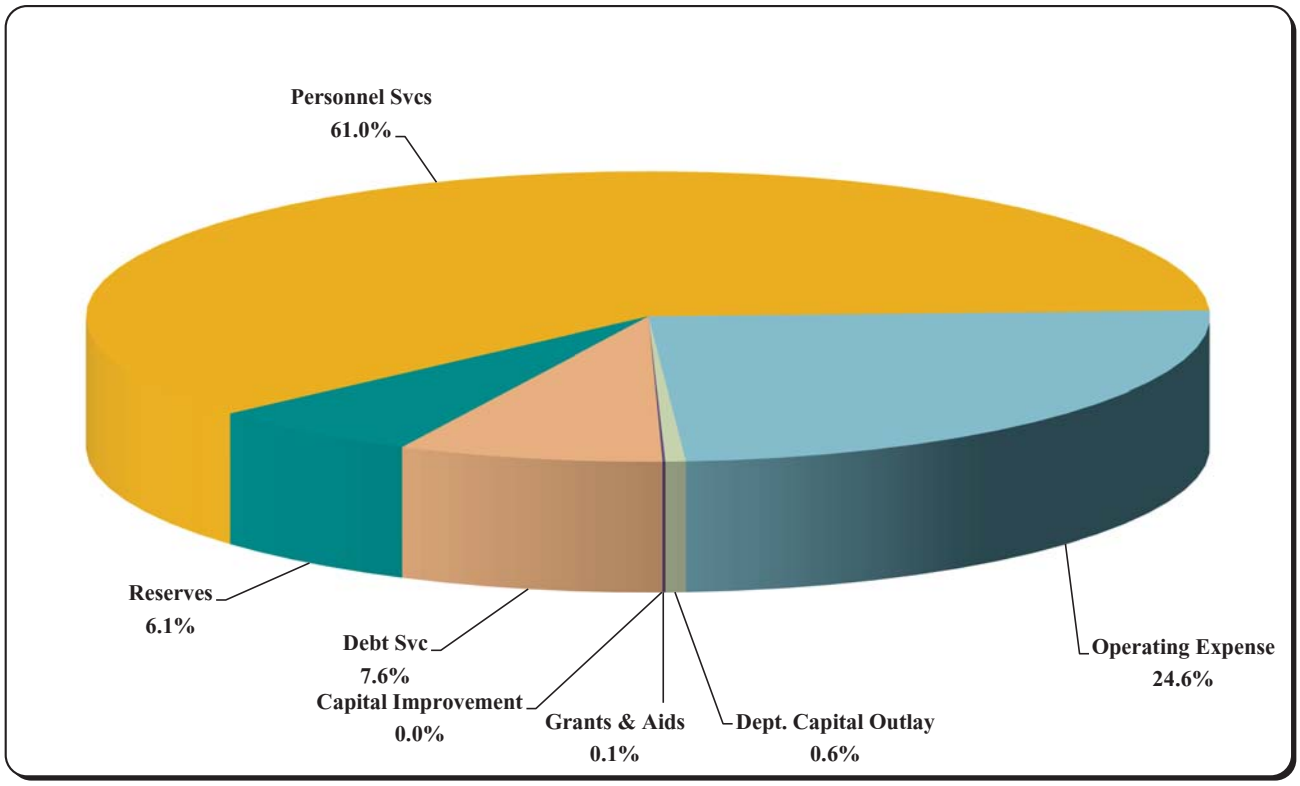
Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
General Taxes	$ 79,271,870	$ 86,303,436	$ 92,679,800	$ 92,679,800	$ 94,852,300	2.3%
Permits, Fees, Special Assessment	41,062,007	46,445,330	52,347,607	52,347,607	47,304,184	-9.6%
Intergovernmental Revenues	25,599,006	27,630,811	21,191,950	27,107,213	18,458,218	-12.9%
Charges for Services	60,979,590	62,359,794	65,960,076	65,960,076	66,317,503	0.5%
Fines & Forfeitures	1,199,247	1,032,589	716,000	716,000	612,800	-14.4%
Miscellaneous / Loan Proceeds	5,951,963	9,427,142	18,999,133	34,033,802	3,458,730	-81.8%
Appropriation of Fund Balance	-	-	8,035,000	46,046,269	9,404,412	17.0%
Total Revenues	**$ 214,063,684**	**$ 233,199,101**	**$ 259,929,566**	**$ 318,890,767**	**$ 240,408,147**	**-7.5%**

FY21 All Funds Revenue Source & Percent of Total Revenues



Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change
Personnel Services	$ 128,507,042	$ 133,648,704	$ 142,638,720	$ 141,859,034	$ 146,728,000	2.9%
Operating Expense	50,387,054	51,888,291	58,825,080	64,110,396	59,072,117	0.4%
Capital Outlay	4,213,506	5,648,151	9,011,799	9,598,753	1,404,600	-84.4%
Grants & Aids	168,650	350,952	1,099,700	1,842,958	187,700	-82.9%
Total Operating Expenditure	**$ 183,276,252**	**$ 191,536,098**	**$ 211,575,299**	**$ 217,411,141**	**$ 207,392,417**	-2.0%
Capital Improvement Program	11,260,630	13,577,597	19,465,052	71,922,428	-	-100.0%
Depreciation	9,392,298	9,607,974	-	-	-	0.0%
Debt Service	15,816,074	14,842,133	18,049,300	18,049,300	18,320,100	1.5%
Reserves	-	5,000	10,839,915	11,507,898	14,695,630	35.6%
Other uses	-	-	-	-	-	0.0%
Total	**$ 219,745,254**	**$ 229,568,802**	**$ 259,929,566**	**$ 318,890,767**	**$ 240,408,147**	**-7.5%**

FY21 All Funds Expenditures & Percent of Total Expenditures



Fund/Department	Fiscal Year 2020 Adopted					Fiscal Year 2021 Proposed								
	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	Regular Full-Time	Regular Part-Time	Seasonal Part-Time	Temporary Positions	Total FTE	New Position FTE	Deleted Position FTE	Transfer (In/(Out)	Total Net FTE Change
City Commission	10.00	-	-	-	10.00	10.00	-	-	-	10.00	-	-	-	-
Office of the City Manager	20.00	-	-	-	20.00	20.00	-	-	-	20.00	-	(1.00)	1.00	-
Human Resources	16.00	1.00	-	-	17.00	15.00	1.00	-	-	16.00	-	(2.00)	1.00	(1.00)
Office of the City Clerk	5.00	-	-	-	5.00	5.00	-	-	-	5.00	-	-	-	-
Financial Services	35.00	-	-	0.50	35.50	35.00	-	-	0.50	35.50	-	-	-	-
Procurement	11.00	-	-	-	11.00	9.00	-	-	-	9.00	-	(2.00)	-	(2.00)
Management and Budget	9.00	-	-	1.00	10.00	9.00	-	-	-	9.00	-	(1.00)	-	(1.00)
Police	306.00	0.50	-	-	306.50	306.00	0.50	-	-	306.50	-	-	-	-
Fire-Rescue	165.00	-	-	-	165.00	163.00	1.50	-	-	164.50	1.50	(2.00)	-	(0.50)
Community Development	47.00	3.00	-	-	50.00	45.00	3.00	-	-	48.00	-	(1.00)	(1.00)	(2.00)
Economic & Business Development	8.00	-	-	-	8.00	7.00	-	-	-	7.00	-	(2.00)	1.00	(1.00)
Public Works	64.50	9.00	-	0.50	74.00	61.00	8.50	-	0.50	70.00	1.00	(5.50)	0.50	(4.00)
Parks & Recreation	61.00	31.50	13.50	1.50	107.50	62.00	28.50	7.00	0.50	98.00	-	(10.50)	1.00	(9.50)
Community Services	44.00	28.00	-	-	72.00	41.00	25.50	-	-	66.50	-	(5.50)	-	(5.50)
Cultural Affairs	15.00	0.50	1.50	-	17.00	13.00	0.50	1.50	-	15.00	-	(1.00)	(1.00)	(2.00)
General Fund Total	816.50	73.50	15.00	3.50	908.50	801.00	69.00	8.50	1.50	880.00	2.50	(33.50)	2.50	(28.50)
Law Enforcement Trust-Police	3.00	-	-	-	3.00	3.00	-	-	-	3.00	-	-	-	-
Law Enforcement Trust Fund Total	3.00	-	-	-	3.00	3.00	-	-	-	3.00	-	-	-	-
CDBG - Outreach	2.00	-	-	-	2.00	2.00	-	-	-	2.00	-	-	-	-
Comm Dev Block Grant Fund Total	2.00	-	-	-	2.00	2.00	-	-	-	2.00	-	-	-	-
Financial Services - Utility Billing	10.00	-	-	-	10.00	10.00	-	-	-	10.00	-	-	-	-
Utilities	157.00	2.50	-	2.50	162.00	162.00	1.50	-	2.50	166.00	4.00	-	-	4.00
Utility Fund Total	167.00	2.50	-	2.50	172.00	172.00	1.50	-	2.50	176.00	4.00	-	-	4.00
Stormwater Management	14.90	-	-	-	14.90	14.90	-	-	-	14.90	-	-	-	-
Stormwater Mgmt Fund Total	14.90	-	-	-	14.90	14.90	-	-	-	14.90	-	-	-	-
Health Insurance	5.00	-	-	-	5.00	4.00	-	-	-	4.00	-	-	(1.00)	(1.00)
Health Insurance Fund Total	5.00	-	-	-	5.00	4.00	-	-	-	4.00	-	-	(1.00)	(1.00)
Risk Management	3.00	-	-	-	3.00	3.00	-	-	-	3.00	-	-	-	-
Risk Management Fund Total	3.00	-	-	-	3.00	3.00	-	-	-	3.00	-	-	-	-
Fleet Maintenance	13.60	1.00	-	-	14.60	12.10	1.00	-	-	13.10	-	-	(1.50)	(1.50)
Fleet Maintenance Fund Total	13.60	1.00	-	-	14.60	12.10	1.00	-	-	13.10	-	-	(1.50)	(1.50)
Information Technology	21.00	1.00	-	-	22.00	21.00	1.00	-	-	22.00	-	-	-	-
Information Technology Fund Total	21.00	1.00	-	-	22.00	21.00	1.00	-	-	22.00	-	-	-	-
ALL FUNDS TOTALS	**1,046.00**	**78.00**	**15.00**	**6.00**	**1,145.00**	**1,033.00**	**72.50**	**8.50**	**4.00**	**1,118.00**	**6.50**	**(33.50)**	**-**	**(27.00)**

All Funds Position Comparison Summary

FY 2021 Budget

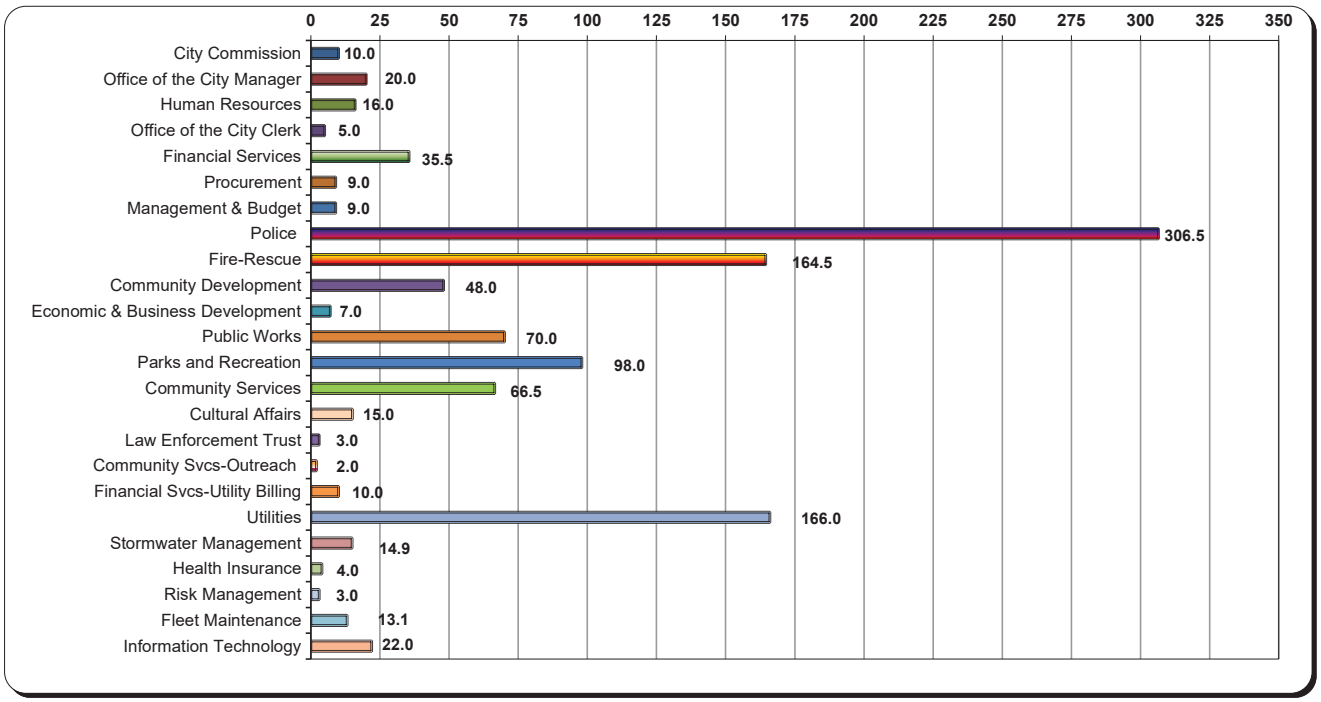
As indicated below, the budget includes a total of 1,118.0 FTE (Full-time equivalent) authorized positions. This reflects a decrease of 27 FTEs compared to the FY20 budget. The total of 1,118.0 is comprised of 1,033 full-time, 145 (72.5 FTEs) part-time, 17 (8.5 FTEs) seasonal part-time, and 8 (4 FTEs) temporary part-time budgeted positions.

Fund/ Dept. #	Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	# FTE Change
001-01	City Commission	10.00	10.00	10.00	10.00	10.00	-
001-05	Office of the City Manager	20.00	16.00	20.00	20.00	20.00	-
001-06	Human Resources (HR)	14.00	14.00	17.00	17.00	16.00	(1.00)
001-08	Office of the City Clerk	4.00	4.00	5.00	5.00	5.00	-
001-10	Financial Services	35.50	36.50	35.50	35.50	35.50	-
001-11	Procurement	10.00	10.00	11.00	11.00	9.00	(2.00)
001-15	Management & Budget	9.00	10.00	10.00	10.00	9.00	(1.00)
001-20	Police	297.50	304.50	306.50	306.50	306.50	-
001-30	Fire-Rescue	166.00	166.00	165.00	165.00	164.50	(0.50)
001-41	Community Development*	43.50	54.50	50.00	50.00	48.00	(2.00)
001-43	Economic & Business Development	-	-	8.00	7.00	7.00	(1.00)
001-50	Public Works (PW)	65.10	61.50	74.00	74.00	70.00	(4.00)
001-53	Construction & Facilities Management	17.50	-	-	-	-	-
001-60	Parks and Recreation	121.50	121.00	107.50	107.50	98.00	(9.50)
001-63	Community Services**	68.50	70.00	72.00	72.00	66.50	(5.50)
001-68	Cultural Affairs	15.00	18.00	17.00	17.00	15.00	(2.00)
160-20	Police-Law Enforcement Trust	-	3.00	3.00	3.00	3.00	-
167-43	Community Services-CDBG-Outreach**	2.00	2.00	2.00	2.00	2.00	-
410-10	Financial Services-Utility Billing	9.00	9.00	10.00	10.00	10.00	-
410-55	Utilities	127.00	157.50	162.00	162.00	166.00	4.00
415-50	PW - Stormwater Management	13.90	14.90	14.90	14.90	14.90	-
501-06	HR - Health Insurance	-	-	5.00	5.00	4.00	(1.00)
502-06	HR - Risk Management	5.00	5.00	3.00	3.00	3.00	-
503-50	PW - Fleet Maintenance	13.50	14.60	14.60	14.60	13.10	(1.50)
504-58	Information Technology	17.00	21.00	22.00	22.00	22.00	-
	Total Full & Part-time Employees	**1,084.50**	**1,123.00**	**1,145.00**	**1,144.00**	**1,118.00**	**(27.00)**

* Formerly Community & Economic Development

** Formerly Social Services

FY21 Budgeted Positions by Department



Revenues & Expenditures Budget Summary

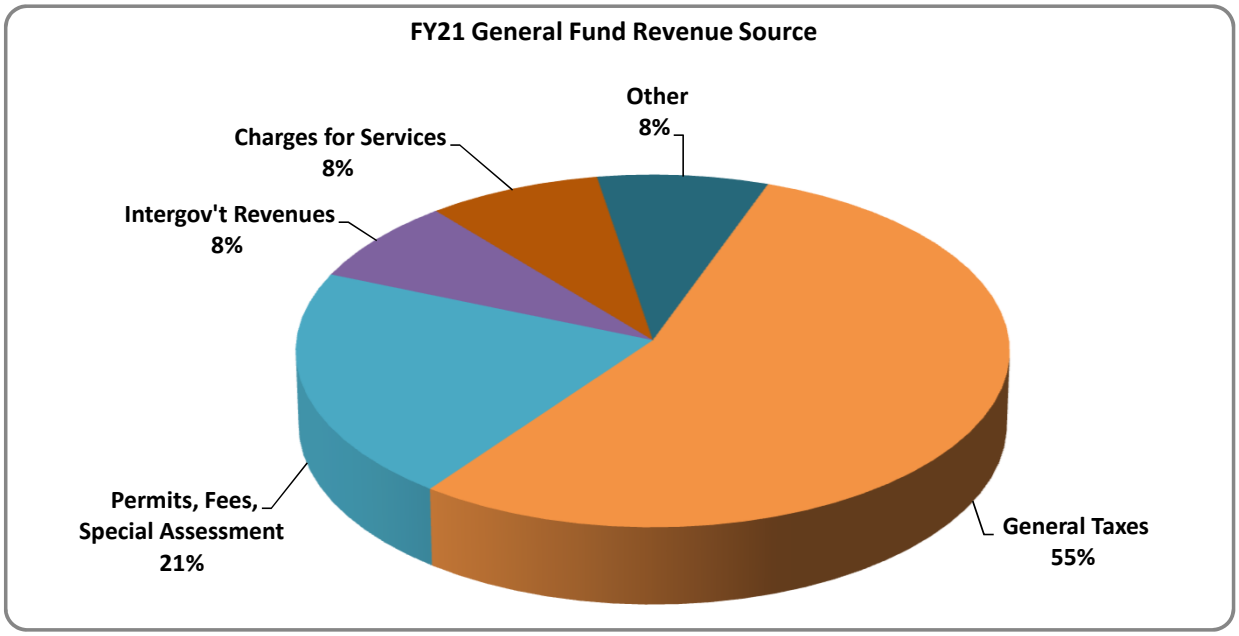
	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change from 2020
Beginning Fund Balance	**$ 36,068,857**	**$ 35,348,502**	**$ 40,248,630**	**$ 40,248,630**	**$ 38,896,119**	-
Revenues:						
Current Revenues	$150,991,003	$160,285,048	$173,130,476	$173,130,476	$ 162,366,538	-6.2%
Transfer In	3,917,935	3,901,033	3,386,600	3,615,470	3,552,400	4.9%
Approp. of Fund Balance/Carryover	-	-	3,500,000	4,594,734	7,904,412	125.8%
Total Revenues	**$154,908,938**	**$164,186,081**	**$180,017,076**	**$181,340,679**	**$ 173,823,350**	**-3.4%**
Expenditures:						
Departmental:						
City Commission	$ 1,302,294	$ 1,475,825	$ 1,691,400	$ 1,691,400	$ 1,879,031	11.1%
Office of the City Manager	4,294,193	3,383,749	4,917,700	4,917,700	4,782,960	-2.7%
Human Resources	1,791,544	2,064,825	2,929,000	2,929,000	3,021,900	3.2%
Legal	1,177,941	1,056,902	1,454,600	1,454,600	1,454,600	0.0%
Office of the City Clerk	722,552	951,539	862,622	862,622	1,127,674	30.7%
Financial Services	4,339,201	4,445,880	4,989,200	5,018,557	5,102,546	2.3%
Procurement	1,380,129	1,190,206	1,381,211	1,381,211	1,337,868	-3.1%
Management & Budget	1,440,178	1,586,626	1,792,450	1,800,136	1,862,150	3.9%
Police	50,376,389	51,009,751	54,401,593	54,410,383	54,065,900	-0.6%
Fire-Rescue	34,482,666	36,812,777	38,692,448	39,238,109	38,108,653	-1.5%
Community Development	5,384,685	6,405,167	6,165,728	6,224,735	6,541,300	6.1%
Economic & Business Development	-	-	1,629,800	1,629,800	1,638,251	0.5%
Public Works	9,467,874	10,319,230	12,447,009	12,366,856	11,272,142	-9.4%
Construction & Facilities Management	2,322,923	-	-	-	-	0.0%
Parks & Recreation	13,871,553	15,223,066	14,482,154	15,061,103	14,229,303	-1.7%
Community Services	6,076,020	6,441,879	7,007,208	7,007,208	6,661,952	-4.9%
Cultural Affairs	3,379,532	3,821,840	3,820,033	3,820,033	3,029,700	-20.7%
Sub-Total	$141,809,675	$146,189,262	$158,664,156	$159,813,453	$ 156,115,930	-1.6%
Non-Departmental						
Non-Departmental	$ 6,025,116	$ 4,656,320	$ 4,151,600	$ 4,989,084	$ 4,247,700	2.3%
Debt Service	308,586	391,770	475,200	475,200	475,200	0.0%
Transfer Out	7,446,900	8,080,469	12,820,720	12,820,720	9,684,520	-24.5%
Appropriated Fund Balance	-	-	3,905,400	3,242,223	3,300,000	-15.5%
Sub-Total	$ 13,780,602	$ 13,128,559	$ 21,352,920	$ 21,527,227	$ 17,707,420	-17.1%
Capital Improvement						
Non-Departmental	$ 52	$ -	$ -	$ -	$ -	0.0%
Sub-Total	$ 52	$ -	$ -	$ -	$ -	0.0%
Total Expenditures	**$155,590,328**	**$159,317,821**	**$180,017,076**	**$181,340,679**	**$ 173,823,350**	**-3.4%**
Excess/Deficiency (actuals)	$ (681,390)	$ 4,868,260	$ -	$ -	$ -	
Appropriated Fund Balance	-	-	3,905,400	3,242,223	3,300,000	
Appropriation of Fund Balance	-	-	(3,500,000)	(4,594,734)	(7,904,412)	
Fund 002 Adjustments	22,215	31,868	-	-	-	
Fund 003 Adjustments	(61,179)	-	-	-	-	
Ending Fund Balance	**$ 35,348,502**	**$ 40,248,630**	**$ 40,654,030**	**$ 38,896,119**	**$ 34,291,707**	**-15.6%**
Fund Balance Components						
Non Spendable	$ 1,823,533	$ 1,713,021	$ 1,713,021	$ 1,713,021	$ 1,713,021	
Committed	19,069,814	20,383,343	20,383,343	20,383,343	21,760,882	
Assigned						
Emergency Preparedness	6,112,120	6,533,123	6,533,123	6,533,123	3,677,299	
Pension Trust Fund	-	1,589,151	3,287,763	3,287,763	5,101,170	
OPEB Trust Fund	-	500,000	1,000,000	1,000,000	1,500,000	
Subsequent Years Budget	-	405,400	-	-	-	
Other	366,721	539,337	539,337	539,337	539,337	
Unassigned	7,976,314	8,585,255	7,197,443	5,439,532	-	
Ending Fund Balance	**$ 35,348,502**	**$ 40,248,630**	**$ 40,654,030**	**$ 38,896,119**	**$ 34,291,707**	

Note: Fund balance components subject to change based on final year-end audited balances

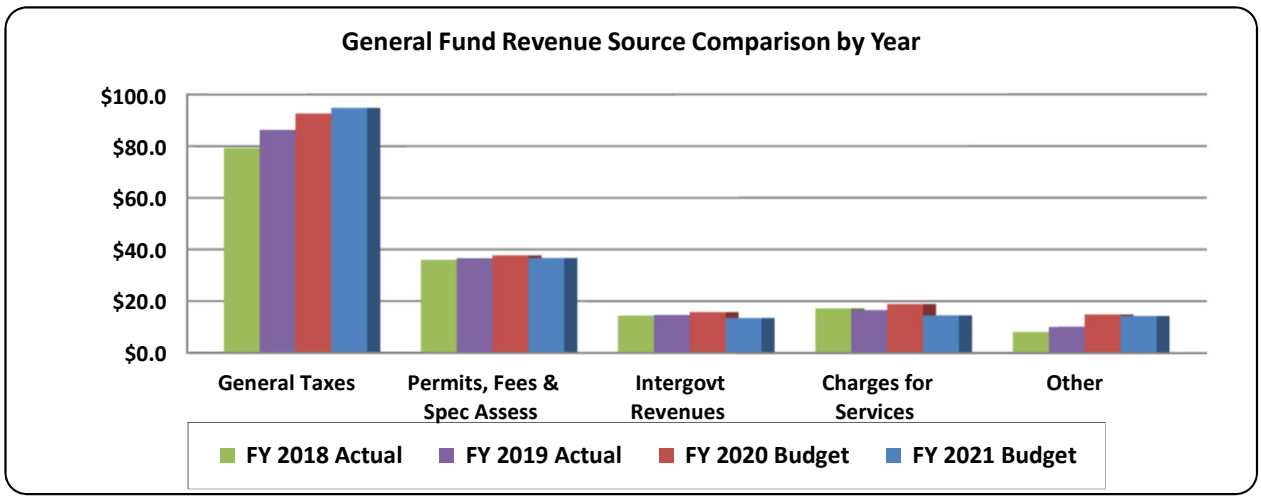
Revenues

Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change from 2020
General Taxes	$ 79,271,870	$ 86,303,436	$ 92,679,800	$ 92,679,800	$ 94,852,300	2.3%
Permits, Fees, Special Assessment	35,904,873	36,583,952	37,727,900	37,727,900	36,733,400	-2.6%
Intergovernmental Revenues	14,379,542	14,674,340	15,809,320	15,809,320	13,467,788	-14.8%
Charges for Services	17,238,906	16,517,438	18,926,023	18,926,023	14,488,850	-23.4%
Fines & Forfeitures	753,041	659,216	704,000	704,000	600,700	-14.7%
Miscellaneous Revenues	3,442,771	5,546,666	7,283,433	7,283,433	2,223,500	-69.5%
Transfers In	3,917,935	3,901,033	3,386,600	3,615,470	3,552,400	4.9%
Appropriation of Fund Balance	-	-	3,500,000	4,594,734	7,904,412	125.8%
Total	**$154,908,938**	**$164,186,081**	**$180,017,076**	**$181,340,679**	**$ 173,823,350**	**-3.4%**

This chart is a summary of FY21 General Fund Revenue by Source.



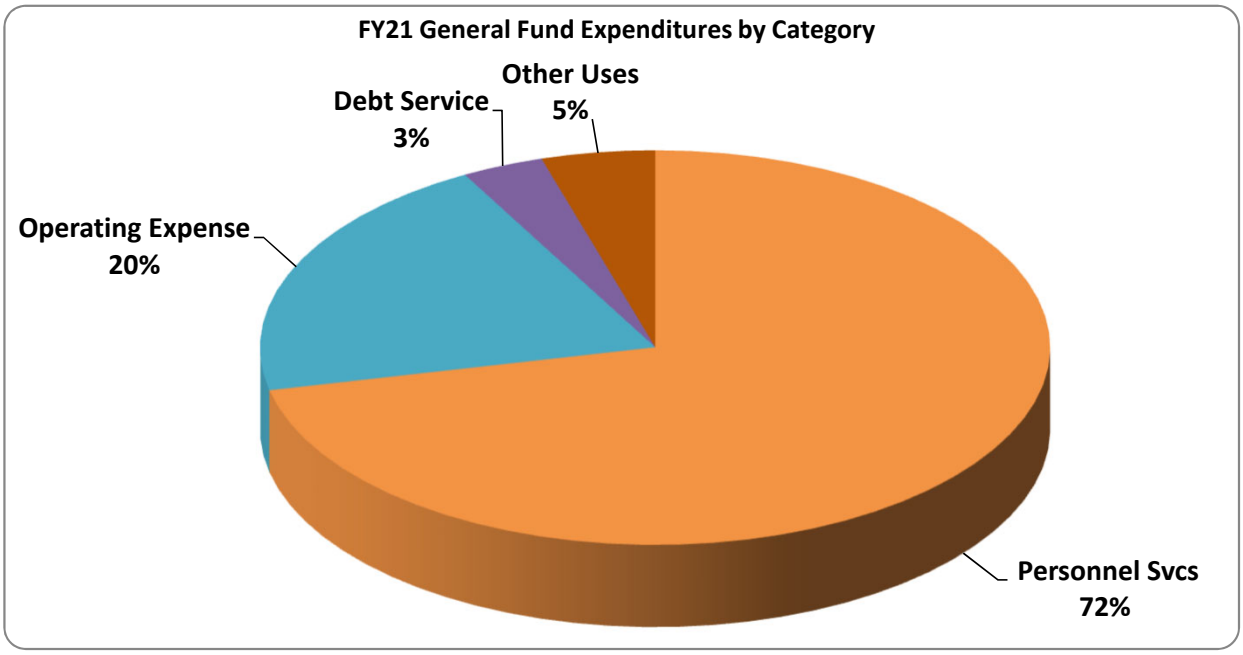
This chart shows the comparison of General Fund Revenues for FY18 to FY21 by Category



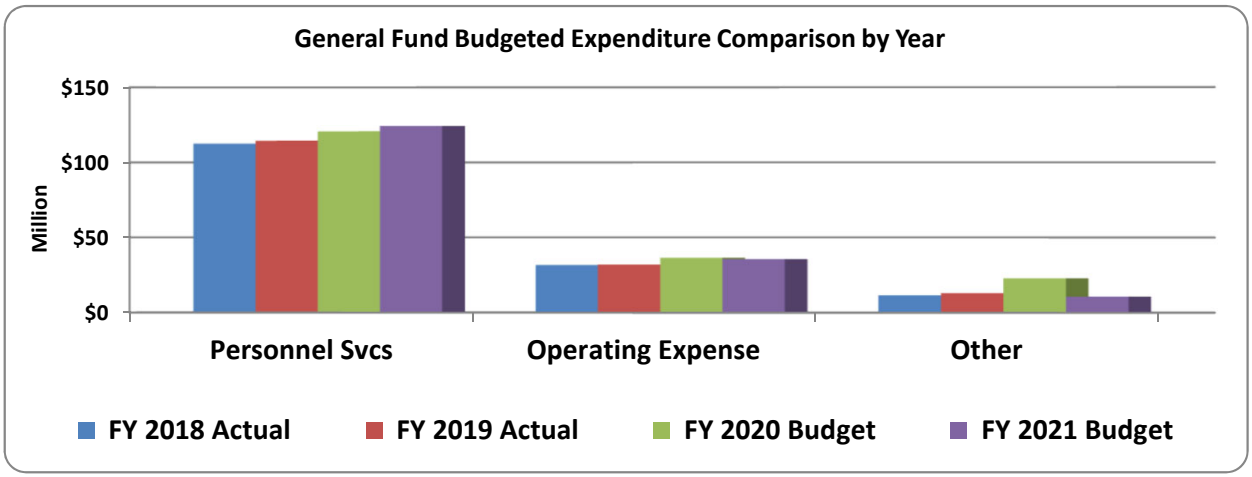
Expenditures

Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	% Change from 2020
Personnel Services	$112,477,203	$114,435,312	$120,679,300	$119,831,217	$ 124,286,200	3.0%
Operating Expense	31,670,112	31,940,787	36,496,157	38,193,419	35,607,930	-2.4%
Capital Outlay	3,584,125	4,171,951	5,470,599	6,182,706	291,800	-94.7%
Grants & Aids	103,350	297,532	169,700	202,744	177,700	4.7%
Total Operating Expenditures	147,834,790	150,845,582	162,815,756	164,410,086	160,363,630	-1.5%
Capital Improvement Program	52	-	-	-	-	0.0%
Debt Service	308,586	391,770	475,200	475,200	475,200	0.0%
Transfer	7,446,900	8,080,469	12,820,720	12,820,720	9,684,520	-24.5%
Other	-	-	-	392,450	-	0.0%
Appropriated Fund Balance	-	-	3,905,400	3,242,223	3,300,000	-15.5%
Total	**$155,590,328**	**$159,317,821**	**$180,017,076**	**$181,340,679**	**$ 173,823,350**	**-3.4%**

The following chart is a summary of FY21 General Fund expenditures by category



The following chart shows the comparison of General Fund Expenditures for FY18 to FY21 by Category

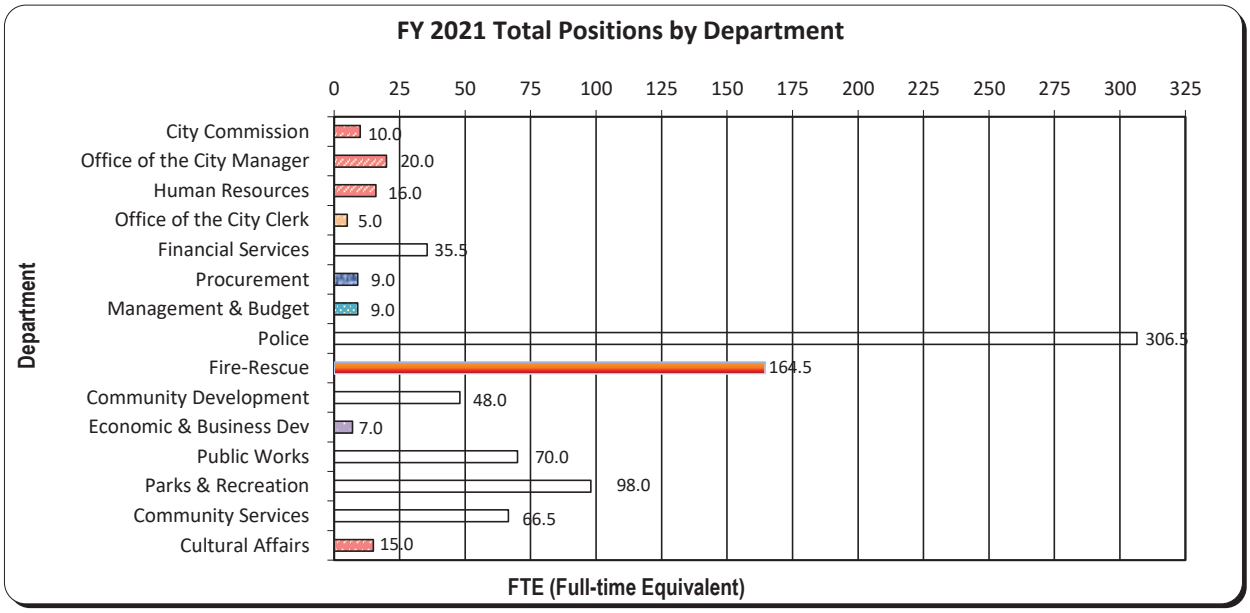


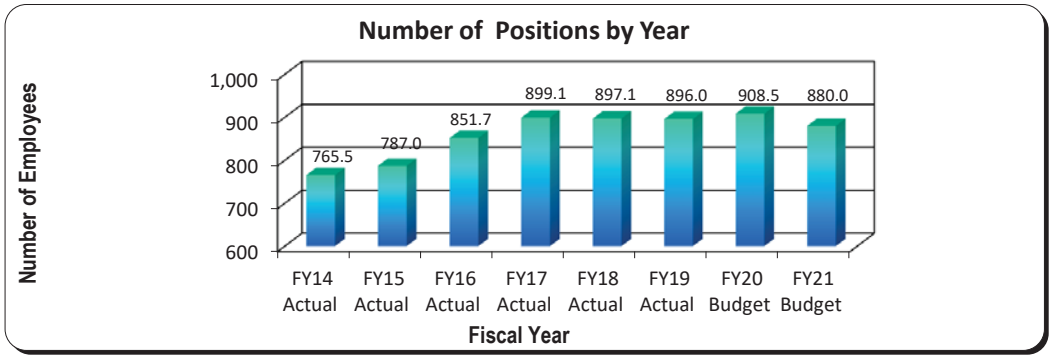
Position Comparison Summary

As indicated, the FY 2021 General Fund budget includes a total of 880.0 FTE (Full-time equivalent) authorized positions. This is a decrease of 28.5 FTEs from the FY20 Budget. This total is comprised of 801 full-time, 138 (69 FTEs) part-time, 17 (8.5 FTEs) seasonal part-time and 3 (1.5 FTEs) temporary part-time budgeted positions.

Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	# FTE Change
City Commission	10.00	10.00	10.00	10.00	10.00	-
Office of the City Manager	20.00	16.00	20.00	20.00	20.00	-
Human Resources	14.00	14.00	17.00	17.00	16.00	(1.00)
Office of the City Clerk	4.00	4.00	5.00	5.00	5.00	-
Financial Services	35.50	36.50	35.50	35.50	35.50	-
Procurement	10.00	10.00	11.00	11.00	9.00	(2.00)
Management & Budget	9.00	10.00	10.00	10.00	9.00	(1.00)
Police	297.50	304.50	306.50	306.50	306.50	-
Fire-Rescue	166.00	166.00	165.00	165.00	164.50	(0.50)
Community Development	43.50	54.50	50.00	50.00	48.00	(2.00)
Economic & Business Development	-	-	8.00	7.00	7.00	(1.00)
Public Works	65.10	61.50	74.00	74.00	70.00	(4.00)
Construction & Facilities Management*	17.50	-	-	-	-	-
Parks & Recreation	121.50	121.00	107.50	107.50	98.00	(9.50)
Community Services	68.50	70.00	72.00	72.00	66.50	(5.50)
Cultural Affairs	15.00	18.00	17.00	17.00	15.00	(2.00)
Total Full & Part-time positions	**897.10**	**896.00**	**908.50**	**907.50**	**880.00**	**(28.50)**

** FY19 Construction & Facilities Management was relocated back to the Utility Fund from the General Fund*





Revenue Projections

Object/Loc#	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	General Taxes					
311100	Ad Valorem Taxes-Current	$ 58,993,696	$ 65,493,598	$ 71,322,800	$ 71,322,800	$ 74,222,300
311101	Ad Valorem Taxes-Delinquent	984,007	1,568,407	1,150,000	1,150,000	1,200,000
312510	Ins Premium Tax-Fire	989,693	1,070,720	1,000,000	1,000,000	1,000,000
312520	Ins Premium Tax-Police	1,120,391	1,209,810	1,100,000	1,100,000	1,150,000
314100	Utility Tax-Electricity	8,835,693	8,940,379	9,500,000	9,500,000	8,700,000
314300	Utility Tax-Water	1,776,245	1,864,552	1,800,000	1,800,000	1,900,000
314400	Utility Tax-Gas	181,732	174,801	180,000	180,000	180,000
315100	Communication Svcs Taxes	4,352,859	3,872,191	4,332,000	4,332,000	4,300,000
316000	Local Business Tax	2,037,554	2,108,978	2,295,000	2,295,000	2,200,000
	Sub-Total	$ 79,271,870	$ 86,303,436	$ 92,679,800	$ 92,679,800	$ 94,852,300
	Permits, Fees, Special Assessment					
322100	Building Permits	$ 5,192,673	$ 5,402,738	$ 5,400,000	$ 5,400,000	$ 4,700,000
322101	Open Permit Search	262,140	314,855	250,000	250,000	250,000
322110	Permits Surcharge	424,087	501,993	500,000	500,000	400,000
322111	Expired Permits/Revisions Bldg	4,933	49,315	10,000	10,000	30,000
322112	OT Inspection Fee	28,849	35,550	18,000	18,000	25,000
323100	Fran Fee-Electricity	6,526,073	6,738,540	6,800,000	6,800,000	6,700,000
323400	Fran Fee-Gas	90,045	78,703	85,000	85,000	85,000
323700	Fran Fee Solid Waste-Res	726,178	802,132	854,000	854,000	837,300
323701	Fran Fee Solid Waste-Comm	731,479	813,040	840,000	840,000	775,000
323702	Fran Fee Solid Waste-Roll Off	348,170	349,878	360,000	360,000	360,000
323703	Fran Fee-Solid Waste Res Dmst	127,516	186,441	161,400	161,400	126,100
323705	Textile Recycling Revenue	-	7,336	50,000	50,000	50,000
323900	Fran Fee-Towing	105,000	131,208	142,000	142,000	142,000
325200	Fire Protection-Current	20,428,267	20,660,751	22,000,000	22,000,000	22,000,000
325201	Fire Protection-Delinquent	335,596	507,999	250,000	250,000	250,000
329100	Engineering Permits	570,597	-	-	-	-
329101	Garage Sale Permits	3,270	2,895	2,500	2,500	1,500
329105	Admin Fee Cost Recovery	-	577	5,000	5,000	1,500
	Sub-Total	$ 35,904,873	$ 36,583,952	$ 37,727,900	$ 37,727,900	$ 36,733,400
	Intergovernmental Revenues					
331507	Fed Grant-FEMA	$ 171,420	$ 148,771	$ -	$ -	$ -
334500	State Grant-FEMA	28,570	24,796	-	-	-
335120	State Revenue Sharing-Proceeds	3,523,034	3,747,793	3,811,000	3,811,000	3,048,800
335140	Mobile License Tax	17,099	18,280	19,000	19,000	20,000
335150	Alcohol Beverage License Tax	21,732	23,914	21,000	21,000	22,000
335180	Local Gov't Half-Cent Sales Tx	9,310,105	9,289,557	9,984,000	9,984,000	7,987,200
335210	Firefighter Supplemental Comp	67,405	72,932	73,320	73,320	75,880
335492	Fuel Tax Refund	79,935	75,599	70,000	70,000	75,000
337400	Loc Grant-Brow Cty Shuttle Bus	107,561	132,611	540,000	540,000	928,508
337602	Loc Grant-Child Svcs Council	21,076	21,094	17,000	17,000	17,000
338200	County Business Tax Receipts	98,776	172,592	130,000	130,000	100,000
338350	School Resource Officers	932,829	946,400	1,144,000	1,144,000	1,193,400
	Sub-Total	$ 14,379,542	$ 14,674,340	$ 15,809,320	$ 15,809,320	$ 13,467,788
	Charges for Services					
341297	Pmt in Lieu of Taxes-Util Fund	$ 2,127,000	$ 2,255,000	$ 2,331,800	$ 2,331,800	$ 2,495,100
341302	Admin Fee-Sanitation Roll Off	12,868	15,631	16,800	16,800	15,300
341303	Admin Fee-Solid Waste Com	57,886	64,562	72,000	72,000	62,600
341304	Admin Chg to Utility Fund	4,368,200	3,949,201	3,740,000	3,740,000	4,039,200
341307	Admin Fee-SW Res Curb	73,835	40,046	72,000	72,000	73,400
341308	Admin Fee-SW Res Dmst	8,214	12,983	11,300	11,300	11,600
341309	Admin Chg to Stormwater	780,500	822,700	867,100	867,100	897,400

Revenue Projections

Object/Loc#	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
341900	Election Qualifying Fees	70	3,181	-	-	150
342120	Police Admin Fees	30,598	35,077	34,000	34,000	34,000
342130	Alarm Registration Fees	74,577	43,741	60,000	60,000	60,000
342160	Notary Services/Copies/Records	10,748	13,623	6,000	6,000	8,000
342510	Fire Inspection Fees	1,721,909	1,485,193	2,050,000	2,050,000	1,400,000
342511	Reinspection Fees	50	-	-	-	-
342600	Ambulance Fees	1,502,799	1,328,295	1,925,223	1,925,223	1,300,000
343410	Solid Waste Disp-Res (Rev Sh)	99,298	-	-	-	-
343411	Solid Waste Disp-Res Dmpstr	3,073	-	-	-	-
343412	Solid Waste Disp-Comm (Rev Sh)	23,239	-	-	-	-
343413	Bulk Solid Waste-Res (Rev Sh)	4,367	-	-	-	-
343414	C&D Disp-Industrial (Rev Shar)	3,431	-	-	-	-
343900	Development Review Fees	337,343	216,277	400,000	400,000	285,000
346910	Child Care Fees	1,548,180	1,317,502	1,255,600	1,255,600	600,000
346912	Adult Day Care Fees	41,430	69,284	45,600	45,600	25,000
346913	Adult Day Care-Long Term Care	52,479	35,350	50,400	50,400	54,000
347210-010	Summer ProgramMiramar Youth Enrichmer	3,860	5,260	1,500	1,500	2,000
347210-061	Summer ProgramAquatics-West	78,084	60,090	60,000	60,000	60,000
347210-070	Summer ProgramSunset Lakes	61,006	67,402	70,000	70,000	70,000
347210-090	Summer ProgramAnsin Sports Complex	58,622	57,948	63,900	63,900	58,000
347210-100	Summer ProgramVizcaya Park	26,679	27,766	28,000	28,000	30,000
347210-170	Summer ProgramMiramar Cultural Center	67,935	77,806	73,600	73,600	75,000
347260-000	Contracted ProgramsUnassigned	51,730	15,280	12,000	12,000	7,500
347260-010	Contracted ProgramsMiramar Youth Enrich	1,933	13,809	12,000	12,000	6,750
347260-061	Contracted ProgramsAquatics-West	7,681	6,853	7,000	7,000	3,500
347260-070	Contracted ProgramsSunset Lakes	6,240	19,286	21,000	21,000	10,500
347260-080	Contracted ProgramsMiramar Regional Par	15,610	20,978	12,500	12,500	9,000
347260-090	Contracted ProgramsAnsin Sports Complex	2,193	756	2,200	2,200	2,200
347260-100	Contracted ProgramsVizcaya Park	4,529	4,033	4,000	4,000	2,000
347260-180	Contracted ProgramsMulti Service Center	1,543	1,032	1,500	1,500	750
347270-080	Admission FeesMiramar Regional Park	59,185	71,041	50,000	50,000	29,500
347270-090	Admission FeesAnsin Sports Complex	3,292	14,995	53,300	53,300	1,500
347271-060	Aquatic FeesAquatics-East	62,569	99,501	60,000	60,000	52,000
347271-061	Aquatic FeesAquatics-West	318,081	341,403	330,000	330,000	273,000
347280-010	Recreation ActivitiesMiramar Youth Enrichn	26,021	30,666	26,000	26,000	15,000
347280-070	Recreation ActivitiesSunset Lakes	16,024	37,187	38,000	38,000	19,000
347280-090	Recreation ActivitiesAnsin Sports Complex	11,329	16,126	11,700	11,700	15,000
347280-100	Recreation ActivitiesVizcaya Park	478	1,964	14,500	14,500	7,500
347284	Rec Activities-Track Meet	2,960	4,420	3,000	3,000	3,000
347285	Rec Activities-Parking Fees	6,187	34,335	220,100	220,100	75,000
347296-000	Athletic ProgramsUnassigned	36,920	-	-	-	-
347296-100	Athletic ProgramsVizcaya Park	4,099	8,886	-	-	-
347299-010	Holiday CampsMiramar Youth Enrichment (	1,417	2,241	1,500	1,500	1,000
347299-061	Holiday CampsAquatics-West	-	1,980	1,500	1,500	1,000
347299-070	Holiday CampsSunset Lakes	3,730	5,091	3,800	3,800	2,500
347299-090	Holiday CampsAnsin Sports Complex	2,040	3,690	4,300	4,300	2,000
347299-100	Holiday CampsVizcaya Park	1,170	1,273	2,000	2,000	1,000
347304	Banquet Hall Service Fee	83,597	32,572	30,000	30,000	20,000
347308	Registration Fees-EDU Programs	-	5,788	10,500	10,500	2,500
347309	General Concessions	3,644	1,435	274,700	274,700	45,000
347310-170	Concession-FoodMiramar Cultural Center	18,062	17,402	15,000	15,000	7,500
347311-170	Concession-BeverageMiramar Cultural Cer	15,316	14,038	9,750	9,750	5,000
347312-170	Concession-AlcoholMiramar Cultural Cente	77,004	76,534	75,000	75,000	37,500
347313-170	Catering-FoodMiramar Cultural Center	9,139	40,785	33,600	33,600	37,500
347314	Catering-Beverage	208	13,264	6,000	6,000	3,750
347315	Catering-Alcohol	5,944	34,643	65,000	65,000	32,500
347316	Reception Package	575,931	31,682	418,000	418,000	125,000

Revenue Projections

Object/Loc#	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services (cont.)					
347320	Food & Beverage Svcs	132	4,996	27,500	27,500	14,000
347330	Food & Bev Staff- Reimbursable	4,511	13,711	22,500	22,500	12,000
347338	Group Sales Convenience Fee	24	-	-	-	-
347339	Ticket Sales	119,850	153,685	367,000	367,000	110,000
347340	Box Office Svcs Fee	30,443	10,806	20,000	20,000	150
347341	Ticket Printing Fee-For Profit	10,884	4,504	-	-	-
347345	Credit Card Fee	54,462	36,172	65,000	65,000	-
347346	Facility Ticket Fee	84,921	72,983	75,000	75,000	-
347347	Internet Convenience Fee	61,276	7,374	-	-	-
347350	Souvenirs	20	113	750	750	-
347351	Merchandise Sales	-	1,518	-	-	-
347360	Marketing	2,925	750	500	500	-
347371	Production Staff Reimbursable	115,377	108,540	-	-	-
347372	Production Equipment Rental	49,583	15,951	30,000	30,000	-
347373	Production Outside Equip Renta	5,052	42,513	-	-	-
347374	Production Svcs Fee	14,120	9,824	-	-	3,000
347375	Production Svcs Incidental	6,061	4,301	-	-	500
347380	Theater Svcs Package	56,762	51,207	52,000	52,000	30,000
347381	Theater Svcs Package Half	500	-	-	-	-
347386	Theater Insurance	8,800	5,200	5,000	5,000	2,500
347405	Special Events Fees	2,227	6,086	3,000	3,000	1,500
347409	Special Events-Concessions	2,796	-	2,500	2,500	-
347410	Vendor Registration & Sponsors	17,378	24,770	18,500	18,500	12,000
347500	Amphitheater Event Income	373,102	318,372	-	-	-
349000	Lien Research	155,415	576,840	500,000	500,000	530,000
349001	Passport Svcs	98,623	89,557	100,000	100,000	45,000
349003	Other Charges & Svcs	13,194	(858)	8,200	8,200	4,100
349004	Garage Condo Fees	86,142	78,434	90,000	90,000	80,000
349010	Vending Svcs	10,136	9,620	11,000	11,000	11,000
349011	Billboard Revenue	-	373,750	975,000	975,000	-
362100-010	Rental RevenueMiramar Youth Enrichment	5,668	18,373	7,800	7,800	5,000
362100-070	Rental RevenueSunset Lakes	95,970	123,669	96,000	96,000	50,000
362100-080	Rental RevenueMiramar Regional Park	133,316	122,383	80,000	80,000	60,000
362100-090	Rental RevenueAnsin Sports Complex	20,717	8,680	-	-	-
362100-091	Rental RevenueAnsin Stadium	25,817	32,759	38,500	38,500	21,750
362100-100	Rental RevenueVizcaya Park	67,903	72,522	68,000	68,000	35,000
362100-180	Rental RevenueMulti Service Center	97,219	104,260	95,000	95,000	47,500
362102	Rental-Police Range Master	8,910	9,180	10,000	10,000	9,200
362200	Rental-Park Fields	25,117	29,625	25,500	25,500	29,600
362204	Rental-Amphitheater	-	-	120,350	120,350	30,000
362205	Rental-Theater	-	148,735	108,000	108,000	54,000
362206	Rental-Rooms	62,361	3,510	10,750	10,750	5,000
362209	Rental-In House Equip-Banquet	150	3,055	1,000	1,000	1,000
362215-170	Rental-Banquet HallMiramar Cultural Cente	36,862	119,582	120,000	120,000	62,500
362216-170	Rental-KitchenMiramar Cultural Center	-	1,500	-	-	-
362217-170	Rental-Small WaresMiramar Cultural Cente	150	5,675	3,000	3,000	3,750
362301	Bldg Rental-General	12,453	32,989	20,000	20,000	22,200
362302	Bldg Rental-NSU	112,390	103,024	112,400	112,400	112,400
362400	Telecom Tower Rentals	535,103	528,309	572,000	572,000	572,000
	Sub-Total	$ 17,238,906	$ 16,517,438	$ 18,926,023	$ 18,926,023	$ 14,488,850

Revenue Projections

Object/Loc#	Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Fines and Forfeitures					
351500	Traffic Court Fines-General	$ 398,934	$ 342,572	$ 350,000	$ 350,000	$ 350,000
351502	Civil Penalty Surcharge	-	425	18,000	18,000	1,000
354100	Local Ordinance Violations	214,239	185,727	180,000	180,000	135,000
354101	Broward County Parking Fines	27,941	15,398	28,500	28,500	22,700
354102	City Code Violations	78,275	65,340	107,500	107,500	62,000
354103	Building Code Violations	33,652	49,754	20,000	20,000	30,000
	Sub-Total	$ 753,041	$ 659,216	$ 704,000	$ 704,000	$ 600,700
	Miscellaneous Revenues					
361100	Int Earnings	$ 982,227	$ 1,555,836	$ 1,500,000	$ 1,500,000	$ 135,000
361109	Int-Other	30,935	63,400	75,000	75,000	19,000
361200	Dividend Income	-	172,311	140,000	140,000	70,000
364100	Disp of Fixed Assets-Gov't	131,908	362,353	180,000	180,000	25,000
366210	Prog Support-MCC Presents	-	-	-	-	5,000
366212	Prog Support-Education	-	3,250	10,000	10,000	5,000
366430	Waste Reduct Ed Contr-Roll Off	24,245	24,950	27,600	27,600	20,000
366431	Solid Waste Contract Mgmt Cont	126,000	131,250	126,000	126,000	110,000
366432	Waste Reduction-Comm	115,514	127,546	144,000	144,000	96,000
366433	Waste Reduction-Res Curb	103,274	103,884	102,600	102,600	82,600
366434	Waste Reduction-Res Dmst	18,568	29,349	25,500	25,500	20,500
366436	Public Education Waste Pro	35,000	65,000	30,000	30,000	24,000
369900	Miscellaneous Revenue	135,796	291,854	3,504,022	3,504,022	301,000
369905	Over/Short	(9,303)	160	-	-	-
369910	Reimbursed Expenses-General	98,214	105,945	90,000	90,000	90,000
369911	Reimbursed Expenses-Fire	4,683	2,615	2,800	2,800	3,000
369912	Reimbursed Special Events Shut	305	-	-	-	-
369915	P-Card Rebates	31,875	38,639	35,000	35,000	38,000
369921	Cost Avoidance Collection-Res	903,209	849,589	466,711	466,711	352,900
369923	Cost Avoidance Coll-Commercial	472,227	615,400	535,200	535,200	483,300
369925	Cost Avoidance Coll-Res Dmpstr	178,302	137,183	136,500	136,500	166,200
369930	SW and Recy Liquidated Damages	41,000	5,000	2,500	2,500	7,000
369935	Community Engagement Program	-	87,500	150,000	150,000	150,000
369941	Recycle-City of Miramar (Direc	18,792	-	-	-	-
369942	Solar Powered Recycling	-	-	-	-	20,000
383100	Capital Lease Proceeds	-	773,653	-	-	-
	Sub-Total	$ 3,442,771	$ 5,546,666	$ 7,283,433	$ 7,283,433	$ 2,223,500
	Other Sources					
381005	Trfr Fr Billboard Rev Fund	$ -	$ -	$ -	$ -	$ 505,100
381145	Trfr Fr Pol Outside Svcs Fund	-	200,000	200,000	200,000	200,000
381162	Trfr Fr Fed Grant Fund	733,355	730,157	630,655	810,736	630,655
381163	Trfr Fr State & Cty Grant Fund	499,663	371,899	321,245	316,920	311,245
381164	Trfr Fr NSP	1,154	-	-	53,114	-
381385	Trfr Fr Street Constr & Maint Fd	2,533,763	2,597,077	2,234,700	2,234,700	1,905,400
381395	Trfr Fr Capital Projects Fund	150,000	1,900	-	-	-
399900	CIP Carryover	-	-	-	1,154,734	-
399999	Appropriation Of Fund Balance	-	-	3,500,000	3,440,000	7,904,412
	Sub-Total	$ 3,917,935	$ 3,901,033	$ 6,886,600	$ 8,210,203	$ 11,456,812
	Total	**$ 154,908,938**	**$164,186,081**	**$180,017,076**	**$ 181,340,679**	**$ 173,823,350**

Budget Justification

Object #	Account Description	Justification
Revenue		
311100	Ad Valorem Taxes-Current	The major components that determine the amount of revenue projected in this category are: 1) the taxable value of new construction appearing on the tax rolls for the first time and 2) the taxable values (net of exemptions) of current real and personal property within the City. The FY 21 proposed amount is based on the July 1st Certificate of Taxable Value growth rate of 5.63% ($10,320,547,001) at a millage rate of 7.1172. The City budgets approx. 96% of the gross receipts to account for early payment discounts.
311101	Ad Valorem Taxes-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31, of any given year. Total revenue received in this category is minimal when compared to the total ad valorem taxes collected.
312510	Ins Premium Tax-Fire	These are revenues provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
312520	Ins Premium Tax-Police	These are revenues provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
314100	Utility Tax-Electricity	This revenue line item is derived from a 10% tax levied on each customer's electric bill within the corporate limits of the City.
314300	Utility Tax-Water	This revenue line item is derived from a 10% tax levied on each customer's water bill that receives service within the corporate limits of the City.
314400	Utility Tax-Gas	This revenue line item is derived from a 10% tax levied on each customer's gas bill that receives service within the corporate limits of the city.
315100	Communication Svcs Taxes	This is the combined revenues of what was formerly the Franchise Fees Telephone, Franchise Fee Cable, and Utility Tax Telecommunications. The taxes are collected by the State of Florida and remitted to the City on a monthly basis. The State of Florida releases projections for this revenue account late June/ early July of each year.
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. A 5% increase was approved for FY17 and FY19. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%.
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	Permits Surcharge	This surcharge pertains to permit fees. If permit is building related revenue will go to Building Program, and if it is planning and zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Expired Permits/Revisions Bldg	Fees for renewal of expired permits and building plan revisions.
322112	OT Inspection Fee	This is a permit fee for weekend inspections performed by inspectors; the requests are made by the project manager/developer.
323100	Fran Fee-Electricity	This revenue line item is derived from a 6% charge on each customer's electric bill within the corporate limits of the City.
323400	Fran Fee-Gas	This revenue line item is derived from a 6% charge on each customer's gas bill within the corporate limits of the City.
323700	Fran Fee Solid Waste-Res	Fees charged per the solid waste agreement with the City's franchise waste hauler for residential single-family curbside service.
323701	Fran Fee Solid Waste-Comm	Fees charged per the solid waste agreement with the City's franchise waste hauler for commercial solid waste services.
323702	Fran Fee Solid Waste-Roll Off	Fees charged per the solid waste agreement with the City's franchise waste hauler for roll-off solid waste services.
323703	Fran Fee-Solid Waste Res Dmst	Fees charged per the solid waste agreement with the City's franchise waste hauler for multi-family residential container (dumpster) service.
323705	Textile Recycling Revenue	This line item is to account for a franchise revenue agreement for textile recycling services.
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
325200	Fire Protection-Current	This revenue source was implemented in FY 05. The latest rate study was completed in June 2018. The adopted rates are set at full cost for the provision of fire protection service. The annual amount is derived from property owners by the following categories: Residential-single and multi-family $398.23 per household, Mobile Homes $296.26 per unit, Commercial $0.7457 per sq. ft., Industrial/Warehouse $0.1191 per sq. ft. and Institutional $0.6194 per sq. ft., capped at 100,000 sq. ft. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office.

Budget Justification

Object #	Account Description	Justification
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
329105	Admin Fee Cost Recovery	This revenue line item is derived from administrative charge related to developer consulting fees.
335120	State Revenue Sharing-Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 77.36% of the revenues received are from sales and use tax collections and are included in the General Fund and 22.64% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335140	Mobile License Tax	This revenue source is derived from the annual license tax that is levied on park trailers and mobile homes. This tax ranges from $20 to $80 each which the County remits to the State and then remitted back to the local government based on a predetermined formula.
335150	Alcohol Beverage License Tax	This tax is levied on the sale of various alcoholic beverages in the City which is remitted to the State and refunded to the City based on a predetermined formula.
335180	Local Gov't Half-Cent Sales Tx	Authorized in 1982, this program generates the largest amount of revenue for local governments state-shared revenue sources. This revenue source is represented by one half of the revenue generated by the additional 1% sales tax which is distributed to counties and cities based on a population formula. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
335210	Firefighter Supplemental Comp	This is derived from state revenue shaing and is reimbursed to the City on an as available basis for educational costs associated with firefighters.
335492	Fuel Tax Refund	The City is required to pay State taxes on its original fuel purchases. Since the City is a tax exempt organization, reimbursement is submitted on a monthly basis for the State taxes.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule.
338200	County Business Tax Receipts	All businesses in the City of Miramar must also pay the County Business Tax in order to operate a business within Broward County.
338350	School Resource Officers	This revenue is derived from services of police officers assigned to a specific schools per an Interlocal Agreement between the Broward County School Board and the City. In addition, the City expanded this program to include one School Resource Officer to serve the City's charter schools, which provides the same match as the public schools.
341297	Pmt in Lieu of Taxes-Util Fund	This represents a portion of the approximate equivalent in property taxes generated from utility fund's property assets.
341302	Admin Fee-Sanitation Roll Off	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341304	Admin Chg to Utility Fund	These are fees charged to the Utility Funds to reimburse the costs for services provided by the General Fund activities.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341309	Admin Chg to Stormwater	These are fees charged to the Enterprise Fund, Stormwater Management, to reimburse for costs of services provided by General Fund activities.
341900	Election Qualifying Fees	Pursuant to the City's Charter, a qualifying fee of $25 is required to run for Office. Municipal elections are held every two years in compliance with State Law and the City's Charter.
342120	Police Admin Fees	This represents fees that the City charges for the reproduction of police reports and other like items. Revenue is forecast based on prior years and anticipated actual amounts.
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.

Budget Justification

Object #	Account Description	Justification
342160	Notary Services/Copies/Records	Notary services provided by City staff.
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a reinspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347210	Summer Program	Summer camp registration fees collected at Miramar Youth Enrichment Center (Loc 10), Aquatics West (Loc 061), Sunset Lakes (Loc 70), and Ansin (Loc 90).
347260	Contracted Programs	City's revenue collected from contractual classes and programs at Miramar Youth Enrichment Center, Sunset Lakes, Miramar Regional Park, Aquatics-West, Ansin, Athletics, and Vizcaya Park.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Recreation Activities	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at Miramar Regional Park and Ansin Sports Complex.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex, Aquatic Complex, and Vizcaya Park.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items.
347308	Registration Fees-EDU Programs	These fees are collected from participants in educational programs.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food.
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price.
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.).
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services.
347330	Food & Bev Staff-Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services.
347339	Ticket Sales	Revenue from ticket sales at Miramar Amphitheater.
347340	Box Office Svcs Fee	This revenue account serves to record revenues received from box office services fees charged as per Commission approved Price List and embedded in rental contracts.
347374	Production Svcs Fee	This revenue account is to record revenues received from Production Service charges calculated based on a percentage of production costs (minimum of $200).

Budget Justification

Object #	Account Description	Justification
347375	Production Svcs Incidental	This revenue account serves to record revenues received from Production Service charge for incidentals as per Commission approved price list and at rates embedded in contracts.
347380	Theater Svcs Package	This revenue account records revenues received from rental clients for theater service package for rehearsal and performance days as specified in rental contracts.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
349000	Lien Research	This revenue is charged by the Financial Services Department to cover the costs for lien research which is primarily done when property changes ownership.
349001	Passport Svcs	This revenue is derived from fees collected for the processing of US passport applications.
349003	Other Charges & Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
349004	Garage Condo Fees	This revenue is derived from fees related to Miramar Town Center parking garage for NSU and Broward College.
349010	Vending Svcs	Fees generated from the City's contracts with various food and drink service vendors.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	Revenues collected will be used for technological enhancements utilized by code enforcement.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
354103	Building Code Violations	This revenue is generated from City/Building Code Violations; These funds may be used to demolish future unsafe structures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361109	Int-Other	Investments are maintained to allow 100% of available funds to be invested at all times. The factors that determine forecasting revenue for this line item are the anticipated interest rate and Pooled dollars available for investment.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
362100	Rental Revenue	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.
362200	Rental-Park Fields	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362204	Rental-Amphitheater	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362205	Rental-Theater	For rental of the theatre at the Cultural Arts Center.
362206	Rental-Rooms	This revenue account serves to record revenues received from renters for renting the theatre.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362302	Bldg Rental-NSU	This revenue is for the City's rental agreement with Nova Southeastern University (NSU).
362400	Telecom Tower Rentals	This represents revenue received from telecommunications companies for the rental of space on City communications equipment or the rental of land with their own telecommunications equipment.

Budget Justification

Object #	Account Description	Justification
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
366210	Prog Support-MCC Presents	This account is used to track revenue from CARE programs.
366212	Prog Support-Education	Revenues received from the Miramar Cultural Trust.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with Wastepro, this represents funds from Wastepro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City’s franchise hauler to fund City-wide educational services related to solid waste and recycling.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369935	Community Engagement Program	This revenue is for the new Community Engagement Program.
369942	Solar Powered Recycling	This account is used to track revenues from the Solar Powered Recycling Agreement. It is utilized to further promote waste stream reduction programs.
381005	Trfr Fr Billboard Rev Fund	Revenues transferred from Billboard Revenue Fund.
381145	Trfr Fr Pol Outside Svcs Fund	Transfer from Police Outside Services fund for the administrative fee charged and collected from each detail worked.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for PW, senior transportation services through the Older Americans Act Grant.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
399999	Appropriation Of Fund Balance	Appropriation of Fund Balance.

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	208,811	201,785	219,700	219,700	266,800
601200	Employee Salaries	62,355,395	62,565,521	65,565,400	65,351,611	65,448,300
601250	Firefighters-F.S. 112.816	-	-	-	-	25,000
601201	Salary Attrition	-	-	(2,485,000)	(2,485,000)	-
601205	Lump Sum Payout - Accrued Time	2,479,022	1,475,868	1,356,600	1,350,600	1,082,000
601210	Non-Pensionable Earnings	406	911,154	835,100	735,100	-
601215	Communication Stipend	111,822	129,973	137,400	145,400	346,500
601220	Longevity Pay	430,806	470,052	472,200	472,200	481,600
601310	Special Duty Pay	2,637	2,989	2,600	2,600	2,600
601390	Overtime-Court Time Pay	156,366	145,394	148,300	148,300	145,300
601400	Overtime-General	3,127,400	3,135,907	2,912,700	2,562,403	4,055,000
601402	Overtime-Special Events	76,903	91,529	76,800	76,800	27,700
601405	Overtime-SWAT	46,552	25,803	45,400	45,400	45,400
601410	Overtime-Holiday	989,362	1,051,785	1,009,400	1,009,400	1,036,100
601411	Overtime-Reimbursable	307,948	329,653	308,000	169,000	308,000
601412	Overtime-Emergency	4,872	304,623	-	-	-
601560	VEBA Accrued Time Payout	1,176,002	1,394,244	1,300,000	1,300,000	1,300,000
601561	Drop Transfer	-	-	1,248,000	1,198,000	1,148,900
602100	FICA & MICA	5,133,113	5,221,764	5,144,700	5,147,702	5,071,900
602210	Pension-General	2,880,772	2,946,152	3,319,100	3,319,100	3,540,600
602220	Pension-Police	8,823,379	8,813,360	9,453,500	9,453,500	9,310,000
602230	Pension-Fire	6,888,087	6,289,566	9,287,300	9,287,300	9,120,000
602235	Pension-Senior Mgmt	2,372,979	2,186,284	2,240,000	2,240,000	2,460,600
602240	Pension-FRS	80,456	83,765	87,900	87,900	115,300
602245	Pension-Retiree	171,037	162,901	171,000	171,000	171,000
602260	Pension-401	184,477	164,825	143,300	143,300	139,300
602265	Pension-457	667,286	581,271	690,600	690,600	612,400
602300	Pmt In Lieu Of Insurance	434,345	400,646	428,200	428,200	392,000
602304	Health Insurance-PPO	1,673,710	1,573,243	1,338,100	1,338,100	1,082,700
602305	Health Insurance-HMO	6,754,098	7,429,229	7,971,600	7,971,600	7,313,100
602306	Dental Insurance-PPO	317,119	316,535	261,800	261,800	261,000
602307	Dental Insurance-HMO	43,226	49,881	70,100	70,100	64,600
602308	Long-Term Care Insurance	1,145	-	1,100	1,100	1,100
602309	Basic Life Insurance	144,262	178,393	143,000	143,000	187,300
602311	Long-Term Disability Ins	64,568	64,244	93,400	93,400	93,000
602312	HDHP Aetna	-	433,571	677,500	677,500	855,200
602313	HSA Payflex	-	116,100	115,500	115,500	145,900
602314	IAFF Health Insurance	-	900,000	1,342,000	1,342,000	1,918,500
602315	GAME Retiree Health & Dental	42,578	51,227	42,600	42,600	42,600
602318	NonRep Retiree Health & Dental	367,323	401,975	367,300	367,300	420,000
602320	PBA Retiree Stipend	269,500	263,800	269,500	269,500	269,500
602321	GAME Retiree Stipend	41,530	39,060	41,500	41,500	41,500
602322	Non-Rep Retiree Stipend	140,977	116,088	141,000	141,000	141,000
602400	Workers' Compensation	3,506,933	3,415,152	3,685,100	3,685,100	4,796,900
	Sub-Total	112,477,203	114,435,312	120,679,300	119,831,217	124,286,200
	Operating Expense					
603101	Legal Svcs-City Commission	93,675	59,465	96,400	96,400	96,400
603102	Legal Svcs-Ofc of the City Mgr	198,816	132,136	204,200	204,200	204,200
603103	Legal Svcs-Procurement	103,396	44,688	112,800	112,800	112,800
603104	Legal Svcs-Comm Dev	69,800	69,800	69,800	69,800	69,800
603105	Legal Svcs-Parks & Recreation	46,373	28,350	76,000	76,000	76,000
603106	Legal Svcs-Public Works	79,534	37,887	94,100	94,100	94,100
603107	Legal Svcs-Police	153,600	146,001	153,600	153,600	153,600
603121	City Attorney Svcs	277,700	373,466	377,700	377,700	377,700
603128	Legal Svcs-Labor Related	155,046	165,110	270,000	270,000	270,000
603133	Medical Director Fees	37,400	37,400	37,400	37,400	37,400

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
603134	Prof Svcs-Marketing	-	8,742	10,800	10,800	10,800
603140	New Hire Screening	14,951	24,724	34,800	29,300	22,600
603141	Existing Employee Screening	63,235	80,255	77,600	71,100	86,500
603150	Information Technology Svcs	16,365	16,775	18,000	18,000	172,500
603183	Accreditation Fees	10,080	8,780	12,700	5,700	11,400
603190	Prof Svcs-Other	1,173,413	1,710,064	2,251,200	1,759,234	2,107,100
603192	Consulting Svcs	241,598	166,422	306,900	160,708	352,900
603200	Audit Fees	67,066	64,200	220,000	140,000	220,000
603301	Court Appear & Trans Fee	13,184	22,336	27,500	17,500	27,500
603400	Contract Svcs-Other	1,202,596	1,260,135	1,297,450	1,162,252	1,316,850
603401	Janitorial Svcs	459,511	431,013	553,189	557,989	567,156
603404	Air Condition Svcs	96,159	112,566	96,100	96,100	101,800
603407	Board up Svcs	3,004	2,635	2,500	2,500	3,000
603415	Debris Removal	2,064,198	3,751	-	-	-
603420	EMS Billings & Collections	79,317	70,266	110,000	80,000	110,000
603425	Software License & Maint	476,781	598,127	699,220	843,632	537,702
603455	Security Svcs	120,209	109,286	131,200	123,200	131,400
603459	Crossing Guards	304,188	337,674	350,000	200,000	506,600
603460	Landscape Svcs	1,746,682	1,679,777	1,226,676	1,456,426	1,574,380
603470	Temporary Help	67,648	35,310	32,500	23,400	17,400
603480	Artist Contract	32,951	41,249	93,000	93,000	41,200
603501	Travel-Investigations	2,853	6,915	5,000	5,000	5,000
603503	Arson Investigation	-	499	700	700	700
603601	Firefighters' Pension Benefits	989,693	1,070,720	1,000,000	1,000,000	1,000,000
603602	Police Officers' Pension Benef	1,120,391	1,209,810	1,100,000	1,100,000	1,100,000
604001	Travel & Training	295,645	398,354	459,900	223,042	492,800
604100	Communication Svcs	450,803	390,285	105,500	123,050	101,600
604105	Internet-Computer Lab	8,101	5,560	6,300	6,300	6,300
604200	Postage	65,171	55,575	115,050	116,050	115,050
604300	Water/Wastewater Svcs	485,691	601,746	639,200	639,200	709,784
604301	Electricity Svcs	1,229,582	1,343,518	1,432,700	1,432,700	1,407,900
604302	Gas-Propane	17,980	22,908	22,800	22,800	22,800
604311	Street Lights	769,567	727,020	953,381	848,293	748,900
604400	Leased Equipment	29,842	27,972	54,700	29,700	58,000
604401	Rental Vehicles	79,812	68,040	71,600	69,100	71,600
604402	Leased Vehicles	113,111	47,571	25,800	30,165	-
604403	Leased Building	86,489	90,794	94,800	96,400	99,700
604405	Leased Motorcycles	90,000	90,000	90,000	90,000	90,000
604440	Leased Copiers	190,228	111,317	-	-	-
604500	Risk Internal Svcs Charge	3,446,200	2,836,300	2,180,800	2,158,000	813,200
604550	Health Ins Internal Serv Chg	-	-	1,750,700	1,750,700	2,591,300
604610	Fleet Internal Svcs Charge	1,945,600	2,255,178	2,615,400	2,619,900	2,371,400
604611	Vehicle Rehab & Enhance	34,134	33,439	46,000	38,000	36,000
604612	Vehicle Ancillary	13,725	12,000	13,700	19,200	13,700
604613	Vehicle Detail	1,934	4,553	6,400	5,400	5,600
604614	R&M Motorcycle	4,720	2,648	4,700	4,700	4,700
604620	R&M Buildings	84,373	49,294	81,600	66,600	90,400
604621	Painting	3,070	5,046	10,000	8,500	10,000
604624	Solid Waste Container Maint	-	-	-	3,400	5,000
604625	R&M Equipment	26,912	34,621	44,000	45,600	55,300
604630	R&M Electric	69,224	59,064	70,200	70,200	62,700
604640	R&M Machinery	52,259	48,791	84,900	56,900	53,300
604645	R&M Radios	62,217	49,381	108,800	54,800	317,400
604650	R&M Office Equip	2,190	1,085	1,500	1,500	1,500
604665	R&M Air Conditioning	45,505	101,293	75,000	75,000	75,000
604666	R&M Street Lights	5,658	11,789	10,000	10,000	10,000
604667	R&M Streets	25,380	28,628	46,500	31,500	46,500

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
604668	R&M Aquatics	6,781	21,984	20,000	50,000	44,500
604669	Landscape & Irrigation	161,129	157,102	233,400	183,400	202,000
604671	Park Maintenance	274,836	227,096	330,000	345,000	395,000
604672	Street Row & Median Maint	15,825	13,247	15,800	15,800	15,800
604700	Printing & Binding Svcs	102,848	109,252	186,100	125,487	181,400
604740	Ordinance Codification	11,889	18,552	12,700	12,700	12,700
604820	Safety Education	1,138	686	1,100	-	1,100
604825	Crime Prevention	5,375	5,241	5,000	2,000	5,000
604850	Explorer & Recruitment	6,650	17,286	6,600	5,261	6,600
604851	Holiday Lighting Event	60,752	13,250	-	20,442	-
604852	Miramar Day	63,866	-	-	-	-
604853	Independence Day-4th of July	39,034	43,388	75,000	20,033	37,500
604855	Caribbean Amer. Heritage Celeb	29,851	26,763	75,000	75,000	37,500
604856	Hispanic Heritage	34,798	68,573	75,000	95	37,500
604857	Ansin Sporting Events	36,711	91,824	60,000	30,491	39,250
604858	Black History Celebration	35,544	-	-	-	-
604860	Economic Developmnt Activities	2,500	10,000	102,500	70,775	80,000
604861	Holiday Decorations (5 sites)	-	68,740	75,000	68,740	37,500
604864	Aviation Day	-	15,000	-	-	-
604865	Community Garden	25,157	24,983	15,000	10,000	15,000
604866	5K Run	-	4,402	-	-	-
604868	Panamanian Independence	-	9,009	-	-	-
604869	Senior Prom Gala	-	8,690	-	-	-
604870	Public Education	9,092	28,695	35,000	35,000	30,000
604871	Rotary Club	622	-	-	-	-
604872	Game Night Extravaganza	-	23,165	-	-	-
604873	Puppy Palooza	-	4,872	-	-	-
604874	Poetry Slam	-	98	-	-	-
604875	Citizenship Drive	-	1,250	50,000	800	25,000
604876	Turkey Giveaway & Health Fair	-	14,784	-	-	-
604878	Haitian Flag Day	-	6,820	50,000	-	25,000
604879	Burger & Brew	-	18,785	-	-	12,500
604880	Chamber of Commerce Events	43,548	40,289	43,500	43,500	43,500
604881	Breakfast with Santa	7,093	5,431	-	-	-
604882	Martin Luther King Parade&Even	30,471	46,873	50,000	16,055	25,000
604883	Veteran's Day	3,101	1,876	-	1,139	1,000
604884	Halloween	9,405	28,682	50,000	38,700	25,000
604886	Jamaican Independence Day	24,500	22,721	50,000	-	25,000
604887	Haitian Candelight Vigil	28,157	27,093	-	-	-
604888	Spec Events-Transportation	212	-	-	-	-
604889	Marketing & Promotions	135,673	521,500	140,700	333,115	233,500
604890	Special Events-Other	111,694	85,522	166,700	140,696	69,450
604891	Theatre Productions	191,200	486,483	699,500	395,662	120,000
604892	Art Gallery	17,225	10,450	17,200	17,200	20,000
604893	Movie Night Quarterly	-	1,923	-	-	-
604894	Women's Empowerment	-	10,115	-	-	-
604896	Sports Summit	-	34,580	-	-	-
604897	Miramar Family Night	-	-	75,000	19,200	37,500
604898	Sports & Entertainment	-	-	70,000	220	35,000
604901	Credit Card Svcs Fees	38,245	39,842	36,900	36,900	36,900
604902	P-Card Service Fees	-	8,581	-	-	-
604905	Bank Svcs Charges	5,141	1,552	5,100	5,100	5,000
604908	Legislative Expense	375	994	7,000	7,000	7,000
604909	Election Costs	-	198,620	-	-	200,000
604910	Advertising Costs	191,475	102,190	326,800	185,834	335,300
604913	Reimburse Internal Event Costs	(24,775)	(4,100)	-	-	-
604916	Administrative Expense	30,837	41,983	51,100	54,400	65,400

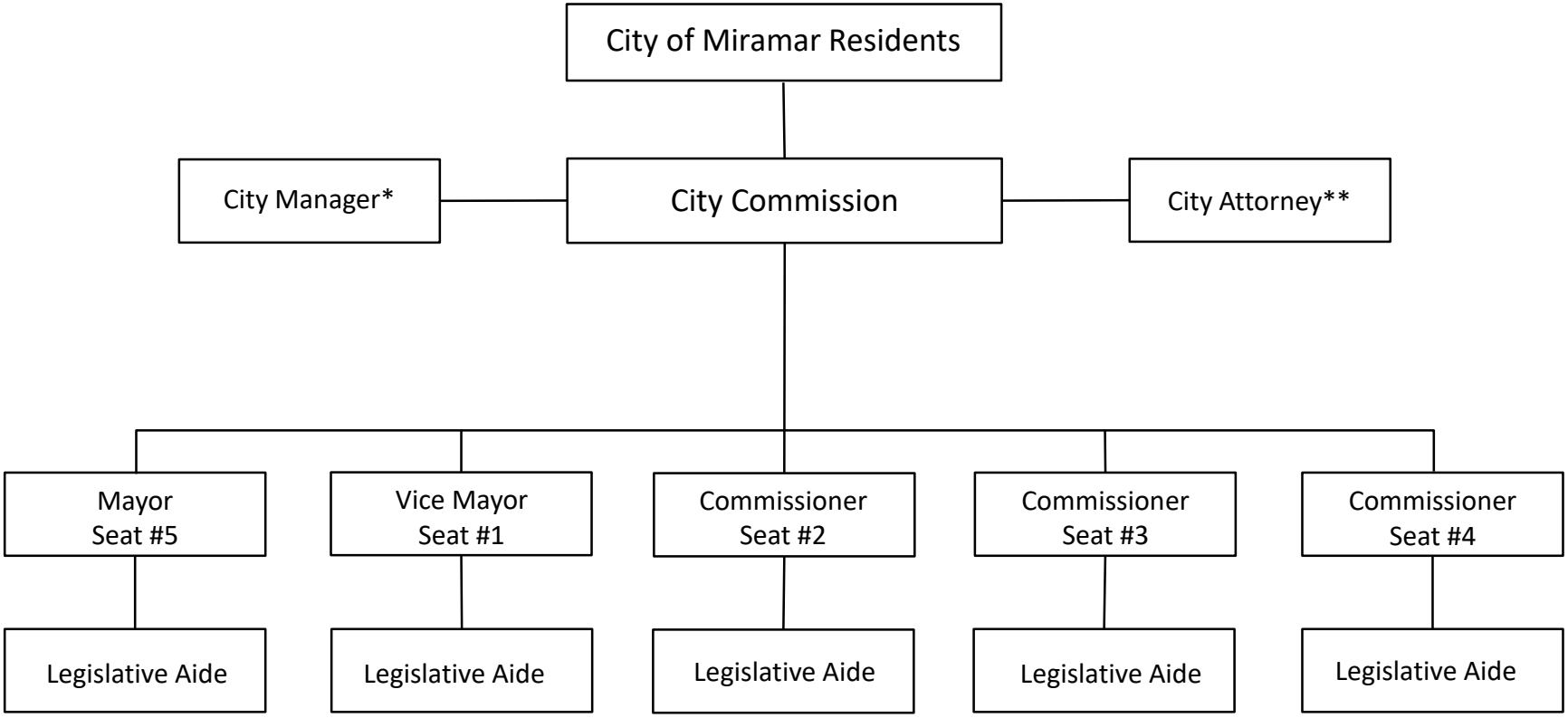
Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
604917	Volunteer Administrative Exp	-	-	-	-	4,000
604918	Commission Initiatives	108,275	159,918	225,000	220,380	225,000
604920	License & Permit Fees	49,864	55,770	48,200	65,086	61,623
604925	Parking Garage Condo Fees	164,512	190,000	190,000	190,000	190,000
604930	Record Storage Charges	23,441	28,185	23,400	35,000	23,400
604931	Recording Fees	3,087	2,156	16,175	20,175	16,175
604950	Employee Awards	13,166	17,496	18,300	17,432	23,500
604965	Special Magistrate	13,800	12,750	15,800	15,800	15,600
604966	U.S. Census	-	-	-	20,000	-
604970	Prisoner Care	-	-	-	-	16,000
604971	Building Demolition	250	-	-	-	-
604989	IT Internal Svcs Charge	4,465,600	5,068,300	5,816,900	5,800,400	5,942,500
604990	Pre-School Activities	36,929	29,604	31,800	31,800	31,800
604991	Summer Programs	94,866	95,816	93,000	32,372	74,200
604992	Recreation Activities	41,838	74,178	69,000	39,321	73,500
604993	Field Trips	32,748	42,376	66,000	9,752	98,415
604994	Athletic Activities	52,187	2,000	7,300	7,300	7,300
604995	Special Assessment Expense	18,784	18,831	18,800	18,804	18,800
604997	Other Operating Expenses	29,882	52,981	63,600	48,540	66,000
604998	Contingency	117,189	110,358	471,900	14,900	467,100
605100	Office Supplies	116,265	114,299	126,400	87,370	123,400
605120	Computer Operating Expenses	33,566	33,864	56,950	136,741	35,050
605220	Vehicle Fuel-On-Site	979,622	963,577	1,086,500	1,048,100	1,024,300
605221	Vehicle Fuel-Off-Site	107,070	83,247	118,000	118,000	112,100
605225	Equip Gas Oil & Lube	20,598	-	11,700	8,700	12,000
605230	Program Supplies	86,954	102,398	145,800	83,230	136,000
605235	General Food & Beverage	124,584	53,456	121,900	87,378	121,900
605240	Uniforms Cost	226,192	235,734	251,500	234,758	258,800
605242	Protective Clothing and Shoes	47,127	68,726	58,700	59,200	85,700
605243	Bunker Gear	78,645	178,379	78,600	78,600	78,600
605244	Personal Prop Reimburse	555	1,548	600	900	1,700
605246	Safety Equipment Supplies	19,267	19,965	21,150	21,150	21,150
605247	Janitorial Supplies	115,368	109,772	128,700	128,700	141,700
605249	Solid Waste Containers	13,270	8,970	11,000	7,600	10,000
605250	Noncap Furn (Item less 5000)	89,278	190,538	85,061	64,579	86,580
605251	Noncap Equip (Item less 5000)	231,835	334,740	248,522	236,455	292,055
605252	Small Tools	48,619	48,252	50,800	44,665	46,800
605261	Canine Expenses	23,508	26,840	16,000	28,000	24,000
605263	Automotive Supplies	6,478	4,861	6,500	6,500	6,500
605265	Medical Supplies	115,774	124,732	115,800	115,800	115,800
605266	Photography	1,550	1,475	2,100	2,100	1,600
605267	Oxygen	5,787	4,990	5,800	5,800	5,800
605268	Pharmaceuticals	17,050	17,684	17,000	17,000	17,000
605270	Ammunition Expense	109,409	117,449	109,400	109,400	170,800
605280	Chemicals	138,886	100,484	185,900	76,400	111,900
605285	Lab Supplies	243	387	400	400	400
605290	Other Operating Supplies	111,925	107,410	122,900	91,698	120,500
605292	Aquatic Supplies	15,929	8,104	12,000	12,000	12,000
605295	Hurricane Supplies	56,884	69,907	25,000	35,972	25,000
605410	Subscriptions & Memberships	139,934	131,792	174,733	152,637	168,660
605500	Training-General	178,228	163,635	225,000	136,548	229,100
605510	Tuition Reimbursement	58,784	106,016	116,900	88,621	126,800
605600	CM Restricted	-	-	-	4,720,370	-
	Sub-Total	31,670,112	31,940,787	36,496,157	38,193,419	35,607,930

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Improvement Program					
606510	CIP-Construction	52	-	-	-	-
606700	Law Enforce. Memorial/Display	-	-	-	8,790	-
	Sub-Total	52	-	-	8,790	-
	Dept Capital Outlay					
606100	Land Acquisition	1,796	-	-	-	-
606200	Buildings/Structures	25,000	-	-	-	-
606210	Building Renovation	28,000	91,932	135,000	190,542	-
606211	Minor Building Repairs	129,746	93,367	510,000	473,959	250,000
606303	Traffic Calming	-	-	40,000	40,000	-
606319	Park Improvement	145,333	50,226	-	7,867	-
606322	Roadway Repairs	-	-	40,000	-	-
606400	Machinery & Equipment	188,314	896,839	170,400	234,005	-
606405	Furniture & Fixtures	8,096	4,640	-	150,000	-
606440	Vehicles Purchase	-	356,728	-	98,115	-
606441	Vehicle Replacement Program	3,057,711	2,481,460	4,482,199	4,383,199	-
606450	Radio Equipment	-	86,365	13,000	13,000	-
606470	Computer Equipment	129	26,316	10,000	20,214	1,800
606471	Software	-	84,078	70,000	563,015	40,000
	Sub-Total	3,584,125	4,171,951	5,470,599	6,173,916	291,800
	Grants & Aides					
608210	Area Agency on Aging	49,452	51,614	49,500	59,749	49,500
608250	Economic Incentive	34,235	221,534	94,300	66,095	94,300
608301	MASH Grt Energy Assistance	8,855	5,487	8,900	29,900	8,900
608306	Grants to others	10,808	18,897	17,000	47,000	25,000
	Sub-Total	103,350	297,532	169,700	202,744	177,700
	Debt Service					
607183	Prin-2017 Motorola Lse-Radio	28,343	29,545	30,800	30,800	32,200
607184	Prin-2017 BOA M&P Radio Lse	239,649	244,095	248,700	248,700	253,300
607189	Prin-US Bancorp FF SCBA Lease	-	72,594	148,300	148,300	152,500
607283	Int-2017 Motorola Lse-Radio Eq	9,562	8,360	7,100	7,100	5,800
607284	Int-2017 BOA M&P Radio Lse	31,032	26,586	22,100	22,100	17,500
607289	Int -US Bancorp FF SCBA Lease	-	10,590	18,200	18,200	13,900
	Sub-Total	308,586	391,770	475,200	475,200	475,200
	Other					
609980	Emergency Preparedness	-	-	-	392,450	-
609990	Appropriated Fund Balance	-	-	3,905,400	3,242,223	3,300,000
	Sub-Total	-	-	3,905,400	3,634,673	3,300,000
	Transfers					
691006	Transfer to Economic Dev Fd	-	-	3,300,000	3,300,000	-
691201	Trfr To Debt Svcs	-	306,500	763,800	763,800	517,650
691203	Trfr To CIP Rev Bond	4,265,200	4,098,100	4,875,900	4,875,900	4,845,200
691204	Trfr To Debt Svcs	3,011,700	2,241,600	1,921,300	1,921,300	4,321,670
691395	Trfr To Capital Projects	170,000	1,434,269	1,959,720	1,959,720	-
	Sub-Total	7,446,900	8,080,469	12,820,720	12,820,720	9,684,520
	Total	**$155,590,328**	**$159,317,821**	**$180,017,076**	**$181,340,679**	**$173,823,350**

City Commission



* Budgeted in the Office of the City Manager
** Budgeted in Legal Department

Mission

We value the dignity and worth of our citizens and to this end we pledge to continuously improve the quality of life and economic prosperity of our residents by assuring all of our citizens a clean, safe, economically viable and progressive City that is responsive to changing needs.

Department Overview

The City Commission is responsible for adopting the City's policies, ordinances, resolutions and the annual operating and capital improvement budgets. The City Manager is appointed by the City Commission to serve as the administrative head of the municipal government and provides recommendations to the Commission on policy issues.

The City Commission consists of five elected officials, the Mayor and four commissioners duly elected by the qualified voters of the City as provided by the City Charter. Once a year, one of the commissioners is chosen to be Vice-Mayor. The commissioners are designated seats 1, 2, 3 and 4. All elected persons serve for a four-year term. Elections are held on the first Tuesday of March every two years.

Commission meetings generally are held on the first and third Wednesday of the month. The public can address general concerns during the second meeting of the month. However, individuals wishing to speak on matters that appear on the agenda need only raise their hand to be recognized. Workshop meetings are scheduled when deemed necessary.

As indicated in the Position Detail, this department is comprised of ten full-time budgeted positions.

Accomplishments FY 2020

- Approved Fiscal Year 2020 Annual Operating and Capital Improvement Budgets
- Approved the 5-year Capital Improvement Plan
- Commission Initiatives:
  - COVID-19 Food Distribution and Senior Outreach
  - State of the City Address
  - Youth Advisory Council
  - Aviation Expo
  - Drive-In Movie Night
  - Heroes Hometown Advantage
  - High School Graduate Scholarship Program
  - Panamanian Independence
  - Adopt-A-Street
  - Black History meets Reggae Month Celebrations
  - CommUnity and Cops
- Approved the following reports:
  - Comprehensive Annual Performance Report (CAPER)
  - Comprehensive Annual Financial Report (CAFR)
- Approved the following code amendments:
  - Approved and adopted numerous sections of the City's Procurement Code.
  - Approved and adopted six Ordinances amending the Land Development Code

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
None	$ -	$ -	$ -	$ -	$ -

Expenditures by Program					
City Commission	1,302,294	1,475,825	1,691,400	1,691,400	1,879,031
Total	$ 1,302,294	$ 1,475,825	$ 1,691,400	$ 1,691,400	$ 1,879,031

Expenditures by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	950,636	1,068,004	1,096,400	1,096,400	1,201,600
Operating Expenditures	351,659	407,821	595,000	595,000	677,431
Capital Outlay	-	-	-	-	-
Total	$ 1,302,294	$ 1,475,825	$ 1,691,400	$ 1,691,400	$ 1,879,031

Positions by Program					
City Commission	10.00	10.00	10.00	10.00	10.00
Total	10.00	10.00	10.00	10.00	10.00

Position Detail					
Mayor	1.00	1.00	1.00	1.00	1.00
Vice Mayor	1.00	1.00	1.00	1.00	1.00
Commissioner	3.00	3.00	3.00	3.00	3.00
Legislative Aide	5.00	5.00	5.00	5.00	5.00
Total FTE's	10.00	10.00	10.00	10.00	10.00

FY 2021 FTEs by Program
City Commission

City Commission

Adopts the City's policies, ordinances, resolutions and annual operating and capital budgets.

FY 20	FY 21
10.00	10.00

City Commission--001-01-010-511-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	208,811	201,785	-	-	-
601200	Employee Salaries	368,684	428,281	-	-	-
601205	Lump Sum Payout - Accrued Time	32,672	19,075	-	-	-
601220	Longevity Pay	690	785	800	800	800
601400	Overtime-General	570	7,570	-	-	-
602100	FICA & MICA	52,277	55,788	-	-	-
602235	Pension-Senior Mgmt	38,916	70,299	52,400	52,400	80,200
602240	Pension-FRS	80,456	83,765	87,900	87,900	115,300
602260	Pension-401	5,063	-	-	-	-
602265	Pension-457	31,308	38,600	52,200	52,200	49,900
602300	Pmt In Lieu Of Insurance	3,518	2,805	6,200	6,200	6,200
602304	Health Insurance-PPO	17,001	13,964	16,500	16,500	28,200
602305	Health Insurance-HMO	76,255	90,302	82,100	82,100	83,600
602306	Dental Insurance-PPO	3,240	3,471	3,900	3,900	4,700
602307	Dental Insurance-HMO	715	900	900	900	500
602309	Basic Life Insurance	1,039	1,412	1,400	1,400	2,000
602311	Long-Term Disability Ins	323	284	900	900	1,000
602312	HDHP Aetna	-	8,568	23,800	23,800	13,500
602313	HSA Payflex	-	4,050	5,400	5,400	2,700
602400	Workers' Compensation	29,100	36,300	38,100	38,100	42,000
	Sub-Total	950,636	1,068,004	372,500	372,500	430,600
	Operating Expense					
603470	Temporary Help	10,306	9,681	2,500	500	2,500
604001	Travel & Training	32,196	51,512	-	-	-
604100	Communication Svcs	7,704	11,898	-	-	-
604200	Postage	6,964	771	-	-	-
604301	Electricity Svcs	10,009	9,411	11,800	11,800	10,531
604500	Risk Internal Svcs Charge	31,000	25,900	19,000	19,000	7,200
604550	Health Ins Internal Serv Chg	-	-	20,700	20,700	33,600
604610	Fleet Internal Svcs Charge	-	-	3,500	3,500	3,200
604700	Printing & Binding Svcs	4,308	7,973	-	-	-
604889	Marketing & Promotions	5,712	7,022	-	-	-
604908	Legislative Expense	375	994	-	-	-
604916	Administrative Expense	6,820	6,819	11,500	11,500	9,500
604918	Commission Initiatives	108,275	159,918	-	-	-
604989	IT Internal Svcs Charge	59,100	52,200	74,400	74,400	69,700
604997	Other Operating Expenses	8,526	7,019	-	-	-
605100	Office Supplies	2,756	1,194	1,000	1,000	1,000
605120	Computer Operating Expenses	-	4,648	-	-	-
605220	Vehicle Fuel-On-Site	785	-	2,400	2,400	-
605290	Other Operating Supplies	2,935	1,809	-	-	-
605410	Subscriptions & Memberships	52,791	48,751	56,100	58,100	58,100
605510	Tuition Reimbursement	1,097	-	-	-	-
	Sub-Total	351,659	407,521	202,900	202,900	195,331
	Total	**$ 1,302,294**	**$ 1,475,525**	**$ 575,400**	**$ 575,400**	**$ 625,931**

Mayor Messam--001-01-010-511-xxxxxx-00004/001-01-014-511-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	-	47,261	51,300	51,300	51,300
601200	Employee Salaries	-	79,385	85,500	85,500	85,500
601205	Lump Sum Payout - Accrued Time	-	10,640	5,000	5,000	5,000
602100	FICA & MICA	-	11,700	10,900	10,900	10,900
	Sub-Total	-	148,985	152,700	152,700	152,700
	Operating Expense					
603192	Consulting Svcs	-	-	-	7,000	-
603470	Temporary Help	-	3,000	-	-	-
604001	Travel & Training	18,096	26,473	17,600	14,600	17,600
604100	Communication Svcs	2,309	2,780	-	-	-
604200	Postage	640	440	500	500	500
604700	Printing & Binding Svcs	3,802	2,389	4,240	4,240	4,240
604889	Marketing & Promotions	1,557	2,363	1,000	1,000	16,000
604908	Legislative Expense	-	594	5,400	5,400	5,400
604916	Administrative Expense	-	-	-	-	12,500
604918	Commission Initiatives	24,322	26,555	45,000	45,000	45,000
604997	Other Operating Expenses	1,231	653	3,380	3,380	3,380
605100	Office Supplies	584	-	600	600	600
605290	Other Operating Supplies	-	-	1,100	1,100	1,100
605510	Tuition Reimbursement	-	-	4,000	-	4,000
	Sub-Total	52,541	65,247	82,820	82,820	110,320
	Total	**$ 52,541**	**$ 214,232**	**$ 235,520**	**$ 235,520**	**$ 263,020**

Commissioner Davis--001-01-010-511-xxxxxx-00001/001-01-011-511-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	-	2,183	42,100	42,100	54,500
601200	Employee Salaries	-	51,279	85,500	85,500	85,500
601205	Lump Sum Payout - Accrued Time	-	1,442	5,000	5,000	5,000
602100	FICA & MICA	-	4,371	10,200	10,200	10,200
	Sub-Total	-	59,275	142,800	142,800	155,200
	Operating Expense					
604001	Travel & Training	-	1,814	17,600	12,600	17,600
604100	Communication Svcs	-	1,376	-	-	-
604200	Postage	-	-	500	500	500
604700	Printing & Binding Svcs	-	4,083	4,240	4,240	4,240
604889	Marketing & Promotions	-	3,533	700	7,580	15,700
604908	Legislative Expense	-	-	400	400	400
604918	Commission Initiatives	-	15,653	45,000	45,120	45,000
604997	Other Operating Expenses	-	68	3,280	1,280	3,280
605100	Office Supplies	-	421	600	600	600
605120	Computer Operating Expenses	-	4,648	-	-	-
605290	Other Operating Supplies	-	509	1,000	1,000	1,000
605510	Tuition Reimbursement	-	-	4,000	4,000	4,000
	Sub-Total	-	32,105	77,320	77,320	92,320
	Total	**$ -**	**$ 91,380**	**$ 220,120**	**$ 220,120**	**$ 247,520**

Commissioner Barnes--001-01-010-511-xxxxxx-00003/001-01-018-511-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	-	36,675	42,100	42,100	54,500
601200	Employee Salaries	-	89,379	85,500	85,500	85,500
601205	Lump Sum Payout - Accrued Time	-	6,992	5,000	5,000	5,000
601220	Longevity Pay	-	785	-	-	-
602100	FICA & MICA	-	11,034	10,200	10,200	10,200
	Sub-Total	-	144,865	142,800	142,800	155,200
	Operating Expense					
604001	Travel & Training	3,761	8,402	17,600	17,600	17,600
604100	Communication Svcs	1,600	1,302	-	-	-
604200	Postage	160	-	500	500	500
604700	Printing & Binding Svcs	74	394	4,240	4,240	4,240
604889	Marketing & Promotions	-	-	500	500	15,500
604908	Legislative Expense	-	-	400	400	400
604918	Commission Initiatives	3,657	6,701	45,000	45,000	45,000
604997	Other Operating Expenses	282	1,148	3,380	3,380	3,380
605100	Office Supplies	-	-	600	600	600
605290	Other Operating Supplies	-	387	1,100	1,100	1,100
605510	Tuition Reimbursement	-	-	4,000	4,000	4,000
	Sub-Total	9,535	18,333	77,320	77,320	92,320
	Total	**$ 9,535**	**$ 163,199**	**$ 220,120**	**$ 220,120**	**$ 247,520**

Vice Mayor Chambers--001-01-010-511-xxxxxx-00006/001-01-016-511-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	-	48,839	42,100	42,100	54,500
601200	Employee Salaries	-	95,135	85,500	85,500	85,500
601205	Lump Sum Payout - Accrued Time	-	-	5,000	5,000	5,000
601400	Overtime-General	-	7,570	-	-	-
602100	FICA & MICA	-	12,913	10,200	10,200	10,200
	Sub-Total	-	164,457	142,800	142,800	155,200
	Operating Expense					
603470	Temporary Help	2,729	630	-	-	-
604001	Travel & Training	3,575	6,732	17,600	17,600	17,600
604100	Communication Svcs	1,150	2,741	-	-	-
604200	Postage	160	5	500	500	500
604700	Printing & Binding Svcs	192	797	4,240	6,980	4,240
604889	Marketing & Promotions	266	351	700	700	15,700
604908	Legislative Expense	325	-	400	400	400
604918	Commission Initiatives	24,973	38,602	45,000	42,260	45,000
604997	Other Operating Expenses	1,090	1,019	3,280	3,280	3,280
605100	Office Supplies	689	268	600	600	600
605290	Other Operating Supplies	1,080	-	1,000	1,000	1,000
605510	Tuition Reimbursement	1,097	-	4,000	4,000	4,000
	Sub-Total	37,324	51,145	77,320	77,320	92,320
	Total	**$ 37,324**	**$ 215,602**	**$ 220,120**	**$ 220,120**	**$ 247,520**

Commissioner Colbourne--001-01-010-511-xxxxxx-00002/001-01-012-511-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	-	42,075	42,100	42,100	52,000
601200	Employee Salaries	-	63,259	85,500	85,500	85,500
601205	Lump Sum Payout - Accrued Time	-	-	5,000	5,000	5,000
602100	FICA & MICA	-	9,556	10,200	10,200	10,200
	Sub-Total	-	114,890	142,800	142,800	152,700
	Operating Expense					
603470	Temporary Help	7,541	6,051	-	-	-
604001	Travel & Training	6,396	7,561	17,600	13,600	17,600
604100	Communication Svcs	1,402	3,041	-	-	-
604200	Postage	160	49	500	500	500
604700	Printing & Binding Svcs	-	275	4,240	4,240	4,240
604889	Marketing & Promotions	3,890	774	700	9,700	15,700
604908	Legislative Expense	-	400	400	400	400
604916	Administrative Expense	-	-	-	-	2,500
604918	Commission Initiatives	22,143	30,585	45,000	43,000	45,000
604997	Other Operating Expenses	4,326	2,458	3,280	3,280	3,280
605100	Office Supplies	146	502	600	600	600
605290	Other Operating Supplies	825	274	1,000	1,000	1,000
605510	Tuition Reimbursement	-	-	4,000	1,000	4,000
	Sub-Total	46,830	51,971	77,320	77,320	94,820
	Total	**$ 46,830**	**$ 166,861**	**$ 220,120**	**$ 220,120**	**$ 247,520**

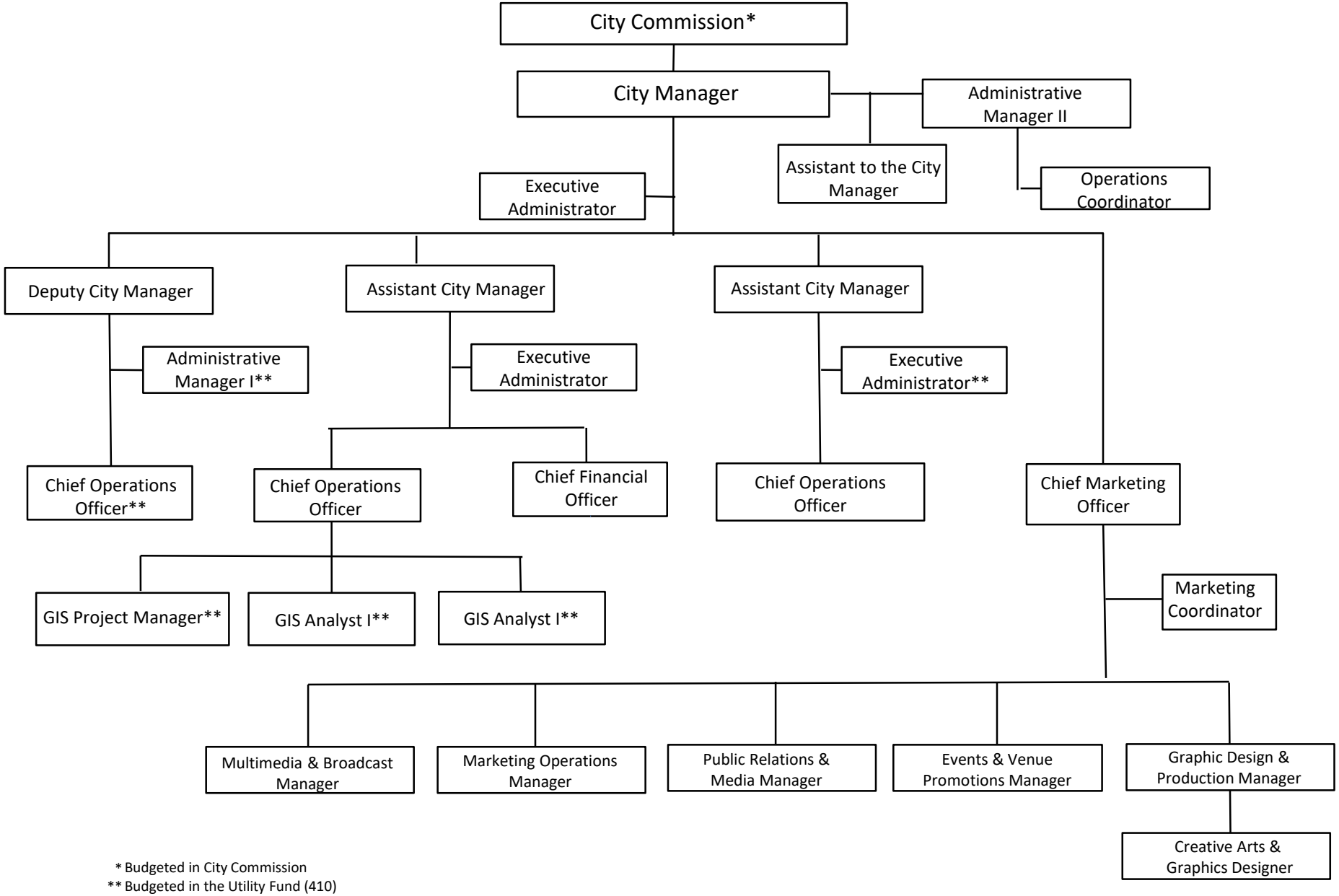
Former Commissioner Riggs--001-01-010-511-xxxxxx-00007

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601100	Elected Officials Salaries	-	24,752	-	-	-
601200	Employee Salaries	-	49,844	-	-	-
602100	FICA & MICA	-	6,214	-	-	-
	Sub-Total	-	80,810	-	-	-
	Operating Expense					
604100	Communication Svcs	1,227	628	-	-	-
604200	Postage	2,762	277	-	-	-
604700	Printing & Binding Svcs	240	35	-	-	-
604889	Marketing & Promotions	-	302	-	-	-
604908	Legislative Expense	50	-	-	-	-
604918	Commission Initiatives	31,556	41,627	-	-	-
604997	Other Operating Expenses	1,597	1,423	-	-	-
605100	Office Supplies	1,140	-	-	-	-
605290	Other Operating Supplies	932	766	-	-	-
	Sub-Total	39,504	45,058	-	-	-
	Total	**$ 39,504**	**$ 125,868**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Expense		
603470	Temporary Help	For temporary assistance as needed.
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and conferences, which includes registration, airline travel, meals, etc., such as: Florida League of Cities Board meetings, Broward, Florida & National League of Cities, National Forum for Black Public Administrators, Sister Cities Trade Mission, Broward Days in Tallahassee, Florida League of Cities Southern Municipal Conference, US Conference of Mayors, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Management.
604700	Printing & Binding Svcs	This line item is for the purchase of different printed materials such as business cards and other documents/books, etc.
604889	Marketing & Promotions	This represents costs associated with marketing through Facebook ads, Constant Contact and other promotions for Commission events.
604908	Legislative Expense	This account provides funding for governmental consulting services.
604916	Administrative Expense	This account provides for miscellaneous expenses for ceremonies, events and awards and Commission events.
604918	Commission Initiatives	These are costs associated with City Commission initiatives that foster and/or support community based programming and services.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This account is an estimated amount required for office supplies.
605290	Other Operating Supplies	This account provides funding for awards and miscellaneous supplies required for special events and meetings.
605410	Subscriptions & Memberships	This account is for memberships: Broward Black Elected Officials $500 Sam's Club membership $100 African American Mayor's Association $10,000 Broward league of Cities Annual Membership $10,000 Florida League of Cities $15,000 National Forum of Black Public Administration $500 Florida League of Mayors $1,500 United States Conference of Mayors $9,500 National League of Cities $9,000 Miscellaneous $2,000
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Office of the City Manager



* Budgeted in City Commission
** Budgeted in the Utility Fund (410)

Mission

Dedicated to promoting the most effective professional management and operation of the City through the implementation of best practices, in order to provide the highest level of service to the City Commission, residents, businesses and visitors.

Department Overview

The Office of the City Manager is responsible for the effective and efficient delivery of services including recommending and carrying out the policies and ordinances approved by the City Commission. It is the responsibility of this office to advise the Commission on the City's financial status and to submit the Annual Operating and Capital Improvement Program budgets to them. This office provides effective communication between the City Commission, employees, residents and the general public and oversees the management of all City departments. The department is committed to the ongoing implementation of best practices in all City operations.

As indicated in the Position Detail, this department is comprised of 20 full-time budgeted positions. The three major programs provided are:

1. City Management
2 Marketing and Communications
3 Administration

Accomplishments FY 2020

- Continued on course for the development of Miramar Town Center's final development block, which will include 393 rental apartments and 26,500 square feet of retail in an eight story building. The project, branded as Manor at Miramar and being developed by Related Development, LLC, will include shops and restaurants on the ground floor, a lobby, lounge and state-of-the-art amenities for the residential tenants. Planned public amenities will feature a plaza with park benches and elegant landscaping. An art sculpture will enhance the exterior's grounds. Parking for these uses in Block 2 would be accommodated through a new internal +/- 660-space parking garage and frontage surface parking off of Red Road. The $110 million project will generate 650 jobs over the two-year construction period and a total of 323 jobs on a recurring basis. Additionally, $1.9 million will be generated annually in property taxes and $1 million in sales taxes. Construction is scheduled to commence by the end of 2020. The Manor at Miramar project will culminate the Town Center vision and will serve as the final piece that will help connect and activate all of the uses at Town Center.
- Finalized a Comprehensive Lease Agreement with Pinnacle Communities, LLC, after receiving an unsolicited proposal, for the development of up to 120 senior affordable housing units on the 2.3-acre former Public Safety Building site.
- Entered into negotiations with Florida Soccer Soldiers, after receiving an unsolicited proposal, for a public-private partnership that proposes to construct a state-of-the-art soccer training facility on City park land located near Everglades High School and Glades Middle School.
- Entered into negotiations with the Broward County School Board for the development of an open space area at Perry Alternative School. This project will allow the City to build workforce housing on approximately 10-acres of land in support of the Innovation and Technology Village.
- Activation of the Internet of Things (IOT) initiative to update Geographic Information System (GIS) software for the planning and development of the City's infrastructure and smart city initiatives--which is highly sensitive to the future of the City's long-term sustainability and success.
- Launched citywide virtual town hall communications plan to provide a platform for public information regarding ongoing city projects.
- Communication outreach expansion: Launched 3 news bulletins to increase communications with residents and businesses: Hello Miramar resident bi-monthly bulletin placed in water bill and mailed to residents in east Miramar. Business Pulse bulletin mailed to 3,000 Miramar businesses bi-monthly; and Miramar News tabloid newspaper distributed to 8,000 retail locations and City facilities. All 3 platforms also include website, e-blast and social media promotion.

- Covid-19: Developed over 950+ pieces of communication that have been distributed internally and externally on multiple media platforms including but not limited to, 2,604 website updates with 59,791 page views with average time on site of 3 minutes. Social media platforms - 536 posts receiving 6,257 comments; 15,420 clicks to links, 8,000 video views. Video scripting and production, signage (A Frames, Door, floor billboards, VMS and marquee) collaterals creation; 69 newsletters with average open rate of 23.66% (vs 16% national average), 36 videos; and 15 press releases which generated 140 press coverages.
- Census 2020: Launched multimedia campaign to drive awareness and response to the 2020 Census since August 2019; including presentation luncheons with clergy, school principals and HOAs, Facebook Live meeting on National Census Day- April 1, 2020, outbound calls to residents to encourage census response. Multimedia marketing efforts include: radio interviews in Spanish, Creole and English; multiple video lead-ins with Commissioner Colbourne; social media, email and digital advertising buy to extend reach outside of City's media platform reach; billboards, A-frame signs, water bill inserts, postcard mailers and copy. Marketing collaterals including trilingual flyers, signage and posters; Secured media interviews. Dedicated web page on city's website; census page on You Tube channel. Multiple interviews on Miramar TV, NBC 6 in the mix; Inclusion in Hello Miramar, Business Pulse, Miramar News.
- Increase Social Media Reach: Social Media reach grew by 3,434 followers or almost 20% growth as of June 23, 2020. This represents a population reach of 15.49% vs 12.9% at the end of FY19.
- The City of Miramar received $7 million dollars from the City of Hollywood for the Interlocal Agreement for Virtual Re-use (Reclaimed Water).
- Comprehensive Assessment of Revenues and Expenses (C.A.R.E.) Program:
  1. Negotiated $48,000 for the term of the 2-year agreement in valet parking and event management service revenue.
  2. Raised $85,000 of savings from the Utility Bill Audit.
  3. Established $39,000 savings/per month & 80 participating vendors from our P-Card policy.
  4. Collected $38,152 in reimbursements from contractors.
  5. Saved $10,565 with Double-sided default printing.
  6. Saved $10,404 with Computer Hibernation Policy.
  7. Received $404,543 in various grants.
  8. Received $5,000, with an estimated revenue of $75,00 annually (for five years), from Bus Bench Ads.

Program Revenues, Expenditures and Positions Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Marketing and Public Relations	$ -	$ -	$ -	$ -	$ -
Expenditures by Program					
City Management	2,923,597	2,763,148	2,978,000	3,204,320	1,300,480
Marketing and Communications	1,370,596	5,915	1,939,700	1,713,380	1,741,580
Business Inclusion Diversity	-	614,686	-	-	-
Administration	-	-	-	-	1,740,900
Total	$ 4,294,193	$ 3,383,749	$ 4,917,700	$ 4,917,700	$ 4,782,960
Expenditures by Category					
Personnel Services	3,611,324	3,078,942	3,730,900	3,739,900	3,592,700
Operating Expenses	647,457	285,740	1,135,300	1,126,300	1,190,260
Capital Outlay	35,412	19,067	51,500	51,500	-
Total	$ 4,294,193	$ 3,383,749	$ 4,917,700	$ 4,917,700	$ 4,782,960

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
City Management	12.00	11.00	10.00	11.00	6.00
Marketing and Communications	8.00	-	10.00	9.00	8.00
Administration	-	-	-	-	6.00
Business Inclusion Diversity	-	5.00	-	-	-
Total	20.00	16.00	20.00	20.00	20.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administrative Manager	1.00	1.00	1.00	-	-
Administrative Manager II	-	-	-	1.00	1.00
Administrative Supervisor	1.00	-	-	-	-
Assistant City Manager	2.00	3.00	2.00	2.00	2.00
Assistant to the City Manager	-	-	-	1.00	1.00
Cultural Affairs	-	1.00	1.00	-	-
Business Diversity Officer	1.00	1.00	-	-	-
Chief Financial Officer	1.00	1.00	1.00	1.00	1.00
Chief Marketing Officer	-	-	-	1.00	1.00
Chief of Staff	1.00	-	-	-	-
Chief Operations Officer	-	-	-	1.00	2.00
City Commission Administrative Coordinator	1.00	-	-	-	-
City Manager	1.00	1.00	1.00	1.00	1.00
Administrator	1.00	-	1.00	1.00	-
Compliance Coordinator	-	1.00	-	-	-
Creative Arts and Graphics Designer	2.00	-	3.00	1.00	1.00
Deputy City Manager	-	-	1.00	1.00	1.00
Director of Cultural Affairs	-	-	-	1.00	-
Events & Venue Promotions Manager	1.00	-	1.00	-	1.00
Executive Administrator	2.00	1.00	2.00	1.00	2.00
Graphic Design & Production Manager	-	-	-	1.00	1.00
Marketing & Communications Administrator	-	1.00	1.00	-	-
Marketing & Public Relations Administrator	1.00	-	-	-	-
Marketing Coordinator	2.00	-	1.00	1.00	1.00
Marketing Operations Manager	-	1.00	1.00	1.00	1.00
Monitoring Coordinator	-	1.00	-	-	-
Multimedia and Broadcast Manager	1.00	-	1.00	1.00	1.00
Ombudsman Coordinator	-	1.00	-	-	-
Operations Coordinator	-	-	-	1.00	1.00
Outreach Coordinator	-	1.00	-	-	-
Public Relations & Media Manager	-	-	-	1.00	1.00
Senior Management Administrator	-	-	1.00	1.00	-
Strategic Development Officer	1.00	1.00	1.00	-	-
Total FTE's	20.00	16.00	20.00	20.00	20.00

FY 2021 FTEs by Program
Office of the City Manager

City Management

The City Manager is the administrative head of the City Government and is responsible for the efficient and effective administration of all departments of the City. On behalf of the City Commission, the City Manager ensures the proper implementation of City policies and ordinances and carries out Commission directives. The City Manager's Office initiates the strategic planning process required to address the City's financial, operational and infrastructure needs. It also provides advice to the Commission on the City's financial status and submits the annual operating and capital improvement program budgets to them.

FY 20	FY 21
10.00	6.00

Administration

Responsible for providing executive level administration support to the City Manager to implement the efficient and effective administration of all departments of the City. With the use of technology and efficient management tools, this program functions to structure the delivery of critical programs and services to the community, while ensuring prudence in the development, administration and oversight of the City's budget. This program is also responsible for additional revenue generating initiatives and facilitating legislative agendas and associated activities. It assists the City Manager to assure that City policies, ordinances and Commission directives are effectively implemented and coordinates the strategic planning process required to address the City's future financial, operational and infrastructure needs.

FY 20	FY 21
-	6.00

Marketing & Communications

Responsible for the dissemination of official information and promoting the City's public image. It focuses on enhancing and implementing city-wide branding strategies, image development, communications and public information for all media outlets.

FY 20	FY 21
10.00	8.00

City Management--001-05-050-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,783,978	1,667,934	1,670,300	1,670,300	669,600
601205	Lump Sum Payout - Accrued Time	167,622	198,221	137,600	137,600	55,800
601210	Non-Pensionable Earnings	-	3,358	43,100	43,100	-
601215	Communication Stipend	6,793	5,090	3,900	3,900	9,800
601220	Longevity Pay	7,304	12,626	13,900	13,900	7,500
601400	Overtime-General	-	-	-	1,000	2,000
602100	FICA & MICA	114,539	115,220	105,800	105,800	46,000
602210	Pension-General	-	20,111	-	-	8,700
602235	Pension-Senior Mgmt	382,858	266,098	248,100	248,100	31,600
602260	Pension-401	-	18,125	-	-	15,100
602265	Pension-457	97,317	97,754	83,200	83,200	44,600
602300	Pmt In Lieu Of Insurance	5,632	11,481	12,500	12,500	6,200
602304	Health Insurance-PPO	31,339	10,147	-	-	-
602305	Health Insurance-HMO	71,722	89,681	94,900	94,900	94,700
602306	Dental Insurance-PPO	3,765	4,843	5,000	5,000	3,500
602307	Dental Insurance-HMO	793	917	900	900	500
602309	Basic Life Insurance	4,304	5,121	3,600	3,600	1,900
602311	Long-Term Disability Ins	1,042	1,131	2,400	2,400	900
602312	HDHP Aetna	-	24,575	45,900	45,900	-
602313	HSA Payflex	-	5,400	6,800	6,800	-
602400	Workers' Compensation	26,000	27,400	56,200	56,200	31,400
	Sub-Total	2,705,007	2,585,233	2,534,100	2,535,100	1,029,800
	Operating Expense					
603190	Prof Svcs-Other	9,750	12,488	10,000	10,000	105,000
603200	Audit Fees	-	-	150,000	70,000	75,000
603470	Temporary Help	-	-	-	10,000	-
604001	Travel & Training	28,222	15,614	14,800	14,450	7,250
604100	Communication Svcs	7,778	4,647	500	500	-
604200	Postage	448	111	900	900	450
604301	Electricity Svcs	12,911	12,139	15,200	15,200	3,390
604402	Leased Vehicles	6,521	-	11,100	11,100	-
604500	Risk Internal Svcs Charge	38,000	14,600	19,800	19,800	5,000
604550	Health Ins Internal Serv Chg	-	-	28,400	28,400	20,100
604610	Fleet Internal Svcs Charge	3,900	5,907	18,000	18,000	-
604700	Printing & Binding Svcs	1,036	1,322	1,200	1,000	400
604889	Marketing & Promotions	-	5,687	6,000	4,400	2,000
604916	Administrative Expense	280	6,987	4,500	4,500	3,250
604920	License & Permit Fees	-	-	800	800	-
604989	IT Internal Svcs Charge	56,100	57,500	69,900	69,900	40,200
604997	Other Operating Expenses	453	6,052	1,000	1,000	900
604998	Contingency	1,150	554	2,300	1,300	1,150
605100	Office Supplies	3,370	2,519	3,000	2,500	1,500
605120	Computer Operating Expenses	583	211	2,500	-	600
605220	Vehicle Fuel-On-Site	5,369	-	9,700	9,700	800
605221	Vehicle Fuel-Off-Site	198	-	-	-	-
605250	Noncap Furn (Item less 5000)	-	1,774	-	-	-
605251	Noncap Equip (Item less 5000)	448	1,028	-	-	-
605290	Other Operating Supplies	371	1,256	1,000	1,000	500
605410	Subscriptions & Memberships	11,198	6,462	10,800	7,000	2,440
605500	Training-General	1,322	882	3,000	-	750
605510	Tuition Reimbursement	-	1,109	8,000	8,000	-
605600	CM Restricted	-	-	-	308,270	-
	Sub-Total	189,408	158,848	392,400	617,720	270,680

City Management--001-05-050-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606441	Vehicle Replacement Program	29,183	19,067	51,500	51,500	-
	Sub-Total	29,183	19,067	51,500	51,500	-
	Total	**$ 2,923,597**	**$ 2,763,148**	**$ 2,978,000**	**$ 3,204,320**	**$ 1,300,480**

Marketing & Communications

001-05-051-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	519,603	-	745,000	745,000	631,000
601205	Lump Sum Payout - Accrued Time	62,320	-	38,200	38,200	28,500
601210	Non-Pensionable Earnings	-	-	21,400	21,400	-
601215	Communication Stipend	-	-	3,300	11,300	15,600
601220	Longevity Pay	762	-	-	-	-
601400	Overtime-General	1,362	-	1,400	1,400	-
602100	FICA & MICA	43,146	-	62,100	62,100	51,900
602210	Pension-General	41,494	-	26,000	26,000	-
602235	Pension-Senior Mgmt	132,655	-	133,200	133,200	145,200
602265	Pension-457	8,118	-	22,400	22,400	17,800
602300	Pmt In Lieu Of Insurance	4,165	-	-	-	-
602304	Health Insurance-PPO	294	-	-	-	14,100
602305	Health Insurance-HMO	66,151	-	102,100	102,100	48,600
602306	Dental Insurance-PPO	3,744	-	2,800	2,800	800
602307	Dental Insurance-HMO	250	-	900	900	1,300
602309	Basic Life Insurance	2,032	-	1,600	1,600	1,800
602311	Long-Term Disability Ins	521	-	1,100	1,100	900
602312	HDHP Aetna	-	-	8,200	8,200	13,500
602313	HSA Payflex	-	-	1,400	1,400	2,700
602400	Workers' Compensation	19,700	-	25,700	25,700	27,600
	Sub-Total	906,317	-	1,196,800	1,204,800	1,001,300
	Operating Expense					
603190	Prof Svcs-Other	54,803	500	68,200	73,200	68,200
603400	Contract Svcs-Other	4,800	-	4,800	-	4,800
603425	Software License & Maint	14,110	-	14,100	19,100	14,100
604001	Travel & Training	32,081	-	34,600	2,300	18,600
604100	Communication Svcs	4,179	-	-	250	-
604200	Postage	11,984	-	45,000	45,000	45,000
604301	Electricity Svcs	-	-	-	-	6,780
604402	Leased Vehicles	6,061	-	-	-	-
604500	Risk Internal Svcs Charge	-	-	10,400	10,400	3,900
604550	Health Ins Internal Serv Chg	-	-	18,800	18,800	30,600
604610	Fleet Internal Svcs Charge	3,300	-	-	-	-
604700	Printing & Binding Svcs	24,292	4,995	74,300	48,200	69,300
604851	Holiday Lighting Event	2,928	-	-	-	-
604852	Miramar Day	4,765	-	-	-	-
604853	Independence Day-4th of July	2,385	-	-	-	-
604855	Caribbean Amer. Heritage Celeb	5,010	-	-	-	-
604856	Hispanic Heritage	3,498	-	-	-	-
604858	Black History Celebration	4,010	-	-	-	-
604881	Breakfast with Santa	656	-	-	-	-
604882	Martin Luther King Parade&Even	5,011	-	-	-	-
604883	Veteran's Day	379	-	-	-	-
604884	Halloween	1,414	-	-	-	-
604886	Jamaican Independence Day	2,774	-	-	-	-
604887	Haitian Candelight Vigil	3,700	-	-	-	-
604889	Marketing & Promotions	121,371	-	104,600	56,500	124,400
604910	Advertising Costs	57,535	-	259,800	128,875	259,800
604916	Administrative Expense	163	-	200	200	200
604920	License & Permit Fees	4,004	-	4,000	6,000	6,500
604989	IT Internal Svcs Charge	56,200	-	65,100	65,100	49,000
604997	Other Operating Expenses	1,497	-	1,500	1,500	1,500
604998	Contingency	750	-	800	-	800
605100	Office Supplies	5,829	-	5,800	3,677	5,800
605120	Computer Operating Expenses	306	-	300	-	400
605220	Vehicle Fuel-On-Site	1,158	-	-	-	-

Marketing & Communications

001-05-051-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605230	Program Supplies	3,615	-	8,600	4,609	8,600
605250	Noncap Furn (Item less 5000)	576	-	600	800	600
605251	Noncap Equip (Item less 5000)	6,568	-	15,000	21,000	15,000
605266	Photography	1,550	-	1,600	1,600	1,600
605410	Subscriptions & Memberships	2,732	420	2,700	1,100	2,700
605500	Training-General	2,054	-	2,100	369	2,100
	Sub-Total	458,050	5,915	742,900	508,580	740,280
	Dept Capital Outlay					
606441	Vehicle Replacement Program	6,100	-	-	-	-
606470	Computer Equipment	129	-	-	-	-
	Sub-Total	6,229	-	-	-	-
	Total	**$ 1,370,596**	**$ 5,915**	**$ 1,939,700**	**$ 1,713,380**	**$ 1,741,580**

Administration--001-05-100-512-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	1,019,000
601205	Lump Sum Payout - Accrued Time	-	-	-	-	36,400
601215	Communication Stipend	-	-	-	-	11,100
601220	Longevity Pay	-	-	-	-	6,400
602100	FICA & MICA	-	-	-	-	61,200
602235	Pension-Senior Mgmt	-	-	-	-	234,500
602265	Pension-457	-	-	-	-	56,500
602300	Pmt In Lieu Of Insurance	-	-	-	-	6,200
602305	Health Insurance-HMO	-	-	-	-	59,300
602306	Dental Insurance-PPO	-	-	-	-	2,100
602307	Dental Insurance-HMO	-	-	-	-	900
602309	Basic Life Insurance	-	-	-	-	2,900
602311	Long-Term Disability Ins	-	-	-	-	1,400
602312	HDHP Aetna	-	-	-	-	28,300
602313	HSA Payflex	-	-	-	-	4,100
602400	Workers' Compensation	-	-	-	-	31,300
	Sub-Total	-	-	-	-	1,561,600
	Operating Expense					
603190	Prof Svcs-Other	-	-	-	-	5,000
603200	Audit Fees	-	-	-	-	75,000
604001	Travel & Training	-	-	-	-	7,250
604200	Postage	-	-	-	-	450
604301	Electricity Svcs	-	-	-	-	3,390
604500	Risk Internal Svcs Charge	-	-	-	-	2,500
604550	Health Ins Internal Serv Chg	-	-	-	-	20,100
604700	Printing & Binding Svcs	-	-	-	-	400
604889	Marketing & Promotions	-	-	-	-	2,000
604916	Administrative Expense	-	-	-	-	3,250
604989	IT Internal Svcs Charge	-	-	-	-	35,400
604997	Other Operating Expenses	-	-	-	-	900
604998	Contingency	-	-	-	-	1,150
605100	Office Supplies	-	-	-	-	1,500
605120	Computer Operating Expenses	-	-	-	-	600
605290	Other Operating Supplies	-	-	-	-	500
605410	Subscriptions & Memberships	-	-	-	-	4,160
605500	Training-General	-	-	-	-	750
605510	Tuition Reimbursement	-	-	-	-	15,000
	Sub-Total	-	-	-	-	179,300
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,740,900**

Business Inclusion Diversity--001-05-052-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	327,366	-	-	-
601205	Lump Sum Payout - Accrued Time	-	1,745	-	-	-
601215	Communication Stipend	-	1,163	-	-	-
602100	FICA & MICA	-	25,076	-	-	-
602235	Pension-Senior Mgmt	-	80,299	-	-	-
602260	Pension-401	-	525	-	-	-
602265	Pension-457	-	12,486	-	-	-
602300	Pmt In Lieu Of Insurance	-	9,689	-	-	-
602305	Health Insurance-HMO	-	32,364	-	-	-
602306	Dental Insurance-PPO	-	607	-	-	-
602307	Dental Insurance-HMO	-	307	-	-	-
602309	Basic Life Insurance	-	1,695	-	-	-
602311	Long-Term Disability Ins	-	387	-	-	-
	Sub-Total	-	493,709	-	-	-
	Operating Expense					
603190	Prof Svcs-Other	-	5,088	-	-	-
603425	Software License & Maint	-	69,628	-	-	-
604001	Travel & Training	-	11,722	-	-	-
604100	Communication Svcs	-	800	-	-	-
604700	Printing & Binding Svcs	-	296	-	-	-
604889	Marketing & Promotions	-	2,871	-	-	-
604916	Administrative Expense	-	62	-	-	-
604989	IT Internal Svcs Charge	-	26,100	-	-	-
605100	Office Supplies	-	152	-	-	-
605410	Subscriptions & Memberships	-	2,679	-	-	-
605500	Training-General	-	1,579	-	-	-
	Sub-Total	-	120,977	-	-	-
	Total	**$ -**	**$ 614,686**	**$ -**	**$ -**	**$ -**

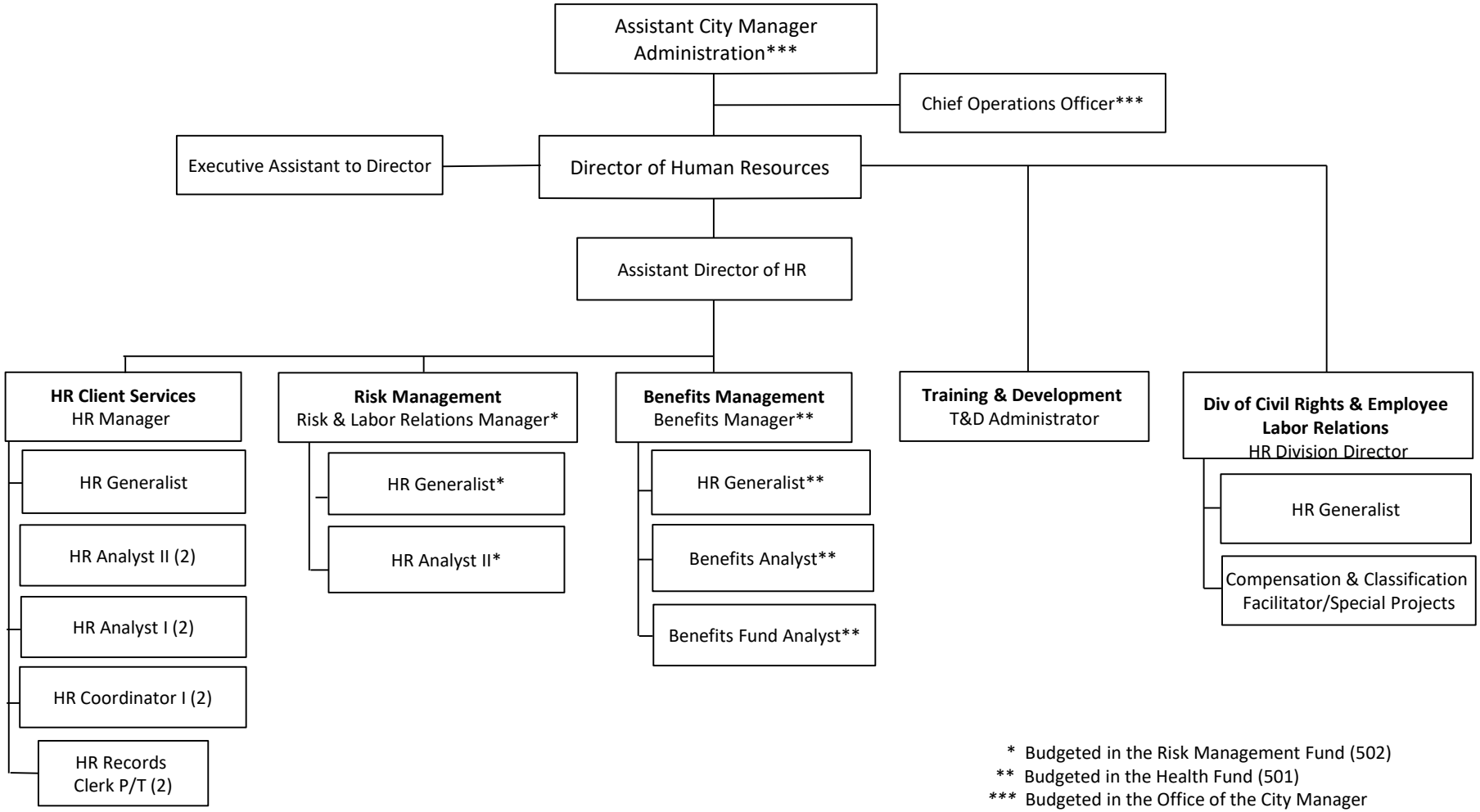
Budget Justification

Object #	Account Description	Justification
Expense		
601400	Overtime-General	Overtime is necessary due to unforeseen administrative needs.
603190	Prof Svcs-Other	This line item is necessary for securing third party resources, as needed, and for professional services in support of the department. These services may include but are not limited to such needs as Crisis Communication Services for City Management ($110,000); copywriting, videography, production, creative design, photography, etc. for MCC ($10,000); and Marketing ($58,200).
603200	Audit Fees	This account represents the cost for the Internal Audit Services Engagement Agreement ($150,000).
603400	Contract Svcs-Other	This cost is associated with contractual agreements to included, but not limited to media and promotional placement for city functions and event campaigns ($4,800).
603425	Software License & Maint	This line item is contracted for software license and maintenance and is for the purchase of software that will aid the graphics technicians and multimedia department in having the proper resources and equipment to fulfill their job duties. Vendors include Adobe Suite ($3,280), Canva ($600), Archive Social ($1,800), iStockPhoto ($6,696) and other miscellaneous software ($1,724).
604001	Travel & Training	This represents costs associated with travel and accommodations for specialized training and certification courses, workshops, continuing education or conferences for staff growth, knowledge, edification and learning in their respective positions including: FPPTA (Florida Public Pension Trustees Association); ICMA Certification/Annual Conference; NFBPA (National Forum for Black Public Administrators); FL League of Cities Conf; FCCMA (Florida City and County Management Association); AWWA/WEFTEC/WASTEWATER; P3C (Public-Private Partnership Conference; and AICP Training (CEUs).
604200	Postage	USPS, Federal Express and UPS charges including costs incurred for dissemination of various information and messages to the community including, but not limited to, season brochures, informational materials and general correspondence.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svcs	Cost of printing flyers, posters, brochures, postcards, placards for buses, car and van wraps, vinyl banners, retractable banners, A-frame signs, door hangers, informational material and general correspondence and miscellaneous notices and stickers. Also includes cost of messages sent via water bills and those that are mailed to residents who do not receive a water bill.
604889	Marketing & Promotions	This represents the costs associated with marketing materials and specialty items needed to promote City events, initiatives, programs, executive team and other meetings. This includes, but not limited to, the purchase of customized gifts and promotional items such as video books, USB drives, water bottles, key chains, blankets, Frisbees, hand towels, mugs, pens/writing supplies, t-shirts, jackets, folders, hand fans, executive-level promotional items, etc., in support of the Commission, City Manager's Office and 15 City departments.
604910	Advertising Costs	This represents costs associated with media negotiations and placement for city institutional, business, brand awareness, event campaigns, public notices, radio, print, digital, TV, OOH (billboards, bus benches, buses, etc), social media and other messaging in publications with local, regional, national and international reach for business and personal attraction.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604920	License & Permit Fees	Costs associated with licensing for Citywide coverage for music (special events), images (graphic design) and video (footage). Vendors include BMI, Inc. ($1,300), ASCAP ($1,500) and SESAC ($2,200). Remaining funds ($1,500) cover licenses and permits for images and video from multiple vendors.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one-time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	This account represents costs for computer operating related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for emergency services related to official City business.

Budget Justification

Object #	Account Description	Justification
605230	Program Supplies	This represents the costs associated with supplies to support the City's marketing and promotional initiatives.
605250	Noncap Furn (Item less 5000)	This line item will be used to purchase furniture for new and existing staff (additional workstations in whole or in part, - addition of lockable door, chair, desk, supply cabinets for specialty items, as needed, ($400) as well as furniture needs for the City's studio ($200).
605251	Noncap Equip (Item less 5000)	This cost represents equipment required to support multimedia and broadcast services ($10,000) and creative arts and graphic design equipment ($5,000).
605266	Photography	This cost represents photograph for citywide events, additional/new city assets, etc.
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions, and for books, manuals and publications necessary for staff to retain and/or learn new information for professional and technical certifications and knowledge. Expenses include but are not limited to the following: City Management: Broward City/County Management Association (BCCMA) ($750) National Forum for Black Public Administrators (NFBPA) ($1,175) International City/County Management Association (ICMA) ($1,400) American Society for Public Administration (ASPA) ($650) Miscellaneous ($2,625) Marketing & Communications: South Florida Business Journal ($114) Sun Sentinel Digital ($360) Miami Herald Digital ($120) Public Management Magazine ($155) City County Communications and Marketing Association 3CMA ($900) Miscellaneous ($1,051)
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings for staff within the Office of the City Manager ($1,500); and for staff within the Office of Marketing and Communications ($2,100).
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Human Resources Department



* Budgeted in the Risk Management Fund (502)
** Budgeted in the Health Fund (501)
*** Budgeted in the Office of the City Manager

Mission

To provide excellent, consistent, fair and sound Human Resources and Risk Management services that reflect a strong commitment to our core values and fiscal realities facing the City.

Department Overview

The Human Resources Department manages and provides strategic human resources services for the City of Miramar on all workforce development issues. It identifies the tools to enable staff to get the best from the most important resource, its people. The department is a key strategic partner and provides centralized employee services including recruitment, benefits, compensation, labor management, risk management and training. In addition, the department oversees the Health Insurance and Risk Management Funds.

This department is comprised of 23 budgeted positions. As indicated in the Position Detail, 15 full-time and two (1 FTE) part-time employees are general-funded; three full-time employees are budgeted in the Risk Management - Internal Service Fund 502; and four full-time employees are budgeted in the Health Insurance - Internal Service Fund 501. The four major programs provided in the General Fund are:

1. Administration
2. Human Resources Operations
3. Training & Development
4. Division of Civil Rights & Employee Labor Relations

Accomplishments FY 2020

- Provided employee training sessions in the following key focus areas:
  1 - Skill Development: Customer Service (31 participants), Correctness in the Workplace (80 participants), and Effective Communication (104 participants)
  2 - Safety: Active Killer Training (25 participants), Stop the Bleed Training (65 participants), and Defensive Driving Training (85 participants)
  3 - Benefits: Resources for Life (50 participants, and Mental Health Awareness (55 participants)
  4 - Department Need: Professional Boundaries Training - Social Services (75 participants), and Power of Five - Employee Retreat - Parks and Recreation (50 Participants)
- Through continued partnership with Florida International University (FIU) delivered one additional cohort of the Supervisory Academy to promote employee personal growth and development.
- Incorporated the Znanja Online Learning Platform to promote a true blended learning environment for employees which enables accessibility to learning modules using any laptop, tablet, and smart phone device and available any time which will eliminate some scheduling conflicts.
- Formalized a Training Committee where employees serve as the "voice" of their department while participating in various initiatives, discussions, and other aspects of the training function.
- Initiated Diversity and Inclusion Training to provide employees with the foundation knowledge so they can drive diversity awareness and identify and report any diversity issues.
- Established an Education Partnership Program that provides employees with a discounted tuition rate, deferred payment plans, and possible direct bill options. This intervention will help remove some of the upfront financial burden on employees that want to continue their education and professional development.
- Implemented Test Genius Program to improve the fairness, consistency and transparency of candidate selection process.
- Completed first phase of compensation and classification study of the unrepresented classifications.
- Automated the approval process for employee and position changes, which allows a paperless workflow. After completion, the documents are automatically placed in the employee's electronic folder.
- Successfully sourced, screened, interviewed, and hired employees remotely.
- Developed a part-time recruitment program to incorporate Miramar residency and veterans preference selection.

Risk/Health Accomplishments FY 2020

- The Risk Management section working with the City's Third Party Administrator closed 160.7% of workers' compensation claims opened in FY19, consequently significantly reducing the City's total number of opened workers' compensation claims carried forward to FY20.This reduction in the number of opened claims will positively impact the outstanding claim liabilities.
- During FY20 the City's Workers' Compensation Experience Modification rate remained at 0.73.
- Opening of an Employee Onsite Health Clinic - providing quick and meaningful access to a Primary Care Physician for routine preventive care, and acute illnesses. Services are available for all employees and their dependents who are age two and older who participate in the City's medical plan. It is projected that within 12-18 months, the City should expect to see a 1:1 Return on Investment as utilization of the clinic increases. In addition, improvements in medication compliance, increased routine visits, and increased presenteeism at work are also expected over time resulting in reduced claims on the medical plan.
- Continued expansion of wellness events and activities throughout the City through offering live events and virtual webinars multiple times per month and providing rewards and incentives through a digital wellness platform in order to increase participation. Engagement in the wellness platform is has increased from 8% to 30% since inception in June 2019.
- Sunset of the third-party Benefits Administration system through full implementation of the Munis Benefits Administration and Enrollment module. This implementation reduces cost, errors and creates efficiency and more accurate information by housing all employee data and benefits elections in one database.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
None	$ -	$ -	$ -	$ -	$ -
Expenditures by Program					
Administration	677,148	804,031	1,150,800	1,327,050	773,900
Human Resources Operations	1,114,397	1,260,794	1,305,300	1,300,185	1,469,700
Training & Development	-	-	472,900	301,765	327,900
Div of Civil Rights & Employee Labor Relations	-	-	-	-	450,400
Total	$ 1,791,544	$ 2,064,825	$ 2,929,000	$ 2,929,000	$ 3,021,900
Expenditures by Category					
Personnel Services	1,449,820	1,684,143	2,197,100	2,197,100	2,364,100
Operating Expense	338,003	367,682	727,700	726,200	657,800
Capital Outlay	3,722	13,000	4,200	5,700	-
Total	$ 1,791,544	$ 2,064,825	$ 2,929,000	$ 2,929,000	$ 3,021,900

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	2.00	2.50	5.00	5.00	3.00
Human Resources Operations	12.00	11.50	10.00	10.00	9.00
Training & Development	-	-	2.00	2.00	1.00
Div of Civil Rights & Employee Labor Relations	-	-	-	-	3.00
Total	14.00	14.00	17.00	17.00	16.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Assistant Director of Human Resources	1.00	1.00	1.00	1.00	1.00
Compensation & Classification Facilitator/Special Projects	-	-	1.00	1.00	1.00
Director of Human Resources	-	1.00	1.00	1.00	1.00
Executive Assistant to Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst I*	1.00	1.00	1.00	1.00	2.00
Human Resources Analyst II*	-	-	-	-	2.00
Human Resources Assistant	1.00	1.00	1.00	1.00	-
Human Resources Assistant-Part-time (2)	1.00	-	-	-	-
Human Resources Coordinator I*	2.00	2.00	2.00	2.00	2.00
Human Resources Division Director	-	-	-	1.00	1.00
Human Resources Generalist*	3.00	3.00	4.00	4.00	2.00
Human Resources Manager	2.00	1.00	1.00	1.00	1.00
Human Resources Records Clerk-Part-time (2)	-	1.00	1.00	1.00	1.00
Risk & Labor Relations Manager	1.00	-	-	-	-
Senior Human Resources Administrator	-	-	1.00	-	-
Training & Development Administrator	1.00	1.00	1.00	1.00	1.00
Training & Development Coordinator	-	1.00	1.00	1.00	-
Total FTE's	14.00	14.00	17.00	17.00	16.00

** Block Budgeting positions*

FY 2021 FTEs by Program
Human Resources

Administration
(General Fund 001)

Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.

FY 20	FY 21
5.00	3.00

Human Resources Operations
(General Fund 001)

Develops and manages the day to day operations of the department to include employment/ recruitment programs, conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.

FY 20	FY 21
10.00	9.00

Training & Development
(General Fund 001)

Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.

FY 20	FY 21
2.00	1.00

Division of Civil Rights & Employee Labor Relations
(General Fund 001)

This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines.

FY 20	FY 21
0.00	3.00

Risk Management
(Risk Fund 502)

Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.

FY 20	FY 21
3.00	3.00

Benefits Administration
(Health Fund 501)

Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.

FY 20	FY 21
4.00	3.00

Wellness
(Health Fund 501)

The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.

FY 20	FY 21
1.00	1.00

Administration--001-06-100-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	274,701	374,270	529,000	529,000	384,200
601205	Lump Sum Payout - Accrued Time	40,823	42,239	52,900	52,900	36,300
601210	Non-Pensionable Earnings	-	4,011	15,900	15,900	-
601215	Communication Stipend	-	1,935	3,300	3,300	5,200
601220	Longevity Pay	148	1,608	1,600	1,600	1,600
601400	Overtime-General	2	3,752	-	-	-
601410	Overtime-Holiday	-	249	-	-	-
602100	FICA & MICA	20,748	25,109	38,400	38,400	25,900
602210	Pension-General	9,399	10,305	11,200	11,200	12,100
602235	Pension-Senior Mgmt	53,922	70,299	101,200	101,200	76,900
602265	Pension-457	19,792	14,763	20,800	20,800	20,100
602300	Pmt In Lieu Of Insurance	-	5,568	6,200	6,200	6,200
602305	Health Insurance-HMO	31,792	32,406	76,700	76,700	25,600
602306	Dental Insurance-PPO	1,060	1,762	2,600	2,600	1,900
602307	Dental Insurance-HMO	323	306	500	500	400
602309	Basic Life Insurance	1,035	1,484	1,200	1,200	1,100
602311	Long-Term Disability Ins	237	289	700	700	500
602312	HDHP Aetna	-	-	-	-	21,500
602313	HSA Payflex	-	-	-	-	2,700
602400	Workers' Compensation	9,700	11,300	13,800	13,800	22,200
	Sub-Total	463,682	601,654	876,000	876,000	644,400
	Operating Expense					
603190	Prof Svcs-Other	86,110	101,403	176,000	22,500	39,600
603470	Temporary Help	9,722	4,156	-	-	-
604001	Travel & Training	161	2,440	4,000	50	7,000
604100	Communication Svcs	1,165	1,261	-	-	-
604200	Postage	2,314	1,791	2,900	2,900	2,900
604301	Electricity Svcs	9,391	8,830	11,100	11,100	9,900
604402	Leased Vehicles	4,920	4,365	-	4,365	-
604500	Risk Internal Svcs Charge	35,800	28,200	21,000	21,000	800
604550	Health Ins Internal Serv Chg	-	-	6,100	6,100	17,600
604610	Fleet Internal Svcs Charge	500	2,503	-	-	-
604700	Printing & Binding Svcs	44	-	-	-	-
604950	Employee Awards	3,911	4,223	4,800	4,800	4,800
604989	IT Internal Svcs Charge	48,600	15,700	19,800	19,800	19,000
604998	Contingency	-	-	300	300	300
605100	Office Supplies	2,387	4,562	2,000	2,000	2,000
605120	Computer Operating Expenses	-	-	900	-	900
605220	Vehicle Fuel-On-Site	434	326	1,300	1,300	1,300
605221	Vehicle Fuel-Off-Site	128	-	-	-	-
605250	Noncap Furn (Item less 5000)	-	-	500	500	500
605251	Noncap Equip (Item less 5000)	-	211	1,000	-	1,000
605290	Other Operating Supplies	1,524	2,362	2,500	1,709	2,500
605410	Subscriptions & Memberships	2,487	4,886	1,400	1,400	1,400
605500	Training-General	145	1,049	8,000	45	8,000
605510	Tuition Reimbursement	-	1,109	7,000	1,721	10,000
605600	CM Restricted	-	-	-	345,260	-
	Sub-Total	209,744	189,377	270,600	446,850	129,500
	Dept Capital Outlay					
606441	Vehicle Replacement Program	3,722	13,000	4,200	4,200	-
	Sub-Total	3,722	13,000	4,200	4,200	-
	Total	**$ 677,148**	**$ 804,031**	**$ 1,150,800**	**$ 1,327,050**	**$ 773,900**

Human Resources Operations--001-06-060-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	602,836	668,303	678,300	678,300	757,000
601205	Lump Sum Payout - Accrued Time	55,796	25,336	31,700	31,700	30,300
601210	Non-Pensionable Earnings	-	12,466	15,900	15,900	-
601215	Communication Stipend	-	2,635	3,300	3,300	14,300
601220	Longevity Pay	148	-	-	-	2,200
601400	Overtime-General	6	1,926	-	-	-
601410	Overtime-Holiday	0	10	-	-	-
602100	FICA & MICA	49,098	52,803	58,000	58,000	63,700
602210	Pension-General	25,296	28,715	29,100	29,100	28,200
602235	Pension-Senior Mgmt	87,736	86,999	52,600	52,600	96,400
602260	Pension-401	24,403	27,670	28,900	28,900	19,800
602265	Pension-457	17,400	13,544	19,300	19,300	21,500
602305	Health Insurance-HMO	92,969	119,817	151,100	151,100	149,400
602306	Dental Insurance-PPO	3,673	4,155	4,300	4,300	5,400
602307	Dental Insurance-HMO	664	831	900	900	900
602309	Basic Life Insurance	2,320	3,006	1,500	1,500	2,200
602311	Long-Term Disability Ins	592	596	1,000	1,000	1,100
602312	HDHP Aetna	-	5,327	-	-	29,800
602313	HSA Payflex	-	1,350	-	-	5,400
602400	Workers' Compensation	23,200	27,000	32,900	32,900	46,400
	Sub-Total	986,138	1,082,489	1,108,800	1,108,800	1,274,000
	Operating Expense					
603140	New Hire Screening	10,275	12,799	20,000	20,000	9,000
603141	Existing Employee Screening	9,599	30	6,500	-	6,500
603425	Software License & Maint	1,605	14,931	4,500	23,574	21,000
604001	Travel & Training	17,092	27,807	15,000	4,861	15,000
604200	Postage	-	40	-	-	-
604500	Risk Internal Svcs Charge	-	-	-	-	6,300
604550	Health Ins Internal Serv Chg	-	-	25,400	25,400	41,700
604610	Fleet Internal Svcs Charge	900	1,001	3,000	3,000	2,800
604700	Printing & Binding Svcs	1,653	2,308	4,000	170	4,000
604890	Special Events-Other	(1,112)	10,651	3,500	2,580	3,500
604910	Advertising Costs	-	2,791	1,700	1,700	1,700
604920	License & Permit Fees	15,412	11,057	-	12,665	-
604950	Employee Awards	-	312	-	-	-
604989	IT Internal Svcs Charge	24,900	52,200	60,700	60,700	47,300
604997	Other Operating Expenses	63	336	1,000	1,000	1,000
605100	Office Supplies	6,979	6,794	5,500	5,500	5,000
605120	Computer Operating Expenses	-	-	7,200	-	5,700
605250	Noncap Furn (Item less 5000)	-	-	4,000	4,000	2,400
605251	Noncap Equip (Item less 5000)	80	9,076	2,200	18,975	2,200
605290	Other Operating Supplies	264	3,120	4,000	2,201	2,000
605410	Subscriptions & Memberships	-	70	300	300	300
605500	Training-General	40,549	9,929	28,000	3,259	18,000
605510	Tuition Reimbursement	-	13,054	-	-	300
	Sub-Total	128,259	178,306	196,500	189,885	195,700
	Dept Capital Outlay					
606470	Computer Equipment	-	-	-	1,500	-
	Sub-Total	-	-	-	1,500	-
	Total	**$ 1,114,397**	**$ 1,260,794**	**$ 1,305,300**	**$ 1,300,185**	**$ 1,469,700**

Training and Development--001-06-064-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	140,000	140,000	77,300
601205	Lump Sum Payout - Accrued Time	-	-	3,100	3,100	1,600
601210	Non-Pensionable Earnings	-	-	4,200	4,200	-
601215	Communication Stipend	-	-	-	-	2,000
602100	FICA & MICA	-	-	11,300	11,300	6,200
602235	Pension-Senior Mgmt	-	-	29,500	29,500	17,800
602265	Pension-457	-	-	4,200	4,200	-
602305	Health Insurance-HMO	-	-	9,300	9,300	-
602306	Dental Insurance-PPO	-	-	400	400	-
602307	Dental Insurance-HMO	-	-	200	200	200
602309	Basic Life Insurance	-	-	300	300	200
602311	Long-Term Disability Ins	-	-	200	200	100
602312	HDHP Aetna	-	-	8,200	8,200	6,800
602313	HSA Payflex	-	-	1,400	1,400	1,400
602400	Workers' Compensation	-	-	-	-	6,600
	Sub-Total	-	-	212,300	212,300	120,200
	Operating Expense					
603190	Prof Svcs-Other	-	-	198,000	67,000	148,000
603192	Consulting Svcs	-	-	3,000	-	3,000
603425	Software License & Maint	-	-	12,000	4,038	12,000
604001	Travel & Training	-	-	1,500	1,500	11,000
604500	Risk Internal Svcs Charge	-	-	-	-	1,000
604550	Health Ins Internal Serv Chg	-	-	3,200	3,200	4,900
604700	Printing & Binding Svcs	-	-	12,500	-	7,500
604890	Special Events-Other	-	-	3,500	(1,505)	7,000
604989	IT Internal Svcs Charge	-	-	12,300	12,300	5,900
604997	Other Operating Expenses	-	-	100	100	400
605100	Office Supplies	-	-	2,000	2,000	2,000
605120	Computer Operating Expenses	-	-	2,000	236	2,000
605266	Photography	-	-	500	500	-
605290	Other Operating Supplies	-	-	3,000	96	3,000
605510	Tuition Reimbursement	-	-	7,000	-	-
	Sub-Total	-	-	260,600	89,465	207,700
	Total	**$ -**	**$ -**	**$ 472,900**	**$ 301,765**	**$ 327,900**

Division of Civil Rights & Employee Labor Relations--001-06-066-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	208,800
601205	Lump Sum Payout - Accrued Time	-	-	-	-	10,900
601215	Communication Stipend	-	-	-	-	3,300
602100	FICA & MICA	-	-	-	-	16,500
602235	Pension-Senior Mgmt	-	-	-	-	48,000
602265	Pension-457	-	-	-	-	2,200
602305	Health Insurance-HMO	-	-	-	-	33,700
602306	Dental Insurance-PPO	-	-	-	-	1,000
602307	Dental Insurance-HMO	-	-	-	-	200
602309	Basic Life Insurance	-	-	-	-	600
602311	Long-Term Disability Ins	-	-	-	-	300
	Sub-Total	-	-	-	-	325,500
	Operating Expense					
603190	Prof Svcs-Other	-	-	-	-	70,000
604001	Travel & Training	-	-	-	-	8,000
604500	Risk Internal Svcs Charge	-	-	-	-	1,200
604700	Printing & Binding Svcs	-	-	-	-	4,500
604890	Special Events-Other	-	-	-	-	5,000
604910	Advertising Costs	-	-	-	-	3,000
604989	IT Internal Svcs Charge	-	-	-	-	17,700
605100	Office Supplies	-	-	-	-	2,000
605120	Computer Operating Expenses	-	-	-	-	1,000
605290	Other Operating Supplies	-	-	-	-	1,000
605410	Subscriptions & Memberships	-	-	-	-	2,500
605500	Training-General	-	-	-	-	2,000
605510	Tuition Reimbursement	-	-	-	-	7,000
	Sub-Total	-	-	-	-	124,900
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 450,400**

Budget Justification

Object #	Account Description	Justification
Expense		
603140	New Hire Screening	This cost is associated with hiring requirements to include criminal, workers' comp, social security and driver's license and background checks, educational verifications and drug screening for new hires and existing employees city-wide.
603141	Existing Employee Screening	This account is for legally required random screening for drivers of City vehicles, including fire and police.
603190	Prof Svcs-Other	This is for outside consultants, professionals or specialists who assist with extraordinary situations that require specialized skills or credentials. The budget of $257,600 includes funding for the City's on-site Employee Assistance Program (EAP) for catastrophic events for an individual or group, trainings such as Supervisory Academy, Executive Academy, Harassment Training, Diversity Training, Excel trainings, Word trainings, and Microsoft Office.
603192	Consulting Svcs	This $3,000 budget is to cover payment of a consultant for training services to City employees.
603425	Software License & Maint	Software needed for staff development, performance management, organizational and program training.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	City Policy prevents employees from using personal vehicles to conduct City business. Daily operations of department requires personnel to travel to various City Departments to interview, train, plan and meet with other Department administrative staff. This amount is transferred to the Fleet Fund as a reimbursement for covering the cost of repair and maintenance of vehicles, as provided by PW-Fleet Maintenance.
604700	Printing & Binding Svcs	Printing needed to establish a formal on-boarding process for all new hires of the City. Funding will ensure that all new employees to the City are properly on-boarded. Printing of new union contracts. Printing of materials needed for roll-out of new training programs and other communication information for employees.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events.
604910	Advertising Costs	Funds are used to recruit quality employers and "Job Seekers" for the City's annual Career Fair. This requires several advertisement campaigns via newspaper and various other media outlets.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
604998	Contingency	Funds for unexpected occurrences and costs not funded elsewhere.
605100	Office Supplies	This is an estimated amount required for office supplies.
605120	Computer Operating Expenses	The budget of $9,600 is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the Human Resources Department.
605220	Vehicle Fuel-On-Site	This account covers the cost for gas, oil and lube used for City vehicles as provided by PW-Fleet Maintenance.
605250	Noncap Furn (Item less 5000)	To purchase office chairs and other furnishings under $5,000.
605251	Noncap Equip (Item less 5000)	Calculators, shredders, additional phones for employees; 5-drawer lateral cabinets.
605290	Other Operating Supplies	This line item is for various supplies that are not budgeted in any other line item and are unexpected expenditures.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.

Budget Justification

Object #	Account Description	Justification
605500	Training-General	This cost will be used to fund city-wide initiatives relating to training and development needs for all employees.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Mission

To provide high quality, efficient, cost effective and timely legal services for the City.

Department Overview

This department provides legal support and advice to the City Commission, City Manager, Department Directors and various advisory boards on all legal issues affecting or involving the City. The contracted firm performing City Attorney services is Austin Pamies Norris Weeks Powell, PLLC.

There are no City personnel in this department.

Accomplishments FY 2020

- Represented the City at all City Commission meetings, workshops and other required meetings.
- Successfully defended the City in key litigation matters.
- Completed review and necessary revisions to contracts in a timely manner.
- Completed review and necessary revisions of all City Commission agenda items.
- Provided responses and follow up to inquiries from the City Commission in a timely manner.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	Object #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
None	-	-	-	-	-	-
Expenditures by Program						
Legal		$ 1,177,941	$ 1,056,902	$ 1,454,600	$ 1,454,600	$ 1,454,600
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		1,177,941	1,056,902	1,454,600	1,454,600	1,454,600
Capital Outlay		-	-	-	-	-
Total		$ 1,177,941	$ 1,056,902	$ 1,454,600	$ 1,454,600	$ 1,454,600

Position Detail

None

Legal--001-07-070-514-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
603101	Legal Svcs-City Commission	93,675	59,465	96,400	96,400	96,400
603102	Legal Svcs-Ofc of the City Mgr	198,816	132,136	204,200	204,200	204,200
603103	Legal Svcs-Procurement	103,396	44,688	112,800	112,800	112,800
603104	Legal Svcs-Comm Dev	69,800	69,800	69,800	69,800	69,800
603105	Legal Svcs-Parks & Recreation	46,373	28,350	76,000	76,000	76,000
603106	Legal Svcs-Public Works	79,534	37,887	94,100	94,100	94,100
603107	Legal Svcs-Police	153,600	146,001	153,600	153,600	153,600
603121	City Attorney Svcs	277,700	373,466	377,700	377,700	377,700
603128	Legal Svcs-Labor Related	155,046	165,110	270,000	270,000	270,000
	Sub-Total	1,177,941	1,056,902	1,454,600	1,454,600	1,454,600
	Total	**$ 1,177,941**	**$ 1,056,902**	**$ 1,454,600**	**$ 1,454,600**	**$ 1,454,600**

Budget Justification

Object #	Account Description	Justification
Expense		
603101	Legal Svcs-City Commission	This account is for cost related to the City Commission.
603102	Legal Svcs-Ofc of the City Mgr	This account is for cost related to Office of the City Manager.
603103	Legal Svcs-Procurement	This account is for cost related to Procurement.
603104	Legal Svcs-Comm Dev	This account is for cost related to Comm & Econ Dev and Econ & Bus Dev.
603105	Legal Svcs-Parks & Recreation	This account is for cost related to Parks & Recreation.
603106	Legal Svcs-Public Works	This account is for cost related to Public Works.
603107	Legal Svcs-Police	This account is for cost related to Police.
603121	City Attorney Svcs	This cost is for general matters, labor related matters and miscellaneous issues.
603128	Legal Svcs-Labor Related	This account is for cost related to Labor issues.

MIRAMAR

BEAUTY AND PROGRESS

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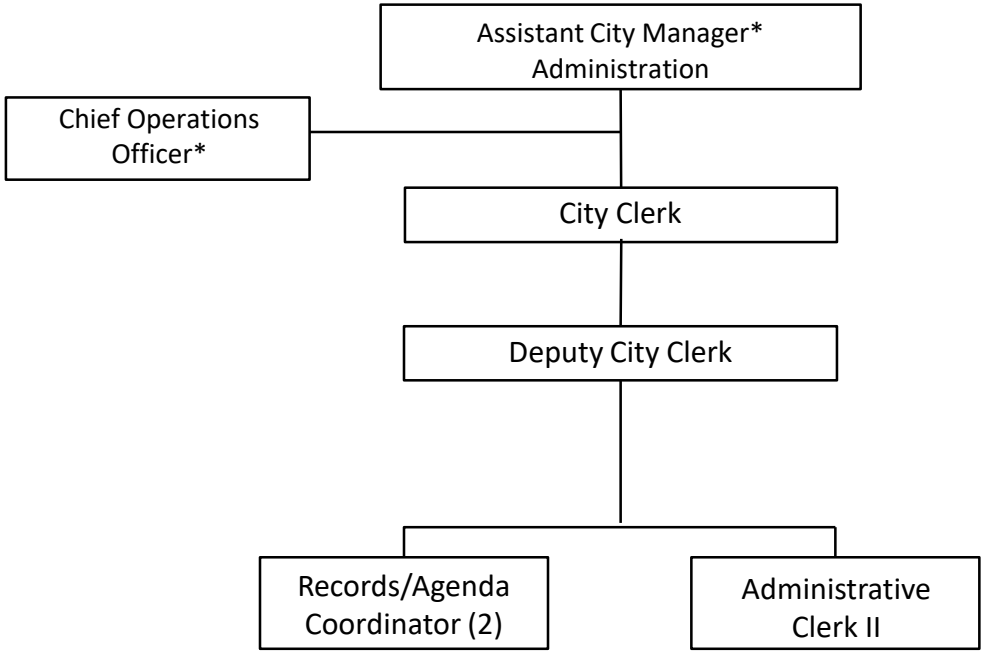
Office of the City Clerk



*Budgeted in the Office of the City Manager

Mission

Dedicated to providing exceptional service by building partnerships with the community, elected officials and other governmental agencies while maintaining neutrality and impartiality.

Department Overview

The Office of the City Clerk is versatile in its areas of responsibilities. It is comprised of three core functions: administration, election and passport services. Responsibilities include the maintenance of the City's legislative history, City Charter, Municipal Code and Land Development Code, making the Office of the City Clerk a central hub for information. The department administers special and general municipal elections, coordinates all activities of the City Commission Meetings, administers and oversees the Records Management Program, the Commission Agenda process and the City Commission Advisory Boards' appointment process. The Office of the City Clerk is also the custodian of the City's seal.

As indicated in the Position Detail, there are five full-time budgeted positions in this department. The three major programs provided are:

1. Administration
2. Passport Services
3. Municipal Election

Accomplishments FY 2020

- Successfully hosted Citywide Records Management/Request training.
- Effectively enhanced passport services and promoted flexibility to meet the public's demand by continuing to offer Passport "Walk-In Day" twice a month (through February 2020 prior to the Covid-19 Pandemic).
- Held virtual Commission Meetings during the Covid-19 pandemic.
- Successfully hosted virtual training for election software.

Program Revenues, Expenditures and Positions Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Passport Services	98,623	90,057	100,000	100,000	46,000
Municipal Election	70	3,181	-	-	150
Total	$ 98,693	$ 93,238	$ 100,000	$ 100,000	$ 46,150
Expenditures by Program					
Administration	418,018	497,238	614,972	616,972	648,624
Passport Services	187,606	140,365	140,450	139,250	145,050
Municipal Election	116,928	313,936	107,200	106,400	334,000
Records and Archives Management	-	-	-	-	-
Agenda Processing	-	-	-	-	-
Total	$ 722,552	$ 951,539	$ 862,622	$ 862,622	$ 1,127,674
Expenditures by Category					
Personnel Services	540,701	553,080	622,700	621,200	687,900
Operating Expense	181,851	398,459	239,922	241,422	439,774
Capital Outlay	-	-	-	-	-
Total	$ 722,552	$ 951,539	$ 862,622	$ 862,622	$ 1,127,674

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	2.20	2.75	3.75	3.75	3.75
Passport Services	1.30	0.75	0.75	0.75	0.75
Municipal Election	0.50	0.50	0.50	0.50	0.50
Total	4.00	4.00	5.00	5.00	5.00

Position Detail					
Administrative Clerk II	-	-	1.00	1.00	1.00
Agenda Coordinator	1.00	1.00	1.00	1.00	-
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Records/Agenda Coordinator	-	-	-	-	2.00
Records Coordinator	1.00	1.00	1.00	1.00	-
Total FTE's	4.00	4.00	5.00	5.00	5.00

FY 2021 FTEs by Program
Office of the City Clerk

Administration

Provides direction and coordination to the department.

FY 20	FY 21
3.75	3.75

Passport Services

Involves processing of United States Passports as mandated by Federal and State Laws.

FY 20	FY 21
.75	.75

Municipal Election

Involves the administering and monitoring of all special and general municipal elections.

FY 20	FY 21
0.50	0.50

Office of the City Clerk

FY 2021 Budget

Administration--001-08-100-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	155,486	204,195	232,800	232,800	253,200
601205	Lump Sum Payout - Accrued Time	12,573	7,570	8,900	8,900	15,500
601210	Non-Pensionable Earnings	-	3,140	2,100	2,100	-
601215	Communication Stipend	-	-	-	-	7,300
601220	Longevity Pay	637	702	1,300	1,300	1,300
601400	Overtime-General	7,772	9,306	14,000	12,500	15,000
601410	Overtime-Holiday	27	-	-	-	-
602100	FICA & MICA	13,344	16,252	18,700	18,700	20,800
602210	Pension-General	24,896	35,119	46,700	46,700	53,200
602235	Pension-Senior Mgmt	6,103	6,600	6,600	6,600	7,400
602265	Pension-457	3,746	3,155	3,100	3,100	3,200
602305	Health Insurance-HMO	18,260	27,998	49,100	49,100	42,700
602306	Dental Insurance-PPO	1,215	1,590	1,600	1,600	2,200
602307	Dental Insurance-HMO	-	-	200	200	-
602309	Basic Life Insurance	462	691	500	500	700
602311	Long-Term Disability Ins	170	211	300	300	400
602400	Workers' Compensation	9,400	10,700	10,700	10,700	12,800
	Sub-Total	254,091	327,230	396,600	395,100	435,700
	Operating Expense					
603190	Prof Svcs-Other	18,805	18,834	36,100	31,600	36,100
603425	Software License & Maint	56,058	56,232	53,820	56,820	55,324
603470	Temporary Help	2,104	-	2,100	100	2,100
604001	Travel & Training	5,199	8,160	5,200	3,800	5,200
604100	Communication Svcs	1,942	2,025	-	-	-
604200	Postage	1,155	1,033	1,400	1,400	1,400
604301	Electricity Svcs	5,494	5,166	6,500	6,500	5,770
604500	Risk Internal Svcs Charge	5,200	5,600	4,000	4,000	1,500
604550	Health Ins Internal Serv Chg	-	-	8,200	8,200	9,100
604610	Fleet Internal Svcs Charge	-	-	-	4,500	4,100
604625	R&M Equipment	1,450	140	1,500	500	1,500
604740	Ordinance Codification	11,889	18,552	12,700	12,700	12,700
604910	Advertising Costs	11,935	16,643	13,300	20,800	13,300
604916	Administrative Expense	1,807	1,180	1,800	1,800	1,800
604931	Recording Fees	2,522	819	13,975	17,975	13,975
604989	IT Internal Svcs Charge	26,900	20,900	40,900	40,900	31,000
605100	Office Supplies	6,162	4,502	6,000	2,762	6,000
605120	Computer Operating Expenses	402	407	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	-	-	-	600	600
605250	Noncap Furn (Item less 5000)	-	-	2,461	-	1,260
605251	Noncap Equip (Item less 5000)	-	3,596	911	-	1,055
605290	Other Operating Supplies	243	358	500	500	500
605410	Subscriptions & Memberships	2,160	2,421	2,945	2,945	3,580
605500	Training-General	2,500	3,441	3,060	1,625	3,060
605510	Tuition Reimbursement	-	-	-	-	1,000
605600	CM Restricted	-	-	-	845	-
	Sub-Total	163,927	170,009	218,372	221,872	212,924
	Total	**$ 418,018**	**$ 497,238**	**$ 614,972**	**$ 616,972**	**$ 648,624**

Passport Services--001-08-082-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	99,776	71,685	71,300	71,300	73,400
601205	Lump Sum Payout - Accrued Time	12,573	7,570	4,800	4,800	10,300
601210	Non-Pensionable Earnings	-	800	2,100	2,100	-
601215	Communication Stipend	-	-	-	-	1,500
601220	Longevity Pay	637	702	700	700	700
601400	Overtime-General	4,667	-	-	-	-
601410	Overtime-Holiday	22	-	-	-	-
602100	FICA & MICA	9,048	5,680	6,000	6,000	6,200
602210	Pension-General	13,998	8,504	9,300	9,300	9,900
602235	Pension-Senior Mgmt	6,103	6,600	6,600	6,600	7,400
602265	Pension-457	3,746	3,154	3,100	3,100	3,200
602305	Health Insurance-HMO	11,607	8,559	10,300	10,300	10,400
602306	Dental Insurance-PPO	866	665	700	700	700
602309	Basic Life Insurance	351	365	200	200	200
602311	Long-Term Disability Ins	105	65	100	100	100
602400	Workers' Compensation	6,600	7,500	7,500	7,500	9,000
	Sub-Total	170,099	121,850	122,700	122,700	133,000
	Operating Expense					
604200	Postage	3,000	3,000	4,200	4,200	4,200
604500	Risk Internal Svcs Charge	12,500	13,500	9,700	9,700	3,100
604550	Health Ins Internal Serv Chg	-	-	1,800	1,800	2,700
604916	Administrative Expense	255	-	300	300	300
605100	Office Supplies	1,532	1,668	1,500	300	1,500
605120	Computer Operating Expenses	219	346	250	250	250
	Sub-Total	17,507	18,514	17,750	16,550	12,050
	Total	**$ 187,606**	**$ 140,365**	**$ 140,450**	**$ 139,250**	**$ 145,050**

Municipal Election--001-08-083-512-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	62,626	62,863	62,600	62,600	64,400
601205	Lump Sum Payout - Accrued Time	18,732	6,983	2,300	2,300	13,100
601210	Non-Pensionable Earnings	-	-	1,900	1,900	-
601215	Communication Stipend	-	-	-	-	1,000
601220	Longevity Pay	599	602	600	600	600
602100	FICA & MICA	6,310	4,303	5,100	5,100	5,300
602235	Pension-Senior Mgmt	12,305	13,300	13,200	13,200	14,800
602265	Pension-457	5,447	3,876	3,800	3,800	3,900
602305	Health Insurance-HMO	8,082	9,331	11,200	11,200	12,800
602306	Dental Insurance-PPO	435	443	400	400	500
602309	Basic Life Insurance	121	148	100	100	200
602311	Long-Term Disability Ins	52	52	100	100	100
602400	Workers' Compensation	1,800	2,100	2,100	2,100	2,500
	Sub-Total	116,511	104,000	103,400	103,400	119,200
	Operating Expense					
603190	Prof Svcs-Other	-	1,951	-	-	-
603425	Software License & Maint	117	1,019	1,000	1,000	2,500
604500	Risk Internal Svcs Charge	-	-	-	-	500
604550	Health Ins Internal Serv Chg	-	-	1,900	1,900	2,900
604625	R&M Equipment	-	-	500	-	500
604909	Election Costs	-	198,620	-	-	200,000
604910	Advertising Costs	-	7,848	-	-	8,000
604916	Administrative Expense	-	-	100	100	100
605100	Office Supplies	300	498	300	-	300
	Sub-Total	417	209,936	3,800	3,000	214,800
	Total	**$ 116,928**	**$ 313,936**	**$ 107,200**	**$ 106,400**	**$ 334,000**

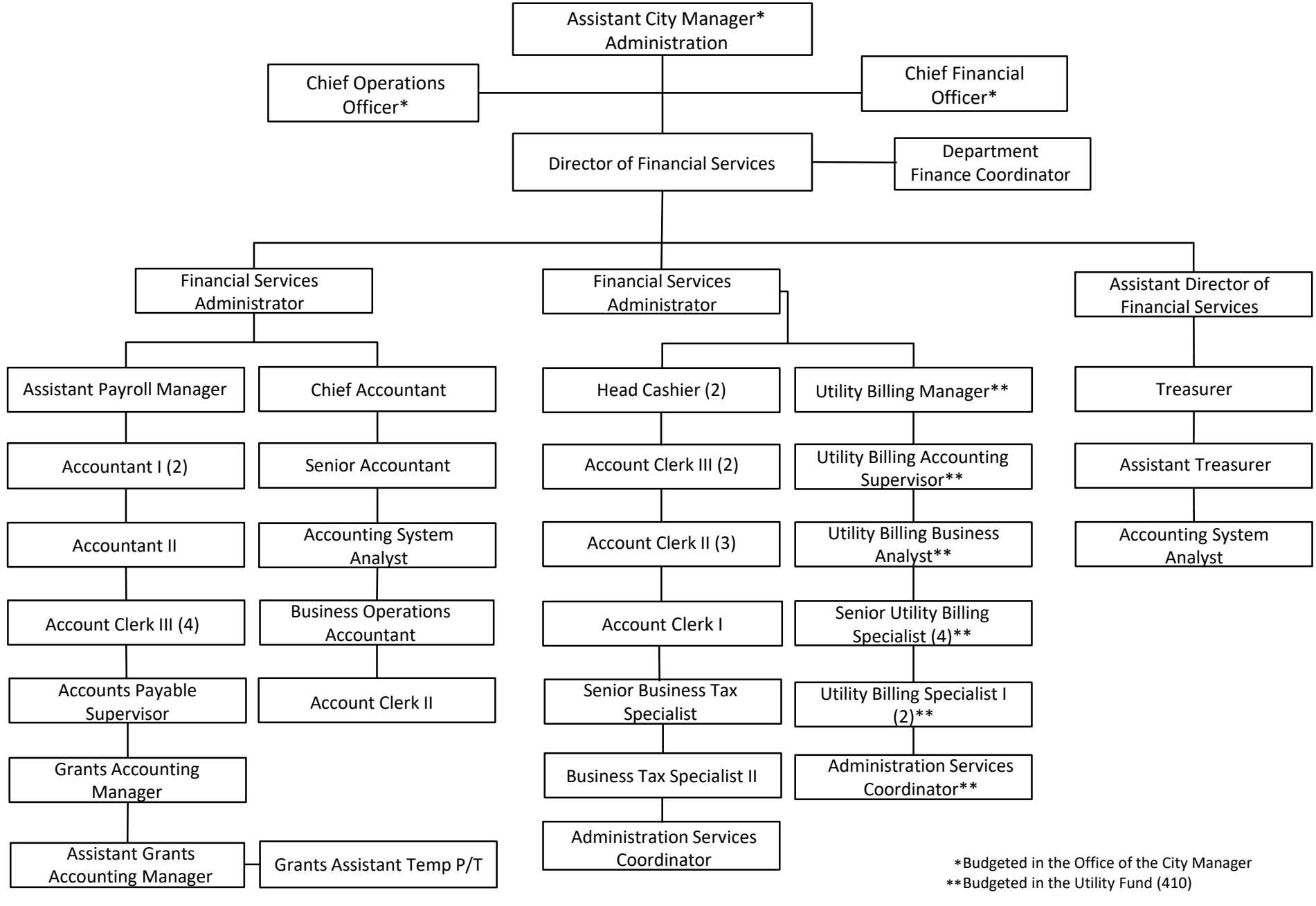
Budget Justification

Object #	Account Description	Justification
Revenue		
341900	Election Qualifying Fees	Pursuant to the City's Charter, a qualifying fee of $25 is required to run for Office. Municipal elections are held every two years in compliance with State Law and the City's Charter.
349001	Passport Svcs	This revenue is derived from fees collected for the processing of US passport applications.
369900	Miscellaneous Revenue	This is for revenues that cannot be classified in another revenue line item.
Expense		
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs. Includes additional overtime related to Commission meetings.
603190	Prof Svcs-Other	This account represents costs associated with the following: Closed Captioning services - $14,100 Transcription of Meeting Minutes - $22,000
603425	Software License & Maint	This account represents costs for the following software: BIS (Commission Chambers audio recording) - $1,500 Granicus (Commission electronic voting, live streaming,) - $30,900 Legistar/MCCi (Commission paperless agenda) - $15,000 Hightail (electronically transmits audio recordings) - $310 JustFOIA (Records Management) - $6,000 EasyVote (Election Software) - $2,500 MuniCode OrdBank (posting of adopted ordinances online) - $350 Authorize.net (online payment module for records requests) - $540 TimeTap (online appt. scheduler) - $240 Tockify (online noticing software) - $85 Check In Systems Inc. (online sign-in for passport svcs.) - $399
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This account represents costs associated with out-of-town travel and accommodations for specialized training and certification courses/conferences relating to BCMCA, FACC, IIMC, ARMA & FRAMA.
604200	Postage	This represents allocated costs for department mailings as well as delivery services such as U.P.S. and Federal Express. Also includes mailing of notices and legislation to the public and other public entities, master files for ordinances, resolutions, deeds and other vital records.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account is restricted and represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City’s wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles as provided by PW-Fleet Maintenance.
604625	R&M Equipment	This account represents costs associated with the maintenance and repair of the following equipment: Copy Corp - Scanner Automated Business System - Date Stamp Clock Commercial Business Machines - Typewriter
604740	Ordinance Codification	This account represents costs associated with codification services and supplements for the City Code and Land Development Code.
604909	Election Costs	This account represents costs associated with having a municipal election as required by the City's Charter and Florida Statutes.
604910	Advertising Costs	This account represents costs associated with advertising requirements to satisfy the Florida Statutes, City's Charter, City Code, legal and public hearings.
604916	Administrative Expense	This account represents costs associated with miscellaneous expenses incurred by the department.
604931	Recording Fees	This account represents costs associated with Broward County recording services.
604989	IT Internal Svcs Charge	This account represents allocated costs associated with technology such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This account represents costs associated with the purchase of office supplies. Also included are items related to certificates, proclamations and other recognition relating to presentations and standard operating supplies to support the office function.
605120	Computer Operating Expenses	This account represents costs associated with print management service and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.

Budget Justification

Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	This includes $1,260 for office chairs for the training/agenda office.
605251	Noncap Equip (Item less 5000)	This includes $1,055 for standard workstation monitors for five employees.
605290	Other Operating Supplies	This account represents costs for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account represents costs associated with the following memberships/subscriptions: Florida Association of City Clerks (FACC) - $600 International Institute of Municipal Clerks (IIMC) - $680 American Society of Notaries - $850 Broward County Municipal Clerks Assoc. (BCMCA) - $425 FL Records Management Assoc. (FRMA) - $500 American Society for Public Administration (ASPA) - $525
605500	Training-General	This account represents costs associated with various registration fees/conferences/webinars required to maintain certifications: Florida Association of City Clerks (FACC) - $700 International Institute of Municipal Clerks (IIMC) - $1,200 FL Records Management Assoc. (FRMA) - $510 Association of Records Mgrs. Administrators (ARMA) - $100 FL Municipal Communicators Assoc. (FMCA) - $550
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Financial Services Department



*Budgeted in the Office of the City Manager
**Budgeted in the Utility Fund (410)

Mission

To maintain the accounting records of the City, provide accurate and timely financial reporting, ensure the protection of City assets by establishing and maintaining adequate internal controls, and to provide training and communication to all areas of the City as it pertains to the accounting and internal control functions.

Department Overview

The Financial Services Department maintains and operates the City's centralized accounting system, Munis. The Department also provides:

-Related controls and services for managers and employees of the City, and generates reliable financial information that is in accordance with Generally Accepted Accounting Principles.

-Coordination of all financial activities of the City by acting as liaison to the public, and to the administrative and department officials.

This department also oversees the Utility Billing program which is funded by the Utility Enterprise Fund.

As indicated in the Position Detail, this department is comprised of 35.5 budgeted positions, 35 full-time and one (.5 FTE) temporary part-time employees. The four major General Fund programs provided are:

1. Administration
2. Accounting and Revenue Enhancement
3. Reporting and Training
4. Grants Administration

Accomplishments FY 2020

- Awarded the Certificate of Achievement for Excellence in Financial Reporting.
- Issued the FY 2019 Comprehensive Annual Financial Report (CAFR).
- Provided assistance in securing 8 new grants for City personnel.
- Implementation of Munis Accounts Payable Manager and Purchasing Card Module to enhance payment processing capabilities.
- Secured a $10 Million loan to finance Capital Improvement Projects.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Accounting and Revenue Enhancement	$ 2,222,683	$ 2,346,400	$ 2,535,000	$ 2,535,000	$ 2,451,500
Expenditures by Program					
Administration	662,393	673,969	573,600	697,890	612,846
Accounting & Revenue Enhancement	3,363,660	3,376,789	3,969,800	3,898,767	4,082,600
Reporting and Training	88,982	109,455	111,000	109,400	63,600
Grants Administration	224,166	285,666	334,800	312,500	343,500
Total	$ 4,339,201	$ 4,445,880	$ 4,989,200	$ 5,018,557	$ 5,102,546
Expenditures by Category					
Personnel Services	3,708,321	3,926,600	4,199,000	4,199,000	4,320,600
Operating Expense	630,881	515,086	720,200	749,406	741,946
Capital Outlay	-	4,194	70,000	70,151	40,000
Total	$ 4,339,201	$ 4,445,880	$ 4,989,200	$ 5,018,557	$ 5,102,546

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	3.00	4.00	3.00	3.00	3.00
Accounting & Revenue Enhancement	29.00	29.00	29.00	29.00	29.00
Reporting and Training	1.00	1.00	1.00	1.00	1.00
Grants Administration	2.50	2.50	2.50	2.50	2.50
Total	35.50	36.50	35.50	35.50	35.50

Position Detail					
Account Clerk I*	3.00	2.00	2.00	1.00	1.00
Account Clerk II*	5.00	6.00	6.00	4.00	4.00
Account Clerk III*	4.00	3.00	3.00	6.00	6.00
Accountant I	2.00	2.00	2.00	2.00	2.00
Accountant II	1.00	1.00	1.00	1.00	1.00
Accounting Manager	2.00	-	-	-	-
Accounting System Analyst	1.00	1.00	2.00	2.00	2.00
Accounts Payable Supervisor	1.00	1.00	1.00	1.00	1.00
Administration Services Coordinator	-	1.00	1.00	1.00	1.00
Assistant Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Assistant Grants Accounting Manager	1.00	1.00	1.00	1.00	1.00
Assistant Internal Auditor	-	1.00	-	-	-
Assistant Payroll Manager	1.00	1.00	1.00	1.00	1.00
Assistant Treasurer	1.00	1.00	1.00	1.00	1.00
Business Operations Accountant	1.00	1.00	1.00	1.00	1.00
Business Tax Specialist II*	1.00	1.00	1.00	1.00	1.00
Chief Accountant	1.00	1.00	1.00	1.00	1.00
Department Finance Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Financial Services	1.00	1.00	1.00	1.00	1.00
Financial Services Administrator	-	2.00	2.00	2.00	2.00
Grants Accounting Manager	1.00	1.00	1.00	1.00	1.00
Grants Assistant - Temp Part-time	0.50	0.50	0.50	0.50	0.50
Head Cashier	2.00	2.00	2.00	2.00	2.00
Internal Auditor	-	1.00	-	-	-
Permit Clerk I	1.00	-	-	-	-
Senior Accountant	1.00	1.00	1.00	1.00	1.00
Senior Business Tax Specialist*	1.00	1.00	1.00	1.00	1.00
Treasurer/Retirement & Financial Planning Resource Manager	1.00	1.00	1.00	1.00	1.00
Total FTE's	35.50	36.50	35.50	35.50	35.50

** Block Budgeting position*

FY 2021 FTEs by Program
Financial Services

Administration (General Fund 001)

Provides the overall direction of the department and ensures that the City's financial resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and external stakeholders.

FY 20	FY 21
3.00	3.00

Accounting & Revenue Enhancement (General Fund 001)

Provides accurate, complete and timely recording of financial data. Ensures that City resources are collected, invested and distributed, as required for payroll, debt management, accounts payable and other City obligations. Collects and processes all cash receipts and manages the Business Tax program.

FY 20	FY 21
29.00	29.00

Grants Administration (General Fund 001)

Ensures that grants received city-wide are accounted for and in compliance with all state and federal requirements. Provides assistance to all departments by researching grant opportunities and writing grant applications.

FY 20	FY 21
2.50	2.50

Reporting and Training (General Fund 001)

Provides training to City staff on various computer software to enhance performance. Prepares reports as requested to ensure information is available to meet departmental needs.

FY 20	FY 21
1.00	1.00

Utility Billing (Utility Fund 410)

Responsible for all utility billing-related services including water, sewer, sanitation, stormwater and recycling.

FY 20	FY 21
10.00	10.00

Administration--001-10-100-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	374,569	389,492	323,100	323,100	332,500
601201	Salary Attrition	-	-	(60,000)	(60,000)	-
601205	Lump Sum Payout - Accrued Time	18,641	18,641	20,600	20,600	22,900
601210	Non-Pensionable Earnings	-	3,141	9,700	9,700	-
601215	Communication Stipend	2,355	4,665	3,900	3,900	3,900
601220	Longevity Pay	-	3,032	3,800	3,800	3,800
602100	FICA & MICA	26,212	29,084	25,600	25,600	25,500
602235	Pension-Senior Mgmt	87,336	78,999	40,300	40,300	45,300
602265	Pension-457	28,046	21,070	22,000	22,000	18,200
602304	Health Insurance-PPO	13,299	11,963	-	-	-
602305	Health Insurance-HMO	18,473	13,530	18,600	18,600	8,100
602306	Dental Insurance-PPO	775	879	800	800	800
602307	Dental Insurance-HMO	176	167	200	200	200
602309	Basic Life Insurance	1,977	1,752	700	700	900
602311	Long-Term Disability Ins	306	336	500	500	500
602312	HDHP Aetna	-	5,327	8,200	8,200	13,600
602313	HSA Payflex	-	1,350	1,400	1,400	2,700
602400	Workers' Compensation	7,600	8,200	11,500	11,500	13,900
	Sub-Total	579,765	591,628	430,900	430,900	492,800
	Operating Expense					
603190	Prof Svcs-Other	725	29,503	6,000	2,100	6,000
604001	Travel & Training	7,915	9,754	11,300	2,640	11,300
604301	Electricity Svcs	14,525	13,657	17,100	17,100	17,546
604500	Risk Internal Svcs Charge	6,400	2,700	3,200	3,200	1,200
604550	Health Ins Internal Serv Chg	-	-	4,700	4,700	7,300
604650	R&M Office Equip	-	-	200	200	200
604700	Printing & Binding Svcs	1,022	170	1,500	1,500	1,500
604916	Administrative Expense	584	702	1,100	1,100	1,100
604950	Employee Awards	1,284	890	2,000	2,000	5,000
604989	IT Internal Svcs Charge	46,500	15,700	17,000	17,000	17,900
605100	Office Supplies	800	1,189	2,300	822	2,300
605120	Computer Operating Expenses	800	413	800	800	800
605220	Vehicle Fuel-On-Site	(1)	-	-	-	-
605250	Noncap Furn (Item less 5000)	1,141	773	1,100	-	1,100
605290	Other Operating Supplies	2	119	200	200	200
605410	Subscriptions & Memberships	931	2,578	2,700	604	2,700
605500	Training-General	-	-	1,000	1,000	1,000
605510	Tuition Reimbursement	-	-	500	500	2,900
605600	CM Restricted	-	-	-	141,373	-
	Sub-Total	82,629	78,148	72,700	196,839	80,046
	Dept Capital Outlay					
606471	Software	-	4,194	70,000	70,151	40,000
	Sub-Total	-	4,194	70,000	70,151	40,000
	Total	**$ 662,393**	**$ 673,969**	**$ 573,600**	**$ 697,890**	**$ 612,846**

Accounting & Revenue Enhancemn

001-10-101-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,842,363	1,869,531	2,070,100	2,070,100	2,147,400
601205	Lump Sum Payout - Accrued Time	95,246	80,637	91,600	91,600	77,800
601210	Non-Pensionable Earnings	128	56,640	19,300	19,300	-
601215	Communication Stipend	-	3,355	3,900	3,900	7,800
601220	Longevity Pay	15,535	14,973	10,400	10,400	9,500
601400	Overtime-General	12,465	33,443	20,000	20,000	26,200
601410	Overtime-Holiday	8,845	1,339	8,800	8,800	8,800
602100	FICA & MICA	147,639	153,196	169,500	169,500	173,300
602210	Pension-General	259,062	245,129	280,500	280,500	329,800
602235	Pension-Senior Mgmt	108,345	113,999	148,700	148,700	162,000
602265	Pension-457	16,473	23,435	28,500	28,500	25,400
602300	Pmt In Lieu Of Insurance	11,222	11,265	12,500	12,500	18,700
602304	Health Insurance-PPO	13,689	25,439	33,900	33,900	28,200
602305	Health Insurance-HMO	257,459	260,497	375,200	375,200	333,500
602306	Dental Insurance-PPO	10,856	11,826	11,600	11,600	15,000
602307	Dental Insurance-HMO	1,549	1,261	1,800	1,800	1,200
602309	Basic Life Insurance	4,685	6,049	4,500	4,500	6,100
602311	Long-Term Disability Ins	2,112	2,137	2,900	2,900	3,000
602312	HDHP Aetna	-	21,648	24,600	24,600	27,100
602313	HSA Payflex	-	6,750	4,100	4,100	5,400
602400	Workers' Compensation	54,900	59,300	83,200	83,200	100,400
	Sub-Total	2,862,573	3,001,849	3,405,600	3,405,600	3,506,600
	Operating Expense					
603190	Prof Svcs-Other	50,678	27,437	86,800	56,700	91,500
603200	Audit Fees	67,066	64,200	70,000	70,000	70,000
603470	Temporary Help	2,344	2,508	2,300	2,300	2,300
604001	Travel & Training	21,991	28,460	30,500	4,100	30,500
604200	Postage	19,027	12,868	19,500	19,500	19,500
604500	Risk Internal Svcs Charge	64,400	27,200	32,700	32,700	12,100
604550	Health Ins Internal Serv Chg	-	-	74,200	74,200	100,800
604650	R&M Office Equip	902	-	1,000	1,000	1,000
604700	Printing & Binding Svcs	4,439	3,541	4,000	4,000	4,000
604901	Credit Card Svcs Fees	36,389	37,932	35,000	35,000	35,000
604905	Bank Svcs Charges	34	-	-	-	-
604989	IT Internal Svcs Charge	210,900	146,300	171,400	171,400	172,600
605100	Office Supplies	8,349	20,949	15,000	6,100	15,000
605120	Computer Operating Expenses	7,986	(1,317)	8,000	8,000	6,000
605240	Uniforms Cost	742	253	900	900	900
605250	Noncap Furn (Item less 5000)	4,546	-	4,500	467	5,000
605290	Other Operating Supplies	39	989	1,500	1,500	1,500
605410	Subscriptions & Memberships	1,206	3,357	2,800	1,200	2,800
605500	Training-General	50	-	100	100	1,500
605510	Tuition Reimbursement	-	263	4,000	4,000	4,000
	Sub-Total	501,087	374,940	564,200	493,167	576,000
	Total	**$ 3,363,660**	**$ 3,376,789**	**$ 3,969,800**	**$ 3,898,767**	**$ 4,082,600**

Reporting and Training--001-10-102-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	48,625	65,300	65,000	65,000	31,200
601205	Lump Sum Payout - Accrued Time	-	1,875	-	-	-
601210	Non-Pensionable Earnings	-	1,300	2,000	2,000	-
602100	FICA & MICA	3,387	5,420	5,100	5,100	2,400
602235	Pension-Senior Mgmt	14,606	13,800	13,700	13,700	7,200
602265	Pension-457	-	-	2,000	2,000	900
602300	Pmt In Lieu Of Insurance	-	4,273	6,200	6,200	-
602305	Health Insurance-HMO	11,330	4,033	-	-	4,000
602306	Dental Insurance-PPO	-	675	900	900	-
602307	Dental Insurance-HMO	210	75	-	-	100
602309	Basic Life Insurance	251	333	100	100	100
602311	Long-Term Disability Ins	82	108	100	100	-
602400	Workers' Compensation	1,900	2,100	2,900	2,900	3,600
	Sub-Total	80,391	99,291	98,000	98,000	49,500
	Operating Expense					
604001	Travel & Training	35	2,424	3,900	3,000	3,900
604500	Risk Internal Svcs Charge	4,300	1,800	2,100	2,100	800
604550	Health Ins Internal Serv Chg	-	-	100	100	2,300
604989	IT Internal Svcs Charge	4,100	5,200	5,700	5,700	5,900
605100	Office Supplies	26	515	600	100	600
605120	Computer Operating Expenses	-	-	400	400	400
605410	Subscriptions & Memberships	130	225	200	-	200
	Sub-Total	8,591	10,164	13,000	11,400	14,100
	Total	**$ 88,982**	**$ 109,455**	**$ 111,000**	**$ 109,400**	**$ 63,600**

Grants Administration--001-10-103-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	115,971	142,689	164,200	164,200	166,500
601205	Lump Sum Payout - Accrued Time	6,038	8,440	6,400	6,400	8,100
601210	Non-Pensionable Earnings	-	2,502	4,200	4,200	-
602100	FICA & MICA	9,009	11,406	13,400	13,400	13,400
602235	Pension-Senior Mgmt	17,307	29,800	29,600	29,600	32,900
602260	Pension-401	6,742	-	-	-	-
602265	Pension-457	3,331	4,240	4,200	4,200	4,300
602305	Health Insurance-HMO	19,938	26,441	31,800	31,800	33,700
602306	Dental Insurance-PPO	864	1,278	1,300	1,300	1,400
602307	Dental Insurance-HMO	75	-	-	-	-
602309	Basic Life Insurance	365	555	400	400	500
602311	Long-Term Disability Ins	153	200	200	200	200
602400	Workers' Compensation	5,800	6,280	8,800	8,800	10,700
	Sub-Total	185,592	233,832	264,500	264,500	271,700
	Operating Expense					
603190	Prof Svcs-Other	11,169	19,472	25,000	8,700	25,000
604001	Travel & Training	7,641	1,750	9,300	4,000	9,300
604500	Risk Internal Svcs Charge	6,400	2,700	3,200	3,200	1,200
604550	Health Ins Internal Serv Chg	-	-	5,400	5,400	8,300
604650	R&M Office Equip	-	-	300	300	300
604700	Printing & Binding Svcs	-	43	300	300	300
604920	License & Permit Fees	9,300	8,085	10,000	10,000	10,000
604989	IT Internal Svcs Charge	3,400	13,100	14,100	14,100	14,700
605100	Office Supplies	665	61	1,000	900	1,000
605120	Computer Operating Expenses	-	-	700	700	700
605250	Noncap Furn (Item less 5000)	-	-	600	-	600
605410	Subscriptions & Memberships	-	100	400	400	400
605510	Tuition Reimbursement	-	6,524	-	-	-
	Sub-Total	38,574	51,834	70,300	48,000	71,800
	Total	**$ 224,166**	**$ 285,666**	**$ 334,800**	**$ 312,500**	**$ 343,500**

Budget Justification

Object #	Account Description	Justification
Revenue		
316000	Local Business Tax	This revenue source is derived from all businesses that operate within the City. The fees for the various types of businesses are set by ordinance. A 5% increase was approved for FY17 and FY19. Per Florida Statutes, Local Business Tax Fees can be increased every other year by no more than 5%.
329105	Admin Fee Cost Recovery	This revenue line item is derived from administrative charge related to developer consulting fees.
349000	Lien Research	This revenue is charged by the Financial Services Department to cover the costs for lien research which is primarily done when property changes ownership.
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues. Revenue Enhancement: $26,200 - General Support
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements. $8,800 - Revenue Enhancement - Overtime - Holiday - Clerical Support
603190	Prof Svcs-Other	Professional Services for costs to be incurred for non-employee services including actuarial, grant writing and system support provided by Third Party vendors as listed below: $6,000 - Administration (GASB 87) $91,500 - Revenue Enhancement (AMI Risk - $3,500, OPEB - $30,000, Pension Actuarial Analysis - $10,000, DAC - $8,000, Excess Benefit - $5,000, Arbitrage - $10,000, Audits - $25,000) $25,000 - Grants (Grants Writer)
603200	Audit Fees	Contracted cost between the City and its external auditors for the annual year-end financial audit. The cost is allocated between Financial Services (General Fund-001) and Utility Billing (Utility Fund-410) as shown below: $70,000 - Financial Services (General Fund-001) $40,000 - Utility Billing (Utility Fund-410)
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences. $2,300 - Revenue Enhancement - Temporary Services - Clerical Support
604001	Travel & Training	This account is for out-of-town travel and accommodations associated with specialized training and required certification courses or conferences, including GFOA, FGFOA, etc., includes registration, airline travel, meals, etc.
604200	Postage	Represents allocated costs for mail, as well as delivery services for U.P.S. and Federal Express. Accounting & Revenue Enhancement: The amount of outgoing mail for Accounts Payable, Payroll and Business Tax is substantial.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604650	R&M Office Equip	Represents costs associated with repair and maintenance of small office equipment.
604700	Printing & Binding Svcs	Administration & Accounting & Revenue Enhancement: Costs for the Comprehensive Annual Financial Report (CAFR), payroll documents, occupational licenses, cash receipts and accounts payable. Reporting and Training: Manuals and training materials. Grants Management: Grant packets and other required materials.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	Grants Administration: Annual Subscription - Grants Search Engine - $10,000
604950	Employee Awards	To promote employee morale and team building.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	Costs pertaining to the purchase of basic and other miscellaneous small desk supplies.
605120	Computer Operating Expenses	Costs for Print Management Service Agreement and department's computer related items.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.

Budget Justification

Object #	Account Description	Justification
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than $5,000 per unit. Administration and Accounting & Revenue Enhancement: Cubicle panels and desk chairs and other items, such as file cabinets, as needed. Grants Administration: To provide for necessary furnishings as needed. $1,100 - Administration (CDW-2 Monitors - $600; Office Depot File Cabinet - $500) $4,500 - Revenue Enhancement (Office Depot Desk - $1,460; Office Depot File Cabinets - $840; Office Depot Chairs - $1,200; CDW Scanners - $1,000) $600 - Grants (CDW Monitors) $500 - Other
605290	Other Operating Supplies	This cost is for supplies not specified in other line items.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Government Finance Officers Association (GFOA), Florida Government Finance Officers Association (FGFOA), CPA License renewals, etc. $2,700 - Administration (AICPA - $600; FGFOA - $100; SFGFOA - $75; GAAFR Newsletter - $100; GASB Pronouncements & Other Publications - $750; CPA Certification - $275; CGFO - $100; GFOA - $500; FICPA - $200) $2,800 - Revenue Enhancement (AICPA - $300; FGFOA - $800; SFGFOA - $250; GFOA - $750; FICPA - $200; Payroll Association - $500) $200 - Reporting and Training (SFGFOA - $50; GFOA - $150) $400 - Grants - (NGMA $400)
605500	Training-General	Training - General is available for Continuing Professional Education (CPE) Credits for staff ongoing training and development. $1,000 - Administration $1,500 - Revenue Enhancement - Pryor Training/Seminars
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course. $2,900 - Tuition Reimbursement - Administration - Continuing Education $4,000 - Tuition Reimbursement - Revenue Enhancement - Continuing Education
606471	Software	This includes the purchase of a Comprehensive Annual Financial Report (CAFR) software with annual maintenance cost of $40,000.

MIRAMAR

BEAUTY AND PROGRESS
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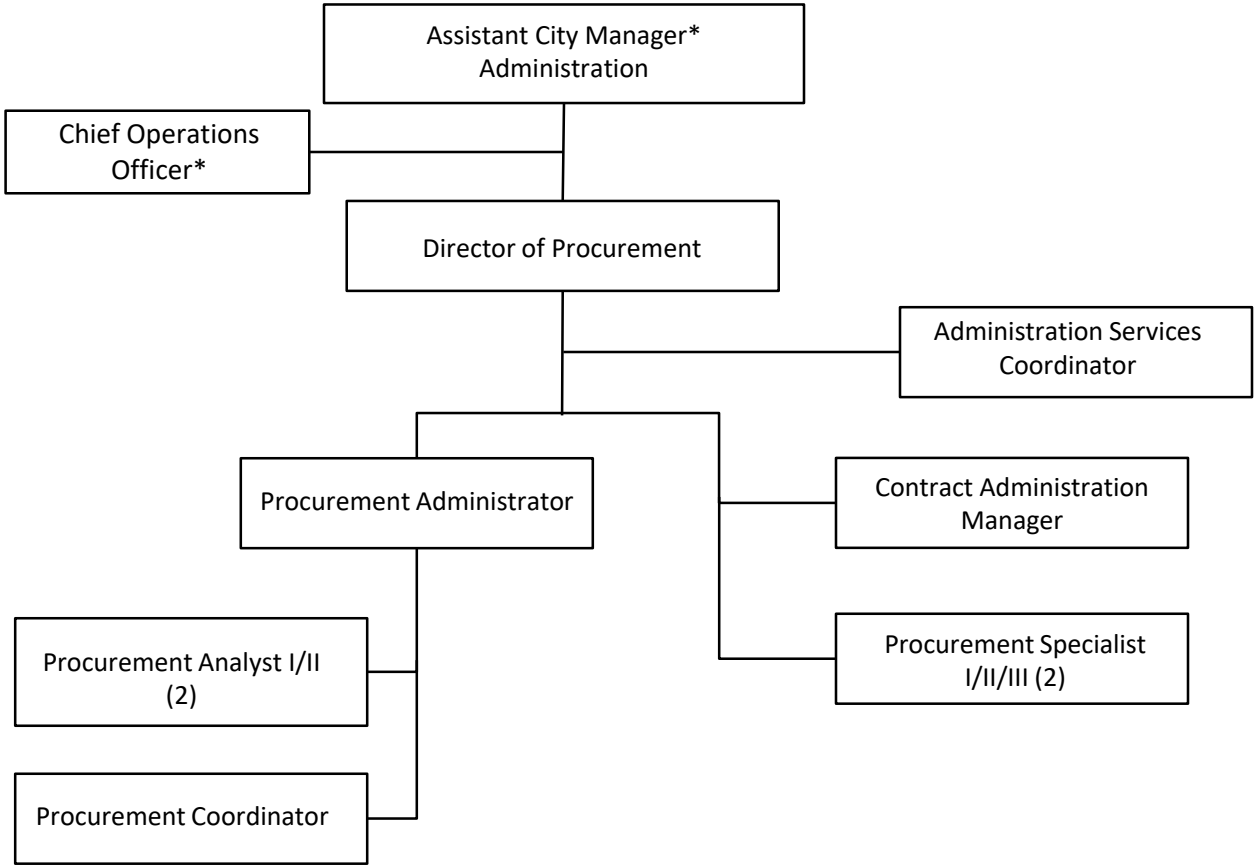
Procurement Department



* Budgeted in the Office of the City Manager

Mission

To acquire commodities, services and construction effectively and to optimize the resources of the City for maximum savings and best value to the citizens of Miramar.

Department Overview

The Procurement Department is responsible for managing the purchasing activities of the organization. This includes the acquisition of goods, services and construction in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law. This department is dedicated to open competition, transparency and fairness in all procurements. The department is also responsible for disposing of the City's surplus property through auctions. Through the implementation of the new Enterprise Resource Planning (ERP) system, procurement operations has migrated to a paperless business model.

As indicated in the Position Detail, this department is comprised of nine full-time budgeted positions. The two major programs are:

1. Procurement Operations
2. Mailroom Operations

Accomplishments FY 2020

- Sections of Procurement Code amended by Ordinance 20-12.
- Managed the upgrade of vending machine services.

Program Revenues, Expenditures and Positions Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Procurement Operations	278,918	541,821	368,000	368,000	216,000
Expenditures by Program					
Procurement Operations	1,176,317	983,799	1,127,061	1,125,061	1,079,468
Mailroom Operations	203,812	206,407	254,150	256,150	258,400
Total	$ 1,380,129	$ 1,190,206	$ 1,381,211	$ 1,381,211	$ 1,337,868
Expenditures by Category					
Personnel Services	1,121,855	1,019,436	1,201,100	1,201,100	1,177,600
Operating Expense	249,266	115,985	176,461	176,461	160,268
Capital Outlay	9,009	54,785	3,650	3,650	-
Total	$ 1,380,129	$ 1,190,206	$ 1,381,211	$ 1,381,211	$ 1,337,868
Positions by Program					
Procurement Operations	8.00	8.00	8.50	8.50	7.00
Mailroom Operations	2.00	2.00	2.50	2.50	2.00
Total	10.00	10.00	11.00	11.00	9.00
Position Detail					
Administration Services Coordinator	-	1.00	1.00	1.00	1.00
Assistant Director of Procurement	1.00	-	-	-	-
Contract Administration Manager	1.00	1.00	1.00	1.00	1.00
Director of Procurement	1.00	1.00	1.00	1.00	1.00
Procurement Administrator	-	1.00	1.00	1.00	1.00
Procurement Analyst I/II	-	-	-	2.00	2.00
Procurement Coordinator	2.00	1.00	1.00	1.00	1.00
Procurement Specialist I/II/III	2.00	2.00	3.00	3.00	2.00
Senior Procurement Analyst	3.00	3.00	3.00	1.00	-
Total FTE's	10.00	10.00	11.00	11.00	9.00

FY 2021 FTEs by Program
Procurement

Procurement Operations

Provides cost savings initiatives through the purchase of goods, services and construction at the best value to support City operations in accordance with the City's Code, Broward County Code, Florida State Statutes and Federal Law.

FY 20	FY 21
8.50	7.00

Mailroom Operations

Ensures that all mail is sent out, received and distributed in a timely and safe manner. Mailroom Operations further ensures the safety of Miramar employees from threats and contamination received through the mail.

FY 20	FY 21
2.50	2.00

Procurement Operations--001-11-120-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	565,266	516,806	625,000	625,000	578,800
601205	Lump Sum Payout - Accrued Time	71,636	44,752	29,500	29,500	40,500
601210	Non-Pensionable Earnings	-	8,510	14,700	14,700	-
601215	Communication Stipend	-	-	-	-	9,100
601220	Longevity Pay	804	1,347	1,100	1,100	1,200
601400	Overtime-General	562	632	1,000	1,000	1,000
601410	Overtime-Holiday	6	-	-	-	-
602100	FICA & MICA	49,555	44,102	51,500	51,500	47,600
602210	Pension-General	60,391	64,334	55,000	55,000	61,800
602235	Pension-Senior Mgmt	89,137	58,900	81,600	81,600	74,200
602265	Pension-457	17,732	14,887	20,800	20,800	17,400
602300	Pmt In Lieu Of Insurance	5,611	5,212	4,700	4,700	-
602305	Health Insurance-HMO	61,539	44,604	61,400	61,400	72,400
602306	Dental Insurance-PPO	2,632	2,014	2,100	2,100	2,800
602307	Dental Insurance-HMO	398	448	900	900	500
602309	Basic Life Insurance	1,752	1,785	1,400	1,400	1,600
602311	Long-Term Disability Ins	429	372	900	900	800
602312	HDHP Aetna	-	5,392	12,300	12,300	18,600
602313	HSA Payflex	-	1,350	2,000	2,000	3,700
602400	Workers' Compensation	18,300	21,700	22,700	22,700	24,600
	Sub-Total	945,749	837,147	988,600	988,600	956,600
	Operating Expense					
603192	Consulting Svcs	106,839	-	-	-	-
603400	Contract Svcs-Other	52	173	150	150	150
604001	Travel & Training	4,377	2,192	4,400	-	4,400
604100	Communication Svcs	5,070	4,951	-	-	-
604301	Electricity Svcs	2,163	2,034	2,500	2,500	4,418
604403	Leased Building	642	-	600	600	600
604500	Risk Internal Svcs Charge	20,700	15,000	11,700	11,700	2,700
604550	Health Ins Internal Serv Chg	-	-	13,200	13,200	25,900
604610	Fleet Internal Svcs Charge	5,500	5,907	-	-	-
604700	Printing & Binding Svcs	284	435	500	500	500
604890	Special Events-Other	3,006	3,419	7,000	500	7,000
604910	Advertising Costs	2,107	140	6,000	3,500	3,500
604950	Employee Awards	4,616	6,381	6,500	5,500	6,500
604989	IT Internal Svcs Charge	36,400	36,600	59,800	59,800	42,000
604997	Other Operating Expenses	750	1,084	2,000	1,500	2,000
605100	Office Supplies	1,353	964	1,500	1,500	1,500
605120	Computer Operating Expenses	919	691	1,200	300	1,200
605220	Vehicle Fuel-On-Site	1,875	1,623	-	-	-
605240	Uniforms Cost	-	-	1,000	300	1,000
605250	Noncap Furn (Item less 5000)	-	2,614	5,000	-	5,000
605251	Noncap Equip (Item less 5000)	19,850	1,765	911	-	-
605290	Other Operating Supplies	-	-	500	500	500
605410	Subscriptions & Memberships	1,415	1,606	4,000	2,200	4,000
605500	Training-General	3,641	4,288	6,000	2,000	6,000
605510	Tuition Reimbursement	-	-	4,000	-	4,000
605600	CM Restricted	-	-	-	30,211	-
	Sub-Total	221,559	91,866	138,461	136,461	122,868
	Dept Capital Outlay					
606400	Machinery & Equipment	9,009	50,785	-	-	-
606471	Software	-	4,000	-	-	-
	Sub-Total	9,009	54,785	-	-	-
	Total	**$ 1,176,317**	**$ 983,799**	**$ 1,127,061**	**$ 1,125,061**	**$ 1,079,468**

Mailroom Operations--001-11-121-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	108,164	108,364	128,700	128,700	127,000
601205	Lump Sum Payout - Accrued Time	6,534	8,509	7,000	7,000	7,800
601210	Non-Pensionable Earnings	-	2,787	1,000	1,000	-
601215	Communication Stipend	-	-	-	-	2,000
601400	Overtime-General	468	1,984	4,000	4,000	1,500
601410	Overtime-Holiday	399	-	500	500	500
602100	FICA & MICA	8,752	9,319	10,500	10,500	10,400
602210	Pension-General	16,997	18,110	20,300	20,300	22,700
602235	Pension-Senior Mgmt	7,703	6,700	8,600	8,600	7,500
602265	Pension-457	2,079	2,131	3,100	3,100	2,900
602300	Pmt In Lieu Of Insurance	-	1,068	1,600	1,600	-
602305	Health Insurance-HMO	18,605	11,822	14,500	14,500	27,300
602306	Dental Insurance-PPO	485	524	800	800	1,100
602307	Dental Insurance-HMO	218	158	100	100	100
602309	Basic Life Insurance	284	349	300	300	400
602311	Long-Term Disability Ins	116	105	200	200	200
602312	HDHP Aetna	-	2,806	4,100	4,100	1,700
602313	HSA Payflex	-	1,350	700	700	300
602400	Workers' Compensation	5,300	6,200	6,500	6,500	7,600
	Sub-Total	176,106	182,289	212,500	212,500	221,000
	Operating Expense					
604100	Communication Svcs	575	629	-	-	-
604200	Postage	2,231	2,282	3,100	3,100	3,100
604400	Leased Equipment	6,470	6,470	7,000	7,000	7,000
604500	Risk Internal Svcs Charge	-	-	-	-	1,200
604550	Health Ins Internal Serv Chg	-	-	3,700	3,700	7,000
604610	Fleet Internal Svcs Charge	3,700	3,904	5,300	5,300	4,900
604625	R&M Equipment	-	-	200	200	200
604989	IT Internal Svcs Charge	14,400	10,400	16,500	16,500	11,800
604997	Other Operating Expenses	303	251	500	2,500	500
605100	Office Supplies	28	183	200	200	200
605220	Vehicle Fuel-On-Site	-	-	1,500	1,500	1,500
	Sub-Total	27,706	24,119	38,000	40,000	37,400
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	3,650	3,650	-
	Sub-Total	-	-	3,650	3,650	-
	Total	**$ 203,812**	**$ 206,407**	**$ 254,150**	**$ 256,150**	**$ 258,400**

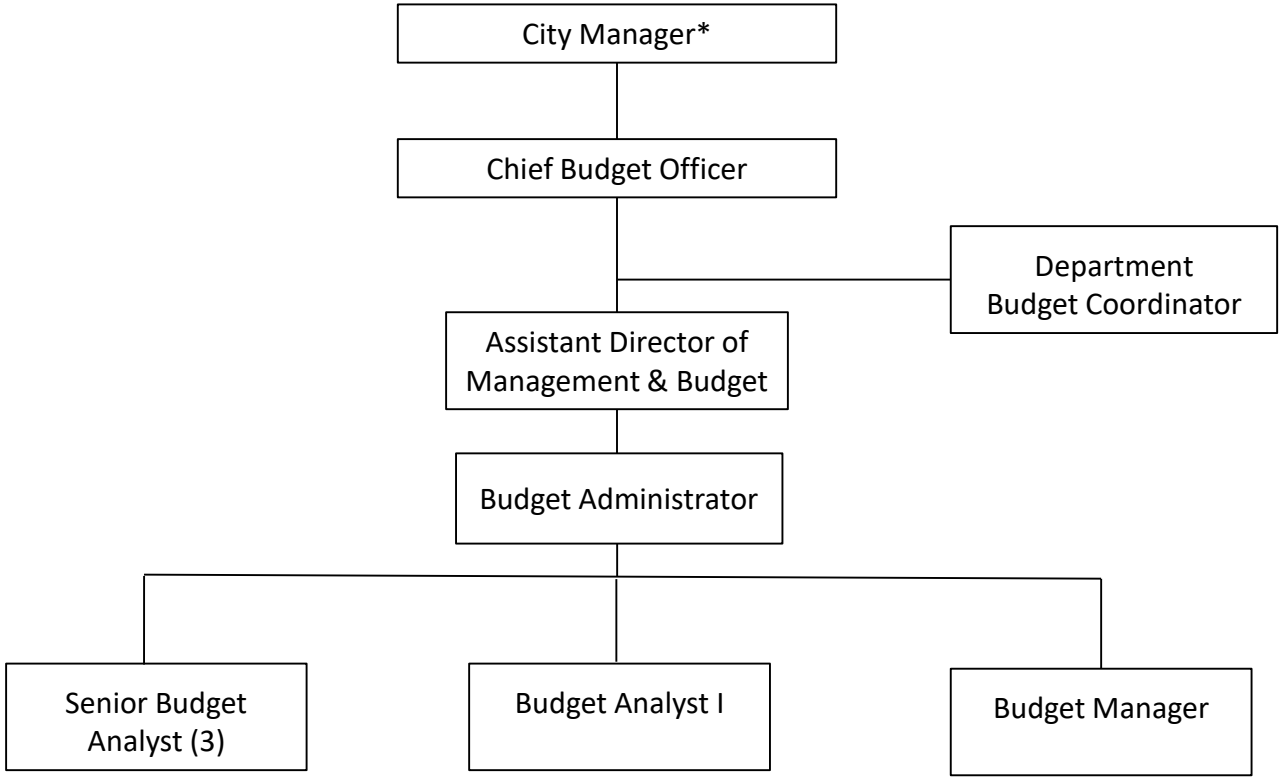
Budget Justification

Object #	Account Description	Justification
Revenue		
323900	Fran Fee-Towing	Revenues generated from the City's Towing Franchise agreement for towing within the city limits.
349010	Vending Svcs	Fees generated from the City's contracts with various food and drink service vendors.
364100	Disp of Fixed Assets-Gov't	Revenues generated from on-line and live auctions of vehicles, equipment and items declared a surplus.
369915	P-Card Rebates	Revenues generated from rebates from purchases made by utilizing the City's Purchase Card program.
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments, such as agenda distribution to elected officials as needed.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603400	Contract Svcs-Other	This cost is for paper shredding for monthly document disposal - $150
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This cost is for general mail and the city's two post office boxes for an annual fee of $1,300 each, as well as special, bulk, certified, FedEx and UPS.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents monthly cost for the leasing of mailing machines.
604403	Leased Building	Annual rent charge for warehouse space to temporarily store surplus assets awaiting sale. Expense is funded from the Surplus Property Revenue Account # 364100 - $600
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604625	R&M Equipment	This line item represents the maintenance and repair of the department's mail opener.
604700	Printing & Binding Svcs	This line item represents the costs of printing brochures, business cards, pamphlets, handouts, training material for Procurement led training, and other Procurement events.
604890	Special Events-Other	This cost is for the Annual Reverse Trade shows and two vendor training seminars hosted by the Procurement Department.
604910	Advertising Costs	This cost is for advertising to satisfy the legal requirements of Florida State Statutes and City Code for Invitations for Bids (IFB's), Request for Qualifications (RFQ's) and Request for Proposals (RFP's).
604950	Employee Awards	A portion of the revenue generated from the City's vending machine contract come from employee use of the vending machines in break rooms and other locations throughout the City. This line utilizes a portion of the revenue to give back to the employees for employee awards and recognition.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for hosting NIGP meetings and various Procurement related events.
605100	Office Supplies	Costs for this line item include essential office supplies, miscellaneous small desk supplies, and paper.
605120	Computer Operating Expenses	This line item is for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This cost is to provide uniforms to customer service employees to portray a professional appearance.
605250	Noncap Furn (Item less 5000)	This line item is for furniture and fixture that cost less than $5,000. Cubicles Renovation $3,500; Cabinets $1,500.
605290	Other Operating Supplies	This cost is for supplies that are not accounted for in other line item, such as emergency preparedness supplies.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: NIGP $2,000; South FL NIGP Chapter $1,000; Fappo $500; NPPGov $500.

Budget Justification

Object #	Account Description	Justification
605500	Training-General	This is for ongoing staff development for employees with specialized training requirement and continued professional education. Certifications must be kept current. Trainings must be attended regularly to maintain certifications. Certifications include but are not limited to CPPO, CPPB, and CPM. NIGP and Fappo training for all employees $6,000.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Management and Budget Department



*Budgeted in the Office of the City Manager

Mission

To provide budgetary, operational and management analysis to stakeholders in order to maintain financial stability, increase operational efficiency and sustain governmental accountability.

Department Overview

The Management and Budget Department works closely with all of the City departments to prepare the City's Annual Operating Budget, Capital Improvement Program Budget and the City's strategic and business plans. With the ongoing implementation of the program/performance based budget, it is envisioned that the department will become more management focused so as to monitor and enhance City services using various tools and principles such as the Balanced Scorecard system. The department conducts financial forecasting and research, performs financial management of the City's Capital Improvement Plan, performs operational process improvements, develops and implements the City's strategic and business plans and works with all departments to develop useful and meaningful performance measures and benchmarks.

As indicated in the Position Detail, this department is comprised of nine full-time budgeted positions. The three programs provided are:

1. Budget & Capital Project Management
2. Strategic Planning & Performance Management
3. Fiscal & Structural Innovation

Accomplishments FY 2020

- Delivered General Fund five-year forecast.
- Developed scenario analysis for possible COVID-19 related effects.
- Conducted numerous trainings with departments on various budget topics.
- Received the GFOA Distinguished Budget Presentation award.
- Assisted departments with enhancements to their performance measures.
- Timely completion of the Adopted Annual Budget Document and the Adopted 5-Year Capital Improvement Program Document.
- Balanced the General Fund budget through various funding strategies while maintaining service levels.

Program Revenues, Expenditures and Positions Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
None	-	-	-	-	-
Expenditures by Program					
Budget & Capital Project Management	967,308	977,497	1,021,350	1,024,808	1,106,650
Strategic Planning & Performance Management	285,068	307,120	369,900	374,128	395,900
Fiscal & Structural Innovation	187,801	302,008	401,200	401,200	359,600
Total	$ 1,440,178	$ 1,586,626	$ 1,792,450	$ 1,800,136	$ 1,862,150
Expenditures by Category					
Personnel Services	1,266,915	1,394,608	1,566,100	1,566,100	1,600,200
Operating Expense	173,263	192,018	226,350	226,350	261,950
Capital Outlay	-	-	-	7,686	-
Total	$ 1,440,178	$ 1,586,626	$ 1,792,450	$ 1,800,136	$ 1,862,150

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Budget & Capital Project Management	5.65	5.65	5.65	5.65	5.65
Strategic Planning & Performance Management	1.80	1.55	1.55	1.55	1.55
Fiscal & Structural Innovation	1.55	2.80	2.80	2.80	1.80
Total	9.00	10.00	10.00	10.00	9.00

Position Detail					
Assistant Director of Management & Budget	1.00	1.00	1.00	1.00	1.00
Budget Administrator	-	1.00	1.00	1.00	1.00
Budget Analyst I*	1.00	2.00	2.00	1.00	1.00
Budget Manager	1.00	1.00	1.00	1.00	1.00
Chief Budget Officer	-	-	-	1.00	1.00
Department Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Management & Budget	1.00	1.00	1.00	-	-
Grants Researcher/Writer - Temp Full-time	-	1.00	1.00	1.00	-
Principal Economic and Policy Manager	1.00	-	-	-	-
Senior Budget Analyst*	3.00	2.00	2.00	3.00	3.00
Total FTE's	9.00	10.00	10.00	10.00	9.00

**Block budgeted positions*

FY 2021 FTEs by Program
Management and Budget

Budget & Capital Project Management

Provides budgetary support services to all City departments in the development of the City's annual budget. Manages all aspects of the development of the City's budget, prepares revenue and expenditure projections, develops the City's capital improvement plan, coordinates city-wide position control, implements budget monitoring and controls, monitors all requisitions for conformance with the budget and various other budget related activities.

FY 20	FY 21
5.65	5.65

Strategic Planning & Performance Management

Supports the creation and maintenance of the City's strategic and business plans as well as develops and maintains the Balanced Scorecard performance management system. Supports all levels of management to help align all work units to the City's Mission, Vision, Values, Goals and Objectives.

FY 20	FY 21
1.55	1.55

Fiscal & Structural Innovation

Focuses on looking for ways to enhance revenues and reduce costs. Proactively pursues ideas for revenue innovation to reduce the reliance on fund balance, conducts cost-benefit and fiscal impact analyses, facilitates process improvement sessions with process stakeholders to help departments find efficiencies and measures resulting in performance improvement, and works with the grants program of finance to coordinate grant opportunities and applications citywide.

FY 20	FY 21
2.80	1.80

Budget & Capital Project Management--001-15-153-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	531,449	538,616	574,700	574,700	622,300
601205	Lump Sum Payout - Accrued Time	42,221	30,945	28,000	28,000	24,200
601210	Non-Pensionable Earnings	-	9,035	16,600	16,600	-
601215	Communication Stipend	1,276	1,272	1,900	1,900	4,200
601220	Longevity Pay	2,607	3,562	3,800	3,800	4,500
602100	FICA & MICA	44,591	45,585	47,300	47,300	49,500
602235	Pension-Senior Mgmt	125,952	122,399	121,000	121,000	143,200
602265	Pension-457	19,619	19,082	21,100	21,100	23,000
602300	Pmt In Lieu Of Insurance	10,429	11,265	15,600	15,600	15,600
602304	Health Insurance-PPO	9,510	10,516	12,400	12,400	10,600
602305	Health Insurance-HMO	21,441	17,461	25,800	25,800	23,900
602306	Dental Insurance-PPO	1,551	1,571	1,500	1,500	1,700
602307	Dental Insurance-HMO	540	459	600	600	600
602309	Basic Life Insurance	2,104	2,244	1,200	1,200	1,800
602311	Long-Term Disability Ins	608	578	800	800	900
602312	HDHP Aetna	-	807	-	-	-
602313	HSA Payflex	-	1,350	-	-	-
602400	Workers' Compensation	11,500	13,800	14,300	14,300	17,700
	Sub-Total	825,397	830,549	886,600	886,600	943,700
	Operating Expense					
603192	Consulting Svcs	49,900	34,263	19,000	22,266	50,000
603425	Software License & Maint	32,428	49,107	35,000	28,700	35,000
604001	Travel & Training	2,240	1,299	5,000	(1,299)	5,000
604200	Postage	12	12	50	50	50
604301	Electricity Svcs	6,919	6,505	8,100	8,100	7,300
604500	Risk Internal Svcs Charge	11,300	9,100	6,600	6,600	2,400
604550	Health Ins Internal Serv Chg	-	-	6,600	6,600	10,000
604700	Printing & Binding Svcs	5,434	4,599	6,500	8,039	6,500
604910	Advertising Costs	790	1,603	4,000	1,059	4,000
604950	Employee Awards	-	-	-	132	-
604989	IT Internal Svcs Charge	28,900	29,500	36,900	36,900	35,200
604998	Contingency	-	-	1,000	-	1,000
605100	Office Supplies	2,178	2,319	2,500	876	2,500
605120	Computer Operating Expenses	287	290	500	-	500
605250	Noncap Furn (Item less 5000)	-	3,268	500	-	500
605251	Noncap Equip (Item less 5000)	-	-	-	3,458	-
605410	Subscriptions & Memberships	830	1,083	1,000	1,000	1,500
605500	Training-General	693	955	1,500	185	1,500
605510	Tuition Reimbursement	-	3,045	-	-	-
605600	CM Restricted	-	-	-	15,542	-
	Sub-Total	141,911	146,949	134,750	138,208	162,950
	Total	**$ 967,308**	**$ 977,497**	**$ 1,021,350**	**$ 1,024,808**	**$ 1,106,650**

Strategic Planning & Performance Management--001-15-154-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	173,046	185,803	192,800	192,800	202,500
601205	Lump Sum Payout - Accrued Time	9,083	8,610	9,500	9,500	9,100
601210	Non-Pensionable Earnings	-	2,128	5,600	5,600	-
601215	Communication Stipend	772	750	1,100	1,100	2,000
601220	Longevity Pay	1,022	1,293	1,400	1,400	1,600
602100	FICA & MICA	13,784	15,151	15,300	15,300	15,500
602235	Pension-Senior Mgmt	40,017	38,900	40,600	40,600	46,600
602265	Pension-457	7,943	7,884	8,200	8,200	8,800
602300	Pmt In Lieu Of Insurance	3,868	4,224	6,200	6,200	6,200
602304	Health Insurance-PPO	3,789	3,506	4,100	4,100	3,500
602305	Health Insurance-HMO	4,146	4,403	5,400	5,400	5,800
602306	Dental Insurance-PPO	592	602	600	600	700
602307	Dental Insurance-HMO	117	118	100	100	100
602309	Basic Life Insurance	613	732	400	400	600
602311	Long-Term Disability Ins	169	168	300	300	300
602400	Workers' Compensation	5,800	6,900	7,100	7,100	8,900
	Sub-Total	264,761	281,174	298,700	298,700	312,200
	Operating Expense					
603192	Consulting Svcs	-	8,750	50,000	46,542	65,000
604500	Risk Internal Svcs Charge	4,900	3,900	2,800	2,800	1,000
604550	Health Ins Internal Serv Chg	-	-	1,700	1,700	2,600
604700	Printing & Binding Svcs	-	376	-	-	-
604989	IT Internal Svcs Charge	10,700	8,100	10,200	10,200	9,100
605410	Subscriptions & Memberships	3,000	3,000	3,000	3,000	2,500
605500	Training-General	-	298	-	-	-
605510	Tuition Reimbursement	1,707	1,523	3,500	3,500	3,500
	Sub-Total	20,307	25,947	71,200	67,742	83,700
	Dept Capital Outlay					
606471	Software	-	-	-	7,686	-
	Sub-Total	-	-	-	7,686	-
	Total	**$ 285,068**	**$ 307,120**	**$ 369,900**	**$ 374,128**	**$ 395,900**

Fiscal & Structural Innovation--001-15-155-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	100,517	175,197	259,400	259,400	223,100
601205	Lump Sum Payout - Accrued Time	3,958	4,761	10,700	10,700	13,400
601210	Non-Pensionable Earnings	-	646	6,300	6,300	-
601215	Communication Stipend	585	1,032	1,600	1,600	3,500
601220	Longevity Pay	304	316	300	300	300
602100	FICA & MICA	7,468	13,675	23,100	23,100	17,200
602235	Pension-Senior Mgmt	47,520	62,000	44,700	44,700	51,300
602265	Pension-457	5,745	7,537	8,900	8,900	9,400
602300	Pmt In Lieu Of Insurance	1,457	1,408	3,100	3,100	3,100
602305	Health Insurance-HMO	3,441	4,403	5,400	5,400	5,800
602306	Dental Insurance-PPO	479	504	500	500	500
602307	Dental Insurance-HMO	2	106	200	200	200
602309	Basic Life Insurance	394	824	600	600	600
602311	Long-Term Disability Ins	86	157	400	400	300
602312	HDHP Aetna	-	4,520	8,200	8,200	6,800
602313	HSA Payflex	-	-	1,400	1,400	1,400
602400	Workers' Compensation	4,800	5,800	6,000	6,000	7,400
	Sub-Total	176,756	282,886	380,800	380,800	344,300
	Operating Expense					
604500	Risk Internal Svcs Charge	3,700	3,000	2,100	2,100	800
604550	Health Ins Internal Serv Chg	-	-	2,600	2,600	3,900
604700	Printing & Binding Svcs	245	-	-	-	-
604989	IT Internal Svcs Charge	7,100	14,600	15,700	15,700	10,600
605510	Tuition Reimbursement	-	1,523	-	-	-
	Sub-Total	11,045	19,123	20,400	20,400	15,300
	Total	**$ 187,801**	**$ 302,008**	**$ 401,200**	**$ 401,200**	**$ 359,600**

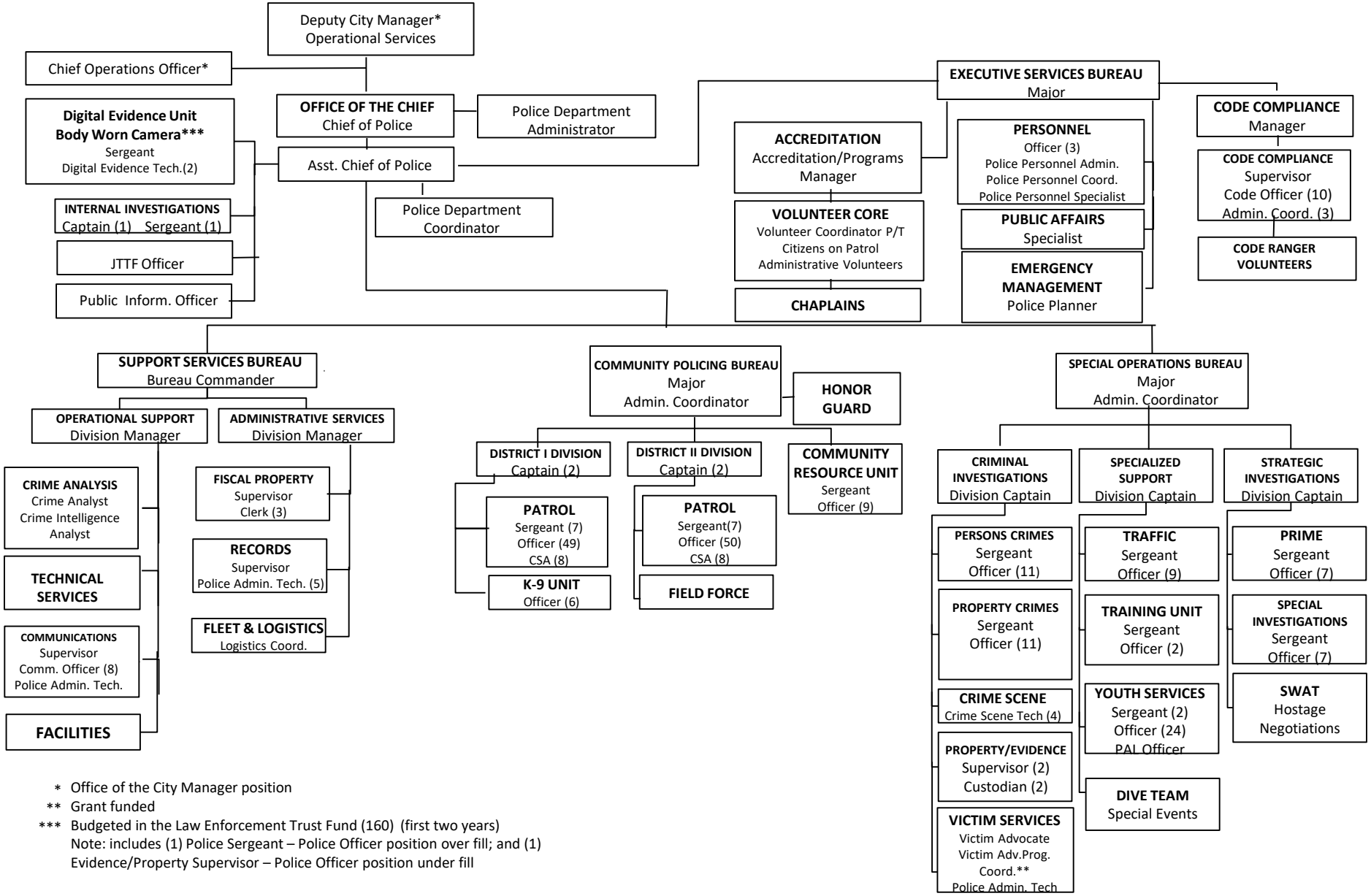
Budget Justification

Object #	Account Description	Justification
Expense		
603192	Consulting Svcs	Development of a budget process/document builder software solution $50,000 Cost Allocation Study $25,000 Financial projection consultant $40,000
603425	Software License & Maint	This line item is for the purchase of software that will aid in the publication of annual budget document, CIP, and various other publications. OpenGov Visual Budget: $10,700 ClearPoint Balanced Scorecard Software: $18,000 Various Other Software: $6,300
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svcs	Printing and binding services related to publishing of the annual budget book, CIP book, and other products.
604910	Advertising Costs	Costs related to mandated Budget related advertisements.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	Unanticipated costs needed for emergency use.
605100	Office Supplies	This is for general office supplies.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605250	Noncap Furn (Item less 5000)	Noncapital furniture for enhanced storage and workplace efficiency.
605410	Subscriptions & Memberships	This line item is used to fund professional memberships and subscriptions with various organizations including: Government Finance Officers Association = $750 Florida Government Financial Officers Association = $750 Florida Benchmarking Consortium, City of Miramar membership = $2,500
605500	Training-General	This is for local specialized training requirements for certification maintenance.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

BEAUTY AND PROGRESS
EST 1955

Police Department



* Office of the City Manager position
** Grant funded
*** Budgeted in the Law Enforcement Trust Fund (160) (first two years)
Note: includes (1) Police Sergeant – Police Officer position over fill; and (1) Evidence/Property Supervisor – Police Officer position under fill

Mission

"Serving our Community"
We will work as a unified organization through partnerships to provide an improved quality of life within a safe and secure community.

Department Overview

The Miramar Police Department is a multi-accredited law enforcement agency dedicated to providing professional police services to our community by impartially enforcing the law, preserving the peace and protecting the rights of our citizens.

As indicated in the Position Detail, this department has 306.5 budgeted positions of which 306 are full-time and one (.5 FTE) part-time employees. The eight major programs provided are:

1. Office of the Chief
2. Community Oriented Policing
3. Specialized Support
4. Code Compliance
5. Criminal Investigations
6. Property and Evidence
7. Strategic Investigations
8. Police Support Services

Accomplishments FY 2020

- The department conducted mental health awareness training for all sworn departmental staff, which equipped the officers with the necessary skills to identify symptoms and help citizens obtain the needed care.
- Mendell's Rule was an initiative implemented by the Chief of Police, in collaboration with Broward Crime Stoppers, to increase the amount awarded for tips leading to the arrests of offenders committing juvenile related homicides. This was the first initiative in Broward County of this magnitude to be instituted.
- The department launched the Autism Awareness Outreach Program to allow officers to better serve those in the community who live with autism. The program will assist in improving response and communication with them.
- The department procured Mark43, a new cloud hosted records management system to advance report writing, state and federal crime reporting, public records requests and strategic analysis capabilities in accordance with 21st Century Policing standards.
- The department implemented its first Unmanned Aircraft Systems (UAS) Drone Program. The drones are effective aerial support tools to assist with various public safety services and events.

Program Revenues, Expenditures and Positions Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Community Oriented Policing	500,500	440,831	468,500	468,500	462,700
Specialized Support	15,710	17,759	10,000	30,280	9,200
Code Compliance	367,091	572,493	665,500	665,500	538,000
Criminal Investigations	51,977	48,579	-	57,306	-
Total	$ 935,278	$ 1,079,662	$ 1,144,000	$ 1,221,586	$ 1,009,900

Expenditures by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Office of the Chief	3,001,440	3,197,899	3,385,400	3,811,918	3,503,700
Community Oriented Policing	24,846,238	25,840,968	27,072,780	26,876,880	25,850,300
Specialized Support	6,703,547	6,671,276	8,015,852	7,837,522	8,567,100
Code Compliance	1,886,167	1,813,342	1,888,260	1,886,760	1,775,900
Criminal Investigations	5,642,572	5,230,100	5,408,485	5,397,010	5,496,400
Property & Evidence	799,553	876,186	900,500	896,087	935,900
Strategic Investigations	3,693,093	3,712,329	3,707,763	3,708,463	3,766,300
Police Support Services	3,805,787	3,667,652	4,022,553	3,995,743	4,170,300
Other	(2,008)	-	-	-	-
Total	$ 50,376,389	$ 51,009,751	$ 54,401,593	$ 54,410,383	$ 54,065,900

Expenditures by Category					
Personnel Services	42,375,896	42,778,346	44,552,900	44,396,900	46,308,800
Operating Expense	6,310,489	6,417,397	7,320,600	7,581,100	7,757,100
Departmental Capital Outlay	1,690,003	1,814,008	2,528,093	2,432,383	-
Total	$ 50,376,389	$ 51,009,751	$ 54,401,593	$ 54,410,383	$ 54,065,900

Positions by Program					
Office of the Chief	17.50	18.50	18.50	18.50	18.50
Community Oriented Policing	145.00	151.00	153.00	153.00	151.00
Specialized Support	36.00	38.00	39.00	39.00	41.00
Code Compliance	15.00	15.00	15.00	15.00	15.00
Criminal Investigations	30.00	30.00	30.00	30.00	30.00
Property & Evidence	8.00	8.00	8.00	8.00	8.00
Strategic Investigations	18.00	18.00	18.00	18.00	17.00
Police Support Services	28.00	26.00	25.00	25.00	26.00
Total	297.50	304.50	306.50	306.50	306.50

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Accreditation & Program Manager	-	1.00	1.00	1.00	1.00
Administrative Coordinator	5.00	5.00	5.00	5.00	5.00
Assistant Chief of Police	1.00	1.00	1.00	1.00	1.00
Budget/Fiscal Property Supervisor	1.00	1.00	1.00	1.00	1.00
Bureau Commander	1.00	1.00	1.00	1.00	1.00
Code Compliance Manager	1.00	1.00	1.00	1.00	1.00
Code Compliance Officer	10.00	10.00	10.00	10.00	10.00
Code Compliance Supervisor	1.00	1.00	1.00	1.00	1.00
Communications Officer	8.00	8.00	8.00	8.00	8.00
Communications Supervisor	1.00	1.00	1.00	1.00	1.00
Community Service Aide	16.00	16.00	16.00	16.00	16.00
Crime Analyst	1.00	1.00	1.00	1.00	1.00
Crime Scene Technician	4.00	4.00	4.00	4.00	4.00
Executive Assist. to the Chief of Police	1.00	-	-	-	-
Executive Assist. to Department	1.00	-	-	-	-
Evidence/Property Custodian	2.00	2.00	2.00	2.00	2.00
Evidence/Property Supervisor	1.00	1.00	1.00	1.00	1.00
Fiscal/Property Management Clerk	3.00	3.00	3.00	3.00	3.00
Grant/Accreditation Manager	1.00	-	-	-	-
IT Analyst II	1.00	-	-	-	-
IT Analyst III	1.00	-	-	-	-
Logistics Coordinator	1.00	1.00	1.00	1.00	1.00
Police Administrative Tech	7.00	7.00	7.00	7.00	7.00
Police Department Administrator	-	1.00	1.00	1.00	1.00
Police Department Coordinator	-	1.00	1.00	1.00	1.00
Police Captain	8.00	8.00	8.00	8.00	8.00
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Crime Intelligence Analyst	1.00	1.00	1.00	1.00	1.00
Police Division Manager	2.00	2.00	2.00	2.00	2.00
Police Major	3.00	3.00	3.00	3.00	3.00
Police Officer	158.00	167.00	169.00	169.00	169.00
Police Officer (School Resource Officer)	23.00	23.00	23.00	23.00	23.00
Police Personnel Administrator	1.00	1.00	1.00	1.00	1.00
Police Personnel Coordinator	1.00	1.00	1.00	1.00	1.00
Police Personnel Specialist	-	1.00	1.00	1.00	1.00
Police Planner	1.00	1.00	1.00	1.00	1.00
Police Sergeant	23.00	23.00	23.00	23.00	23.00
Public Affairs Specialist	1.00	1.00	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00	1.00	1.00
Training Specialist	1.00	-	-	-	-
Victim Advocate	1.00	1.00	1.00	1.00	1.00
Victim Advocate Program Coordinator	1.00	1.00	1.00	1.00	1.00
Volunteer Coordinator - Part-time	0.50	0.50	0.50	0.50	0.50
Total FTE's	297.50	304.50	306.50	306.50	306.50
Positions by Classification					
Sworn Officers	217.00	226.00	228.00	228.00	228.00
Code Compliance	15.00	15.00	15.00	15.00	15.00
Clerk/Tech Positions	65.50	63.50	63.50	63.50	63.50
Total	297.50	304.50	306.50	306.50	306.50

FY 2021 FTEs by Program
Police

Office of the Chief

Provides leadership for the agency and is responsible for the management functions of controlling, planning, organizing, supervising, staffing, human resources management and background investigations.

FY 20	FY 21
18.50	18.50

Community Oriented Policing

Provides the primary 911 emergency and non-emergency law enforcement response capabilities for the City of Miramar.

FY 20	FY 21
153.00	151.00

Specialized Support

Facilitates all training, selective traffic enforcement, safety education and crash investigations. Also provides youth mentorship and a presence at schools in the community.

FY 20	FY 21
39.00	41.00

Code Compliance

Responsible for the enforcement of municipal codes, zoning, occupational licenses, building and associated ordinances.

FY 20	FY 21
15.00	15.00

Criminal Investigations

Provides investigative follow-up to service calls that are initially handled by road patrol.

FY 20	FY 21
30.00	30.00

Property & Evidence

Provides professional crime scene and evidence processing services to the department.

FY 20	FY 21
8.00	8.00

Strategic Investigations

Responsible for the prevention and reduction of violent crime, gang, domestic security, drug-related and career/repeat offender investigations.

FY 20	FY 21
18.00	17.00

Police Support Services

Provides administrative and logistical support including police records, communications, IT, crime analysis, fiscal, fleet/facility maintenance and accreditation.

FY 20	FY 21
25.00	26.00

Body -Worn Camera Program (Law Enforcement Trust Fund 160)

Provides video and audio recordings to demonstrate transparency to the public, document statements, observations, behaviors, and other evidence.

FY 20	FY 21
3.00	3.00

Office of the Chief--001-20-200-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,717,251	1,670,057	1,775,700	1,775,700	1,795,400
601201	Salary Attrition	-	-	(41,900)	(41,900)	-
601205	Lump Sum Payout - Accrued Time	94,087	57,974	77,500	71,500	55,700
601210	Non-Pensionable Earnings	-	25,637	46,000	11,000	-
601215	Communication Stipend	6,782	6,840	6,400	6,400	8,600
601220	Longevity Pay	30,589	34,344	39,000	39,000	36,700
601390	Overtime-Court Time Pay	37	-	-	-	-
601400	Overtime-General	18,864	25,748	18,900	18,900	32,300
601405	Overtime-SWAT	-	-	-	-	1,000
601410	Overtime-Holiday	6,600	14,244	7,000	7,000	15,000
601412	Overtime-Emergency	2,750	-	-	-	-
601561	Drop Transfer	-	-	46,600	46,600	32,500
602100	FICA & MICA	124,754	127,326	138,200	138,200	136,100
602210	Pension-General	36,095	58,431	25,900	25,900	27,400
602220	Pension-Police	226,600	381,702	358,600	358,600	442,500
602235	Pension-Senior Mgmt	52,722	69,699	98,800	98,800	90,200
602260	Pension-401	44,398	45,792	44,800	44,800	45,300
602265	Pension-457	53,240	40,876	51,400	51,400	48,600
602300	Pmt In Lieu Of Insurance	23,587	21,062	18,700	18,700	6,200
602304	Health Insurance-PPO	12,680	20,104	-	-	-
602305	Health Insurance-HMO	154,483	178,263	240,800	240,800	311,000
602306	Dental Insurance-PPO	8,555	8,486	10,200	10,200	11,900
602307	Dental Insurance-HMO	367	813	500	500	800
602309	Basic Life Insurance	3,433	4,334	3,900	3,900	5,100
602311	Long-Term Disability Ins	1,660	1,731	2,500	2,500	2,500
602400	Workers' Compensation	56,821	46,918	46,400	46,400	58,700
	Sub-Total	2,676,354	2,840,383	3,015,900	2,974,900	3,163,500
	Operating Expense					
603140	New Hire Screening	4,360	2,658	8,300	3,300	9,800
603183	Accreditation Fees	-	6,480	10,000	3,000	10,000
603190	Prof Svcs-Other	16,507	25,851	10,500	12,000	10,500
604001	Travel & Training	78,518	79,359	42,000	27,500	42,000
604500	Risk Internal Svcs Charge	46,800	34,500	27,600	27,600	10,700
604550	Health Ins Internal Serv Chg	-	-	31,000	31,000	77,900
604610	Fleet Internal Svcs Charge	11,900	13,615	16,200	16,200	14,800
604825	Crime Prevention	5,375	5,241	5,000	2,000	5,000
604916	Administrative Expense	10,050	13,804	12,000	12,000	11,000
604917	Volunteer Administrative Exp	-	-	-	-	4,000
604950	Employee Awards	2,348	4,089	4,000	4,000	6,000
604989	IT Internal Svcs Charge	78,700	107,100	98,600	98,600	109,600
604998	Contingency	1,851	4,311	4,000	4,000	4,000
605220	Vehicle Fuel-On-Site	10,402	7,982	11,100	11,100	10,600
605240	Uniforms Cost	2,802	3,752	2,500	4,000	-
605251	Noncap Equip (Item less 5000)	2,276	2,588	2,300	1,300	2,300
605410	Subscriptions & Memberships	5,497	4,586	5,000	4,500	5,000
605500	Training-General	2,446	439	2,000	1,518	2,000
605510	Tuition Reimbursement	-	8,462	-	-	5,000
605600	CM Restricted	-	-	-	496,000	-
	Sub-Total	279,832	324,816	292,100	759,618	340,200
	Dept Capital Outlay					
606441	Vehicle Replacement Program	45,255	32,700	77,400	77,400	-
	Sub-Total	45,255	32,700	77,400	77,400	-
	Total	**$ 3,001,440**	**$ 3,197,899**	**$ 3,385,400**	**$ 3,811,918**	**$ 3,503,700**

Community Oriented Policing--001-20-201-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	10,537,760	10,926,515	11,140,500	11,140,500	11,277,000
601201	Salary Attrition	-	-	(260,500)	(260,500)	-
601205	Lump Sum Payout - Accrued Time	44,900	20,203	35,300	35,300	28,900
601210	Non-Pensionable Earnings	-	201,508	208,300	169,300	-
601215	Communication Stipend	18,303	17,992	17,900	17,900	17,900
601220	Longevity Pay	110,237	126,070	129,200	129,200	134,300
601390	Overtime-Court Time Pay	106,081	98,313	94,800	94,800	94,800
601400	Overtime-General	400,396	447,639	400,000	400,000	581,300
601402	Overtime-Special Events	4,024	6,410	4,000	4,000	5,200
601405	Overtime-SWAT	16,111	9,522	15,000	15,000	14,000
601410	Overtime-Holiday	485,414	533,786	515,000	515,000	528,000
601412	Overtime-Emergency	-	6,780	-	-	-
601561	Drop Transfer	-	-	268,000	218,000	213,800
602100	FICA & MICA	863,217	912,342	880,200	880,200	874,800
602210	Pension-General	144,179	150,179	178,800	178,800	190,700
602220	Pension-Police	5,614,084	5,665,517	5,841,900	5,841,900	5,654,500
602260	Pension-401	6,810	4,571	-	-	-
602265	Pension-457	21,193	17,910	18,600	18,600	15,600
602300	Pmt In Lieu Of Insurance	124,387	115,582	124,600	124,600	149,500
602304	Health Insurance-PPO	307,073	304,201	379,400	379,400	320,700
602305	Health Insurance-HMO	1,090,108	1,148,059	1,106,600	1,106,600	1,292,500
602306	Dental Insurance-PPO	60,472	57,952	55,500	55,500	59,400
602307	Dental Insurance-HMO	5,396	7,263	10,500	10,500	9,500
602309	Basic Life Insurance	21,525	31,478	24,200	24,200	32,100
	Long-Term Disability Ins					
602311	HDHP Aetna	12,819	13,130	15,800	15,800	16,000
602312	HSA Payflex	-	83,483	127,400	127,400	159,500
602313	Workers' Compensation	-	25,553	23,000	23,000	27,000
602400	Sub-Total	768,641	635,345	627,800	627,800	903,100
	Operating Expense	20,763,131	21,567,305	21,981,800	21,892,800	22,600,100
	New Hire Screening					
603140	Board up Svcs	-	8,455	3,000	2,500	-
603407	Software License & Maint	3,004	1,777	2,500	2,500	2,500
603425	Travel & Training	254,653	277,793	418,000	418,000	229,700
604001	Risk Internal Svcs Charge	-	19,394	8,000	8,000	8,000
604500	Health Ins Internal Serv Chg	631,700	465,200	372,000	372,000	144,400
604550	Fleet Internal Svcs Charge	-	-	268,000	268,000	502,800
604610	IT Internal Svcs Charge	564,200	651,327	786,300	786,300	715,300
604989	Vehicle Fuel-On-Site	692,500	804,400	820,200	820,200	882,500
605220	Vehicle Fuel-Off-Site	488,847	522,348	502,500	502,500	477,400
605221	Uniforms Cost	28,100	21,641	30,000	30,000	28,500
605240	Protective Clothing and Shoes	82,650	69,821	82,000	75,500	95,000
605242	Noncap Equip (Item less 5000)	39,984	63,192	48,000	50,000	77,000
605251	Canine Expenses	9,984	19,594	10,000	5,000	6,500
605261	Other Operating Supplies	23,508	26,840	16,000	28,000	24,000
605290	Training-General	15,336	15,129	15,000	8,700	15,000
605500	Tuition Reimbursement	29,718	33,673	34,000	35,900	34,000
605510	Sub-Total	6,980	7,529	7,000	7,000	7,600
	Dept Capital Outlay	2,871,165	3,008,112	3,422,500	3,420,100	3,250,200
	Vehicles Purchase	-	337,000	-	-	-
606440	Vehicle Replacement Program	1,211,942	859,200	1,645,480	1,546,480	-
606441	Radio Equipment	-	45,815	13,000	13,000	-
606450	Computer Equipment	-	23,536	10,000	4,500	-
606470	Sub-Total	1,211,942	1,265,551	1,668,480	1,563,980	-
	Total	**$ 24,846,238**	**$ 25,840,968**	**$ 27,072,780**	**$ 26,876,880**	**$ 25,850,300**

Specialized Support--001-20-202-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	3,092,367	3,035,776	3,446,000	3,446,000	3,620,900
601201	Salary Attrition	-	-	(81,300)	(81,300)	-
601205	Lump Sum Payout - Accrued Time	9,892	3,709	6,800	6,800	6,400
601210	Non-Pensionable Earnings	-	50,699	69,100	49,100	-
601215	Communication Stipend	7,345	7,163	8,300	8,300	7,700
601220	Longevity Pay	65,471	70,233	70,100	70,100	73,300
601390	Overtime-Court Time Pay	3,487	6,509	6,600	6,600	6,600
601400	Overtime-General	124,109	120,635	124,000	124,000	167,900
601402	Overtime-Special Events	3,895	2,530	3,900	3,900	3,500
601405	Overtime-SWAT	3,307	1,776	3,300	3,300	3,300
601410	Overtime-Holiday	76,232	77,488	76,000	76,000	86,000
601412	Overtime-Emergency	431	5,214	-	-	-
601561	Drop Transfer	-	-	81,400	81,400	65,400
602100	FICA & MICA	236,374	239,992	274,800	274,800	282,900
602220	Pension-Police	1,244,297	1,233,130	1,758,700	1,758,700	1,812,300
602235	Pension-Senior Mgmt	11,305	10,200	-	-	-
602265	Pension-457	11,189	8,107	7,600	7,600	4,000
602300	Pmt In Lieu Of Insurance	16,271	16,897	24,900	24,900	24,900
602304	Health Insurance-PPO	95,769	80,659	87,900	87,900	89,800
602305	Health Insurance-HMO	305,229	351,841	368,400	368,400	570,600
602306	Dental Insurance-PPO	18,086	17,791	19,600	19,600	22,800
602307	Dental Insurance-HMO	1,067	1,063	1,900	1,900	1,500
602309	Basic Life Insurance	3,756	5,255	7,500	7,500	10,300
602311	Long-Term Disability Ins	3,182	3,201	4,900	4,900	5,100
602312	HDHP Aetna	-	23,492	37,800	37,800	64,500
602313	HSA Payflex	-	2,797	5,400	5,400	8,100
602400	Workers' Compensation	164,472	135,974	134,400	134,400	170,200
	Sub-Total	5,497,532	5,512,131	6,548,000	6,528,000	7,108,000
	Operating Expense					
603459	Crossing Guards	304,188	337,674	350,000	200,000	506,600
604001	Travel & Training	-	9,408	8,000	5,300	8,000
604405	Leased Motorcycles	90,000	90,000	90,000	90,000	90,000
604500	Risk Internal Svcs Charge	161,800	119,200	95,300	95,300	37,000
604550	Health Ins Internal Serv Chg	-	-	83,200	83,200	161,600
604610	Fleet Internal Svcs Charge	71,900	74,884	85,700	85,700	78,000
604614	R&M Motorcycle	4,720	2,648	4,700	4,700	4,700
604989	IT Internal Svcs Charge	219,000	188,100	207,800	207,800	231,000
605220	Vehicle Fuel-On-Site	83,472	40,037	87,200	87,200	82,900
605230	Program Supplies	11,424	11,270	11,800	8,800	11,800
605240	Uniforms Cost	4,774	15,670	7,000	7,000	-
605251	Noncap Equip (Item less 5000)	1,092	4,751	5,400	3,500	68,400
605270	Ammunition Expense	109,409	117,449	109,400	109,400	170,800
605290	Other Operating Supplies	3,333	5,498	3,300	3,300	3,300
605500	Training-General	3,034	4,441	3,000	2,270	3,000
605510	Tuition Reimbursement	4,211	3,723	2,000	2,000	2,000
	Sub-Total	1,072,357	1,024,753	1,153,800	995,470	1,459,100
	Dept Capital Outlay					
606400	Machinery & Equipment	-	37,475	-	-	-
606441	Vehicle Replacement Program	133,658	96,917	314,052	314,052	-
	Sub-Total	133,658	134,392	314,052	314,052	-
	Total	**$ 6,703,547**	**$ 6,671,276**	**$ 8,015,852**	**$ 7,837,522**	**$ 8,567,100**

Code Compliance--001-20-203-524-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	867,519	863,459	898,300	898,300	883,200
601201	Salary Attrition	-	-	(21,500)	(21,500)	-
601205	Lump Sum Payout - Accrued Time	23,104	29,425	28,900	28,900	9,400
601210	Non-Pensionable Earnings	-	33,044	2,700	2,700	-
601215	Communication Stipend	6,760	6,831	6,800	6,800	6,500
601220	Longevity Pay	5,657	5,355	4,800	4,800	5,000
601400	Overtime-General	108,747	14,938	13,000	13,000	13,000
601410	Overtime-Holiday	699	1,272	1,000	1,000	1,000
602100	FICA & MICA	76,754	71,165	73,100	73,100	70,200
602210	Pension-General	139,379	159,484	186,800	186,800	196,400
602235	Pension-Senior Mgmt	21,409	19,400	19,300	19,300	15,700
602265	Pension-457	2,746	2,753	2,800	2,800	2,000
602304	Health Insurance-PPO	54,756	40,614	33,900	33,900	14,100
602305	Health Insurance-HMO	126,509	136,857	208,500	208,500	199,300
602306	Dental Insurance-PPO	5,836	5,798	5,600	5,600	6,800
602307	Dental Insurance-HMO	1,131	761	900	900	1,100
602309	Basic Life Insurance	2,096	2,745	1,900	1,900	2,500
602311	Long-Term Disability Ins	1,102	1,058	1,300	1,300	1,300
602312	HDHP Aetna	-	5,327	8,200	8,200	6,800
602313	HSA Payflex	-	1,350	1,400	1,400	1,400
602400	Workers' Compensation	79,500	64,700	69,400	69,400	88,000
	Sub-Total	1,523,704	1,466,337	1,547,100	1,547,100	1,523,700
	Operating Expense					
603460	Landscape Svcs	1,050	475	1,600	3,100	1,600
604001	Travel & Training	-	1,185	3,000	-	3,000
604301	Electricity Svcs	3,520	3,309	4,100	4,100	-
604402	Leased Vehicles	21,729	11,700	-	-	-
604500	Risk Internal Svcs Charge	61,500	45,300	36,200	36,200	14,100
604550	Health Ins Internal Serv Chg	-	-	43,200	43,200	51,900
604610	Fleet Internal Svcs Charge	38,300	38,562	47,200	47,200	43,000
604700	Printing & Binding Svcs	3,378	1,033	4,000	2,000	4,000
604931	Recording Fees	750	1,307	2,000	2,000	2,000
604965	Special Magistrate	13,800	12,000	13,800	13,800	13,800
604989	IT Internal Svcs Charge	91,200	78,400	79,900	79,900	88,800
605100	Office Supplies	2,977	-	-	-	-
605120	Computer Operating Expenses	-	55	1,000	500	500
605220	Vehicle Fuel-On-Site	14,108	10,318	20,500	20,500	19,500
605240	Uniforms Cost	1,766	3,808	1,800	4,300	2,800
605251	Noncap Equip (Item less 5000)	-	3,606	500	500	500
605410	Subscriptions & Memberships	1,485	1,383	1,600	1,600	1,600
605500	Training-General	2,124	2,030	2,100	2,100	2,100
605510	Tuition Reimbursement	-	-	-	-	3,000
	Sub-Total	257,686	214,472	262,500	261,000	252,200
	Dept Capital Outlay					
606441	Vehicle Replacement Program	104,777	132,533	78,660	78,660	-
	Sub-Total	104,777	132,533	78,660	78,660	-
	Total	**$ 1,886,167**	**$ 1,813,342**	**$ 1,888,260**	**$ 1,886,760**	**$ 1,775,900**

Criminal Investigations--001-20-204-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	2,871,356	2,684,630	2,633,500	2,633,500	2,644,300
601201	Salary Attrition	-	-	(61,800)	(61,800)	-
601205	Lump Sum Payout - Accrued Time	20,536	18,857	18,500	18,500	21,200
601210	Non-Pensionable Earnings	-	50,010	52,900	46,900	-
601215	Communication Stipend	16,171	15,767	14,800	14,800	14,800
601220	Longevity Pay	74,081	74,105	69,100	69,100	69,600
601390	Overtime-Court Time Pay	19,858	21,719	22,800	22,800	22,800
601400	Overtime-General	235,095	221,564	235,000	235,000	310,000
601402	Overtime-Special Events	2,324	488	2,300	2,300	1,500
601405	Overtime-SWAT	2,610	1,074	2,600	2,600	2,600
601410	Overtime-Holiday	75,146	70,913	75,000	75,000	73,000
601412	Overtime-Emergency	-	727	-	-	-
601561	Drop Transfer	-	-	259,000	259,000	248,400
602100	FICA & MICA	224,492	223,602	211,700	211,700	208,600
602210	Pension-General	29,796	31,617	34,800	34,800	28,400
602220	Pension-Police	889,398	693,886	653,700	653,700	595,100
602235	Pension-Senior Mgmt	-	12,000	11,800	11,800	12,900
602260	Pension-401	11,841	7,249	7,600	7,600	7,800
602265	Pension-457	9,926	10,873	11,600	11,600	11,800
602300	Pmt In Lieu Of Insurance	27,256	23,889	31,200	31,200	24,900
602304	Health Insurance-PPO	54,436	49,107	49,400	49,400	90,000
602305	Health Insurance-HMO	311,528	294,056	262,600	262,600	357,600
602306	Dental Insurance-PPO	17,895	15,578	14,400	14,400	17,100
602307	Dental Insurance-HMO	963	1,101	1,600	1,600	1,400
602309	Basic Life Insurance	4,095	5,577	5,700	5,700	7,500
602311	Long-Term Disability Ins	2,955	2,962	3,700	3,700	3,800
602312	HDHP Aetna	-	17,510	31,600	31,600	54,000
602313	HSA Payflex	-	4,725	5,400	5,400	8,100
602400	Workers' Compensation	181,379	149,876	148,100	148,100	185,700
	Sub-Total	5,083,137	4,703,462	4,808,600	4,802,600	5,022,900
	Operating Expense					
603501	Travel-Investigations	2,853	6,915	5,000	5,000	5,000
604001	Travel & Training	-	3,486	6,700	4,600	6,700
604402	Leased Vehicles	8,159	3,400	-	-	-
604500	Risk Internal Svcs Charge	124,900	92,000	73,600	73,600	28,900
604550	Health Ins Internal Serv Chg	-	-	59,200	59,200	122,900
604610	Fleet Internal Svcs Charge	82,300	88,399	101,200	101,200	92,100
604989	IT Internal Svcs Charge	182,600	156,700	159,800	159,800	177,700
605220	Vehicle Fuel-On-Site	33,763	31,690	34,200	34,200	32,500
605240	Uniforms Cost	2,251	2,582	3,000	3,000	-
605251	Noncap Equip (Item less 5000)	3,547	3,600	3,500	2,500	3,500
605290	Other Operating Supplies	651	427	700	700	700
605500	Training-General	3,442	5,407	3,500	1,125	3,500
	Sub-Total	444,466	394,606	450,400	444,925	473,500
	Dept Capital Outlay					
606441	Vehicle Replacement Program	114,969	132,033	149,485	149,485	-
	Sub-Total	114,969	132,033	149,485	149,485	-
	Total	**$ 5,642,572**	**$ 5,230,100**	**$ 5,408,485**	**$ 5,397,010**	**$ 5,496,400**

Property & Evidence--001-20-205-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	405,374	421,165	434,000	434,000	452,700
601201	Salary Attrition	-	-	(10,300)	(10,300)	-
601205	Lump Sum Payout - Accrued Time	14,808	17,028	14,200	14,200	11,000
601210	Non-Pensionable Earnings	-	16,657	-	-	-
601215	Communication Stipend	2,471	2,525	2,300	2,300	2,300
601220	Longevity Pay	2,227	2,991	3,100	3,100	3,800
601390	Overtime-Court Time Pay	840	1,132	1,000	1,000	1,000
601400	Overtime-General	25,750	45,848	29,400	29,400	45,200
601410	Overtime-Holiday	378	3,440	5,000	5,000	4,000
602100	FICA & MICA	34,096	38,250	34,700	34,700	35,900
602210	Pension-General	88,187	90,948	100,500	100,500	109,100
602300	Pmt In Lieu Of Insurance	-	-	6,200	6,200	6,200
602304	Health Insurance-PPO	19,630	27,013	34,000	34,000	33,600
602305	Health Insurance-HMO	46,041	40,290	57,900	57,900	48,500
602306	Dental Insurance-PPO	2,298	2,223	2,000	2,000	2,800
602307	Dental Insurance-HMO	221	401	700	700	400
602309	Basic Life Insurance	1,466	1,692	900	900	1,300
602311	Long-Term Disability Ins	473	525	600	600	600
602312	HDHP Aetna	-	8,803	8,200	8,200	6,800
602313	HSA Payflex	-	2,700	1,400	1,400	1,400
602400	Workers' Compensation	36,900	30,100	32,300	32,300	40,800
	Sub-Total	681,161	753,731	758,100	758,100	807,400
	Operating Expense					
604001	Travel & Training	-	-	3,500	400	3,500
604301	Electricity Svcs	9,344	8,477	10,300	10,300	9,700
604500	Risk Internal Svcs Charge	29,700	21,900	17,500	17,500	6,800
604550	Health Ins Internal Serv Chg	-	-	16,900	16,900	24,800
604610	Fleet Internal Svcs Charge	10,900	11,613	13,900	13,900	12,700
604989	IT Internal Svcs Charge	42,700	41,800	42,700	42,700	47,400
605220	Vehicle Fuel-On-Site	1,425	1,187	1,500	1,500	1,500
605225	Equip Gas Oil & Lube	800	-	900	900	900
605240	Uniforms Cost	1,703	833	1,900	1,900	-
605251	Noncap Equip (Item less 5000)	1,634	12,155	10,000	10,000	10,000
605290	Other Operating Supplies	2,271	6,836	7,500	7,500	7,500
605410	Subscriptions & Memberships	760	550	1,000	1,000	1,000
605500	Training-General	2,704	2,637	2,700	1,387	2,700
	Sub-Total	103,940	107,987	130,300	125,887	128,500
	Dept Capital Outlay					
606441	Vehicle Replacement Program	14,453	14,467	12,100	12,100	-
	Sub-Total	14,453	14,467	12,100	12,100	-
	Total	**$ 799,553**	**$ 876,186**	**$ 900,500**	**$ 896,087**	**$ 935,900**

Strategic Investigations--001-20-206-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,614,177	1,605,395	1,595,300	1,595,300	1,576,600
601201	Salary Attrition	-	-	(37,500)	(37,500)	-
601205	Lump Sum Payout - Accrued Time	8,113	9,185	8,600	8,600	-
601210	Non-Pensionable Earnings	-	29,006	32,700	32,700	-
601215	Communication Stipend	8,111	9,626	8,600	8,600	8,600
601220	Longevity Pay	23,338	25,837	27,500	27,500	30,600
601390	Overtime-Court Time Pay	25,930	17,721	23,000	23,000	20,000
601400	Overtime-General	239,666	220,140	239,000	239,000	308,700
601405	Overtime-SWAT	2,540	1,892	2,500	2,500	2,500
601410	Overtime-Holiday	55,918	53,129	55,800	55,800	54,000
601561	Drop Transfer	-	-	93,000	93,000	88,800
602100	FICA & MICA	232,337	237,422	127,300	127,300	123,500
602220	Pension-Police	849,000	839,125	840,600	840,600	805,600
602265	Pension-457	3,850	3,861	3,800	3,800	3,900
602300	Pmt In Lieu Of Insurance	11,222	11,265	18,700	18,700	6,200
602304	Health Insurance-PPO	14,628	14,022	16,500	16,500	-
602305	Health Insurance-HMO	180,587	164,369	103,500	103,500	202,000
602306	Dental Insurance-PPO	8,469	9,672	8,600	8,600	10,200
602307	Dental Insurance-HMO	739	767	900	900	900
602309	Basic Life Insurance	2,350	3,280	3,500	3,500	4,500
602311	Long-Term Disability Ins	1,787	1,816	2,300	2,300	2,200
602312	HDHP Aetna	-	49,892	76,700	76,700	84,800
602313	HSA Payflex	-	12,150	12,200	12,200	12,200
602400	Workers' Compensation	102,086	84,387	83,400	83,400	102,900
	Sub-Total	3,384,846	3,403,958	3,346,500	3,346,500	3,448,700
	Operating Expense					
604001	Travel & Training	-	1,659	1,000	1,700	1,000
604401	Rental Vehicles	73,312	68,040	71,600	69,100	71,600
604500	Risk Internal Svcs Charge	74,200	54,700	43,700	43,700	17,000
604550	Health Ins Internal Serv Chg	-	-	35,500	35,500	67,700
604610	Fleet Internal Svcs Charge	27,200	32,937	39,200	39,200	35,700
604989	IT Internal Svcs Charge	109,800	94,000	90,700	90,700	106,600
605220	Vehicle Fuel-On-Site	8,657	563	13,200	13,200	12,600
605240	Uniforms Cost	2,503	4,825	2,500	5,000	-
605251	Noncap Equip (Item less 5000)	758	1,100	800	800	800
605290	Other Operating Supplies	847	1,396	800	800	800
605500	Training-General	1,040	376	1,000	1,000	1,000
605510	Tuition Reimbursement	3,563	4,376	5,800	5,800	2,800
	Sub-Total	301,879	263,971	305,800	306,500	317,600
	Dept Capital Outlay					
606441	Vehicle Replacement Program	6,368	44,400	55,463	55,463	-
	Sub-Total	6,368	44,400	55,463	55,463	-
	Total	**$ 3,693,093**	**$ 3,712,329**	**$ 3,707,763**	**$ 3,708,463**	**$ 3,766,300**

Police Support Services--001-20-208-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,695,719	1,532,479	1,483,300	1,483,300	1,497,200
601201	Salary Attrition	-	-	(35,200)	(35,200)	-
601205	Lump Sum Payout - Accrued Time	55,564	30,200	43,400	43,400	39,800
601210	Non-Pensionable Earnings	-	48,380	9,700	9,700	-
601215	Communication Stipend	3,400	2,850	2,800	2,800	2,800
601220	Longevity Pay	16,211	13,946	9,600	9,600	8,800
601390	Overtime-Court Time Pay	133	-	100	100	100
601400	Overtime-General	82,267	30,981	45,000	45,000	51,700
601410	Overtime-Holiday	29,482	48,358	46,000	46,000	50,000
601412	Overtime-Emergency	-	1,819	-	-	-
602100	FICA & MICA	139,992	126,227	118,500	118,500	118,500
602210	Pension-General	204,270	198,505	245,000	245,000	280,800
602235	Pension-Senior Mgmt	99,041	62,600	67,700	67,700	76,300
602260	Pension-401	468	-	-	-	-
602265	Pension-457	15,077	9,422	9,700	9,700	7,600
602300	Pmt In Lieu Of Insurance	8,269	-	-	-	-
602304	Health Insurance-PPO	40,666	35,661	16,900	16,900	28,200
602305	Health Insurance-HMO	203,759	235,439	319,700	319,700	253,200
602306	Dental Insurance-PPO	9,391	9,752	8,700	8,700	8,100
602307	Dental Insurance-HMO	1,335	940	1,800	1,800	2,300
602309	Basic Life Insurance	5,139	5,891	3,200	3,200	4,300
602311	Long-Term Disability Ins	2,152	1,954	2,100	2,100	2,100
602312	HDHP Aetna	-	7,738	11,900	11,900	27,100
602313	HSA Payflex	-	2,700	2,700	2,700	5,400
602400	Workers' Compensation	153,700	125,200	134,300	134,300	170,200
	Sub-Total	2,766,033	2,531,039	2,546,900	2,546,900	2,634,500
	Operating Expense					
603150	Information Technology Svcs	16,365	16,775	18,000	18,000	172,500
603183	Accreditation Fees	6,580	-	-	-	-
603301	Court Appear & Trans Fee	13,184	22,336	27,500	17,500	27,500
604001	Travel & Training	-	13,972	7,000	2,700	7,000
604100	Communication Svcs	258,607	173,556	10,000	8,000	9,000
604200	Postage	12,128	11,187	15,500	15,500	15,500
604300	Water/Wastewater Svcs	30,778	34,502	34,400	34,400	40,500
604301	Electricity Svcs	148,472	150,919	159,900	159,900	166,300
604401	Rental Vehicles	6,500	-	-	-	-
604500	Risk Internal Svcs Charge	110,700	81,600	65,200	65,200	25,300
604550	Health Ins Internal Serv Chg	-	-	58,800	58,800	80,600
604610	Fleet Internal Svcs Charge	39,800	47,453	56,400	56,400	51,400
604611	Vehicle Rehab & Enhance	28,173	27,692	40,000	32,000	30,000
604612	Vehicle Ancillary	10,994	9,010	11,000	16,500	11,000
604613	Vehicle Detail	1,241	3,578	3,000	3,000	3,000
604620	R&M Buildings	3,735	-	-	-	-
604625	R&M Equipment	-	-	2,500	7,500	4,500
604645	R&M Radios	39,252	24,246	27,300	27,300	225,600
604650	R&M Office Equip	348	1,085	-	-	-
604700	Printing & Binding Svcs	13,001	5,795	13,000	7,000	13,000
604970	Prisoner Care	-	-	-	-	16,000
604989	IT Internal Svcs Charge	163,800	376,650	676,300	676,300	569,500
604997	Other Operating Expenses	-	5,508	6,000	7,200	6,000
605100	Office Supplies	17,458	14,964	20,000	13,000	18,000
605120	Computer Operating Expenses	548	3,655	2,500	1,000	1,500
605220	Vehicle Fuel-On-Site	3,249	7,277	2,200	2,200	2,100
605225	Equip Gas Oil & Lube	800	-	900	900	900
605240	Uniforms Cost	8,081	10,652	8,000	8,000	11,100

Police Support Services

001-20-208-521-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605244	Personal Prop Reimburse	205	460	200	500	500
605251	Noncap Equip (Item less 5000)	22,772	4,877	14,500	9,900	10,000
605290	Other Operating Supplies	9,966	9,294	8,000	4,300	8,000
605410	Subscriptions & Memberships	1,869	1,272	2,500	1,000	2,500
605500	Training-General	1,973	3,168	2,000	3,000	2,000
605510	Tuition Reimbursement	10,592	17,195	10,600	10,600	5,000
	Sub-Total	981,172	1,078,680	1,303,200	1,267,600	1,535,800
	Capital Improvement Program					
606700	Law Enforce. Memorial/Display	-	-	-	8,790	-
	Sub-Total	-	-	-	8,790	-
	Dept Capital Outlay					
606441	Vehicle Replacement Program	58,581	57,933	172,453	172,453	-
	Sub-Total	58,581	57,933	172,453	172,453	-
	Total	**$ 3,805,787**	**$ 3,667,652**	**$ 4,022,553**	**$ 3,995,743**	**$ 4,170,300**

Budget Justification

Object #	Account Description	Justification
Revenue		
342130	Alarm Registration Fees	This represents fees that the City charges to residential and commercial establishments that have burglar alarms within the City Limits.
349000	Lien Research	Lien Search Certification; to cover cost for validation.
351500	Traffic Court Fines-General	This revenue source is a reimbursement from Broward County for the traffic violations issued by Miramar Police Department.
351502	Civil Penalty Surcharge	Revenues collected will be used for technological enhancements utilized by code enforcement.
354100	Local Ordinance Violations	This revenues source is generated when a property or vehicle owner violates Miramar City code.
354101	Broward County Parking Fines	This represents the City's portion of parking fines collected from Broward County.
354102	City Code Violations	This represents assessments of City Code violations.
362102	Rental-Police Range Master	This revenue source is generated from Range Rental fees and reimbursement from Federal Government for rental cars.
369910	Reimbursed Expenses-General	Reimbursement for overtime worked on Task Force operations.
Expense		
601390	Overtime-Court Time Pay	This line item is used to fund contractually driven overtime for court appearances while off-duty.
601400	Overtime-General	This line reflects anticipated overtime expenditures based on increased activity, minimum staffing requirements, contractual agreements, investigators called out to major crimes, for crime scene processing, presentations at Homeowner's Association Meetings, and other emergency situations after regular business hours.
601402	Overtime-Special Events	This request will fund police services to city events such as Concerts in the Park, 5K-10K Run and other events scheduled by any city departments.
601405	Overtime-SWAT	This line item accounts for police SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	This expenditure is for overtime hours worked on assigned holidays, to include days worked and not worked per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire police employees.
603150	Information Technology Svcs	This line item provides funding for online computerized information services. Reed Elsevier- AVCC service - $1,600 monthly Reed Elsevier- news media service - $200 monthly Identi-Kit Annual Maintenance - ($1,400) Net Motion maintenance - $15,000 All Traffic solution Annual service maintenance - $6,000 Biometrics4all Annual service maintenance - $1,100 Hawk Analytics Annual service maintenance - $6,000 Power Details Annual service maintenance - $8,000 Cellebrite Annual service maintenance - $4,000 Coban Technologies Annual service maintenance - $8,500 Identity Automation Annual service maintenance - $5,500 Keytrak Annual Maintenance - $2,000 Motorola Solutions Annual CAD service maintenance - $32,800 CI Technologies Annual service maintenance - $1,900 Crash Data Annual service maintenance - $1,100 Global Positioning Service Info. Technology - $500 TVEyes - $5,000 Body Camera Licenses - $3,300 Dropbox - $200 Vigilent - Vetted Solutions - $19,300 EvidenceonQ - $9,800 Pix4d - $500 West Publishing media services - $19,000 ($1,550 monthly)
603183	Accreditation Fees	Annual accreditation fees: CALEA - $9,000 Commission for Florida Law Enforcement - $800
603190	Prof Svcs-Other	This line item is used to fund outside professional services: Videographer services - $5,000 ($1250 per video) Psychological testing ($285 pp) - $2,850 Forensic investigation - $1,500 (DNA testing and photo recognition) Destruction of Police Uniforms - $1,000

Budget Justification

Object #	Account Description	Justification
603301	Court Appear & Trans Fee	This line item is for transcribed statements and the use of other investigative tools during criminal and internal affairs investigations. Using a transcription service eliminates paying overtime to type statements during peak times, and will supplement existing resources during time sensitive requirements for statements or to maintain the workflow when employees are out without using overtime funds.
603407	Board up Svcs	Expenses relating to vendor board up services to secure homes that have been burglarized, left unsecure, and where the owner could not be contacted to secure the residence before the departure of police personnel.
603425	Software License & Maint	This line funds the police department's portion of the costs associated with the annual maintenance of the computer aided dispatch system and other systems: Insight Public Sector - Mark 43 software - $208,900 Superion Migration Support - $20,000 Carolina Crisis Annual Software - $800
603459	Crossing Guards	This line item is used to fund contractual crossing guard services for all school zones within Miramar.
603460	Landscape Svcs	This line item is to fund the maintenance of vacant properties to include lawn mowing, pool services, and trash removal that violate city code.
603501	Travel-Investigations	This line item funds travel expenses, including tolls, for out of the area or out of state investigators to complete criminal investigations. This also includes the need or requirement for internal affairs investigators or background investigators to leave the area.
604001	Travel & Training	This line item funds travel and accommodations associated with specialized trainings and conferences, such as International Association of Chiefs of Police, FBINAA, the Mayor's Youth Advisory Council and many other annual training conferences.
604100	Communication Svcs	This line funds cellular service fees for HNT line and cable services for PDHQ and WSS: ATT - $20 per month, $240 Comcast PDHQ - $540 per month, $6,480 Comcast WSS - $50 per month, $600 Other - $1,680
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	Costs associated with water and wastewater services for police department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604401	Rental Vehicles	This cost is for rental vehicles: Enterprise Holding (5 vehicles) - $3,825 per month; $45,900 Royal Rental (3 vehicles) - $2,136 per month; $25,700
604405	Leased Motorcycles	This line funds the costs for 10 Leased Motorcycles: Peterson's Harley-Davidson 10 motorcycles at $750 each per month; $90,000
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for repair and maintenance of city vehicles as per PW Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This line is for repair and maintenance work on department vehicles considered to be outside the normal scope of repair and maintenance, and considered to be an enhancement to the existing vehicle. An example of this would be the replacement of a broken vehicle emergency light bar with a new one when the existing light bar cannot be repaired.
604612	Vehicle Ancillary	This line is for ancillary costs related to department owned vehicles, such as vehicle cleaning, biohazard cleaning services, window tinting services, etc. This also covers the costs of equipment needed to properly outfit each vehicle, such as fire extinguishers, water rescue rope, first aid kits, flares, personal biohazard/personal protective equipment.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604614	R&M Motorcycle	This line is for costs associated with motorcycle repair costs not covered under the motorcycle vendor lease agreement.
604625	R&M Equipment	This line represents costs associated with the repair and maintenance of equipment.
604645	R&M Radios	The funds allocated to this account will be used for repair and maintenance of department's radio equipment when not covered under warranty or maintenance contract. Includes Motorola Bi-Directional Antenna (BDA) radio compatibility reconfiguration for $165,000 (above- base).

Budget Justification

Object #	Account Description	Justification
604700	Printing & Binding Svcs	This line funds expenses associated with the printing and binding of various department forms and reports, such as police reports, case cards, business cards, training handouts, arrest cards, educational flyers, etc.
604825	Crime Prevention	This line funds expenses associated with the Civilian Police Academy, Citizen Volunteer Program, and Citizen Crime Watch. Educational efforts via lectures, visual aids, and hand-out materials are offered to homeowners' associations, civic groups, churches, businesses and the public-spirited schools by all department personnel.
604916	Administrative Expense	This expenditure is associated with ceremonies, community events, staff meetings, personnel remembrances, awards and presentations.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604950	Employee Awards	For employee recognition and awards.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This cost is for supplies that are not accounted for in other line items.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This cost is for desktop and other general office supplies for the department.
605120	Computer Operating Expenses	This cost is for the print management contract and computer related supplies such as paper, ribbons, tapes, laser toner drum, and printer related supplies.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment.
605230	Program Supplies	This line funds costs associated with school programs such as equipment, supplies, and other expenses related to the Student Resource Officer and Explorer programs.
605240	Uniforms Cost	This account is used for the replacement and initial issuance of all uniforms and accessories worn by both police and civilian personnel of the department.
605242	Protective Clothing and Shoes	This account is used for the replacement and initial issuance of all protective clothing worn by both police and civilian personnel of the department.
605244	Personal Prop Reimburse	This expenditure is a stipulated contractual agreement in the current PBA agreement where members are reimbursed for personal property damaged in the line of duty.
605251	Noncap Equip (Item less 5000)	Account used for noncapital equipment items that cost under $5,000 each: Crime scene processing supplies and equipment: Drug testing kits, fingerprint processing equipment, gunpowder detection kits, evidence markers, biohazard gear, evidence packaging - $10,000 Replacement of Automated External Defibrillators (AEDs) - $10,000 Equipment rental for DUI checkpoints (solar light towers, traffic cones) - $5,000 Camera equipment and accessories - $3,000 Interview room acoustics - $3,000 Dive tools - $2,700 Promotional products for recruitment and department events - $2,300 Miscellaneous equipment - $3,000 Safety equipment replacement - $63,000 (above-base)
605261	Canine Expenses	This cost is for veterinary care, food, grooming, and other related supplies needed for police canines.
605270	Ammunition Expense	This account is used to purchase weapons, munitions, simunitions and long-barrel weapons. Semi-annual qualification and regular practice in firearms training is performed in order to maintain a level of proficiency as mandated by state standards. Replaced ammunition is used for practice to lower expenses. In addition to rounds expended during practice and qualification, fresh factory ammunition is issued to all officers yearly.
605290	Other Operating Supplies	This line item is for commodities for the operating budget such as batteries, flares, cassette tapes for transcriptions, tools for sign and graffiti removal, first aid supplies, crime scene tape and processing supplies and items used for surveillance.

Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	This cost is for various professional organizational memberships and subscriptions, professional journals and online subscriptions, and access to training materials which update employees on changing laws and procedures within their job functions: Kiwanis Group annual membership - $300 Sun Sentinel subscription - $100 International Conference of Police Chaplains (3 members) - $400 Fl. Police Chiefs Association (6 members) - $1,100 International Assoc. of Chiefs of Police (6 members) - $1,200 Broward County Chiefs of Police Assoc. (13 members) - $1,900 South Florida Background Investigators agency membership - $125 National Internal Affairs Investigators Assoc. agency membership - $50 Society for Human Resources (1 member) - $200 International Assoc. for Identification membership (4 members) - $400 American Academy of Forensic Sciences (1 member) - $25 Assoc. for Crime Scene Reconstruction (1 member) - $40 International Associate for Property & Evidence (3 members) - $150 FL Division of the International Assoc. for Identification (4 members) - $140 Sam's Club Annual Membership - $45 International Assoc. of Financial Crimes Investigators (2 members) - $160 National Narcotic Detector Dog Assoc. (1 member) - $55 North American Police Work Dog Association membership (1 member) - $45 Gold Coast Assoc. of Code Enforcement membership (15 members) - $450 FL Assoc. of Code Enforcement (15 members) - $600 Allotment for price increases and/or new subscriptions/memberships - $2,615
605500	Training-General	This is for local training by subject matter experts to include course registration fees and training materials needed to support training activities. Palm Beach County Sheriff Office - $300 University of Central Florida-safety training for Code officers - $2,000 FBI Leeds - $650 Miami Dade Police Dept. Training Bureau - $1,550 Police Motorcycle Training - $1,450 Police/CSA Academy for new hires, general officer safety courses - $31,500 Broward Victim Advocate training - $250 Fl. Dept. of Health - 911 Dispatch Certification Fee - $350 Police Honor Guard - $150 Glock/Range/Tactical Training - $3,000 FAU Public Safety Leadership Course - $2,000 Code Officer Safety Training courses - $1,300 State of Florida Bureau of Criminal Justice - $160 Institute of Police Technology - $225 International Assoc. of Identification - $600 Exam fees - $550 Fl. State College of Jacksonville- 911 dispatch certification course - $600 John Scott Dailey Fl. Institute - Leadership course - $1,300 Medley Police Range - $2,000 Other - $365
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

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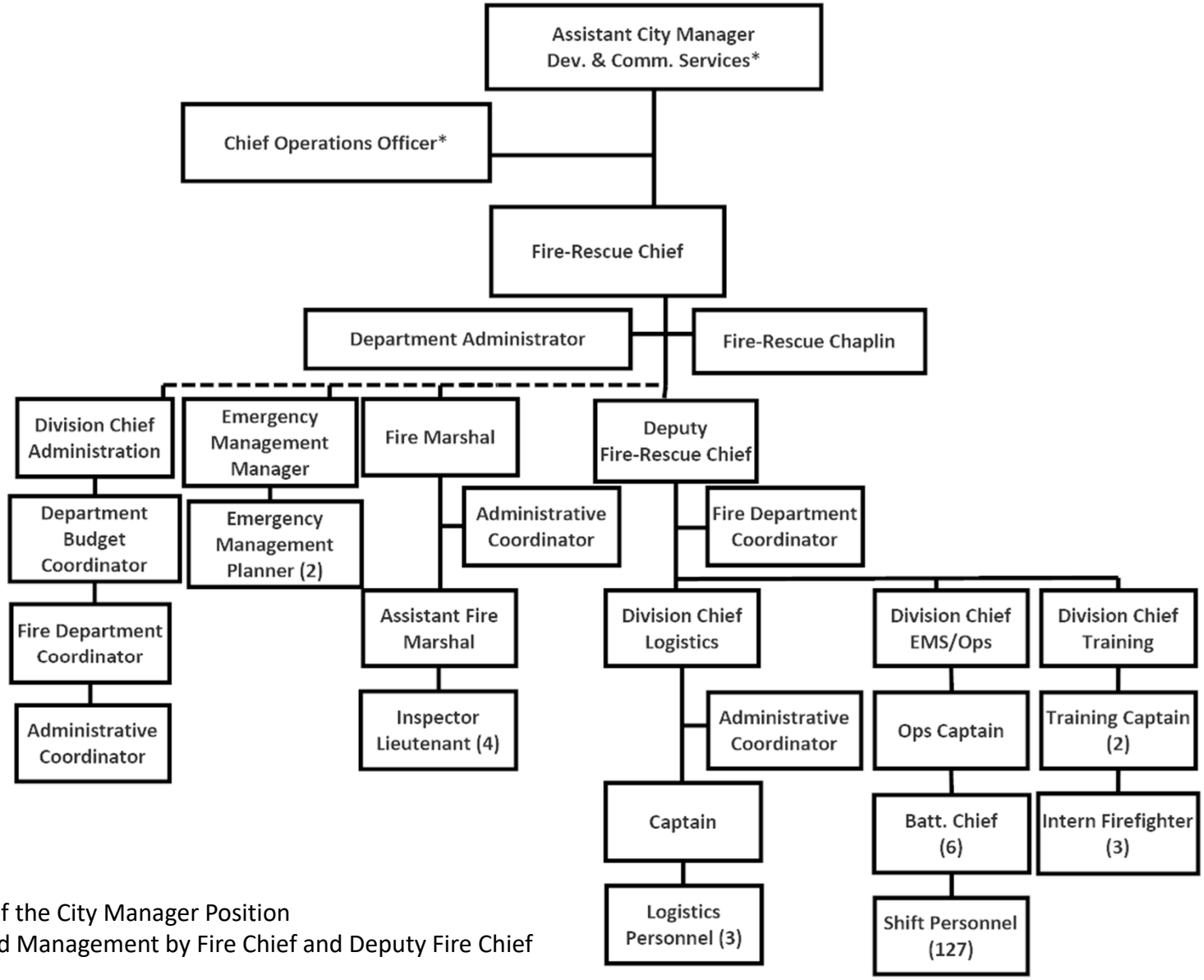
Fire-Rescue Department



* Office of the City Manager Position

---- Shared Management by Fire Chief and Deputy Fire Chief

Mission

To protect, serve and educate our community with pride and professionalism.

Department Overview

The Fire-Rescue Department provides services to the City's residents from five City-owned stations. The Fire Chief is responsible for and has the ultimate authority in every aspect of the fire service.

As indicated in the Position Detail, this department has 164.5 budgeted positions of which 163 are full-time and three (1.5 FTEs) part-time employees. The seven programs provided are:

1. Administration
2. Logistics
3. Life Safety
4. Fire Protection
5. Fire-Rescue Training
6. Emergency Management
7. Emergency Medical Services

Accomplishments FY 2020

- Developed Fire Rescue incident action plan to COVID response.
- Began program of "Drive By Parades" for residents as a result of COVID-19.
- Conducted Promotional exams for the ranks of Battalion Chief and Lieutenant.
- Hired and trained six new Firefighter/Paramedics for emergency operations.
- Implemented a Social Media campaign designed to keep residents and staff up to date on COVID related activities and information.
- Led the city's response to the COVID-19 pandemic. Conducted training and purchased necessary equipment and supplies for the safety of the residents and staff.
- Recertified department in Advanced and Basic Cardiac Life Support.
- Completed Florida continuing educational requirements for Paramedics and EMTs.
- Held first Pet CPR and Basic first aid class in December for a class of 10 participants.
- Graduated a new group of CERT members.
- Hosted the New Renaissance Middle School forensic class along with several other school groups throughout the year for completion of projects, field trips and safety presentations.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	212	272	200	200	100
Life Safety	1,721,959	1,485,193	2,050,000	2,050,000	1,400,000
Fire Protection*	20,831,268	21,241,681	22,323,320	22,323,320	22,325,880
Fire-Rescue Training	2,883	2,515	2,800	2,800	3,000
Emergency Medical Services	1,504,599	1,328,395	1,925,223	1,925,223	1,300,000
Other (Unassigned)	-	776,645	-	-	-
Total	$ 24,060,921	$ 24,834,702	$ 26,301,543	$ 26,301,543	$ 25,028,980

** Dedicated revenue covers 100% (FY18 thru FY21) of fire protection costs and allowable expenditures in other programs and CIP.*

Expenditures by Program					
Administration	1,963,155	2,792,852	2,501,310	2,993,688	2,432,330
Logistics	1,352,362	1,161,036	973,135	950,880	912,595
Life Safety	1,650,534	1,770,379	2,093,300	1,911,038	2,049,400
Fire Protection	15,843,346	17,171,404	17,884,630	18,257,351	17,301,228
Fire-Rescue Training	843,731	879,097	1,014,673	1,010,438	1,015,700
Emergency Management	646,844	588,765	681,500	674,541	430,400
Emergency Medical Services	12,184,854	12,448,774	13,543,900	13,440,173	13,967,000
District 107 Response Time Improvement	-	472	-	-	-
Other	(2,159)	-	-	-	-
Total	$ 34,482,666	$ 36,812,777	$ 38,692,448	$ 39,238,109	$ 38,108,653

Expenditures by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	30,703,974	31,721,946	33,659,400	33,273,102	34,538,600
Operating Expense	3,083,028	3,750,700	3,897,900	4,354,636	3,570,053
Capital Outlay	695,664	1,340,131	1,135,148	1,610,371	-
Total	$ 34,482,666	$ 36,812,777	$ 38,692,448	$ 39,238,109	$ 38,108,653

Positions by Program					
Administration	10.00	9.00	8.00	8.00	8.00
Logistics	6.00	6.00	5.00	5.00	5.00
Life Safety	7.00	8.00	8.00	8.00	7.00
Fire Protection	70.50	70.50	70.50	70.50	70.50
Fire-Rescue Training	3.00	3.00	4.00	4.00	5.50
Emergency Management	4.00	4.00	4.00	4.00	3.00
Emergency Medical Services	65.50	65.50	65.50	65.50	65.50
Total	166.00	166.00	165.00	165.00	164.50

Position Detail					
Administrative Coordinator	4.00	4.00	3.00	3.00	3.00
Assistant Fire Marshal/Fire Plans Examiner	1.00	1.00	1.00	1.00	1.00
Battalion Chief	6.00	6.00	6.00	6.00	6.00
Captain	25.00	25.00	25.00	25.00	25.00
Communications Technologist	1.00	-	-	-	-
Department Administrator	-	1.00	1.00	1.00	1.00
Department Budget Coordinator	1.00	1.00	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00	1.00	1.00
Division Chief	5.00	5.00	5.00	5.00	4.00
Driver/Engineer	21.00	21.00	21.00	21.00	21.00
Emergency Mgmt. Manager	1.00	1.00	1.00	1.00	1.00
Emergency Mgmt. Planner	2.00	2.00	2.00	2.00	2.00
Executive Asst. to the Fire Chief	1.00	-	-	-	-
Executive Asst. to the Fire Dept.	1.00	-	-	-	-
Fire Chief	1.00	1.00	1.00	1.00	1.00
Fire Department Coordinator	1.00	2.00	2.00	2.00	2.00
Fire Life Safety Coordinator	-	1.00	1.00	1.00	1.00
Fire Marshal	1.00	1.00	1.00	1.00	1.00
Firefighter Paramedic	65.00	65.00	65.00	65.00	65.00
Inspector Lieutenant	4.00	4.00	4.00	4.00	4.00
Intern - Firefighter - Part-time (3)	-	-	-	-	1.50
Logistics Technician	2.00	2.00	2.00	2.00	2.00
Rescue Lieutenant	21.00	21.00	21.00	21.00	21.00
Senior Administrative Manager	1.00	1.00	1.00	1.00	-
Total FTE's	166.00	166.00	165.00	165.00	164.50

Positions by Classification					
Certified Firefighters	151.00	151.00	151.00	151.00	150.00
Communications	1.00	-	-	-	-
Clerk/Tech/Firefighter Paramedic Trainee	14.00	15.00	14.00	14.00	14.50
Total	166.00	166.00	165.00	165.00	164.50

Note: Beginning FY16 - includes 12 full-time firefighter paramedic positions previously funded by the SAFER grant (fund 162).

FY 2021 FTEs by Program
Fire-Rescue

Administration

Provides for overall direction, leadership and support of the Miramar Fire-Rescue Department through efficient and effective management of all department programs and related activities. These activities include: the planning, directing, supervising and staffing for the department.

FY 20	FY 21
8.00	8.00

Logistics

Supports emergency field operations and ensures maintenance of safety standards in all aspects as well as all other Fire-Rescue programs.

FY 20	FY 21
5.00	5.00

Fire Life Safety

Responsible for the key elements of a comprehensive fire prevention program.

FY 20	FY 21
8.00	7.00

Fire Protection

Oversees fire suppression for the five (5) fire stations in Miramar. Three (3) of these stations operate as engine and rescue companies, two (2) operate as a quint and rescue companies.

FY 20	FY 21
70.50	70.50

Fire-Rescue Training

Provide the highest quality training experience to our firefighters and paramedics.

FY 20	FY 21
4.00	5.50

Emergency Management

Protects communities by coordinating and integrating all activities necessary to build, sustain, and improve the capability to mitigate against, prepare for, respond to, and recover from threatened or actual natural disasters, acts of terrorism, or other man-made disasters.

FY 20	FY 21
4.00	3.00

Emergency Medical Services

Provides assistance and emergency medical care to victims of sudden illness or injury within the community.

FY 20	FY 21
65.50	65.50

Administration--001-30-100-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	827,786	829,212	785,500	785,500	762,800
601201	Salary Attrition	-	-	(19,600)	(19,600)	-
601205	Lump Sum Payout - Accrued Time	350,283	37,231	42,500	42,500	27,000
601210	Non-Pensionable Earnings	-	15,332	22,100	22,100	-
601215	Communication Stipend	468	653	700	700	15,600
601220	Longevity Pay	10,153	13,222	13,200	13,200	13,400
601400	Overtime-General	3,291	5,980	3,300	807	4,600
601410	Overtime-Holiday	(0)	-	-	-	-
601412	Overtime-Emergency	-	1,821	-	-	-
601561	Drop Transfer	-	-	500,000	500,000	500,000
602100	FICA & MICA	62,027	60,461	56,900	56,900	53,500
602210	Pension-General	56,392	47,825	27,900	27,900	45,700
602230	Pension-Fire	94,928	89,937	137,700	137,700	144,200
602235	Pension-Senior Mgmt	22,409	22,900	23,900	23,900	27,000
602260	Pension-401	20,896	12,486	12,600	12,600	-
602265	Pension-457	30,854	28,083	33,300	33,300	31,100
602300	Pmt In Lieu Of Insurance	9,004	11,359	12,500	12,500	6,200
602304	Health Insurance-PPO	13,299	3,294	-	-	-
602305	Health Insurance-HMO	70,047	87,645	96,300	96,300	66,000
602306	Dental Insurance-PPO	2,714	3,080	3,000	3,000	2,100
602307	Dental Insurance-HMO	751	544	300	300	400
602309	Basic Life Insurance	2,177	2,779	1,700	1,700	2,200
602311	Long-Term Disability Ins	829	792	1,100	1,100	1,100
602314	IAFF Health Insurance	-	900,000	-	-	26,500
602400	Workers' Compensation	21,600	30,900	32,600	32,600	65,900
	Sub-Total	1,599,908	2,205,535	1,787,500	1,785,007	1,795,300
	Operating Expense					
603141	Existing Employee Screening	52,440	21,027	10,000	10,000	10,000
603425	Software License & Maint	39,164	39,755	43,200	45,900	43,200
604001	Travel & Training	(99)	4,126	-	-	3,000
604100	Communication Svcs	82,641	90,381	47,900	67,200	47,900
604200	Postage	1,511	889	4,500	4,500	4,500
604301	Electricity Svcs	19,569	14,512	24,000	24,000	6,730
604500	Risk Internal Svcs Charge	24,100	24,900	18,800	18,800	6,600
604550	Health Ins Internal Serv Chg	-	-	16,200	16,200	16,800
604610	Fleet Internal Svcs Charge	10,900	14,516	15,000	15,000	13,600
604640	R&M Machinery	2,427	-	2,400	2,400	2,400
604645	R&M Radios	7,465	9,635	65,800	11,800	73,300
604700	Printing & Binding Svcs	1,457	1,446	1,500	1,500	1,500
604820	Safety Education	1,138	686	1,100	-	1,100
604850	Explorer & Recruitment	6,650	17,286	6,600	5,261	6,600
604916	Administrative Expense	983	953	1,000	1,000	1,000
604920	License & Permit Fees	300	-	300	300	300
604950	Employee Awards	1,006	1,602	1,000	1,000	1,200
604989	IT Internal Svcs Charge	48,800	287,850	346,100	346,100	355,900
604997	Other Operating Expenses	5,484	5,871	5,500	5,500	5,500
604998	Contingency	7,675	-	7,700	3,500	7,700
605100	Office Supplies	2,031	1,996	2,000	2,000	2,000
605120	Computer Operating Expenses	3,877	1,748	3,900	1,200	500
605220	Vehicle Fuel-On-Site	4,327	4,628	6,100	6,100	5,800
605240	Uniforms Cost	319	2,092	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	9,847	9,033	9,000	5,000	9,000
605252	Small Tools	4,999	3,659	5,000	1,400	5,000
605290	Other Operating Supplies	2,894	2,801	2,900	2,900	2,900
605410	Subscriptions & Memberships	1,184	1,426	1,200	1,200	1,400

Administration

001-30-100-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605500	Training-General	-	265	500	500	500
605510	Tuition Reimbursement	480	-	-	-	-
605600	CM Restricted	-	-	-	543,810	-
	Sub-Total	343,568	563,084	650,300	1,145,171	637,030
	Dept Capital Outlay					
606441	Vehicle Replacement Program	19,678	24,233	63,510	63,510	-
	Sub-Total	19,678	24,233	63,510	63,510	-
	Total	**$ 1,963,155**	**$ 2,792,852**	**$ 2,501,310**	**$ 2,993,688**	**$ 2,432,330**

Logistics--001-30-302-529-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	559,097	566,622	425,700	425,700	442,600
601201	Salary Attrition	-	-	(10,500)	(10,500)	-
601205	Lump Sum Payout - Accrued Time	69,292	-	10,600	10,600	3,600
601210	Non-Pensionable Earnings	-	9,618	4,600	4,600	-
601215	Communication Stipend	1,300	1,360	1,300	1,300	8,500
601220	Longevity Pay	2,054	2,572	2,600	2,600	2,600
601400	Overtime-General	25,300	20,596	25,300	3,045	35,100
601410	Overtime-Holiday	795	101	800	800	800
601412	Overtime-Emergency	-	4,229	-	-	-
602100	FICA & MICA	42,856	43,134	31,800	31,800	33,100
602210	Pension-General	34,395	36,419	39,300	39,300	28,600
602230	Pension-Fire	205,801	114,920	81,400	81,400	-
602265	Pension-457	-	-	4,600	4,600	-
602304	Health Insurance-PPO	13,299	14,022	16,500	16,500	-
602305	Health Insurance-HMO	39,554	40,267	25,200	25,200	41,800
602306	Dental Insurance-PPO	3,450	3,083	1,500	1,500	400
602307	Dental Insurance-HMO	176	222	400	400	600
602309	Basic Life Insurance	1,340	1,780	900	900	1,300
602311	Long-Term Disability Ins	562	577	600	600	600
602312	HDHP Aetna	-	5,327	8,200	8,200	-
602313	HSA Payflex	-	1,350	1,400	1,400	-
602314	IAFF Health Insurance	-	-	9,500	9,500	26,500
602400	Workers' Compensation	17,500	25,100	26,500	26,500	53,500
	Sub-Total	1,016,771	891,299	708,200	685,945	679,600
	Operating Expense					
604200	Postage	-	84	-	-	-
604301	Electricity Svcs	5,337	5,062	5,500	5,500	5,095
604403	Leased Building	85,847	90,794	94,200	95,800	99,100
604500	Risk Internal Svcs Charge	20,200	20,700	15,700	15,700	5,500
604550	Health Ins Internal Serv Chg	-	-	8,700	8,700	10,900
604610	Fleet Internal Svcs Charge	32,600	23,476	27,700	27,700	25,200
604611	Vehicle Rehab & Enhance	5,961	5,747	6,000	6,000	6,000
604612	Vehicle Ancillary	2,731	2,990	2,700	2,700	2,700
604620	R&M Buildings	490	-	-	-	-
604640	R&M Machinery	221	726	200	200	200
604989	IT Internal Svcs Charge	40,800	31,300	26,900	26,900	29,500
605100	Office Supplies	520	434	500	500	500
605220	Vehicle Fuel-On-Site	33,306	45,935	39,000	39,000	37,100
605240	Uniforms Cost	2,730	2,896	2,700	2,700	2,700
605250	Noncap Furn (Item less 5000)	-	1,000	-	-	-
605251	Noncap Equip (Item less 5000)	400	8,720	1,100	1,100	1,100
605252	Small Tools	1,313	1,068	1,300	1,300	1,300
605290	Other Operating Supplies	300	400	300	300	300
605410	Subscriptions & Memberships	130	40	100	100	100
605500	Training-General	5,719	-	5,700	4,100	5,700
605510	Tuition Reimbursement	712	-	-	-	-
	Sub-Total	239,316	241,370	238,300	238,300	232,995
	Dept Capital Outlay					
606441	Vehicle Replacement Program	96,275	28,367	26,635	26,635	-
	Sub-Total	96,275	28,367	26,635	26,635	-
	Total	**$ 1,352,362**	**$ 1,161,036**	**$ 973,135**	**$ 950,880**	**$ 912,595**

Life Safety--001-30-303-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	713,507	750,039	820,600	820,600	794,800
601201	Salary Attrition	-	-	(20,100)	(20,100)	-
601205	Lump Sum Payout - Accrued Time	2,022	-	1,800	1,800	1,000
601210	Non-Pensionable Earnings	-	7,217	8,300	8,300	-
601215	Communication Stipend	3,250	3,238	3,900	3,900	11,100
601400	Overtime-General	74,017	58,877	74,000	30,738	102,700
601410	Overtime-Holiday	14,711	19,588	14,700	14,700	14,700
601411	Overtime-Reimbursable	288,694	309,975	288,700	149,700	288,700
601412	Overtime-Emergency	-	4,780	-	-	-
602100	FICA & MICA	77,552	81,371	61,300	61,300	59,200
602210	Pension-General	11,498	12,907	28,400	28,400	16,600
602230	Pension-Fire	209,975	233,587	458,000	458,000	474,100
602265	Pension-457	7,072	8,068	8,300	8,300	8,400
602300	Pmt In Lieu Of Insurance	5,611	5,632	6,200	6,200	-
602304	Health Insurance-PPO	22,196	24,869	6,700	6,700	-
602305	Health Insurance-HMO	77,894	91,703	55,900	55,900	8,100
602306	Dental Insurance-PPO	5,763	5,822	2,800	2,800	-
602307	Dental Insurance-HMO	53	44	-	-	-
602309	Basic Life Insurance	2,377	2,429	1,800	1,800	2,300
602311	Long-Term Disability Ins	877	864	1,200	1,200	1,100
602314	IAFF Health Insurance	-	-	37,800	37,800	79,400
602400	Workers' Compensation	18,800	27,000	28,500	28,500	57,600
	Sub-Total	1,535,869	1,648,010	1,888,800	1,706,538	1,919,800
	Operating Expense					
603425	Software License & Maint	11,379	11,379	20,000	20,000	20,000
603503	Arson Investigation	-	499	700	700	700
604200	Postage	-	61	-	-	-
604500	Risk Internal Svcs Charge	20,200	20,700	15,700	15,700	5,500
604550	Health Ins Internal Serv Chg	-	-	11,000	11,000	4,900
604610	Fleet Internal Svcs Charge	23,600	23,593	27,700	27,700	25,200
604700	Printing & Binding Svcs	358	1,000	400	400	400
604989	IT Internal Svcs Charge	40,800	36,600	42,700	42,700	47,200
605100	Office Supplies	450	320	500	500	500
605120	Computer Operating Expenses	767	5,759	4,000	4,000	500
605220	Vehicle Fuel-On-Site	6,995	7,861	7,900	7,900	7,600
605221	Vehicle Fuel-Off-Site	500	-	-	-	-
605230	Program Supplies	710	-	700	700	700
605240	Uniforms Cost	1,229	3,563	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	1,354	5,447	5,400	5,400	5,400
605252	Small Tools	629	492	600	600	600
605290	Other Operating Supplies	-	691	-	-	1,500
605410	Subscriptions & Memberships	5,485	2,755	5,500	5,500	5,500
605500	Training-General	209	1,648	200	200	2,200
	Sub-Total	114,665	122,369	144,200	144,200	129,600
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	60,300	60,300	-
	Sub-Total	-	-	60,300	60,300	-
	Total	**$ 1,650,534**	**$ 1,770,379**	**$ 2,093,300**	**$ 1,911,038**	**$ 2,049,400**

Fire Protection

001-30-304-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	6,750,111	6,958,913	7,261,600	7,261,600	7,322,800
601250	Firefighters-F.S. 112.816	-	-	-	-	12,500
601201	Salary Attrition	-	-	(176,300)	(176,300)	-
601205	Lump Sum Payout - Accrued Time	400,367	203,278	49,500	49,500	24,600
601210	Non-Pensionable Earnings	-	-	9,900	9,900	-
601215	Communication Stipend	2,684	2,936	2,000	2,000	4,200
601220	Longevity Pay	4,819	4,839	9,600	9,600	9,600
601310	Special Duty Pay	1,319	1,495	1,300	1,300	1,300
601400	Overtime-General	599,541	615,408	599,500	503,834	831,800
601405	Overtime-SWAT	10,992	5,756	11,000	11,000	11,000
601410	Overtime-Holiday	84,299	91,560	84,300	84,300	84,300
601412	Overtime-Emergency	314	128,943	-	-	-
601560	VEBA Accrued Time Payout	1,176,002	1,394,244	1,300,000	1,300,000	1,300,000
602100	FICA & MICA	540,364	563,105	548,300	548,300	550,100
602230	Pension-Fire	3,261,680	2,922,022	4,190,400	4,190,400	4,076,400
602265	Pension-457	5,143	1,589	9,900	9,900	5,000
602300	Pmt In Lieu Of Insurance	25,713	27,482	8,600	8,600	-
602304	Health Insurance-PPO	227,700	239,167	80,100	80,100	-
602305	Health Insurance-HMO	596,456	744,285	247,300	247,300	-
602306	Dental Insurance-PPO	33,637	35,560	9,800	9,800	-
602307	Dental Insurance-HMO	2,523	2,534	900	900	-
602309	Basic Life Insurance	12,285	13,952	15,800	15,800	20,900
602311	Long-Term Disability Ins	6,920	7,157	10,300	10,300	10,400
602314	IAFF Health Insurance	-	-	656,800	656,800	912,900
602400	Workers' Compensation	177,300	254,300	268,200	268,200	542,500
	Sub-Total	13,920,170	14,218,525	15,198,800	15,103,134	15,720,300
	Operating Expense					
603141	Existing Employee Screening	-	57,360	57,400	57,400	66,000
603190	Prof Svcs-Other	5,499	10,266	12,000	12,000	12,000
603400	Contract Svcs-Other	8,916	9,018	34,300	39,059	36,400
603407	Board up Svcs	-	858	-	-	500
604001	Travel & Training	4	3,160	-	-	3,200
604300	Water/Wastewater Svcs	44,277	50,295	51,200	51,200	54,741
604301	Electricity Svcs	89,753	96,630	108,600	108,600	86,487
604302	Gas-Propane	15,733	20,378	20,500	20,500	20,500
604500	Risk Internal Svcs Charge	161,500	166,200	125,800	125,800	44,700
604550	Health Ins Internal Serv Chg	-	-	54,700	54,700	-
604610	Fleet Internal Svcs Charge	371,800	467,421	537,300	537,300	488,800
604620	R&M Buildings	17,088	-	-	-	-
604640	R&M Machinery	16,161	20,077	16,200	18,200	16,200
604645	R&M Radios	6,100	6,100	6,100	6,100	6,100
604700	Printing & Binding Svcs	247	-	200	200	200
604989	IT Internal Svcs Charge	319,200	368,300	382,300	382,300	398,600
605100	Office Supplies	1,345	1,686	1,300	1,300	1,300
605120	Computer Operating Expenses	5,393	1,990	10,100	2,600	1,000
605220	Vehicle Fuel-On-Site	5,472	5,316	8,200	8,200	7,800
605221	Vehicle Fuel-Off-Site	78,144	61,606	88,000	88,000	83,600
605240	Uniforms Cost	49,393	52,169	49,400	49,400	49,400
605243	Bunker Gear	78,645	178,379	78,600	78,600	78,600
605244	Personal Prop Reimburse	350	1,088	400	400	1,200
605246	Safety Equipment Supplies	4,216	4,824	4,200	4,200	4,200
605247	Janitorial Supplies	25,481	26,427	25,500	25,500	25,500
605250	Noncap Furn (Item less 5000)	2,320	3,494	2,300	2,300	4,300
605251	Noncap Equip (Item less 5000)	36,888	57,526	36,900	36,900	39,500
605252	Small Tools	26,216	21,996	26,200	25,565	26,200

Fire Protection

001-30-304-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605263	Automotive Supplies	6,478	4,861	6,500	6,500	6,500
605290	Other Operating Supplies	2,400	2,206	2,400	2,400	2,400
605410	Subscriptions & Memberships	269	95	300	300	300
605510	Tuition Reimbursement	14,664	14,990	14,700	14,700	14,700
	Sub-Total	1,393,953	1,714,716	1,761,600	1,760,224	1,580,928
	Dept Capital Outlay					
606210	Building Renovation	-	-	135,000	190,542	-
606400	Machinery & Equipment	43,225	669,163	-	155,294	-
606441	Vehicle Replacement Program	485,998	569,000	789,230	789,230	-
606471	Software	-	-	-	258,927	-
	Sub-Total	529,223	1,238,163	924,230	1,393,993	-
	Total	**$ 15,843,346**	**$ 17,171,404**	**$ 17,884,630**	**$ 18,257,351**	**$ 17,301,228**

Fire-Rescue Training--001-30-305-529-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	464,546	430,676	423,200	423,200	429,600
601201	Salary Attrition	-	-	(10,300)	(10,300)	-
601205	Lump Sum Payout - Accrued Time	26,717	7,539	-	-	-
601215	Communication Stipend	650	653	2,000	2,000	5,900
601220	Longevity Pay	2,457	2,934	-	-	-
601400	Overtime-General	8,864	13,452	8,900	4,665	12,300
601410	Overtime-Holiday	9,612	10,001	9,600	9,600	9,600
601412	Overtime-Emergency	-	4,211	-	-	-
602100	FICA & MICA	32,549	31,180	30,900	30,900	31,000
602230	Pension-Fire	74,273	157,390	333,800	333,800	335,600
602265	Pension-457	5,828	4,961	-	-	-
602304	Health Insurance-PPO	27,956	31,774	9,900	9,900	-
602305	Health Insurance-HMO	35,262	32,052	9,800	9,800	-
602306	Dental Insurance-PPO	1,918	1,709	500	500	-
602307	Dental Insurance-HMO	308	244	-	-	-
602309	Basic Life Insurance	895	1,048	900	900	1,200
602311	Long-Term Disability Ins	238	210	600	600	600
602314	IAFF Health Insurance	-	-	28,400	28,400	39,700
602400	Workers' Compensation	10,800	15,400	16,200	16,200	32,900
	Sub-Total	702,872	745,433	864,400	860,165	898,400
	Operating Expense					
603425	Software License & Maint	13,000	15,414	16,000	16,000	16,000
604500	Risk Internal Svcs Charge	12,100	12,400	9,400	9,400	3,300
604550	Health Ins Internal Serv Chg	-	-	3,300	3,300	-
604610	Fleet Internal Svcs Charge	12,700	22,325	26,500	26,500	24,200
604640	R&M Machinery	30	-	-	-	-
604989	IT Internal Svcs Charge	24,300	15,700	16,000	16,000	23,600
605100	Office Supplies	288	351	300	300	300
605220	Vehicle Fuel-On-Site	424	1,951	1,500	1,500	1,500
605240	Uniforms Cost	986	1,934	1,000	1,000	1,000
605410	Subscriptions & Memberships	125	110	100	100	100
605500	Training-General	35,909	33,963	44,300	44,300	44,300
605510	Tuition Reimbursement	11,414	1,215	3,000	3,000	3,000
	Sub-Total	111,276	105,363	121,400	121,400	117,300
	Dept Capital Outlay					
606441	Vehicle Replacement Program	29,582	28,300	28,873	28,873	-
	Sub-Total	29,582	28,300	28,873	28,873	-
	Total	**$ 843,731**	**$ 879,097**	**$ 1,014,673**	**$ 1,010,438**	**$ 1,015,700**

Emergency Management--001-30-306-525-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	369,152	329,738	365,800	365,800	219,300
601201	Salary Attrition	-	-	(8,900)	(8,900)	-
601205	Lump Sum Payout - Accrued Time	24,179	10,587	19,400	19,400	8,700
601210	Non-Pensionable Earnings	-	3,033	11,000	11,000	-
601215	Communication Stipend	1,300	1,305	1,300	1,300	5,900
601220	Longevity Pay	5,681	5,725	5,700	5,700	1,500
601400	Overtime-General	225	-	200	-	300
602100	FICA & MICA	28,861	24,521	28,700	28,700	18,000
602235	Pension-Senior Mgmt	34,814	31,500	44,800	44,800	29,000
602260	Pension-401	6,718	-	-	-	-
602265	Pension-457	9,732	8,798	11,000	11,000	6,600
602304	Health Insurance-PPO	26,598	17,316	16,500	16,500	-
602305	Health Insurance-HMO	31,881	21,653	31,800	31,800	16,200
602306	Dental Insurance-PPO	1,646	1,818	2,000	2,000	1,300
602307	Dental Insurance-HMO	300	-	-	-	-
602309	Basic Life Insurance	1,357	1,357	800	800	600
602311	Long-Term Disability Ins	404	344	500	500	300
602312	HDHP Aetna	-	5,327	8,200	8,200	6,800
602313	HSA Payflex	-	1,350	1,400	1,400	1,400
602400	Workers' Compensation	8,300	12,000	12,700	12,700	25,600
	Sub-Total	551,148	476,371	552,900	552,700	341,500
	Operating Expense					
603140	New Hire Screening	-	360	700	700	700
603425	Software License & Maint	22,068	10,845	5,000	5,000	11,500
604001	Travel & Training	2,402	4,651	3,500	3,500	3,500
604500	Risk Internal Svcs Charge	12,100	12,400	9,400	9,400	3,300
604550	Health Ins Internal Serv Chg	-	-	9,700	9,700	7,300
604610	Fleet Internal Svcs Charge	10,900	11,613	13,900	13,900	12,700
604645	R&M Radios	9,400	9,400	9,400	9,400	9,400
604700	Printing & Binding Svcs	823	1,415	800	800	800
604989	IT Internal Svcs Charge	24,300	20,900	21,300	21,300	23,600
605100	Office Supplies	536	625	800	800	800
605120	Computer Operating Expenses	304	753	500	500	500
605220	Vehicle Fuel-On-Site	2,222	2,689	3,300	3,300	3,200
605225	Equip Gas Oil & Lube	2,100	-	2,300	2,300	2,200
605240	Uniforms Cost	999	4,046	1,600	1,600	1,100
605251	Noncap Equip (Item less 5000)	-	3,603	7,500	741	4,000
605252	Small Tools	-	6,014	5,000	3,100	2,000
605290	Other Operating Supplies	-	1,003	1,500	3,400	1,500
605410	Subscriptions & Memberships	580	1,010	800	800	800
	Sub-Total	88,732	91,326	97,000	90,241	88,900
	Dept Capital Outlay					
606400	Machinery & Equipment	-	14,500	-	-	-
606441	Vehicle Replacement Program	6,963	6,567	31,600	31,600	-
	Sub-Total	6,963	21,067	31,600	31,600	-
	Total	**$ 646,844**	**$ 588,765**	**$ 681,500**	**$ 674,541**	**$ 430,400**

Emergency Medical Services--001-30-307-526-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	6,053,101	6,229,425	6,361,600	6,361,600	6,348,200
601250	Firefighters-F.S. 112.816	-	-	-	-	12,500
601201	Salary Attrition	-	-	(154,300)	(154,300)	-
601205	Lump Sum Payout - Accrued Time	139,813	52,124	34,000	34,000	18,300
601210	Non-Pensionable Earnings	-	3,164	5,000	5,000	-
601215	Communication Stipend	2,684	2,936	2,000	2,000	2,300
601220	Longevity Pay	4,745	4,765	2,900	2,900	2,900
601310	Special Duty Pay	1,319	1,495	1,300	1,300	1,300
601400	Overtime-General	551,745	574,883	551,700	472,513	765,500
601405	Overtime-SWAT	10,992	5,783	11,000	11,000	11,000
601410	Overtime-Holiday	77,575	84,559	77,600	77,600	77,600
601412	Overtime-Emergency	-	110,027	-	-	-
602100	FICA & MICA	490,235	510,259	485,400	485,400	482,600
602230	Pension-Fire	3,041,430	2,771,710	4,086,000	4,086,000	4,089,700
602265	Pension-457	4,889	4,908	5,000	5,000	5,100
602300	Pmt In Lieu Of Insurance	25,713	27,482	8,600	8,600	-
602304	Health Insurance-PPO	192,334	205,856	63,600	63,600	-
602305	Health Insurance-HMO	563,657	657,588	225,200	225,200	-
602306	Dental Insurance-PPO	31,683	31,840	8,800	8,800	-
602307	Dental Insurance-HMO	2,213	2,122	900	900	-
602309	Basic Life Insurance	11,295	12,332	13,800	13,800	18,100
602311	Long-Term Disability Ins	6,411	6,315	9,000	9,000	9,000
602314	IAFF Health Insurance	-	-	609,500	609,500	833,500
602400	Workers' Compensation	165,400	237,200	250,200	250,200	506,100
	Sub-Total	11,377,235	11,536,774	12,658,800	12,579,613	13,183,700
	Operating Expense					
603133	Medical Director Fees	37,400	37,400	37,400	37,400	37,400
603420	EMS Billings & Collections	79,317	70,266	110,000	80,000	110,000
603425	Software License & Maint	7,500	6,250	11,400	11,400	11,400
604500	Risk Internal Svcs Charge	165,900	170,800	129,300	129,300	46,000
604550	Health Ins Internal Serv Chg	-	-	48,200	48,200	-
604610	Fleet Internal Svcs Charge	5,500	8,710	10,400	10,400	9,500
604640	R&M Machinery	21,018	18,919	21,000	21,000	21,000
604700	Printing & Binding Svcs	691	1,000	700	700	700
604916	Administrative Expense	1,444	354	1,400	1,400	1,400
604920	License & Permit Fees	75	12,953	100	100	12,000
604989	IT Internal Svcs Charge	309,600	342,200	350,300	350,300	369,000
605100	Office Supplies	760	914	800	800	800
605120	Computer Operating Expenses	-	5,083	-	-	-
605220	Vehicle Fuel-On-Site	2,257	2,042	1,900	1,900	1,900
605240	Uniforms Cost	1,250	1,663	1,300	1,300	1,300
605251	Noncap Equip (Item less 5000)	15,064	69,588	15,100	15,100	15,100
605252	Small Tools	4,637	5,869	4,600	4,600	4,600
605265	Medical Supplies	115,774	124,732	115,800	115,800	115,800
605267	Oxygen	5,787	4,990	5,800	5,800	5,800
605268	Pharmaceuticals	17,050	17,684	17,000	17,000	17,000
605290	Other Operating Supplies	500	518	500	500	500
605410	Subscriptions & Memberships	215	140	200	200	200
605500	Training-General	1,937	2,209	1,900	1,900	1,900
605510	Tuition Reimbursement	-	7,716	-	-	-
	Sub-Total	793,676	912,000	885,100	855,100	783,300
	Dept Capital Outlay					
606400	Machinery & Equipment	13,943	-	-	5,460	-
	Sub-Total	13,943	-	-	5,460	-
	Total	**$ 12,184,854**	**$ 12,448,774**	**$ 13,543,900**	**$ 13,440,173**	**$ 13,967,000**

District 107 Response Time Imp--001-30-308-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
605510	Tuition Reimbursement	-	472	-	-	-
	Sub-Total	-	472	-	-	-
	Total	**$ -**	**$ 472**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
325200	Fire Protection-Current	This revenue source was implemented in FY 05. The latest rate study was completed in June 2018. The adopted rates are set at full cost for the provision of fire protection service. The annual amount is derived from property owners by the following categories: Residential-single and multi-family $398.23 per household, Mobile Homes $296.26 per unit, Commercial $0.7457 per sq. ft., Industrial/Warehouse $0.1191 per sq. ft. and Institutional $0.6194 per sq. ft., capped at 100,000 sq. ft. The amount budgeted is based on data provided by the Broward County Property Appraiser's Office.
325201	Fire Protection-Delinquent	This revenue source is derived by those taxpayers who do not pay their taxes by March 31 for any given year. Total revenue received in this category is minimal when compared to the total Fire Protection Assessment collected.
335210	Firefighter Supplemental Comp	This is derived from state revenue sharing and is reimbursed to the City on an as-available basis for educational costs associated with firefighters.
342510	Fire Inspection Fees	This revenue source is to cover the costs for annual fire inspections at residential and commercial establishments within the corporate limits of the City. In the event the business does not pass the inspection, they are required to do a re-inspection with an additional fee. This revenue source is also assessed for necessary and reasonable costs incurred by the City in connection with responding to, investigating, mitigating, abating, cleaning, and removing the release of a hazardous substance.
342600	Ambulance Fees	These fees are charged for Fire-Rescue's Emergency Medical Services (EMS) to transport patients to the hospital.
349003	Other Charges & Svcs	These revenues are related to charges for services that have not been categorized elsewhere.
369911	Reimbursed Expenses-Fire	Reimbursement for overtime worked on Task Force operations.
Expense		
601400	Overtime-General	Allocated for overtime costs.
601405	Overtime-SWAT	This line item accounts for SWAT and Hostage Negotiations overtime.
601410	Overtime-Holiday	Pay I.A.F.F. and G.A.M.E. contractual obligations for Holiday pay. This is based on total pay out on all holidays.
601411	Overtime-Reimbursable	Allocated for the Fire Inspection OT Reimbursable Program.
601560	VEBA Accrued Time Payout	Voluntary Employees' Beneficiary Association (VEBA) Accrued Time Payout.
603133	Medical Director Fees	The State of Florida requires all rescue systems to provide a medical director. The funding for this year is ear marked for the Medical Director Services contract.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks and screenings for potential new hire Fire-Rescue employees.
603141	Existing Employee Screening	This line item is for medical evaluations for existing employees.
603190	Prof Svcs-Other	This cost is associated with providing professional services to assist in new FF/PM hires and Promotional Assessment Center Testing. The exams are: Captain, Driver Engineer. and FF/PM's. Promotional Assessment Center testing - $12,000
603400	Contract Svcs-Other	This line item is for contractual services for Hydraulic tools: $2,200, Ground/Aerial Ladder: $2,800, Safe Air annual maintenance: $13,000, Channel Innovations: $10,000, Commercial Laundry: $5,400, City Fire: $500, Hydrostat: $2,500.
603407	Board up Svcs	Board up services as needed.
603420	EMS Billings & Collections	This line item is for contracted emergency medical services for billings and collections.

Budget Justification

Object #	Account Description	Justification
603425	Software License & Maint	This line item is for contracted software license and maintenance. Fire/EMS reporting software - $10,919 Report software for fire calls - $3,100 GIS license application - $400 Payroll & scheduling for fire personnel - $22,092 Survey software - $900 Incident command & paging software - $5,440 Online video software for training - $200 Inspection software - $12,000 Plan review software - $3,300 FLS plan review application - $1,200 Prefire drawing application - $3,500 Paging alerting application - $247 Netmotion licenses - $500 Adobe - $262 Fire studio for training - $425 Remote control app - $400 GIS - $500 Program for photos - $200 Training software - $16,000 Weather station software - $1,600 MDT county license - $1,600 Inventory software - $8,000 Crystal reporting - $1,065 Interface for ESO & EMS software - $1,750 WebEOC enhancements $6,500
603503	Arson Investigation	This line item represents fire investigation costs associated with cause and origination for all fires.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the following: Fire-Rescue International: Fire Chief to attend two International Assoc. of Fire Chief's Conferences to stay abreast of new information and policies and to receive advance notification of changes within the fire industry. Includes the cost for two people to attend The Governors Hurricane Conference.
604100	Communication Svcs	This line item funds costs associated with medical telecommunications, radios, fire station alerting system, and communication ties for fire stations to the network server.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	Costs associated with water and wastewater services for Fire Department buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This account is for the use of propane gas service at the fire stations.
604403	Leased Building	Leased office and storage space at 11908 Miramar Parkway - $99,100
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City’s wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs for repair and maintenance of city vehicles as per PW-Fleet Maintenance.
604611	Vehicle Rehab & Enhance	This is for repair and maintenance of department vehicles which is considered to be outside the normal scope of repair and maintenance, and is considered to be an enhancement to the existing vehicle.
604612	Vehicle Ancillary	This is for ancillary cost related to department vehicles, such as cleaning, biohazard cleaning, window tinting, etc.
604640	R&M Machinery	This account is for repair and maintenance of machinery and equipment that are associated with the department.
604645	R&M Radios	This account is for the department's repair and maintenance of radio equipment.
604700	Printing & Binding Svcs	Printing and binding of Standard Operating Procedures, Administrative Policies and Procedure Manuals, and public handouts.
604820	Safety Education	This account provides for safety educational events throughout the City, including CPR and First Aid courses for City employees.
604850	Explorer & Recruitment	This program is to recruit future firefighters.
604916	Administrative Expense	This account will cover costs associated with the miscellaneous expenses for ceremonies, awards and events such as: promotional, Chief's Association meetings, BCMA meetings, and miscellaneous.
604920	License & Permit Fees	This account is for new/renewal licenses of vehicles and various state required renewals. State/Local Inspector Licenses - $400

Budget Justification

Object #	Account Description	Justification
604950	Employee Awards	This account is for employee recognition for doing an excellent job.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expense that cannot be charged to any other budgeted line item.
604998	Contingency	This is required for unexpected costs and emergencies which have not been budgeted for in other accounts.
605100	Office Supplies	This line item is for necessary desktop supplies for use in all operations.
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and for computer related items. This line item is also for repair and maintenance of monitors, disk drives, keyboards and other computer components.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	Program supplies for the Enhanced Fire Code Enforcement initiative.
605240	Uniforms Cost	This account is for the initial issuance of uniforms and accessories and for the replacement and maintenance of current uniform requirements.
605243	Bunker Gear	This line item is to maintain a reserve inventory for new and replacement gears utilized in hazardous and biological environments that becomes contaminated or unusable annually. Replacement & new gear: $48,600 Parts (helmets, gloves, hoods, boots, decals): $10,000 Inspection/cleaning/repairs: $20,000
605244	Personal Prop Reimburse	In accordance with the Collective Bargaining Agreement between the City and The Professional Firefighters of Miramar, this line item will be used to reimburse personal property damaged or lost in the line of duty.
605246	Safety Equipment Supplies	Expenditures from this account are used to purchase necessary equipment to maintain safety standards for employees. Safety vests: $1,000 Gloves and goggles: $1,000 Respirators: $1,200 Protective clothing: $1,000
605247	Janitorial Supplies	This line item is for janitorial supplies used for the fire stations and apparatus.
605250	Noncap Furn (Item less 5000)	This cost is for furniture & fixtures costing less than $5,000 per item. Mattresses (10): $2,300
605251	Noncap Equip (Item less 5000)	This account is for equipment that cost under $5,000 per item. Firefighter tools and equipment - $4,000 Gas detectors - $2,500 Firefighting foam - $6,000 Chainsaws & blades - $3,000 SCBA parts - $5,000 Fire hose various sizes - $8,000 Fire Extinguishers - $2,000 Compressors - $200 Fire investigation tools - $1,400 Zoll batteries - $2,400 Hand tools/tool box - $500 Radio batteries - $2,000 Stretcher mattresses - $600 Shower benches - $400 Ballistic body gear - $3,000 Radio shoulder straps - $1,000 Suction units - $1,800 Vacuums for stations - $300 Washers & dryers - $1,000 Refrigerators - $2,500 Storage bins - $2,000 Grills - $600 AED chargers, batteries & adapters - $2,500 Stretcher chargers - $1,300 High-rise kits - $2,500 Hazmat kits - $2,500 CERT Team packs - $4,000 Nozzles - $7,100 Replacement equipment for Fire Inspections program - $4,000 (program 303)

Budget Justification

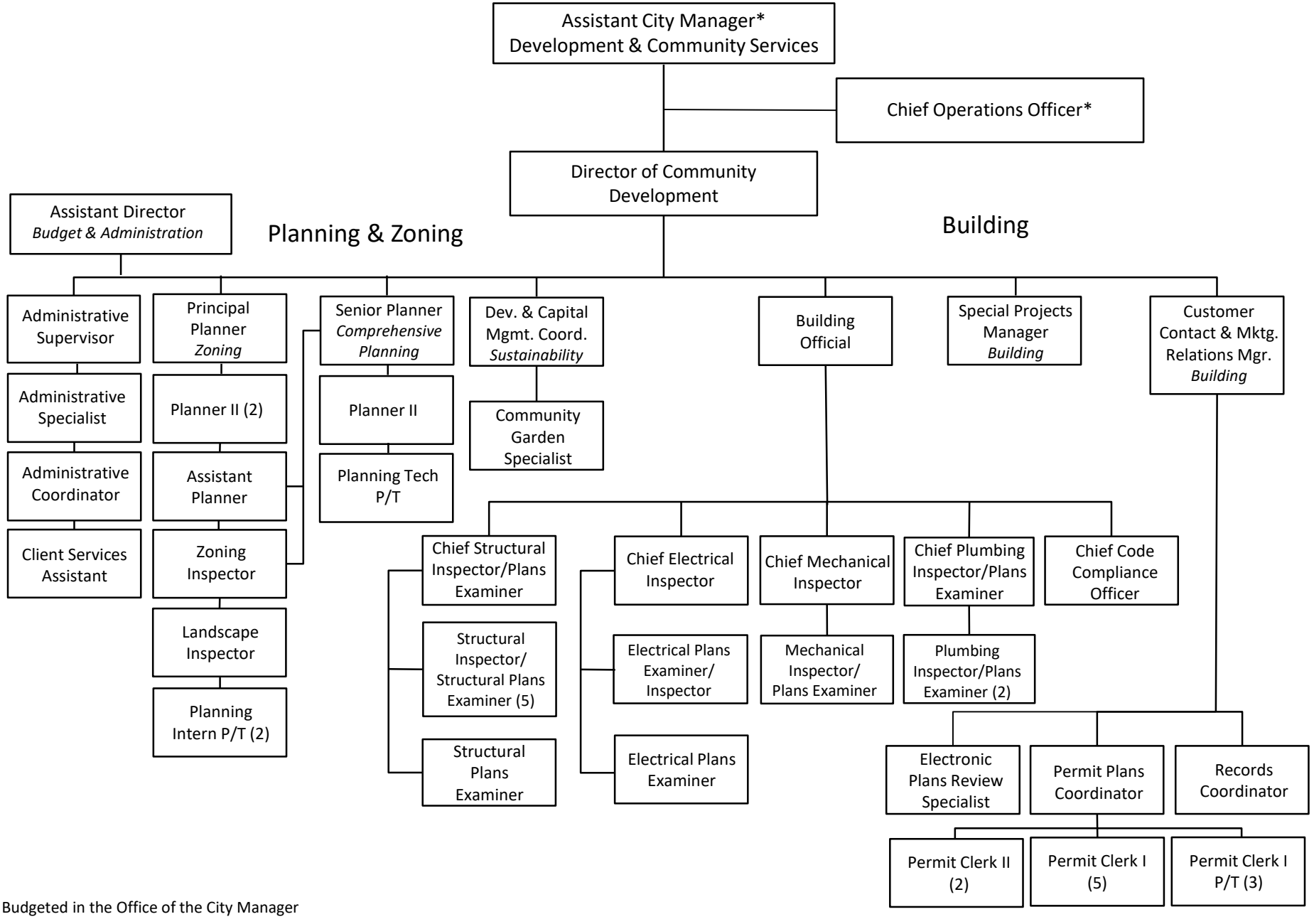
Object #	Account Description	Justification
605252	Small Tools	This account is for various small tools which are needed to meet medical and fire suppression requirements as well as consumable supplies.
605263	Automotive Supplies	This account is used to purchase non-mechanical supplies needed for general up keep (wax, cleaners, brushes, buckets, etc.) and for washing and cleaning interior by line and staff personnel on a daily basis.
605265	Medical Supplies	This account is for medical supplies that are utilized on rescue vehicles and engine companies for the treatment and/or management of patients and disaster victims within the City of Miramar.
605267	Oxygen	This is used on the majority of medical calls and for rehabilitation of firefighters and civilians at emergency scenes. Higher usage is due to increase in call projections and additional new apparatus and stations.
605268	Pharmaceuticals	There are two types of emergency pharmaceutical boxes carried on Fire-Rescue units to treat a medical emergency. The department also maintains a proactive approach to new pharmacological agents.
605290	Other Operating Supplies	This line item funds commodities and services not otherwise covered in the operating budget.
605410	Subscriptions & Memberships	Subscription to various journals, training programs and local and state organizations: Fire Chief's Association of Broward County: For 9 members. $1,200 Florida Fire Chief's Assoc: For 9 members. $500 International Assoc. of Fire Chiefs: For 9 members. $1,600 Fire inspector Assoc. of Broward County: 6 members, $300 National Fire Protection Agency (NFPA) 1 member, $200 National Fire Codes Subscription: 1 member, $1,200 Florida Fire Marshal Association: 1 member, $70 Institution of Fire Engineer: 1 member, $200 Florida Emergency Preparedness Assoc: 2 members, $200 International Association of Emergency Managers: 2 members, $400 Florida Association of EMS Educators: 2 members, $100 Sam's Club: 3 members, $100 Enhanced Fire Code Enforcement initiative: $660 Fire Inspectors subscriptions/memberships/CEUs: $1,670
605500	Training-General	The Fire Department is working towards IAFC/ICMA accreditation and must maintain high training standards. OSHA Safety Training - $7,300 Annual Live Fire Training - $5,900 EMS Re-certification (ACLS, BTLS, PALS) - $5,900 Fire RMS Training - $1,100 Broward County Fire Academy - $11,000 FL Prof. Emergency Mgr. Re-certification Training - $800 Fire-Rescue Int'l - $1,300 Competitions - $1,900 Honor Guard Training - $400 Rapid Intervention Team (RIT) Training - $1,300 Stretcher training - $3,000 Florida Fire Service Instr. re-certification training - $800 Fire Chief/Marshal Conference - $700 Admin Seminars - $500 Life Safety re-certification training - $2,200 Fire Inspection Seminars - $900 Fire Department Safety Officer Association (FDSOA) - $400 Fire-Rescue East - $700 Self Contained Breathing Apparatus (SCBA) training - $2,000 American Heart Association - $2,000 Training for promotions - $3,800 Fork lift training - $700
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Community Development Department



* Budgeted in the Office of the City Manager

Mission

To create a livable community that balances the physical, social and economic environment of its neighborhoods while enhancing the overall quality of life by promoting sustainability and economic opportunity for both residents and businesses.

Department Overview

This department provides customer service to the residents, businesses, and development community as well as offering various services and programs with regard to land development, environmental sustainability, building regulations, housing rehabilitation, and neighborhood revitalization.

As indicated in the Position Detail, this department is comprised of 48 budgeted positions of which 45 are full-time and six (3 FTEs) part-time employees. The three programs provided are:

1. Administration
2. Planning & Redevelopment
3. Building Permits and Inspections

Accomplishments FY 2020

- Implemented mobile inspection tracking
- Met Timeliness Test for Community Development Block Grant
- Implemented Digital Plan Review for single discipline projects
- Developed and implemented Digital Permit Cards
- Developed and Implemented Building Permit Clerk Call Center
- Adopted LUPA for the Regional Activity Center (RAC) to add 2,350 residential units
- Completed annual update to Capital Improvements Element of the FY 2020-2024 Comprehensive Plan
- Provided COVID-19 Rent and Utilities Assistance
- Adopted six Ordinances amending the Land Development Code
- Approved new hotel - Tru Hotel
- Adopted new procedures for DRC review process, including provision for virtual / digital plan review
- Adopted new procedures for CAB review process, including provision for virtual / digital plan review
- Adapted Planning & Zoning Board process, including provision for virtual meetings and Alternate members
- Adopted new procedures for Community Meetings to discuss Land Use items
- Completed Recertifications for multiple Comprehensive Plan Amendments with Broward County
- Initiated Comprehensive Plan Amendments for the 2020 Water Supply Facilities Work Plan
- Completed Annual Recertification for Community Rating System
- Completed Cycle Verification for the Community Rating System
- Initiated School-Related Comprehensive Plan Amendments
- Adopted city-wide Public Art Program
- Published Floodplain Newsletters on upcoming flood map changes and Flood Insurance awareness

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Planning & Redevelopment	337,356	216,281	400,000	400,000	285,000
Building Permits and Inspections	6,038,339	6,292,714	6,206,500	6,206,500	5,444,500
Total	$ 6,375,695	$ 6,508,995	$ 6,606,500	$ 6,606,500	$ 5,729,500

Expenditures by Program					
Administration	1,189,238	1,323,043	1,224,200	1,400,916	899,500
Planning & Redevelopment	1,407,930	1,623,852	1,269,128	1,201,062	1,471,200
Building Permits and Inspections	2,763,416	3,458,272	3,672,400	3,622,756	4,170,600
Total	$ 5,384,685	$ 6,405,167	$ 6,165,728	$ 6,224,735	$ 6,541,300

Expenditures by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	4,411,853	5,417,237	5,205,600	5,205,600	5,659,300
Operating Expense	775,157	800,893	888,828	917,649	880,200
Grants & Aides	34,235	21,534	-	-	-
Capital Outlay	163,440	165,503	71,300	101,486	1,800
Total	$ 5,384,685	$ 6,405,167	$ 6,165,728	$ 6,224,735	$ 6,541,300

Positions by Program					
Administration	6.00	8.00	6.00	6.00	5.00
Planning & Redevelopment	12.00	14.00	12.00	12.00	11.50
Building Permits and Inspections	25.00	32.50	32.00	32.00	31.50
Total	43.50	54.50	50.00	50.00	48.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administrative Coordinator	-	1.00	1.00	1.00	1.00
Administrative Manager	1.00	-	-	-	-
Administrative Secretary II	1.00	-	-	-	-
Administrative Specialist	1.00	1.00	1.00	1.00	1.00
Administrative Supervisor	1.00	1.00	1.00	1.00	1.00
Assistant Director of Comm. & Economic Development	1.00	-	-	-	-
Assistant Director of Community Development		1.00	1.00	1.00	1.00
Building Official	1.00	1.00	1.00	1.00	1.00
Chief Code Compliance Officer	1.00	1.00	1.00	1.00	1.00
Chief Electrical Inspector	1.00	1.00	1.00	1.00	1.00
Chief Mechanical Inspector	1.00	1.00	1.00	1.00	1.00
Chief Operations Officer	-	1.00	1.00	1.00	-
Chief Plumbing Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Chief Structural Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Client Services Assistant	2.00	1.00	1.00	1.00	1.00
Client Services Coordinator - Part-time	1.00	0.50	-	-	-
Client Services Coordinator I	-	1.00	1.00	1.00	-
Client Services Manager	1.00	-	-	-	-
Community Garden Aide - Part-time	0.50	-	-	-	-
Community Garden Specialist	-	1.00	1.00	1.00	1.00
Customer Contact & Marketing Relations Manager	-	1.00	1.00	1.00	1.00
Department Coordinator	-	1.00	-	-	-
Development & Capital Mgmt. Coordinator	1.00	1.00	1.00	1.00	1.00
Director of Community & Economic Development	1.00	-	-	-	-
Director of Community Development	-	1.00	1.00	1.00	1.00
Director of Economic & Business Development	-	1.00	-	-	-
Electrical Plans Examiner	1.00	1.00	1.00	1.00	1.00
Electrical Plans Examiner/Inspector	1.00	1.00	1.00	1.00	1.00
Electronic Plans Review Specialist	-	1.00	1.00	1.00	1.00
Geographic Info Systems Analyst I	1.00	2.00	-	-	-
Landscape Inspector	1.00	1.00	1.00	1.00	1.00
Mechanical Inspector/Plans Examiner	1.00	1.00	1.00	1.00	1.00
Permit Clerk I/II/III *	5.00	7.00	7.00	7.00	7.00
Permit Clerk I - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Permit Plans Coordinator	1.00	1.00	1.00	1.00	1.00
Planning Intern - Part-time (2)	-	1.00	1.00	1.00	1.00
Planning Tech/Asst. Planner/Planner I/II *	4.00	4.00	4.00	4.00	4.00
Planning Technician - Part-time	0.50	0.50	0.50	0.50	0.50
Plumbing Inspector/Plans Examiner	1.00	2.00	2.00	2.00	2.00
Records Coordinator	1.00	1.00	1.00	1.00	1.00
Senior Planner/Principal Planner *	2.00	2.00	2.00	2.00	2.00
Special Projects Manager	-	1.00	1.00	1.00	1.00
Structural Inspector/Structural Plans Examiner	3.00	5.00	5.00	5.00	5.00
Structural Plans Examiner	1.00	1.00	1.00	1.00	1.00
Zoning Inspector	1.00	1.00	1.00	1.00	1.00
Total FTE's	43.50	54.50	50.00	50.00	48.00

** Block Budgeted Positions*

FY 2021 FTEs by Program
Community Development

Administration

Provides overall direction and leadership of the department through efficient and effective management of all department programs and related activities.

FY 20	FY 21
6.00	5.00

Planning & Redevelopment

Responsible for maintaining a long-range future land use pattern which promotes the orderly and well-managed growth and development of the community, high-quality design and development standards, and the preservation and enhancement of historic areas while conserving the natural environment and open spaces.

FY 20	FY 21
12.00	11.50

Building Permits & Inspections

Responsible for protecting the public safety, health and welfare by ensuring that all construction projects conform to all applicable ordinances, state statutes and the Florida Building Code.

FY 20	FY 21
32.00	31.50

Administration--001-41-100-559-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	530,152	637,928	536,500	536,500	497,000
601201	Salary Attrition	-	-	(84,500)	(84,500)	-
601205	Lump Sum Payout - Accrued Time	32,959	41,249	54,900	54,900	35,400
601210	Non-Pensionable Earnings	-	7,532	15,700	15,700	-
601215	Communication Stipend	650	2,938	5,900	5,900	4,600
601220	Longevity Pay	2,182	2,283	1,400	1,400	2,300
601400	Overtime-General	709	834	700	700	900
602100	FICA & MICA	41,571	49,824	43,900	43,900	38,000
602210	Pension-General	23,896	25,413	30,400	30,400	33,400
602235	Pension-Senior Mgmt	81,834	73,999	70,700	70,700	64,800
602260	Pension-401	7,694	7,723	7,600	7,600	8,400
602265	Pension-457	27,483	20,720	19,000	19,000	15,700
602300	Pmt In Lieu Of Insurance	5,611	5,632	6,200	6,200	6,200
602304	Health Insurance-PPO	538	12,760	5,500	5,500	-
602305	Health Insurance-HMO	53,076	52,016	72,300	72,300	67,400
602306	Dental Insurance-PPO	2,584	2,779	2,600	2,600	2,800
602307	Dental Insurance-HMO	75	103	-	-	-
602309	Basic Life Insurance	1,659	2,518	1,200	1,200	1,400
602311	Long-Term Disability Ins	574	602	800	800	700
602312	HDHP Aetna	-	3,175	-	-	-
602400	Workers' Compensation	14,100	16,300	21,700	21,700	26,500
	Sub-Total	827,344	966,329	812,500	812,500	805,500
	Operating Expense					
604001	Travel & Training	3,000	3,580	20,100	3,934	19,300
604100	Communication Svcs	1,369	1,493	-	-	-
604301	Electricity Svcs	6,816	6,409	8,000	8,000	8,200
604402	Leased Vehicles	-	1,629	-	-	-
604500	Risk Internal Svcs Charge	92,900	58,400	65,400	65,400	2,800
604550	Health Ins Internal Serv Chg	-	-	11,700	11,700	16,900
604610	Fleet Internal Svcs Charge	7,800	8,009	8,800	8,800	8,000
604700	Printing & Binding Svcs	600	452	500	500	500
604916	Administrative Expense	250	213	300	300	300
604989	IT Internal Svcs Charge	243,100	269,000	290,800	290,800	33,800
605100	Office Supplies	30	53	100	-	100
605220	Vehicle Fuel-On-Site	1,539	985	1,800	1,800	1,800
605240	Uniforms Cost	40	-	-	-	-
605251	Noncap Equip (Item less 5000)	450	-	400	158	400
605410	Subscriptions & Memberships	930	1,822	900	900	1,700
605500	Training-General	229	1,970	200	-	200
605600	CM Restricted	-	-	-	193,424	-
	Sub-Total	359,054	354,014	409,000	585,716	94,000
	Dept Capital Outlay					
606441	Vehicle Replacement Program	2,840	2,700	2,700	2,700	-
	Sub-Total	2,840	2,700	2,700	2,700	-
	Total	**$ 1,189,238**	**$ 1,323,043**	**$ 1,224,200**	**$ 1,400,916**	**$ 899,500**

Planning & Redevelopment--001-41-401-515-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	784,332	895,303	689,800	689,800	699,000
601201	Salary Attrition	-	-	(96,800)	(96,800)	-
601205	Lump Sum Payout - Accrued Time	10,156	15,008	40,100	40,100	16,900
601210	Non-Pensionable Earnings	-	16,351	14,600	14,600	-
601215	Communication Stipend	1,322	2,045	1,600	1,600	2,300
601220	Longevity Pay	46	717	2,900	2,900	2,900
601400	Overtime-General	1,095	2,538	1,100	1,100	1,500
601410	Overtime-Holiday	1,187	-	1,200	1,200	1,200
602100	FICA & MICA	60,500	70,010	58,100	58,100	56,500
602210	Pension-General	57,491	81,743	76,300	76,300	83,700
602235	Pension-Senior Mgmt	80,033	77,999	67,700	67,700	43,800
602260	Pension-401	3,304	-	-	-	-
602265	Pension-457	15,959	16,625	14,900	14,900	12,800
602300	Pmt In Lieu Of Insurance	7,065	5,632	6,200	6,200	6,200
602304	Health Insurance-PPO	37,157	31,699	16,500	16,500	92,200
602305	Health Insurance-HMO	87,317	123,952	150,200	150,200	105,900
602306	Dental Insurance-PPO	3,330	3,754	2,700	2,700	4,900
602307	Dental Insurance-HMO	821	1,015	1,400	1,400	900
602309	Basic Life Insurance	2,238	3,322	1,500	1,500	2,000
602311	Long-Term Disability Ins	819	1,004	1,000	1,000	1,000
602400	Workers' Compensation	30,550	37,300	49,700	49,700	60,700
	Sub-Total	1,184,723	1,386,018	1,100,700	1,100,700	1,194,400
	Operating Expense					
603190	Prof Svcs-Other	875	8,075	3,800	3,800	44,700
603425	Software License & Maint	14,910	15,341	15,300	15,300	10,600
604001	Travel & Training	11,105	9,569	8,800	3,921	19,600
604200	Postage	812	3,726	1,400	2,400	1,400
604301	Electricity Svcs	14,645	13,770	17,200	17,200	5,200
604500	Risk Internal Svcs Charge	-	-	-	-	5,700
604550	Health Ins Internal Serv Chg	-	-	26,300	26,300	51,800
604700	Printing & Binding Svcs	639	1,330	600	600	500
604860	Economic Developmnt Activities	2,500	10,000	22,500	1,900	-
604865	Community Garden	25,157	24,983	15,000	10,000	15,000
604880	Chamber of Commerce Events	43,548	40,289	-	-	-
604889	Marketing & Promotions	-	7,500	-	-	-
604910	Advertising Costs	4,774	8,767	25,000	12,900	25,000
604916	Administrative Expense	561	813	1,100	1,100	1,100
604920	License & Permit Fees	9,658	10,093	-	-	-
604989	IT Internal Svcs Charge	-	-	-	-	70,800
604997	Other Operating Expenses	1,055	10,548	3,200	(7,339)	3,200
605100	Office Supplies	6,191	5,843	4,400	2,656	4,400
605120	Computer Operating Expenses	702	21	-	-	-
605240	Uniforms Cost	194	200	600	600	600
605246	Safety Equipment Supplies	-	200	-	-	-
605250	Noncap Furn (Item less 5000)	1,489	-	1,500	-	1,500
605410	Subscriptions & Memberships	23,732	25,786	19,528	8,528	12,500
605500	Training-General	1,425	3,978	2,200	497	3,200
605510	Tuition Reimbursement	-	7,661	-	-	-
	Sub-Total	163,971	208,493	168,428	100,362	276,800

Planning & Redevelopment--001-41-401-515-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606200	Buildings/Structures	25,000	-	-	-	-
606210	Building Renovation	-	7,807	-	-	-
	Sub-Total	25,000	7,807	-	-	-
	Grants & Aides					
608250	Economic Incentive	34,235	21,534	-	-	-
	Sub-Total	34,235	21,534	-	-	-
	Total	**$ 1,407,930**	**$ 1,623,852**	**$ 1,269,128**	**$ 1,201,062**	**$ 1,471,200**

Building Permits & Inspections--001-41-404-524-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,505,866	1,919,320	2,236,300	2,236,300	2,274,800
601201	Salary Attrition	-	-	(318,700)	(318,700)	-
601205	Lump Sum Payout - Accrued Time	27,403	50,060	52,200	52,200	56,200
601210	Non-Pensionable Earnings	278	52,024	13,100	13,100	-
601215	Communication Stipend	3,226	2,610	2,300	2,300	19,800
601220	Longevity Pay	4,219	4,878	5,200	5,200	5,500
601400	Overtime-General	37,158	41,743	37,200	37,200	49,300
601410	Overtime-Holiday	12,759	380	12,800	12,800	12,800
601411	Overtime-Reimbursable	19,255	19,678	19,300	19,300	19,300
602100	FICA & MICA	119,568	153,211	175,900	175,900	179,900
602210	Pension-General	286,057	337,878	372,200	372,200	400,600
602235	Pension-Senior Mgmt	56,923	74,999	73,000	73,000	81,100
602265	Pension-457	2,565	7,586	13,100	13,100	13,200
602300	Pmt In Lieu Of Insurance	2,608	-	-	-	-
602304	Health Insurance-PPO	1,111	-	-	-	-
602305	Health Insurance-HMO	227,248	262,032	416,800	416,800	306,100
602306	Dental Insurance-PPO	5,950	8,188	8,800	8,800	10,700
602307	Dental Insurance-HMO	2,457	2,494	4,000	4,000	3,000
602309	Basic Life Insurance	5,283	8,373	4,900	4,900	6,500
602311	Long-Term Disability Ins	1,899	2,223	3,200	3,200	3,200
602312	HDHP Aetna	-	39,911	61,300	61,300	95,100
602313	HSA Payflex	-	10,800	10,800	10,800	18,900
602400	Workers' Compensation	58,850	66,500	88,700	88,700	103,400
	Sub-Total	2,380,683	3,064,890	3,292,400	3,292,400	3,659,400
	Operating Expense					
603400	Contract Svcs-Other	80,537	121,422	72,000	42,000	72,000
603425	Software License & Maint	2,874	399	3,000	3,000	3,400
603460	Landscape Svcs	24,353	8,500	24,400	-	6,000
604001	Travel & Training	1,926	2,087	8,100	168	12,500
604100	Communication Svcs	2,087	7,860	-	-	-
604301	Electricity Svcs	14,628	13,754	17,200	17,200	5,200
604402	Leased Vehicles	53,936	15,250	-	-	-
604500	Risk Internal Svcs Charge	-	-	-	-	15,300
604550	Health Ins Internal Serv Chg	-	-	80,000	80,000	106,500
604610	Fleet Internal Svcs Charge	6,500	29,333	37,100	37,100	33,800
604613	Vehicle Detail	72	213	2,100	1,100	1,500
604700	Printing & Binding Svcs	2,567	3,233	2,600	2,600	2,700
604931	Recording Fees	(185)	30	200	200	200
604965	Special Magistrate	-	750	2,000	2,000	1,800
604971	Building Demolition	250	-	-	-	-
604989	IT Internal Svcs Charge	-	-	-	-	192,300
604997	Other Operating Expenses	1,001	3,496	2,500	2,500	2,500
605100	Office Supplies	4,278	7,323	4,300	4,300	4,300
605120	Computer Operating Expenses	1,495	924	1,500	1,500	800
605220	Vehicle Fuel-On-Site	9,912	9,400	13,200	13,200	12,600
605240	Uniforms Cost	2,641	2,826	3,600	3,600	5,500
605246	Safety Equipment Supplies	1,600	2,197	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	1,381	1,731	1,400	-	1,500
605251	Noncap Equip (Item less 5000)	21,419	-	15,100	2,000	5,600
605410	Subscriptions & Memberships	8,880	3,000	8,900	8,900	9,000
605500	Training-General	4,980	4,659	5,000	3,003	6,000
605510	Tuition Reimbursement	-	-	4,200	4,200	5,400
	Sub-Total	247,134	238,386	311,400	231,570	509,400

Building Permits & Inspections

001-41-404-524-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606210	Building Renovation	-	50,283	-	-	-
606400	Machinery & Equipment	-	10,251	-	-	-
606440	Vehicles Purchase	-	19,728	-	28,272	-
606441	Vehicle Replacement Program	135,600	73,700	68,600	68,600	-
606470	Computer Equipment	-	1,034	-	1,914	1,800
	Sub-Total	135,600	154,996	68,600	98,786	1,800
	Total	**$ 2,763,416**	**$ 3,458,272**	**$ 3,672,400**	**$ 3,622,756**	**$ 4,170,600**

Sister Cities Initiative--001-41-433-515-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	15,397	-	-	-	-
601400	Overtime-General	23	-	-	-	-
602100	FICA & MICA	1,165	-	-	-	-
602305	Health Insurance-HMO	2,460	-	-	-	-
602307	Dental Insurance-HMO	31	-	-	-	-
602309	Basic Life Insurance	27	-	-	-	-
	Sub-Total	19,103	-	-	-	-
	Operating Expense					
603190	Prof Svcs-Other	2,870	-	-	-	-
604997	Other Operating Expenses	2,128	-	-	-	-
	Sub-Total	4,998	-	-	-	-
	Total	**$ 24,101**	**$ -**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
322100	Building Permits	Permits must be issued to any individual or business that does construction work within the corporate limits of the City. These permits are issued for construction, such as electrical, plumbing, structural, mechanical, etc.
322101	Open Permit Search	This fee was implemented to help cover the costs of research and analysis on whether open permits exist for a house undergoing a transfer of ownership. This fee, per address, is usually paid by the title company involved in the transfer. Fee includes expedited lien search.
322110	Permits Surcharge	This surcharge pertains to permit fees. If permit is building related revenue will go to Building Program, and if it is planning and zoning related it will go to the Planning Program. Funds are for technology upgrades that will enhance building development related customer service.
322111	Expired Permits/Revisions Bldg	Fees for renewal of expired permits and building plan revisions.
322112	OT Inspection Fee	This is a permit fee for weekend inspections performed by inspectors; the requests are made by the project manager/developer.
329101	Garage Sale Permits	This revenue is generated from permit required in order to have a garage sale within the City.
342160	Notary Services/Copies/Records	Notary services provided by City staff.
343900	Development Review Fees	These are fees charged to developers for costs associated with the interdepartmental review of new development proposals such as site plans and plats.
354103	Building Code Violations	This revenue is generated from City/Building Code Violations; These funds may be used to demolish future unsafe structures.
Expense		
601400	Overtime-General	This line item is required for overtime due to unforeseen circumstances.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
601411	Overtime-Reimbursable	Reimbursable overtime paid by contractors.
603190	Prof Svcs-Other	This cost is for Comprehensive Plan Consultants and Advisory Boards Meeting Minutes.
603400	Contract Svcs-Other	Broward County BO and Broward County Inspectors.
603425	Software License & Maint	Contracted software licenses and maintenance: ESRI software - $8,800 Adobe Suite - $2,200 Acrobat - $500 Cqueue System - $500 BlueBeam - $2,000
603460	Landscape Svcs	Contracted services for landscape services.
604001	Travel & Training	Attendance at National and State Planning Conferences. This represents costs associated with travel and accommodations for specialized training and certification courses or conferences including AICP Training (CEUs).
604200	Postage	USPS, Federal Express and UPS charges including costs for public notifications.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This line item is for the repair and maintenance of city vehicles as per Public Works-Fleet Maintenance.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604700	Printing & Binding Svcs	Cost of Building permit cards, business cards and shells, violation tags, flyers, informational materials, general correspondence and miscellaneous notices.
604865	Community Garden	Maintenance and daily operations of Miramar Community Garden.
604910	Advertising Costs	This cost is related to mandated public notice legal requirements. This represents the costs associated with media placement for City institutional, business and event campaigns, public notices, radio ads and ads in national and international publications for business attraction.

Budget Justification

Object #	Account Description	Justification
604916	Administrative Expense	This represents the costs associated with administrative expenses required for program operations.
604931	Recording Fees	This line item is for costs associated with recording special magistrate hearings in all applicable mediums.
604965	Special Magistrate	This line item is for fees paid to contract attorneys who provide special magistrate services to the city.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This cost is for desktop and general office supplies to support the needs of the department.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items. This cost is associated with purchase of computer related hardware, display screens, keyboards, etc., to support the necessary functions of the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This account is used for uniforms for specific employees as required by GAME contract.
605246	Safety Equipment Supplies	Includes first aid kits, safety shoes and gear, fire extinguishers in the vehicles, and rain coats for field workers.
605250	Noncap Furn (Item less 5000)	Desk, chairs and other small furnishings for the department. Office chairs and furniture for new hires.
605251	Noncap Equip (Item less 5000)	Cost for computer equipment and scanners,
605410	Subscriptions & Memberships	Subscriptions for various journals and memberships for local, state and professional organizations: American Planning Association ("APA") membership for Department Director - $800 International Economic Development Council ("IEDC") membership for Department Director - $400 SunSentinel subscription - $500 American Planning Association ("APA") / Florida Chapter of the American Planning Association ("FAPA") / Broward Section of the American Planning Association ("BAPA") membership for Planners - $2,150 Congress for the New Urbanism ("CNU") - $500 Urban Land Institute ("ULI") - $600 Smart Growth Partnership - $400 Notary Renewals - $300 Urban Sustainability Directors Network ("USDN") - $3,300 Southeast Sustainability Directors Network ("SSDN") - $600 Slow Food USA - $190 National Wildlife Federation ("NWLF") - $100 National Community Development Association - $1,545 Florida Redevelopment Association - $890 Florida Broward Affordable Housing - $50 Florida Community Development Association - $275 Florida Housing Coalition - $1,000 Florida Economic Development Council - $600 Professional Engineering License Renewal - $189 Professional Engineering License Renewal - $189 R.S. Means 2019 Construction book - $326 Energy Code Books for Mechanical - $300 International Association of Electrical Inspectors ("I.A.E.I.") renewal fees for - $120 International Association of Electrical Inspectors ("I.A.E.I.") renewal fees - $120 International Association of Electrical Inspectors ("I.A.E.I.") renewal fees - $120 National Fire Protection Association ("NFPA") (National Electric Code) Books - $663 Building Officials &Inspectors Educational Association ("BOIEA") Membership - $850 International Code Council ("ICC") Membership for Building Official - $240 Florida Association of Plumbing-Gas-Mechanical Inspectors ("FAPGMI") Membership - $140 Florida Association of Plumbing-Gas-Mechanical Inspectors ("FAPGMI") Membership for $140 2020 Florida Building Code Books - $3,250 Certified General Contractor License Renewals - $1,003 Notary Renewals - $1,350

Budget Justification

Object #	Account Description	Justification
605500	Training-General	This account is for local training and educational costs for conferences and meetings and for the maintenance of professional certifications for all applicable staff members. Local Training for Principal Planner - $540 Local Training for Senior Planner - $540 Local Training for Planner II - $530 Local Training for Planner II - $530 Local Training for Planner II - $530 Local Training for Assistant Planner - $530 Local Training for (8) Permit Clerks - $1,600 Local Training for (11) Inspectors - $4,400 Local Training for Assistant Director - $200
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
606470	Computer Equipment	For the purchase of additional laptops as needed.

MIRAMAR

BEAUTY AND PROGRESS

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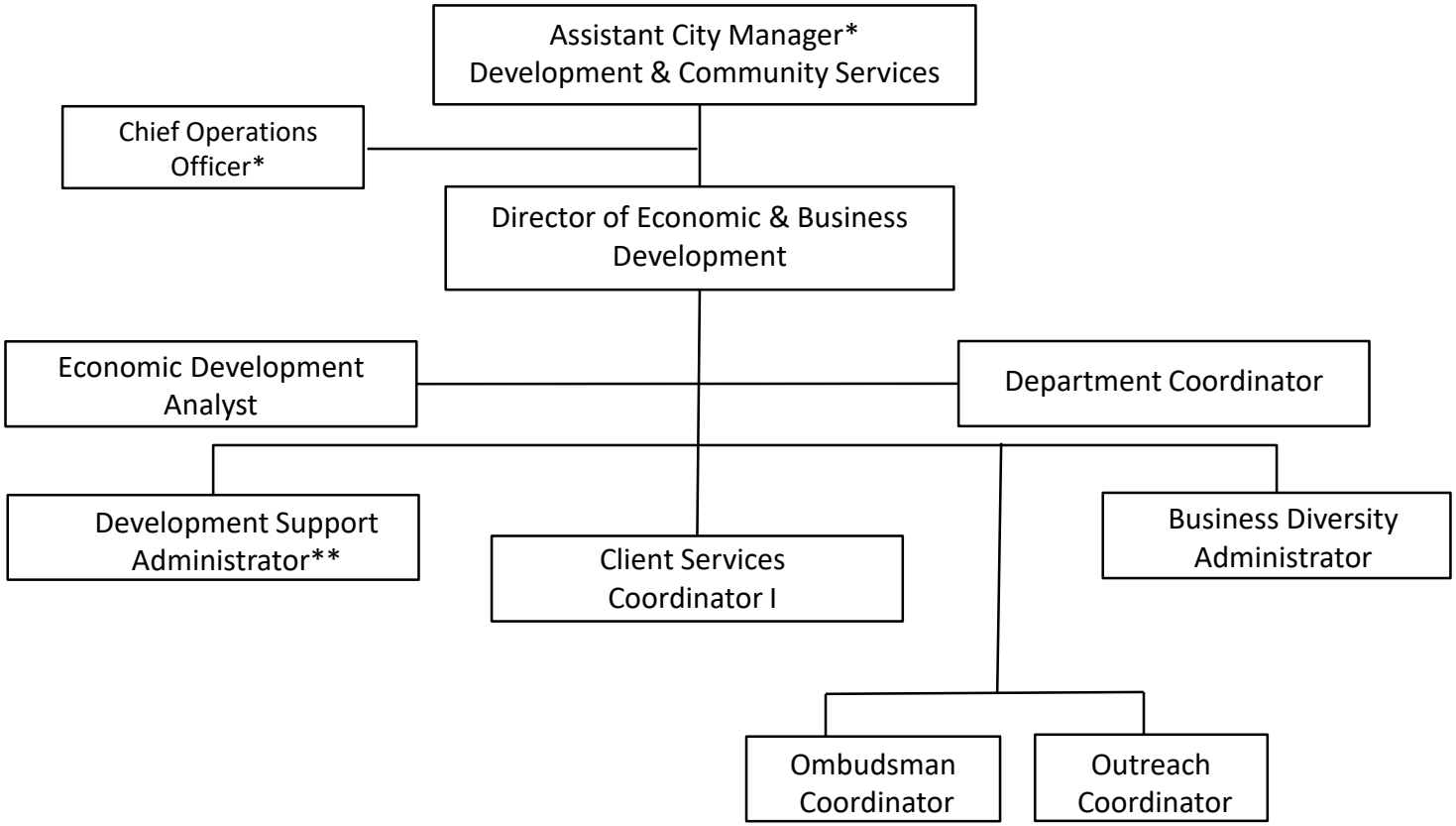
Economic & Business Development Department



*Budgeted in the Office of the City Manager
**Budgeted in the Utility Fund (410)

Mission

The mission of the Miramar Economic and Business Development Department is to support the City's position as a premier location for all sizes and stages of businesses that fosters economic growth. This growth will occur through collaboration, innovation, connectivity, community development and aggressive business recruitment, retention and outreach.

Department Overview

The Economic and Business Development Department is responsible for Citywide economic development, redevelopment activities in Historic Miramar, and business inclusion and diversity programs and initiatives. Over the past several years, the City has become a premier location for Fortune 500 companies and the City's historic areas are also experiencing a renaissance as a result of reinvestment by the public and private sectors. The department is responsible for the recruitment, retention and expansion of target industry jobs and for increasing foreign direct investment; the coordination of neighborhood redevelopment and revitalization initiatives; the growth and sustainability of Miramar's workforce in Broward County's targeted industries; the implementation of technological innovations where start-ups and new technology companies thrive; the implementation of inititiavites designed to place businesses in the best position to grow and develop; and enhance inclusion and diversity on City projects using the latest techonological advances. Through partnerships with Broward County, the State of Florida, the Federal Government, Miramar/Pembroke Pines Chamber of Commerce, institutions of higher learning, and private sector partners, the department implements projects and programs that promote business opportunity; supports commercial, office and industrial development; attracts and retains businesses; enhances neighborhoods through redevelopment; and expands global trade through foreign direct investment.

As indicated in the Position Detail, this department is comprised of seven full-time budgeted positions. The two programs provided are:

1. Business Development
2. Business Inclusion Diversity

Accomplishments FY 2020

- Awarded $1 million in Economic Stimulus Grant Funding to nearly 200 small businesses affected by COVID-19.
- Awarded $500,000 in MicroEnterprise grant funds through Community Development Block Grant Funding
- Executed a Recreation License Agreement (RLA) with School Board for development of open space at Perry Alternative School.
- Executed a Memorandum of Understanding (MOU) with Broward College for Broward Up (Unlimited Potential Program).
- Completed Economic Development Fund Program guidelines to assist small businesses and held a City Commission workshop to discuss program.
- Held BizFit Tour and Business Workshop in October 2019.
- Completed construction of commercial rehabilitation project for 3190 South State Road 7.
- Completed eight corporate visits (BizFirst Program).
- Hosted "How to Do Business with Poland" and "How to do Business with Bangladesh" Workshops in partnership with Broward County Office of Economic and Small Business Development and Enterprise Florida.
- Staff attended a trade mission to Ghana in partnership with Broward County Office of Economic and Small Business and Enterprise Florida.
- Business Inclusion and Diversity attended 13 community business meetings and 21 community business
- Hosted four (4) Webinars and six Podcasts on topics of interest to small businesses.
- Updated the Economic and Business Development webpages.
- In conjunction with Office of Marketing, provided weekly updates through Business Pulse.
- Completed Citywide GIS, Inc. Health Check.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
None	-	-	-	-	-
Expenditures by Program					
Business Development	-	-	871,400	1,050,665	1,177,151
Business Inclusion Diversity	-	-	758,400	579,135	461,100
Total	$ -	$ -	$ 1,629,800	$ 1,629,800	$ 1,638,251
Expenditures by Category					
Personnel Services	-	-	852,500	852,500	866,000
Operating Expense	-	-	683,000	711,205	677,951
Departmental Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	94,300	66,095	94,300
Total	$ -	$ -	$ 1,629,800	$ 1,629,800	$ 1,638,251

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Positions by Program					
Business Development	-	-	3.00	3.00	6.00
Business Inclusion Diversity	-	-	5.00	4.00	1.00
Total	-	-	8.00	7.00	7.00
Position Detail					
Business Diversity Administrator	-	-	-	1.00	1.00
Business Diversity Officer	-	-	1.00	-	-
Client Services Coordinator I	-	-	-	-	1.00
Compliance Coordinator	-	-	1.00	1.00	-
Department Coordinator	-	-	1.00	1.00	1.00
Director of Economic & Business Development	-	-	1.00	1.00	1.00
Economic Development Analyst	-	-	1.00	1.00	1.00
Monitoring Coordinator	-	-	1.00	-	-
Ombudsman Coordinator	-	-	1.00	1.00	1.00
Outreach Coordinator	-	-	1.00	1.00	1.00
Total FTE's	-	-	8.00	7.00	7.00

** Block Budgeted Positions*

FY 2021 FTEs by Program
Economic & Business Development

Business Development

Responsible for recruitment, retention and expansion of targeted industry jobs and foreign direct investment; coordination of neighborhood redevelopment, workforce development and technological innovation.

FY 20	FY 21
3.00	6.00

Business Inclusion Diversity (BID)

Responsible for the implementation of initiatives designed to place businesses in the best position to grow and develop. Through strategic outreach, monitoring and compliance objectives, BID enhances inclusion and diversity on City projects using the latest technological advancements. It targets and aggressively recruits new businesses that can help support the creation of new value-added art, workforce and entertainment opportunities to help meet local community market demands.

FY 20	FY 21
5.00	1.00

Economic & Business Development

FY 2021 Budget

Business Development--001-43-432-552-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	257,700	257,700	437,200
601205	Lump Sum Payout - Accrued Time	-	-	-	-	6,000
601210	Non-Pensionable Earnings	-	-	5,800	5,800	-
601215	Communication Stipend	-	-	2,000	2,000	2,000
602100	FICA & MICA	-	-	19,800	19,800	32,400
602210	Pension-General	-	-	-	-	12,400
602235	Pension-Senior Mgmt	-	-	54,300	54,300	88,700
602265	Pension-457	-	-	5,900	5,900	3,500
602300	Pmt In Lieu Of Insurance	-	-	-	-	6,200
602304	Health Insurance-PPO	-	-	16,500	16,500	14,100
602305	Health Insurance-HMO	-	-	9,300	9,300	24,200
602306	Dental Insurance-PPO	-	-	400	400	1,700
602307	Dental Insurance-HMO	-	-	500	500	500
602309	Basic Life Insurance	-	-	600	600	1,200
602311	Long-Term Disability Ins	-	-	400	400	600
602312	HDHP Aetna	-	-	8,200	8,200	13,600
602313	HSA Payflex	-	-	1,400	1,400	2,700
602400	Workers' Compensation	-	-	20,400	20,400	26,500
	Sub-Total	-	-	403,200	403,200	673,500
	Operating Expense					
603190	Prof Svcs-Other	-	-	100,000	111,125	100,000
603425	Software License & Maint	-	-	-	3,000	5,078
604001	Travel & Training	-	-	12,000	6,000	12,000
604200	Postage	-	-	10,000	10,000	10,000
604301	Electricity Svcs	-	-	-	-	5,100
604500	Risk Internal Svcs Charge	-	-	-	-	3,800
604550	Health Ins Internal Serv Chg	-	-	9,100	9,100	9,000
604700	Printing & Binding Svcs	-	-	12,000	-	12,000
604860	Economic Developmnt Activities	-	-	80,000	68,875	80,000
604880	Chamber of Commerce Events	-	-	43,500	43,500	43,500
604910	Advertising Costs	-	-	15,000	15,000	15,000
604920	License & Permit Fees	-	-	10,100	12,321	12,073
604989	IT Internal Svcs Charge	-	-	15,800	15,800	35,400
604997	Other Operating Expenses	-	-	12,000	6,779	12,000
605100	Office Supplies	-	-	5,000	1,000	5,000
605120	Computer Operating Expenses	-	-	600	600	600
605410	Subscriptions & Memberships	-	-	25,360	25,360	25,360
605500	Training-General	-	-	23,440	8,440	23,440
605600	CM Restricted	-	-	-	244,470	-
	Sub-Total	-	-	373,900	581,370	409,351
	Grants & Aides					
608250	Economic Incentive	-	-	94,300	66,095	94,300
	Sub-Total	-	-	94,300	66,095	94,300
	Total	**$ -**	**$ -**	**$ 871,400**	**$ 1,050,665**	**$ 1,177,151**

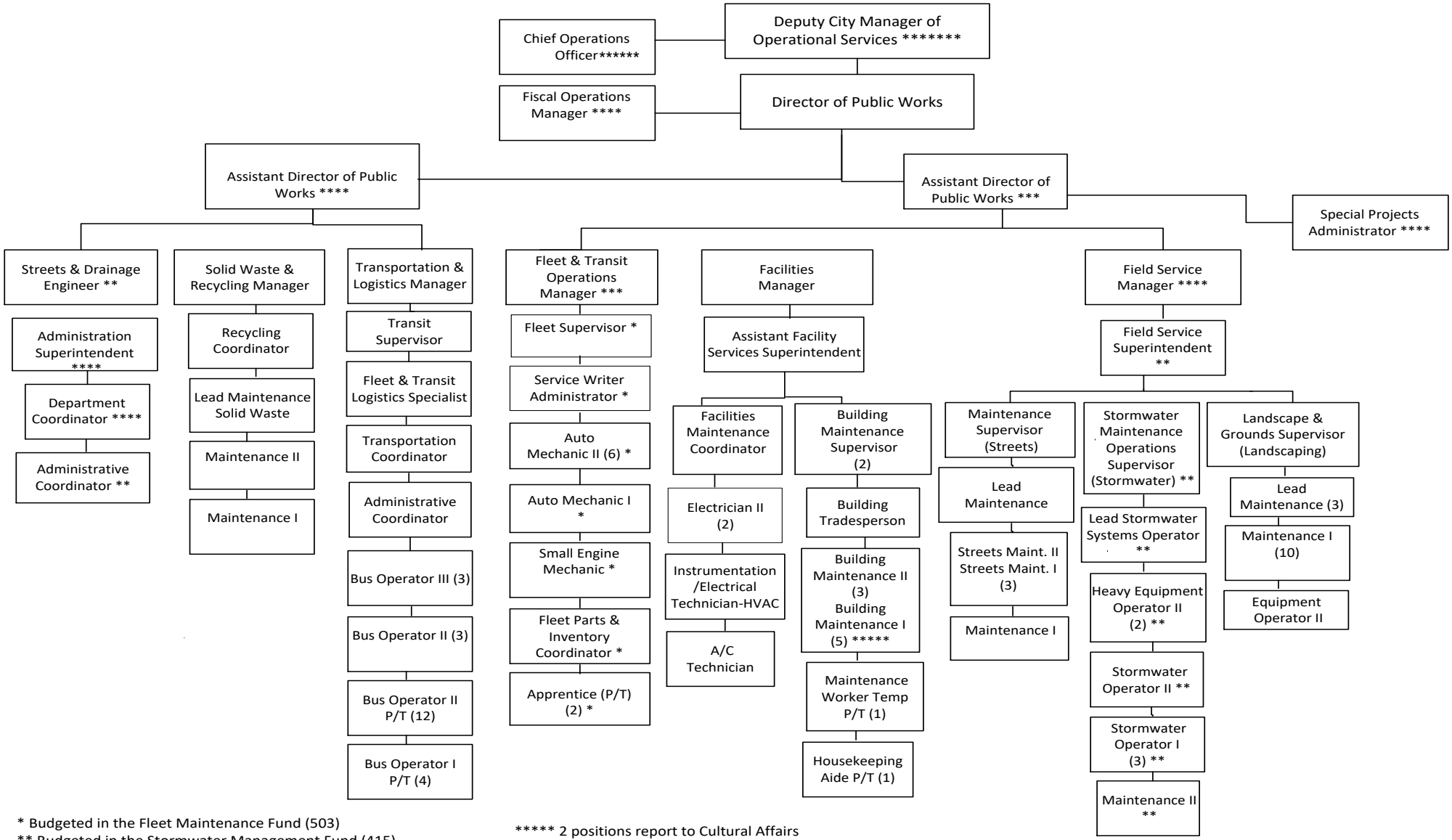
Business Inclusion Diversity (BID)--001-43-052-522-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	275,900	275,900	139,100
601205	Lump Sum Payout - Accrued Time	-	-	31,300	31,300	4,300
601210	Non-Pensionable Earnings	-	-	11,400	11,400	-
601215	Communication Stipend	-	-	1,300	1,300	2,000
602100	FICA & MICA	-	-	21,300	21,300	10,300
602235	Pension-Senior Mgmt	-	-	58,100	58,100	32,000
602265	Pension-457	-	-	13,100	13,100	4,200
602300	Pmt In Lieu Of Insurance	-	-	12,500	12,500	-
602305	Health Insurance-HMO	-	-	22,800	22,800	-
602306	Dental Insurance-PPO	-	-	300	300	-
602307	Dental Insurance-HMO	-	-	300	300	-
602309	Basic Life Insurance	-	-	600	600	400
602311	Long-Term Disability Ins	-	-	400	400	200
	Sub-Total	-	-	449,300	449,300	192,500
	Operating Expense					
603190	Prof Svcs-Other	-	-	4,000	4,000	4,000
603192	Consulting Svcs	-	-	150,000	-	150,000
603425	Software License & Maint	-	-	40,000	40,000	40,000
604001	Travel & Training	-	-	24,000	17,000	24,000
604200	Postage	-	-	200	200	200
604301	Electricity Svcs	-	-	-	-	5,100
604402	Leased Vehicles	-	-	8,700	8,700	-
604550	Health Ins Internal Serv Chg	-	-	10,500	10,500	2,400
604610	Fleet Internal Svcs Charge	-	-	1,000	1,000	-
604889	Marketing & Promotions	-	-	26,500	4,235	26,500
604916	Administrative Expense	-	-	3,000	3,000	3,000
604989	IT Internal Svcs Charge	-	-	31,000	31,000	5,900
605100	Office Supplies	-	-	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	-	-	2,700	2,700	-
605410	Subscriptions & Memberships	-	-	3,500	3,500	3,500
605500	Training-General	-	-	3,000	3,000	3,000
	Sub-Total	-	-	309,100	129,835	268,600
	Total	**$ -**	**$ -**	**$ 758,400**	**$ 579,135**	**$ 461,100**

Budget Justification

Object #	Account Description	Justification
Expense		
603190	Prof Svcs-Other	This account is for the following professional services: SCM Consulting - $68,000; Wilkinson Global Connections LLC - $32,000; and professional services for Business Inclusion Diversity - $4,000.
603192	Consulting Svcs	This account represents consulting services for Business Inclusion Diversity (BID).
603425	Software License & Maint	This account is for B2GNow (Compliance Software) - $40,000. This account also includes annual costs for wireless service of four (4) tablets; and annual fee for Mail Chimp and Hootsuite with Marketing - $5,078
604001	Travel & Training	This account includes miscellaneous travel and training expenses such as lodging, transportation, meal allowance, mileage, etc. for the following conferences: IEDC, IEDC Training, ICSC, APA, and NFBPA.
604200	Postage	This account represents allocated costs for mailings and delivery services for USPS, UPS and Federal Express, to include the mailing of the Quarterly Economic Newsletter.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svcs	This account is for the printing of the Quarterly Economic Newsletter.
604860	Economic Developmnt Activities	This represents the expense associated with Business Development Trade Shows.
604880	Chamber of Commerce Events	This represents costs associated with special events, sponsorships, and membership incentives as per the partnership agreement with the MPRCC.
604889	Marketing & Promotions	This line item represents the costs associated with marketing and promotional materials needed to promote Economic and Business Development, and Business Inclusion Diversity activities.
604910	Advertising Costs	This represents costs for ads in national and international publications for business attraction.
604916	Administrative Expense	This account provides funding for various administrative expenses incurred.
604920	License & Permit Fees	This account is for Co-Star Realty Information to track commercial real estate transactions, United States Permit fee to cover bulk mail, and Broward County recording fees. - $12,073
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604997	Other Operating Expenses	This account is for unanticipated one time expenses that cannot be charged to any other budgeted line item.
605100	Office Supplies	This is an estimated amount needed for desktop supplies, graphic materials, DVDs, CDs, CD Covers and labels, foam boards, etc.
605120	Computer Operating Expenses	This cost is associated with the purchase of computer related hardware, display screens, keyboards, etc. to support the necessary functions of the department.
605410	Subscriptions & Memberships	This account represents costs for the following subscriptions and memberships: FAPA ($2,000); APA ($1,146); IEDC ($1,010); Business Retention and Expansion International ($100); MPPRC Annual Trustee ($8,000); Broward Alliance ($7,500); Broward Section APA ($48); ISCS ($300); NFBPA ($600); Sister Cities International ($1,000); Florida Community Development Association ($1,500); South Florida Business Journal Digital ($192); Miami Herald Digital Subscription ($312); Sun Sentinel Digital Subscription ($192); Florida Housing Coalition ($600); Neighorhood USA ($300); Constant Contact ($260); Survey Monkey ($300); and Business Inclusion Diversity ($3,500).
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings, including IEDC Accreditation to include Business Inclusion Diversity - $26,440
608250	Economic Incentive	This account represents economic incentive payments to companies moving into Miramar and hiring Miramar residents.

Public Works Department



* Budgeted in the Fleet Maintenance Fund (503)
** Budgeted in the Stormwater Management Fund (415)
*** Partially budgeted in the Fleet Maintenance Fund (503)
**** Partially budgeted in the Stormwater Management Fund (415)

***** 2 positions report to Cultural Affairs
****** Budgeted in the Utility Fund
******* Budgeted in the Office of the City Manager

Mission

To improve the quality of life for City residents and staff through responsive, efficient, and effective delivery of services, and to promote public health, personal safety, transportation, economic growth and civic vitality.

Department Overview

The Public Works Department provides a variety of services directed toward the repair and maintenance of municipal properties, infrastructure and equipment. These services include Building Maintenance, Street Maintenance, Transit Operations, Solid Waste Management, Landscape Maintenance and Senior Transit Operations. In addition, this department oversees the Fleet Maintenance program which is funded by the Internal Service Fund and Stormwater Management program which is an Enterprise Fund. The goal of this department is to provide top quality, professional, effective and timely delivery of services to residents, businesses and City departments to assure utmost customer satisfaction.

As indicated in the Position Detail, this department is comprised of 70 budgeted positions of which 61 are full-time, 17 (8.5 FTEs) part-time and 1 (.5 FTE) temporary part-time employees. The seven major programs provided are:

1. Administration
2. Building Maintenance
3. Streets Maintenance
4. Transit Operations
5. Solid Waste Management
6. Landscape Maintenance
7. Senior Transit Operations

Accomplishments FY 2020

- Completed milling and resurfacing of 3.6 centerline miles of roadways throughout the City.
- Completed embankment restoratons on 70 properties.
- Completed 70% of Tree Canopy Study and provided all required documents in compliance with State of Florida National Urban and Community Forestry Program for $20,000 reimbursable grant.
- Hosted Adopt-A-Street events at various locations throughout the City.
- Implemented Solar Powered Recycling Program at various locations throughout the City.
- Implemented a Recycle Right Miramar promotional campaign.
- Hosted Household Hazardous Waste Collection Events within the City.
- Collected over 5,900 tons of recyclable materials.
- Completed replacement of 30,000 square feet of concrete sidewalks throughout the City.
- Distributed 1,020 gallons of recycled paint to residents.
- Completed installation of light emitting diode (LED) street lights along Hiatus Road, Sherman Circle, Red Road and Tropical Valley.
- Completed repainting of various City facilities, including Vernon E. Hargray Youth Enrichment Center, Police West District Sub-station, and Sunset Lakes Community Center.
- Completed refurbishment of Town Center Twin-cell Cooling Tower.
- Participating member and sub-committee Chair of Technical Advisory Committee for the Broward County Memorandum of Understanding for creation of Region Integrated Solid Waste Management System.
- Completed installation of social distance "plexiglass" barriers throughout all City facilities.
- Completed replacement of flooring at various City facilities, including Town Center Development Services Building, Cultural Arts Theater, Vernon E. Hargray Youth Enrichment Center Multi-Purpose and Computer Rooms.
- On target to receive $6M from Broward County Transportation Surtax fundng for roadway resurfacing and sidewalk replacement.

Fleet Maintenance

- Acquired 49 vehicles and equipment as part of the City's Vehicle Replacement Program.
- Acquired 8 electric vehicles as part of as part of the City's Vehicle Replacement Program for green sustainability initiative.
- Completed installation of protective overhead canopy on the north side of Fleet Facility to facilitate storage of portable traffic lights.
- Acquired two portable traffic lights.
- Completed installation of liquid propane gas tank with necessary appurtenances at the Wastewater Reclamation Facility.

Stormwater Management

- Completed design phase of the Historic Miramar Drainage Infrastructure Improvement Phase IV project.
- Submitted Annual report for Year 3 of National Pollutant Discharge Elimination System (NPDES) Permit Cycle 4.
- Partnered with South Broward Drainage District to remove invasive trees from canals within the Knolls Community.
- Completed street sweeping services of 1,000 miles throughout the City.

Program Revenues, Expenditures & Position Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Streets Maintenance	84,861	1,135,222	1,118,000	1,118,000	1,002,600
Transit Operations	502,989	1,815,986	2,057,694	2,094,340	2,232,302
Solid Waste Management	2,322,343	2,317,208	1,968,711	1,968,711	1,745,400
Total	$2,910,192	$5,268,415	$ 5,144,405	$ 5,181,051	$ 4,980,302
Expenditures by Program					
Administration	681,508	620,977	614,720	1,432,391	563,040
Building Maintenance	2,775,702	3,455,190	3,844,874	3,905,071	3,671,148
Streets Maintenance	1,936,851	1,764,227	2,173,246	1,992,558	1,838,083
Transit Operations	1,756,887	2,086,132	2,236,655	2,177,916	1,101,435
Solid Waste Management	659,887	657,443	690,300	649,448	763,303
Landscape Maintenance	1,656,411	1,734,751	2,887,214	2,209,472	2,148,683
Senior Transit Operations	-	-	-	-	1,186,450
Field Operations	836	510	-	-	-
Other	(207)	-	-	-	-
Total	$ 9,467,874	$ 10,319,230	$ 12,447,009	$ 12,366,856	$ 11,272,142
Expenditures by Category					
Personnel Services	4,645,225	5,245,993	5,803,200	5,641,161	5,988,000
Operating Expense	4,472,898	4,667,220	5,364,789	5,561,678	5,034,142
Capital Outlay	349,751	406,017	1,279,020	1,164,017	250,000
Total	$ 9,467,874	$ 10,319,230	$ 12,447,009	$ 12,366,856	$ 11,272,142
Positions by Program					
Administration	3.45	1.95	1.95	1.95	1.95
Building Maintenance	18.50	18.50	19.00	19.00	19.00
Streets Maintenance	9.25	9.25	9.25	9.25	8.25
Transit Operations	16.40	16.40	18.40	18.40	10.65
Solid Waste Management	6.25	5.15	5.15	5.15	6.15
Landscape Maintenance	11.25	10.25	20.25	20.25	14.75
Senior Transit Operations	-	-	-	-	9.25
Total	65.10	61.50	74.00	74.00	70.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration Superintendent**	0.50	0.50	0.50	0.50	0.50
Administrative Coordinator	-	-	1.00	1.00	1.00
Air Conditioning Technician	1.00	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	0.60	1.00	1.00	1.00	1.00
Assistant Facility Services Superintendent	1.00	1.00	1.00	1.00	1.00
Building Maintenance I	5.00	5.00	5.00	5.00	5.00
Building Maintenance II	3.00	3.00	3.00	3.00	3.00
Building Maintenance Supervisor	2.00	2.00	2.00	2.00	2.00
Building Tradesperson	1.00	1.00	1.00	1.00	1.00
Bus Operator I/II - Part-time (16)	8.00	8.00	8.00	8.00	8.00
Bus Operator II	3.00	3.00	3.00	3.00	3.00
Bus Operator III	3.00	3.00	3.00	3.00	3.00
Department Coordinator**	1.00	0.50	0.50	0.50	0.50
Director of Public Works	1.00	1.00	1.00	1.00	1.00
Electrician II	2.00	2.00	2.00	2.00	2.00
Equipment Operator II	2.00	2.00	3.00	3.00	1.00
Facilities Maintenance Coordinator	1.00	-	1.00	1.00	1.00
Facilities Manager	1.00	1.00	1.00	1.00	1.00
Field Service Manager**	0.50	0.50	0.50	0.50	0.50
Fiscal Operations Manager**	0.50	0.50	0.50	0.50	0.50
Fleet & Transit Logistics Specialist	1.00	-	-	-	1.00
Fleet & Transit Operations Manager****	-	-	-	-	0.50
General Maintenance Aide - Part-time	-	3.00	0.50	0.50	-
Housekeeping Aide - Part-time	-	-	0.50	0.50	0.50
Instrumentation/Electrical Technician-HVAC	1.00	1.00	1.00	1.00	1.00
Irrigation Technician	-	-	2.00	2.00	-
Landscape & Grounds Supervisor	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	3.00	4.00	5.00	5.00	5.00
Maintenance I	4.00	4.00	10.00	12.00	12.00
Maintenance II	2.00	1.00	4.00	2.00	1.00
Maintenance Supervisor	1.00	1.00	2.00	2.00	1.00
Maintenance Worker - Temp Part-time	4.00	1.00	0.50	0.50	0.50
Permit Clerk II	1.00	-	-	-	-
Public Policy Research Assistant	-	1.00	-	-	-
Public Works Department Administrator	1.00	-	-	-	-
Recycling Coordinator	-	-	-	-	1.00
Solid Waste & Recycling Manager	1.00	1.00	1.00	1.00	1.00
Special Projects Administrator**	1.00	0.50	0.50	0.50	0.50
Streets Maintenance I	3.00	3.00	3.00	3.00	3.00
Streets Maintenance II	2.00	1.00	1.00	1.00	1.00
Transit Supervisor	1.00	1.00	1.00	1.00	1.00
Transportation & Logistics Manager	-	1.00	1.00	1.00	1.00
Transportation Coordinator	1.00	1.00	1.00	1.00	1.00
Total FTE's	65.10	61.50	74.00	74.00	70.00

** 1 Position split with Stormwater Management Program .40 (Fund 415); 1 Position split with Fleet Maintenance Program .60 (Fund 503)*

*** Positions split with Stormwater Management Program .50 (Fund 415)*

**** Position split with Fleet Maintenance Program .60 (Fund 503)*

***** Position split with Fleet Maintenance Program .50 (Fund 503)*

FY 2021 FTEs by Program
Public Works

Administration (General Fund 001)

Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.

FY 20	FY 21
1.95	1.95

Building Maint. (General Fund 001)

Responsible for providing scheduled preventative maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.

FY 20	FY 21
19.00	19.00

Streets Maintenance (General Fund 001)

Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.

FY 20	FY 21
9.25	8.25

Transit Operations (General Fund 001)

Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit.

FY 20	FY 21
18.40	10.65

Landscape Maint. (General Fund 001)

Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.

FY 20	FY 21
20.25	14.75

Solid Waste Mgmt. (General Fund 001)

Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.

FY 20	FY 21
5.15	6.15

Senior Transit Operations (General Fund 001)

This program was created to account and monitor separately the expenses associated with transportation services to seniors.

FY 20	FY 21
0.00	9.25

Fleet Maintenance (Fleet Fund 503)

Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program.

FY 20	FY 21
14.60	13.10

Stormwater Management (Stormwater Fund 415)

Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.

FY 20	FY 21
14.90	14.90

Administration

001-50-100-539-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	285,732	300,601	258,100	258,100	260,400
601201	Salary Attrition	-	-	(27,300)	(27,300)	-
601205	Lump Sum Payout - Accrued Time	29,536	20,765	6,700	6,700	8,800
601210	Non-Pensionable Earnings	-	-	7,700	7,700	-
601215	Communication Stipend	-	553	700	700	2,800
601220	Longevity Pay	66	225	200	200	200
602100	FICA & MICA	21,210	21,635	18,500	18,500	18,400
602210	Pension-General	30,595	4,803	5,400	5,400	5,800
602235	Pension-Senior Mgmt	36,415	39,100	42,900	42,900	47,200
602260	Pension-401	-	3,030	3,400	3,400	3,400
602265	Pension-457	16,877	14,258	13,500	13,500	12,100
602304	Health Insurance-PPO	-	9,720	33,600	33,600	14,100
602305	Health Insurance-HMO	29,091	33,414	24,200	24,200	16,100
602306	Dental Insurance-PPO	1,182	972	100	100	100
602307	Dental Insurance-HMO	254	311	700	700	600
602309	Basic Life Insurance	876	1,230	600	600	700
602311	Long-Term Disability Ins	225	196	400	400	400
602312	HDHP Aetna	-	391	-	-	-
602400	Workers' Compensation	25,100	23,700	15,100	15,100	21,383
	Sub-Total	477,159	474,903	404,500	404,500	412,483
	Operating Expense					
603190	Prof Svcs-Other	9,890	-	9,900	8,200	5,000
603400	Contract Svcs-Other	-	1,519	-	-	500
604001	Travel & Training	4,950	4,669	4,900	948	4,900
604100	Communication Svcs	1,566	1,117	1,600	1,600	300
604200	Postage	239	983	2,000	2,000	2,000
604300	Water/Wastewater Svcs	10,377	9,647	12,300	12,300	11,450
604301	Electricity Svcs	65,407	59,338	71,900	71,900	67,807
604500	Risk Internal Svcs Charge	26,000	28,200	13,100	13,100	5,200
604550	Health Ins Internal Serv Chg	-	-	7,800	7,800	12,800
604610	Fleet Internal Svcs Charge	12,800	10,712	12,300	12,300	11,200
604700	Printing & Binding Svcs	2,188	869	2,200	2,200	2,200
604916	Administrative Expense	241	499	200	1,000	500
604989	IT Internal Svcs Charge	57,700	12,800	15,400	15,400	11,500
604997	Other Operating Expenses	943	1,417	900	900	1,200
604998	Contingency	100	500	100	100	300
605100	Office Supplies	2,392	3,575	2,400	2,400	2,400
605120	Computer Operating Expenses	4,197	2,200	4,200	5,100	4,200
605220	Vehicle Fuel-On-Site	4,251	3,606	5,400	5,400	5,200
605410	Subscriptions & Memberships	361	689	400	400	1,200
605500	Training-General	749	3,732	700	-	700
605600	CM Restricted	-	-	-	822,323	-
	Sub-Total	204,349	146,074	167,700	985,371	150,557
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	42,520	42,520	-
	Sub-Total	-	-	42,520	42,520	-
	Total	**$ 681,508**	**$ 620,977**	**$ 614,720**	**$ 1,432,391**	**$ 563,040**

Building Maintenance--001-50-501-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	694,230	835,342	877,900	877,900	896,500
601201	Salary Attrition	-	-	(87,400)	(87,400)	-
601205	Lump Sum Payout - Accrued Time	6,582	5,367	9,000	9,000	6,500
601210	Non-Pensionable Earnings	-	28,394	2,500	2,500	-
601215	Communication Stipend	-	50	-	-	14,300
601220	Longevity Pay	2,971	3,972	3,300	3,300	5,400
601400	Overtime-General	87,017	221,726	80,000	80,000	160,700
601410	Overtime-Holiday	3,894	1,947	3,900	3,900	3,900
601412	Overtime-Emergency	-	8,226	-	-	-
602100	FICA & MICA	60,368	83,271	68,300	68,300	70,600
602210	Pension-General	145,878	145,777	174,800	174,800	158,200
602235	Pension-Senior Mgmt	17,307	17,800	17,700	17,700	30,400
602265	Pension-457	-	2,066	2,500	2,500	1,400
602300	Pmt In Lieu Of Insurance	8,701	16,762	18,700	18,700	18,700
602304	Health Insurance-PPO	26,739	41,546	50,800	50,800	28,200
602305	Health Insurance-HMO	125,968	154,371	237,900	237,900	207,600
602306	Dental Insurance-PPO	5,190	6,446	6,800	6,800	4,700
602307	Dental Insurance-HMO	965	936	1,000	1,000	2,000
602309	Basic Life Insurance	2,602	3,400	1,900	1,900	2,600
602311	Long-Term Disability Ins	1,001	1,175	1,200	1,200	1,300
602400	Workers' Compensation	77,400	73,200	46,500	46,500	52,883
	Sub-Total	1,266,814	1,651,773	1,517,300	1,517,300	1,665,883
	Operating Expense					
603190	Prof Svcs-Other	42,285	54,276	50,000	20,000	50,000
603400	Contract Svcs-Other	389,080	460,401	389,200	386,200	356,800
603401	Janitorial Svcs	191,222	181,876	245,234	245,234	260,140
603404	Air Condition Svcs	90,763	111,066	94,600	94,600	100,300
603460	Landscape Svcs	65,009	63,191	70,500	70,500	70,500
604001	Travel & Training	259	1,204	300	384	5,200
604100	Communication Svcs	5,789	6,575	2,200	2,200	4,000
604300	Water/Wastewater Svcs	63,183	71,973	69,500	69,500	92,749
604301	Electricity Svcs	43,179	40,859	50,800	50,800	44,576
604400	Leased Equipment	267	994	300	300	2,300
604500	Risk Internal Svcs Charge	78,200	85,200	39,600	39,600	17,500
604550	Health Ins Internal Serv Chg	-	-	48,200	48,200	66,100
604610	Fleet Internal Svcs Charge	36,200	38,743	49,500	49,500	45,000
604620	R&M Buildings	25,469	35,266	44,300	44,300	44,300
604621	Painting	3,070	5,046	10,000	8,500	10,000
604630	R&M Electric	47,328	50,642	50,000	50,000	50,000
604640	R&M Machinery	971	1,206	1,000	1,000	3,000
604665	R&M Air Conditioning	45,505	101,293	75,000	75,000	75,000
604669	Landscape & Irrigation	5,000	2,257	5,000	5,000	5,000
604913	Reimburse Internal Event Costs	(514)	-	-	-	-
604920	License & Permit Fees	4,334	3,501	4,300	4,300	6,400
604925	Parking Garage Condo Fees	164,512	190,000	190,000	190,000	190,000
604989	IT Internal Svcs Charge	57,700	99,200	111,500	111,500	115,500
604997	Other Operating Expenses	985	1,220	1,000	1,000	1,000
605120	Computer Operating Expenses	-	1,120	-	-	-
605220	Vehicle Fuel-On-Site	20,785	18,817	24,200	24,200	23,000
605225	Equip Gas Oil & Lube	12,698	-	2,300	2,300	2,200
605240	Uniforms Cost	5,768	5,486	8,400	8,400	8,400
605242	Protective Clothing and Shoes	286	204	700	700	700
605246	Safety Equipment Supplies	528	286	700	700	700
605247	Janitorial Supplies	70,938	68,990	78,700	78,700	92,300
605250	Noncap Furn (Item less 5000)	-	-	-	4,500	-

Building Maintenance--001-50-501-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605251	Noncap Equip (Item less 5000)	12,256	2,459	4,300	1,300	4,300
605252	Small Tools	2,957	2,572	2,100	2,100	2,100
605290	Other Operating Supplies	1,267	1,108	1,200	1,200	1,200
605500	Training-General	1,228	204	2,000	-	5,000
	Sub-Total	1,488,508	1,707,233	1,726,634	1,691,718	1,755,265
	Dept Capital Outlay					
606211	Minor Building Repairs	-	-	510,000	442,913	250,000
606400	Machinery & Equipment	-	-	-	12,200	-
606405	Furniture & Fixtures	-	-	-	150,000	-
606441	Vehicle Replacement Program	20,380	20,300	90,940	90,940	-
606471	Software	-	75,884	-	-	-
	Sub-Total	20,380	96,184	600,940	696,053	250,000
	Total	**$ 2,775,702**	**$ 3,455,190**	**$ 3,844,874**	**$ 3,905,071**	**$ 3,671,148**

Streets Maintenance--001-50-505-541-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	324,773	326,496	385,500	385,500	333,300
601201	Salary Attrition	-	-	(39,600)	(39,600)	-
601205	Lump Sum Payout - Accrued Time	6,499	5,241	9,900	9,900	6,800
601210	Non-Pensionable Earnings	-	11,308	1,800	1,800	-
601215	Communication Stipend	-	-	-	-	3,400
601220	Longevity Pay	1,164	1,266	1,600	1,600	2,300
601400	Overtime-General	22,892	51,174	35,000	35,000	70,300
601410	Overtime-Holiday	-	699	-	-	-
601412	Overtime-Emergency	-	3,297	-	-	-
602100	FICA & MICA	27,194	29,577	30,500	30,500	26,500
602210	Pension-General	64,790	74,439	75,200	75,200	79,900
602235	Pension-Senior Mgmt	10,504	11,400	12,800	12,800	14,500
602265	Pension-457	1,352	1,770	1,800	1,800	1,900
602300	Pmt In Lieu Of Insurance	6,001	5,992	6,200	6,200	-
602304	Health Insurance-PPO	6,844	1,694	-	-	-
602305	Health Insurance-HMO	65,687	71,586	117,500	117,500	89,600
602306	Dental Insurance-PPO	2,769	2,561	2,500	2,500	2,000
602307	Dental Insurance-HMO	619	506	1,000	1,000	800
602309	Basic Life Insurance	1,226	1,458	800	800	900
602311	Long-Term Disability Ins	488	445	500	500	500
602400	Workers' Compensation	62,700	59,300	37,700	37,700	43,983
	Sub-Total	605,502	660,212	680,700	680,700	676,683
	Operating Expense					
603400	Contract Svcs-Other	90,427	18,945	100,400	80,200	100,400
604100	Communication Svcs	2,623	2,136	1,600	1,600	1,600
604311	Street Lights	769,567	727,020	953,381	848,293	748,900
604400	Leased Equipment	1,491	1,212	1,000	1,000	2,000
604500	Risk Internal Svcs Charge	60,100	65,500	29,600	29,600	13,900
604550	Health Ins Internal Serv Chg	-	-	19,700	19,700	25,600
604610	Fleet Internal Svcs Charge	92,100	101,714	117,200	117,200	106,600
604630	R&M Electric	-	757	-	-	-
604640	R&M Machinery	508	2,237	2,000	2,000	2,000
604666	R&M Street Lights	5,658	11,789	10,000	10,000	10,000
604667	R&M Streets	25,380	28,628	46,500	31,500	46,500
604672	Street Row & Median Maint	15,825	13,247	15,800	15,800	15,800
604989	IT Internal Svcs Charge	34,800	50,900	50,000	50,000	54,700
605220	Vehicle Fuel-On-Site	15,664	13,218	17,400	17,400	16,600
605240	Uniforms Cost	3,714	4,108	4,700	4,700	4,700
605242	Protective Clothing and Shoes	694	675	700	700	700
605246	Safety Equipment Supplies	4,645	5,549	4,600	4,600	4,600
605251	Noncap Equip (Item less 5000)	6,675	6,190	4,700	4,700	4,700
605290	Other Operating Supplies	135	-	100	100	100
605500	Training-General	440	1,994	400	-	2,000
	Sub-Total	1,130,446	1,055,816	1,379,781	1,239,093	1,161,400
	Dept Capital Outlay					
606303	Traffic Calming	-	-	40,000	40,000	-
606322	Roadway Repairs	-	-	40,000	-	-
606441	Vehicle Replacement Program	200,903	48,200	32,765	32,765	-
	Sub-Total	200,903	48,200	112,765	72,765	-
	Total	**$ 1,936,851**	**$ 1,764,227**	**$ 2,173,246**	**$ 1,992,558**	**$ 1,838,083**

Transit Operations

001-50-507-544-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	732,701	796,367	963,900	963,900	475,500
601201	Salary Attrition	-	-	(98,000)	(98,000)	-
601205	Lump Sum Payout - Accrued Time	18,236	22,948	25,500	25,500	9,100
601210	Non-Pensionable Earnings	-	26,034	6,000	6,000	-
601215	Communication Stipend	650	653	700	700	3,200
601220	Longevity Pay	1,539	1,730	3,100	3,100	800
601400	Overtime-General	55,873	52,068	55,900	46,561	30,700
601410	Overtime-Holiday	563	2,699	600	600	600
601412	Overtime-Emergency	-	4,555	-	-	-
602100	FICA & MICA	60,298	66,866	75,900	75,900	37,000
602210	Pension-General	56,492	59,231	102,000	102,000	21,300
602235	Pension-Senior Mgmt	12,505	20,300	11,700	11,700	10,500
602260	Pension-401	3,698	4,444	4,400	4,400	4,700
602265	Pension-457	5,862	4,678	7,700	7,700	4,300
602300	Pmt In Lieu Of Insurance	-	-	6,200	6,200	-
602304	Health Insurance-PPO	16,479	14,413	16,900	16,900	7,000
602305	Health Insurance-HMO	124,112	165,655	255,800	255,800	104,100
602306	Dental Insurance-PPO	1,708	1,755	1,600	1,600	1,500
602307	Dental Insurance-HMO	1,473	2,694	5,100	5,100	2,300
602309	Basic Life Insurance	1,382	1,776	2,100	2,100	1,400
602311	Long-Term Disability Ins	449	448	1,400	1,400	700
602400	Workers' Compensation	85,300	80,600	51,200	51,200	57,585
	Sub-Total	1,179,319	1,329,913	1,499,700	1,490,361	772,285
	Operating Expense					
603140	New Hire Screening	316	336	300	300	300
603400	Contract Svcs-Other	5,926	4,415	8,000	8,000	5,200
603470	Temporary Help	18,822	-	10,100	-	-
604001	Travel & Training	-	-	1,200	-	1,200
604100	Communication Svcs	5,417	7,409	6,400	6,400	1,000
604300	Water/Wastewater Svcs	652	1,285	2,000	2,000	1,000
604500	Risk Internal Svcs Charge	73,000	79,500	37,000	37,000	7,200
604550	Health Ins Internal Serv Chg	-	-	43,800	43,800	60,700
604610	Fleet Internal Svcs Charge	247,700	279,412	297,200	297,200	137,050
604645	R&M Radios	-	-	200	200	900
604700	Printing & Binding Svcs	-	192	100	100	100
604913	Reimburse Internal Event Costs	(707)	-	-	-	-
604989	IT Internal Svcs Charge	23,200	104,000	100,400	100,400	35,200
604993	Field Trips	244	899	500	500	-
605100	Office Supplies	417	413	400	400	400
605220	Vehicle Fuel-On-Site	126,577	134,605	138,600	101,600	67,500
605240	Uniforms Cost	5,064	7,743	8,000	8,000	6,600
605290	Other Operating Supplies	3,123	4,010	4,000	4,000	3,000
605500	Training-General	1,070	450	1,100	-	1,800
	Sub-Total	510,822	624,668	659,300	609,900	329,150
	Dept Capital Outlay					
606441	Vehicle Replacement Program	66,746	91,000	77,655	77,655	-
606450	Radio Equipment	-	40,550	-	-	-
	Sub-Total	66,746	131,550	77,655	77,655	-
	Total	**$ 1,756,887**	**$ 2,086,132**	**$ 2,236,655**	**$ 2,177,916**	**$ 1,101,435**

Solid Waste Management--001-50-508-534-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	252,431	244,614	264,200	264,200	315,800
601201	Salary Attrition	-	-	(27,000)	(27,000)	-
601205	Lump Sum Payout - Accrued Time	14,319	11,877	14,200	14,200	11,400
601210	Non-Pensionable Earnings	-	3,178	4,600	4,600	-
601215	Communication Stipend	-	-	-	-	5,800
601220	Longevity Pay	358	815	800	800	800
601400	Overtime-General	6,219	7,609	8,000	11,000	16,100
601410	Overtime-Holiday	26	3	-	-	-
601412	Overtime-Emergency	-	2,958	-	-	-
602100	FICA & MICA	20,075	20,252	21,700	21,700	25,500
602210	Pension-General	26,596	32,917	36,900	36,900	49,800
602235	Pension-Senior Mgmt	12,205	3,600	2,700	2,700	3,400
602260	Pension-401	12,354	10,118	10,100	10,100	10,400
602265	Pension-457	4,272	5,611	6,000	6,000	5,700
602304	Health Insurance-PPO	13,689	14,413	16,900	16,900	14,100
602305	Health Insurance-HMO	53,711	48,273	69,000	69,000	77,000
602306	Dental Insurance-PPO	2,862	2,329	2,300	2,300	2,900
602307	Dental Insurance-HMO	65	145	200	200	300
602309	Basic Life Insurance	756	753	600	600	900
602311	Long-Term Disability Ins	328	291	400	400	400
602400	Workers' Compensation	29,900	28,300	18,000	18,000	24,283
	Sub-Total	450,167	438,057	449,600	452,600	564,583
	Operating Expense					
603190	Prof Svcs-Other	-	-	20,000	-	20,000
603400	Contract Svcs-Other	68,097	77,213	44,500	28,000	25,000
603470	Temporary Help	16,744	4,351	5,000	-	-
604001	Travel & Training	950	3,693	2,300	1,048	5,900
604100	Communication Svcs	1,571	2,694	1,100	1,100	1,100
604500	Risk Internal Svcs Charge	31,400	34,200	15,900	15,900	6,200
604550	Health Ins Internal Serv Chg	-	-	14,400	14,400	21,200
604610	Fleet Internal Svcs Charge	11,900	12,614	15,000	15,000	13,600
604624	Solid Waste Container Maint	-	-	-	3,400	5,000
604700	Printing & Binding Svcs	68	-	100	100	100
604870	Public Education	9,092	25,845	35,000	35,000	30,000
604989	IT Internal Svcs Charge	34,800	24,300	27,100	27,100	36,300
604997	Other Operating Expenses	3,838	6,549	4,800	4,800	5,300
604998	Contingency	65	298	100	100	100
605100	Office Supplies	991	1,000	1,000	1,000	1,000
605220	Vehicle Fuel-On-Site	8,499	9,664	11,800	11,800	11,300
605240	Uniforms Cost	1,344	1,137	1,500	1,500	1,500
605242	Protective Clothing and Shoes	563	372	600	600	600
605246	Safety Equipment Supplies	576	135	600	600	600
605249	Solid Waste Containers	13,270	8,970	11,000	7,600	10,000
605251	Noncap Equip (Item less 5000)	-	509	300	300	300
605410	Subscriptions & Memberships	445	579	600	600	820
605500	Training-General	195	-	1,500	400	2,800
	Sub-Total	204,407	214,119	214,200	170,348	198,720
	Dept Capital Outlay					
606441	Vehicle Replacement Program	5,313	5,267	26,500	26,500	-
	Sub-Total	5,313	5,267	26,500	26,500	-
	Total	**$ 659,887**	**$ 657,443**	**$ 690,300**	**$ 649,448**	**$ 763,303**

Landscape Maintenance--001-50-509-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	387,242	372,971	731,600	575,900	555,000
601201	Salary Attrition	-	-	(70,700)	(70,700)	-
601205	Lump Sum Payout - Accrued Time	5,149	8,471	13,800	13,800	10,400
601210	Non-Pensionable Earnings	-	8,112	2,100	2,100	-
601215	Communication Stipend	-	-	-	-	3,700
601220	Longevity Pay	625	688	700	700	900
601400	Overtime-General	43,121	62,359	43,100	43,100	86,600
601410	Overtime-Holiday	139	763	-	-	-
601412	Overtime-Emergency	-	3,873	-	-	-
602100	FICA & MICA	35,192	35,239	57,200	57,200	43,600
602210	Pension-General	62,491	47,525	160,100	160,100	128,200
602235	Pension-Senior Mgmt	4,402	4,400	4,400	4,400	5,000
602265	Pension-457	587	619	2,100	2,100	700
602300	Pmt In Lieu Of Insurance	24,003	14,526	6,200	6,200	24,900
602304	Health Insurance-PPO	6,845	-	-	-	-
602305	Health Insurance-HMO	35,477	73,222	255,400	255,400	129,100
602306	Dental Insurance-PPO	1,715	1,510	6,900	6,900	2,500
602307	Dental Insurance-HMO	176	827	1,500	1,500	1,700
602309	Basic Life Insurance	1,287	1,477	1,600	1,600	1,600
602311	Long-Term Disability Ins	413	352	1,000	1,000	800
602400	Workers' Compensation	57,400	54,200	34,400	34,400	40,783
	Sub-Total	666,263	691,136	1,251,400	1,095,700	1,035,483
	Operating Expense					
603190	Prof Svcs-Other	-	-	-	-	3,000
603400	Contract Svcs-Other	14,794	6,173	14,800	14,800	14,800
603460	Landscape Svcs	660,206	612,998	646,674	476,174	686,100
604100	Communication Svcs	2,573	2,758	1,200	1,200	1,200
604400	Leased Equipment	2,485	1,007	1,000	1,000	1,000
604500	Risk Internal Svcs Charge	62,700	68,200	31,700	8,900	7,800
604550	Health Ins Internal Serv Chg	-	-	41,200	41,200	38,300
604610	Fleet Internal Svcs Charge	32,600	51,357	61,000	61,000	55,600
604640	R&M Machinery	2,989	5,626	38,500	8,500	8,500
604669	Landscape & Irrigation	77,645	71,960	130,000	80,000	90,000
604920	License & Permit Fees	100	-	100	100	100
604989	IT Internal Svcs Charge	23,200	48,300	113,800	97,300	110,800
605220	Vehicle Fuel-On-Site	21,271	22,429	40,300	38,300	36,400
605225	Equip Gas Oil & Lube	-	-	-	(3,000)	-
605240	Uniforms Cost	4,893	4,154	8,400	6,750	7,600
605242	Protective Clothing and Shoes	778	849	2,800	1,300	1,300
605246	Safety Equipment Supplies	5,372	5,305	5,400	5,400	5,400
605251	Noncap Equip (Item less 5000)	12,927	12,467	23,000	13,000	23,000
605280	Chemicals	4,986	921	48,000	8,500	13,000
605290	Other Operating Supplies	2,253	2,843	3,300	3,300	3,300
605500	Training-General	1,965	1,451	6,000	1,524	6,000
	Sub-Total	933,738	918,799	1,217,174	865,248	1,113,200
	Dept Capital Outlay					
606400	Machinery & Equipment	15,047	16,616	170,400	284	-
606441	Vehicle Replacement Program	41,362	108,200	248,240	248,240	-
	Sub-Total	56,409	124,816	418,640	248,524	-
	Total	**$ 1,656,411**	**$ 1,734,751**	**$ 2,887,214**	**$ 2,209,472**	**$ 2,148,683**

Senior Transit Operations--001-50-510-544-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	522,800
601205	Lump Sum Payout - Accrued Time	-	-	-	-	13,900
601215	Communication Stipend	-	-	-	-	1,900
601220	Longevity Pay	-	-	-	-	800
601400	Overtime-General	-	-	-	-	71,100
602100	FICA & MICA	-	-	-	-	41,100
602210	Pension-General	-	-	-	-	61,800
602235	Pension-Senior Mgmt	-	-	-	-	10,500
602265	Pension-457	-	-	-	-	3,000
602304	Health Insurance-PPO	-	-	-	-	21,100
602305	Health Insurance-HMO	-	-	-	-	99,200
602306	Dental Insurance-PPO	-	-	-	-	900
602307	Dental Insurance-HMO	-	-	-	-	2,100
602309	Basic Life Insurance	-	-	-	-	1,500
602311	Long-Term Disability Ins	-	-	-	-	700
602312	HDHP Aetna	-	-	-	-	6,800
602313	HSA Payflex	-	-	-	-	1,400
	Sub-Total	-	-	-	-	860,600
	Operating Expense					
603140	New Hire Screening	-	-	-	-	300
603400	Contract Svcs-Other	-	-	-	-	6,000
604001	Travel & Training	-	-	-	-	1,200
604100	Communication Svcs	-	-	-	-	2,500
604500	Risk Internal Svcs Charge	-	-	-	-	13,600
604610	Fleet Internal Svcs Charge	-	-	-	-	137,050
604645	R&M Radios	-	-	-	-	2,100
604700	Printing & Binding Svcs	-	-	-	-	100
604989	IT Internal Svcs Charge	-	-	-	-	82,500
604993	Field Trips	-	-	-	-	500
605100	Office Supplies	-	-	-	-	400
605220	Vehicle Fuel-On-Site	-	-	-	-	67,500
605240	Uniforms Cost	-	-	-	-	7,900
605290	Other Operating Supplies	-	-	-	-	3,000
605500	Training-General	-	-	-	-	1,200
	Sub-Total	-	-	-	-	325,850
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,186,450**

Field Operations--001-50-502-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	-	-	-
601205	Lump Sum Payout - Accrued Time	-	-	-	-	-
601215	Communication Stipend	-	-	-	-	-
601220	Longevity Pay	-	-	-	-	-
601400	Overtime-General	-	-	-	-	-
602100	FICA & MICA	-	-	-	-	-
602210	Pension-General	-	-	-	-	-
602235	Pension-Senior Mgmt	-	-	-	-	-
602265	Pension-457	-	-	-	-	-
602304	Health Insurance-PPO	-	-	-	-	-
602305	Health Insurance-HMO	-	-	-	-	-
602306	Dental Insurance-PPO	-	-	-	-	-
602307	Dental Insurance-HMO	-	-	-	-	-
602309	Basic Life Insurance	-	-	-	-	-
602311	Long-Term Disability Ins	-	-	-	-	-
602312	HDHP Aetna	-	-	-	-	-
602313	HSA Payflex	-	-	-	-	-
	Sub-Total	-	-	-	-	-
	Operating Expense					
603140	New Hire Screening	-	-	-	-	-
603400	Contract Svcs-Other	-	510	-	-	-
604001	Travel & Training	-	-	-	-	-
604100	Communication Svcs	-	-	-	-	-
604500	Risk Internal Svcs Charge	-	-	-	-	-
604610	Fleet Internal Svcs Charge	-	-	-	-	-
604645	R&M Radios	-	-	-	-	-
604700	Printing & Binding Svcs	-	-	-	-	-
604989	IT Internal Svcs Charge	-	-	-	-	-
604993	Field Trips	-	-	-	-	-
605100	Office Supplies	836	-	-	-	-
605220	Vehicle Fuel-On-Site	-	-	-	-	-
605240	Uniforms Cost	-	-	-	-	-
605290	Other Operating Supplies	-	-	-	-	-
605500	Training-General	-	-	-	-	-
	Sub-Total	836	510	-	-	-
	Total	**$ 836**	**$ 510**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
323705	Textile Recycling Revenue	This line item is to account for a franchise revenue agreement for textile recycling services.
337400	Loc Grant-Brow Cty Shuttle Bus	The City has an existing Interlocal Agreement with Broward County Transportation Services (Community Bus Service) that helps fund the City's local routes. The bus service has a total of three routes which operates five days per week, 12 hours per day and connects with the Broward County Mass Transit System.
341302	Admin Fee-Sanitation Roll Off	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341303	Admin Fee-Solid Waste Com	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341307	Admin Fee-SW Res Curb	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
341308	Admin Fee-SW Res Dmst	This revenue source is derived from fees paid by the Franchise hauler to the City for administration, monitoring, billing, and collection services associated with the Franchise Agreement.
366430	Waste Reduct Ed Contr-Roll Off	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366431	Solid Waste Contract Mgmt Cont	Per the franchise agreement with Wastepro, this represents funds from Wastepro to fund the City's Solid Waste Program in the Public Works Department.
366432	Waste Reduction-Comm	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366433	Waste Reduction-Res Curb	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366434	Waste Reduction-Res Dmst	This represents revenues to fund city events to promote education on waste reduction and enhance recycling.
366436	Public Education Waste Pro	This revenue source is derived from contributions from the City's franchise hauler to fund Citywide educational services related to solid waste and recycling.
369921	Cost Avoidance Collection-Res	This revenue source is derived from reductions in the disposal cost for residential single-family curbside service.
369923	Cost Avoidance Coll-Commercial	This revenue source is derived from reductions in the disposal cost for commercial solid waste services.
369925	Cost Avoidance Coll-Res Dmpstr	This revenue source is derived from reductions in the disposal cost for multi-family dumpster solid waste services.
369930	SW and Recy Liquidated Damages	This revenue source is derived from penalties imposed for non-performance of contractual terms.
369935	Community Engagement Program	This revenue is for the new Community Engagement Program.
369942	Solar Powered Recycling	This account is used to track revenues from the Solar Powered Recycling Agreement. It is utilized to further promote waste stream reduction programs.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for PW, senior transportation services through the Older Americans Act Grant.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
Expense		
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance; (4) Coverage for Cultural Arts events.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603140	New Hire Screening	This line item is used to fund the costs associated with conducting background checks for potential new hire employees.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. The budgeted amount of $78,000 includes $50,000 (program 501), $5,000 (program 100), $20,000 (program 508), and $3,000 (program 509).
603400	Contract Svcs-Other	This line item provides funding for contractual services related to security systems maintenance, audio/video technical repairs and operations for studio in chambers, electrical services, street light rehabilitation, burglar/fire alarm monitoring, pest control services, irrigation maintenance and repair to landscape irrigation systems in rights-of-way, medians, and swales, pressure cleaning of bus shelters, and solid waste studies and program functions.

Budget Justification

Object #	Account Description	Justification
603401	Janitorial Svcs	This line item provides funding related to janitorial services.
603404	Air Condition Svcs	This cost is associated with air conditioning maintenance of energy management systems located at four facilities and includes services and required parts purchases at all City facilities.
603460	Landscape Svcs	This represents the cost for contracting lawn mowing, hedge trimming, bi-monthly irrigation system inspections and cleaning right-of-way areas that cannot be accomplished efficiently and timely with the City's existing rights-of-way and medians.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., and includes the National and State APWA Conference and other development seminars.
604100	Communication Svcs	This amount is for GPS tracking services.
604200	Postage	This account represents allocated costs for mailings and delivery services for U.P.S. and Federal Express.
604300	Water/Wastewater Svcs	This line item represents the anticipated cost for water and sewer service to Public Works facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604311	Street Lights	This line item is for anticipated cost for FP&L street light power consumption and maintenance of street lights.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City’s wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604620	R&M Buildings	This account is for general repair and maintenance for all municipal buildings and facilities.
604621	Painting	This account is for painting of municipal buildings and facilities.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604640	R&M Machinery	This amount covers the cost to repair and maintain all large and small power equipment.
604645	R&M Radios	This represents the cost of repairs and maintenance to portable and mobile radios.
604665	R&M Air Conditioning	This line item is for repair and maintenance of air conditioning systems in the City's buildings.
604666	R&M Street Lights	This line item is for repair and maintenance of City-owned street lighting.
604667	R&M Streets	This line item represents cost for service used in the maintenance of streets and sidewalks.
604669	Landscape & Irrigation	This $95,000 represents the cost to maintain irrigation systems and provide landscaping and beautification city-wide in all parks and rights-of-way. Materials include sprinkler heads, timers, PVC pipe, pump repairs, PVC glue, irrigation clocks, etc.
604672	Street Row & Median Maint	This line item represents the cost for repair, maintenance, and cleaning of all the City's rights-of-way and medians.
604700	Printing & Binding Svcs	This represents the cost for printing letterheads, envelopes, business cards, brochures, flyers and booklets.
604870	Public Education	This line item is for Public Works Department Public Outreach and Information Program.
604916	Administrative Expense	This line item provides funding for reimbursable expenses such as reprographic work etc.
604920	License & Permit Fees	This cost is associated with obtaining and renewing of generator, elevator, fuel storage tanks user permits to meet regulatory requirements for all City buildings.
604925	Parking Garage Condo Fees	This line item is the City's portion of expenses for charges incurred for the City of Miramar Block 3B Garage Condo at the Town Center Complex.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604993	Field Trips	This amount is related to senior transportation services for tolls, parking, etc.
604997	Other Operating Expenses	Unanticipated one-time expense that cannot be charged in other budgeted line item.
604998	Contingency	Provided to pay for cost of unexpected occurrences and emergency situations.

Budget Justification

Object #	Account Description	Justification
605100	Office Supplies	This line item is for the costs of office supplies utilized by administrative, secretarial, and supervisory personnel.
605120	Computer Operating Expenses	The costs for this line item is for Print Management Service Agreement for computer related items.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees, including the new staff who will be part of the in-house landscape maintenance crew.
605242	Protective Clothing and Shoes	This represents the cost for safety clothing such as safety goggles, gloves, hard hats, vests, etc., including equipment for the new landscape crew.
605246	Safety Equipment Supplies	This expenditure is for safety equipment including traffic cones, barricades, caution tapes, first aid kits and flashlights.
605247	Janitorial Supplies	This represents funding for janitorial supplies for all City buildings which is not included in the contract.
605249	Solid Waste Containers	This line represents the cost of replacement recycling carts as part of the City's enhanced recycling cart program.
605251	Noncap Equip (Item less 5000)	This amount is to purchase new and replacement of small equipment costing less than $5,000 per item. The funding of $32,300 includes $4,300 for parts and equipment for program 501, $4,700 for program 505, $300 for program 508, and $23,000 for program 509.
605252	Small Tools	This represents the cost for items such as rakes, shovels, saw blades, hand tools, etc.
605280	Chemicals	This $13,000 budget represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain 44 acres of open space, medians and rights-of-way at the Town Center and City facilities. These funds also cover the cost of chemicals to be applied to sod, and palms.
605290	Other Operating Supplies	The line item represents the cost associated with other miscellaneous expenditures such as paint brushes, rags, air filters, root barriers, etc., on an as-needed basis.
605410	Subscriptions & Memberships	This line item is for the cost to maintain membership in professional associations, American Public Works Association, Professional Engineer License and subscriptions to Public Works related magazines.
605500	Training-General	This represents the cost associated with training for the Department's continuing efforts to train and retain the highest qualified professional and technical personnel as stated in the Department's goals and objectives. This budget also includes funding for MOT safety training for new personnel associated with landscape maintenance.
606211	Minor Building Repairs	This line item is to cover minor repairs and maintenance of City buildings; such as exterior and interior painting, carpeting, replacement of cabinets, installation of new doors and windows, roof cleaning, flooring, etc.

In FY19, this department was transferred into the Utility Fund as programs within the Utilities Department.

Program Revenues, Expenditures & Position Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Development Engineering	570,597	-	-	-	-
Expenditures by Program					
Administration	838,388	-	-	-	-
Development Engineering	840,778	-	-	-	-
Construction & Facilities Management	643,757	-	-	-	-
Total	$ 2,322,923	$ -	$ -	$ -	$ -
Expenditures by Category					
Personnel Services	2,114,209	-	-	-	-
Operating Expense	208,714	-	-	-	-
Capital Outlay	-	-	-	-	-
Total	$ 2,322,923	$ -	$ -	$ -	$ -

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	5.50	-	-	-	-
Development Engineering	7.00	-	-	-	-
Construction & Facilities Management	5.00	-	-	-	-
Total	17.50	-	-	-	-

Position Detail					
Administration Services Coordinator	2.00	-	-	-	-
Assistant City Engineer	1.00	-	-	-	-
Assistant Director of Construction & Facilities Mgmt.	-	-	-	-	-
City Engineer	1.00	-	-	-	-
Civil Engineer IV*	1.00	-	-	-	-
Construction Engineer/Inspector Supervisor	-	-	-	-	-
Construction Superintendent	1.00	-	-	-	-
Customer Service Support - Temp Part-time	0.50	-	-	-	-
Development Engineer	-	-	-	-	-
Director of Construction & Facilities Management	1.00	-	-	-	-
Engineer Inspector I	1.00	-	-	-	-
Engineer Inspector II	-	-	-	-	-
Engineer Inspector III	1.00	-	-	-	-
Engineering Technician	1.00	-	-	-	-
Executive Assistant to the Director	-	-	-	-	-
Fiscal Operations Management Controller	1.00	-	-	-	-
Interim Director of Human Resources	1.00	-	-	-	-
Operations & Logistics Manager	1.00	-	-	-	-
Operations Service Administrator	-	-	-	-	-
Project Manager	3.00	-	-	-	-
Senior Project Manager	1.00	-	-	-	-
Total FTE's	17.50	-	-	-	-

** Block Budgeted position for Civil Engineer I, II, III, IV*

Construction & Facilities Management

FY 2021 Budget

Administration--001-53-100-539-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	462,077	-	-	-	-
601205	Lump Sum Payout - Accrued Time	30,354	-	-	-	-
601215	Communication Stipend	435	-	-	-	-
601220	Longevity Pay	1,210	-	-	-	-
601400	Overtime-General	32	-	-	-	-
601410	Overtime-Holiday	5	-	-	-	-
602100	FICA & MICA	37,927	-	-	-	-
602210	Pension-General	32,995	-	-	-	-
602235	Pension-Senior Mgmt	89,937	-	-	-	-
602265	Pension-457	17,408	-	-	-	-
602300	Pmt In Lieu Of Insurance	11,260	-	-	-	-
602305	Health Insurance-HMO	25,198	-	-	-	-
602306	Dental Insurance-PPO	1,062	-	-	-	-
602307	Dental Insurance-HMO	313	-	-	-	-
602309	Basic Life Insurance	1,734	-	-	-	-
602311	Long-Term Disability Ins	441	-	-	-	-
602400	Workers' Compensation	10,000	-	-	-	-
	Sub-Total	722,387	-	-	-	-
	Operating Expense					
604001	Travel & Training	1,135	-	-	-	-
604100	Communication Svcs	1,069	-	-	-	-
604200	Postage	478	-	-	-	-
604301	Electricity Svcs	9,838	-	-	-	-
604500	Risk Internal Svcs Charge	59,900	-	-	-	-
604610	Fleet Internal Svcs Charge	2,800	-	-	-	-
604916	Administrative Expense	287	-	-	-	-
604989	IT Internal Svcs Charge	38,400	-	-	-	-
605100	Office Supplies	765	-	-	-	-
605220	Vehicle Fuel-On-Site	1,200	-	-	-	-
605500	Training-General	129	-	-	-	-
	Sub-Total	116,001	-	-	-	-
	Total	**$ 838,388**	**$ -**	**$ -**	**$ -**	**$ -**

Development Engineering--001-53-530-539-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	506,240	-	-	-	-
601205	Lump Sum Payout - Accrued Time	35,229	-	-	-	-
601215	Communication Stipend	2,900	-	-	-	-
601220	Longevity Pay	4,641	-	-	-	-
601400	Overtime-General	12,947	-	-	-	-
601410	Overtime-Holiday	767	-	-	-	-
602100	FICA & MICA	42,905	-	-	-	-
602210	Pension-General	49,593	-	-	-	-
602260	Pension-401	10,196	-	-	-	-
602265	Pension-457	17,090	-	-	-	-
602300	Pmt In Lieu Of Insurance	13,216	-	-	-	-
602304	Health Insurance-PPO	47,196	-	-	-	-
602305	Health Insurance-HMO	24,767	-	-	-	-
602306	Dental Insurance-PPO	2,919	-	-	-	-
602307	Dental Insurance-HMO	233	-	-	-	-
602309	Basic Life Insurance	1,253	-	-	-	-
602311	Long-Term Disability Ins	581	-	-	-	-
602400	Workers' Compensation	13,600	-	-	-	-
	Sub-Total	786,273	-	-	-	-
	Operating Expense					
604610	Fleet Internal Svcs Charge	6,500	-	-	-	-
604650	R&M Office Equip	941	-	-	-	-
604700	Printing & Binding Svcs	231	-	-	-	-
604989	IT Internal Svcs Charge	41,400	-	-	-	-
605100	Office Supplies	400	-	-	-	-
605220	Vehicle Fuel-On-Site	2,755	-	-	-	-
605240	Uniforms Cost	1,148	-	-	-	-
605290	Other Operating Supplies	307	-	-	-	-
605500	Training-General	824	-	-	-	-
	Sub-Total	54,506	-	-	-	-
	Total	**$ 840,778**	**$ -**	**$ -**	**$ -**	**$ -**

Construction & Facilities Management

001-53-532-539-

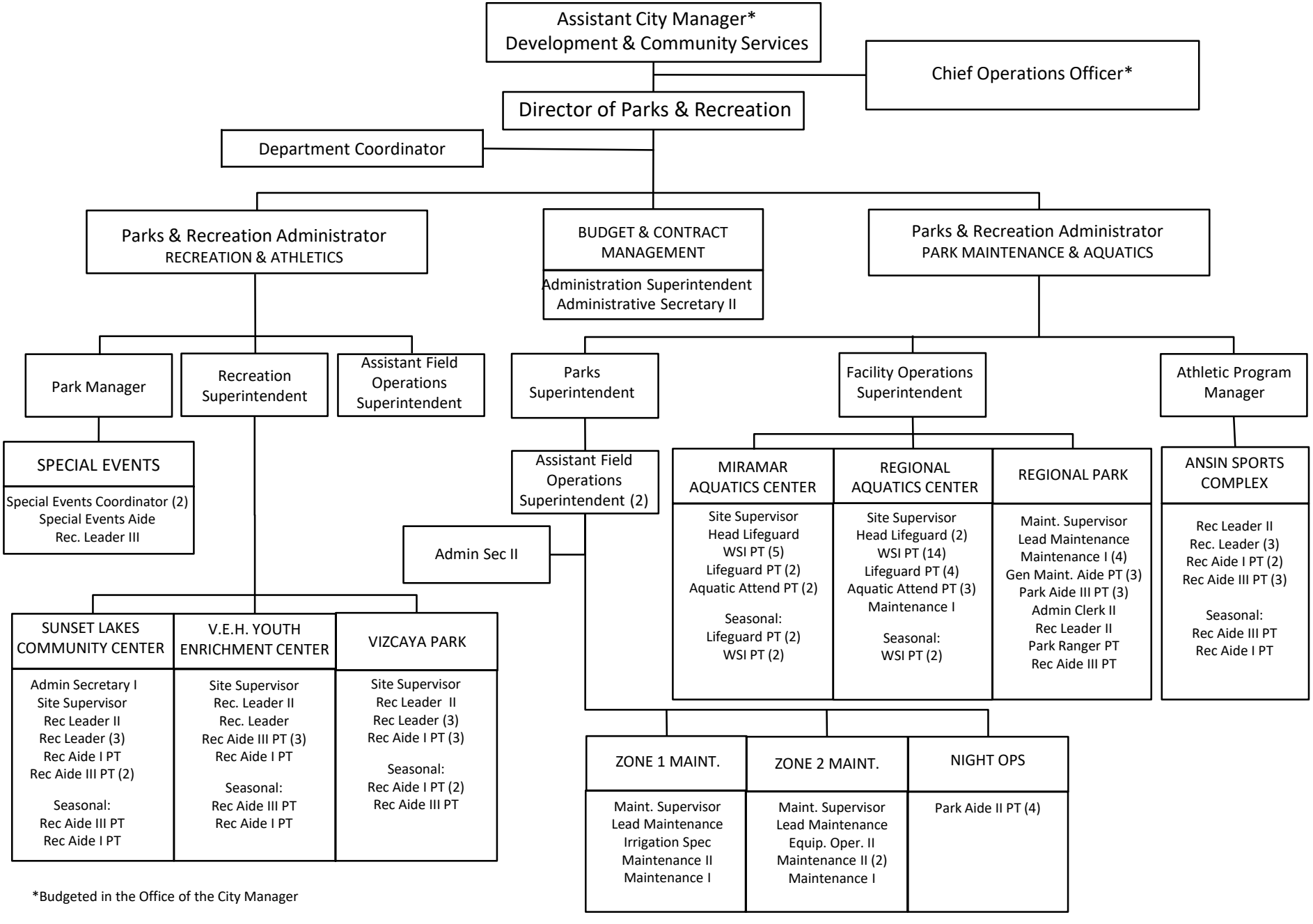
Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	385,450	-	-	-	-
601205	Lump Sum Payout - Accrued Time	27,952	-	-	-	-
601215	Communication Stipend	2,235	-	-	-	-
601220	Longevity Pay	2,181	-	-	-	-
602100	FICA & MICA	31,590	-	-	-	-
602235	Pension-Senior Mgmt	82,434	-	-	-	-
602265	Pension-457	6,739	-	-	-	-
602300	Pmt In Lieu Of Insurance	1,446	-	-	-	-
602305	Health Insurance-HMO	39,243	-	-	-	-
602306	Dental Insurance-PPO	1,684	-	-	-	-
602307	Dental Insurance-HMO	425	-	-	-	-
602309	Basic Life Insurance	1,148	-	-	-	-
602311	Long-Term Disability Ins	423	-	-	-	-
602400	Workers' Compensation	22,600	-	-	-	-
	Sub-Total	605,549	-	-	-	-
	Operating Expense					
604610	Fleet Internal Svcs Charge	5,500	-	-	-	-
604700	Printing & Binding Svcs	754	-	-	-	-
604989	IT Internal Svcs Charge	29,500	-	-	-	-
604997	Other Operating Expenses	485	-	-	-	-
604998	Contingency	291	-	-	-	-
605220	Vehicle Fuel-On-Site	932	-	-	-	-
605240	Uniforms Cost	350	-	-	-	-
605290	Other Operating Supplies	200	-	-	-	-
605410	Subscriptions & Memberships	195	-	-	-	-
	Sub-Total	38,208	-	-	-	-
	Total	**$ 643,757**	**$ -**	**$ -**	**$ -**	**$ -**

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Parks and Recreation Department



*Budgeted in the Office of the City Manager

Mission

To provide a wide variety of services, recreational activities and special events for youths, adults and senior residents to enhance the quality of life for Miramar residents.

Department Overview

The Parks and Recreation Department encompasses 40 passive and active parks and 2 aquatic complexes. The Department carries out recreational and athletic activities in addition to hosting a variety of educational classes and programs for residents. The Department also hosts many special events and is responsible for the maintenance of the City's parks and facilities.

As indicated in the Position Detail, this department is currently comprised of 98 budgeted positions of which 62 are full-time, 57 (28.5 FTEs) part-time, 14 (7 FTEs) seasonal part-time and 1 (.5 FTE) temporary seasonal part-time employees. The ten programs provided are:

1. Administration
2. Vernon E. Hargray Youth Enrichment Center (VEHYEC)
3. Sunset Lakes
4. Miramar Regional Park
5. Special Events (formerly Community Services)
6. Aquatics (Program with East and West locations)
7. Ansin Sports Complex
8. Park Maintenance
9. Vizcaya Park
10. Miramar Regional Park Amphitheater

Accomplishments FY 2020

- Installation of a new playground, shade structure, and picnic area at the Harbour Lakes Park.
- Installation of the Miramar Regional Park Marquee sign, centrally located at the entrance on Miramar Parkway.
- The addition of a new dog park at the Miramar Regional Park, whose name, Paw Central, was suggested by Miramar Residents and voted on by the City of Miramar Parks and Recreation Teen Council Advisory Board.
- Introduction of the Lifeguard Apprentice Program.
- Replacement of the playground surface at the Vizcaya Park with artificial turf.
- Renovation of the River Run Park Playground including installation of new equipment and the removal of existing sand surface and replacing it with ADA approved mulch. As well as the addition of a new Pavilion and fishing dock.
- Installation of new tennis court lighting at the Silver Lakes Tennis Complex.
- Beautification of the Bernard Park by adding new walkway lighting and replacing the playground surface with ADA mulch.
- Teaming up with the Vitality Corporation for their Silver Sneakers program to provide our Senior Community with access to various Fitness Facilities throughout Miramar.
- Introduction of the new Swim Right Up program which assist lower income families with swimming lessons.
- Installation of shade structure over the bleachers at the Ansin Sports Complex.
- Renovation of the Miramar Athletic Park restroom facility.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Vernon E. Hargray Youth Enrichment Center	65,817	99,375	83,792	83,792	64,742
Sunset Lakes	182,969	252,635	228,800	228,800	152,000
Miramar Regional Park	585,097	566,216	142,500	142,500	113,500
Special Events (formerly Community Services)	22,401	32,375	24,000	24,000	13,500
Aquatics	508,781	528,830	488,500	488,500	409,500
Ansin Sports Complex	131,416	141,701	191,100	191,100	105,050
Park Maintenance	37,570	53,248	45,500	45,500	51,800
Vizcaya Park	104,857	116,444	116,500	116,500	75,500
Miramar Regional Park Amphitheater	-	-	707,950	707,950	161,900
Athletics	73,029	-	-	-	-
Total	$ 1,711,937	$ 1,790,824	$ 2,028,642	$ 2,028,642	$ 1,147,492

Expenditures by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	1,712,803	1,902,629	1,932,458	2,918,027	2,091,721
Vernon E. Hargray Youth Enrichment Center	825,269	826,636	720,570	627,683	640,924
Sunset Lakes	785,837	844,388	756,819	707,641	795,974
Miramar Regional Park	2,660,045	2,565,590	1,948,713	1,901,618	1,944,564
Special Events (formerly Community Services)	813,578	2,258,054	1,149,660	791,300	923,050
Aquatics	2,084,801	1,951,557	2,170,893	2,105,969	2,038,849
Ansin Sports Complex	811,182	948,647	1,143,963	955,799	902,256
Park Maintenance	3,337,445	3,392,454	3,055,002	3,439,355	3,286,529
Vizcaya Park	636,729	531,339	732,176	707,176	642,485
Miramar Regional Park Amphitheater	-	-	871,900	906,533	962,951
Athletics	204,649	1,772	-	-	-
Other	(785)	-	-	-	-
Total	$ 13,871,553	$ 15,223,066	$ 14,482,154	$ 15,061,103	$ 14,229,303

Expenditures by Category					
Personnel Services	7,777,766	8,619,530	7,924,800	7,834,803	7,944,800
Operating Expense	5,632,632	6,379,436	6,301,761	6,872,089	6,284,503
Capital Outlay	461,154	224,099	255,593	354,211	-
Total	$ 13,871,553	$ 15,223,066	$ 14,482,154	$ 15,061,103	$ 14,229,303

Positions by Program					
Administration	8.00	9.00	9.50	10.50	9.00
Vernon E. Hargray Youth Enrichment Center	11.50	12.00	8.00	8.50	6.00
Sunset Lakes	10.50	12.00	9.00	10.00	8.50
Miramar Regional Park	18.00	16.50	14.00	14.00	13.00
Special Events (formerly Community Services)	10.50	10.50	3.00	3.00	4.00
Aquatics (East and West locations)	28.50	27.50	27.50	27.50	24.00
Ansin Sports Complex	9.00	9.00	11.50	10.00	8.50
Park Maintenance	19.00	19.00	16.00	16.00	17.00
Vizcaya Park	6.50	5.50	9.00	8.00	8.00
Total	121.50	121.00	107.50	107.50	98.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration Superintendent	-	1.00	1.00	1.00	1.00
Administrative Clerk II	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	1.00	-	-	-	-
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Administrative Secretary II	1.00	2.00	2.00	2.00	2.00
Administrative Supervisor	-	-	-	-	-
Aquatic Attendant - Part-time (5)	2.50	2.50	2.50	2.50	2.50
Aquatic Attendant - Part-time (Seasonal)	0.50	0.50	0.50	0.50	-
Aquatic Coordinator	-	-	-	-	-
Aquatic Site Supervisor	2.00	2.00	2.00	2.00	2.00
Assistant Director of Operations	1.00	-	-	-	-
Assistant Director of Parks and Recreation	1.00	-	-	-	-
Assistant Field Operations Superintendent	2.00	2.00	2.00	3.00	3.00
Athletic Program Coordinator	1.00	-	-	-	-
Athletic Program Manager	-	1.00	1.00	1.00	1.00
Benefits Coordinator	-	1.00	-	-	-
Community Relations & Program Administrator	-	1.00	-	-	-
Creative Arts & Graphics Designer	-	2.00	-	-	-
Department Budget Coordinator	1.00	-	-	-	-
Director of Parks & Recreation	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (Seasonal)	0.50	0.50	0.50	0.50	-
Educational Instructor - Temp Part-time (Seasonal)	0.50	0.50	0.50	0.50	-
Equipment Operator II	2.00	2.00	1.00	1.00	1.00
Event Aide - Temp Part-time (As Needed) (16)	8.00	-	-	-	-
Events & Venue Promotions Manager	-	1.00	-	-	-
Executive Administrator	-	1.00	-	-	-
Facility Operations Superintendent	-	1.00	1.00	1.00	1.00
General Maintenance Aide - Part-time (3)	2.50	2.00	1.50	1.50	1.50
Grounds Technician	1.00	-	-	-	-
Head Lifeguard	3.00	3.00	3.00	3.00	3.00
Housekeeping Aide - Part-time	-	0.50	-	-	-
Irrigation Specialist	1.00	1.00	1.00	1.00	1.00
Lead Maintenance	4.00	3.00	3.00	3.00	3.00
Lifeguard - Part-time (6)	3.50	3.50	3.50	3.50	3.00
Lifeguard - Part-time (Seasonal) (2)	2.50	2.50	2.50	2.50	1.00
Maintenance I	8.00	8.00	7.00	7.00	7.00
Maintenance II	3.00	3.00	3.00	3.00	3.00
Maintenance Supervisor I	4.00	4.00	3.00	2.00	3.00
Marketing Coordinator	-	1.00	-	-	-
Multimedia & Broadcast Manager	-	1.00	-	-	-
Operations Manager	1.00	-	-	-	-
Operations Service Administrator	1.00	-	-	-	-
Park Aide II - Part-time (4)	2.00	2.00	2.00	2.00	2.00
Park Aide III - Part-time (3)	1.50	1.50	1.50	2.50	1.50
Park Manager	-	1.00	1.00	1.00	1.00
Park Ranger - Part-time	1.50	1.50	1.50	0.50	0.50
Parks and Recreation Administrator	-	2.00	2.00	2.00	2.00
Parks and Recreation Department Coordinator	1.00	1.00	1.00	1.00	1.00
Parks and Recreation Intern - Part-time	-	-	0.50	0.50	-
Parks Superintendent	1.00	1.00	1.00	1.00	1.00
Public Policy Research Assistant	-	1.00	-	-	-

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Recreation Aide I - Part-time (7)	3.50	3.50	3.50	3.50	3.50
Recreation Aide I - Part-time (Seasonal) (5)	5.00	5.00	5.00	5.00	2.50
Recreation Aide III - Part-time (9)	4.50	4.50	4.50	4.50	4.50
Recreation Aide III - Part-time (Seasonal) (3)	3.00	3.00	3.00	3.00	1.50
Recreation Aide III - Temp Part-time (Seasonal)	1.00	1.00	1.00	1.00	0.50
Recreation Leader	9.00	9.00	10.00	10.00	10.00
Recreation Leader II	6.00	5.00	5.00	5.00	5.00
Recreation Leader III	-	1.00	1.00	1.00	1.00
Recreation Site Supervisor	3.00	3.00	3.00	3.00	3.00
Recreation Superintendent	1.00	1.00	1.00	1.00	1.00
Regional Park Manager	1.00	-	-	-	-
Senior Human Resources Administrator	-	1.00	-	-	-
Senior Management Administrator	-	1.00	-	-	-
Social Services Operations Specialist	1.00	-	-	-	-
Special Events Aide	-	1.00	1.00	1.00	1.00
Special Events Aide - Part-time	0.50	-	-	-	-
Special Events Coordinator	2.00	2.00	2.00	2.00	2.00
Water Safety Instructor - Part-time (19)	10.50	10.50	10.50	10.50	9.50
Water Safety Instructor - Part-time (Seasonal) (4)	2.00	2.00	2.00	2.00	2.00
Total FTE's	121.50	121.00	107.50	107.50	98.00

FY 2021 FTEs by Program
Parks and Recreation

Administration

Formulates departmental policy and provides overall direction and coordination of departmental operations and management. Oversees capital improvement park projects and works with Citizen Advisory Boards, civic and special interest groups.

FY 20	FY 21
9.50	9.00

Vernon E. Hargray Youth Enrichment Center

Coordinates recreational activities including facility rentals, programs and classes at Miramar Youth Enrichment Center.

FY 20	FY 21
8.00	6.00

Sunset Lakes

Coordinates recreational activities including facility rentals, programs and classes at Sunset Lakes Community Center.

FY 20	FY 21
9.00	8.50

Miramar Regional Park

Coordinates recreational and athletic activities including facility rentals, programs, classes and events at Miramar Regional Park.

FY 20	FY 21
14.00	13.00

Special Events

Coordinates city wide special events including City funded events and private promoter events.

FY 20	FY 21
3.00	4.00

Aquatics

Coordinates aquatic programs, classes and events at the Miramar Aquatic Complex and Regional Aquatic Center.

FY 20	FY 21
27.50	24.00

Ansin Sports Complex

Coordinates recreational activities including facility rentals, programs and classes at Ansin Sports Complex.

FY 20	FY 21
11.50	8.50

Park Maintenance

Maintains city-owned park facilities including turf maintenance, landscaping, field prep and pavilion/field rentals.

FY 20	FY 21
16.00	17.00

Vizcaya Park

Coordinates recreational activities including facility rentals, programs and classes at Vizcaya Park.

FY 20	FY 21
9.00	8.00

Administration--001-60-100-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	689,931	787,966	714,800	714,800	788,900
601201	Salary Attrition	-	-	(39,000)	(39,000)	-
601205	Lump Sum Payout - Accrued Time	59,266	43,333	36,700	36,700	52,300
601210	Non-Pensionable Earnings	-	-	17,900	17,900	-
601215	Communication Stipend	2,835	5,445	6,500	6,500	11,100
601220	Longevity Pay	2,664	2,321	1,600	1,600	3,900
601400	Overtime-General	10,395	-	3,000	1,551	2,500
601410	Overtime-Holiday	357	-	-	-	-
602100	FICA & MICA	55,469	60,485	57,000	57,000	63,500
602210	Pension-General	52,392	23,412	51,400	51,400	73,700
602235	Pension-Senior Mgmt	47,420	138,999	101,200	101,200	111,900
602260	Pension-401	5,445	12,146	12,700	12,700	12,700
602265	Pension-457	26,578	21,452	22,800	22,800	15,300
602300	Pmt In Lieu Of Insurance	3,518	-	-	-	-
602304	Health Insurance-PPO	22,609	5,606	-	-	14,100
602305	Health Insurance-HMO	64,324	75,790	78,900	78,900	118,900
602306	Dental Insurance-PPO	3,954	3,766	3,300	3,300	4,100
602307	Dental Insurance-HMO	79	479	700	700	700
602309	Basic Life Insurance	1,733	2,996	1,500	1,500	2,200
602311	Long-Term Disability Ins	655	689	1,000	1,000	1,100
602312	HDHP Aetna	-	19,635	39,000	39,000	13,500
602313	HSA Payflex	-	5,400	6,800	6,800	2,700
602400	Workers' Compensation	50,100	53,800	67,000	67,000	57,100
	Sub-Total	1,099,724	1,263,721	1,184,800	1,183,351	1,350,200
	Operating Expense					
603140	New Hire Screening	-	-	2,500	2,500	2,500
603141	Existing Employee Screening	-	-	1,500	1,500	1,000
603190	Prof Svcs-Other	22,100	5,881	10,000	895	10,000
603400	Contract Svcs-Other	-	9,703	10,000	1,472	7,000
604001	Travel & Training	12,710	8,670	40,000	5,465	37,500
604100	Communication Svcs	776	2,628	-	-	-
604200	Postage	333	636	1,000	1,000	1,000
604301	Electricity Svcs	4,807	4,520	5,700	5,700	22,721
604500	Risk Internal Svcs Charge	63,200	53,400	46,100	46,100	15,700
604550	Health Ins Internal Serv Chg	-	-	20,900	20,900	35,200
604610	Fleet Internal Svcs Charge	9,200	11,313	14,800	14,800	13,500
604700	Printing & Binding Svcs	1,183	9,800	1,400	506	2,000
604890	Special Events-Other	-	-	10,000	10,000	4,500
604910	Advertising Costs	-	495	2,000	2,000	2,000
604989	IT Internal Svcs Charge	466,600	504,100	504,600	504,600	549,900
604997	Other Operating Expenses	1,827	3,616	3,000	3,000	3,500
605100	Office Supplies	4,087	2,791	3,000	2,658	3,000
605220	Vehicle Fuel-On-Site	569	1,844	2,600	2,600	2,500
605240	Uniforms Cost	8,500	8,484	20,000	13,308	20,000
605410	Subscriptions & Memberships	4,009	1,210	5,000	5,000	3,000
605500	Training-General	400	4,621	-	-	-
605510	Tuition Reimbursement	2,351	2,881	15,000	5,000	5,000
605600	CM Restricted	-	-	-	987,272	-
	Sub-Total	602,650	636,592	719,100	1,636,275	741,521

Administration

001-60-100-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606405	Furniture & Fixtures	8,096	-	-	-	-
606440	Vehicles Purchase	-	-	-	69,843	-
606441	Vehicle Replacement Program	2,333	2,315	28,558	28,558	-
	Sub-Total	10,429	2,315	28,558	98,401	-
	Total	**$ 1,712,803**	**$ 1,902,629**	**$ 1,932,458**	**$ 2,918,027**	**$ 2,091,721**

Vernon E. Hargray Youth Enrichment Center--001-60-600-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	324,493	357,627	257,300	257,300	238,200
601201	Salary Attrition	-	-	(15,800)	(15,800)	-
601205	Lump Sum Payout - Accrued Time	11,076	6,001	-	-	1,400
601210	Non-Pensionable Earnings	-	7,524	-	-	-
601215	Communication Stipend	-	-	-	-	1,300
601220	Longevity Pay	372	949	700	700	-
601400	Overtime-General	15,914	20,685	15,000	5,929	15,000
601410	Overtime-Holiday	2,154	93	500	500	500
601412	Overtime-Emergency	-	32	-	-	-
602100	FICA & MICA	26,734	29,941	19,900	19,900	18,500
602210	Pension-General	40,294	41,622	29,600	29,600	34,000
602300	Pmt In Lieu Of Insurance	4,454	5,727	6,200	6,200	6,200
602304	Health Insurance-PPO	10,543	14,413	16,900	16,900	-
602305	Health Insurance-HMO	46,529	46,490	19,000	19,000	24,300
602306	Dental Insurance-PPO	1,059	1,400	800	800	800
602307	Dental Insurance-HMO	625	446	200	200	400
602309	Basic Life Insurance	788	891	600	600	700
602311	Long-Term Disability Ins	278	246	400	400	300
602400	Workers' Compensation	33,800	36,900	46,000	46,000	39,200
	Sub-Total	519,110	570,986	397,300	388,229	380,800
	Operating Expense					
603400	Contract Svcs-Other	26,407	29,596	25,000	24,317	10,000
603401	Janitorial Svcs	22,293	20,599	37,508	37,508	38,010
603404	Air Condition Svcs	4,897	-	-	-	-
603460	Landscape Svcs	12,526	13,952	-	-	14,000
604100	Communication Svcs	589	910	-	-	-
604300	Water/Wastewater Svcs	10,719	12,298	11,700	11,700	17,375
604301	Electricity Svcs	53,008	54,814	55,700	55,700	62,439
604500	Risk Internal Svcs Charge	38,700	33,400	28,800	28,800	9,500
604550	Health Ins Internal Serv Chg	-	-	11,400	11,400	9,800
604610	Fleet Internal Svcs Charge	5,500	7,208	9,200	9,200	8,400
604620	R&M Buildings	-	-	10,000	-	10,000
604625	R&M Equipment	1,899	-	1,900	-	-
604700	Printing & Binding Svcs	-	-	-	-	500
604920	License & Permit Fees	54	-	1,300	1,300	-
604989	IT Internal Svcs Charge	-	-	800	800	-
604991	Summer Programs	19,115	23,780	18,200	491	8,000
604992	Recreation Activities	1,974	15,168	18,500	6,777	16,600
604993	Field Trips	6,786	2,135	11,000	-	16,200
605100	Office Supplies	3,379	1,587	3,000	2,110	2,000
605220	Vehicle Fuel-On-Site	506	1,748	1,300	1,300	1,300
605225	Equip Gas Oil & Lube	500	-	700	700	700
605230	Program Supplies	5,005	9,848	25,500	4,812	21,500
605247	Janitorial Supplies	1,998	425	2,000	2,000	1,500
605250	Noncap Furn (Item less 5000)	9,378	2,957	4,000	2,976	3,000
605251	Noncap Equip (Item less 5000)	4,174	-	8,200	-	7,000
605290	Other Operating Supplies	6,627	2,291	2,300	2,300	2,300
605500	Training-General	1,600	1,000	-	-	-
	Sub-Total	237,635	233,716	288,008	204,192	260,124

Vernon E. Hargray Youth Enrichment Center--001-60-600-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606210	Building Renovation	-	7,322	-	-	-
606319	Park Improvement	-	8,800	-	-	-
606400	Machinery & Equipment	6,254	-	-	-	-
606441	Vehicle Replacement Program	62,270	5,812	35,262	35,262	-
	Sub-Total	68,524	21,934	35,262	35,262	-
	Total	**$ 825,269**	**$ 826,636**	**$ 720,570**	**$ 627,683**	**$ 640,924**

Sunset Lakes--001-60-603-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	304,939	343,855	290,800	290,800	330,900
601201	Salary Attrition	-	-	(12,700)	(12,700)	-
601205	Lump Sum Payout - Accrued Time	8,323	12,224	4,000	4,000	1,300
601210	Non-Pensionable Earnings	-	7,479	1,000	1,000	-
601215	Communication Stipend	385	1,305	-	-	1,300
601220	Longevity Pay	378	382	400	400	400
601400	Overtime-General	55,568	43,296	30,000	19,315	45,000
601410	Overtime-Holiday	2,161	1,019	1,000	1,000	1,000
601412	Overtime-Emergency	-	2,962	-	-	-
602100	FICA & MICA	28,335	30,141	22,900	22,900	25,800
602210	Pension-General	33,195	34,218	45,400	45,400	61,200
602235	Pension-Senior Mgmt	-	13,200	-	-	-
602265	Pension-457	-	-	1,000	1,000	-
602305	Health Insurance-HMO	47,918	63,744	88,200	88,200	74,200
602306	Dental Insurance-PPO	1,053	974	1,000	1,000	1,500
602307	Dental Insurance-HMO	538	756	1,000	1,000	1,300
602309	Basic Life Insurance	862	1,255	600	600	900
602311	Long-Term Disability Ins	223	247	400	400	500
602400	Workers' Compensation	35,400	38,600	48,100	48,100	41,000
	Sub-Total	519,278	595,657	523,100	512,415	586,300
	Operating Expense					
603400	Contract Svcs-Other	14,372	17,977	18,200	15,258	11,500
603401	Janitorial Svcs	29,870	29,521	34,719	34,719	38,400
603460	Landscape Svcs	30,400	42,977	-	-	-
604100	Communication Svcs	575	810	-	-	-
604300	Water/Wastewater Svcs	9,621	8,213	10,600	10,600	7,621
604301	Electricity Svcs	38,975	45,138	46,300	46,300	45,798
604500	Risk Internal Svcs Charge	40,300	34,800	30,100	30,100	10,800
604550	Health Ins Internal Serv Chg	-	-	13,100	13,100	19,700
604610	Fleet Internal Svcs Charge	2,800	4,305	3,500	3,500	3,200
604620	R&M Buildings	-	-	6,000	6,000	10,500
604700	Printing & Binding Svcs	-	-	-	-	500
604920	License & Permit Fees	-	580	2,100	2,100	-
604989	IT Internal Svcs Charge	-	-	800	800	-
604991	Summer Programs	6,159	7,276	6,500	500	4,000
604992	Recreation Activities	5,985	15,489	15,000	9,341	13,600
604993	Field Trips	9,447	10,386	11,000	-	19,155
605100	Office Supplies	3,508	1,924	3,000	1,771	2,000
605220	Vehicle Fuel-On-Site	306	618	1,000	1,000	1,000
605225	Equip Gas Oil & Lube	2,100	-	2,300	2,300	2,200
605230	Program Supplies	2,754	5,184	8,000	3,664	7,500
605247	Janitorial Supplies	-	682	2,200	2,200	1,500
605250	Noncap Furn (Item less 5000)	17,521	4,290	4,200	4,174	4,200
605251	Noncap Equip (Item less 5000)	9,036	4,500	7,300	-	3,500
605290	Other Operating Supplies	4,631	4,002	5,000	5,000	3,000
605500	Training-General	-	1,100	-	-	-
	Sub-Total	228,361	239,771	230,919	192,426	209,674
	Dept Capital Outlay					
606210	Building Renovation	28,000	1,520	-	-	-
606400	Machinery & Equipment	7,499	-	-	-	-
606405	Furniture & Fixtures	-	4,640	-	-	-
606441	Vehicle Replacement Program	2,700	2,800	2,800	2,800	-
	Sub-Total	38,199	8,960	2,800	2,800	-
	Total	**$ 785,837**	**$ 844,388**	**$ 756,819**	**$ 707,641**	**$ 795,974**

Miramar Regional Park--001-60-604-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	679,627	621,154	685,600	685,600	585,400
601201	Salary Attrition	-	-	(36,500)	(36,500)	-
601205	Lump Sum Payout - Accrued Time	30,822	4,774	13,800	13,800	12,500
601210	Non-Pensionable Earnings	-	14,104	4,100	4,100	-
601215	Communication Stipend	765	500	1,300	1,300	2,000
601220	Longevity Pay	272	990	1,300	1,300	-
601400	Overtime-General	40,713	19,514	20,000	5,758	20,000
601410	Overtime-Holiday	1,690	4,253	1,000	1,000	1,000
601412	Overtime-Emergency	-	1,355	-	-	-
602100	FICA & MICA	57,457	49,685	54,200	54,200	46,100
602210	Pension-General	77,988	72,438	65,000	65,000	67,700
602235	Pension-Senior Mgmt	15,706	14,800	28,600	28,600	18,000
602260	Pension-401	5,524	5,564	5,800	5,800	6,100
602265	Pension-457	2,092	1,794	5,700	5,700	1,700
602300	Pmt In Lieu Of Insurance	6,093	1,767	6,200	6,200	6,200
602304	Health Insurance-PPO	17,752	14,413	16,900	16,900	-
602305	Health Insurance-HMO	85,228	93,008	142,400	142,400	117,800
602306	Dental Insurance-PPO	3,862	3,462	3,300	3,300	1,700
602307	Dental Insurance-HMO	750	470	900	900	1,800
602309	Basic Life Insurance	1,701	1,795	1,500	1,500	1,700
602311	Long-Term Disability Ins	624	496	1,000	1,000	800
602400	Workers' Compensation	54,600	56,300	70,100	70,100	59,800
	Sub-Total	1,083,268	982,638	1,092,200	1,077,958	950,300
	Operating Expense					
603190	Prof Svcs-Other	591,795	624,313	-	-	-
603400	Contract Svcs-Other	115,496	119,390	25,000	13,931	29,100
603401	Janitorial Svcs	24,333	22,643	28,263	28,263	15,000
603404	Air Condition Svcs	-	1,500	1,500	1,500	1,500
603460	Landscape Svcs	162,767	104,573	-	-	114,480
604100	Communication Svcs	31,017	33,510	-	-	-
604300	Water/Wastewater Svcs	72,660	121,680	136,100	136,100	151,775
604301	Electricity Svcs	188,768	245,846	224,900	224,900	267,559
604400	Leased Equipment	19,129	6,880	13,400	6,400	13,400
604500	Risk Internal Svcs Charge	69,900	57,000	49,300	49,300	15,200
604550	Health Ins Internal Serv Chg	-	-	28,200	28,200	41,000
604610	Fleet Internal Svcs Charge	20,100	21,524	23,900	23,900	21,800
604625	R&M Equipment	7,858	10,430	11,700	11,700	11,000
604669	Landscape & Irrigation	18,476	26,843	39,000	39,000	46,000
604671	Park Maintenance	96,139	63,871	150,000	165,000	180,000
604700	Printing & Binding Svcs	933	1,098	900	900	1,000
604920	License & Permit Fees	729	492	-	-	-
604989	IT Internal Svcs Charge	-	-	1,400	1,400	-
604994	Athletic Activities	7,313	2,000	7,300	7,300	7,300
605100	Office Supplies	1,276	1,151	1,300	589	1,300
605220	Vehicle Fuel-On-Site	15,099	12,723	18,000	18,000	17,100
605230	Program Supplies	2,799	-	-	-	-
605240	Uniforms Cost	5,159	4,423	4,200	4,200	4,200
605242	Protective Clothing and Shoes	2,944	2,221	3,200	3,200	3,200
605246	Safety Equipment Supplies	600	510	850	850	650
605247	Janitorial Supplies	1,870	1,081	3,000	3,000	3,000
605250	Noncap Furn (Item less 5000)	1,370	4,033	2,500	2,214	7,000
605251	Noncap Equip (Item less 5000)	4,753	9,850	16,700	2,913	14,400
605252	Small Tools	7,867	5,653	3,000	3,000	3,000
605280	Chemicals	18,499	19,691	30,000	15,000	22,000
605290	Other Operating Supplies	13,329	20,242	2,300	2,300	2,300

Miramar Regional Park--001-60-604-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605410	Subscriptions & Memberships	35	-	-	-	-
605500	Training-General	2,438	619	-	-	-
	Sub-Total	1,505,450	1,545,789	825,913	793,060	994,264
	Dept Capital Outlay					
606319	Park Improvement	-	15,823	-	-	-
606400	Machinery & Equipment	71,327	21,340	-	-	-
606441	Vehicle Replacement Program	-	-	30,600	30,600	-
	Sub-Total	71,327	37,163	30,600	30,600	-
	Total	**$ 2,660,045**	**$ 2,565,590**	**$ 1,948,713**	**$ 1,901,618**	**$ 1,944,564**

Special Events--001-60-605-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	177,445	705,565	209,100	212,260	347,800
601201	Salary Attrition	-	-	(10,700)	(10,700)	-
601205	Lump Sum Payout - Accrued Time	2,404	58,902	1,800	1,800	6,100
601210	Non-Pensionable Earnings	-	5,662	-	-	-
601215	Communication Stipend	1,018	1,305	1,300	1,300	4,600
601220	Longevity Pay	1,357	1,863	1,900	1,900	2,000
601400	Overtime-General	7,519	4,056	6,000	44,221	6,000
601402	Overtime-Special Events	66,659	82,101	66,600	66,600	17,500
601410	Overtime-Holiday	195	1,323	700	700	500
602100	FICA & MICA	19,419	64,098	16,400	19,402	27,600
602210	Pension-General	24,896	59,331	30,400	30,400	46,100
602235	Pension-Senior Mgmt	-	76,199	-	-	19,000
602265	Pension-457	-	11,078	-	-	-
602304	Health Insurance-PPO	15,501	16,144	16,500	16,500	14,100
602305	Health Insurance-HMO	21,141	77,007	28,700	28,700	33,700
602306	Dental Insurance-PPO	1,482	4,390	1,300	1,300	1,500
602307	Dental Insurance-HMO	26	267	200	200	300
602309	Basic Life Insurance	564	3,093	500	500	1,000
602311	Long-Term Disability Ins	205	797	300	300	500
602312	HDHP Aetna	-	12,006	-	-	13,500
602313	HSA Payflex	-	2,700	-	-	2,700
602400	Workers' Compensation	7,300	28,200	9,500	9,500	8,100
	Sub-Total	347,133	1,216,088	380,500	424,884	552,600
	Operating Expense					
603190	Prof Svcs-Other	-	64,089	-	-	-
603425	Software License & Maint	-	14,139	-	-	-
604001	Travel & Training	-	11,621	-	-	-
604100	Communication Svcs	575	6,086	-	-	-
604200	Postage	-	197	-	-	-
604402	Leased Vehicles	(461)	4,609	-	-	-
604500	Risk Internal Svcs Charge	8,200	18,700	5,800	5,800	2,900
604550	Health Ins Internal Serv Chg	-	-	7,600	7,600	10,400
604610	Fleet Internal Svcs Charge	4,600	10,105	5,800	5,800	5,400
604700	Printing & Binding Svcs	35	5,992	1,000	-	1,000
604851	Holiday Lighting Event	57,824	13,250	-	20,442	-
604852	Miramar Day	59,101	-	-	-	-
604853	Independence Day-4th of July	36,649	43,388	75,000	20,033	37,500
604855	Caribbean Amer. Heritage Celeb	24,841	26,763	75,000	75,000	37,500
604856	Hispanic Heritage	31,300	68,573	75,000	95	37,500
604858	Black History Celebration	31,535	-	-	-	-
604861	Holiday Decorations (5 sites)	-	68,740	75,000	68,740	37,500
604864	Aviation Day	-	15,000	-	-	-
604866	5K Run	-	4,402	-	-	-
604868	Panamanian Independence	-	9,009	-	-	-
604869	Senior Prom Gala	-	8,690	-	-	-
604871	Rotary Club	622	-	-	-	-
604872	Game Night Extravaganza	-	23,165	-	-	-
604873	Puppy Palooza	-	4,872	-	-	-
604874	Poetry Slam	-	98	-	-	-
604875	Citizenship Drive	-	1,250	50,000	800	25,000
604876	Turkey Giveaway & Health Fair	-	14,784	-	-	-
604878	Haitian Flag Day	-	6,820	50,000	-	25,000
604879	Burger & Brew	-	18,785	-	-	12,500
604881	Breakfast with Santa	6,437	5,431	-	-	-
604882	Martin Luther King Parade&Even	25,460	46,873	50,000	16,055	25,000

Special Events--001-60-605-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
604883	Veteran's Day	2,722	1,876	-	1,139	1,000
604884	Halloween	7,991	28,682	50,000	38,700	25,000
604886	Jamaican Independence Day	21,726	22,721	50,000	-	25,000
604887	Haitian Candelight Vigil	24,457	27,093	-	-	-
604888	Spec Events-Transportation	212	-	-	-	-
604889	Marketing & Promotions	-	181,343	-	-	-
604890	Special Events-Other	94,637	42,927	115,000	78,246	13,250
604893	Movie Night Quarterly	-	1,923	-	-	-
604894	Women's Empowerment	-	10,115	-	-	-
604896	Sports Summit	-	34,580	-	-	-
604897	Miramar Family Night	-	-	75,000	19,200	37,500
604910	Advertising Costs	-	58,886	-	-	-
604916	Administrative Expense	-	979	-	-	-
604920	License & Permit Fees	-	3,866	-	-	-
604989	IT Internal Svcs Charge	-	41,800	700	700	-
604997	Other Operating Expenses	-	13	-	-	-
605100	Office Supplies	1,310	3,229	1,200	1,006	1,200
605120	Computer Operating Expenses	-	2,529	-	-	-
605220	Vehicle Fuel-On-Site	1,050	2,311	2,800	2,800	2,700
605230	Program Supplies	-	8,762	-	-	-
605240	Uniforms Cost	-	184	800	800	1,000
605250	Noncap Furn (Item less 5000)	-	636	-	-	-
605251	Noncap Equip (Item less 5000)	-	14,899	-	-	1,600
605266	Photography	-	1,475	-	-	-
605290	Other Operating Supplies	928	11,762	1,000	1,000	5,000
605410	Subscriptions & Memberships	95	1,135	-	-	-
605500	Training-General	-	2,110	-	-	-
	Sub-Total	441,846	1,021,266	766,700	363,957	370,450
	Dept Capital Outlay					
606441	Vehicle Replacement Program	24,600	20,700	2,460	2,460	-
	Sub-Total	24,600	20,700	2,460	2,460	-
	Total	**$ 813,578**	**$ 2,258,054**	**$ 1,149,660**	**$ 791,300**	**$ 923,050**

Aquatics--001-60-606-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,184,303	1,098,703	1,157,400	1,157,400	1,053,400
601201	Salary Attrition	-	-	(57,100)	(57,100)	-
601205	Lump Sum Payout - Accrued Time	23,526	6,927	8,500	8,500	7,900
601210	Non-Pensionable Earnings	-	16,243	-	-	-
601215	Communication Stipend	-	-	-	-	3,900
601400	Overtime-General	33,259	15,516	26,000	5,676	20,000
601410	Overtime-Holiday	2,921	6,590	1,300	1,300	1,000
601412	Overtime-Emergency	-	225	-	-	-
602100	FICA & MICA	94,638	86,003	89,200	89,200	81,400
602210	Pension-General	58,391	59,531	65,600	65,600	71,100
602235	Pension-Senior Mgmt	14,406	-	-	-	-
602265	Pension-457	1,228	-	-	-	-
602304	Health Insurance-PPO	37,610	3,388	-	-	-
602305	Health Insurance-HMO	117,231	196,283	276,100	276,100	249,200
602306	Dental Insurance-PPO	2,522	2,568	2,800	2,800	3,100
602307	Dental Insurance-HMO	1,195	2,656	3,800	3,800	3,900
602309	Basic Life Insurance	1,181	1,290	2,500	2,500	3,000
602311	Long-Term Disability Ins	416	430	1,600	1,600	1,500
602400	Workers' Compensation	82,700	85,300	106,300	106,300	90,600
	Sub-Total	1,655,526	1,581,652	1,684,000	1,663,676	1,590,000
	Operating Expense					
603400	Contract Svcs-Other	12,397	7,094	12,800	9,216	15,100
603401	Janitorial Svcs	13,161	11,499	5,350	5,350	23,760
603404	Air Condition Svcs	499	-	-	-	-
604100	Communication Svcs	2,451	2,737	-	-	-
604300	Water/Wastewater Svcs	61,209	94,749	93,100	93,100	113,674
604301	Electricity Svcs	23,368	25,596	30,100	30,100	24,595
604500	Risk Internal Svcs Charge	99,700	81,300	70,300	70,300	23,200
604550	Health Ins Internal Serv Chg	-	-	49,100	49,100	76,100
604610	Fleet Internal Svcs Charge	8,400	6,107	5,600	5,600	5,200
604620	R&M Buildings	782	-	-	-	-
604630	R&M Electric	1,635	-	-	-	-
604640	R&M Machinery	4,379	-	-	-	-
604668	R&M Aquatics	6,781	21,984	20,000	50,000	44,500
604669	Landscape & Irrigation	1,099	2,174	4,400	4,400	6,000
604700	Printing & Binding Svcs	383	448	700	347	700
604920	License & Permit Fees	1,625	1,825	2,400	2,400	2,400
604989	IT Internal Svcs Charge	-	-	2,900	2,900	-
604991	Summer Programs	10,448	14,587	6,000	1,593	4,000
604992	Recreation Activities	-	-	-	-	2,000
604993	Field Trips	-	-	11,000	-	13,800
604997	Other Operating Expenses	546	-	-	-	-
604998	Contingency	3,485	3,517	-	-	-
605100	Office Supplies	564	837	1,400	1,045	1,400
605120	Computer Operating Expenses	-	-	-	1,155	-
605220	Vehicle Fuel-On-Site	2,061	2,779	2,700	2,700	2,700
605230	Program Supplies	2,372	2,890	-	-	-
605242	Protective Clothing and Shoes	333	388	1,200	1,200	1,200
605246	Safety Equipment Supplies	475	417	500	500	500
605247	Janitorial Supplies	487	524	2,200	2,200	2,200
605250	Noncap Furn (Item less 5000)	15,432	15,706	11,300	11,113	20,320
605251	Noncap Equip (Item less 5000)	1,385	5,915	3,000	2,131	6,200
605280	Chemicals	79,080	55,212	74,900	19,900	46,900
605285	Lab Supplies	243	387	400	400	400
605290	Other Operating Supplies	1,688	-	-	-	-

Aquatics--001-60-606-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605292	Aquatic Supplies	15,929	8,104	12,000	12,000	12,000
605500	Training-General	2,325	843	-	-	-
605510	Tuition Reimbursement	380	-	-	-	-
	Sub-Total	375,102	367,619	423,350	378,750	448,849
	Dept Capital Outlay					
606319	Park Improvement	29,643	-	-	-	-
606441	Vehicle Replacement Program	24,530	2,286	63,543	63,543	-
	Sub-Total	54,173	2,286	63,543	63,543	-
	Total	**$ 2,084,801**	**$ 1,951,557**	**$ 2,170,893**	**$ 2,105,969**	**$ 2,038,849**

Ansin Sports Complex--001-60-607-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	271,596	341,754	433,200	433,200	346,300
601201	Salary Attrition	-	-	(24,000)	(24,000)	-
601205	Lump Sum Payout - Accrued Time	7,134	14,366	8,600	8,600	3,900
601210	Non-Pensionable Earnings	-	8,956	2,400	2,400	-
601215	Communication Stipend	-	-	1,300	1,300	1,300
601220	Longevity Pay	657	1,441	1,500	1,500	-
601400	Overtime-General	33,644	30,225	30,000	14,111	35,000
601410	Overtime-Holiday	20,715	5,168	2,000	2,000	1,000
602100	FICA & MICA	25,217	30,512	34,600	34,600	27,300
602210	Pension-General	42,094	52,628	52,000	52,000	36,000
602235	Pension-Senior Mgmt	-	-	16,800	16,800	19,000
602265	Pension-457	-	-	2,400	2,400	-
602304	Health Insurance-PPO	13,689	26,514	16,900	16,900	14,100
602305	Health Insurance-HMO	44,604	54,745	85,400	85,400	72,900
602306	Dental Insurance-PPO	860	1,503	1,200	1,200	1,000
602307	Dental Insurance-HMO	575	611	1,000	1,000	1,600
602309	Basic Life Insurance	609	978	900	900	1,000
602311	Long-Term Disability Ins	251	371	600	600	500
602400	Workers' Compensation	20,700	21,400	26,700	26,700	22,700
	Sub-Total	482,345	591,173	693,500	677,611	583,600
	Operating Expense					
603400	Contract Svcs-Other	35,680	39,018	40,000	19,651	21,200
603401	Janitorial Svcs	17,789	20,978	17,143	17,143	20,760
603460	Landscape Svcs	31,584	30,000	76,502	76,502	34,000
604100	Communication Svcs	575	681	-	-	-
604300	Water/Wastewater Svcs	11,915	12,805	12,900	12,900	12,243
604301	Electricity Svcs	42,367	50,447	48,900	48,900	43,423
604400	Leased Equipment	-	8,528	25,000	7,000	25,000
604500	Risk Internal Svcs Charge	27,000	22,000	19,000	19,000	5,300
604550	Health Ins Internal Serv Chg	-	-	19,800	19,800	26,000
604610	Fleet Internal Svcs Charge	2,800	3,003	3,500	3,500	3,200
604620	R&M Buildings	1,677	-	1,700	1,700	3,000
604700	Printing & Binding Svcs	1,460	1,016	1,000	1,000	1,000
604857	Ansin Sporting Events	36,711	91,824	60,000	30,491	39,250
604898	Sports & Entertainment	-	-	70,000	220	35,000
604920	License & Permit Fees	-	-	250	250	-
604989	IT Internal Svcs Charge	-	-	700	700	-
604991	Summer Programs	10,174	10,227	6,000	-	4,000
604992	Recreation Activities	4,765	10,201	4,500	1,403	4,100
604993	Field Trips	6,872	13,736	11,000	-	17,880
605100	Office Supplies	667	1,836	2,300	279	2,000
605220	Vehicle Fuel-On-Site	-	112	-	-	1,200
605225	Equip Gas Oil & Lube	-	-	-	-	600
605230	Program Supplies	9,101	9,444	5,000	3,322	4,000
605247	Janitorial Supplies	2,504	1,977	3,000	3,000	2,500
605250	Noncap Furn (Item less 5000)	4,404	5,350	8,300	2,664	4,000
605251	Noncap Equip (Item less 5000)	4,289	6,808	7,500	2,295	6,000
605290	Other Operating Supplies	1,606	8,337	3,700	3,700	3,000
605500	Training-General	2,696	1,345	-	-	-
	Sub-Total	256,635	349,674	447,695	275,420	318,656

Ansin Sports Complex--001-60-607-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606319	Park Improvement	43,902	5,100	-	-	-
606441	Vehicle Replacement	28,300	2,700	2,768	2,768	-
	Program Sub-Total	72,202	7,800	2,768	2,768	-
	Total	**$ 811,182**	**$ 948,647**	**$ 1,143,963**	**$ 955,799**	**$ 902,256**

Park Maintenance--001-60-608-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	858,260	822,882	784,600	784,600	846,500
601201	Salary Attrition	-	-	(41,200)	(41,200)	-
601205	Lump Sum Payout - Accrued Time	23,426	25,048	21,600	21,600	18,500
601210	Non-Pensionable Earnings	-	30,031	2,200	2,200	-
601215	Communication Stipend	385	1,700	-	-	6,500
601220	Longevity Pay	7,333	6,853	6,300	6,300	7,900
601400	Overtime-General	103,900	45,683	80,000	17,279	66,000
601410	Overtime-Holiday	11,916	15,936	5,000	5,000	2,500
601412	Overtime-Emergency	-	1,281	-	-	-
602100	FICA & MICA	76,031	70,883	62,300	62,300	67,300
602210	Pension-General	153,277	165,587	144,900	144,900	166,800
602235	Pension-Senior Mgmt	-	11,000	15,700	15,700	15,900
602260	Pension-401	3,937	-	-	-	-
602265	Pension-457	1,074	-	2,100	2,100	-
602300	Pmt In Lieu Of Insurance	6,001	5,727	6,200	6,200	-
602304	Health Insurance-PPO	75,523	83,293	101,800	101,800	90,000
602305	Health Insurance-HMO	122,555	105,663	133,600	133,600	127,200
602306	Dental Insurance-PPO	4,675	4,328	3,000	3,000	5,500
602307	Dental Insurance-HMO	1,137	1,114	1,800	1,800	1,200
602309	Basic Life Insurance	2,304	2,808	1,700	1,700	2,400
602311	Long-Term Disability Ins	1,016	917	1,100	1,100	1,200
602312	HDHP Aetna	-	10,611	8,200	8,200	6,800
602313	HSA Payflex	-	2,700	1,400	1,400	1,400
602400	Workers' Compensation	54,600	56,300	70,100	70,100	59,800
	Sub-Total	1,507,349	1,470,346	1,412,400	1,349,679	1,493,400
	Operating Expense					
603141	Existing Employee Screening	-	709	-	-	-
603400	Contract Svcs-Other	242,717	225,331	230,000	225,150	240,000
603460	Landscape Svcs	711,448	770,961	407,000	830,150	629,000
604100	Communication Svcs	4,634	4,813	-	-	-
604300	Water/Wastewater Svcs	126,215	133,586	145,700	145,700	156,442
604301	Electricity Svcs	209,154	243,362	251,100	251,100	257,387
604400	Leased Equipment	-	2,582	3,000	3,000	3,300
604500	Risk Internal Svcs Charge	71,500	58,200	50,300	50,300	16,800
604550	Health Ins Internal Serv Chg	-	-	43,800	43,800	57,400
604610	Fleet Internal Svcs Charge	52,500	64,972	71,400	71,400	65,000
604625	R&M Equipment	-	10,688	10,000	10,000	10,000
604630	R&M Electric	7,500	4,930	7,500	7,500	-
604640	R&M Machinery	3,554	-	3,600	3,600	-
604669	Landscape & Irrigation	45,842	53,868	55,000	55,000	55,000
604671	Park Maintenance	178,697	163,226	180,000	180,000	215,000
604989	IT Internal Svcs Charge	-	-	5,300	5,300	-
605220	Vehicle Fuel-On-Site	31,721	27,885	35,500	35,500	33,800
605240	Uniforms Cost	9,289	5,489	7,500	7,500	7,500
605242	Protective Clothing and Shoes	1,545	827	1,500	1,500	1,000
605246	Safety Equipment Supplies	1,255	542	1,300	1,300	1,500
605247	Janitorial Supplies	1,507	-	1,500	1,500	1,000
605250	Noncap Furn (Item less 5000)	800	2,493	10,000	10,000	10,000
605251	Noncap Equip (Item less 5000)	2,299	3,650	5,000	5,000	2,500
605252	Small Tools	-	929	3,000	3,000	2,000
605280	Chemicals	24,971	24,660	25,000	25,000	25,000
605290	Other Operating Supplies	8,284	1,176	2,200	2,200	3,500
605500	Training-General	75	687	-	-	-
	Sub-Total	1,735,506	1,805,567	1,556,200	1,974,500	1,793,129

Park Maintenance--001-60-608-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606319	Park Improvement	47,778	17,303	-	7,867	-
606400	Machinery & Equipment	-	76,708	-	20,908	-
606441	Vehicle Replacement Program	46,812	22,530	86,402	86,402	-
	Sub-Total	94,590	116,542	86,402	115,177	-
	Total	**$ 3,337,445**	**$ 3,392,454**	**$ 3,055,002**	**$ 3,439,355**	**$ 3,286,529**

Vizcaya Park--001-60-609-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	264,011	209,779	359,200	359,200	301,000
601201	Salary Attrition	-	-	(13,000)	(13,000)	-
601205	Lump Sum Payout - Accrued Time	1,836	-	4,600	4,600	3,000
601210	Non-Pensionable Earnings	-	5,422	-	-	-
601215	Communication Stipend	-	-	-	-	1,300
601220	Longevity Pay	330	549	1,100	1,100	1,100
601400	Overtime-General	9,008	11,050	6,000	6,000	12,000
601410	Overtime-Holiday	(0)	683	500	500	1,000
601412	Overtime-Emergency	114	874	-	-	-
602100	FICA & MICA	20,769	17,334	28,300	28,300	23,800
602210	Pension-General	42,694	34,918	62,500	62,500	54,000
602304	Health Insurance-PPO	13,689	14,413	33,900	33,900	14,100
602305	Health Insurance-HMO	47,041	31,876	47,800	47,800	16,200
602306	Dental Insurance-PPO	1,312	784	1,200	1,200	800
602307	Dental Insurance-HMO	438	313	800	800	400
602309	Basic Life Insurance	685	744	800	800	900
602311	Long-Term Disability Ins	278	230	500	500	400
602312	HDHP Aetna	-	-	-	-	6,800
602313	HSA Payflex	-	-	-	-	1,400
602400	Workers' Compensation	17,700	18,300	22,800	22,800	19,400
	Sub-Total	419,904	347,269	557,000	557,000	457,600
	Operating Expense					
603400	Contract Svcs-Other	16,578	19,637	16,600	8,395	9,400
603401	Janitorial Svcs	7,113	7,238	15,726	15,726	15,840
603460	Landscape Svcs	47,340	31,690	-	-	18,700
604100	Communication Svcs	575	692	-	-	-
604300	Water/Wastewater Svcs	7,791	8,302	8,200	8,200	8,292
604301	Electricity Svcs	26,559	40,792	39,500	39,500	26,923
604500	Risk Internal Svcs Charge	20,000	16,300	14,100	14,100	4,600
604550	Health Ins Internal Serv Chg	-	-	9,200	9,200	23,000
604610	Fleet Internal Svcs Charge	8,300	8,910	9,000	9,000	8,200
604620	R&M Buildings	-	-	-	-	3,000
604700	Printing & Binding Svcs	-	-	500	485	500
604920	License & Permit Fees	-	-	250	250	250
604989	IT Internal Svcs Charge	-	-	700	700	-
604991	Summer Programs	8,886	7,557	10,100	2,446	8,000
604992	Recreation Activities	6,764	10,377	6,000	6,000	12,200
604993	Field Trips	2,589	9,374	8,500	5,605	17,880
605100	Office Supplies	1,936	2,791	2,300	1,819	2,000
605220	Vehicle Fuel-On-Site	3,506	1,685	3,000	3,000	2,900
605230	Program Supplies	7,173	5,191	5,500	3,594	3,500
605247	Janitorial Supplies	3,000	1,077	3,000	3,000	2,500
605250	Noncap Furn (Item less 5000)	4,140	552	6,000	4,571	-
605251	Noncap Equip (Item less 5000)	5,000	1,968	3,000	585	9,200
605280	Chemicals	11,350	-	8,000	8,000	5,000
605290	Other Operating Supplies	1,115	2,740	2,800	2,800	3,000
605500	Training-General	-	798	-	-	-
	Sub-Total	189,715	177,670	171,976	146,976	184,885
	Dept Capital Outlay					
606319	Park Improvement	24,010	3,200	-	-	-
606441	Vehicle Replacement Program	3,100	3,200	3,200	3,200	-
	Sub-Total	27,110	6,400	3,200	3,200	-
	Total	**$ 636,729**	**$ 531,339**	**$ 732,176**	**$ 707,176**	**$ 642,485**

Miramar Regional Park Amphitheater--001-60-610-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
603190	Prof Svcs-Other	-	-	700,000	699,881	700,000
603400	Contract Svcs-Other	-	-	100,000	134,752	200,500
604100	Communication Svcs	-	-	33,000	33,000	33,000
604301	Electricity Svcs	-	-	10,700	10,700	9,451
604400	Leased Equipment	-	-	4,000	4,000	4,000
604920	License & Permit Fees	-	-	1,500	1,500	1,000
605290	Other Operating Supplies	-	-	22,700	22,700	15,000
	Sub-Total	-	-	871,900	906,533	962,951
	Total	**$ -**	**$ -**	**$ 871,900**	**$ 906,533**	**$ 962,951**

Athletics--001-60-602-572-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	97,812	-	-	-	-
601205	Lump Sum Payout - Accrued Time	3,386	-	-	-	-
601220	Longevity Pay	106	-	-	-	-
602100	FICA & MICA	7,647	-	-	-	-
602235	Pension-Senior Mgmt	13,706	-	-	-	-
602265	Pension-457	1,066	-	-	-	-
602304	Health Insurance-PPO	13,689	-	-	-	-
602306	Dental Insurance-PPO	388	-	-	-	-
602309	Basic Life Insurance	347	-	-	-	-
602311	Long-Term Disability Ins	85	-	-	-	-
602400	Workers' Compensation	5,900	-	-	-	-
	Sub-Total	144,131	-	-	-	-
	Operating Expense					
604100	Communication Svcs	557	-	-	-	-
604500	Risk Internal Svcs Charge	6,800	-	-	-	-
604610	Fleet Internal Svcs Charge	3,700	-	-	-	-
604700	Printing & Binding Svcs	430	-	-	-	-
604994	Athletic Activities	44,874	-	-	-	-
605100	Office Supplies	958	-	-	-	-
605220	Vehicle Fuel-On-Site	1,010	1,772	-	-	-
605230	Program Supplies	66	-	-	-	-
605251	Noncap Equip (Item less 5000)	1,182	-	-	-	-
605500	Training-General	942	-	-	-	-
	Sub-Total	60,519	1,772	-	-	-
	Total	**$ 204,649**	**$ 1,772**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
347210	Summer Program	Summer camp registration fees collected at Miramar Youth Enrichment Center (Loc 10), Aquatics West (Loc 061), Sunset Lakes (Loc 70), and Ansin (Loc 90).
347260	Contracted Programs	City's revenue collected from contractual classes and programs at Miramar Youth Enrichment Center, Sunset Lakes, Miramar Regional Park, Aquatics-West, Ansin, Athletics, and Vizcaya Park.
347270	Admission Fees	Admission fees for weekends and holidays at Regional Park and Ansin Sports Complex.
347271	Aquatic Fees	Fees for swimming-class registrations and pool admission as well as Funbrella rentals at Miramar Regional Aquatic Complex and Miramar Aquatic Center.
347280	Recreation Activities	Yearly membership fees to utilize facility amenities such as game room, weight room and computer labs at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin and Vizcaya Park.
347284	Rec Activities-Track Meet	Athlete registrations for track meets at Ansin Sports Complex.
347285	Rec Activities-Parking Fees	Fees collected from events through Rentals, Special Events, and Agreements at Miramar Regional Park and Ansin Sports Complex.
347299	Holiday Camps	Winter and Spring Camp registration fees at the Miramar Youth Enrichment Center, Ansin Sports Complex, Aquatic Complex, and Vizcaya Park.
347309	General Concessions	Concession vendor registration fees collected for events at Ansin Sports Complex and Regional Park.
347339	Ticket Sales	Revenue from ticket sales at Miramar Amphitheater.
347405	Special Events Fees	Vendor registration and application fees for private-promoter events.
347410	Vendor Registration & Sponsors	Vendor registration fees and sponsorships for City special events.
362100	Rental Revenue	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362200	Rental-Park Fields	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
362204	Rental-Amphitheater	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center and for Miramar Regional Park Amphitheater rentals.
362301	Bldg Rental-General	Revenue received from pavilion and field rentals at various City Parks (excludes the Miramar Regional Park).
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
Expense		
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
601402	Overtime-Special Events	This represents overtime generated from the development and management of City sponsored special events, community initiatives and private/third party events held in Parks.
601410	Overtime-Holiday	This represents the cost of holiday pay when employees work on a City observed holiday either due to an event or park/facility being opened, mostly during the summer months when usage is in high demand (Labor Day, July 4th and Memorial Day).
603140	New Hire Screening	This cost is associated with level II background screenings required for all new hires.
603141	Existing Employee Screening	This cost is associated with level II background screenings for current employees, which is required every 2 years.
603190	Prof Svcs-Other	Professional consulting services and professional services including: Appraisals for Impact Fees $10,000 Miramar Regional Park Amphitheater Operating Budget $700,000

Budget Justification

Object #	Account Description	Justification
603400	Contract Svcs-Other	This line item provides funding for services procured by contract such as: Locksmith services $5,000 Plaza Zumba Instructor $2,000 Pest control $6,280 Bee Removal Services $1,500 Weight room equipment servicing and maintenance $4,700 Basketball gymnasium equipment servicing and maintenance $5,900 Annual buffing and deep cleaning of facility floors $8,300 Thor Guard maintenance(lighting detection system) $14,900 Temporary staffing $4,000 Mondo track bi-annual cleaning and maintenance $15,000 Bay & Roll Down Door Maintenance $1,000 Kitchen Maintenance Exhaust System $500 Electrical/Mechanical Services $74,000 Scoreboard Repairs & Services $1,100 Field Lighting Services $6,000 Mulching Services $30,000 Sand Supply Services $20,000 Sod Supply Services $75,000 Pressure Cleaning Services $1,000 Pond Restocking $1,500 PA Sound System $500 Aquatics Heating System Services $7,620 Aquatics Pumping System Services $3,000 Welding & Fabrication Services $34,500 Irrigation Pump System Services $20,000 Amphitheater: Auditor services $25,000 Management services $65,000 Management Revenue Incentive $100,500 Appetize POS contract $10,000
603401	Janitorial Svcs	Contracted janitorial services for the City's park facilities and restrooms.
603404	Air Condition Svcs	HVAC equipment repairs and maintenance for various parks facilities.
603460	Landscape Svcs	This line provides funding for the contracted maintenance of park green spaces and fields, including mowing, trimming, pesticide/herbicide treatment, cleaning and irrigation services. The following parks will be maintained by the contracted vendors with this funding: Vernon E. Hargray Youth Enrichment Center $14,000, Miramar Regional Park $114,480, Ansin Sports Complex $34,000, Forzano and Silver Lakes Sports Complex $341,200, 19th Street Park, Beauty and Beekman Park, Bernard Park, Miramar Isles Park, Progress Park, Sawyer Park, Sheraton Park, Veterans Memorial Park, Huntington Entrance, Country Club Ranches, Harbour Lakes Park, and Lakeshore Park $146,100, Miramar Athletic Park, Perry Wellman Field, Linear North and South Park, Shirley Branca Park, Fairway Park and River Run Park $ 141,700, and Vizcaya Park $18,700.
604001	Travel & Training	Travel and training expenses for various divisions in Parks such as Athletics, Recreation, Special Events, Maintenance and other related activities and programs.
604100	Communication Svcs	Cost of City issued cellular phones assigned to supervisors, managers, coordinators and any other employee needing cell phone access to perform functions. This also includes the communication dost for any vehicle with installed GPS tracking.
604200	Postage	This represents costs for the Department's special mailings, bulk mailings, certified mail, UPS and FedEx.
604300	Water/Wastewater Svcs	This represents the cost of water and wastewater usage for the facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604400	Leased Equipment	This represents the costs for leasing necessary equipment that the city does not have and would seldom use to complete maintenance tasks. Leasing equipment saves capital dollars since the City will only pay for the time equipment will be used. The leased equipment will be bucket trucks, loaders and other necessary equipment for Miramar Regional Park. In addition, Ansin Sports Complex will lease a track scrubber as well as additional bleachers as needed for events with an increased spectator expectation.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City’s wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604620	R&M Buildings	This line item represents funding for minor repairs and maintenance of the Parks and Recreation Buildings/Facilities. Funding is needed for annual maintenance including: Re-varnishing-Basketball Gyms, Multipurpose Rm, Aerobics Rm & Boxing Rm floors $7,000, parking lot fixtures $6,500, plumbing fixtures $6,000, and miscellaneous building parts and supplies $7,000.

Budget Justification

Object #	Account Description	Justification
604625	R&M Equipment	Repair and maintenance of operating equipment located in the City's facilities including items such as utility carts, pressure washers, gym equipment, mowers, spray machines, etc.
604668	R&M Aquatics	Repair and maintenance needs for the Regional Aquatics Complex (West) and the Miramar Aquatics Complex (East).
604669	Landscape & Irrigation	Repairs and supplies to address irrigation systems at all parks. Irrigation pump repairs and maintenance $63,400 Monthly Irrigation Wet Checks $6,600 Replacement irrigation parts (PVC pipe, valves, sprinkler heads) $13,500 Replacement soil & sod $10,000 Mulch $9,000 Palm/Shrub pruning $2,300 Aquatic centers plant bed replenishing materials $2,200
604671	Park Maintenance	This represents the cost to maintain facilities by in house staff.
604700	Printing & Binding Svcs	This cost is for printing and binding brochures, calendars, flyers, permits, manuals, registration forms and parent handbooks.
604853	Independence Day-4th of July	July 4th Celebration
604855	Caribbean Amer. Heritage Celeb	Caribbean American Heritage Celebration- Afro-Carib Festival
604856	Hispanic Heritage	Latin Heritage Celebration-Latin Music Festival
604857	Ansin Sporting Events	Cost associated to carry out a variety of sporting events at the Ansin Sports Complex such as track, soccer, football, etc.
604861	Holiday Decorations (5 sites)	Addtl funds added due to Approved Above Base Request for Citywide Holiday Decorations to decorate City Hall and other locations in the City in celebration of the Holidays, promoting a festive & brilliant season.
604875	Citizenship Drive	Citizenship Drive
604878	Haitian Flag Day	Haitian Flag Day Celebration
604879	Burger & Brew	Burger & Brew Event
604882	Martin Luther King Parade&Even	Martin Luther King Jr. Day Celebration
604883	Veteran's Day	Verterans' Day
604884	Halloween	Halloween Celebration
604886	Jamaican Independence Day	Jamaican Independence Day Celebration
604890	Special Events-Other	Teen Advisory Board (Prog. 100); Sports & Media Summit (Prog. 605), Other events identified with Project codes as requested.
604897	Miramar Family Night	Miramar Family Night Event.
604898	Sports & Entertainment	Funding for various Sports & Entertainment Events.
604910	Advertising Costs	This cost is associated with advertising of Department's Ordinances as required through the City Clerk's office.
604920	License & Permit Fees	This line item represents funding for: Annual license/permit fees to meet regulatory requirements for aquatic operations for the wheelchair pool lifts, splash pad, wadding pool, and water playground $2,650 Liquor license $300 Health Food License $700 at Regional Park Amphitheater
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604991	Summer Programs	This includes costs related to the summer camp programs and include equipment, supplies, special guests, field trips and transportation.
604992	Recreation Activities	This includes costs related to contractual classes, teacher planning days, holiday camp, family programming, field trips and special events.
604993	Field Trips	Cost of field trips for Summer Camp, Winter Camp and Spring Camp participants as well as other programming such as the Dream Big Mentor Program and the Teen Advisory Board.
604994	Athletic Activities	This line item provides supplies, uniforms, officials and equipment for the following programs: Adult Softball, Youth Basketball, Flag Football, Adult Soccer and Tennis programs run by the City.
604997	Other Operating Expenses	This line item represents unanticipated, one time expenditures that are not reflected and/or identified in other line items in the approved budget.

Budget Justification

Object #	Account Description	Justification
605100	Office Supplies	This represents the costs for general desktop supplies for the department.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.
605230	Program Supplies	This represents the cost of general supplies needed for a variety of programs and meetings to include games, replacement parts for gamerooms, educational supplies, paper goods, etc.
605240	Uniforms Cost	These costs represent the purchase of uniforms for staff, recreational and athletics program participants as well as uniform service for maintenance and other divisions.
605242	Protective Clothing and Shoes	This cost is for clothing and/or items provided for protective purposes such as rubber apron, work gloves, eye protection, masks etc.
605246	Safety Equipment Supplies	Safety vests, Rescue tubes, First aid supplies $750 Caution tape, Flashing barricade lights, Reflective Cones $500 Fire extinguishers $150 Rubber boot covers, Rain gear $650 Earplugs and protective goggles $600
605247	Janitorial Supplies	Supplies needed to clean, sanitize, and restock for events at Park facilities not covered by the contracted janitorial services.
605250	Noncap Furn (Item less 5000)	Purchase & replace furniture-new benches, tables & chairs at various facilities for classrooms, multipurpose rooms, front lobby areas, and staff lounges $13,700 Replace pool furniture East & West Aquatic facilities incl, chaise lounge chairs for the pool decks & Funbrellas $5,520 Purchase pavilion furniture/fixtures incl, picnic benches, waste receptacles, & BBQ grills $29,300
605251	Noncap Equip (Item less 5000)	Purchase new weight room equip: 3 Treadmill, 1 Cardio Vascular Machine, and 1 Smith Machine $20,700 New Splash Pad Fixtures, Pool Pump & Vacuum, New Aqua-Bike $5,400 New Pressure Washers, Ice Machine, Generator, Water Bottle Filling Stations $17,700 New Event Equipment i.e tents, chairs, generator $1,600 New Gator $5,000
605252	Small Tools	Costs associated with miscellaneous small tools such as screwdrivers, wrenches, and trimmers.
605280	Chemicals	The cost is for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain Miramar Regional Park, as well as chemicals necessary for the aquatic facilities, and Vizcaya Park.
605285	Lab Supplies	Laboratory supplies for water quality testing at the City's aquatic complexes.
605290	Other Operating Supplies	This cost is for all supplies that need to be replaced or single use items such as: brooms, mops, trash can liners, miscellaneous pool supplies, nails, wood, etc. As well as the cost for procuring alcohol to sell during events/activities at the Amphitheater concession .
605292	Aquatic Supplies	This amount is for cost of all aquatic supplies needed such as life savers, pool poles, hardware for picnic tables and lifeguard chairs, etc.
605410	Subscriptions & Memberships	Memberships include: Florida Recreation and Parks Association (FRPA) $2500 National Recreation and Parks Association $500
605510	Tuition Reimbursement	Financial assistance for full time employees seeking a degree from a college or university. Education must be related to the employee's position or serve to enhance the employee skills and knowledge. Cost covers tuition, books and any applicable lab fees.

MIRAMAR

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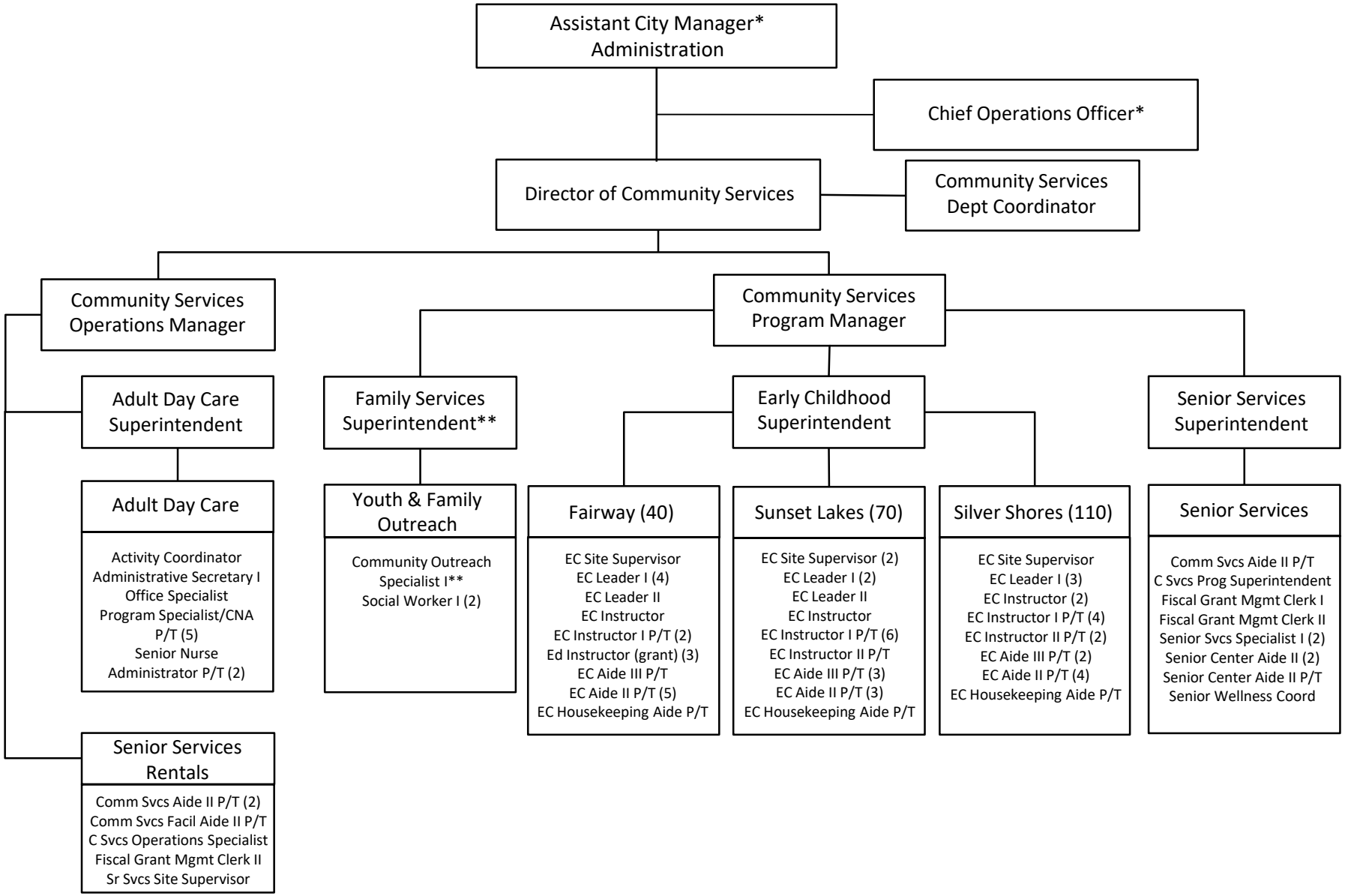
Community Services Department



* Budgeted in the Office of the City Manager
** Budgeted in the CDBG Fund (167)

Mission

To improve and enhance the quality of life for individuals of all ages in the City of Miramar by providing comprehensive social service programs and services.

Department Overview

The Community Services Department provides comprehensive social services programs. This department operates childcare centers that deliver educational programming for preschool and elementary aged children. Additional services include senior programs and services, information and referral, and youth and family community outreach. The department operates an adult daycare center which serves clients 18 years old and older.

As indicated in the Position Detail, this department has 66.5 budgeted positions, 41 full-time and 51 (25.5 FTEs) part-time employees. The four programs provided by Community Services are:

1. Administration
2. Senior Services
3. Adult Daycare Center
4. Childcare Services

Accomplishments FY 2020

- The Adult Day Care has been selected as a vendor by Broward County Elderly and Veterans Services to provide respite to Adult Day Care caregivers. This agreement will generate additional revenue and provide needed support to our clients and their families.
- Miramarvels Early Childhood Academy, through the newly executed agreement with Utica College of Nursing, integrated nutrition and safety education programming.
- The Community Services Department has reorganized and rebranded and, is also working to ensure continued delivery of services to the Community, community partners and other stakeholders.
- Volunteer Internship Program: Youth and Family Outreach has developed the Youth Volunteer Intership Program. This program will provide local high school students a three-month rotation throught the Department with a three-week concentration in each program. The internship will culminate with a project and presentation highlighting the experience and outcomes. The objective is to not only provide opportunities for career exploration but to also provide the opportunity for City of Miramar High School students to obtain volunteer hours needed for high school graduation.
- Senior Services Program, through partnership with the Area Agency on Aging and Meals on Wheels South Florida, facilitates weekly delivery of meals to over 150 seniors to combat food insecurity in the senior population served by the Southcentral/Southeast Focal Point.

Program Revenues, Expenditures & Position Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Senior Services	353,532	400,501	338,161	344,010	285,411
Adult Daycare Center	242,003	246,993	237,550	233,225	220,550
Childcare Services	1,663,761	1,417,759	1,382,303	1,382,303	726,703
Unassigned	305	-	-	-	-
Total	$ 2,259,602	$ 2,065,252	$ 1,958,014	$ 1,959,538	$ 1,232,664
Expenditures by Program					
Administration	773,795	926,485	856,800	975,649	698,082
Senior Services	1,789,964	1,775,081	2,012,504	1,963,065	1,945,423
Adult Daycare Center	478,665	523,272	553,900	545,900	624,537
Childcare Services	3,034,474	3,217,041	3,584,004	3,522,594	3,393,910
Other	(878)	-	-	-	-
Total	$ 6,076,020	$ 6,441,879	$ 7,007,208	$ 7,007,208	$ 6,661,952
Expenditures by Category					
Personnel Services	4,789,352	4,918,365	5,335,900	5,274,651	5,164,500
Operating Expense	1,207,176	1,452,969	1,547,243	1,547,243	1,439,052
Capital Outlay	21,185	11,546	65,665	65,665	-
Grants & Aids	58,307	58,998	58,400	119,649	58,400
Total	$ 6,076,020	$ 6,441,879	$ 7,007,208	$ 7,007,208	$ 6,661,952

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	6.00	7.00	6.00	6.00	4.00
Senior Services	17.00	18.00	18.00	18.00	17.50
Adult Daycare Center	6.50	6.50	7.50	7.50	6.50
Childcare Services	39.00	38.50	40.50	40.50	38.50
Total	68.50	70.00	72.00	72.00	66.50
Position Detail					
Activity Coordinator	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	1.00	1.00	1.00	1.00	1.00
Adult Day Care Superintendent	1.00	1.00	1.00	1.00	1.00
Assistant Director of Social Services	1.00	-	-	-	-
Community Services Aide II - Part-time (3)	-	-	1.50	1.50	1.50
Community Services Department Coordinator	-	-	1.00	1.00	1.00
Community Services Facilities Aide II - Part-time	-	-	1.00	1.00	0.50
Community Services Operations Manager	-	-	1.00	1.00	1.00
Community Services Operations Specialist	-	-	1.00	1.00	1.00
Community Services Program Coordinator	-	-	1.00	-	-
Community Services Program Manager	-	-	1.00	1.00	1.00
Community Services Program Superintendent	-	-	-	1.00	1.00
Director of Community Services	-	-	1.00	1.00	1.00
Director of Social Services	-	1.00	-	-	-
Early Childcare Site Supervisor	4.00	4.00	4.00	4.00	4.00
Early Childhood Aide II - Part-time (12)	6.50	6.50	6.50	6.50	6.00
Early Childhood Aide III - Part-time (6)	5.00	4.50	4.50	4.50	3.00
Early Childhood Housekeeping Aide - Part-time (3)	1.50	1.50	1.50	1.50	1.50
Early Childhood Instructor	-	-	4.00	4.00	4.00
Early Childhood Instructor I - Part-time (12)	7.00	7.00	6.00	6.00	6.00
Early Childhood Instructor II - Part-time (3)	2.50	2.50	1.50	1.50	1.50
Early Childhood Leader I	8.00	8.00	8.00	8.00	8.00
Early Childhood Leader II	2.00	2.00	2.00	2.00	2.00
Early Childhood Superintendent	1.00	1.00	1.00	1.00	1.00
Educational Instructor - Part-time (After School) (3)	1.50	1.50	1.50	1.50	1.50
Executive Assistant to the Director	1.00	-	-	-	-
Fiscal Grant Management Clerk I	1.00	1.00	1.00	1.00	1.00
Fiscal Grant Management Clerk II	2.00	2.00	2.00	2.00	2.00
Office Specialist	1.00	1.00	1.00	1.00	1.00
Program Specialist/C N A - Part-time (5)	2.50	2.50	2.50	2.50	2.50
Quality Control Officer	1.00	1.00	1.00	1.00	-
Senior Center Aide II	2.00	3.00	3.00	3.00	2.00
Senior Center Aide II - Part-time	-	0.50	0.50	0.50	0.50
Senior Nurse Administrator - Part-time (2)	1.00	1.00	1.00	1.00	1.00
Senior Services Site Supervisor	1.00	1.00	1.00	1.00	1.00
Senior Services Specialist I	2.00	2.00	2.00	2.00	2.00
Senior Services Superintendent	1.00	1.00	1.00	1.00	1.00
Senior Wellness Coordinator	1.00	1.00	1.00	1.00	1.00
Social Services Aide II - Part-time	1.50	1.50	-	-	-
Social Services Aide III - Part-time	0.50	-	-	-	-
Social Services Department Coordinator	-	1.00	-	-	-
Social Services Facilities Aide II - Part-time	1.00	1.00	-	-	-
Social Services Operations Manager	1.00	1.00	-	-	-
Social Services Operations Specialist	-	1.00	-	-	-
Social Services Program Coordinator	1.00	1.00	-	-	-
Social Services Program Manager	-	1.00	-	-	-
Social Services Program Officer	1.00	-	-	-	-
Social Worker I	3.00	3.00	3.00	3.00	2.00
Total FTE's	68.50	70.00	72.00	72.00	66.50

FY 2021 FTEs by Program
Community Services

Administration (General Fund 001)

Formulates departmental policy and provides overall direction and coordination of departmental operations and management. Maintains current and future established guidelines and regulations for operations; and, facilitates the department's goal setting agendas and achievements.

FY 20	FY 21
6.00	4.00

Senior Services (General Fund 001)

This program provides vital services to the older adults in the community including recreation, group and individual counseling, information and referral and health and wellness.

FY 20	FY 21
18.00	13.00

Youth & Family Outreach (CDBG Fund 167)

Ongoing reimbursement grant program utilized administratively to render Youth and Family Outreach services.

FY 20	FY 21
2.00	2.00

Senior Services - Rentals (General Fund 001)

This program provides facility rental services to the residents, organizations, businesses, and vendors.

FY 20	FY 21
0.00	4.50

Childcare Services (General Fund 001)

This program is responsible for providing a safe and secure environment in which children are provided with the physical, social, emotional and intellectual activities that allow them to learn and play through developmentally appropriate practices and learning materials which enables each child a positive learning experience.

FY 20	FY 21
40.50	38.50

Adult Daycare Center (General Fund 001)

The Adult Day Care provides recreational activities and therapeutic programs for adults 18 years of age and older in a protective but non-institutional environment.

FY 20	FY 21
7.50	6.50

Administration--001-63-100-569-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	340,310	453,176	430,400	430,400	327,600
601201	Salary Attrition	-	-	(55,400)	(55,400)	-
601205	Lump Sum Payout - Accrued Time	39,178	20,860	33,800	33,800	3,800
601210	Non-Pensionable Earnings	-	2,242	15,400	15,400	-
601215	Communication Stipend	(125)	-	-	-	2,600
601220	Longevity Pay	-	1,533	2,800	2,800	-
601400	Overtime-General	49	1,445	3,000	3,000	1,000
601412	Overtime-Emergency	-	822	-	-	-
602100	FICA & MICA	25,644	34,507	36,100	36,100	24,800
602210	Pension-General	8,799	22,212	45,700	45,700	33,600
602235	Pension-Senior Mgmt	69,629	80,899	33,700	33,700	43,300
602265	Pension-457	18,937	8,227	12,800	12,800	5,600
602304	Health Insurance-PPO	13,299	28,044	33,000	33,000	-
602305	Health Insurance-HMO	31,524	28,905	35,800	35,800	32,300
602306	Dental Insurance-PPO	1,056	1,120	1,400	1,400	1,100
602307	Dental Insurance-HMO	260	401	500	500	500
602309	Basic Life Insurance	1,213	2,009	900	900	900
602311	Long-Term Disability Ins	358	450	600	600	500
602312	HDHP Aetna	-	903	-	-	16,300
602313	HSA Payflex	-	-	-	-	2,700
602400	Workers' Compensation	21,200	21,400	23,600	23,600	22,200
	Sub-Total	571,331	709,154	654,100	654,100	518,800
	Operating Expense					
603134	Prof Svcs-Marketing	-	8,742	3,900	3,900	3,900
603141	Existing Employee Screening	43	94	200	200	200
603190	Prof Svcs-Other	-	365	500	500	500
603455	Security Svcs	33,096	33,803	36,200	28,200	36,400
604001	Travel & Training	7,879	9,247	7,900	4,363	7,900
604100	Communication Svcs	3,063	3,012	-	-	-
604200	Postage	439	639	700	700	700
604300	Water/Wastewater Svcs	652	1,285	2,000	2,000	913
604301	Electricity Svcs	5,522	5,660	6,100	6,100	5,669
604402	Leased Vehicles	6,283	656	-	-	-
604500	Risk Internal Svcs Charge	42,300	41,400	16,200	16,200	3,800
604550	Health Ins Internal Serv Chg	-	-	12,500	12,500	17,300
604610	Fleet Internal Svcs Charge	4,300	6,908	4,200	4,200	3,800
604613	Vehicle Detail	308	40	400	400	-
604700	Printing & Binding Svcs	426	204	1,200	1,200	1,200
604916	Administrative Expense	1,678	2,356	3,000	3,000	3,000
604920	License & Permit Fees	425	354	400	400	400
604989	IT Internal Svcs Charge	22,300	31,300	36,200	36,200	29,700
604998	Contingency	795	929	800	800	800
605100	Office Supplies	519	554	1,000	1,000	1,000
605120	Computer Operating Expenses	-	(27)	-	-	-
605220	Vehicle Fuel-On-Site	317	941	1,200	1,200	1,200
605410	Subscriptions & Memberships	1,149	214	200	200	200
605500	Training-General	3,116	6,197	11,200	1,100	11,200
605600	CM Restricted	-	-	-	100,237	-
	Sub-Total	134,612	154,873	146,000	224,600	129,782
	Dept Capital Outlay					
606441	Vehicle Replacement Program	18,400	7,200	7,200	7,200	-
606470	Computer Equipment	-	1,746	-	-	-
	Sub-Total	18,400	8,946	7,200	7,200	-

Administration--001-63-100-569-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Grants & Aides					
608210	Area Agency on Aging	49,452	51,614	49,500	59,749	49,500
608306	Grants to others	-	1,897	-	30,000	-
	Sub-Total	49,452	53,511	49,500	89,749	49,500
	Total	**$ 773,795**	**$ 926,485**	**$ 856,800**	**$ 975,649**	**$ 698,082**

Senior Services--001-63-632-569-000/180

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	785,048	684,675	917,000	855,751	841,800
601201	Salary Attrition	-	-	(94,000)	(94,000)	-
601205	Lump Sum Payout - Accrued Time	16,221	11,347	13,200	13,200	11,000
601210	Non-Pensionable Earnings	-	23,329	5,800	5,800	-
601215	Communication Stipend	-	-	-	-	4,800
601220	Longevity Pay	2,562	3,559	3,500	3,500	4,300
601400	Overtime-General	3,967	6,635	4,000	4,000	7,000
601410	Overtime-Holiday	192	-	200	200	200
601412	Overtime-Emergency	1,263	2,463	-	-	-
602100	FICA & MICA	59,052	54,011	72,300	72,300	66,200
602210	Pension-General	125,281	155,882	151,300	151,300	148,100
602235	Pension-Senior Mgmt	16,307	13,800	29,800	29,800	34,700
602265	Pension-457	283	1,456	5,800	5,800	3,600
602304	Health Insurance-PPO	44,280	46,534	50,800	50,800	56,300
602305	Health Insurance-HMO	134,861	105,744	186,300	186,300	158,600
602306	Dental Insurance-PPO	3,073	4,729	4,700	4,700	5,600
602307	Dental Insurance-HMO	2,048	1,109	2,600	2,600	1,900
602309	Basic Life Insurance	2,937	2,910	2,000	2,000	2,400
602311	Long-Term Disability Ins	1,015	963	1,300	1,300	1,200
602312	HDHP Aetna	-	23,278	51,000	51,000	33,100
602313	HSA Payflex	-	5,400	8,100	8,100	5,000
602400	Workers' Compensation	107,333	107,272	116,100	116,100	109,300
	Sub-Total	1,305,723	1,255,095	1,531,800	1,470,551	1,495,100
	Operating Expense					
603141	Existing Employee Screening	764	559	800	800	800
603183	Accreditation Fees	1,800	-	1,800	1,800	500
603190	Prof Svcs-Other	13,250	12,800	18,800	18,800	18,800
603400	Contract Svcs-Other	2,193	2,875	2,200	2,200	2,200
603401	Janitorial Svcs	50,749	55,915	64,604	64,604	64,604
603425	Software License & Maint	4,612	4,612	4,600	4,600	4,600
604001	Travel & Training	6,818	1,910	6,800	2,110	6,800
604100	Communication Svcs	2,419	2,798	-	-	-
604300	Water/Wastewater Svcs	5,220	10,281	16,300	16,300	7,301
604301	Electricity Svcs	49,701	50,940	53,300	53,300	51,018
604302	Gas-Propane	652	761	700	700	700
604402	Leased Vehicles	5,963	5,963	6,000	6,000	-
604500	Risk Internal Svcs Charge	161,800	158,300	61,900	61,900	16,900
604550	Health Ins Internal Serv Chg	-	-	47,000	47,000	79,200
604610	Fleet Internal Svcs Charge	6,500	7,008	4,800	4,800	4,400
604613	Vehicle Detail	102	225	100	100	500
604620	R&M Buildings	19,552	183	19,600	14,600	19,600
604700	Printing & Binding Svcs	5,182	5,600	7,100	7,100	7,100
604890	Special Events-Other	10,515	12,498	10,500	10,500	10,500
604989	IT Internal Svcs Charge	89,300	109,700	114,700	114,700	115,700
604998	Contingency	1,346	263	1,300	1,300	1,300
605100	Office Supplies	3,428	3,427	3,400	3,400	3,400
605120	Computer Operating Expenses	881	927	900	900	900
605220	Vehicle Fuel-On-Site	724	914	1,200	1,200	1,200
605225	Equip Gas Oil & Lube	800	-	900	900	900
605230	Program Supplies	9,180	8,621	9,200	5,300	9,200
605240	Uniforms Cost	3,481	4,197	3,500	2,900	3,500
605250	Noncap Furn (Item less 5000)	13,437	41,997	5,000	5,000	5,000
605251	Noncap Equip (Item less 5000)	2,046	5,006	2,000	2,000	2,000
605410	Subscriptions & Memberships	432	474	400	400	400
605500	Training-General	2,409	4,175	2,400	2,400	2,400

Senior Services--001-63-632-569-000/180

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605510	Tuition Reimbursement	-	1,571	-	5,000	-
	Sub-Total	475,254	514,499	471,804	462,614	441,423
	Dept Capital Outlay					
606441	Vehicle Replacement Program	133	-	-	-	-
	Sub-Total	133	-	-	-	-
	Grants & Aides					
608301	MASH Grt Energy Assistance	8,855	5,487	8,900	29,900	8,900
	Sub-Total	8,855	5,487	8,900	29,900	8,900
	Total	**$ 1,789,964**	**$ 1,775,081**	**$ 2,012,504**	**$ 1,963,065**	**$ 1,945,423**

Adult Daycare Center--001-63-634-569-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	294,906	287,537	308,000	308,000	322,500
601201	Salary Attrition	-	-	(35,700)	(35,700)	-
601205	Lump Sum Payout - Accrued Time	-	1,124	1,100	1,100	1,400
601210	Non-Pensionable Earnings	-	2,040	3,000	3,000	-
601215	Communication Stipend	-	-	-	-	1,300
601220	Longevity Pay	-	-	500	500	500
601400	Overtime-General	1,319	2,584	1,500	1,500	2,100
601412	Overtime-Emergency	-	209	-	-	-
602100	FICA & MICA	22,007	21,538	23,900	23,900	24,900
602210	Pension-General	16,997	17,309	20,700	20,700	22,300
602235	Pension-Senior Mgmt	12,205	12,400	12,300	12,300	16,100
602265	Pension-457	1,170	3,136	3,000	3,000	3,400
602305	Health Insurance-HMO	34,445	37,462	60,100	60,100	74,100
602306	Dental Insurance-PPO	872	572	-	-	-
602307	Dental Insurance-HMO	350	873	1,700	1,700	2,300
602309	Basic Life Insurance	801	792	700	700	900
602311	Long-Term Disability Ins	173	159	400	400	500
602312	HDHP Aetna	-	15,948	15,300	15,300	16,300
602313	HSA Payflex	-	4,725	2,700	2,700	2,700
602400	Workers' Compensation	6,300	6,400	7,100	7,100	6,600
	Sub-Total	391,546	414,807	426,300	426,300	497,900
	Operating Expense					
603141	Existing Employee Screening	-	202	300	300	300
603190	Prof Svcs-Other	1,785	2,654	2,400	2,400	2,400
603400	Contract Svcs-Other	1,386	-	-	-	-
603401	Janitorial Svcs	800	760	-	-	1,500
603470	Temporary Help	5,511	12,708	8,500	8,500	8,500
604001	Travel & Training	18	-	600	-	1,400
604100	Communication Svcs	836	645	-	-	-
604300	Water/Wastewater Svcs	5,526	5,852	6,100	6,100	6,194
604301	Electricity Svcs	6,298	7,281	7,200	7,200	7,543
604500	Risk Internal Svcs Charge	21,800	21,400	8,400	8,400	3,000
604550	Health Ins Internal Serv Chg	-	-	13,000	13,000	21,300
604610	Fleet Internal Svcs Charge	4,700	7,008	6,700	6,700	6,200
604613	Vehicle Detail	191	296	400	400	300
604700	Printing & Binding Svcs	2,640	944	3,100	3,100	2,500
604890	Special Events-Other	2,422	3,737	3,000	3,000	4,500
604920	License & Permit Fees	353	270	500	500	500
604989	IT Internal Svcs Charge	7,300	28,700	36,400	36,400	38,600
604998	Contingency	2,755	1,094	2,000	2,000	2,000
605100	Office Supplies	1,206	1,210	1,500	1,500	1,200
605220	Vehicle Fuel-On-Site	-	-	1,000	1,000	1,000
605230	Program Supplies	8,885	8,734	11,700	7,700	10,500
605240	Uniforms Cost	2,238	2,383	2,200	700	2,000
605250	Noncap Furn (Item less 5000)	1,226	-	1,500	1,500	1,000
605251	Noncap Equip (Item less 5000)	5,875	689	1,200	1,200	1,200
605410	Subscriptions & Memberships	549	124	500	500	500
605500	Training-General	2,820	1,774	2,200	300	2,500
	Sub-Total	87,119	108,465	120,400	112,400	126,637
	Dept Capital Outlay					
606441	Vehicle Replacement Program	-	-	7,200	7,200	-
	Sub-Total	-	-	7,200	7,200	-
	Total	**$ 478,665**	**$ 523,272**	**$ 553,900**	**$ 545,900**	**$ 624,537**

Childcare--001-63-650-569-040/070/110/120

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,684,121	1,615,386	1,756,700	1,756,700	1,618,500
601201	Salary Attrition	-	-	(189,900)	(189,900)	-
601205	Lump Sum Payout - Accrued Time	21,875	21,562	18,100	18,100	19,300
601210	Non-Pensionable Earnings	-	28,167	1,800	1,800	-
601215	Communication Stipend	-	-	-	-	1,200
601220	Longevity Pay	4,145	4,537	5,300	5,300	5,500
601400	Overtime-General	4,425	4,036	4,700	4,700	4,700
601410	Overtime-Holiday	0	-	-	-	-
601412	Overtime-Emergency	-	1,094	-	-	-
602100	FICA & MICA	128,198	123,883	136,400	136,400	125,700
602210	Pension-General	141,379	125,966	140,400	140,400	194,500
602235	Pension-Senior Mgmt	-	12,000	11,800	11,800	13,300
602265	Pension-457	1,190	-	1,800	1,800	-
602300	Pmt In Lieu Of Insurance	3,733	-	-	-	6,200
602304	Health Insurance-PPO	13,689	3,388	-	-	14,100
602305	Health Insurance-HMO	361,021	438,788	614,100	614,100	487,400
602306	Dental Insurance-PPO	5,247	4,273	4,100	4,100	5,900
602307	Dental Insurance-HMO	3,344	5,822	8,700	8,700	6,500
602309	Basic Life Insurance	3,919	4,263	3,800	3,800	4,600
602311	Long-Term Disability Ins	765	744	2,500	2,500	2,300
602400	Workers' Compensation	143,700	145,400	203,400	203,400	143,000
	Sub-Total	2,520,751	2,539,309	2,723,700	2,723,700	2,652,700
	Operating Expense					
603134	Prof Svcs-Marketing	-	-	6,900	6,900	6,900
603141	Existing Employee Screening	388	275	900	900	1,700
603183	Accreditation Fees	1,700	2,300	900	900	900
603400	Contract Svcs-Other	1,131	4,390	4,500	4,500	3,800
603401	Janitorial Svcs	16,351	18,356	35,639	35,639	34,139
603425	Software License & Maint	-	11,283	-	-	-
604001	Travel & Training	4,390	1,550	4,100	-	4,200
604100	Communication Svcs	3,476	3,725	-	-	-
604105	Internet-Computer Lab	8,101	5,560	6,300	6,300	6,300
604300	Water/Wastewater Svcs	9,561	8,445	10,300	10,300	10,187
604301	Electricity Svcs	24,764	26,893	29,800	29,800	27,584
604500	Risk Internal Svcs Charge	163,700	160,000	213,000	213,000	76,300
604550	Health Ins Internal Serv Chg	-	-	103,500	103,500	150,400
604610	Fleet Internal Svcs Charge	7,500	5,739	10,500	10,500	9,600
604613	Vehicle Detail	20	201	400	400	300
604700	Printing & Binding Svcs	1,862	1,290	4,500	4,500	4,500
604916	Administrative Expense	3,954	2,796	2,700	2,700	2,700
604920	License & Permit Fees	1,530	629	1,300	1,300	1,200
604989	IT Internal Svcs Charge	115,600	203,900	213,500	213,500	240,300
604990	Pre-School Activities	36,929	29,604	31,800	31,800	31,800
604991	Summer Programs	13,441	9,397	19,600	742	19,600
604992	Recreation Activities	22,403	22,943	25,000	15,800	25,000
604993	Field Trips	6,809	5,846	13,000	3,647	13,000
604998	Contingency	1,637	848	1,500	1,500	1,500
605100	Office Supplies	3,496	3,435	3,000	3,000	3,000
605120	Computer Operating Expenses	-	411	-	-	-
605220	Vehicle Fuel-On-Site	67	-	2,700	2,700	2,700
605230	Program Supplies	7,825	6,850	13,800	8,700	13,700
605235	General Food & Beverage	26,096	16,672	23,400	14,200	23,400
605240	Uniforms Cost	8,090	3,559	8,200	2,600	8,200
605250	Noncap Furn (Item less 5000)	8,960	97,870	6,600	6,600	6,600
605251	Noncap Equip (Item less 5000)	4,616	11,604	3,900	3,900	3,900

Childcare--001-63-650-569-040/070/110/120

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605410	Subscriptions & Memberships	1,079	1,434	1,200	1,200	1,100
605500	Training-General	4,962	7,254	6,000	6,000	6,100
605510	Tuition Reimbursement	632	75	600	600	600
	Sub-Total	511,071	675,132	809,039	747,629	741,210
	Dept Capital Outlay					
606441	Vehicle Replacement Program	2,652	2,600	51,265	51,265	-
	Sub-Total	2,652	2,600	51,265	51,265	-
	Total	**$ 3,034,474**	**$ 3,217,041**	**$ 3,584,004**	**$ 3,522,594**	**$ 3,393,910**

Budget Justification

Object #	Account Description	Justification
Revenue		
337602	Loc Grant-Child Svcs Council	Fees collected from participants for registration and the fee amount determined for the program using the Children's Services Council Sliding Fee Schedule.
346910	Child Care Fees	This revenue source is from registration and fees collected to cover the cost for providing child care services.
346912	Adult Day Care Fees	Revenues associated with providing Adult Day Care services.
346913	Adult Day Care-Long Term Care	This represents the revenue collected from Long-Term Care Insurance agreements.
347260	Contracted Programs	City's revenue collected from contractual classes and programs at Miramar Youth Enrichment Center, Sunset Lakes, Mir Regional Park, Aquatics-West, Ansin and Vizcaya Park, Multi-Svc Ctr, Senior Center and Athletics program. May also include funds received from Broward County for the provision of senior transportation to seniors who are physically unable to access normal modes of public transportation to a nutritional site.
362100	Rental Revenue	Rental revenue received from private rentals at the Miramar Youth Enrichment Center, Sunset Lakes, Ansin, Vizcaya Park, and Regional Park (pavilions and Fields) and Multi-Service Center.
381162	Trfr Fr Fed Grant Fund	Dedicated grant revenue for PW, senior transportation services through the Older Americans Act Grant.
381163	Trfr Fr State & Cty Grant Fund	This transfer relates to funds designated by Area Agency on Aging for the Local Services Program (LSP), Children Services Council of Broward County, and Broward County Swim Central Grant program.
Expense		
601400	Overtime-General	This line represents the overtime cost for special events, emergencies and unanticipated personnel shortages.
601410	Overtime-Holiday	This line represents the overtime cost for special events, emergencies and unanticipated personnel shortages that occur on a Holiday.
603134	Prof Svcs-Marketing	This line item is for marketing expenses that are not covered by OMC. These funds will be used to communicate with the public the programs offered by Social Services Department.
603141	Existing Employee Screening	This line represents the cost for outside service to perform mandatory screenings on current employees required for programming.
603183	Accreditation Fees	Senior Services renewal NCOA (National Council On Aging) in 5 years of 2024 at $500 Early Childhood annual renewal APPLE (Accredited Professional Preschool Learning Environment) $900
603190	Prof Svcs-Other	This line item provides for outside prof. consulting srvcs & prof. srvcs to address exercise, health, wellness, and other program related initiatives: Senior Services: Grant - Contracted health/wellness/exercise programs-4 classes/wk @ $50.00/class x 52 wks (Multi Service Complex/Sunset Lakes) $10,400; Grant - Contracted health/wellness/exercise programs-2 classes/wk @ $50.00/class x 26 wks (Multi-Service Center/Sunset Lakes) $2,600; Misc Expense, fee increase and addl health/ wellness/exercise classes at $5,800; Adult Day Care: Certified Therapy Classes/Instruction-36 sessions @ $66/session $2,376; Administration: Misc costs for extra pick-ups & shredding $500
603400	Contract Svcs-Other	This amount is directed to contracted services for: Pest Control (All facilities $6,000) (breakdown below) Multi-Service Complex Interior & Exterior & Rodent Services ($2,200) Child Care at Fairway Interior & Exterior ($1,200) Child Care at Sunset Lakes Interior & Exterior ($1,300) Child Care at Silver Shores Interior & Exterior ($1,300)
603401	Janitorial Svcs	Cost allocated for janitorial services-All facilities (contract #422) Multi-Service Complex: Janitorial Services & Supply Delivery $64,604 Adult Day Care Center: Chair cleaning/Office Furniture $200; Floor Cleaning $800; Detail cleaning $500 Child Care at Fairway: Chair cleaning/Office Furniture $200; Carpet Cleaning (Rugs) $500; Floor Cleaning $1,100 Child Care at Silver Shores: Chair cleaning/Office Furniture $200; Carpet Cleaning (Rugs) $500; Floor Cleaning $1,100 Child Care at Sunset Lakes: Janitorial Services & Supply Delivery $28,739; Chair cleaning/Office Furniture $200; Carpet Cleaning (Rugs) $500; Floor Cleaning $1,100
603425	Software License & Maint	ServTracker Program Web Hosting Fee per agreement with Accessible Solutions, Inc. at $4,600.
603455	Security Svcs	Cost for security services at the Multi-Service Complex (MMSC).
603470	Temporary Help	For temporary assistance to cover to ensure licensing requirement.

Budget Justification

Object #	Account Description	Justification
604001	Travel & Training	Represents the cost for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, transportation, etc.
604105	Internet-Computer Lab	Cost associated with filtered wireless for the child care program locations only.
604200	Postage	This is allocated costs for department mailings as well as delivery services such as U.P.S and Federal Express.
604300	Water/Wastewater Svcs	This represents the cost for water, wastewater, and/or gas at facilities.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This represents the cost associated with the purchase of gas/propane.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Funds added for approved Above Base Request for vehicle replacement for Childcare Program 650.
604613	Vehicle Detail	Cost associated with cleaning and detailing of City vehicles assigned to Department.
604620	R&M Buildings	This line item is used for building maint & repair - Multi-Service Complex: Lock, key and safe repairs $2,000 Carpet replacement $2,000 Plumbing repairs $2,000 Building safety signs and office/building signage $1,500 Building, office & misc touch-up painting $3,000 Door access card readers $1,000 PA system repairs, electrical repairs, speaker repair $2,000 Parking lot repairs $1,500 Minor repairs as needed $4,600
604700	Printing & Binding Svcs	This represents the cost of printing and binding of brochures, calendars, flyers, permits, handbooks/manuals, registration forms and booklets as well as charges for copier overages.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604916	Administrative Expense	This figure represents the cost for expenses associated with ceremonies, events, awards and employee incentive program.
604920	License & Permit Fees	Administration: Motion Picture Licensing for annual renewal at $400 Child Care: Child Care Food Program - Food Permit - annual 3 locations - $600 Child care license annual renewal $470 Miscellaneous fees and increase annually $130 Adult Day Care: Brow. County CEMP Comprehensive Emergency Management Plan $100 Sanitation Certificate $200 ACHA Renewal $200
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604990	Pre-School Activities	This represents the costs associated with year-round pre-school programming.
604991	Summer Programs	This line item represents expenses associated with elementary age grades K-5th summer camp program.
604992	Recreation Activities	The cost associated with implementing the MOST Maximizing Out-of-School Time grant.
604993	Field Trips	This line item represents costs associated with field trips throughout the fiscal year to attend enrichment activities.
604998	Contingency	The cost for unanticipated expenses and emergencies.
605100	Office Supplies	This line item represents the costs associated with purchasing office supplies.
605120	Computer Operating Expenses	Costs associated with repairs and maintenance of computer equipment in computer labs.
605220	Vehicle Fuel-On-Site	This account covers the cost of fuel used for city vehicles as provided by PW-Fleet Maintenance. Funds added for approved Above Base Request for vehicle replacement for Childcare Program 650.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works Department provided the budgeted amount.

Budget Justification

Object #	Account Description	Justification
605230	Program Supplies	This represents the cost of general operating and program supplies for year round activities and programs.
605235	General Food & Beverage	This cost is associated with expenses for the Child Care Food Program.
605240	Uniforms Cost	This represents the costs for providing uniforms for employees.
605250	Noncap Furn (Item less 5000)	Adult Day Care: Replacement cost for damaged furniture (tables, chairs) 24 chairs $1,000 Childcare: Replacement cost for damaged furniture (tables, chairs) 3 locations $6,600 Senior Services: Replacement cost for damaged furniture (tables, chairs) 30 chairs $5,000
605251	Noncap Equip (Item less 5000)	This represents the cost for purchasing or replacing equipment that cost less than $5,000 per item. Adult Day Care: Replacement of refrigerators, microwave, vacuum, television, washer/dryer, etc. $1,200 Childcare: Door repair, door alarms and keys at 3 locations $600 Refrigerators, microwave, vacuum, television, washer/dryer, etc. 3 locations at 3 locations $3,900 Senior Services: Door repair, door alarms and keys $400 Misc equipment as needed $1,000
605410	Subscriptions & Memberships	This cost is associated with professional memberships and subscriptions required to maintain program standards and licensing. Administration: Notary renewal $165 Adult Day Care: Senior Current Affairs Subscription $250 Sam's Club Membership $50 Childcare: FLAEYC - Premium Annual Membership for Supervisor $450 Early childhood professional memberships – SEEDS at 3 locations $450 Senior Services: Florida Council on Aging $225 Florida Health Care Activity Coordinators Association $100 Sam's Club Membership (4 staff) $200 National Certification for Activity Professionals (Renews every other year) $60 National Council on Aging (NCOA) Due every June $145 (FASC) Florida Association of Senior Centers $105
605500	Training-General	This represents the cost associated with the Department's continuing efforts to train and retain the highest qualified professional and technical personnel. Senior Services and Rental Staff Evidence based Health & Wellness training, and professional training and CEU's training for 19 employees $2,400 Adult Day Care Services provide ongoing training and seminars for staff as well as Direct Care Training, Online CPR/First Aid, RN License and Certifications, CNA License and Certifications. Staff is also provided Continuing Education Units, RN Continuing Education Units - CNA's professional training as needed for 10 employees $ 2,500 Childcare Services provides training to staff such as childcare minimal certifications for 60 employees at $600, staff development training seminars, webinars online (Fred Pryor, Skill Path) for 3 employees at $600, and Broward or Miami-Dade Early Childhood Conference for 60 employees at $1,500, Miscellaneous trainings based on Employee Development/evaluation goals and training materials and provisions needed for scheduled development for 60 employees $3,400 Administration General provides training to staff training and Professional Development Training; Department of Elder Affairs (DOEA) certifications; and First Aid & CPR for employees at $1,200, 1 Annual Strategic Planning Workshop for employees at $6,000. Team building training workshop for employees at $4,000
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
608210	Area Agency on Aging	This represents the City's fair share amount to the Area Agency on Aging for the mandated local match for funds received from the Federal government.
608301	MASH Grt Energy Assistance	This expenditure is for the Miramar Assisting Seniors in their Homes (MASH) program which allows the City to help senior citizens to stay in their homes by providing emergency assistance for the payment of their rent, utilities, and other necessities.

MIRAMAR

BEAUTY AND PROGRESS
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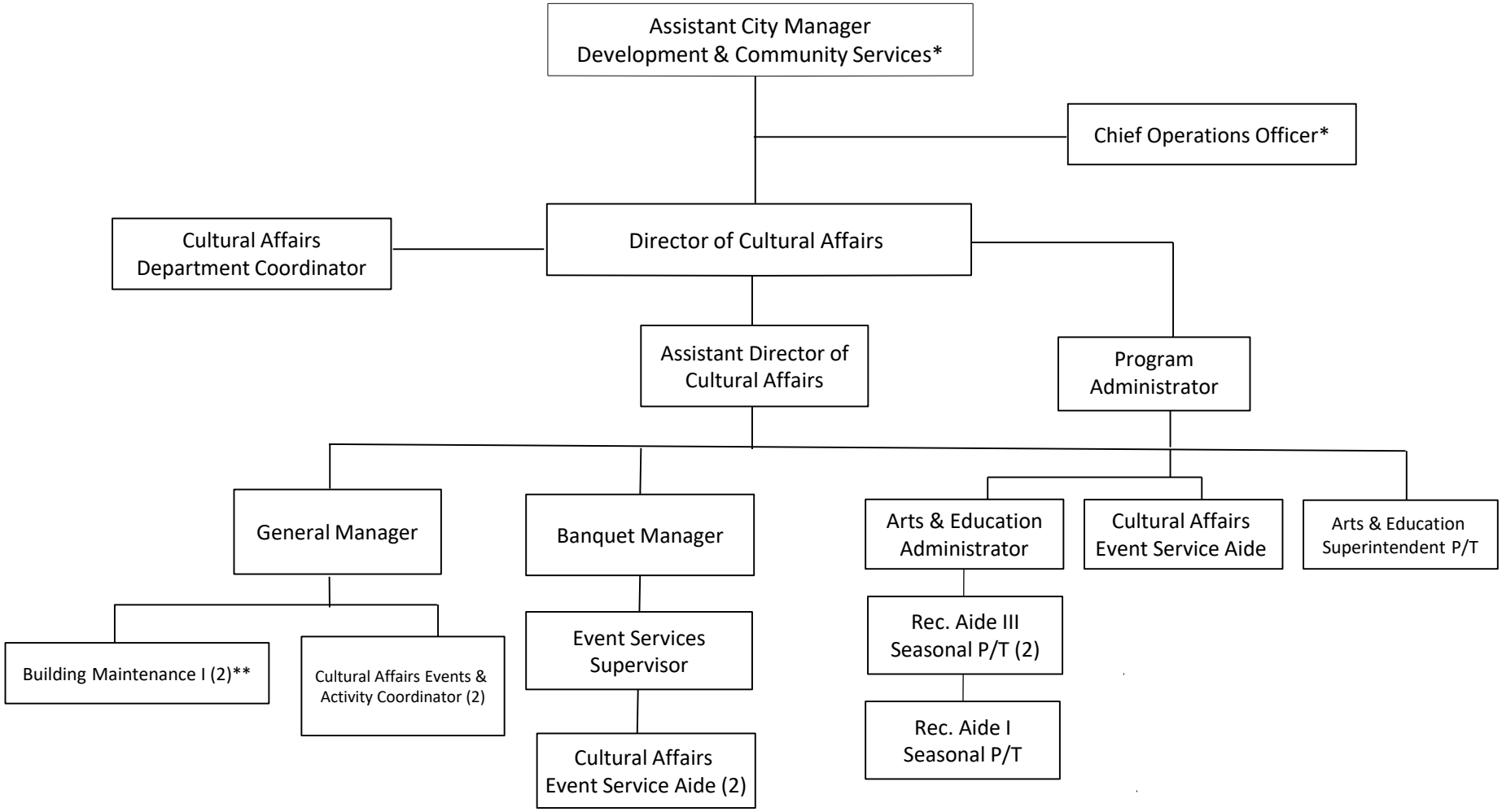
Cultural Affairs Department



*Budgeted in the Office of the City Manager
**Budgeted in Public Works

Mission

To gather together our culturally diverse community and engage citizens from every walk of life in unique educational and cultural opportunities.

Department Overview

This department administers arts and cultural programs and activities under the guidance of the department's pre-determined annual business initiatives for the City of Miramar. The departments' primary oversight for programming and facilities are the Miramar Cultural Center | ArtsPark facility.

The Miramar Cultural Center | ArtsPark ("MCC") is supported by two boards, the Cultural Arts Advisory Board, a council comprised of residents of Miramar appointed by the Commissioners, and the Miramar Cultural Trust, Inc., a not-for-profit board organized to support the arts in the City of Miramar, to provide endowment and annual financial support for the MCC, and to encourage, solicit and administer gifts and bequests of property and funds for the advancement and long-term fiscal viability of the MCC and its projects and programs. The Cultural Affairs Department brand for MCC was trademarked July 19, 2011, by the United States of America Patent and Trademark Office. It includes a logo which represents an artistic take on the Center's acronym for its facility (MCC) and is connected to the slogan, "Where Community and Culture Converge."

As indicated in the Position Detail, this department is comprised of 15 budgeted positions, 13 full-time, 1 (.5 FTE) part-time and 3 (1.5 FTEs) seasonal part-time employees. In addition to the budgeted positions, there are also 89 as needed temporary help positions. The four programs provided are:

1. Administration
2. Arts & Education
3. Food & Beverage Services
4. Theatre Production

Accomplishments FY 2020

- Completed 10 MCC Presents presentations including performances by Resident Artists, in addition to increasing the caliber and ticket demand.
- Showcased 4 Art Exhibitions, including legendary artist Ernie Barnes and his iconic "Sugar Shack" piece.
- Offered Miramar First discount to residents and increased awareness for the Miramar Cultural Center and the services provided.
- Expanded publicity, media outlets, and advertising of MCC Presents and facility rentals
- Cultural Start, a program between MCC and Miramarvels Early Childhood Academy to introduce culture to Pre-K children. In FY19 Cultural Start explored India, Mexico and Egypt, approximately 370 children/teachers from nine (9) Miramar early childhood centers/schools, including the four (4) Miramarvel Centers received this experience.Spotlight MCC as well as two highly visible graphic installations inside and around the Cultural Center.
- Broward County's Greater Fort Lauderdale Convention and Visitor's Bureau (GFLVB) knighted the Miramar Cultural Center ArtsPark with the promotional label of a unique space for event and performance activity in its material available to local, regional, national and international relationships.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	-	-	-	-	5,000
Arts & Education	86,919	108,207	154,850	154,850	82,500
Food & Beverage Services	827,006	409,440	826,350	826,350	362,000
Theatre Production	768,626	633,646	531,250	591,250	176,650
Marketing & Sales Services	2,925	750	-	-	-
Client Management Services	24	66	-	-	-
Total	$ 1,685,499	$ 1,152,109	$ 1,512,450	$ 1,572,450	$ 626,150

Expenditures by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	475,060	918,020	650,000	1,101,333	766,503
Arts & Education	327,294	598,057	667,600	659,681	540,332
Food & Beverage Services	681,182	567,303	686,203	617,221	653,032
Theatre Production	1,237,318	1,729,318	1,816,230	1,441,798	1,069,833
Marketing & Sales Services	330,890	6,995	-	-	-
Theatre Facilities	327,642	2,103	-	-	-
Client Management Services	146	44	-	-	-
Total	$ 3,379,532	$ 3,821,840	$ 3,820,033	$ 3,820,033	$ 3,029,700
Expenditures by Category					
Personnel Services	1,975,266	1,974,031	1,697,700	1,697,700	1,784,800
Operating Expense	1,381,023	1,846,576	2,115,903	2,115,903	1,244,900
Capital Outlay	23,243	1,233	6,430	6,430	-
Total	$ 3,379,532	$ 3,821,840	$ 3,820,033	$ 3,820,033	$ 3,029,700
Positions by Program					
Administration	2.25	5.00	4.00	4.00	3.00
Arts & Education	3.50	6.00	6.00	6.00	5.00
Food & Beverage Services	2.50	2.50	2.50	2.50	2.50
Theatre Production	4.75	4.50	4.50	4.50	4.50
Marketing & Sales Services	1.25	-	-	-	-
Theatre Facilities	0.75	-	-	-	-
Total	15.00	18.00	17.00	17.00	15.00
Position Detail					
Administrative Coordinator	1.00	-	-	-	-
Arts & Education Administrator	-	1.00	1.00	1.00	1.00
Arts & Education Manager	1.00	1.00	1.00	1.00	-
Arts & Education Superintendent - Part-time	-	0.50	0.50	0.50	0.50
Assistant Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Banquet Manager	-	1.00	1.00	1.00	1.00
Banquet Supervisor	1.00	-	-	-	-
Box Office Manager	1.00	-	-	-	-
Communications & Audience Development Manager	1.00	-	-	-	-
Creaitve Arts & Graphics Designer	-	1.00	-	-	-
Cultural Affairs Department Coordinator	-	1.00	1.00	1.00	1.00
Cultural Affairs Event Service Aide	-	3.0	3.00	3.00	3.00
Cultural Affairs Events & Activity Coordinator	-	2.00	2.00	2.00	2.00
Director of Cultural Affairs	1.00	1.00	1.00	1.00	1.00
Event Services Manager	1.00	-	-	-	-
Event Services Supervisor	-	1.00	1.00	1.00	1.00
Events & Venue Promotions Manager	-	1.0	1.00	1.00	-
Food and Beverage Operations Manager	1.00	-	-	-	-
General Manager	-	1.0	1.00	1.00	1.00
Guest Relations & Ticketing Coordinator	1.00	-	-	-	-
Operations Manager	1.00	0.00	-	-	-
Production Manager	1.00	-	-	-	-
Program Administrator	-	1.0	1.00	1.00	1.00
Recreation Aide I - Part-time (Seasonal)	1.00	0.50	0.50	0.50	0.50
Recreation Aide III - Part-time (Seasonal) (2)	1.00	1.00	1.00	1.00	1.00
Senior Sales & Engagement Manager	1.00	-	-	-	-
Total FTE's	15.00	18.00	17.00	17.00	15.00

FY 2021 FTEs by Program
Cultural Affairs

Administration

Responsible for developing long term strategic planning of all departmental programs and providing general administration to the Department.

FY 20	FY 21
4.00	3.00

Arts & Education

Administers Arts in Education programming and outreach part of the Department annual strategic plans. Sponsor dollars or grant funding may accompany activity in this program.

FY 20	FY 21
6.00	5.00

Food & Beverage Services

Represents the administration, supervision and management of all food & beverage activities performed under the Cultural Affairs operations at MCC including the delivery of Concessions, Craft Services, Catering and Bar Services

FY 20	FY 21
2.50	2.50

Theatre Production

Responsible for performances and events in the theatre at MCC. This program is also supported by as needed staff.

FY 20	FY 21
4.50	4.50

Administration--001-68-100-573-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	187,055	359,702	237,200	237,200	338,000
601205	Lump Sum Payout - Accrued Time	5,004	15,009	12,300	12,300	11,800
601210	Non-Pensionable Earnings	-	1,587	9,700	9,700	-
601215	Communication Stipend	-	2,898	2,600	2,600	3,900
601220	Longevity Pay	255	16	-	-	-
601400	Overtime-General	2,089	-	2,100	2,100	3,300
601410	Overtime-Holiday	693	-	700	700	700
602100	FICA & MICA	14,362	25,309	20,300	20,300	26,100
602210	Pension-General	11,398	11,506	-	-	-
602235	Pension-Senior Mgmt	35,014	53,400	50,000	50,000	77,800
602265	Pension-457	8,354	11,017	7,000	7,000	10,100
602300	Pmt In Lieu Of Insurance	1,047	65	-	-	-
602304	Health Insurance-PPO	-	78	-	-	-
602305	Health Insurance-HMO	6,112	14,143	9,300	9,300	8,100
602306	Dental Insurance-PPO	471	2,179	1,600	1,600	1,800
602309	Basic Life Insurance	466	1,047	500	500	1,000
602311	Long-Term Disability Ins	121	202	300	300	500
602312	HDHP Aetna	-	9,658	16,400	16,400	13,600
602313	HSA Payflex	-	3,375	2,700	2,700	2,700
602400	Workers' Compensation	42,700	42,600	55,100	55,100	54,300
	Sub-Total	315,142	553,790	427,800	427,800	553,700
	Operating Expense					
603190	Prof Svcs-Other	3,250	12,626	30,000	-	30,000
603400	Contract Svcs-Other	47,114	1,926	-	-	-
603401	Janitorial Svcs	6,519	-	-	-	15,003
603455	Security Svcs	36,208	75,483	95,000	95,000	95,000
604001	Travel & Training	-	7,657	8,000	8,000	8,000
604100	Communication Svcs	1,451	2,925	-	-	-
604200	Postage	1,258	15,263	200	200	200
604301	Electricity Svcs	14,533	5,341	21,700	21,700	-
604400	Leased Equipment	-	300	-	-	-
604550	Health Ins Internal Serv Chg	-	-	3,400	3,400	7,400
604610	Fleet Internal Svcs Charge	2,800	3,003	3,000	3,000	2,800
604620	R&M Buildings	25	12,089	-	-	-
604700	Printing & Binding Svcs	793	39,037	-	-	-
604889	Marketing & Promotions	8,590	155,460	-	-	-
604916	Administrative Expense	-	-	5,500	5,500	5,500
604920	License & Permit Fees	-	-	6,500	6,500	6,500
604989	IT Internal Svcs Charge	24,600	23,500	25,600	25,600	19,100
604997	Other Operating Expenses	-	-	2,000	2,000	2,000
604998	Contingency	-	-	10,000	-	5,000
605100	Office Supplies	4,553	1,962	2,000	2,000	2,000
605120	Computer Operating Expenses	3,901	1,027	2,000	2,000	2,000
605220	Vehicle Fuel-On-Site	610	1,595	1,100	1,100	1,100
605225	Equip Gas Oil & Lube	100	-	500	500	500
605250	Noncap Furn (Item less 5000)	1,157	-	1,200	1,200	1,200
605251	Noncap Equip (Item less 5000)	890	647	900	900	900
605290	Other Operating Supplies	-	69	1,000	1,000	1,000
605410	Subscriptions & Memberships	1,565	4,320	1,600	1,600	1,600
605500	Training-General	-	-	1,000	1,000	1,000
605510	Tuition Reimbursement	-	-	-	-	5,000
605600	CM Restricted	-	-	-	491,333	-
	Sub-Total	159,917	364,230	222,200	673,533	212,803
	Total	**$ 475,060**	**$ 918,020**	**$ 650,000**	**$ 1,101,333**	**$ 766,503**

Cultural Affairs

FY 2021 Budget

Arts & Education--001-68-683-573-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	93,277	308,886	325,700	325,700	263,800
601205	Lump Sum Payout - Accrued Time	7,133	19,683	9,900	9,900	4,400
601210	Non-Pensionable Earnings	-	-	6,900	6,900	-
601215	Communication Stipend	-	293	-	-	700
601400	Overtime-General	2,201	2,762	2,200	2,200	3,500
601410	Overtime-Holiday	70	-	100	100	100
602100	FICA & MICA	8,367	26,088	26,200	26,200	20,600
602210	Pension-General	2,400	21,611	17,700	17,700	27,000
602235	Pension-Senior Mgmt	19,308	36,600	32,600	32,600	17,900
602265	Pension-457	1,798	5,182	6,900	6,900	3,000
602300	Pmt In Lieu Of Insurance	5,611	5,632	6,200	6,200	12,500
602305	Health Insurance-HMO	1,667	5,980	4,600	4,600	8,100
602306	Dental Insurance-PPO	870	779	600	600	200
602307	Dental Insurance-HMO	32	304	400	400	300
602309	Basic Life Insurance	357	1,120	700	700	800
602311	Long-Term Disability Ins	107	280	500	500	400
602312	HDHP Aetna	-	9,255	12,300	12,300	6,800
602313	HSA Payflex	-	2,025	2,000	2,000	1,400
602400	Workers' Compensation	19,900	19,900	25,700	25,700	30,400
	Sub-Total	163,097	466,378	481,200	481,200	401,900
	Operating Expense					
603140	New Hire Screening	-	117	-	-	-
603400	Contract Svcs-Other	5,000	13,418	-	-	-
603480	Artist Contract	32,951	41,249	93,000	93,000	41,200
604001	Travel & Training	-	500	-	-	-
604300	Water/Wastewater Svcs	3,834	4,136	4,200	4,200	4,332
604301	Electricity Svcs	9,205	-	-	-	-
604500	Risk Internal Svcs Charge	29,200	2,900	2,300	2,300	1,000
604550	Health Ins Internal Serv Chg	-	-	3,200	3,200	4,900
604610	Fleet Internal Svcs Charge	1,100	1,201	1,700	1,700	1,600
604870	Public Education	-	2,850	-	-	-
604892	Art Gallery	17,225	10,450	17,200	17,200	20,000
604916	Administrative Expense	941	668	900	900	900
604989	IT Internal Svcs Charge	35,500	23,500	25,400	25,400	27,000
604991	Summer Programs	26,643	22,992	26,600	26,600	26,600
605220	Vehicle Fuel-On-Site	-	-	600	600	600
605225	Equip Gas Oil & Lube	200	-	300	300	300
605230	Program Supplies	2,398	7,697	11,000	3,081	10,000
	Sub-Total	164,197	131,678	186,400	178,481	138,432
	Total	**$ 327,294**	**$ 598,057**	**$ 667,600**	**$ 659,681**	**$ 540,332**

Food & Beverage Services--001-68-684-579-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	266,550	194,662	146,800	146,800	151,800
601205	Lump Sum Payout - Accrued Time	13,952	12,415	9,400	9,400	7,500
601210	Non-Pensionable Earnings	-	1,666	3,700	3,700	-
601215	Communication Stipend	1,300	1,930	1,300	1,300	2,000
601400	Overtime-General	3,406	5,242	3,400	3,400	5,300
601410	Overtime-Holiday	584	97	600	600	600
601412	Overtime-Emergency	-	358	-	-	-
602100	FICA & MICA	21,732	16,782	12,300	12,300	12,300
602210	Pension-General	9,499	8,504	4,000	4,000	4,400
602235	Pension-Senior Mgmt	29,612	17,600	17,500	17,500	19,700
602260	Pension-401	4,985	2,787	2,700	2,700	2,800
602265	Pension-457	5,066	3,268	3,800	3,800	3,900
602300	Pmt In Lieu Of Insurance	-	216	3,100	3,100	3,100
602305	Health Insurance-HMO	26,433	26,028	27,100	27,100	29,600
602306	Dental Insurance-PPO	1,345	1,090	1,100	1,100	1,200
602307	Dental Insurance-HMO	43	70	-	-	-
602309	Basic Life Insurance	551	470	300	300	400
602311	Long-Term Disability Ins	234	150	200	200	200
602400	Workers' Compensation	36,100	36,000	46,500	46,500	47,900
	Sub-Total	421,392	329,333	283,800	283,800	292,700
	Operating Expense					
603400	Contract Svcs-Other	8,951	60,786	95,000	75,000	95,000
603401	Janitorial Svcs	41,157	36,128	69,003	69,003	40,000
603425	Software License & Maint	2,304	-	2,300	2,300	2,300
603460	Landscape Svcs	-	460	-	-	-
603470	Temporary Help	1,048	1,217	1,000	1,000	1,000
604300	Water/Wastewater Svcs	3,834	4,136	4,200	4,200	4,332
604301	Electricity Svcs	9,205	-	-	-	-
604302	Gas-Propane	1,596	1,769	1,600	1,600	1,600
604500	Risk Internal Svcs Charge	31,500	65,300	52,100	52,100	21,600
604550	Health Ins Internal Serv Chg	-	-	4,600	4,600	7,100
604610	Fleet Internal Svcs Charge	1,100	1,101	800	800	800
604625	R&M Equipment	8,132	4,825	8,100	8,100	20,000
604913	Reimburse Internal Event Costs	(17,571)	(4,100)	-	-	-
604916	Administrative Expense	539	275	500	500	500
604920	License & Permit Fees	1,965	1,670	2,000	2,000	2,000
604989	IT Internal Svcs Charge	27,400	13,100	12,100	12,100	15,000
605220	Vehicle Fuel-On-Site	-	42	600	600	600
605225	Equip Gas Oil & Lube	200	-	300	300	300
605230	Program Supplies	13,647	17,909	35,000	28,948	35,000
605235	General Food & Beverage	98,488	36,784	98,500	73,178	98,500
605247	Janitorial Supplies	3,740	3,947	3,700	3,700	3,700
605290	Other Operating Supplies	22,557	(7,381)	10,000	(7,608)	10,000
605500	Training-General	-	-	1,000	1,000	1,000
	Sub-Total	259,790	237,971	402,403	333,421	360,332
	Total	**$ 681,182**	**$ 567,303**	**$ 686,203**	**$ 617,221**	**$ 653,032**

Theater Production--001-68-685-573-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	555,865	410,930	263,800	263,800	275,400
601205	Lump Sum Payout - Accrued Time	11,308	8,058	2,800	2,800	7,100
601210	Non-Pensionable Earnings	-	-	7,600	7,600	-
601215	Communication Stipend	96	1,179	1,300	1,300	4,600
601220	Longevity Pay	255	-	-	-	-
601400	Overtime-General	7,168	7,824	7,200	7,200	11,300
601410	Overtime-Holiday	141	97	200	200	200
601412	Overtime-Emergency	-	1,486	-	-	-
602100	FICA & MICA	43,864	33,037	21,100	21,100	22,000
602210	Pension-General	4,799	13,107	13,700	13,700	14,900
602235	Pension-Senior Mgmt	82,134	27,500	35,500	35,500	40,600
602260	Pension-401	-	2,595	2,700	2,700	2,800
602265	Pension-457	11,018	2,918	7,400	7,400	4,400
602300	Pmt In Lieu Of Insurance	1,047	4,057	3,100	3,100	3,100
602304	Health Insurance-PPO	-	7,556	16,500	16,500	14,100
602305	Health Insurance-HMO	32,491	21,031	18,600	18,600	12,100
602306	Dental Insurance-PPO	1,250	749	600	600	800
602307	Dental Insurance-HMO	277	288	400	400	500
602309	Basic Life Insurance	1,451	1,152	600	600	800
602311	Long-Term Disability Ins	442	324	400	400	400
602312	HDHP Aetna	-	2,933	4,100	4,100	21,500
602313	HSA Payflex	-	1,350	700	700	2,700
602400	Workers' Compensation	74,800	74,700	96,600	96,600	97,200
	Sub-Total	828,405	622,870	504,900	504,900	536,500
	Operating Expense					
603190	Prof Svcs-Other	-	357,498	352,400	301,806	181,000
603400	Contract Svcs-Other	7,999	9,207	50,000	30,000	50,000
603401	Janitorial Svcs	31,457	25,500	-	-	-
603470	Temporary Help	1,048	689	1,000	1,000	1,000
604001	Travel & Training	162	1,264	600	600	600
604100	Communication Svcs	2,934	2,124	-	-	-
604300	Water/Wastewater Svcs	7,667	8,273	8,400	8,400	8,663
604301	Electricity Svcs	11,604	66,107	51,900	51,900	71,270
604500	Risk Internal Svcs Charge	51,800	97,000	77,300	77,300	32,100
604550	Health Ins Internal Serv Chg	-	-	6,700	6,700	10,100
604610	Fleet Internal Svcs Charge	3,900	4,205	3,500	3,500	3,200
604625	R&M Equipment	7,573	8,538	7,600	7,600	7,600
604630	R&M Electric	12,515	2,735	12,700	12,700	12,700
604890	Special Events-Other	227	1,412	200	200	200
604891	Theatre Productions	191,200	486,483	699,500	395,662	120,000
604916	Administrative Expense	-	2,175	-	-	-
604920	License & Permit Fees	-	395	-	-	-
604989	IT Internal Svcs Charge	51,800	26,100	27,300	27,300	27,000
605220	Vehicle Fuel-On-Site	-	68	600	600	600
605225	Equip Gas Oil & Lube	200	-	300	300	300
605240	Uniforms Cost	102	801	1,000	1,000	1,000
605247	Janitorial Supplies	3,482	4,642	3,900	3,900	6,000
	Sub-Total	385,670	1,105,215	1,304,900	930,468	533,333
	Dept Capital Outlay					
606400	Machinery & Equipment	22,010	-	-	-	-
606441	Vehicle Replacement Program	1,233	1,233	6,430	6,430	-
	Sub-Total	23,243	1,233	6,430	6,430	-
	Total	**$ 1,237,318**	**$ 1,729,318**	**$ 1,816,230**	**$ 1,441,798**	**$ 1,069,833**

Client Management Services--001-68-680-573-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
605220	Vehicle Fuel-On-Site	146	44	-	-	-
	Sub-Total	146	44	-	-	-
	Total	**$ 146**	**$ 44**	**$ -**	**$ -**	**$ -**

Marketing & Sales Services--001-68-682-573-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	88,322	1,542	-	-	-
601205	Lump Sum Payout - Accrued Time	2,616	-	-	-	-
601400	Overtime-General	18	-	-	-	-
601410	Overtime-Holiday	70	-	-	-	-
602100	FICA & MICA	7,101	118	-	-	-
602210	Pension-General	2,400	-	-	-	-
602235	Pension-Senior Mgmt	18,208	-	-	-	-
602265	Pension-457	2,301	-	-	-	-
602304	Health Insurance-PPO	13,299	-	-	-	-
602305	Health Insurance-HMO	1,667	-	-	-	-
602306	Dental Insurance-PPO	388	-	-	-	-
602307	Dental Insurance-HMO	32	-	-	-	-
602309	Basic Life Insurance	465	-	-	-	-
602311	Long-Term Disability Ins	119	-	-	-	-
	Sub-Total	137,007	1,660	-	-	-
	Operating Expense					
603190	Prof Svcs-Other	48,172	-	-	-	-
604001	Travel & Training	370	318	-	-	-
604100	Communication Svcs	305	-	-	-	-
604200	Postage	839	-	-	-	-
604610	Fleet Internal Svcs Charge	1,100	-	-	-	-
604700	Printing & Binding Svcs	17,763	-	-	-	-
604910	Advertising Costs	114,335	5,017	-	-	-
604989	IT Internal Svcs Charge	10,900	-	-	-	-
605225	Equip Gas Oil & Lube	100	-	-	-	-
	Sub-Total	193,883	5,335	-	-	-
	Total	**$ 330,890**	**$ 6,995**	**$ -**	**$ -**	**$ -**

Theatre Facilities

001-68-689-573-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	74,423	-	-	-	-
601205	Lump Sum Payout - Accrued Time	6,018	-	-	-	-
601215	Communication Stipend	289	-	-	-	-
602100	FICA & MICA	6,136	-	-	-	-
602235	Pension-Senior Mgmt	14,606	-	-	-	-
602265	Pension-457	355	-	-	-	-
602305	Health Insurance-HMO	7,742	-	-	-	-
602306	Dental Insurance-PPO	379	-	-	-	-
602309	Basic Life Insurance	186	-	-	-	-
602311	Long-Term Disability Ins	89	-	-	-	-
	Sub-Total	110,223	-	-	-	-
	Operating Expense					
603190	Prof Svcs-Other	217	-	-	-	-
603400	Contract Svcs-Other	2,544	-	-	-	-
603401	Janitorial Svcs	6,698	-	-	-	-
603455	Security Svcs	50,904	-	-	-	-
604100	Communication Svcs	268	-	-	-	-
604301	Electricity Svcs	19,824	-	-	-	-
604500	Risk Internal Svcs Charge	112,600	-	-	-	-
604620	R&M Buildings	15,555	1,755	-	-	-
604630	R&M Electric	246	-	-	-	-
604916	Administrative Expense	-	348	-	-	-
604989	IT Internal Svcs Charge	8,200	-	-	-	-
605247	Janitorial Supplies	361	-	-	-	-
	Sub-Total	217,419	2,103	-	-	-
	Total	**$ 327,642**	**$ 2,103**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
347210	Summer Program	This account is to account for revenues from summer camp tuition.
347304	Banquet Hall Service Fee	This revenue account records revenues resulting from a service charge on all Banquet Hall Service items.
347308	Registration Fees-EDU Programs	These fees are collected from participants in educational programs.
347310	Concession-Food	This revenue account is used to record revenues from concession sales of food.
347311	Concession-Beverage	This revenue account is used to record revenues from concession sales of non-alcoholic beverages.
347312	Concession-Alcohol	This revenue account records revenues from concession sales of alcoholic beverages.
347313	Catering-Food	This revenue account records revenues from sales of food at events which are priced for the client as "a la carte" and not as a package price.
347314	Catering-Beverage	This revenue account records revenues from sales of non-alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347315	Catering-Alcohol	This revenue account records revenues from sales of alcoholic beverages at events which are priced for the client as "a la carte" and not as a package price.
347316	Reception Package	To account for revenue related to package sales (weddings, breakfast, etc.).
347320	Food & Beverage Svcs	This revenue account records revenues from rentals of linen and décor in Food and Beverage Services.
347330	Food & Bev Staff-Reimbursable	This revenue account records revenues received from rental clients to pay for reimbursable labor for rental events such as servers and bartenders in Food and Beverage Services.
347339	Ticket Sales	This revenue account records revenues from ticket sales of educational shows and from the summer camp production.
347340	Box Office Svcs Fee	This revenue account serves to record revenues received from box office services fees charged as per Commission approved Price List and embedded in rental contracts.
347345	Credit Card Fee	Credit card fee of 2% to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions.
347346	Facility Ticket Fee	This revenue account serves to record revenues received from Facility Fee charged per ticket for all ticket types (except lap tickets and administrative comps) as embedded in contracts.
347350	Souvenirs	This revenue source is for souvenirs such as summer camp DVDs.
347360	Marketing	Revenues are generated for banner services at MCC, Regional Park Amphitheater and Shirley Branca Amphitheater.
347372	Production Equipment Rental	This revenue account serves to record revenues received from Production Equipment rented by MCC to renters at their option at rates embedded in contracts.
347380	Theater Svcs Package	This revenue account records revenues received from rental clients for theater service package for rehearsal and performance days as specified in rental contracts.
347386	Theater Insurance	This revenue account records revenues from rental clients who purchase the required event insurance through MCC.
362205	Rental-Theater	For rental of the theatre at the Cultural Arts Center.
362206	Rental-Rooms	This revenue account serves to record revenues received from renters for renting the theatre.
362209	Rental-In House Equip-Banquet	This revenue account is used to record revenues from rental of in-house equipment to banquet hall rental clients.
362215	Rental-Banquet Hall	This revenue account is used to record revenues from banquet hall rental fees.
362217	Rental-Small Wares	This revenue account is used to record revenues from rental of plates, china, silverware, glassware, serving pieces, and similar portable small items to banquet hall rental clients.
366212	Prog Support-Education	Revenues received from the Miramar Cultural Trust.
Expense		
601400	Overtime-General	This account represents costs for overtime that is necessary due to unforeseen administrative needs.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays per the individual collective bargaining agreements.
603190	Prof Svcs-Other	This cost is for professional services contracts related to RFP, Marketing, and Food & Beverage services for the MCC. Funding of $382,400 is to cover the cost of the contract for Box Office and production services.

Budget Justification

Object #	Account Description	Justification
603400	Contract Svcs-Other	This cost is for annual and other contracts including the following: Pest Control, Pressure washing of exterior, Window Cleaning, Food and Beverage: Alarm Service-Fire, Security System Service Contract; Security Guard Services, Carpet Cleaning, Elevator Maintenance, Generator Maintenance & Inspection, Generator Fuel, Pavers Maintenance in plaza & front of building, Cleaning Upholstery and Public Art Fountain (Botanical Garden) Event Setup and Breakdown Services, Emergency Spot Pressure Cleaning Alternative support services stipend for Theater.
603401	Janitorial Svcs	The $69,003 requested for FY 2021 will cover the contract for janitorial services.
603425	Software License & Maint	This $2,300 is to cover the cost of software licences and maintenance fees for Venue Ops and Appetize.
603455	Security Svcs	The $95,000 budget covers the cost for non-event related and non-building related security services at the MCC.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
603480	Artist Contract	This $93,000 is to cover payments of contracts with artists, for educational teaching artists.
604001	Travel & Training	This cost is for travel and training to attend annual meetings and conferences including National Association of Performing Arts Presenters' Conference (APAP), (South Arts) Performing Arts Exchange, and Americans for the Arts.
604200	Postage	This cost is for allocated postage, mail outs, Fedex and UPS charges.
604300	Water/Wastewater Svcs	This cost is for water and wastewater consumption.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	This cost is for Food & Beverage Services use of propane gas for cooking purposes.
604500	Risk Internal Svcs Charge	This is restricted for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604625	R&M Equipment	This cost is for repair and maintenance of various equipment.
604630	R&M Electric	This line item represents the costs for maintaining electrical systems for all City buildings and facilities and irrigation systems.
604890	Special Events-Other	This represents the cost necessary for the events and program activities.
604891	Theatre Productions	This $699,500 funding request will cover artist and production fees for MCC presents.
604892	Art Gallery	This account records all expenses related to visual art exhibitions.
604916	Administrative Expense	To provide for various administrative expenses incurred.
604920	License & Permit Fees	This $8,500 is for food and beverage license renewals.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, computer licenses, database needs and support services.
604991	Summer Programs	This cost is associated with all Cultural Affairs Arts & Education Programs including summer camp and after school activities, contracted teaching artist, field trip transportation, musical instruments, administration materials & show/class expenses.
604997	Other Operating Expenses	This represents the cost for expenses that are not budgeted in another line item and are emergency related.
604998	Contingency	This account represents budgeted funds for unexpected occurrences.
605100	Office Supplies	This represents the cost for office supplies for staff.
605120	Computer Operating Expenses	These costs are for the Print Management Service Agreement and computer related items.
605220	Vehicle Fuel-On-Site	To provide fuel for City vehicles assigned to department.
605225	Equip Gas Oil & Lube	To provide for equipment maintenance (gas, oil, lube) for vehicles assigned to department.
605230	Program Supplies	This account is for program supplies to support Education and Gallery Services Activities including outreach events, promotions, receptions, and quarterly events at the MCC.
605235	General Food & Beverage	This expense line item provides funds for purchase of food, beverage and alcohol to support events at the MCC.

Budget Justification

Object #	Account Description	Justification
605240	Uniforms Cost	This represents the cost of providing uniforms for all GAME members. The collective bargaining agreements provided for employees to receive uniforms and safety/special shoes.
605247	Janitorial Supplies	This cost is for various janitorial supplies such as paper products, light bulbs and other related items.
605250	Noncap Furn (Item less 5000)	This cost is for furniture and fixture that cost less than $5,000 per item. For FY 2021, this funding will cover replacement of furniture for the Theater lobby and Art Gallery.
605251	Noncap Equip (Item less 5000)	This cost is for equipment that cost less than $5,000 per item. For FY 2021, the $900 request will be for emergency equipment replacements at the Banquet Hall or the theater.
605290	Other Operating Supplies	The anticipated amount of funding is required for expenditures not budgeted in another line item.
605410	Subscriptions & Memberships	This cost is to maintain membership with professional associations, subscriptions and publications such as Volgistics, Florida Festival of Events (FFEA), and Sun Sentinel, etc. For FY 2021, $1,375 is for APAP membership and $225 for Florida Theatre Performing Arts.
605500	Training-General	This account represents the cost associated with training of personnel. For FY 2021, $1,000 will cover the Annual Crowd Management training for MCC staff and $1,000 will be used for a safety course related to working with food items.
606441	Vehicle Replacement Program	This $6,430 budgeted amount is for escrow for future vehicle replacements.

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Description

The Non-Departmental budget is for expenditures that are not directly related to a specific operating department or for activities that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

All General Fund departments benefit from this budget. Although no positions are assigned to this budget, personnel services are for retired employees pension, health and dental insurance, the City's portion of long term care insurance and medical insurance stipend. Operating expenses include debt service for short term debt payment and transfers out from the General Fund to other funds, including the Debt Service and Capital Projects Funds.

Expenditure Summary

Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	1,034,091	1,035,051	1,034,000	1,034,000	1,086,700
Operating Expense	4,848,675	3,285,902	3,100,600	3,236,177	3,136,000
Capital Outlay	131,542	118,367	-	309,456	-
Debt Service	308,586	391,770	475,200	475,200	475,200
Transfers	7,446,900	8,080,469	12,820,720	12,820,720	9,684,520
Grants & Aids	10,808	217,000	17,000	17,000	25,000
Other	-	-	-	392,450	-
Appropriated Fund Balance	-	-	3,905,400	3,242,223	3,300,000
Total	**$ 13,780,602**	**$ 13,128,559**	**$ 21,352,920**	**$ 21,527,227**	**$ 17,707,420**

Expenditure Detail Budget

001-70-000 | 001-90-000-519/581-000

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
001-70-Various						
	Debt Service-001-70-000-					
607181	Prin-12 BB&T Lease Fire Truck	-	-	-	-	-
607183	Prin-2017 Motorola Lse-Radio	28,343	29,545	30,800	30,800	32,200
607281	Int-12 BB&T Fire Truck Lease	-	-	-	-	-
607283	Int-2017 Motorola Lse-Radio Eq	9,562	8,360	7,100	7,100	5,800
607184	Prin-2017 BOA M&P Radio Lse	239,649	244,095	248,700	248,700	253,300
607284	Int-2017 BOA M&P Radio Lse	31,032	26,586	22,100	22,100	17,500
607189	Prin-US Bancorp FF SCBA Lease	-	72,594	148,300	148,300	152,500
607289	Int -US Bancorp FF SCBA Lease	-	10,590	18,200	18,200	13,900
	Sub-Total	308,586	391,770	475,200	475,200	475,200
001-90-Various						
	Personnel Services					
602245	Pension-Retiree	171,037	162,901	171,000	171,000	171,000
602308	Long-Term Care Insurance	1,145	-	1,100	1,100	1,100
602315	GAME Retiree Health & Dental	42,578	51,227	42,600	42,600	42,600
602318	NonRep Retiree Health & Dental	367,323	401,975	367,300	367,300	420,000
602320	PBA Retiree Stipend	269,500	263,800	269,500	269,500	269,500
602321	GAME Retiree Stipend	41,530	39,060	41,500	41,500	41,500
602322	Non-Rep Retiree Stipend	140,977	116,088	141,000	141,000	141,000
	Sub-Total	1,034,091	1,035,051	1,034,000	1,034,000	1,086,700
	Operating Expense					
603190	Prof Svcs-Other	182,878	314,696	320,800	292,027	320,800
603192	Consulting Svcs	84,859	123,409	84,900	84,900	84,900
603401	Janitorial Svcs	-	-	-	4,800	-
603425	Software License & Maint	-	-	-	125,900	-
603601	Firefighters Pension Benefits	989,693	1,070,720	1,000,000	1,000,000	1,000,000
603602	Police Officers Pension Benef	1,120,391	1,209,810	1,100,000	1,100,000	1,100,000
604001	Police Officers Pension Benef	-	27,280	-	-	-
604440	Leased Copiers	190,228	111,317	-	-	-
604550	Health Ins Internal Serv Chg	-	-	66,700	66,700	102,200
604669	Landscape & Irrigation	13,067	-	-	-	-
604889	Marketing & Promotions	-	161,318	-	248,500	-
604890	Special Events-Other	2,000	10,877	14,000	37,175	14,000
604901	Credit Card Svcs Fees	1,856	1,909	1,900	1,900	1,900
604902	P-Card Service Fees	-	8,581	-	-	-
604905	Bank Svcs Charges	5,107	1,552	5,100	5,100	5,000
604916	Administrative Expense	-	-	-	2,500	-
604930	Record Storage Charges	23,441	28,185	23,400	35,000	23,400
604966	U.S. Census	-	-	-	20,000	-
604995	Special Assessment Expense	18,784	18,831	18,800	18,804	18,800
604998	Contingency	95,289	98,045	440,000	-	440,000
605120	Computer Operating Expenses	-	-	-	104,000	-
605251	Noncap Equip (Item less 5000)	-	25,714	-	52,900	-
605295	Hurricane Supplies	56,884	69,907	25,000	35,972	25,000
603415	Debris Removal	2,064,198	3,751	-	-	-
	Sub-Total	4,848,675	3,285,902	3,100,600	3,236,177	3,136,000
	Dept. Capital Outlay					
606100	Land Acquisition	1,796	-	-	-	-
606210	Building Renovation	-	25,000	-	-	-
606211	Minor Building Repairs	129,746	93,367	-	31,046	-
606400	Machinery & Equipment	-	-	-	39,860	-
606470	Computer Equipment	-	-	-	12,300	-
606471	Software	-	-	-	226,250	-
	Sub-Total	131,542	118,367	-	309,456	-

Expenditure Detail Budget

001-70-000 | 001-90-000-519/581-000

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Grants & Aids					
608250	Economic Incentive	-	200,000	-	-	-
608306	Grants to others	10,808	17,000	17,000	17,000	25,000
	Sub-Total	10,808	217,000	17,000	17,000	25,000
	Other					
691006	Transfer to Economic Dev Fd	-	-	3,300,000	3,300,000	-
691201	Trfr To Debt Svcs	-	306,500	763,800	763,800	517,650
691203	Trfr To CIP Rev Bond	4,265,200	4,098,100	4,875,900	4,875,900	4,845,200
691204	Trfr To Debt Svcs	3,011,700	2,241,600	1,921,300	1,921,300	4,321,670
691395	Trfr To Capital Projects	170,000	1,434,269	1,959,720	1,959,720	-
609980	Emergency Preparedness	-	-	-	392,450	-
609990	Appropriated Fund Balance	-	-	3,905,400	3,242,223	3,300,000
	Sub Total	7,446,900	8,080,469	16,726,120	16,455,393	12,984,520
	Total	**$ 13,472,016**	**$ 12,736,790**	**$ 20,877,720**	**$ 21,052,027**	**$ 17,232,220**
	Total Non-departmental	**$ 13,780,602**	**$ 13,128,559**	**$ 21,352,920**	**$ 21,527,227**	**$ 17,707,420**

Budget Justification

Object #	Account Description	Justification
Expense		
607183	Prin-2017 Motorola Lse-Radio	This is the Principal for the 2017 - Motorola Back-Up Radio System Equipment 7-Year Lease. Principal and Interest is due Annually on March 1 through March 1, 2024, to begin March 1, 2018.
607184	Prin-2017 BOA M&P Radio Lse	This is the Principal for the 2017-Motorola Portable and Mobile Radios 7-Year Lease.
607189	Prin-US Bancorp FF SCBA Lease	This is the Principal portion for the U.S. Bankcorp Lease for the Self Contained Breathing Apparatus (SCBA) (73). Principal and Interest are paid quarterly on May 15, August 15, November 15 and February 15. First payment due May 15, 2019 and final payment due February 15, 2024.
607283	Int-2017 Motorola Lse-Radio Eq	This is the Interest for the 2017 - Motorola Back-Up Radio System Equipment 7-Year Lease. Principal and Interest is due Annually on March 1 through March 1, 2024, to begin March 1, 2018.
607284	Int-2017 BOA M&P Radio Lse	This is the Interest for the 2017 - Motorola Portable and Mobile Radios 7-Year Lease.
607289	Int -US Bancorp FF SCBA Lease	This is the Interest portion for the U.S. Bankcorp Lease for the Self Contained Breathing Apparatus (SCBAs) (73). Principal and Interest are paid quarterly on May 15, August 15, November 15 and February 15. First payment due May 15, 2019 and final payment due February 15, 2024.

Budget Justification

Object #	Account Description	Justification
Expense		
602245	Pension-Retiree	This account is for the annual pension amount for employees per IRS Code.
602308	Long-Term Care Insurance	This is the City's portion for long term care insurance.
602315	GAME Retiree Health & Dental	This account includes costs associated with retired employee health insurance benefits provided by Collective Bargaining Agreements.
602318	NonRep Retiree Health & Dental	This account includes costs associated with retired employee health insurance benefits for non-represented employees.
602320	PBA Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602321	GAME Retiree Stipend	This account includes costs associated with retired employee stipend payments provided by Collective Bargaining Agreements.
602322	Non-Rep Retiree Stipend	This account includes costs associated with retired employee stipend payments provided to non-represented employees.
603190	Prof Svcs-Other	This is for benefits and other related outside professional services.
603192	Consulting Svcs	This is for legal governmental consulting services.
603601	Firefighters' Pension Benefits	This account is a pass through for revenues (312510) provided by the State to help fund Fire Pensions per F.S. 175. The revenues are generated based on a tax on property and casualty insurance policies.
603602	Police Officers' Pension Benef	This account is a pass through for revenues (312520) provided by the State to help fund Police Pensions per F.S. 185. The revenues are generated based on a tax on property and casualty insurance policies.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604890	Special Events-Other	This account represents funding for City events that are not sponsored by a specific department.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604930	Record Storage Charges	This cost is for preparation of records for microfilming/optical disc scanning; offsite records storage and retrieval, equipment lease and supplies and on-going records management for the City.
604995	Special Assessment Expense	This cost is associated with the addition of the Fire Protection Assessment to the annual TRIM notice mailed out by the Broward County Property Appraiser.
604998	Contingency	This is for one-time expenditures that are not budgeted in another line item.
605295	Hurricane Supplies	This represents possible anticipated hurricane supplies cost for all situations not budgeted in the departmental budgets.
608306	Grants to others	This account represents funding assistance to non-for-profit organizations that help better the City of Miramar community.
609990	Appropriated Fund Balance	These are revenues above the expense levels that will be appropriated back to fund balance in order to fund the pension irrevocable trust funds, 12% fund reserves and emergency fund.
691201	Trfr To Debt Svcs	Funds to be transferred to the Debt Service Fund in this category will be used to pay the 2017 CIP Loan.
691203	Trfr To CIP Rev Bond	These funds will be used for debt service payment on 2015 CIP Refunding Revenue Bonds, the financing of five Fire-Rescue vehicles, and bank charges.
691204	Trfr To Debt Svcs	These funds will be used for the debt service payment on the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013.

Description

This section is for Capital Improvement Program (CIP) projects expenditures that cost over $100,000 and are funded by the General Fund.

Expenditure Budget Summary

Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Capital Outlay	52	-	-	-	-
Total	$ 52	$ -	$ -	$ -	$ -

Summary by Department	Dept. #					
Construction & Facilities Management	53	52	-	-	-	-
Total		$ 52	$ -	$ -	$ -	$ -

Expenditure Detail Budget

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	CFM - 808						
	PBA / Civic Center Park Expansion						
	001-53-808-572-000	51015					
606510	CIP-Construction		52	-	-	-	-
	Sub Total		52	-	-	-	-
	Total		$ 52	$ -	$ -	$ -	$ -

Description Sub-Fund 005

The Billboard Revenue sub-fund was created to track the revenues from the four (4) billboards that the City of Miramar currently licenses on City property.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	1,125,000
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,125,000**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	-	-	-	-	-
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	-	-	-	-	1,125,000
Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,125,000**
Excess/Deficiency (actuals)	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
349011	Billboard Revenue	-	-	-	-	1,125,000
	Sub-total	-	-	-	-	1,125,000
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,125,000**

Expenditure Detail Budget

005-90-000-519/581-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Other					
691001	Trfr To General Fund	-	-	-	-	505,100
691201	Trfr To Debt Svcs	-	-	-	-	619,900
	Sub-total	-	-	-	-	1,125,000
	Total	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,125,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
349011	Billboard revenue	This represents revenues expected by the City for the rights to operate four billboards on City land.
Expense		
691001	Trfr To General Fund	This represents funds transferred to the General Fund from revenues received for the rights to operate four billboards on City land.
691201	Trfr To Debt Svcs	Funds to be transferred to the Debt Service Fund in this category will be used to pay the 2020 Bank Loan.

Description Sub-Fund 006

This sub-fund was established in Fiscal Year 2018 (Resolution No. 18-146) to support Historic Miramar improvements and redevelopment initiatives, as well as, other citywide economic development efforts. This dedicated funding source supports economic development activities to diversify Miramar's tax base to enhance economic competitiveness and resilience; expand urban innovation and revitalization activities; leverage Miramar's cultural arts, entertainment and sports assets; create a unique sense of place in Miramar, and tie together Miramar's distinct neighborhood subareas into a cohesive city.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ (94,714)**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	20,000	20,000	92,000
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	3,300,000	3,300,000	-
Appropriation of Fund Balance	-	-	-	94,714	-
Total	**$ -**	**$ -**	**$ 3,320,000**	**$ 3,414,714**	**$ 92,000**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	200,000	-
Capital Outlay	-	-	2,400,000	1,700,000	-
Grants & Aids	-	-	920,000	1,514,714	-
Total Operating Expenditures	-	-	3,320,000	3,414,714	-
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	92,000
Transfer Out	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 3,320,000**	**$ 3,414,714**	**$ 92,000**
Excess/Deficiency (actuals)	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	92,000
Appropriation of Fund Balance	-	-	-	(94,714)	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ (94,714)**	**$ (2,714)**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
349011	Billboard Revenue	-	-	20,000	20,000	20,000
349014	Bus Benches CARE	-	-	-	-	72,000
	Sub-total	-	-	20,000	20,000	92,000
	Other Sources					
381001	Trfr Fr General Fund	-	-	3,300,000	3,300,000	-
399999	Appropriation Of Fund Balance	-	-	-	94,714	-
	Sub-total	-	-	3,300,000	3,394,714	-
	Total	**$ -**	**$ -**	**$ 3,320,000**	**$ 3,414,714**	**$ 92,000**

Expenditure Detail Budget

006-43-432-552-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating					
604889	Marketing & Promotions	-	-	-	200,000	-
	Sub-total	-	-	-	200,000	-
	Dept. Capital Outlay					
606100	Land Acquisition	-	-	2,400,000	1,700,000	-
	Sub-total	-	-	2,400,000	1,700,000	-
	Grants & Aids					
608250	Economic Incentive	-	-	920,000	1,514,714	-
	Sub-total	-	-	920,000	1,514,714	-
	Other					
609990	Appropriated Fund Balance	-	-	-	-	92,000
	Sub-total	-	-	-	-	92,000
	Total	**$ -**	**$ -**	**$ 3,320,000**	**$ 3,414,714**	**$ 92,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
349011	Billboard revenue	This represents a portion of the revenues expected by the City for the rights to operate four billboards on City land. These revenues are pledged towards economic development activities in Historic Miramar.
349014	Bus Benches CARE	This represents a portion of the revenues expected by the City to grant the contractor the right and privilege to operate approximately 150 bus benches and bus shelters, and 10 free standing digital kiosks. These revenues are pledged to be utilized with the C.A.R.E. Program.
Expense		
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description

Special Revenue Funds are used to account for revenues that are legally restricted or committed to expenditures for a specific purpose other than debt service or capital projects. Currently, the City has eight (8) Special Revenue Funds.

Revenues and Expenditures Summary

		FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Revenues by Category						
General Taxes		-	-	-	-	-
Permits, Fees, Special Assessment		-	-	-	-	-
Intergovernmental Revenues		7,513,911	8,621,159	1,661,930	6,338,752	1,651,930
Charges for Services		1,650,140	1,685,677	1,759,000	1,759,000	1,709,300
Fines & Forfeitures		446,207	373,373	12,000	12,000	12,100
Miscellaneous Revenues		30,145	59,405	4,200	4,200	200
Transfer In		-	-	-	-	-
Appropriation of Fund Balance/Carryover		-	-	-	1,554,305	-
Total		**$ 9,640,404**	**$ 10,739,614**	**$ 3,437,130**	**$ 9,668,257**	**$ 3,373,530**
Expenditures by Category						
Personnel Services		1,588,599	1,612,349	1,666,600	1,734,997	1,578,500
Operating Expenses		1,503,623	2,515,212	608,630	4,112,941	603,330
Capital Outlay		240,878	143,551	-	256,755	-
Grants & Aids		65,300	53,420	10,000	125,500	10,000
Total Operating Expenditures		3,398,399	4,324,532	2,285,230	6,230,193	2,191,830
Capital Improvement Program		3,716,864	5,471,610	-	1,118,585	-
Reserve		-	-	-	-	-
Appropriated Fund Balance		-	5,000	-	938,710	39,800
Transfer Out		1,984,172	1,302,056	1,151,900	1,380,770	1,141,900
Total		**$ 9,099,435**	**$ 11,103,198**	**$ 3,437,130**	**$ 9,668,257**	**$ 3,373,530**
Revenues by Fund	**Fund #**					
Police Education	110	13,693	11,010	12,200	12,200	12,300
Public Safety Outside Services	145	1,650,140	1,685,677	1,759,000	1,759,000	1,709,300
Law Enforcement Trust	160	456,100	405,022	-	1,554,305	-
Federal Grants	162	1,046,071	1,006,008	630,655	1,656,451	630,655
State & County Grants	163	5,011,688	5,863,635	321,245	1,445,758	311,245
Neighborhood Stabilization Prog (NSP)	164	9,019	100,166	-	875,102	-
S.H.I.P.	166	508,938	822,947	4,000	708,022	-
Community Develop Block Grant (CDBG)	167	944,755	845,148	710,030	1,657,419	710,030
Total		**$ 9,640,404**	**$ 10,739,614**	**$ 3,437,130**	**$ 9,668,257**	**$ 3,373,530**
Expenditures by Fund						
Police Education	110	82	206	12,200	12,200	12,300
Public Safety Outside Services	145	1,469,727	1,710,802	1,759,000	1,759,000	1,709,300
Law Enforcement Trust	160	112,356	765,882	-	1,554,305	-
Federal Grants	162	1,046,071	1,006,008	630,655	1,656,451	630,655
State & County Grants	163	5,011,688	5,863,635	321,245	1,445,758	311,245
Neighborhood Stabilization Prog (NSP)	164	9,019	100,166	-	875,102	-
S.H.I.P.	166	505,737	811,350	4,000	708,022	-
Community Develop Block Grant (CDBG)	167	944,755	845,148	710,030	1,657,419	710,030
Total		**$ 9,099,435**	**$ 11,103,198**	**$ 3,437,130**	**$ 9,668,257**	**$ 3,373,530**

Description Fund 110

This fund was established to pay for law enforcement officers training costs. Revenues are associated with the two dollars ($2) the City receives from each paid traffic citation, which by State Statute, must be used to further City's Police Officers education.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 65,869**	**$ 79,480**	**$ 90,285**	**$ 90,285**	**$ 90,285**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	13,526	10,818	12,000	12,000	12,100
Miscellaneous Revenues	167	193	200	200	200
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 13,693**	**$ 11,010**	**$ 12,200**	**$ 12,200**	**$ 12,300**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	82	206	12,200	12,200	12,300
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	82	206	12,200	12,200	12,300
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 82**	**$ 206**	**$ 12,200**	**$ 12,200**	**$ 12,300**
Excess/Deficiency (actuals)	13,611	10,805	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 79,480**	**$ 90,285**	**$ 90,285**	**$ 90,285**	**$ 90,285**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Fines & Forfeitures					
351501	Traffic Court Fines-PD Ed	13,526	10,818	12,000	12,000	12,100
	Sub-total	13,526	10,818	12,000	12,000	12,100
	Miscellaneous Revenues					
361100	Int Earnings	167	193	200	200	200
	Sub-total	167	193	200	200	200
	Total	**$ 13,693**	**$ 11,010**	**$ 12,200**	**$ 12,200**	**$ 12,300**

Expenditure Detail Budget

110-20-000-529-000-\110-90-000-519-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
604905	Bank Svcs Charges	82	206	100	100	200
605500	Training-General	-	-	12,100	12,100	12,100
	Total	**$ 82**	**$ 206**	**$ 12,200**	**$ 12,200**	**$ 12,300**

Budget Justification

Object #	Account Description	Justification
Revenue		
351501	Traffic Court Fines-PD Ed	Two dollars ($2.00) is received from each paid traffic citation issued within the corporate limits of the City. These revenues are based on historical data and anticipated growth.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
605500	Training-General	This is for outside training and subject matter experts and includes registration fees. It is also to purchase materials needed to support training activities, such as range materials, training suits and floor mats, etc.

Description Fund 145

This fund was established to account for revenues and expenditures associated with services provided by off-duty police officers and firefighters in private customer details to various businesses and homeowner associations.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 32,503**	**$ 212,917**	**$ 187,791**	**$ 187,791**	**$ 187,791**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	1,650,140	1,685,677	1,759,000	1,759,000	1,709,300
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 1,650,140**	**$ 1,685,677**	**$ 1,759,000**	**$ 1,759,000**	**$ 1,709,300**
Expenditures by Category					
Personnel Services	1,469,727	1,510,802	1,559,000	1,559,000	1,469,500
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	1,469,727	1,510,802	1,559,000	1,559,000	1,469,500
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	39,800
Transfer Out	-	200,000	200,000	200,000	200,000
Total	**$ 1,469,727**	**$ 1,710,802**	**$ 1,759,000**	**$ 1,759,000**	**$ 1,709,300**
Excess/Deficiency (actuals)	180,413	(25,126)	-	-	-
Appropriated Fund Balance	-	-	-	-	39,800
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 212,917**	**$ 187,791**	**$ 187,791**	**$ 187,791**	**$ 227,591**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
342140	Police Special Details	1,383,021	1,408,865	1,569,700	1,569,700	1,500,000
342150	PD Special Detail Admin Fee	227,063	230,036	180,000	180,000	200,000
342200	Fire Special Details	40,056	46,776	9,300	9,300	9,300
342201	Other	-	-	-	-	-
	Sub-total	1,650,140	1,685,677	1,759,000	1,759,000	1,709,300
	Total	**$ 1,650,140**	**$ 1,685,677**	**$ 1,759,000**	**$ 1,759,000**	**$ 1,709,300**

Expenditure Detail Budget

145-20-000-521-000-/145-30-000-529-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601310	Special Duty Pay	1,369,388	1,407,644	1,369,400	1,369,400	1,369,400
602100	FICA & MICA	100,339	103,158	100,100	100,100	100,100
602400	Workers' Compensation	-	-	89,500	89,500	-
	Sub-total	1,469,727	1,510,802	1,559,000	1,559,000	1,469,500
	Other					
608305	PAL Donation	-	-	-	-	-
609990	Appropriated Fund Balance	-	-	-	-	39,800
691001	Trfr To General Fund	-	200,000	200,000	200,000	200,000
	Sub-total	-	200,000	200,000	200,000	239,800
	Total	**$ 1,469,727**	**$ 1,710,802**	**$ 1,759,000**	**$ 1,759,000**	**$ 1,709,300**

Budget Justification

Object #	Account Description	Justification
Revenue		
342140	Police Special Details	This line item is for authorizing, contracting, scheduling, employing and accounting for hours worked by City-paid Police Officers in private customer service.
342150	PD Special Detail Admin Fee	This line item is to reimburse the cost of City support staff for the administration, book-keeping and coordination of special duty activities
342200	Fire Special Details	This line item is for the authorizing, contracting, scheduling, employing and accounting of hours worked by City-paid Firefighters in private customer service.
Expense		
601310	Special Duty Pay	This account is for Public Safety personnel assigned to Special Duty details.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.
691001	Trfr To General Fund	This line is to account for the transfer to the General Fund of Administrative Fees collected in the Public Safety Outside Services Fund. The Administrative Fee is used to reimburse the cost of City support staff for the administration, book-keeping and coordination of special duty activities.

Description Fund 160

This fund was established to account for the awards provided by the Federal, Treasury, and State agencies related to confiscated and forfeited contraband found during police operations. During FY19 the City Commission authorized use of Law Enforcement Trust Funds (LETF) to cover the first two years of a body worn camera program to include 3 full time positions, equipment, software, etc. Due to the unpredictable nature of funding needs no additional funds will be budgeted for FY21.

The Law Enforcement Trust Fund is comprised of three full-time budgeted positions which are managed by the City's Police Department.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 1,571,860**	**$ 1,915,603**	**$ 1,554,743**	**$ 1,554,743**	**$ 939,148**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	432,681	362,555	-	-	-
Miscellaneous Revenues	23,419	42,467	-	-	-
Transfer In	-	-	-	-	-
Other Source	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	1,554,305	-
Total	**$ 456,100**	**$ 405,022**	**$ -**	**$ 1,554,305**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	47,056	599,853	-	421,110	-
Capital Outlay	-	112,609	-	131,485	-
Appropriated Fund Balance	-	-	-	938,710	-
Grants & Aids	65,300	53,420	-	63,000	-
Total Operating Expenditures	112,356	765,882	-	1,554,305	-
Capital Improvement	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 112,356**	**$ 765,882**	**$ -**	**$ 1,554,305**	**$ -**
Excess/Deficiency (actuals)	343,744	(360,860)	-	-	-
Appropriated Fund Balance	-	-	-	938,710	-
Appropriation of Fund Balance	-	-	-	(1,554,305)	-
Ending Fund Balance	**$ 1,915,603**	**$ 1,554,743**	**$ 1,554,743**	**$ 939,148**	**$ 939,148**
Position Detail					
Police Digital Evidence Technician	-	2.00	2.0	2.00	2.00
Police Sergeant	-	1.00	1.0	1.00	1.00
Total	-	3.00	3.00	3.00	3.00

Revenue Projections

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Fines & Forfeitures						
355100	Federal Forfeiture-Justice	92220	288,919	142,498	-	-	-
355101	Federal Forfeiture-Treasury	92221	593	66,809	-	-	-
356100	State Forfeiture	93200	143,169	153,249	-	-	-
	Sub-total		432,681	362,555	-	-	-
	Miscellaneous Revenues						
361100	Int Earnings		23,419	28,220	-	-	-
361200	Dividend Income		-	14,246	-	-	-
	Sub-total		23,419	42,467	-	-	-
	Other Source						
399999	Appropriation Of Fund Balance		-	-	-	1,554,305	-
	Total		**$ 456,100**	**$ 405,022**	**$ -**	**$ 1,554,305**	**$ -**

Expenditure Detail Budget

160-20-000-521-000-

Object #	Account Description	Project	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense						
603425	Software License & Maint		-	185,108	-	260,416	-
603502	Confidential Informant		6,000	2,000	-	-	-
603190	Prof Svcs-Other		-	18,251	-	3,083	-
604001	Travel & Training		40,388	41,568	-	39,855	-
604905	Bank Svcs Charges		668	326	-	-	-
604997	Other Operating Expenses		-	35,280	-	35,280	-
605240	Uniforms Cost		-	-	-	4,500	-
605251	Noncap Equip (Item less 5000)		-	317,321	-	77,975	-
	Sub-total		47,056	599,853	-	421,110	-
	Dept. Capital Outlay						
606400	Machinery & Equipment		-	112,609	-	15,628	-
606402	Communication Equipment		-	-	-	6,500	-
606441	Vehicle Replacement Program		-	-	-	49,500	-
606471	Software		-	-	-	23,857	-
	Sub-total		-	112,609	-	95,485	-
	Capital Improvement						
	Equitable Sharing-Justice	52050					
606700	Law Enforce. Memorial/Display		-	-	-	36,000	-
	Sub-total		-	-	-	36,000	-
	Grants & Aids						
608304	Crime Prev Program		65,300	53,420	-	63,000	-
	Sub-total		65,300	53,420	-	63,000	-
	Other						
609990	Appropriated Fund Balance		-	-	-	938,710	-
	Sub-total		-	-	-	938,710	-
	Total		**$ 112,356**	**$ 765,882**	**$ -**	**$ 1,554,305**	**$ -**

Description Fund 162

This fund was established to account for revenues and expenditures associated with funding from various Federal granting agencies which is not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted.

Funds are provided to the City under the Older Americans Act and are used to subsidize the Senior Services operation. These funds are allocated between Community Services and Public Works (Transit Operations) departments.

Revenues and Expenditures Budget Summary

		FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance		$ -	$ -	$ -	$ -	$ -
Revenues by Category						
General Taxes		-	-	-	-	-
Permits, Fees, Special Assessment		-	-	-	-	-
Intergovernmental Revenues		1,046,071	1,006,008	630,655	1,656,451	630,655
Charges for Services		-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-
Miscellaneous Revenues		-	-	-	-	-
Transfer In		-	-	-	-	-
Appropriation of Fund Balance		-	-	-	-	-
Total		**$ 1,046,071**	**$ 1,006,008**	**$ 630,655**	**$ 1,656,451**	**$ 630,655**
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		192,185	244,908	-	727,114	-
Capital Outlay		-	-	-	-	-
Grants & Aids		-	-	-	-	-
Total Operating Expenditures		192,185	244,908	-	727,114	-
Capital Improvement Program		120,530	30,942	-	118,601	-
Debt Service		-	-	-	-	-
Transfer Out		733,355	730,157	630,655	810,736	630,655
Total		**$ 1,046,071**	**$ 1,006,008**	**$ 630,655**	**$ 1,656,451**	**$ 630,655**
Excess/Deficiency (actuals)		-	-	-	-	-
Appropriated Fund Balance		-	-	-	-	-
Appropriation of Fund Balance		-	-	-	-	-
Ending Fund Balance		$ -	$ -	$ -	$ -	$ -
Summary by Department	**Dept. #**					
Police	20	97,640	74,042	-	312,665	-
Fire-Rescue	30	119,021	117,958	-	113,690	-
Community & Economic Development	41	136,629	133,773	-	457,008	-
Public Works	50	388,582	385,774	400,994	468,011	400,994
Community Services	63	264,199	294,461	229,661	245,078	229,661
Cultural Affairs	68	40,000	-	-	60,000	-
Total		**$ 1,046,071**	**$ 1,006,008**	**$ 630,655**	**$ 1,656,451**	**$ 630,655**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
331249	Fed Grant - HVE	6,800	8,579	-	20,280	-
331254	Fed Grant-UASI	112,818	113,242	-	113,690	-
331255	DOJ Body Worn Camera 2019	-	-	-	97,060	-
331260	Miramar Response Coronavirus	-	-	-	101,163	-
331300	Urban Community Forestry Grant	-	-	-	20,000	-
331509	EMPG CERT	6,203	4,716	-	-	-
331710	Fed Grant-Art Works	40,000	-	-	60,000	-
331248	Fed Grant-BVP	-	16,884	-	7,063	-
331253	Fed Grant-JAGS	38,863	-	-	29,793	-
331620	Fed Grant-HOME	136,629	133,773	-	457,008	-
331621	Fed Grant-EHEAP	24,467	19,623	-	25,788	-
331690	Fed Grant-Area Agency on Aging	628,314	660,612	630,655	667,301	630,655
331796	Fed Grant-VOCA	51,977	48,579	-	57,306	-
	Sub total	1,046,071	1,006,008	630,655	1,656,451	630,655
	Total	**$ 1,046,071**	**$ 1,006,008**	**$ 630,655**	**$ 1,656,451**	**$ 630,655**

Expenditure Detail Budget

162-Various

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense						
162-20-900/901-521/529							
605251	Noncap Equip (Item less 5000)	- 92245	-	12,580	-	7,063	-
603425	Software License & Maint	- 92250	-	-	-	93,960	-
604001	Travel & Training	- 92250	-	-	-	3,100	-
605251	Noncap Equip (Item less 5000)	- 92267	3,522	-	-	-	-
605251	Noncap Equip (Item less 5000)	- 93808	-	-	-	101,163	-
162-30-901-529/901-525							
603425	Software License & Maint	- 92223	-	-	-	-	-
603425	Software License & Maint	- 92224	27,628	-	-	-	-
603425	Software License & Maint	- 92225	-	27,628	-	-	-
603425	Software License & Maint	- 92226	-	-	-	24,881	-
605251	Noncap Equip (Item less 5000)	- 91700	5,399	-	-	-	-
605251	Noncap Equip (Item less 5000)	- 91701	-	1,724	-	-	-
605251	Noncap Equip (Item less 5000)	- 92223	-	-	-	-	-
605251	Noncap Equip (Item less 5000)	- 92225	-	54,671	-	-	-
605500	Training-General	- 91700	804	-	-	-	-
162-41-900-554							
603114	Admin Svcs-CRA	- 92660	4,744	-	-	-	-
603114	Admin Svcs-CRA	- 92661	12,130	4,760	-	-	-
603114	Admin Svcs-CRA	- 92662	-	2,800	-	13,903	-
603114	Admin Svcs-CRA	- 92663	-	-	-	5,600	-
603114	Admin Svcs-CRA	- 92664	-	-	-	14,000	-
604680	Home Repairs	- 92662	-	103,974	-	18,515	-
604680	Home Repairs	- 92660	18,128	-	-	-	-
604680	Home Repairs	- 92661	101,626	22,239	-	-	-
604680	Home Repairs	- 92663	-	-	-	206,162	-
604685	Purchase Assistance	- 92664	-	-	-	198,828	-
162-50-900-539-							
603190	Prof Svcs-Other	- 93701	-	-	-	20,000	-
162-63-900-569							
604301	Electricity Svcs	- 92507	18,203	-	-	-	-
604301	Electricity Svcs	- 92508	-	14,532	-	-	-
604301	Electricity Svcs	- 92509	-	-	-	19,939	-
	Sub total		192,185	244,908	-	727,114	-

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Outlay						
162-20-901-529							
606400	Machinery & Equipment	- 92267	1,100	-	-	-	-
606400	Machinery & Equipment	- 92268	34,240	-	-	-	-
606400	Machinery & Equipment	- 92269	-	-	-	29,793	-
162-30-901-529							
606400	Machinery & Equipment	- 92224	85,190	-	-	-	-
606400	Machinery & Equipment	- 92226	-	-	-	88,809	-
606471	Software	- 92225	-	30,942	-	-	-
	Sub total		120,530	30,942	-	118,601	-
	Other						
162-30-900-525/901-525							
691001	Trfr To General Fund	- 91701	-	2,992	-	-	-
162-20-900-581/902-581							
691001	Trfr To General Fund	- 92245	-	4,304	-	-	-
691001	Trfr To General Fund	- 92288	51,977	-	-	-	-
691001	Trfr To General Fund	- 92289	-	48,579	-	-	-
691001	Trfr To General Fund	- 92290	-	-	-	57,306	-
691001	Trfr To General Fund	- 95005	6,800	8,579	-	20,280	-
162-63-900/901-581							
691001	Trfr To General Fund	- 92507	6,264	-	-	-	-
691001	Trfr To General Fund	- 92508	-	5,091	-	-	-
691001	Trfr To General Fund	- 92509	-	-	-	5,849	-
691001	Trfr To General Fund	- 92556	57,069	-	-	-	-
691001	Trfr To General Fund	- 92557	182,663	64,159	-	-	-
691001	Trfr To General Fund	- 92558	-	210,679	72,946	62,575	-
691001	Trfr To General Fund	- 92559	-	-	156,715	156,715	72,946
691001	Trfr To General Fund	- 92560	-	-	-	-	156,715
162-68-900-581							
691001	Trfr To General Fund	- 92600	40,000	-	-	-	-
691001	Trfr To General Fund	- 92601	-	-	-	60,000	-
162-50-901-581							
691001	Trfr To General Fund	- 92556	86,970	-	-	-	-
691001	Trfr To General Fund	- 92555	-	-	-	-	-
691001	Trfr To General Fund	- 92557	301,612	107,424	-	-	-
691001	Trfr To General Fund	- 92558	-	278,350	75,457	122,474	-
691001	Trfr To General Fund	- 92559	-	-	325,537	325,537	75,457
691001	Trfr To General Fund	- 92560	-	-	-	-	325,537
	Sub total		733,355	730,157	630,655	810,736	630,655
	Total		**$ 1,046,071**	**$ 1,006,008**	**$ 630,655**	**$ 1,656,451**	**$ 630,655**

Budget Justification

Object #	Account Description	Justification
Revenue		
331690	Fed Grant-Area Agency on Aging	This is Older Americans Act Grant revenue for program year 2021. Funding Agency: Area Agency on Aging.
Expense		
691001	Trfr To General Fund	To account for grant reimbursed Public Works transportation and Senior Services expenses. Older Americans Grant, program year 2021.

Description Fund 163

This fund was established to account for revenues and expenditures associated with funding from various State granting agencies which is not recorded in a separate special revenue fund. In prior years, the grant revenues were allocated directly to the applicable funds where the corresponding expenses were budgeted.

Revenues and Expenditures Budget Summary

		FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance		$ -	$ -	$ -	$ -	$ -
Revenues by Category						
General Taxes		-	-	-	-	-
Permits, Fees, Special Assessment		-	-	-	-	-
Intergovernmental Revenues		5,008,330	5,863,635	321,245	1,445,758	311,245
Charges for Services		-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-
Miscellaneous Revenues		3,359	-	-	-	-
Transfer In		-	-	-	-	-
Appropriation of Fund Balance		-	-	-	-	-
Total		**$ 5,011,688**	**$ 5,863,635**	**$ 321,245**	**$ 1,445,758**	**$ 311,245**
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		3,359	15,126	-	3,585	-
Capital Outlay		41,802	-	-	6,668	-
Grants & Aids		-	-	-	-	-
Total Operating Expenditures		45,161	15,126	-	10,254	-
Capital Improvement Program		3,716,864	5,471,610	-	1,118,585	-
Other		-	5,000	-	-	-
Transfer Out		1,249,663	371,899	321,245	316,920	311,245
Total		**$ 5,011,688**	**$ 5,863,635**	**$ 321,245**	**$ 1,445,758**	**$ 311,245**
Excess/Deficiency (actuals)		-	-	-	-	-
Appropriated Fund Balance		-	-	-	-	-
Appropriation of Fund Balance		-	-	-	-	-
Ending Fund Balance		**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Summary by Department	**Dept. #**					
City Commission	01	-	10,000	-	-	-
Fire-Rescue	30	41,802	10,126	-	8,754	-
Community & Economic Development	41	3,359	-	-	-	-
Public Works	50	84,861	87,322	-	-	-
Construction & Facilities Management	53	1,919,899	1,845,363	-	853,231	-
Utilities	55	2,546,965	3,626,248	-	265,353	-
Parks & Recreation	60	169,856	48,029	64,992	64,992	54,992
Social Services	63	148,094	227,035	256,253	251,928	256,253
Cultural Affairs	68	96,852	9,512	-	1,500	-
Total		**$ 5,011,688**	**$ 5,863,635**	**$ 321,245**	**$ 1,445,758**	**$ 311,245**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
334381	Highway Beautification Grant	-	-	-	-	-
334385	LSP Area Agency on Aging	148,094	142,359	141,550	137,225	141,550
334690	State Grant-EMS Grants	41,802	6,246	-	8,754	-
334691	State Grant-DFS	750,000	-	-	-	-
334832	State Grnt General Prog Supprt	43,852	9,512	-	-	-
334834	State Grnt FRDAP	110,000	-	-	-	-
337200	Loc Grant-Active Shooter	-	3,879	-	-	-
337301	Local Grant-Miramar Parkway	-	-	-	197,736	-
337376	Loc Grt-Shirley Branca	49,047	-	-	-	-
337377	Loc Grt-Complete Streets	633,126	866,874	-	-	-
337382	Loc Grt-Pembroke Road Widening	377,726	978,488	-	655,495	-
334380	State Grant-FDOT Hwy Maint	84,861	87,322	-	-	-
337380	Local Grt-Brwd Water Improve	2,546,965	3,626,248	-	265,353	-
337601	Loc Grant-Water Safety	42,366	19,004	30,000	30,000	20,000
337602	Loc Grant-Child Svcs Council	127,490	113,702	149,695	149,695	149,695
337606	Local Grant-Art of Community	53,000	-	-	-	-
337608	NLC LIFT UP	-	10,000	-	-	-
337835	Local Grant-NEFA	-	-	-	1,500	-
	Sub-total	5,008,330	5,863,635	321,245	1,445,758	311,245
	Miscellaneous					
366106	GRO1000 Gardens/Green Space	3,359	-	-	-	-
	Sub-total	3,359	-	-	-	-
	Total	**$ 5,011,688**	**$ 5,863,635**	**$ 321,245**	**$ 1,445,758**	**$ 311,245**

Expenditure Detail Budget 163-Various

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense						
	GRO1000 GARDENS & GREEN SPACES						
	163-41-900-519-000-						
603190	Prof Svcs-Other	95004	1,500	-	-	-	-
605230	Program Supplies	95004	1,859	-	-	-	-
605230	Program Supplies	95004	-	-	-	-	-
	Sub-total		3,359	-	-	-	-
	NEFA-National Dance Project						
	163-68-900-000-000-						
604001	Travel & Training	93506	-	-	-	1,500	-
	Capital Outlay						
	EMS 2017						
	163-30-900-525-000-						
606400	Machinery & Equipment	93504	41,802	-	-	-	-
	Sub-total		41,802	-	-	-	-
	EMS 2018						
	163-30-900-525-000-						
606400	Machinery & Equipment	93505	-	-	-	6,668	-
	Sub-total		41,802	-	-	6,668	-
	Capital Improvement						
	Ansin Sports Complex-Phase II						
	163-53-900-572-000-						
606510	CIP-Construction	51005	15,000	-	-	-	-
606511	CIP-Furniture Fixtures & Equip	51005	95,000	-	-	-	-
	Shirley Branca Park Community Band						
	163-53-800-572-000-						
606502	CIP-Plan/Design/Eng	51009	2,500	-	-	-	-
606505	CIP-Permits	51009	2,051	-	-	-	-
606510	CIP-Construction	51009	43,846	-	-	-	-
606511	CIP-Furniture Fixtures & Equip	51009	650	-	-	-	-

Expenditure Detail Budget
163-Various

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Pembroke Rd Widening Fr Dykes to SS						
	163-53-808-541-000-						
606502	CIP-Plan/Design/Eng	52026	-	-	-	71,887	-
606510	CIP-Construction	52026	377,726	978,488	-	583,608	-
	Historic Miramar Complete Streets						
	163-53-800-541-000-						
606510	CIP-Construction	52050	633,126	866,874	-	-	-
	Miramar Pkwy (SW 64 to SW 68)						
	163-53-900-541-000-						
606510	CIP-Construction	52059	-	-	-	197,736	-
	NATIONAL LEAGUE OF CITIES-LIFT UP						
	163-01-900-511-000-						
604889	Marketing & Promotions	91800	-	5,000	-	-	-
680116	Utility Bill Payments	91800	-	5,000	-	-	-
	Active Shooter/Stop the Bleed						
	163-30-900-526-000-						
605251	Noncap Equip (Item less 5000)	93702	-	3,879	-	-	-
	EMS 2018						
	163-30-900-525-000-						
605251	Noncap Equip (Item less 5000)	93505	-	6,246	-	2,085	-
	Broward Co Waterlines Improvement						
	163-55-900-536-000-						
606502	CIP-Plan/Design/Eng	94400	7,452	24,277	-	12,307	-
606505	CIP-Permits	94400	-	975	-	537	-
606510	CIP-Construction	94400	2,539,513	3,600,996	-	252,509	-
	Sub-total		3,716,864	5,491,736	-	1,120,670	-
	Transfers						
	163-50-900-581-000-						
691001	Trfr To General Fund	93800	84,861	87,322	-	-	-
	163-60-900-581-000-						
691001	Trfr To General Fund	94105	42,366	19,004	30,000	30,000	20,000
691001	Trfr To General Fund	94108	127,490	29,025	34,992	34,992	34,992
	163-68-900-581-000-						
691001	Trfr To General Fund	92400	-	-	-	-	-
691001	Trfr To General Fund	92401	43,852	-	-	-	-
691001	Trfr To General Fund	92402	-	9,512	-	-	-
691001	Trfr To General Fund	93400	53,000	-	-	-	-
	163-63-900-581-000-						
691001	Trfr To General Fund	93552	109,189	-	-	-	-
691001	Trfr To General Fund	93553	38,905	102,645	-	-	-
691001	Trfr To General Fund	93554	-	39,713	106,162	101,837	-
691001	Trfr To General Fund	93555	-	-	35,388	35,388	106,162
691001	Trfr To General Fund	93556	-	-	-	-	35,388
691001	Trfr To General Fund	94108	-	84,677	114,703	114,703	114,703
	163-53-900-522-000-						
691381	Trfr To Fire CIP Fund	91900	135,217	-	-	-	-
691388	Trans to CIP Revenue Bd Fd	91900	614,783	-	-	-	-
	Sub-total		1,249,663	371,899	321,245	316,920	311,245
	Total		**$ 5,011,688**	**$ 5,863,635**	**$ 321,245**	**$ 1,445,758**	**$ 311,245**

Budget Justification

Object #	Account Description	Justification
Revenue		
334385	LSP Area Agency on Aging	LSP Area Agency on Aging grant. Grant period: Jul 2020 - Jun 2021.
337601	Loc Grant-Water Safety	These funds are provided to the City from the Swim Central Grant.
337602	Loc Grant-Child Svcs Council	Revenue provided by the Maximizing Out of School Time (MOST) Grant. Funder: Children Services Council.
Expense		
691001	Trfr To General Fund	This represents funds transferred to the General Fund for services rendered as part of the Water Safety Grant.

Description Fund 164

This fund was established to account for Federal Funds received from the United States Department of Housing and Urban Development (HUD) through the Neighborhood Stabilization Program (NSP). The purpose of the program is to develop viable urban communities by providing decent housing and a suitable living environment.

The NSP program is administered by the Community Development Department. Due to the unpredictable nature of funding source, no funds will be budgeted for FY21.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	9,019	100,166	-	875,102	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 9,019**	**$ 100,166**	**$ -**	**$ 875,102**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	7,865	100,166	-	821,988	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	7,865	100,166	-	821,988	-
Capital Improvement Program	-	-	-	-	-
Renewal & Replacement	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	1,154	-	-	53,114	-
Total	**$ 9,019**	**$ 100,166**	**$ -**	**$ 875,102**	**$ -**
Excess/Deficiency (actuals)	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
331503	Fed Grant-NSP	6,267	23,955	-	749,462	-
331625	Fed Grant-Reimb Prog Inc	2,752	76,211	-	125,640	-
	Total	**$ 9,019**	**$ 100,166**	**$ -**	**$ 875,102**	**$ -**

Expenditure Detail Budget

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense						
NSP1	*164-41-900-554-000-*						
603114	Admin Svcs-CRA	- 92690	-	2,378	-	13,609	-
603121	City Attorney Svcs	- 92690	-	-	-	11,868	-
604001	Travel & Training	- 92690	-	-	-	3,700	-
604301	Electricity Svcs	- 92690	128	764	-	808	-
604390	Utilities NSP (50)	- 92690	-	877	-	1,123	-
604693	Rehab Assistance (50)	- 92690	1,950	-	-	-	-
604694	Acq. Rehab (50)	- 92690	1,664	96,148	-	520,645	-
604973	NSP Purch Assist (50)	- 92690	-	-	-	268,350	-
605100	Office Supplies	- 92690	-	-	-	577	-
605250	Noncap Furn (Item less 5000)	- 92690	-	-	-	1,000	-
605290	Other Operating Supplies	- 92690	4,123	-	-	308	-
	Subtotal		7,865	100,166	-	821,988	-
	Transfers						
	164-41-900-581-000-						
691001	Trfr To General Fund		1,154	-	-	53,114	-
	Sub-total		1,154	-	-	53,114	-
	Total		**$ 9,019**	**$ 100,166**	**$ -**	**$ 875,102**	**$ -**

Description Fund 166

The State Housing Initiatives Partnership (SHIP) fund was established to award money for deferred loan grants to eligible applicants for minor home repair/weatherization and for purchase assistance programs. SHIP program provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multi-family housing. Funds may be used for home repairs, new construction, down payment and closing cost assistance, construction and gap financing, mortgage buy-downs, property acquisitions, impact fees, homeownership counsel benefiting very low, low and moderate income households.

This is an ongoing program and funds not used are rolled over to the next year. Amounts are only budgeted when the agreements are executed and approved by the City Commission. Community Development Department oversees this program.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ 5,150	$ 8,351	$ 19,947	$ 19,947	$ 19,947
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	505,737	806,201	-	704,022	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	3,201	16,746	4,000	4,000	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 508,938**	**$ 822,947**	**$ 4,000**	**$ 708,022**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	505,737	811,350	4,000	708,022	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	505,737	811,350	4,000	708,022	-
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 505,737**	**$ 811,350**	**$ 4,000**	**$ 708,022**	**$ -**
Excess/Deficiency (actuals)	3,201	11,597	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 8,351**	**$ 19,947**	**$ 19,947**	**$ 19,947**	**$ 19,947**

State Housing Initiatives Partnership Fund — FY 2021 Budget

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
334900	State Grant-SHIP	505,737	806,201	-	704,022	-
	Sub-total	505,737	806,201	-	704,022	-
	Miscellaneous Revenues					
361100	Int Earnings	3,201	2,614	4,000	4,000	-
361200	Dividend Income	-	14,132	-	-	-
	Sub-total	3,201	16,746	4,000	4,000	-
	Total	**$ 508,938**	**$ 822,947**	**$ 4,000**	**$ 708,022**	**$ -**

Expenditure Detail Budget

166-43-900-554-000-

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense						
604905	Bank Svcs Charges		-	-	4,000	4,000	-
	Subtotal		-	-	4,000	4,000	-
	SHIP (15/16)						
	166-41-900-554-000-						
604680	Home Repairs	- 93607	120,845	-	-	-	-
	Subtotal		120,845	-	-	-	-
	SHIP (16/17)						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93608	-	5,557	-	-	-
603185	Counseling Svcs	- 93608	16,500	21,873	-	-	-
604680	Home Repairs	- 93608	120,265	307,872	-	-	-
604685	Purchase Assistance	- 93608	140,000	40,000	-	-	-
	Subtotal		276,765	375,302	-	-	-
	SHIP (17/18)						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93609	43,244	4,373	-	1	-
603185	Counseling Svcs	- 93609	-	7,627	-	10,373	-
604680	Home Repairs	- 93609	60,113	356,513	-	95,091	-
604682	Emergency Repair	- 93609	-	1,125	-	23,875	-
604685	Purchase Assistance	- 93609	-	30,000	-	-	-
604686	Security/Utility Deposits	- 93609	-	-	-	18,000	-
604688	Disaster Repair	- 93609	-	-	-	26,042	-
	Subtotal		103,357	399,639	-	173,381	-
	SHIP (18/19)						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93610	4,770	13,979	-	4,134	-
603185	Counseling Svcs	- 93610	-	-	-	5,823	-
604680	Home Repairs	- 93610	-	22,431	-	171,847	-
	Subtotal		4,770	36,410	-	237,804	-
	SHIP (19/20)						
	166-41-900-554-000-						
603114	Admin Svcs-CRA	- 93611	-	-	-	26,309	-
603185	Counseling Svcs	- 93611	-	-	-	19,500	-
604684	Rental Assistance	- 93611	-	-	-	181,523	-
604680	Home Repairs	- 93611	-	-	-	56,505	-
604686	Security/Utility Deposits	- 93611	-	-	-	9,000	-
	Subtotal		-	-	-	292,837	-
	Total		**$ 505,737**	**$ 811,350**	**$ 4,000**	**$ 708,022**	**$ -**

Description Fund 167

The Community Development Block Grant (CDBG) fund was established to award money to eligible applicants for minor home repair/weatherization, commercial rehabilitation and to provide for the cost of equipment and renovations for community parks. This program is a Federal entitlement grant program administered by the U.S. Department of Housing and Urban Development. The primary objective of this program is for the development of viable urban communities by providing decent housing, suitable living environment, and expanding economic opportunities, principally for persons of low and moderate income.

This CDBG Program is ongoing and is a reimbursement grant. As such, funds not used in one year are rolled over to the next year. The Community Development Department administers this program, and the Community Services Department administers the Youth and Family Outreach Program. The Youth and Family Outreach program is comprised of two full-time budgeted positions which are partially funded by the grant.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	944,755	845,148	710,030	1,657,419	710,030
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 944,755**	**$ 845,148**	**$ 710,030**	**$ 1,657,419**	**$ 710,030**
Expenditures by Category					
Personnel Services	118,871	101,547	107,600	175,997	109,000
Operating Expense	747,339	743,601	592,430	1,418,922	591,030
Capital Outlay	78,545	-	-	-	-
Grants & Aids	-	-	10,000	62,500	10,000
Total Operating Expenditures	944,755	845,148	710,030	1,657,419	710,030
Capital Improvement Program	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 944,755**	**$ 845,148**	**$ 710,030**	**$ 1,657,419**	**$ 710,030**
Excess/Deficiency (actuals)	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**
Position Detail					
Community Outreach Specialist I	1.00	1.00	1.00	1.00	1.00
Family Services Superintendent	1.00	1.00	1.00	1.00	1.00
Total FTE's	2.00	2.00	2.00	2.00	2.00

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
331623	Fed Grant-CDBG	944,755	845,148	710,030	1,657,419	710,030
	Sub-total	944,755	845,148	710,030	1,657,419	710,030
	Total	**$ 944,755**	**$ 845,148**	**$ 710,030**	**$ 1,657,419**	**$ 710,030**

Expenditure Detail Budget
167-41/43-900-554-000-

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services						
601200	Employee Salaries		9,396	15,494	-	9,580	-
602100	FICA & MICA		719	1,185	-	733	-
602400	Workers' Compensation		22	36	-	22	-
	Sub-total		$ 10,136	$ 16,715	$ -	$ 10,335	$ -
	Operating Expense						
603410	Grant Administration	- 92624	9,433	89	-	155	-
603410	Grant Administration	- 92625	16,160	2,924	-	0	-
604360	Util Connect-Residential	- 92624	5,000	-	-	-	-
604680	Home Repairs	- 92625	525,298	134,738	-	67,419	-
604681	Commercial Rehab	- 92625	-	3,230	-	96,770	-
604681	Commercial Rehab	- 92627	-	-	-	100,000	-
603114	Admin Svcs-CRA	- 92628	-	-	92,121	121,304	-
603410	Grant Administration	- 92628	-	-	49,604	51,604	-
604680	Home Repairs	- 92628	-	-	450,705	454,540	-
604681	Commercial Rehab	- 92628	-	-	-	100,000	-
	Sub-total		$ 555,892	$ 140,981	$ 592,430	$ 991,792	$ -
	Capital Outlay						
606319	Park Improvement	- 92622	78,545	-	-	-	-
	Sub-total		$ 78,545	$ -	$ -	$ -	$ -
	Grants And Aides						
608270	Small Business Assistance	- 92625	-	-	-	32,500	-
608270	Small Business Assistance	- 92628	-	-	10,000	10,000	-
			$ -	$ -	$ 10,000	$ 42,500	$ -
	Total		**$ 644,573**	**$ 157,695**	**$ 602,430**	**$ 1,044,627**	**$ -**

Outreach
167-41-905-569-000-

Object #	Account Description	Project #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services						
	167-41-905-569-000-						
601200	Employee Salaries		70,597	57,070	69,000	110,340	70,200
601205	Lump Sum Payout - Accrued Ti		-	-	-	1,243	300
601210	Non-Pensionable Earnings		-	-	400	400	-
601215	Communication Stipend		-	-	-	-	400
601400	Overtime-General		37	27	-	-	-
602100	FICA & MICA		5,363	4,169	5,400	6,431	5,500
602210	Pension-General		6,180	3,581	5,400	7,819	5,700
602235	Pension-Senior Mgmt		9,981	8,217	5,000	8,767	5,600
602260	Pension-401		-	-	100	100	100
602265	Pension-457		181	138	1,000	2,062	400
602304	Health Insurance-PPO		-	-	1,000	1,000	900
602305	Health Insurance-HMO		15,143	9,505	14,300	19,295	9,900
602306	Dental Insurance-PPO		318	34	200	466	400
602307	Dental Insurance-HMO		196	162	200	238	100
602309	Basic Life Insurance		459	330	100	100	200
602300	Pmt In Lieu Of Insurance		-	-	300	300	300
602311	Long-Term Disability Ins		114	71	100	129	100
602312	HDHP Aetna		-	-	500	500	2,600
602313	HSA Payflex		-	-	100	100	500
602400	Workers' Compensation		167	1,528	4,500	6,372	5,800
	Subtotal		108,735	84,832	107,600	165,662	109,000
	CDBG 2017						
	167-41-900-554-000-						
603114	Admin Svcs-CRA	- 92626	94,180	5,783	-	57	-
603410	Grant Administration	- 92626	6,740	29,521	-	534	-
604680	Home Repairs	- 92626	90,526	275,018	-	1,092	-
604681	Commercial Rehab	- 92626	-	-	-	100,000	-
608270	Small Business Assistance	- 92626	-	-	-	10,000	-
	Subtotal		191,447	310,321	-	111,683	-
	CDBG 2018						
	167-41-900-554-000-						
603114	Admin Svcs-CRA	- 92627	-	120,284	-	55	-
603410	Grant Administration	- 92627	-	7,487	-	30,772	-
604680	Home Repairs	- 92627	-	164,529	-	294,620	-
608270	Small Business Assistance	- 92627	-	-	-	10,000	-
	Subtotal		-	292,299	-	335,446	-
	CDBG 2020						
	167-41-900-554-000-						
603114	Admin Svcs-CRA	- 92629	-	-	-	-	92,121
603410	Grant Administration	- 92629	-	-	-	-	49,604
604680	Home Repairs	- 92629	-	-	-	-	449,305
608270	Small Business Assistance	- 92629	-	-	-	-	10,000
	Subtotal		-	-	-	-	601,030
	Total		**$ 300,182**	**$ 687,453**	**$ 107,600**	**$ 612,792**	**$ 710,030**
	Expense Total		**$ 944,755**	**$ 845,148**	**$ 710,030**	**$ 1,657,419**	**$ 710,030**

Budget Justification

Object #	Account Description	Justification
Revenue		
331623	Fed Grant-CDBG	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
Expense		
601200	Employee Salaries	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
601205	Lump Sum Payout - Accrued Time	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
601215	Communication Stipend	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602100	FICA & MICA	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602210	Pension-General	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602235	Pension-Senior Mgmt	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602260	Pension-401	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602265	Pension-457	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602300	Pmt In Lieu Of Insurance	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602304	Health Insurance-PPO	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602305	Health Insurance-HMO	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602306	Dental Insurance-PPO	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602307	Dental Insurance-HMO	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602309	Basic Life Insurance	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602311	Long-Term Disability Ins	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602312	HDHP Aetna	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602313	HSA Payflex	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
602400	Workers' Compensation	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
603114	Admin Svcs-CRA	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
603410	Grant Administration	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
604680	Home Repairs	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.
608270	Small Business Assistance	Community Development Block Grant (CDBG). Funder: HUD. Program Year 2020 to be available in FY2021.

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Description

Debt Service Funds were established to account for the servicing of long term general obligation debt not being financed by proprietary funds. They are comprised of funds 201, 203 and 204. Fund 201 is the major debt service fund. Fund 203 is for the Capital Improvement Refunding Revenue Bonds, Series 2015 and the debt service for the US Bancorp Fire Truck Lease/Purchase. Fund 204 is for Special Obligation Refunding and Improvement Revenue Bonds, Series 2013.

Revenues and Expenditures Budget Summary

		FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance		**$ 7,104,896**	**$ 4,115,220**	**$ 2,268,043**	**$ 2,268,043**	**$ 1,917,543**
Revenues by Category						
General Taxes		-	-	-	-	-
Permits, Fees, Special Assessment		-	-	-	-	-
Intergovernmental Revenues		-	-	-	-	-
Charges for Services		-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-
Miscellaneous Revenues		43,497	38,392	1,200	1,200	20,420
Transfer In		9,786,900	10,990,300	12,747,800	12,747,800	12,124,930
Appropriation of Fund Balance		-	-	350,500	350,500	1,500,000
Total		**$ 9,830,397**	**$ 11,028,692**	**$ 13,099,500**	**$ 13,099,500**	**$ 13,645,350**
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		1,794	2,973	2,300	2,300	1,050
Capital Outlay		-	-	-	-	-
Total Operating Expenditures		1,794	2,973	2,300	2,300	1,050
Debt Service		12,818,279	12,872,895	13,097,200	13,097,200	13,374,300
Appropriated Fund Balance		-	-	-	-	270,000
Transfer Out		-	-	-	-	-
Total		**$ 12,820,073**	**$ 12,875,869**	**$ 13,099,500**	**$ 13,099,500**	**$ 13,645,350**
Excess/Deficiency (actuals)		(2,989,676)	(1,847,176)	-	-	-
Appropriated Fund Balance		-	-	-	-	270,000
Appropriation of Fund Balance		-	-	(350,500)	(350,500)	(1,500,000)
Ending Fund Balance		**$ 4,115,220**	**$ 2,268,043**	**$ 1,917,543**	**$ 1,917,543**	**$ 687,543**
Revenues by Fund	**Fund #**					
Debt Service	201	1,023,454	1,487,091	2,143,700	2,143,700	2,598,750
Capital Improvement Rev. Bonds 2015	203	4,279,987	5,235,840	6,293,700	6,293,700	6,292,300
CIP Bonds 2013	204	4,526,956	4,305,761	4,662,100	4,662,100	4,754,300
Total		**$ 9,830,397**	**$ 11,028,692**	**$ 13,099,500**	**$ 13,099,500**	**$ 13,645,350**
Expenditures by Fund						
Debt Service	201	1,970,949	1,974,475	2,143,700	2,143,700	2,598,750
Capital Improvement Rev. Bonds 2015	203	6,319,410	6,301,737	6,293,700	6,293,700	6,292,300
CIP Revenue Bonds 2013	204	4,529,714	4,599,657	4,662,100	4,662,100	4,754,300
Total		**$ 12,820,073**	**$ 12,875,869**	**$ 13,099,500**	**$ 13,099,500**	**$ 13,645,350**

Description Fund 201-Debt Service

This is the City's major debt service fund. Currently, the 2012 BB&T Transportation Improvement Revenue Note, the FY 2017 CIP Loan, the FY 2020 CIP Loan and related administrative costs are being accounted for in this fund.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 2,320,239**	**$ 1,372,744**	**$ 885,360**	**$ 885,360**	**$ 720,360**
Revenues by Category					
General Government Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	28,354	16,991	600	600	6,100
Transfer In	995,100	1,470,100	1,978,100	1,978,100	2,096,450
Appropriation of Fund Balance	-	-	165,000	165,000	496,200
Total	**$ 1,023,454**	**$ 1,487,091**	**$ 2,143,700**	**$ 2,143,700**	**$ 2,598,750**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	204	958	700	700	250
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	204	958	700	700	250
Capital Improvement Program	-	-	-	-	-
Debt Service	1,970,744	1,973,517	2,143,000	2,143,000	2,598,500
Transfer Out	-	-	-	-	-
Total	**$ 1,970,949**	**$ 1,974,475**	**$ 2,143,700**	**$ 2,143,700**	**$ 2,598,750**
Excess/Deficiency (actuals)	(947,495)	(487,384)	-	-	-
Appropriation of Fund Balance	-	-	(165,000)	(165,000)	(496,200)
Ending Fund Balance	**$ 1,372,744**	**$ 885,360**	**$ 720,360**	**$ 720,360**	**$ 224,160**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Misc. Revenues					
361100	Int Earnings	28,354	1,109	600	600	2,000
361200	Dividend Income	-	15,882	-	-	4,100
	Sub-total	28,354	16,991	600	600	6,100
	Other Sources					
381001	Trfr Fr General Fund	-	306,500	763,800	763,800	517,650
381005	Trfr Fr Billboard Rev Fund	-	-	-	-	619,900
381381	Transfer from Fire and EMS CIP	-	122,000	54,200	54,200	32,200
381385	Trfr Fr Street Constr & Maint Fd	995,100	963,100	1,104,800	1,104,800	926,700
381387	Transfer from Park Development	-	78,500	55,300	55,300	-
381395	Trfr Fr Capital Projects Fund	-	-	-	-	-
399999	Appropriation of Fund Balance	-	-	165,000	165,000	496,200
	Sub-total	995,100	1,470,100	2,143,100	2,143,100	2,592,650
	Total	**$ 1,023,454**	**$ 1,487,091**	**$ 2,143,700**	**$ 2,143,700**	**$ 2,598,750**

Expenditure Detail Budget

201-70-000-517-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
604905	Bank Svcs Charges	204	958	700	700	250
	Sub-total	204	958	700	700	250
	Debt Service					
607125	Prin-2017 CIP Loan	885,000	910,000	945,000	945,000	975,000
607141	Prin-Spc.Obl.RevNote2019 Exmpt	-	-	-	45,000	210,000
607142	Prin-Spc.Obl.RevNote2019Taxabl	-	-	-	45,000	205,000
607150	Prin-12 Trans Imp Rev Note	742,900	759,400	776,300	776,300	793,800
607225	Int-2017 CIP Loan	269,880	243,667	216,800	216,800	189,000
607241	Int-Spc.Obl.RevNote2019Exempt	-	-	-	18,200	91,900
607242	Int-Spec.Obl.RevNote2019Taxabl	-	-	-	22,300	113,000
607250	Int-12 Trans Imp Rev Note	72,965	60,450	39,900	39,900	18,800
607322	Admin Costs	-	-	165,000	34,500	2,000
	Sub-total	1,970,744	1,973,517	2,143,000	2,143,000	2,598,500
	Total	**$ 1,970,949**	**$ 1,974,475**	**$ 2,143,700**	**$ 2,143,700**	**$ 2,598,750**

Description Fund 203-Capital Improvement Rev Bonds 2015

This fund is used to account for the debt service for the Capital Improvement Refunding Revenue Bonds, Series 2015. This revenue bond replaced the $93 Million CIP Revenue Bond. Payments for Principal and Interest will be made annually beginning 10/1/2015 and Interest only to be paid annually beginning 4/1/2016. This fund is also used to account for the debt service for the US Bancorp Fire Truck Lease/Purchase.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 4,748,022**	**$ 2,708,599**	**$ 1,642,703**	**$ 1,642,703**	**$ 1,457,203**
Revenues by Category					
General Government Taxes	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	14,787	21,140	600	600	14,300
Transfer In	4,265,200	5,214,700	6,107,600	6,107,600	5,274,200
Appropriation of Fund Balance	-	-	185,500	185,500	1,003,800
Total	**$ 4,279,987**	**$ 5,235,840**	**$ 6,293,700**	**$ 6,293,700**	**$ 6,292,300**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	1,419	1,596	1,400	1,400	400
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	1,419	1,596	1,400	1,400	400
Capital Improvement Program	-	-	-	-	-
Debt Service	6,317,990	6,300,140	6,292,300	6,292,300	6,291,900
Transfer Out	-	-	-	-	-
Total	**$ 6,319,410**	**$ 6,301,737**	**$ 6,293,700**	**$ 6,293,700**	**$ 6,292,300**
Excess/Deficiency (actuals)	(2,039,423)	(1,065,897)	-	-	-
Appropriation of Fund Balance	-	-	(185,500)	(185,500)	(1,003,800)
Ending Fund Balance	**$ 2,708,599**	**$ 1,642,703**	**$ 1,457,203**	**$ 1,457,203**	**$ 453,403**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous					
361100	Int Earnings	14,787	1,337	600	600	5,100
361200	Dividend Income	-	19,803	-	-	9,200
	Sub-total	14,787	21,140	600	600	14,300
	Other Sources					
381001	Trfr Fr General Fund	4,265,200	4,098,100	4,875,900	4,875,900	4,845,200
381381	Transfer from Fire and EMS CIP	-	205,300	276,400	276,400	170,600
381385	Trfr Fr Street Constr & Maint Fd	-	259,600	304,400	304,400	258,400
381387	Transfer from Park Development	-	651,700	650,900	650,900	-
399999	Appropriation Of Fund Balance	-	-	185,500	185,500	1,003,800
	Sub-total	4,265,200	5,214,700	6,293,100	6,293,100	6,278,000
	Total	**$ 4,279,987**	**$ 5,235,840**	**$ 6,293,700**	**$ 6,293,700**	**$ 6,292,300**

Expenditure Detail Budget
203-70-000-517-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
604905	Bank Svcs Charges	1,419	1,596	1,400	1,400	400
	Subtotal	1,419	1,596	1,400	1,400	400
	Debt Service					
607131	Prin-15 Cap Imp Rev Bond	2,780,000	2,890,000	3,030,000	3,030,000	3,185,000
607182	Prin-USBancorp Fire Truck Leas	311,152	316,157	321,300	321,300	326,500
607231	Int-15 Cap Imp Rev Bond	3,200,325	3,072,475	2,924,500	2,924,500	2,769,100
607282	Int-USBancorp Fire Truck Leas	26,514	21,509	16,500	16,500	11,300
607322	Admin Costs	-	-	-	-	-
	Subtotal	6,317,990	6,300,140	6,292,300	6,292,300	6,291,900
	Total	**$ 6,319,410**	**$ 6,301,737**	**$ 6,293,700**	**$ 6,293,700**	**$ 6,292,300**

Description Fund 204-CIP Revenue Bonds 2013

This fund was established to account for capital projects associated with the CIP revenue bonds issued in 2013.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 36,634**	**$ 33,876**	**$ (260,019)**	**$ (260,019)**	**$ (260,019)**
Revenues	-	-	-	-	-
General Government Taxes	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	356	261	-	-	20
Transfer In	4,526,600	4,305,500	4,662,100	4,662,100	4,754,280
Other Sources	-	-	-	-	-
Total	**$ 4,526,956**	**$ 4,305,761**	**$ 4,662,100**	**$ 4,662,100**	**$ 4,754,300**
Expenditures					
Personnel Services	-	-	-	-	-
Operating Expense	170	419	200	200	400
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	170	419	200	200	400
Capital Improvement Program	-	-	-	-	-
Debt Service	4,529,544	4,599,238	4,661,900	4,661,900	4,483,900
Appropriated Fund Balance	-	-	-	-	270,000
Total	**$ 4,529,714**	**$ 4,599,657**	**$ 4,662,100**	**$ 4,662,100**	**$ 4,754,300**
Excess/Deficiency (actuals)	(2,758)	(293,895)	-	-	-
Appropriated Fund Balance	-	-	-	-	270,000
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 33,876**	**$ (260,019)**	**$ (260,019)**	**$ (260,019)**	**$ 9,981**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous					
361100	Int Earnings	356	261	-	-	20
	Sub-total	356	261	-	-	20
	Other Sources					
381001	Trfr Fr General Fund	3,011,700	2,241,600	1,921,300	1,921,300	4,321,670
381380	Transfer from Police CIP Fund	400,400	330,400	637,500	637,500	291,610
381381	Transfer from Fire and EMS CIP	411,500	156,700	160,300	160,300	93,500
381385	Trfr Fr Street Constr & Maint Fd	-	31,900	87,900	87,900	47,500
381387	Transfer from Park Development	703,000	1,544,900	1,855,100	1,855,100	-
	Sub-total	4,526,600	4,305,500	4,662,100	4,662,100	4,754,280
	Total	**$ 4,526,956**	**$ 4,305,761**	**$ 4,662,100**	**$ 4,662,100**	**$ 4,754,300**

Expenditure Detail Budget

204-70-000-517-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
604905	Bank Svcs Charges	170	419	200	200	400
	Subtotal	170	419	200	200	400
	Debt Service					
607151	Prin- 13 Improve Rev Bond	1,865,000	2,000,000	2,135,000	2,135,000	2,035,000
607251	Interest-13 Improve Revenue Bonds	2,664,544	2,599,238	2,526,900	2,526,900	2,448,900
607322	Admin Costs	-	-	-	-	-
	Subtotal	4,529,544	4,599,238	4,661,900	4,661,900	4,483,900
	Other					
609990	Appropriated Fund Balance	-	-	-	-	270,000
	Sub-total	-	-	-	-	270,000
	Total	**$ 4,529,714**	**$ 4,599,657**	**$ 4,662,100**	**$ 4,662,100**	**$ 4,754,300**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the 2017 CIP Loan and bank service charges.
381005	Trfr Fr Billboard Rev Fund	This transfer is for a portion of revenues to pay the debt service on the 2020 bank loan and bank service charges.
381381	Transfer from Fire and EMS CIP	This transfer is to help pay the debt service for the 2017 CIP Loan.
381385	Trfr Fr Street Constr&Maint Fd	Funds transferred to service the 2012 BB&T Transportation Improvement Revenue Note and for the 2017 CIP Loan.
399999	Appropriation Of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607125	Prin-2017 CIP Loan	This is the Principal portion for the FY 2017 Capital Improvement Plan (CIP) Note.
607141	Prin-Spc.Obl.RevNote2019 Exmpt	This is the Principal portion for the 2019 Special Obligation Bond Series A. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607142	Prin-Spc.Obl.RevNote2019Taxabl	This is the Principal portion for the 2019 Special Obligation Bond Series B. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607150	Prin-12 Trans Imp Rev Note	This is the Principal for the 2012 Transportation Improvement Revenue Note that was issued in January 2012 for various transportation projects. Principal and Interest is due quarterly on Jan, April, July and October 1 through October 1, 2021. Note is secured by the 1-5 Cents Local Option Fuel Tax revenues.
607225	Int-2017 CIP Loan	This is the Interest portion for the FY 2017 Capital Improvement Plan (CIP) Note.
607241	Int-Spc.Obl.RevNote2019Exempt	This is the Interest portion for the 2019 Special Obligation Bond Series A. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607242	Int-Spec.Obl.RevNote2019Taxabl	This is the Interest portion for the 2019 Special Obligation Bond Series B. Principal and Interest are paid quarterly on January 1, April 1, July 1 and October 1.
607250	Int-12 Trans Imp Rev Note	This is the Interest for the 2012 Transportation Improvement Revenue Note that was issued in January 2012 for various transportation projects. Principal and Interest is due quarterly on Jan, April, July and October 1 through October 1, 2021. Note is secured by the 1-5 Cents Local Option Fuel Tax revenues.
607322	Admin Costs	This expenditure is related to debt service administrative costs such as handling Loans, Bonds, Payments, etc.

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381001	Trfr Fr General Fund	This transfer is for a portion of revenues that are pledged to pay the debt service on the Capital Improvement Revenue Bonds Series 2015, the financing of 5 Fire-Rescue vehicles, and bank service charges.
381381	Transfer from Fire and EMS CIP	This transfer is to help pay the debt service for the debt on the Capital Improvement Revenue Bonds Series 2015.
381385	Trfr Fr Street Constr&Maint Fd	This transfer is to help pay the debt service for the debt on the Capital Improvement Revenue Bonds Series 2015.
399999	Appropriation Of Fund Balance	This account is primarily for the use of fund balance.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607131	Prin-15 Cap Imp Rev Bond	This is the Principal for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and Interest are paid semi annually on April and October 1 through October 2035.
607182	Prin-USBancorp Fire Truck Leas	This is the Principal portion for the U.S. Bancorp Lease/Purchase Agreement in FY17 for the five Fire-Rescue vehicles.
607231	Int-15 Cap Imp Rev Bond	This is the Interest for the 2015 CIP Revenue Bonds which was issued in March 2015 to refund the outstanding Capital Improvement Revenue Bonds, Series 2005 and the Public Service Tax Refunding Revenue Bonds, Series 2003. Principal and Interest are paid semi annually on April and October 1 through October 2035.
607282	Int-USBancorp Fire Truck Leas	This is the Interest portion for the U.S. Bancorp Lease/Purchase Agreement in FY 2017 for the five Fire-Rescue vehicles.

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
381001	Trfr Fr General Fund	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond and bank service charges.
381380	Transfer from Police CIP Fund	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381381	Transfer from Fire and EMS CIP	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
381385	Trfr Fr Street Constr&Maint Fd	This transfer is to help pay the debt service for the 2013 CIP Revenue Bond.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607151	Prin- 13 Improve Rev Bond	This is the Principal for the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 which was used to pay off the then outstanding $10,000,000 Capital Improvement Revenue Note, Series 2018, and to be used for various future capital projects. Principal is due annually on October 1 through October 1, 2038, to begin October 1, 2017.
607251	Interest-13 Improve Rev Bond	This is the Interest on the Special Obligation Refunding and Improvement Revenue Bonds, Series 2013 in September 2013. It was used to pay off the Capital Improvement Revenue Note, Series 2008 and for various capital projects.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description

These funds were established to account for financial resources used for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds. Currently, the City has ten (10) capital project funds: Police CIP, Fire & EMS CIP, Street Construction and Maintenance, Park Development, CIP Revenue Bonds 2013, 2017 CIP Loan, 2020 CIP Loan-Non-Taxable, 2020 CIP Loan-Taxable, Capital Grants and Capital Projects.

Revenues & Expenditures Summary

		FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Revenues by Category						
General Taxes		-	-	-	-	-
Permits, Fees, Special Assessment		689,186	2,462,187	4,497,600	4,497,600	2,972,000
Intergovernmental Revenues		3,555,553	4,335,608	3,720,700	4,959,141	3,338,500
Charges for Services		-	-	-	-	-
Fines & Forfeitures		-	-	-	-	-
Miscellaneous Revenues		648,296	490,733	10,202,500	10,202,500	229,510
Transfer In		920,000	1,434,269	1,959,720	1,959,720	-
Other/Loan Proceeds		-	-	-	-	-
Appropriation of Fund Balance/Carryover		-	-	4,184,500	19,392,686	-
Total		**$ 5,813,035**	**$ 8,722,797**	**$ 24,565,020**	**$ 41,011,646**	**$ 6,540,010**
Expenditures by Category						
Personnel Services		-	-	-	-	-
Operating Expense		5,265	4,004	5,300	5,300	3,300
Capital Outlay		-	-	-	-	-
Grants & Aids		-	-	-	-	-
Total Operating Expenditures		5,265	4,004	5,300	5,300	3,300
Capital Improvement Program		7,610,109	9,028,814	14,038,220	30,484,846	-
Debt Service		-	-	-	-	-
Reserve		-	-	-	-	-
Transfer Out		5,193,763	6,943,076	7,421,500	7,421,500	3,725,910
Appropriated Fund Balance		-	-	3,100,000	3,100,000	2,810,800
Total		**$ 12,809,137**	**$ 15,975,895**	**$ 24,565,020**	**$ 41,011,646**	**$ 6,540,010**
Revenues by Fund	**Fund #**					
Police CIP	380	201,312	244,125	637,700	724,513	291,610
Fire & EMS CIP	381	353,200	244,155	491,200	491,200	296,400
Street Construction & Maintenance	385	3,556,981	3,648,732	4,232,700	4,874,169	3,339,000
Park Development	387	325,657	2,045,296	6,262,200	8,321,718	2,412,000
CIP Bonds 2013	388	778,117	170,142	765,700	4,638,801	67,100
2017 CIP Loan	389	146,362	162,888	190,800	5,749,032	75,500
2020 CIP Loan-Non-Taxable	391	-	-	10,000,000	5,000,000	14,400
2020 CIP Loan-Taxable	392	-	-	-	5,000,000	3,000
Capital Grants	393	-	576,121	-	1,233,249	-
Capital Projects	395	451,406	1,631,338	1,984,720	4,978,964	41,000
Total		**$ 5,813,035**	**$ 8,722,797**	**$ 24,565,020**	**$ 41,011,646**	**$ 6,540,010**
Expenditures by Fund						
Police CIP	380	691,131	513,236	637,700	724,513	291,610
Fire & EMS CIP	381	411,760	484,010	491,200	491,200	296,400
Street Construction & Maintenance	385	4,023,219	6,493,554	4,232,700	4,874,169	3,339,000
Park Development	387	750,286	2,652,193	6,262,200	8,321,718	2,412,000
CIP Bonds 2013	388	4,343,338	2,419,212	765,700	4,638,801	67,100
2017 CIP Loan	389	2,067,942	1,419,747	190,800	5,749,032	75,500
2020 CIP Loan-Non-Taxable	391	-	-	10,000,000	5,000,000	14,400
2020 CIP Loan-Taxable	392	-	-	-	5,000,000	3,000
Capital Grants	393	-	576,121	-	1,233,249	-
Capital Projects	395	521,461	1,417,822	1,984,720	4,978,964	41,000
Total		**$ 12,809,137**	**$ 15,975,895**	**$ 24,565,020**	**$ 41,011,646**	**$ 6,540,010**

Description Fund 380

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Police Capital Improvements, including buildings and equipment. This funding source will assist the City to provide police capital improvements which are required by growth in new development.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 759,429**	**$ 269,609**	**$ 498**	**$ 498**	**$ (86,314)**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	194,525	242,296	635,200	635,200	291,600
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	6,786	1,829	2,500	2,500	10
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	86,813	-
Total	**$ 201,312**	**$ 244,125**	**$ 637,700**	**$ 724,513**	**$ 291,610**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	241	40	200	200	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	241	40	200	200	-
Capital Improvement Program	290,491	182,796	-	86,813	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	400,400	330,400	637,500	637,500	291,610
Total	**$ 691,131**	**$ 513,236**	**$ 637,700**	**$ 724,513**	**$ 291,610**
Excess/Deficiency (actuals)	(489,820)	(269,111)	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	(86,813)	-
Ending Fund Balance	**$ 269,609**	**$ 498**	**$ 498**	**$ (86,314)**	**$ (86,314)**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Licenses, Permits & Fees					
324110	Impact Fees-PD-Residential	194,525	242,296	635,200	635,200	291,600
	Sub-total	194,525	242,296	635,200	635,200	291,600
	Miscellaneous Revenues					
361100	Int Earnings	6,786	79	2,500	2,500	10
361200	Dividend Income	-	1,750	-	-	-
	Sub-total	6,786	1,829	2,500	2,500	10
	Other Sources					
399900	CIP Carryover	-	-	-	86,813	-
	Sub-total	-	-	-	86,813	-
	Total	**$ 201,312**	**$ 244,125**	**$ 637,700**	**$ 724,513**	**$ 291,610**

Expenditure Detail Budget
380-90-000-519-/53-800-521-000

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: 380-90-000-519-000-						
604905	Bank Svcs Charges		241	40	200	200	-
691204	Trfr To Debt Svcs		400,400	330,400	637,500	637,500	291,610
	Sub-total		400,641	330,440	637,700	637,700	291,610
	Capital Improvement						
	Historic Public Safety Complex						
	380-53-800-521-000-	53018					
606502	CIP-Plan/Design/Eng		290,491	17,668	-	86,813	-
606510	CIP-Construction		-	165,128	-	-	-
	Sub-total		290,491	182,796	-	86,813	-
	Total		**$ 691,131**	**$ 513,236**	**$ 637,700**	**$ 724,513**	**$ 291,610**

Budget Justification

Object #	Account Description	Justification
Revenue		
324110	Impact Fees-PD-Residential	This revenue source is from new development that will need police related capital items due to the impact of the increase demand for services.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
691204	Trfr To Debt Svcs	This is the proportional amount that can be utilized to fund Capital Improvement Program (CIP) related debt service, as determined by Finance.

Description Fund 381

This fund was established in Fiscal Year 2016 to account for impact fees derived from new development and restricted by Ordinance for Fire and Emergency Medical Services Capital Improvements, including buildings and equipment. This funding source will assist the City to provide fire and emergency medical services capital improvements which are required by growth in new development.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 298,692**	**$ 240,132**	**$ 277**	**$ 277**	**$ 277**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	217,036	242,060	488,200	488,200	296,200
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	947	2,095	3,000	3,000	200
Transfer In	135,217	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ 353,200**	**$ 244,155**	**$ 491,200**	**$ 491,200**	**$ 296,400**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	260	10	300	300	100
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	260	10	300	300	100
Capital Improvement Program	-	-	-	-	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	411,500	484,000	490,900	490,900	296,300
Total	**$ 411,760**	**$ 484,010**	**$ 491,200**	**$ 491,200**	**$ 296,400**
Excess/Deficiency	(58,559)	(239,855)	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	-	-
Ending Fund Balance	**$ 240,132**	**$ 277**	**$ 277**	**$ 277**	**$ 277**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Licenses, Permits & Fees					
324115	Impact Fees-Fire-Residential	217,036	242,060	488,200	488,200	296,200
	Sub-total	217,036	242,060	488,200	488,200	296,200
	Miscellaneous Revenues					
361100	Int Earnings	947	281	3,000	3,000	200
361200	Dividend Income	-	1,814	-	-	-
381163	Trfr Fr State & Cty Grant Fund	135,217	-	-	-	-
	Sub-total	136,164	2,095	3,000	3,000	200
	Total	**$ 353,200**	**$ 244,155**	**$ 491,200**	**$ 491,200**	**$ 296,400**

Expenditure Detail Budget
381-various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: 381-90-000-519-000-						
604905	Bank Svcs Charges		260	10	300	300	100
	Sub-total		260	10	300	300	100
	Other: 381-90-000-519-000-						
691201	Trfr To Debt Svcs		-	122,000	54,200	54,200	32,200
691203	Trfr To CIP Rev Bond		-	205,300	276,400	276,400	170,600
691204	Trfr To Debt Svcs		411,500	156,700	160,300	160,300	93,500
	Sub-total		411,500	484,000	490,900	490,900	296,300
	Total		**$ 411,760**	**$ 484,010**	**$ 491,200**	**$ 491,200**	**$ 296,400**

Budget Justification

Object #	Account Description	Justification
Revenue		
324115	Impact Fees-Fire-Residential	This revenue source is from new development that will need fire and EMS related capital items due to the impact of the increase demand for services.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
691201	Trfr To Debt Svcs	Funds transferred to service the 2012 Transportation Improvement Revenue Note.
691203	Trfr To CIP Rev Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Trfr To Debt Svcs	This is the proportional amount that can be utilized to fund Capital Improvement Program (CIP) related debt service, as determined by Finance.

Description Fund 385

This fund was established to account for the City's proportional share of state revenue sharing and local option gas tax funds, in accordance with State Statute 336.025(7). Funds are limited to be used for the purchase of transportation and the improvement and maintenance of roads and streets within the City.

Expenditures will be accounted for in the General Fund by designating specific expenditure accounts in the Public Works Department, Streets Maintenance Program and the Capital Improvement Program. Transfer to the General Fund will be made quarterly to reimburse the fund for actual expenditures made from the designated expenditure accounts.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 4,268,623**	**$ 3,802,385**	**$ 957,563**	**$ 957,563**	**$ (183,906)**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	3,537,922	3,632,651	3,720,700	3,720,700	3,338,500
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	19,059	16,081	12,000	12,000	500
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	500,000	1,141,469	-
Total	**$ 3,556,981**	**$ 3,648,732**	**$ 4,232,700**	**$ 4,874,169**	**$ 3,339,000**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	868	392	900	900	1,000
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	868	392	900	900	1,000
Capital Improvement Program	493,488	2,641,485	500,000	1,141,469	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	200,000
Transfer Out	3,528,863	3,851,677	3,731,800	3,731,800	3,138,000
Total	**$ 4,023,219**	**$ 6,493,554**	**$ 4,232,700**	**$ 4,874,169**	**$ 3,339,000**
Excess/Deficiency (actuals)	(466,238)	(2,844,822)	-	-	-
Appropriated Fund Balance	-	-	-	-	200,000
Appropriation of Fund Balance/Carryovers	-	-	(500,000)	(1,141,469)	-
Ending Fund Balance	**$ 3,802,385**	**$ 957,563**	**$ 457,563**	**$ (183,906)**	**$ 16,094**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
312410	Local Option Gas Tax-First	1,426,060	1,456,608	1,518,200	1,518,200	1,426,200
312420	Local Option Gas Tax-Second	1,017,494	1,035,574	1,076,500	1,076,500	1,011,500
335120	State Revenue Sharing-Proceeds	1,094,368	1,140,468	1,126,000	1,126,000	900,800
	Sub-total	3,537,922	3,632,651	3,720,700	3,720,700	3,338,500
	Miscellaneous Revenues					
361100	Int Earnings	19,059	10,450	12,000	12,000	500
361200	Dividend Income	-	5,631	-	-	-
	Sub-total	19,059	16,081	12,000	12,000	500
	Other Sources					
399900	CIP Carryover	-	-	-	641,469	-
399999	Appropriation Of Fund Balance	-	-	500,000	500,000	-
	Sub-total	-	-	500,000	1,141,469	-
	Total	**$ 3,556,981**	**$ 3,648,732**	**$ 4,232,700**	**$ 4,874,169**	**$ 3,339,000**

Expenditure Detail Budget

385-various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: 385-90-000-519-000-						
604905	Bank Svcs Charges		868	392	900	900	1,000
	Sub-total		868	392	900	900	1,000
	Capital Improvement Projects						
	Street Construction & Resurfacing-Various						
	385-50/53-804-541-000-	52022					
606502	CIP-Plan/Design/Eng		-	-	-	4,356	-
606510	CIP-Construction		-	1,465,918	400,000	400,000	-
606520	CIP-Contingency		-	-	-	-	-
	Sub-total		-	1,465,918	400,000	404,356	-
	Pembroke Rd Widening Fr Dykes to SS						
	385-53-808-541-000-	52026					
606502	CIP-Plan/Design/Eng		-	-	-	114,425	-
606510	CIP-Construction		387,713	1,136,325	-	502,877	-
	Sub-total		387,713	1,136,325	-	617,302	-
	Drainage Improvements						
	385-50-809-541-000-	52035					
606502	CIP-Plan/Design/Eng		-	14,582	-	19,202	-
	Sub-total		-	14,582	-	19,202	-
	Land & Beau Mir Pky, Mir Blvd & Red Rd						
	385-50/53-800-539-000-	52036					
606502	CIP-Plan/Design/Eng		934	-	-	-	-
606505	CIP-Permits		-	13,387	-	-	-
606510	CIP-Construction		(1,227)	11,274	-	610	-
	Sub-total		(292)	24,661	-	610	-

Expenditure Detail Budget

385-various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Historic Miramar Complete Streets						
	385-53-810-541-000-	52050					
606510	CIP-Construction		97,675	-	-	-	-
	Sub-total		97,675	-	-	-	-
	Miramar Pkwy (SW 64 to SW 68)						
	385-53-811-541-000-	52059					
606502	CIP-Plan/Design/Eng		8,392	-	-	-	-
	Sub-total		8,392	-	-	-	-
	Repair/Replace Existing Sidewalks						
	385-50-801-541-000-	52063					
606510	CIP-Construction		-	-	100,000	100,000	-
	Sub-total		-	-	100,000	100,000	-
	Other: 385-90-000-581-000-						
609990	Appropriated Fund Balance		-	-	-	-	200,000
691001	Trfr To General Fund		2,533,763	2,597,077	2,234,700	2,234,700	1,905,400
691201	Trfr To Debt Svcs		995,100	963,100	1,104,800	1,104,800	926,700
691203	Trfr To CIP Rev Bond		-	259,600	304,400	304,400	258,400
691204	Trfr To Debt Svcs		-	31,900	87,900	87,900	47,500
	Sub-total		3,528,863	3,851,677	3,731,800	3,731,800	3,338,000
	Total		**$ 4,023,219**	**$ 6,493,554**	**$ 4,232,700**	**$ 4,874,169**	**$ 3,339,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
312410	Local Option Gas Tax-First	This relates to the 1 to 6 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway and rights-of-way maintenance. The amount is based on State of Florida estimates.
312420	Local Option Gas Tax-Second	This relates to the 1 to 5 Cents Local Option Fuel Tax. Revenues received in this category are distributed to municipalities from the Local Option Gas Tax Trust Fund that was also established to provide monies restricted for use on street related projects. This fuel tax is authorized to be used for roadway construction, reconstruction, resurfacing, and repaving. The amount is based on State of Florida estimates.
335120	State Revenue Sharing-Proceeds	State of Florida distributes revenues collected to local governments per the 1972 Florida Revenue Sharing Act. 77.36% of the revenues received are from sales and use tax collections and are included in the General Fund and 22.64% are from the fuel tax on motor fuel and are included in the Street Maintenance Fund. More information about this revenue source can be found in the Local Government Information Handbook published by the Florida Office of Economic & Demographic Research.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.
691001	Trfr To General Fund	This includes funds transferred to the General Fund for the purposes of roadway and right-of-way maintenance.
691201	Trfr To Debt Svcs	Funds transfered to service the 2012 Transportation Improvement Revenue Note.
691203	Trfr To CIP Rev Bond	This will be used for debt service payment on the 2015 CIP Refunding Revenue Bonds.
691204	Trfr To Debt Svcs	This is the proportional amount that can be utilized to fund Capital Improvement Plan (CIP) related debt service, as determined by Finance.

Description Fund 387

This fund was established specifically to collect park and recreation impact fees to be used for capital improvements and development to the City's parks, recreational facilities and new park sites.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 3,279,185**	**$ 2,854,556**	**$ 2,247,659**	**$ 2,247,659**	**$ (2,639,859)**
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	277,624	1,977,831	3,374,200	3,374,200	2,384,200
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	48,033	67,465	60,000	60,000	27,800
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	2,828,000	4,887,518	-
Total	**$ 325,657**	**$ 2,045,296**	**$ 6,262,200**	**$ 8,321,718**	**$ 2,412,000**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	808	1,608	900	900	1,500
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	808	1,608	900	900	1,500
Capital Improvement Program	46,477	375,485	3,700,000	5,759,518	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	2,410,500
Transfer Out	703,000	2,275,100	2,561,300	2,561,300	-
Total	**$ 750,286**	**$ 2,652,193**	**$ 6,262,200**	**$ 8,321,718**	**$ 2,412,000**
Excess/Deficiency (actuals)	(424,629)	(606,897)	-	-	-
Appropriated Fund Balance	-	-	-	-	2,410,500
Appropriation of Fund Balance/Carryovers	-	-	(2,828,000)	(4,887,518)	-
Ending Fund Balance	**$ 2,854,556**	**$ 2,247,659**	**$ (580,341)**	**$ (2,639,859)**	**$ (229,359)**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Permits, Fees, Special Assessment					
324610	Impact Fees-Recreation-Dev	245,029	256,260	717,200	717,200	436,100
324611	Impact Fees-Park	32,595	1,721,571	2,657,000	2,657,000	1,948,100
	Sub-total	277,624	1,977,831	3,374,200	3,374,200	2,384,200
	Miscellaneous Revenues					
361100	Int Earnings	48,033	45,627	60,000	60,000	17,500
361200	Dividend Income	-	21,838	-	-	10,300
	Sub-total	48,033	67,465	60,000	60,000	27,800
	Other Sources					
399900	CIP Carryover	-	-	-	2,059,518	-
399999	Appropriation Of Fund Balance	-	-	2,828,000	2,828,000	-
	Sub-total	-	-	2,828,000	4,887,518	-
	Total	**$ 325,657**	**$ 2,045,296**	**$ 6,262,200**	**$ 8,321,718**	**$ 2,412,000**

Expenditure Detail Budget

387-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: *387-90-000-519-000-*						
604905	Bank Svcs Charges		808	1,608	900	900	1,500
	Sub-total		808	1,608	900	900	1,500
	Capital Improvement Projects						
	Ansin Sports Complex-Phase II						
	387-53-802-572-000-	51005					
606502	CIP-Plan/Design/Eng		-	-	-	25,000	-
606505	CIP-Permits		-	-	-	48,658	-
606510	CIP-Construction		-	-	-	602,184	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	2,497	-
606520	CIP-Contingency		-	6,300	-	91,016	-
	Sub-total		-	6,300	-	769,355	-
	Amphitheater-Miramar Regional Park						
	387-53-800-572-000-/55-809	51006					
606510	CIP-Construction		20,822	-	-	50,001	-
606810	CIP-Tech Software/Hardware		-	89,792	-	-	-
	Sub-total		20,822	89,792	-	50,001	-
	Monarch Lakes Park						
	387-55-801-572-000-/53-801	51007					
606502	CIP-Plan/Design/Eng		4,580	-	10,000	64,904	-
606505	CIP-Permits		-	-	5,000	5,000	-
606510	CIP-Construction		-	9,347	35,000	110,096	-
606520	CIP-Contingency		-	-	10,000	10,000	-
	Sub-total		4,580	9,347	60,000	190,000	-

Expenditure Detail Budget

387-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	PBA / Civic Center Park Expansion						
	387-53-806-572-000-	51015					
606510	CIP-Construction		21,075	-	-	-	-
	Sub-total		21,075	-	-	-	-
	Amphitheater at MRP-Concessions						
	387-55-808-572-000-	51018					
606502	CIP-Plan/Design/Eng		-	59,175	-	6,671	-
606510	CIP-Construction		-	210,872	-	323,282	-
	Sub-total		-	270,047	-	329,953	-
	Bark Park						
	387-60-801-572-000-	51019					
606510	CIP-Construction		-	-	-	60,000	-
	Sub-total		-	-	-	60,000	-
	Forcina Park Renovations						
	387-55-800-572-000-	51020					
606510	CIP-Construction		-	-	-	400,000	-
	Sub-total		-	-	-	400,000	-
	Skate Park						
	387-60-800-572-000-	51022					
606502	CIP-Plan/Design/Eng		-	-	30,000	30,000	-
606505	CIP-Permits		-	-	15,000	15,000	-
606510	CIP-Construction		-	-	180,000	180,000	-
606511	CIP-Furniture Fixtures & Equip		-	-	20,000	20,000	-
606520	CIP-Contingency		-	-	5,000	5,000	-
	Sub-total		-	-	250,000	250,000	-
	Ansin Sports Complex- Phase IV						
	387-55-802-572-000-	51023					
606502	CIP-Plan/Design/Eng		-	-	250,000	250,000	-
606505	CIP-Permits		-	-	40,000	40,000	-
606510	CIP-Construction		-	-	1,600,000	1,600,000	-
606520	CIP-Contingency		-	-	110,000	110,000	-
	Sub-total		-	-	2,000,000	2,000,000	-
	911 Remembrance Monument						
	387-55-803-572-000-	51024					
606502	CIP-Plan/Design/Eng		-	-	-	39,980	-
606505	CIP-Permits		-	-	-	20,020	-
	Sub-total		-	-	-	60,000	-
	Miramar Regional Park-Wifi Infrastr						
	387-58-800-572-000-	51027					
606517	CIP-Implementation Fees		-	-	-	66,214	-
606810	CIP-Tech Software/Hardware		-	-	-	43,994	-
	Sub-total		-	-	-	110,208	-
	Corporate Pavilion Expansion RegiPk						
	387-55-804-572-000-	51028					
606502	CIP-Plan/Design/Eng		-	-	-	200,000	-
606505	CIP-Permits		-	-	-	112,000	-
606510	CIP-Construction		-	-	-	758,000	-
606520	CIP-Contingency		-	-	-	320,000	-
	Sub-total		-	-	-	1,390,000	-
	Public Informational Signs						
	387-55-800-539-000-	52009					
606510	CIP-Construction		-	-	-	150,000	-
	Sub-total		-	-	-	150,000	-
	Cultural Arts Facility Expansion						
	387-55-800-573-000-	53024					
606502	CIP-Plan/Design/Eng		-	-	125,000	-	-
606505	CIP-Permits		-	-	50,000	-	-
606510	CIP-Construction		-	-	1,065,000	-	-
606520	CIP-Contingency		-	-	150,000	-	-
	Sub-total		-	-	1,390,000	-	-

Expenditure Detail Budget

387-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Other Uses: *387-90-000-572/519-000-*						
691201	Trfr To Debt Svcs		-	78,500	55,300	55,300	-
691203	Trfr To CIP Rev Bond		-	651,700	650,900	650,900	-
691204	Trfr To Debt Svcs		703,000	1,544,900	1,855,100	1,855,100	-
609990	Appropriated Fund Balance		-	-	-	-	2,410,500
	Sub-total		703,000	2,275,100	2,561,300	2,561,300	2,410,500
	Total		**$ 750,286**	**$ 2,652,193**	**$ 6,262,200**	**$ 8,321,718**	**$ 2,412,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
324610	Impact Fees-Recreation-Dev	These are impact fees paid for by new development that will fund additional recreation related capital items caused by the impact of increased demand for services and facilities on the community.
324611	Impact Fees-Park	These are impact fees paid for by new development that will fund additional parks related capital items caused by the impact of the increased demand for services and facilities on the community.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description Fund 388

In FY13, this special obligation refunding and improvement revenue bonds fund was established to account for various capital projects.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 10,636,259**	**$ 7,071,037**	**$ 4,821,967**	**$ 4,821,967**	**$ 233,166**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	163,334	170,142	50,000	50,000	67,100
Transfer In	614,783	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	715,700	4,588,801	-
Total	**$ 778,117**	**$ 170,142**	**$ 765,700**	**$ 4,638,801**	**$ 67,100**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	748	672	700	700	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	$ 748	$ 672	$ 700	$ 700	$ -
Capital Improvement Program	4,342,590	2,418,540	765,000	4,638,101	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	67,100
Transfer Out	-	-	-	-	-
Total	**$ 4,343,338**	**$ 2,419,212**	**$ 765,700**	**$ 4,638,801**	**$ 67,100**
Excess/Deficiency	(3,565,221)	(2,249,070)	-	0	67,100
Appropriation of Fund Balance/Carryovers	-	-	(715,700)	(4,588,801)	-
Ending Fund Balance	**$ 7,071,037**	**$ 4,821,967**	**$ 4,106,267**	**$ 233,166**	**$ 300,266**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous/Other Sources					
361100	Int Earnings	163,334	150,983	50,000	50,000	59,000
361200	Dividend Income	-	19,158	-	-	8,100
361300	Net Inc/Dec in FMV of Invest	-	-	-	-	-
381163	Trfr Fr State & Cty Grant Fund	614,783	-	-	-	-
399900	CIP Carryover	-	-	-	3,873,101	-
399999	Appropriation Of Fund Balance	-	-	715,700	715,700	-
	Total	**$ 778,117**	**$ 170,142**	**$ 765,700**	**$ 4,638,801**	**$ 67,100**

Expenditure Detail Budget

388-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: 388-90-000-519-000-						
604905	Bank Svcs Charge		748	672	700	700	-
	Sub-total		748	672	700	700	-
	Capital Improvement Projects						
	Vizcaya Park						
	388-53-800-572-000-	51001					
606511	CIP-Furniture Fixtures & Equip		-	-	-	4,166	-
606520	CIP-Contingency		-	-	-	234	-
	Sub-total		-	-	-	4,400	-
	Park Improvements-Various						
	388-60-800-572-000-	51003					
606510	CIP-Construction		-	-	100,000	100,000	-
	Sub-total		-	-	100,000	100,000	-
	Ansin Sports Complex-Phase II						
	388-53-803-572-000-/60-801	51005					
606502	CIP-Plan/Design/Eng		3,664	-	-	45,368	-
606505	CIP-Permits		3,957	-	-	11,130	-
606510	CIP-Construction		131,429	-	100,000	100,000	-
	Sub-total		139,050	-	100,000	156,498	-
	Amphitheater-Miramar Regional Park						
	388-53-802-572-000-	51006					
606502	CIP-Plan/Design/Eng		-	8,112	-	8,187	-
	Sub-total		-	8,112	-	8,187	-
	Monarch Lakes Park						
	388-53-804-572-000-	51007					
606502	CIP-Plan/Design/Eng		12,240	-	-	-	-
606505	CIP-Permits		10,000	-	-	-	-
606510	CIP-Construction		727,876	2,630	-	1,952	-
606513	CIP-Landscaping		-	382	-	925	-
	Sub-total		750,116	3,011	-	2,877	-

Expenditure Detail Budget

388-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Corp Pav Reno/Admin Bldg Mir Reg Pk						
	388-53-807-572-000-	51010					
606520	CIP-Contingency		8,580	-	-	-	-
	Sub-total		8,580	-	-	-	-
	Forzano Park Improvements						
	388-53-808-572-000-	51011					
606510	CIP-Construction		12,484	-	-	-	-
	Sub-total		12,484	-	-	-	-
	Lakeshore Park Improvements						
	388-53-809-572-000-	51012					
606502	CIP-Plan/Design/Eng		13,162	700	-	-	-
606510	CIP-Construction		224,364	-	-	-	-
	Sub-total		237,526	700	-	-	-
	Parks Restrooms Facilites						
	388-60-812-572-000-	51017					
606502	CIP-Plan/Design/Eng		6,145	13,855	-	-	-
606505	CIP-Permits		639	5,701	-	3,660	-
606510	CIP-Construction		6,000	44,000	-	-	-
606520	CIP-Contingency		-	8,251	-	11,749	-
	Sub-total		12,784	71,807	-	15,408	-
	Amphitheater at MRP-Concessions						
	388-55-813-572-000-	51018					
606502	CIP-Plan/Design/Eng		-	68,649	-	1	-
	Sub-total		-	68,649	-	1	-
	911 Remembrance Monument						
	388-55-800-572-000-	51024					
606502	CIP-Plan/Design/Eng		-	-	15,000	15,000	-
	Sub-total		-	-	15,000	15,000	-
	Corporate Pavilion Expansion RegiPk						
	388-55-801-572-000-	51028					
606502	CIP-Plan/Design/Eng		-	-	-	200,000	-
	Sub-total		-	-	-	200,000	-
	Historic Miramar Canal Improvements						
	388-50-800-537-000-	52021					
606510	CIP-Construction		244,929	52,314	-	147	-
606520	CIP-Contingency		-	-	-	-	-
	Sub-total		244,929	52,314	-	147	-
	Street Construction & Resurfacing-Various						
	388-50-802-541-000-	52022					
606510	CIP-Construction		-	407,935	-	7,066	-
	Sub-total		-	407,935	-	7,066	-
	Land & Beau Mir Pky, Mir Blvd & Red Rd						
	388-53-802-539-000-/55-800	52036					
606502	CIP-Plan/Design/Eng		18,848	5,020	-	21,653	-
606510	CIP-Construction		115	182,549	50,000	50,001	-
	Sub-total		18,963	187,569	50,000	71,654	-

Expenditure Detail Budget

388-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Historic Miramar Complete Streets						
	388-53-803-541-000-	52050					
606502	CIP-Plan/Design/Eng		28,338	9,509	-	20,285	-
606505	CIP-Permits		73	-	-	-	-
606510	CIP-Construction		31,293	-	-	-	-
	Sub-total		59,704	9,509	-	20,285	-
	Historic Downtown Revitalization						
	388-53-801-541-000-	52051					
606502	CIP-Plan/Design/Eng		28,840	-	-	-	-
606510	CIP-Construction		1,088,907	-	-	-	-
	Sub-total		1,117,747	-	-	-	-
	ADA Evaluation and Corrective Act						
	388-55-800-541-000-	52074					
606502	CIP-Plan/Design/Eng		-	-	200,000	250,000	-
606510	CIP-Construction		-	-	100,000	50,000	-
	Sub-total		-	-	300,000	300,000	-
	Miramar Cultural Center Breezeway						
	388-55-800-573-000-	52079					
606502	CIP-Plan/Design/Eng		-	-	20,000	-	-
606505	CIP-Permits		-	-	5,000	-	-
606510	CIP-Construction		-	-	165,000	-	-
606520	CIP-Contingency		-	-	10,000	-	-
	Sub-total		-	-	200,000	-	-
	Fire Station 107						
	388-53-800-522-000-	53012					
606502	CIP-Plan/Design/Eng		-	59,132	-	14,875	-
606505	CIP-Permits		10,103	2,410	-	11,673	-
606510	CIP-Construction		1,447,411	7,949	-	38,202	-
606511	CIP-Furniture Fixtures & Equip		89,132	-	-	-	-
606520	CIP-Contingency		12,203	-	-	-	-
	Sub-total		1,558,849	69,491	-	64,750	-
	Facilities Capital Improvement						
	388-53-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		65,998	3,200	-	25,641	-
606505	CIP-Permits		700	16,630	-	3,370	-
606510	CIP-Construction		25,897	263,998	-	63,591	-
606520	CIP-Contingency		-	19,880	-	16,236	-
	Sub-total		92,594	303,708	-	108,839	-
	Historic Public Safety Complex						
	388-53-804-521-000-	53018					
606501	CIP-Pre-Construction		47,459	11,810	-	10,218	-
606502	CIP-Plan/Design/Eng		31,231	7,344	-	-	-
606505	CIP-Permits		10,573	-	-	-	-
606510	CIP-Construction		-	1,216,581	-	3,527,770	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	25,000	-
	Sub-total		89,263	1,235,735	-	3,562,988	-
	Other						
609990	Appropriated Fund Balance		-	-	-	-	67,100
	Sub-total		-	-	-	-	67,100
	Total		**$ 4,343,338**	**$ 2,419,212**	**$ 765,700**	**$ 4,638,801**	**$ 67,100**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description Fund 389

This fund was established in Fiscal Year 2017 to account for loan proceeds and expenditures associated with the 2017 bank loan to be used for various capital improvement projects within the City.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 9,076,358**	**$ 7,154,778**	**$ 5,897,919**	**$ 5,897,919**	**$ 198,886**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	146,362	162,888	50,000	50,000	75,500
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	140,800	5,699,032	-
Total	**$ 146,362**	**$ 162,888**	**$ 190,800**	**$ 5,749,032**	**$ 75,500**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	845	696	800	800	300
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	$ 845	$ 696	$ 800	$ 800	$ 300
Capital Improvement Program	2,067,097	1,419,051	190,000	5,748,232	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	75,200
Transfer Out	-	-	-	-	-
Total	**$ 2,067,942**	**$ 1,419,747**	**$ 190,800**	**$ 5,749,032**	**$ 75,500**
Excess/Deficiency (actuals)	(1,921,580)	(1,256,859)	-	-	-
Appropriated Fund Balance	-	-	-	-	75,200
Appropriation of Fund Balance/Carryovers	-	-	(140,800)	(5,699,032)	-
Ending Fund Balance	**$ 7,154,778**	**$ 5,897,919**	**$ 5,757,119**	**$ 198,886**	**$ 274,086**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous/Other Sources					
361100	Int Earnings	146,362	147,796	50,000	50,000	69,000
361200	Dividend Income	-	15,092	-	-	6,500
399900	CIP Carryover	-	-	-	5,558,232	-
399999	Appropriation Of Fund Balance	-	-	140,800	140,800	-
	Total	**$ 146,362**	**$ 162,888**	**$ 190,800**	**$ 5,749,032**	**$ 75,500**

Expenditure Detail Budget
389-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: 389-90-000-519-000-						
604905	Bank Svcs Charge		845	696	**800**	800	300
	Sub-total		845	696	800	800	300
	Capital Improvement Projects						
	Park Improvements-Various						
	389-60-800-572-000-	51003					
606510	CIP-Construction		93,746	1,069	-	425	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	4,760	-
	Sub-total		93,746	1,069	-	5,185	-
	Amphitheater-Miramar Regional Park						
	389-53-805-572-000-	51006					
606502	CIP-Plan/Design/Eng		-	-	-	58,501	-
606510	CIP-Construction		-	-	-	175,200	-
	Sub-total		-	-	-	233,701	-
	Monarch Lakes Park						
	389-55-800-572-000-/53-800	51007					
606510	CIP-Construction		16,299	-	190,000	190,000	-
	Sub-total		16,299	-	190,000	190,000	-
	Lakeshore Park Improvements						
	389-53-803-572-000-	51012					
606502	CIP-Plan/Design/Eng		2,140	3,695	-	815	-
606505	CIP-Permits		5,269	-	-	7,201	-
606511	CIP-Furniture Fixtures & Equip		14,976	-	-	-	-
606520	CIP-Contingency		84	-	-	15,795	-
	Sub-total		22,470	3,695	-	23,811	-
	Park Field Reno and Drain Imprv						
	389-60-801-572-000-	51016					
606510	CIP-Construction		99,573	-	-	-	-
	Sub-total		99,573	-	-	-	-
	Public Informational Signs						
	389-53-801-539-000-	52009					
606502	CIP-Plan/Design/Eng		8,500	-	-	30,000	-
606505	CIP-Permits		-	5,325	-	4,675	-
606510	CIP-Construction		5,000	155,906	-	44,594	-
606520	CIP-Contingency		-	-	-	16,000	-
	Sub-total		13,500	161,230	-	95,270	-
	Street Construction & Resurfacing-Various						
	389-50-801-541-000-	52022					
606510	CIP-Construction		-	15,000	-	-	-
	Sub-total		-	15,000	-	-	-
	Land & Beau Mir Pky, Mir Blvd & Red Rd						
	389-53-800-539-000-	52036					
606510	CIP-Construction		-	300,000	-	-	-
	Sub-total		-	300,000	-	-	-
	Historic Miramar Complete Streets						
	389-53-803-541-000-	52050					
606501	CIP-Pre-Construction		1,654	-	-	-	-
606502	CIP-Plan/Design/Eng		-	-	-	11,290	-
606505	CIP-Permits		18,465	-	-	42,557	-
606510	CIP-Construction		198,920	36,627	-	47,295	-
	Sub-total		219,039	36,627	-	101,142	-

Expenditure Detail Budget

389-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Historic Downtown Revitalization						
	389-53-801-541-000-	52051					
606502	CIP-Plan/Design/Eng		26,224	5,834	-	13	-
606505	CIP-Permits		11,629	-	-	14,371	-
606510	CIP-Construction		136,333	195,633	-	10,057	-
606520	CIP-Contingency		-	59,159	-	40,748	-
	Sub-total		174,185	260,626	-	65,189	-
	Miramar Pkwy (SW 64 to SW 68)						
	389-53-802-541-000-	52059					
606502	CIP-Plan/Design/Eng		8,309	35,797	-	18,381	-
606505	CIP-Permits		-	23,842	-	21,366	-
606510	CIP-Construction		-	238,002	-	217,285	-
606520	CIP-Contingency		-	19,301	-	176,416	-
	Sub-total		8,309	316,942	-	433,448	-
	AC Systems Replacement Program						
	389-50-800-539-000-	52060					
606511	CIP-Furniture Fixtures & Equip		118,584	-	-	-	-
	Sub-total		118,584	-	-	-	-
	Repair/Replace Existing Sidewalks						
	389-50-800-541-000-	52063					
606510	CIP-Construction		185,665	112,921	-	2	-
	Sub-total		185,665	112,921	-	2	-
	Add' Southbound left turn lane						
	389-55-800-541-000-	52067					
606510	CIP-Construction		-	-	-	144,530	-
	Sub-total		-	-	-	144,530	-
	Westbound Right Turn Mir Prky & Dyk						
	389-55-801-541-000-	52083					
606502	CIP-Plan/Design/Eng		-	-	-	50,000	-
606505	CIP-Permits		-	-	-	10,000	-
606510	CIP-Construction		-	-	-	250,000	-
606520	CIP-Contingency		-	-	-	50,000	-
	Sub-total		-	-	-	360,000	-
	Miramar Prky & Ivy Way Inters Imprv						
	389-55-802-541-000-	52084					
606502	CIP-Plan/Design/Eng		-	-	-	50,000	-
606505	CIP-Permits		-	-	-	5,000	-
606510	CIP-Construction		-	-	-	225,000	-
606520	CIP-Contingency		-	-	-	50,000	-
	Sub-total		-	-	-	330,000	-
	Fire Station 107						
	389-53-800-522-000-	53012					
606510	CIP-Construction		1,604	-	-	179	-
606511	CIP-Furniture Fixtures & Equip		84,056	-	-	-	-
606520	CIP-Contingency		5,020	27,217	-	14,023	-
606810	CIP-Tech Software/Hardware		3,140	-	-	-	-
	Sub-total		93,820	27,217	-	14,202	-
	Facilities Capital Improvement						
	389-53-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		25,745	-	-	7,000	-
606505	CIP-Permits		-	-	-	3,408	-
606510	CIP-Construction		39,686	129,238	-	124,250	-
	Sub-total		65,431	129,238	-	134,658	-
	Historic Public Safety Complex						
	389-53-800-521-000-	53018					
606510	CIP-Construction		23	-	-	3,449,626	-
606520	CIP-Contingency		-	-	-	100,000	-
	Sub-total		23	-	-	3,549,626	-
	Building Plans Digital Conversion						
	389-41-800-524-000-	54011					
606511	CIP-Furniture Fixtures & Equip		15,614	2,341	-	66	-
606519	CIP-Contract Labor		26,773	52,144	-	64,724	-
606810	CIP-Tech Software/Hardware		-	-	-	2,678	-
	Sub-total		42,388	54,486	-	67,469	-

Expenditure Detail Budget

389-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Advanced Life Support Rescue St-107						
	389-30-800-522-000-	54012					
606514	CIP-Vehicles		370,884	-	-	-	-
	Sub-total		370,884	-	-	-	-
	Advanced Life Support Engine St-107						
	389-30-801-522-000-	54013					
606514	CIP-Vehicles		543,183	-	-	-	-
	Sub-total		543,183	-	-	-	-
	Other						
609990	Appropriated Fund Balance		-	-	-	-	75,200
	Sub-total		-	-	-	-	75,200
	Total		**$ 2,067,942**	**$ 1,419,747**	**$ 190,800**	**$ 5,749,032**	**$ 75,500**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

2020 CIP Loan - Non-Taxable Fund

FY 2021 Budget

Description Fund 391

This fund was established in Fiscal Year 2020 to account for loan proceeds and expenditures associated with the 2020 bank loan to be used for various non-taxable capital improvement projects within the City.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,100,000**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	10,000,000	5,000,000	14,400
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 10,000,000**	**$ 5,000,000**	**$ 14,400**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Capital Improvement Program	-	-	6,900,000	2,900,000	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	3,100,000	2,100,000	14,400
Transfer Out	-	-	-	-	-
Total	**$ -**	**$ -**	**$ 10,000,000**	**$ 5,000,000**	**$ 14,400**
Excess/Deficiency (actuals)	-	-	-	-	-
Appropriated Fund Balance	-	-	3,100,000	2,100,000	14,400
Appropriation of Fund Balance/Carryovers	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ 3,100,000**	**$ 2,100,000**	**$ 2,114,400**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous/Other Sources					
361100	Int Earnings	-	-	-	-	8,000
361200	Dividend Income	-	-	-	-	6,400
384200	Other Financing Sources	-	-	10,000,000	5,000,000	-
	Total	**$ -**	**$ -**	**$ 10,000,000**	**$ 5,000,000**	**$ 14,400**

Expenditure Detail Budget
391-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Improvement Projects						
	Amphitheater-Miramar Regional Park						
	391-55-801-572-000-	51006					
606502	CIP-Plan/Design/Eng		-	-	100,000	100,000	-
606505	CIP-Permits		-	-	30,000	30,000	-
606510	CIP-Construction		-	-	500,000	500,000	-
606520	CIP-Contingency		-	-	70,000	70,000	-
	Sub-total		-	-	700,000	700,000	-
	Harbour Lakes Park Improvements						
	391-60-800-572-000-	51026					
606502	CIP-Plan/Design/Eng		-	-	-	2,000	-
606510	CIP-Construction		-	-	100,000	98,000	-
	Sub-total		-	-	100,000	100,000	-
	Street Construction & Resurfacing-Various						
	391-50-800-541-000-	52022					
606510	CIP-Construction		-	-	300,000	300,000	-
	Sub-total		-	-	300,000	300,000	-
	Pemb Rd fr SW 184 to US27/Mir Pdwy Ext						
	391-55-800-541-000-	52061					
606500	CIP-Land Acquisition		-	-	1,500,000	1,500,000	-
	Sub-total		-	-	1,500,000	1,500,000	-
	Buffer Wall Pemb Rd Univ Pk Plat						
	391-55-801-541-000-	52077					
606502	CIP-Plan/Design/Eng		-	-	30,000	30,000	-
606505	CIP-Permits		-	-	15,000	15,000	-
606510	CIP-Construction		-	-	255,000	255,000	-
	Sub-total		-	-	300,000	300,000	-
	Historic Mir Innov & Tech Village						
	391-55-800-559-000-	53025					
606500	CIP-Land Acquisition		-	-	3,000,000	-	-
606501	CIP-Pre-Construction		-	-	200,000	-	-
606502	CIP-Plan/Design/Eng		-	-	300,000	-	-
606515	CIP-Professional Fees		-	-	300,000	-	-
606520	CIP-Contingency		-	-	200,000	-	-
	Sub-total		-	-	4,000,000	-	-
	Other Uses: *391-90-000-581-000-*						
609990	Appropriated Fund Balance		-	-	3,100,000	2,100,000	14,400
	Sub-total		-	-	3,100,000	2,100,000	14,400
	Total		**$ -**	**$ -**	**$ 10,000,000**	**$ 5,000,000**	**$ 14,400**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description Fund 392

This fund was established in Fiscal Year 2020 to account for loan proceeds and expenditures associated with the 2020 bank loan to be used for various taxable capital improvement projects within the City.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ 1,000,000**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	5,000,000	3,000
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ 5,000,000**	**$ 3,000**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	$ -	$ -	$ -	$ -	$ -
Capital Improvement Program	-	-	-	4,000,000	-
Debt Service	-	-	-	-	-
Appropriated Fund Balance	-	-	-	1,000,000	3,000
Transfer Out	-	-	-	-	-
Total	**$ -**	**$ -**	**$ -**	**$ 5,000,000**	**$ 3,000**
Excess/Deficiency (actuals)	-	-	-	-	-
Appropriated Fund Balance	-	-	-	1,000,000	3,000
Appropriation of Fund Balance/Carryovers	-	-	-	-	-
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ 1,000,000**	**$ 1,003,000**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous/Other Sources					
361100	Int Earnings	-	-	-	-	3,000
361200	Dividend Income	-	-	-	-	-
384200	Other Financing Sources	-	-	-	5,000,000	-
	Total	**$ -**	**$ -**	**$ -**	**$ 5,000,000**	**$ 3,000**

Expenditure Detail Budget
392-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Improvement Projects						
	Historic Mir Innov & Tech Village						
	392-55-800-559-000-	53025					
606500	CIP-Land Acquisition		-	-	-	3,000,000	-
606501	CIP-Pre-Construction		-	-	-	200,000	-
606502	CIP-Plan/Design/Eng		-	-	-	300,000	-
606515	CIP-Professional Fees		-	-	-	300,000	-
606520	CIP-Contingency		-	-	-	200,000	-
	Sub-total		-	-	-	4,000,000	-
	Other Uses: *392-90-000-581-000-*						
609990	Appropriated Fund Balance		-	-	-	1,000,000	3,000
	Sub-total		-	-	-	1,000,000	3,000
	Total		**$ -**	**$ -**	**$ -**	**$ 5,000,000**	**$ 3,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
Expense		
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

Description Fund 393

This fund was established to account for capital improvements funded through grant proceeds.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ -	$ -	$ -	$ -	$ -
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	576,121	-	1,233,249	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	-	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	$ -	$ 576,121	$ -	$ 1,233,249	$ -
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	-	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	-	-	-	-	-
Capital Improvement Program	-	576,121	-	1,233,249	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	$ -	$ 576,121	$ -	$ 1,233,249	$ -
Excess/Deficiency	-	-	-	-	-
Appropriation of Fund Balance/Carryovers	-	-	-	-	-
Ending Fund Balance	$ -	$ -	$ -	$ -	$ -

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental Revenues					
331400	FEMA-Wind Retrofit	-	-	-	732,720	-
331491	Transportation Alt Prog-TAP	-	576,121	-	500,529	-
	Sub-total	-	576,121	-	1,233,249	-
	Total	$ -	$ 576,121	$ -	$ 1,233,249	$ -

Expenditure Detail Budget

393-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Improvement Projects						
	Miramar Pkwy (SW 64 to SW 68)						
	393-55-900-541-000-	52059					
606510	CIP-Construction		-	576,121	-	500,529	-
	Sub-total		-	576,121	-	500,529	-
	Repl Bay Doors & Install Trf FS 84						
	393-50-900-522-000-	53022					
606510	CIP-Construction		-	-	-	424,403	-
	Sub-total		-	-	-	424,403	-
	Repl Bay Doors & Install Trf FS 100						
	393-50-900-522-000-	53023					
606510	CIP-Construction		-	-	-	308,318	-
	Sub-total		-	-	-	308,318	-
	Total		**$ -**	**$ 576,121**	**$ -**	**$ 1,233,249**	**$ -**

Description Fund 395

This fund was established to account for financial resources used for the acquisition and/or construction of major capital assets within the City, except for those financed by proprietary funds.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$ 2,952,620**	**$ 2,882,566**	**$ 3,096,082**	**$ 3,096,082**	**$ 107,030**
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	17,631	126,837	-	5,191	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	263,775	70,233	25,000	25,000	41,000
Transfer In	170,000	1,434,269	1,959,720	1,959,720	-
Other Source	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	2,989,053	-
Total	**$ 451,406**	**$ 1,631,338**	**$ 1,984,720**	**$ 4,978,964**	**$ 41,000**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	1,495	586	1,500	1,500	400
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	1,495	586	1,500	1,500	400
Capital Improvement Program	369,966	1,415,336	1,983,220	4,977,464	-
Debt Service	-	-	-	-	-
Reserve	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	40,600
Transfer Out	150,000	1,900	-	-	-
Total	**$ 521,461**	**$ 1,417,822**	**$ 1,984,720**	**$ 4,978,964**	**$ 41,000**
Excess/Deficiency (actuals)	(70,055)	213,517	-	-	-
Appropriated Fund Balance	-	-	-	-	40,600
Appropriation of Fund Balance/Carryovers	-	-	-	(2,989,053)	-
Ending Fund Balance	**$ 2,882,566**	**$ 3,096,082**	**$ 3,096,082**	**$ 107,030**	**$ 147,630**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous					
334381	Highway Beautification Grant	-	94,809	-	5,191	-
331391	U.S.Dept Agriculture EWP#5072	-	32,028	-	-	-
337376	Loc Grt-Shirley Branca	17,631	-	-	-	-
361100	Int Earnings	31,546	39,384	25,000	25,000	27,300
361200	Dividend Income	-	30,849	-	-	13,700
366202	Developer Contrib/Donations	232,229	-	-	-	-
	Sub-total	281,406	197,069	25,000	30,191	41,000
	Other Sources					
381001	Trfr Fr General Fund	170,000	1,434,269	1,959,720	1,959,720	-
399900	CIP Carryover	-	-	-	2,989,053	-
399999	Appropriation Of Fund Balance	-	-	-	-	-
	Sub-total	170,000	1,434,269	1,959,720	4,948,773	-
	Total	**$ 451,406**	**$ 1,631,338**	**$ 1,984,720**	**$ 4,978,964**	**$ 41,000**

Expenditure Detail Budget

395-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense: 395-90-000-519-000-						
604905	Bank Svcs Charges		1,495	586	1,500	1,500	400
	Sub-Total		1,495	586	1,500	1,500	400
	Capital Improvement Projects						
	Vizcaya Park						
	395-53-800-572-000-	51001					
606502	CIP-Plan/Design/Eng		-	-	-	7,435	-
606510	CIP-Construction		-	-	-	3,405	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	279	-
	Sub-total		-	-	-	11,119	-
	Miramar Regional Park-Phase III						
	395-53-801-572-000-	51002					
606510	CIP-Construction		12,000	-	-	-	-
606520	CIP-Contingency		20,868	-	-	-	-
	Sub-total		32,868	-	-	-	-
	Park Improvements-Various						
	395-60-800-572-000-	51003					
606510	CIP-Construction		-	236,689	300,000	358,241	-
	Sub-total		-	236,689	300,000	358,241	-
	Ansin Sports Complex-Phase II						
	395-53-803-572-000-	51005					
606502	CIP-Plan/Design/Eng		-	-	-	5,277	-
	Sub-total		-	-	-	5,277	-

Expenditure Detail Budget
395-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Shirley Branca Park Community Band						
	395-53-805-572-000-	51009					
606502	CIP-Plan/Design/Eng		665	-	-	-	-
606505	CIP-Permits		75	-	-	-	-
606510	CIP-Construction		1,683	-	-	-	-
606520	CIP-Contingency		140	-	-	-	-
	Sub-total		2,563	-	-	-	-
	Lakeshore Park Improvements						
	395-53-809-572-000-	51012					
606510	CIP-Construction		231,811	-	-	6,475	-
606511	CIP-Furniture Fixtures & Equip		11,646	-	-	68	-
	Sub-total		243,457	-	-	6,543	-
	PBA / Civic Center Park Expansion						
	395-53-808-572-000-	51015					
606510	CIP-Construction		2,440	-	-	-	-
	Sub-total		2,440	-	-	-	-
	Parks Restrooms Facilites						
	395-60-802-572-000-	51017					
606510	CIP-Construction		-	38,165	-	111,835	-
	Sub-total		-	38,165	-	111,835	-
	Amphitheater at MRP-Concessions						
	395-55-815-572-000-	51018					
606502	CIP-Plan/Design/Eng		-	57,732	-	15,499	-
606505	CIP-Permits		-	-	-	23,870	-
606510	CIP-Construction		-	-	-	34,249	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	75,000	-
606520	CIP-Contingency		-	-	-	25,000	-
	Sub-total		-	57,732	-	173,618	-
	Bark Park						
	395-60-803-572-000-	51019					
606510	CIP-Construction		-	55,227	-	59,978	-
	Sub-total		-	55,227	-	59,978	-
	Forcina Park Renovations						
	395-55-800-572-000-	51020					
606502	CIP-Plan/Design/Eng		-	5,897	-	62,481	-
606505	CIP-Permits		-	-	-	1,623	-
606510	CIP-Construction		-	-	-	773	-
606520	CIP-Contingency		-	-	-	30,000	-
	Sub-total		-	5,897	-	94,877	-
	Playground Resurfacing						
	395-60-804-572-000-	51021					
606505	CIP-Permits		-	-	2,500	2,500	-
606510	CIP-Construction		-	-	77,500	77,500	-
	Sub-total		-	-	80,000	80,000	-

Expenditure Detail Budget

395-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miramar Regional Park-Wifi Infrastr						
	395-58-800-572-000-	51027					
606517	CIP-Implementation Fees		-	-	72,000	72,000	-
	Sub-total		-	-	72,000	72,000	-
	Street Construction & Resurfacing-Various						
	395-50-804-541-000-	52022					
606502	CIP-Plan/Design/Eng		-	-	15,000	32,000	-
606510	CIP-Construction		-	170,000	185,000	168,000	-
	Sub-total		-	170,000	200,000	200,000	-
	Historic Mir Neighborhood Streetlight Upgr						
	395-50-800-541-000-	52034					
606510	CIP-Construction		-	2,544	-	-	-
	Sub-total		-	2,544	-	-	-
	Land & Beau Mir Pky, Mir Blvd & Red Rd						
	395-50-800/900/53/55-802-539-000-	52036					
606502	CIP-Plan/Design/Eng		-	2,000	100,000	42,837	-
606505	CIP-Permits		-	9,918	-	13,082	-
606510	CIP-Construction		-	322,562	-	84,974	-
606513	CIP-Landscaping		-	92,909	-	8,791	-
606520	CIP-Contingency		-	1,112	-	19,915	-
	Sub-total		-	428,501	100,000	169,600	-
	Embankment Stabilize and Storm Mgmt						
	395-50-801-537-000-	52052					
606502	CIP-Plan/Design/Eng		-	-	-	15,000	-
606510	CIP-Construction		67,495	6,400	-	15,565	-
	Sub-total		67,495	6,400	-	30,565	-
	Pemb Rd fr SW 184 to US27/Mir Pdwy Ext						
	395-53-804-541-000-	52061					
606500	CIP-Land Acquisition		-	1,455	-	98,545	-
606502	CIP-Plan/Design/Eng		-	-	-	70,000	-
	Sub-total		-	1,455	-	168,545	-
	Left-Turn from Red Rd to Town Ctr						
	395-53-805-541-000-	52062					
606502	CIP-Plan/Design/Eng		9,901	-	-	3,594	-
	Sub-total		9,901	-	-	3,594	-
	Repair/Replace Existing Sidewalks						
	395-50-807-541-000-	52063					
606510	CIP-Construction		-	199,999	-	1	-
	Sub-total		-	199,999	-	1	-
	Add' Southbound left turn lane						
	395-53-806-541-000-	52067					
606502	CIP-Plan/Design/Eng		-	-	-	80,000	-
606510	CIP-Construction		-	-	-	152,229	-
	Sub-total		-	-	-	232,229	-

Expenditure Detail Budget
395-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	LED Streetlight Installation & Upgrade						
	395-50-806-541-000-	52069					
606505	CIP-Permits		-	-	-	5,000	-
606502	CIP-Plan/Design/Eng		-	-	-	10,000	-
606510	CIP-Construction		-	3,080	-	236,066	-
606520	CIP-Contingency		-	-	-	20,000	-
	Sub-total		-	3,080	-	271,066	-
	Monument Signs for Social Svcs Fac						
	395-55-800-539-000-	52073					
606502	CIP-Plan/Design/Eng		-	-	-	42,080	-
606505	CIP-Permits		-	-	-	5,000	-
606510	CIP-Construction		-	-	-	65,079	-
	Sub-total		-	-	-	112,159	-
	ADA Evaluation and Corrective Act						
	395-55-800-541-000-	52074					
606502	CIP-Plan/Design/Eng		-	93,327	-	6,673	-
	Sub-total		-	93,327	-	6,673	-
	IT Office Remodel						
	395-55-801-539-000-	52075					
606501	CIP-Pre-Construction		-	-	-	17,195	-
606505	CIP-Permits		-	-	-	3,931	-
606510	CIP-Construction		-	-	-	61,420	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	800	-
606515	CIP-Professional Fees		-	-	-	5,503	-
606520	CIP-Contingency		-	-	-	11,792	-
	Sub-total		-	-	-	100,641	-
	Buffer Wall Pemb Rd Univ Pk Plat						
	395-55-801-541-000-	52077					
606502	CIP-Plan/Design/Eng		-	276	-	54,724	-
606510	CIP-Construction		-	-	300,000	300,000	-
	Sub-total		-	276	300,000	354,724	-
	Childcare Playgrounds Soft Surface						
	395-55-800-572-000-	52081					
606505	CIP-Permits		-	-	5,000	5,000	-
606510	CIP-Construction		-	-	191,000	191,000	-
606520	CIP-Contingency		-	-	10,000	10,000	-
	Sub-total		-	-	206,000	206,000	-
	Police Headquarters Facility						
	395-53-800-521-000-	53001					
606510	CIP-Construction		-	-	-	81,428	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	3,355	-
606520	CIP-Contingency		225	-	-	32,662	-
	Sub-total		225	-	-	117,445	-

Expenditure Detail Budget

395-Various

Object #	Project Number	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Facilities Capital Improvement						
	395-55-800-519-000-	53016					
606502	CIP-Plan/Design/Eng		-	-	10,000	10,000	-
606505	CIP-Permits		-	-	15,000	15,000	-
606510	CIP-Construction		-	-	475,000	455,458	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	19,542	-
606520	CIP-Contingency		-	-	20,000	20,000	-
	Sub-total		-	-	520,000	520,000	-
	Historic Public Safety Complex						
	395-53-803-521-000-	53018					
606502	CIP-Plan/Design/Eng		-	-	-	15,000	-
606505	CIP-Permits		-	-	-	30,000	-
606510	CIP-Construction		-	1,495	-	90,630	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	475,000	-
606520	CIP-Contingency		-	-	-	50,000	-
	Sub-total		-	1,495	-	660,630	-
	Repl Bay Doors & Instal Trf FS 19						
	395-50-800-522-000-	53020					
606510	CIP-Construction		-	-	-	105,840	-
606520	CIP-Contingency		-	-	-	5,000	-
	Sub-total		-	-	-	110,840	-
	Repl Bay Doors & Install Trf FS 70						
	395-50-801-522-000-	53021					
606510	CIP-Construction		-	-	-	128,111	-
606520	CIP-Contingency		-	-	-	4,277	-
	Sub-total		-	-	-	132,388	-
	Repl Bay Doors & Install Trf FS 84						
	395-50-802-522-000-	53022					
606510	CIP-Construction		-	-	-	137,028	-
606520	CIP-Contingency		-	-	-	4,440	-
	Sub-total		-	-	-	141,468	-
	Repl Bay Doors & Install Trf FS 100						
	395-50-803-522-000-	53023					
606510	CIP-Construction		-	-	-	99,773	-
606520	CIP-Contingency		-	-	-	3,000	-
	Sub-total		-	-	-	102,773	-
	Enterprise Resource Plan Sys-STEAM						
	395-10/58-800-513-000-	54002					
606515	CIP-Professional Fees		5,916	19,745	-	16,431	-
606517	CIP-Implementation Fees		5,100	61,777	106,250	230,724	-
606810	CIP-Tech Software/Hardware		-	1,000	-	16,511	-
	Sub-total		11,016	82,522	106,250	263,666	-
	Building Plans Digital Conversion						
	395-41-800-524-000-	54011					
606519	CIP-Contract Labor		-	-	85,668	85,668	-
606810	CIP-Tech Software/Hardware		-	-	13,302	13,302	-
	Other		-	-	98,970	98,970	-
	Emergency Watershed Protection-EWP						
	395-50-900-539-000-	93700					
606510	CIP-Construction		-	32,028	-	-	-
	Other		-	32,028	-	-	-
	Transfers: 395-90-000-581/590-000-						
691001	Trfr To General Fund		150,000	1,900	-	-	-
	Sub-Total		150,000	1,900	-	-	-
	Other uses: 395-90-000-590-000-						
609990	Appropriated Fund Balance		-	-	-	-	40,600
	Sub-Total		-	-	-	-	40,600
	Total		**$ 521,461**	**$ 1,417,822**	**$ 1,984,720**	**$ 4,978,964**	**$ 41,000**

Budget Justification

Object #	Account Description	Justification
Revenue		
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

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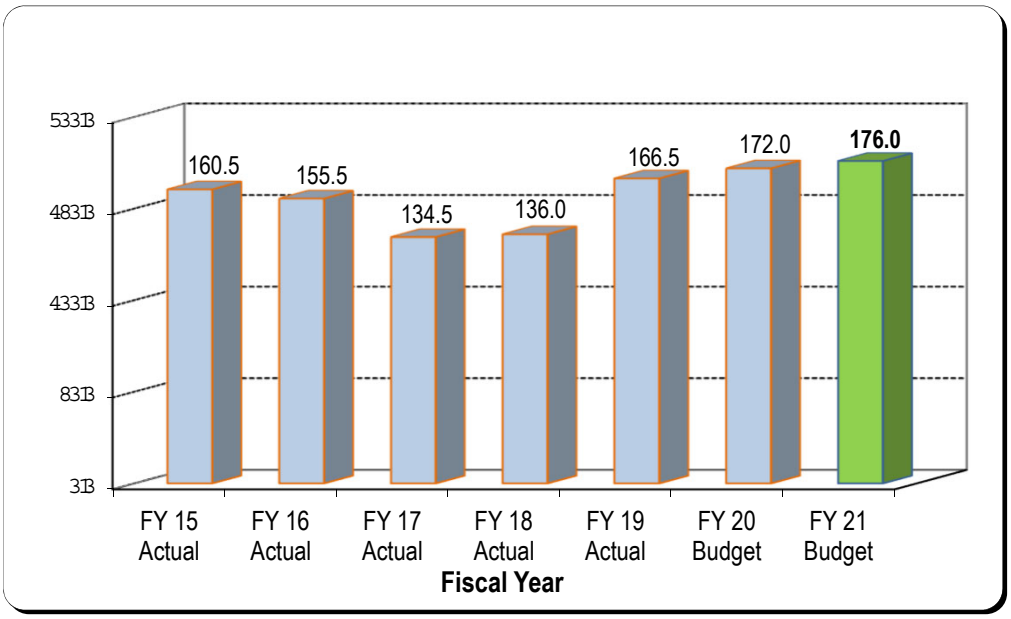
Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	**$259,443,576**	**273,588,770**	**278,259,709**	**278,259,709**	**261,080,198**
Revenues					
Current Revenues	43,653,595	48,176,905	47,834,660	60,457,907	49,720,400
Transfer In	11,838,424	129,502	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	17,981,987	-
Total	**$ 55,492,019**	**$ 48,306,406**	**$ 47,834,660**	**$ 78,439,894**	**$ 49,720,400**
Expenditures					
Departmental					
Financial Services-Utility Billing	1,405,626	1,472,811	1,783,950	1,783,950	1,837,450
Utilities	20,916,248	24,248,214	30,984,703	31,163,055	31,869,335
Sub-Total	22,321,874	25,721,025	32,768,653	32,947,005	33,706,785
Non-Departmental					
Non-Departmental	7,201,063	7,443,647	7,602,900	7,602,900	8,170,100
Debt Service	2,470,968	1,373,718	3,343,300	3,343,300	3,337,000
Transfers to Other Funds	526,600	660,348	530,500	530,500	530,400
Other	(15,905,292)	(4,937,047)	-	-	-
Appropriated Fund Balance	-	-	802,475	802,475	3,976,115
Sub-Total	(5,706,661)	4,540,666	12,279,175	12,279,175	16,013,615
Capital Improvement (CIP)					
Public Works	50,933	-	-	1,000,000	-
Construction & Facilities Management	-	503	-	773	-
Utilities	24,680,679	13,342,759	2,450,000	31,560,748	-
Information Technology	-	30,514	336,832	652,193	-
Sub-Total	24,731,612	13,373,776	2,786,832	33,213,714	-
Total	**$ 41,346,825**	**$ 43,635,467**	**$ 47,834,660**	**$ 78,439,894**	**$ 49,720,400**
Excess/Deficiency (actuals)	14,145,194	4,670,939	-	-	-
Appropriated Fund Balance	-	-	802,475	802,475	3,976,115
Appropriation of Fund Balance	-	-	-	(17,981,987)	-
Ending Fund Balance	**$273,588,770**	**278,259,709**	**279,062,184**	**261,080,198**	**265,056,313**
Revenue by Category					
Permits, Fees, Special Assessment	26,964	1,219,697	1,391,360	1,391,360	139,000
Intergovernmental Revenues	150,000	(296)	-	-	-
Charges for Services	41,978,037	44,023,565	45,091,500	45,091,500	48,738,800
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	1,498,595	2,933,938	1,351,800	13,975,047	842,600
Other Sources	-	-	-	-	-
Transfer In	11,838,424	129,502	-	-	-
Appropriation of Fund Balance	-	-	-	17,981,987	-
Total	**$ 55,492,019**	**$ 48,306,406**	**$ 47,834,660**	**$ 78,439,894**	**$ 49,720,400**
Expenditure by Category					
Personnel Services	13,342,020	16,337,412	18,901,020	18,901,020	19,392,600
Operating Expense	15,838,812	16,002,827	20,356,533	20,246,447	21,455,685
Capital Outlay	342,104	824,433	1,114,000	1,402,438	1,028,600
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	29,522,935	33,164,672	40,371,553	40,549,905	41,876,885
Capital Improvement Program	24,731,612	13,373,776	2,786,832	33,213,714	-
Debt Service	2,470,968	1,373,718	3,343,300	3,343,300	3,337,000
Depreciation	8,699,072	8,856,713	-	-	-
Capital Asset Clearing	(24,604,364)	(13,793,760)	-	-	-
Transfer Out	526,600	660,348	530,500	530,500	530,400
Other Uses	-	-	802,475	802,475	3,976,115
Total	**$ 41,346,824**	**$ 43,635,467**	**$ 47,834,660**	**$ 78,439,894**	**$ 49,720,400**

Position Comparison Summary

As indicated, FY 2021 Utility Fund budget includes a total of 176 FTE (Full-time equivalent) authorized positions. This reflects an increase of 4 FTEs from the FY20 Budget. This total is comprised of 172 full-time, 3 (1.5 FTEs) part-time and 5 (2.5 FTEs) temporary part-time budgeted positions.

Department	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget	# of FTE Change	Net FTE Change
Financial Services-Utility Billing	9.00	9.00	10.00	10.00	10.00	-	-
Utilities	127.00	157.50	162.00	162.00	166.00	4.00	-
Total Full and Part-time Positions	**136.00**	**166.50**	**172.00**	**172.00**	**176.00**	**4.00**	**-**



The above chart shows a summary of Utility Fund Employees Comparison by year.

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Permits, Fees, Special Assessment					
322110	Permits Surcharge	$ -	$ -	$ 101,360	$ 101,360	$ -
329100	Engineering Permits	-	1,204,153	1,267,000	1,267,000	129,000
329102	Pretreatment Permit	26,964	15,544	23,000	23,000	10,000
	Sub-Total	$ 26,964	$ 1,219,697	$ 1,391,360	$ 1,391,360	$ 139,000
	Charges for Services					
343312	Water Sales	17,726,582	18,770,819	19,200,000	19,200,000	20,700,000
343313	New Occupant Account	105,175	96,101	120,000	120,000	120,000
343314	Delinquent Charge	1,095,020	1,053,247	1,100,000	1,100,000	1,100,000
343315	Other Svcs Charge	82,917	78,037	100,000	100,000	100,000
343321	Meter Purchase	4,282	10,280	4,000	4,000	10,000
343322	Termination Fee	106,700	96,550	110,000	110,000	110,000
343323	After Hours Turn-On	12,420	8,640	12,000	12,000	8,100
343324	Turn-Ons/Offs Fee	352,702	316,124	350,000	350,000	325,000
343333	Sewer Connection Loan	4,715	1,162	-	-	-
343511	Wastewater Sales	21,582,232	22,657,677	23,200,000	23,200,000	25,300,000
343512	Wastewater- Broward	532,670	556,401	525,000	525,000	575,000
343517	Wastewater Blockage	-	935	500	500	700
343520	Backflow Fees	65,820	64,410	70,000	70,000	90,000
343910	Lab Testing Fees	1,920	3,240	-	-	-
347345	Credit Card Fee	304,883	309,943	300,000	300,000	300,000
	Sub-Total	$ 41,978,037	$ 44,023,565	$ 45,091,500	$ 45,091,500	$ 48,738,800
	Miscellaneous Revenues					
361100	Int Earnings	891,591	1,146,109	1,261,800	1,261,800	618,000
361200	Dividend Income	-	176,224	-	-	129,600
361105	Int-UB Residential	57,209	50,388	55,000	55,000	55,000
369410	MSB Collection Agency	27	-	-	-	-
369900	Miscellaneous Revenue	33,761	50,083	35,000	35,000	40,000
384200	Other Financing Sources	-	-	-	12,623,247	-
389801	Capital Cont from Developer	516,007	1,497,990	-	-	-
	Sub-Total	$ 1,498,595	$ 2,920,795	$ 1,351,800	$ 13,975,047	$ 842,600
	Other Source					
337381	Local Grt-Reclaim Wtr Sys Exp	150,000	(296)	-	-	-
381413	Trfr Fr Util Cons Bo	11,899,114	-	-	-	-
381414	Trfr Fr CIAC	(60,690)	129,502	-	-	-
390000	UB Clearing Account	-	13,143	-	-	-
399900	CIP Carryover	-	-	-	17,981,987	-
	Sub-Total	$ 11,988,424	$ 142,349	$ -	$ 17,981,987	$ -
	Total	**$ 55,492,019**	**$ 48,306,406**	**$ 47,834,660**	**$ 78,439,894**	**$ 49,720,400**

Budget Justification

Object #	Account Description	Justification
Revenue		
329100	Engineering Permits	Permit fees are collected to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
329102	Pretreatment Permit	This is for a permit for industrial wastewater pretreatment prior to discharge into our sanitary sewage system.
343312	Water Sales	This revenue is derived directly from those users serviced by the City's water plants. In accordance with the requirements of the City's Bond Issue as well as good business principles, revenues for Water and Sewer Fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343313	New Occupant Account	Administrative fee of $25 charged every time an occupant opens a new account.
343314	Delinquent Charge	This fee is assessed on the current portion of utility bills when they become past due on a monthly basis.
343315	Other Svcs Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343321	Meter Purchase	This revenue is derived from purchase of water meters for utility service.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
343323	After Hours Turn-On	These revenues are derived from turning on/off fees for after hours turn on/off for utility service.
343324	Turn-Ons/Offs Fee	These revenues are derived from turning on/off fees for turn on/off for utility service.
343511	Wastewater Sales	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343512	Wastewater- Broward	These revenues are derived from the charges for sewage transmitted to and treated at the City's wastewater treatment plant and are billed and collected on behalf of the City by Broward County. The basis for the quantity of sewage charged to each of the City's users is the level of the consumption of water. In accordance with the requirements of the City's Bond Issue as well as good business principles, in that, revenues for Water and Sewer fund must be of a sufficient amount in order to pay for the operating and maintenance expenses of the utility operation.
343517	Wastewater Blockage	This revenue source is for services provided to remove sewer blockage.
343520	Backflow Fees	This revenue is derived from back-flows that require annual re-certification.
347345	Credit Card Fee	Credit card fee of 2% to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361105	Int-UB Residential	This account is for the interest paid on residential accounts.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
369900	Miscellaneous Revenue	Collections that cannot be classified in any other account.

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	7,420,164	9,047,312	10,572,100	10,572,100	11,175,500
601205	Lump Sum Payout - Accrued Time	303,536	382,894	325,800	325,800	280,200
601210	Non-Pensionable Earnings	-	238,958	107,700	107,700	-
601215	Communication Stipend	5,350	11,118	13,800	13,800	56,900
601220	Longevity Pay	43,355	55,952	60,200	60,200	60,200
601400	Overtime-General	1,230,647	1,297,429	1,213,400	1,213,400	1,132,200
601410	Overtime-Holiday	144,985	208,657	223,620	223,620	306,100
601412	Overtime-Emergency	1,314	63,365	1,300	1,300	3,300
601600	Compensated Absences	73,070	309,359	-	-	-
602100	FICA & MICA	688,798	841,492	839,800	839,800	877,400
602210	Pension-General	809,453	591,521	1,582,400	1,582,400	1,634,300
602235	Pension-Senior Mgmt	304,879	525,733	545,900	545,900	702,900
602260	Pension-401	17,291	16,104	18,600	18,600	-
602265	Pension-457	73,908	86,696	124,800	124,800	97,100
602300	Pmt In Lieu Of Insurance	91,027	91,619	99,500	99,500	112,000
602304	Health Insurance-PPO	324,180	413,239	506,700	506,700	564,500
602305	Health Insurance-HMO	1,013,136	1,222,808	1,934,900	1,934,900	1,611,700
602306	Dental Insurance-PPO	49,975	53,560	55,400	55,400	67,400
602307	Dental Insurance-HMO	7,630	9,177	14,100	14,100	11,700
602309	Basic Life Insurance	23,016	32,860	23,000	23,000	31,800
602311	Long-Term Disability Ins	9,403	10,817	15,000	15,000	15,800
602312	HDHP Aetna	-	100,363	150,300	150,300	127,100
602313	HSA Payflex	-	27,000	24,300	24,300	21,700
602322	Non-Rep Retiree Stipend	2,080	1,920	-	-	-
602400	Workers' Compensation	376,000	424,400	448,400	448,400	502,800
602600	OPEB	328,822	273,060	-	-	-
	Sub-Total	13,342,020	16,337,412	18,901,020	18,901,020	19,392,600
	Operating Expense					
603110	Engineering Svcs	28,459	54,832	188,000	188,000	248,000
603121	City Attorney Svcs	25,000	25,000	25,000	25,000	25,000
603190	Prof Svcs-Other	185,688	320,358	540,000	568,400	540,000
603200	Audit Fees	44,600	42,800	40,000	40,000	40,000
603400	Contract Svcs-Other	1,809,626	1,523,976	2,634,900	2,440,921	2,465,300
603401	Janitorial Svcs	17,595	16,129	32,759	32,759	34,098
603402	Contracted Lab Testing	75,856	58,476	100,000	100,000	100,000
603404	Air Condition Svcs	31,141	32,775	32,000	32,000	32,000
603425	Software License & Maint	70,253	70,031	192,040	176,664	166,050
603455	Security Svcs	35,836	32,490	42,000	42,000	42,000
603460	Landscape Svcs	159,331	108,877	67,320	113,333	185,238
603470	Temporary Help	15,782	34,984	30,000	30,000	30,000
604001	Travel & Training	13,760	20,470	45,300	46,300	90,000
604100	Communication Svcs	33,796	39,967	47,600	52,509	42,900
604200	Postage	220,319	200,717	242,600	242,600	242,600
604300	Water/Wastewater Svcs	53,125	44,446	65,100	65,100	54,000
604301	Electricity Svcs	2,166,085	2,156,216	2,635,500	2,635,500	2,535,500
604302	Gas-Propane	3,382	2,886	10,000	10,000	6,600
604320	Hollywood Large User	152,030	134,959	140,000	140,000	140,000
604330	Brow Cty Wtr/Wst Collect Fee	21,309	21,671	21,300	21,300	21,300
604400	Leased Equipment	10,242	12,882	25,000	25,000	33,200
604440	Leased Copiers	-	37,207	-	-	-
604500	Risk Internal Svcs Charge	412,700	385,100	261,400	261,400	287,000
604550	Health Ins Internal Serv Chg	-	-	435,100	435,100	598,100
604605	Fleet Intr Chrg-Collision Rpr	4,991	-	-	-	-
604610	Fleet Internal Svcs Charge	348,100	401,422	441,800	441,800	402,300
604613	Vehicle Detail	21	96	1,000	1,000	1,000
604620	R&M Buildings	70,674	129,800	308,800	308,800	344,900

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
604625	R&M Equipment	9,781	10,181	10,000	10,000	14,500
604630	R&M Electric	90,103	102,943	81,400	79,400	81,400
604640	R&M Machinery	215,670	238,276	370,005	369,605	394,605
604641	R&M Membrane Elements	21,240	-	79,500	79,500	136,300
604650	R&M Office Equip	-	1,679	14,600	14,600	19,859
604661	R&M Distribution System	208,641	190,057	248,600	248,600	283,700
604662	R&M Lift Station-Minor	110,527	196,252	190,400	270,400	190,400
604664	R&M Telemetry	69,845	70,000	98,600	98,600	97,600
604665	R&M Air Conditioning	14,724	6,267	10,000	10,000	10,000
604669	Landscape & Irrigation	-	639	2,500	2,500	2,500
604700	Printing & Binding Svcs	9,629	6,642	17,600	17,600	17,600
604870	Public Education	19,721	29,926	30,000	30,000	55,000
604889	Marketing & Promotions	-	-	10,000	10,000	14,500
604901	Credit Card Svcs Fees	299,516	307,275	300,000	300,000	300,000
604905	Bank Svcs Charges	48,779	51,061	48,800	48,800	55,000
604910	Advertising Costs	2,163	4,320	55,000	55,000	45,000
604915	Pmt in Lieu of Taxes	2,127,000	2,255,000	2,331,800	2,331,800	2,495,100
604916	Administrative Expense	684	2,355	4,300	4,300	4,300
604920	License & Permit Fees	52,873	15,771	114,475	114,475	108,300
604931	Recording Fees	-	10	1,500	1,500	1,500
604989	IT Internal Svcs Charge	548,600	814,900	957,300	957,300	1,055,800
604996	Admin Chg from Gen Fund	4,368,200	3,949,201	3,740,000	3,740,000	4,039,200
604997	Other Operating Expenses	24,458	14,032	52,000	53,000	52,000
604998	Contingency	2,745	-	705,000	610,764	708,000
605100	Office Supplies	17,064	21,455	26,950	26,950	28,300
605120	Computer Operating Expenses	13,959	16,943	22,300	31,082	27,000
605210	Water Meters	20,220	1,612	5,000	5,000	5,000
605220	Vehicle Fuel-On-Site	149,604	147,963	173,700	173,700	165,700
605225	Equip Gas Oil & Lube	48,700	100,224	92,700	92,700	88,100
605240	Uniforms Cost	35,171	48,372	54,100	54,100	65,625
605242	Protective Clothing and Shoes	27,632	26,128	31,700	31,700	38,900
605246	Safety Equipment Supplies	9,979	14,839	17,700	17,700	22,560
605250	Noncap Furn (Item less 5000)	2,839	8,410	23,300	18,800	32,200
605251	Noncap Equip (Item less 5000)	53,376	31,569	47,300	47,300	56,400
605252	Small Tools	-	999	-	-	-
605280	Chemicals	980,308	1,173,760	1,394,892	1,424,892	1,559,000
605285	Lab Supplies	111,413	101,136	132,000	132,000	136,300
605290	Other Operating Supplies	64,292	83,068	118,392	118,392	102,950
605410	Subscriptions & Memberships	6,158	8,279	21,550	21,850	21,550
605500	Training-General	25,834	30,459	94,050	94,050	105,850
605510	Tuition Reimbursement	17,661	12,258	23,000	23,000	111,000
	Sub-Total	15,838,812	16,002,827	20,356,533	20,246,447	21,455,685
	Capital Improvement Program					
606502	CIP-Plan/Design/Eng	410,189	306,215	123,333	1,069,664	-
606510	CIP-Construction	24,010,613	12,719,102	1,700,000	30,584,359	-
606810	CIP-Tech Software/Hardware	-	-	99,666	299,166	-
606505	CIP-Permits	99,047	17,855	-	71,016	-
606511	CIP-Furniture Fixtures & Equip	211,764	330,605	750,000	1,014,301	-
606517	CIP-Implementation Fees	-	-	106,250	106,250	-
606520	CIP-Contingency	-	-	7,583	68,958	-
	Sub-Total	24,731,612	13,373,776	2,786,832	33,213,714	-
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(24,604,364)	(13,793,760)	-	-	-
	Sub-Total	(24,604,364)	(13,793,760)	-	-	-

Expenditure Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606360	Lift Station Rehab	44,561	80,499	-	32,141	-
606400	Machinery & Equipment	193,842	230,368	625,000	806,267	584,500
606440	Vehicles Purchase	91,406	513,566	487,000	554,746	444,100
606450	Radio Equipment	5,300	-	2,000	2,000	-
606470	Computer Equipment	6,995	-	-	7,285	-
	Sub-Total	342,104	824,433	1,114,000	1,402,438	1,028,600
	Debt Service					
607128	Princ-15 Util System Bond	490,000	480,000	515,000	515,000	530,000
607135	Prin-07 Util System Bond	1,172,150	-	-	-	-
607138	2017 Util Sys Rev Bd-Prin	-	950,000	1,030,000	1,030,000	1,075,000
607228	Int-15 Util System Bond	266,442	253,704	243,800	243,800	230,100
607235	Int-Util Sys Bond 07	183,805	-	-	-	-
607238	2017 Util Sys Rev Bd-Int	1,424,655	1,556,488	1,542,500	1,542,500	1,489,900
607240	Int-SRF Loans	23,457	162,064	-	-	-
607290	Int-Custom Deposits	11,979	11,775	12,000	12,000	12,000
607320	Cost Of Issuance	249,331	(313,128)	-	-	-
607322	Admin Costs	311,300	(310,800)	-	-	-
607324	Bond Discount Amortization	-	13,615	-	-	-
607999	Debt Svcs Clearing	(1,662,150)	(1,430,000)	-	-	-
	Sub-Total	2,470,968	1,373,718	3,343,300	3,343,300	3,337,000
	Depreciation					
605915	Depreciation-Proprietary	8,699,072	8,856,713	-	-	-
	Sub-Total	8,699,072	8,856,713	-	-	-
	Other					
609990	Appropriated Fund Balance	-	-	802,475	802,475	3,976,115
	Sub-Total	-	-	802,475	802,475	3,976,115
	Transfers					
691414	Trfr To CIAC	526,600	660,348	530,500	530,500	530,400
	Sub-Total	526,600	660,348	530,500	530,500	530,400
	Total	**$ 41,346,824**	**$ 43,635,467**	**$ 47,834,660**	**$ 78,439,894**	**$ 49,720,400**

MIRAMAR

BEAUTY AND PROGRESS
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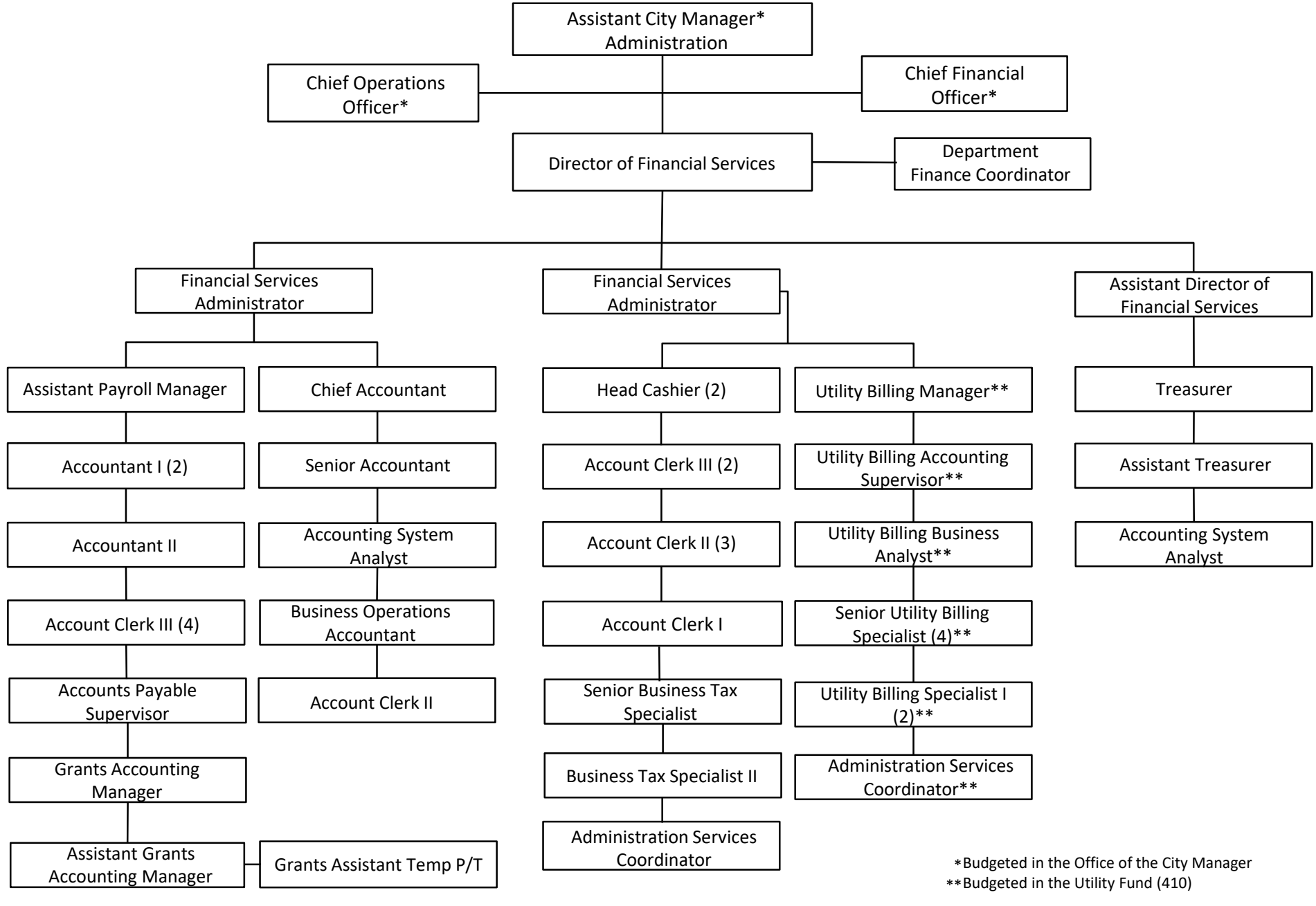
Financial Services Department



Utility Billing Program

Mission

To provide excellent customer service to both internal and external customers, while making sure City ordinances are followed for fees, and working to collect revenues and reduce delinquencies on behalf of the City.

Description

The Utility Billing Program is responsible for the monthly billing of utility services including water, sewer, sanitation and recycling services. Miramar Code provides that all owners and occupants of residences and businesses in Miramar are required to have garbage collection service which is collected twice a week. Bulk pick up is also provided with this service once a month.

The Financial Services Department administers this program. As indicated in the Position Detail, this program is comprised of ten full-time budgeted positions.

Accomplishments FY 2020

- Assisted in the issuance of the FY 2019 Comprehensive Annual Financial Report (CAFR).
- Implementation of E-billing for City of Miramar Businesses and Residents.
- Rollout ticketing system for tracking customer requests.
- Collaboration with Utilities department for implementation of Sensus Analytics which allows meter readings in hourly intervals for Historic Miramar.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	Object Code	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
New Occupant Account	343313	105,175	96,101	120,000	120,000	120,000
Delinquent Charge	343314	1,095,020	1,053,247	1,100,000	1,100,000	1,100,000
Other Service Charge	343315	82,917	78,037	100,000	100,000	100,000
New Property Residential	343317	-	-	-	-	-
New Property Commercial	343319	-	-	-	-	-
Termination Fee	343322	106,700	96,550	110,000	110,000	110,000
Credit Card Fee	347345	304,883	309,943	300,000	300,000	300,000
Total		$ 1,694,695	$ 1,633,878	$ 1,730,000	$ 1,730,000	$ 1,730,000
Expenditures by Program						
Utility Billing		$ 1,405,626	$ 1,472,811	$ 1,783,950	$ 1,783,950	$ 1,837,450
Expenditures by Category						
Personnel Services		705,934	759,116	1,001,400	1,001,400	1,057,300
Operating Expense		699,692	713,695	782,550	782,550	780,150
Capital Outlay		-	-	-	-	-
Total		$ 1,405,626	$ 1,472,811	$ 1,783,950	$ 1,783,950	$ 1,837,450

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Positions by Program					
Utility Billing	9.00	9.00	10.00	10.00	10.00
Position Detail					
Administration Services Coordinator	-	1.00	1.00	1.00	1.00
Senior Utility Billing Specialist	5.00	4.00	4.00	4.00	4.00
Utility Billing Accounting Supervisor	-	1.00	1.00	1.00	1.00
Utility Billing Business Analyst	1.00	1.00	1.00	1.00	1.00
Utility Billing Manager	1.00	1.00	1.00	1.00	1.00
Utility Billing Specialist I	1.00	1.00	2.00	2.00	2.00
Utility Billing Supervisor	1.00	-	-	-	-
Total FTE's	9.00	9.00	10.00	10.00	10.00

FY 2021 FTEs by Program
Financial Services – Utility Billing

Administration (General Fund 001)

Provides the overall direction of the department and ensures that the City's financial resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and external stakeholders.

FY 20	FY 21
3.00	3.00

Accounting & Revenue Enhancement (General Fund 001)

Provides accurate, complete and timely recording of financial data. Ensures that City resources are collected, invested and distributed, as required for payroll, debt management, accounts payable and other City obligations. Collects and processes all cash receipts and manages the Business Tax program.

FY 20	FY 21
29.00	29.00

Grants Administration (General Fund 001)

Ensures that grants received city-wide are accounted for and in compliance with all state and federal requirements. Provides assistance to all departments by researching grant opportunities and writing grant applications.

FY 20	FY 21
2.50	2.50

Reporting and Training (General Fund 001)

Provides training to City staff on various computer software to enhance performance. Prepares reports as requested to ensure information is available to meet departmental needs.

FY 20	FY 21
1.00	1.00

Utility Billing (Utility Fund 410)

Responsible for all utility billing-related services including water, sewer, sanitation, stormwater and recycling.

FY 20	FY 21
10.00	10.00

Utility Billing

410-10-110-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	434,161	446,995	567,300	567,300	610,600
601205	Lump Sum Payout - Accrued Time	13,403	7,950	23,700	23,700	11,000
601210	Non-Pensionable Earnings	-	11,098	5,800	5,800	-
601215	Communication Stipend	583	-	-	-	3,900
601220	Longevity Pay	1,269	1,465	1,500	1,500	1,500
601400	Overtime-General	5,843	44,792	25,000	25,000	45,000
601410	Overtime-Holiday	2,594	132	2,600	2,600	2,600
601412	Overtime-Emergency	213	-	200	200	200
602100	FICA & MICA	32,958	36,756	46,400	46,400	48,700
602210	Pension-General	53,403	31,257	86,800	86,800	91,900
602235	Pension-Senior Mgmt	18,972	24,893	40,500	40,500	52,800
602265	Pension-457	1,826	2,524	5,800	5,800	4,300
602300	Pmt In Lieu Of Insurance	6,001	5,727	6,200	6,200	6,200
602304	Health Insurance-PPO	10,299	3,294	-	-	-
602305	Health Insurance-HMO	75,260	68,183	119,000	119,000	83,600
602306	Dental Insurance-PPO	3,213	2,513	2,800	2,800	2,400
602307	Dental Insurance-HMO	677	892	1,300	1,300	1,700
602309	Basic Life Insurance	1,075	1,656	1,200	1,200	1,700
602311	Long-Term Disability Ins	551	570	800	800	900
602312	HDHP Aetna	-	20,363	31,300	31,300	48,600
602313	HSA Payflex	-	5,400	5,400	5,400	8,100
602400	Workers' Compensation	24,000	26,700	27,800	27,800	31,600
602600	OPEB	19,631	15,958	-	-	-
	Sub-Total	705,934	759,116	1,001,400	1,001,400	1,057,300
	Operating Expense					
603190	Prof Svcs-Other	85,673	95,220	100,000	100,000	100,000
603200	Audit Fees	44,600	42,800	40,000	40,000	40,000
603425	Software License & Maint	1,806	1,591	4,000	4,000	5,200
603470	Temporary Help	15,782	34,984	30,000	30,000	30,000
604001	Travel & Training	5,717	2,214	8,000	8,000	8,000
604200	Postage	211,771	191,388	231,000	231,000	231,000
604301	Electricity Svcs	3,966	3,729	4,700	4,700	4,200
604500	Risk Internal Svcs Charge	22,400	17,300	12,500	12,500	4,600
604550	Health Ins Internal Serv Chg	-	-	26,000	26,000	32,800
604650	R&M Office Equip	-	-	500	500	500
604700	Printing & Binding Svcs	1,841	812	2,500	2,500	2,500
604901	Credit Card Svcs Fees	291,183	307,275	300,000	300,000	300,000
604931	Recording Fees	-	10	1,500	1,500	1,500
605100	Office Supplies	3,003	2,862	4,400	4,400	4,400
605120	Computer Operating Expenses	9,647	7,233	7,500	7,500	5,500
605240	Uniforms Cost	320	79	600	600	600
605250	Noncap Furn (Item less 5000)	1,800	4,431	3,200	3,200	3,200
605290	Other Operating Supplies	147	1,690	2,000	2,000	2,000
605410	Subscriptions & Memberships	35	75	150	150	150
605510	Tuition Reimbursement	-	-	4,000	4,000	4,000
	Sub-Total	699,692	713,695	782,550	782,550	780,150
	Total	**$ 1,405,626**	**$ 1,472,811**	**$ 1,783,950**	**$ 1,783,950**	**$ 1,837,450**

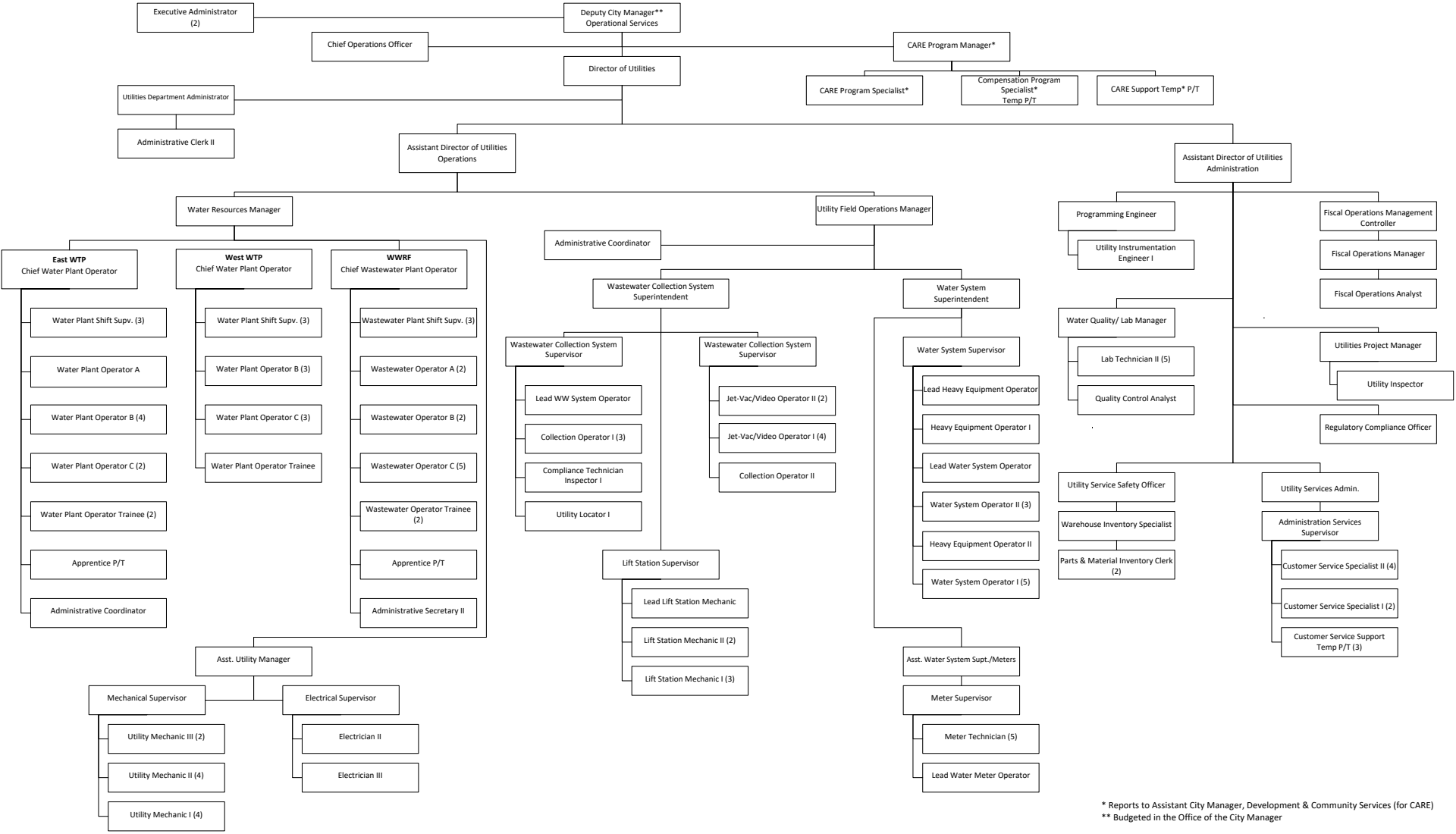
Budget Justification

Object #	Account Description	Justification
Revenue		
343313	New Occupant Account	Administrative fee of $25 charged every time an occupant opens a new account.
343314	Delinquent Charge	This fee is assessed on the current portion of utility bills when they become past due on a monthly basis.
343315	Other Svcs Charge	Revenue derived from Utility Billing fees such as turn off fees, NSF fees, late fees, etc.
343322	Termination Fee	Revenue derived from fees for termination of utility service.
347345	Credit Card Fee	Credit card fee of 2% to help recover credit card fees charged by our electronic vendors for all credit/debit card transactions. Fee is consistent with fees charged by other municipalities.
Expense		
601400	Overtime-General	Overtime is necessary to meet commitments and scheduled deadlines such as, software conversion, billing, counter customer service, etc. Implementation of ERP modules continues. $45,000 - Utility Billing - General Support
601410	Overtime-Holiday	This expenditure is for overtime hours worked on contractual holidays per the individual collective bargaining agreements. $2,600 - Utility Billing - Overtime - Holiday - Clerical Support
601412	Overtime-Emergency	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees. $200 - Utility Billing - Overtime-Emergencies - Personnel Support
603190	Prof Svcs-Other	This cost incurred for non-employee services including the production of utility bills and system support provided by Third Party vendors. $100,000 - Utility Billing - Professional Services for Printing and mailing of City Bills and Statements
603200	Audit Fees	Contracted cost between the City and its external auditors for the annual year-end financial audit. The cost is allocated between Financial Services (General Fund - 001) and Utility Billing (Utility Fund - 410) as shown below: $70,000 - Financial Services (General Fund - 001) $40,000 - Utility Billing (Utility Fund - 410)
603425	Software License & Maint	This account records the annual license and maintenance costs for meter reading software and for the modular mailing system used to send various customer communications. $4,000 - Software License & Maintenance - Inserting machine for Utility Billing mailing of invoices and statements. $1,200 - Check In System - customer queuing system which (1) sorts and organizes customers into a check list, (2) sort visitors and notify the correct department or staff member and (3) track wait times.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences. $30,000 - Utility Billing - Temporary Services - Clerical Support
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, such as Munis Conference, which includes registration, airline travel, meals, etc.
604200	Postage	This account is used to record postage changes incurred for the mailing of utility bills, late notices and customer communication including those sent to the Lockbox processor and subsequently re-routed to the Utility Billing department for follow up. US Postal service charges for providing customer address updates/changes are also recorded in this account.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604650	R&M Office Equip	Represents costs associated with repair and maintenance of small office equipment and mailer equipment.
604700	Printing & Binding Svcs	This cost is for printing late notices, special envelopes and a new resident brochures. Reduction due to the outsourcing of utility bills.
604901	Credit Card Svcs Fees	Bank charges for handling credit card payments.
604931	Recording Fees	This cost is for required fees paid to record and release utility liens.
605100	Office Supplies	This cost is for desktop office supplies such as pens, pencils, etc., to conduct the operation of the office.

Budget Justification

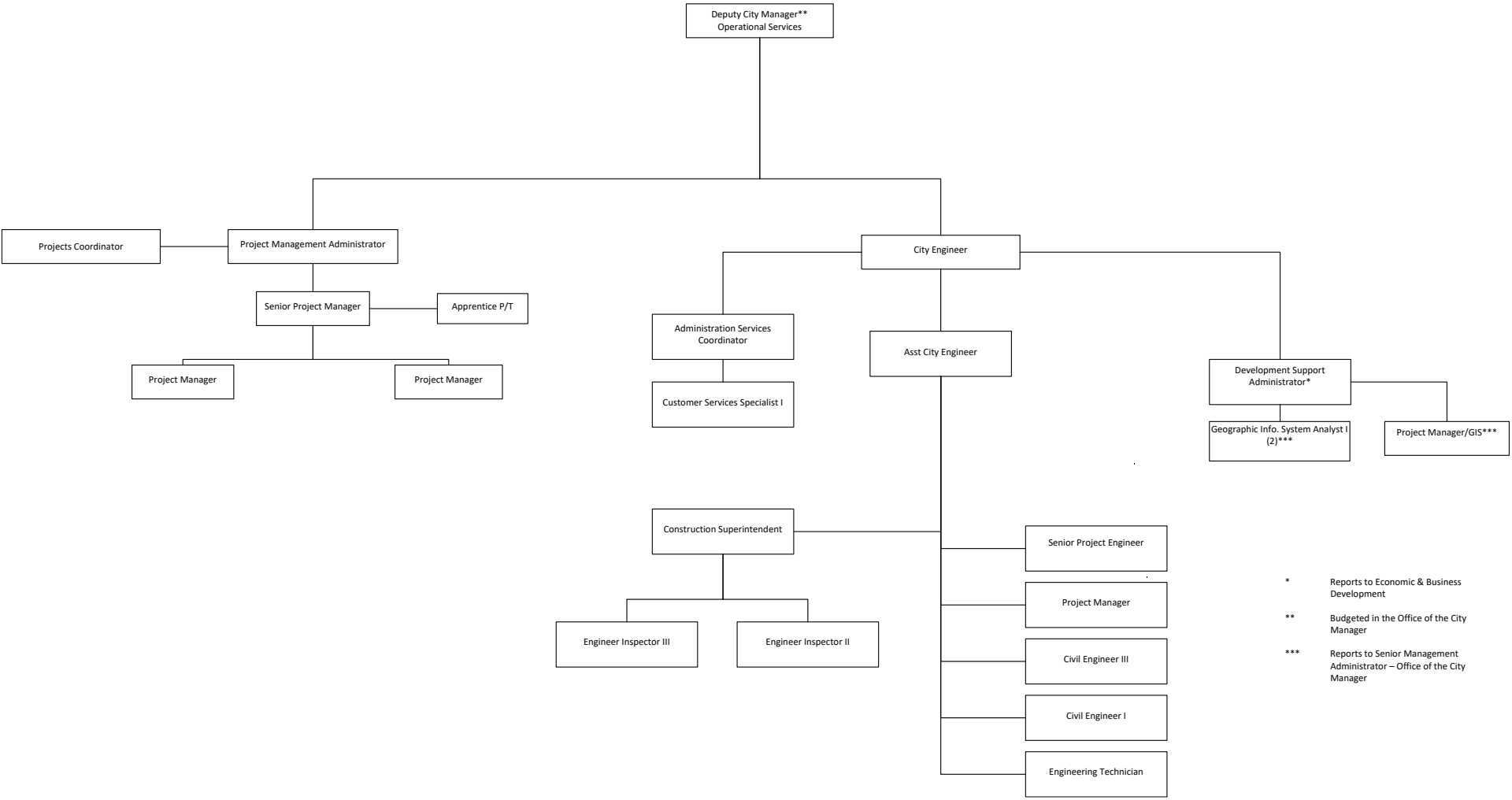
Object #	Account Description	Justification
605120	Computer Operating Expenses	This cost is for Print Management Service Agreement and computer related items - $5,500.
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes on an average of $125.00 annually per person per year.
605250	Noncap Furn (Item less 5000)	This is for furniture that cost less than $5,000 per unit. $1,700 - 3 Apple iPad and 3 stands; 2 for City Hall and 1 Multi Service Complex $1,500 - 3 Samsung TVs to display the queued list for in customer service lobby located at City Hall and Multi Service Complex.
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.
605410	Subscriptions & Memberships	This includes $150 for the Utility Billing Team Annual membership for SFGFOA
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course. $4,000 - Tuition Reimbursement - Utility Billing - Continuing Education

Utilities Department



* Reports to Assistant City Manager, Development & Community Services (for CARE)
** Budgeted in the Office of the City Manager

Utilities Department



* Reports to Economic & Business Development

** Budgeted in the Office of the City Manager

*** Reports to Senior Management Administrator – Office of the City Manager

Mission

To provide the City's residents and businesses with safe drinking water, wastewater treatment and disposal services in compliance with federal, state and local agencies' rules and regulations.

Department Overview

The Utilities operation is a pure and essential government service recognized as a business enterprise. Contrary to other departmental operations, this department's functions are directly drawn from an "Enterprise Fund" that earns its revenues by selling water and wastewater services. This business characteristic has long been recognized as a viable revenue source based on water, wastewater and other infrastructure assets. This return on revenue assets allows the City to fulfill a primary function in providing effective & environmentally sound water treatment, wastewater treatment and disposal services. In the provision of these services, it is critical to meet regulatory guidelines in order to sustain the health and safety of citizens and customers of the City of Miramar. It is the goal of this Department to provide our residents, customers and the business community a clean, safe and productive environment through high water quality and infrastructure enhancement.

As indicated in the Position Detail, this department is comprised of 166 budgeted positions, 162 full-time, 3 (1.5 FTEs) part-time and 5 (2.5 FTEs) temporary part-time employees. The twelve major programs provided are:

1. Administration
2. Office of Operational Services
3. Electrical Instrumentation and Control
4. Water Treatment and Supply
5. Wastewater Treatment and Disposal
6. Plant Maintenance
7. Water Transmission and Distribution Maintenance
8. Water Accountability
9. Wastewater Collection Maintenance
10. Water and Wastewater Quality Control
11. Support Services
12. Engineering & Strategic Development

Accomplishments FY 2020

- City-wide water service line repairs detected by Leak Detection Program under Year 6 (+/-292 were detected and repaired)
- Completed Capital Improvement Project for the Belt Filter Press and Gravity Belt Thickener Refurbishment.
- Upgraded all SCADA workstations operating systems to Windows 10 to comply with the City's cybersecurity policy .
- Completed the 5 -Year Mechanical Integrity Testing on Injection Wells at the Wastewater Reclamation Facility and the West Water Treatment Plant
- Water/Wastewater Quality Laboratory achieved 100% Microbiology Proficiency Testing Rate with the State of Florida.
- Water/Wastewater Quality Laboratory achieved 98% Chemistry Proficiency Testing Rate with the State of Florida.
- Completed construction of the WWRF Reclaimed Water System Expansion, Phase 1B
- Completed construction of the Historic Miramar Infrastructure Improvement, Phase 3
- Completed Risk/Resilience Accessment and Emergency Response Plan for Miramar Water Treatment and Supply Systems as required by US EPA
- Completion of Miramar Parkway Streetscape from SW 68th Ave to SW 64th Ave.
- Completion of Landscape and Beautification along Miramar Parkway from University Dr. to SW 69th Ave.
- Completion of Pembroke road expansion from Dykes Road to Silver Shores Blvd.
- Completion of Sidewalk along SW 62nd Avenue between Countyline road and Pembroke road.
- Issued over 100 combined construction, utility and sitework permits for private developments and utility companies.
- Collected over $1.2M in permit fees.
- Performed over 1,000 inspections.
- Collected over $2.5M in water and sewer impact fees.
- Collected over $2.8M in Park impact fees.

- Submitted 2 Complete Streets and Localized Initiatives Program (CSLIP) grant applications, totaling over $3M
- Received award of over $6M from County Surtax to fund various City tranportation projects, and over $6M for roadway resurfacing projects.
- Completion of the Historic Miramar Public Safety Complex Project
- Completion of the I.T. Office Renovation Project
- Completion of the Police Memorial Fountain Project
- Commencement of the Forcina Park Project
- Commencement of the B.O.H. Regional Park Amphitheater Project

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Water Treatment & Supply	(455)	-	-	-	-
Water & Wastewater Quality Control	-	900	-	-	-
Engineering & Strategic Development	-	1,204,153	1,267,000	1,267,000	129,000
Total	$ (455)	$ 1,205,053	$ 1,267,000	$ 1,267,000	$ 129,000

Expenditures by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	2,565,094	2,637,640	3,068,627	3,068,627	3,073,327
Office of Operational Services	1,156,695	1,580,574	2,062,600	2,062,600	2,157,100
Electrical Instrumentation & Control	950,617	946,641	1,146,400	1,156,489	1,313,500
Water Treatment & Supply	4,681,763	4,907,580	6,373,991	6,407,760	6,288,860
Wastewater Treatment & Disposal	3,440,815	3,644,176	5,290,861	5,301,935	5,382,200
Plant Maintenance	828,742	985,900	1,344,075	1,344,075	1,680,205
Water Transmission & Distribution Maintenance	1,364,349	1,562,462	1,601,800	1,617,546	1,862,700
Water Accountability	1,071,123	1,079,626	1,310,600	1,310,600	1,333,100
Wastewater Collection Maintenance	3,876,203	3,878,644	4,582,809	4,639,766	4,369,409
Water & Wastewater Quality Control	980,840	909,309	1,387,500	1,438,217	1,317,600
Support Services	6	1,054,999	880,400	880,400	838,800
Engineering & Strategic Development	-	1,060,666	1,935,040	1,935,040	2,252,534
Total	$ 20,916,248	$ 24,248,214	$ 30,984,703	$ 31,163,055	$ 31,869,335
Expenditures by Category					
Personnel Services	12,560,936	15,267,017	17,899,620	17,899,620	18,335,300
Operating Expense	8,013,208	8,156,764	11,971,083	11,883,832	12,505,435
Capital Outlay	342,104	824,433	1,114,000	1,379,603	1,028,600
Total	$ 20,916,248	$ 24,248,214	$ 30,984,703	$ 31,163,055	$ 31,869,335
Positions by Program					
Administration	15.00	22.50	21.50	21.50	21.50
Office of Operational Services	14.00	14.00	14.00	14.00	14.00
Electrical Instrumentation & Control	5.00	5.00	6.00	6.00	6.00
Water Treatment & Supply (East-12 & West-11)	23.00	24.00	24.00	24.00	24.00
Wastewater Treatment & Disposal	14.00	15.00	15.00	15.00	15.00
Plant Maintenance	7.00	11.00	11.00	11.00	11.00
Water Transmission & Distribution Maintenance	10.00	10.00	10.00	10.00	14.00
Water Accountability	8.00	8.00	8.00	8.00	8.00
Wastewater Collection Maintenance	24.00	24.00	24.00	24.00	24.00
Water & Wastewater Quality Control	7.00	7.00	8.00	8.00	8.00
Support Services	-	7.50	5.50	5.50	5.50
Engineering & Strategic Development	-	9.50	15.00	15.00	15.00
Total	127.00	157.50	162.00	162.00	166.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administrative Clerk II	-	2.00	1.00	1.00	1.00
Administrative Coordinator	-	2.00	2.00	2.00	2.00
Administrative Manager I	-	-	-	1.00	1.00
Administration Services Coordinator	-	2.00	2.00	1.00	1.00
Administration Services Supervisor	1.00	1.00	1.00	1.00	1.00
Administrative Secretary I	-	-	1.00	-	-
Administrative Secretary II	2.00	1.00	1.00	1.00	1.00
Apprentice - Part-time (3)	1.00	1.50	1.50	1.50	1.50
Assistant City Engineer	-	1.00	1.00	1.00	1.00
Assistant Director of Utilities	2.00	2.00	2.00	2.00	2.00
Assistant Utility Manager	1.00	1.00	1.00	1.00	1.00
Assistant Water System Superintendent	1.00	1.00	1.00	1.00	1.00
C.A.R.E. Program Manager	-	1.00	1.00	1.00	1.00
C.A.R.E. Program Specialist	-	-	1.00	1.00	1.00
C.A.R.E. Support - Temp Part-time	-	0.50	0.50	0.50	0.50
Chief Operations Officer	1.00	1.00	1.00	1.00	1.00
Chief Wastewater Plant Operator	1.00	1.00	1.00	1.00	1.00
Chief Water Plant Operator	2.00	2.00	2.00	2.00	2.00
City Engineer	-	1.00	1.00	1.00	1.00
Civil Engineer I*	-	-	-	1.00	1.00
Civil Engineer III*	-	-	-	1.00	1.00
Civil Engineer IV*	-	1.00	1.00	-	-
Collection Operator I	4.00	3.00	3.00	3.00	3.00
Collection Operator II	1.00	1.00	1.00	1.00	1.00
Compensation Program Specialist - Temp Part-time	-	0.50	0.50	0.50	0.50
Compliance Technician Inspector I	1.00	1.00	1.00	1.00	1.00
Construction Superintendent	-	1.00	1.00	1.00	1.00
Customer Contact & Marketing Relations Manager	1.00	-	-	-	-
Customer Service Specialist I	2.00	3.00	3.00	3.00	3.00
Customer Service Specialist II	5.00	4.00	4.00	4.00	4.00
Customer Service Support - Temp Part-time (3)	-	1.50	1.50	1.50	1.50
Department Administrator	1.00	-	-	-	-
Development Support Administrator	-	1.00	1.00	1.00	1.00
Director of Utilities	1.00	1.00	1.00	1.00	1.00
Electrical Supervisor	1.00	1.00	1.00	1.00	1.00
Electrician II	-	-	1.00	1.00	1.00
Electrician III	1.00	1.00	1.00	1.00	1.00
Engineer Inspector I	-	1.00	-	-	-
Engineer Inspector II	-	-	1.00	1.00	1.00
Engineer Inspector III	-	1.00	1.00	1.00	1.00
Engineering Apprentice - Part-time	-	0.50	0.50	-	-
Engineering Technician	-	1.00	1.00	1.00	1.00
Executive Administrator	1.00	2.00	2.00	1.00	1.00
Fiscal Operations Analyst	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Management Controller	-	1.00	1.00	1.00	1.00
Fiscal Operations Manager	1.00	1.00	1.00	1.00	1.00
GIS Analyst I	-	-	2.00	2.00	2.00
Heavy Equipment Operator I	1.00	1.00	1.00	1.00	1.00
Heavy Equipment Operator II	1.00	1.00	1.00	1.00	1.00
Jet-Vac/Video Operator I	3.00	4.00	4.00	4.00	4.00
Jet-Vac/Video Operator II	2.00	2.00	2.00	2.00	2.00
Laboratory Technician II	5.00	5.00	5.00	5.00	5.00
Lead Heavy Equipment Operator	-	-	-	-	1.00
Lead Lift Station Mechanic	1.00	1.00	1.00	1.00	1.00

Position Detail	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Lead Wastewater System Operator	1.00	1.00	1.00	1.00	1.00
Lead Water Meter Operator	1.00	1.00	1.00	1.00	1.00
Lead Water System Operator	1.00	1.00	1.00	1.00	1.00
Lift Station Mechanic I	3.00	3.00	3.00	3.00	3.00
Lift Station Mechanic II	2.00	2.00	2.00	2.00	2.00
Lift Station Supervisor	1.00	1.00	1.00	1.00	1.00
Mechanical Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Supervisor	1.00	1.00	1.00	1.00	1.00
Meter Technician	5.00	5.00	5.00	5.00	5.00
Parts & Material Inventory Clerk	2.00	2.00	2.00	2.00	2.00
Programming Engineer	1.00	1.00	1.00	1.00	1.00
Project Management Administrator	-	1.00	1.00	1.00	1.00
Project Manager	-	3.00	3.00	3.00	3.00
Project Manager/GIS	1.00	1.00	1.00	1.00	1.00
Projects Coordinator	-	-	-	1.00	1.00
Quality Control Analyst	-	-	-	1.00	1.00
Quality Control Officer	-	-	1.00	-	-
Regulatory Compliance Officer	1.00	1.00	1.00	1.00	1.00
Senior Procurement Analyst	-	1.00	-	-	-
Senior Project Engineer	-	-	-	1.00	1.00
Senior Project Manager	-	1.00	1.00	1.00	1.00
Technology/Innovation Apprentice - Part-time	-	-	0.50	-	-
Utilities Department Administrator	1.00	1.00	1.00	1.00	1.00
Utility Engineer	1.00	-	-	-	-
Utilities Project Manager	1.00	1.00	1.00	1.00	1.00
Utility Field Operations Manager	1.00	1.00	1.00	1.00	1.00
Utility Inspector	1.00	1.00	1.00	1.00	1.00
Utility Instrumentation Engineer I	1.00	1.00	1.00	1.00	1.00
Utility Locator I	1.00	1.00	1.00	1.00	1.00
Utility Mechanic I	2.00	4.00	4.00	4.00	4.00
Utility Mechanic II	2.00	4.00	4.00	4.00	4.00
Utility Mechanic III	2.00	2.00	2.00	2.00	2.00
Utility Service Administrator	2.00	1.00	1.00	1.00	1.00
Utility Service Safety Officer	-	1.00	1.00	1.00	1.00
Warehouse Inventory Specialist	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Superintendent	1.00	1.00	1.00	1.00	1.00
Wastewater Collection System Supervisor	2.00	2.00	2.00	2.00	2.00
Wastewater Operator A	2.00	2.00	2.00	2.00	2.00
Wastewater Operator B	2.00	2.00	2.00	2.00	2.00
Wastewater Operator C	5.00	5.00	5.00	5.00	5.00
Wastewater Operator Trainee	-	2.00	2.00	2.00	2.00
Wastewater Plant Shift Supervisor	3.00	3.00	3.00	3.00	3.00
Water Plant Operator A	-	1.00	1.00	1.00	1.00
Water Plant Operator B	7.00	7.00	7.00	7.00	7.00
Water Plant Operator C	7.00	5.00	5.00	5.00	5.00
Water Plant Operator Trainee	-	3.00	3.00	3.00	3.00
Water Plant Shift Supervisor	6.00	6.00	6.00	6.00	6.00
Water Quality/Lab Manager	1.00	1.00	1.00	1.00	1.00
Water Resources Manager	1.00	1.00	1.00	1.00	1.00
Water System Operator I	2.00	2.00	2.00	2.00	5.00
Water System Operator II	3.00	3.00	3.00	3.00	3.00
Water System Superintendent	1.00	1.00	1.00	1.00	1.00
Water System Supervisor	1.00	1.00	1.00	1.00	1.00
Total FTE's	127.00	157.50	162.00	162.00	166.00

** Block Budgeted position for Civil Engineer I, II, III, IV*

FY 2021 FTEs by Program
Utilities

Administration

Responsible to provide planning, supervision, coordination and oversight of the day to day operations and the completion of operational goals and objectives established for the operations, as well as developing an effective long-range Capital Improvement and Financing Plan to meet the City of Miramar's future development.

FY 20	FY 21
21.50	21.50

Office of Operational Services

Responsible for oversight and guidance of all departments that comprise of Operational Services which include Utilities, Public Works, Parks & Recreation and Construction & Facilities Management. Also includes the Customer Service Response Team component that provides public outreach, customer service and after-hour emergency assistance for operational issues.

FY 20	FY 21
14.00	14.00

Electrical Instrumentation & Control

Provides ongoing inspection, preventative and corrective maintenance of all Utilities' Electrical, Instrumentation, and Supervisory Control and Data Acquisition (SCADA) Systems.

FY 20	FY 21
6.00	6.00

Plant Maintenance

Provides ongoing inspection and preventative and corrective maintenance of the City's mechanical equipment at the Wastewater Reclamation Facility and East &West Water Treatment Plants.

FY 20	FY 21
11.00	11.00

Water and Wastewater Quality Control

Provides water quality testing and monitoring in compliance with the Safe Drinking Water Act (SDWA) for the East Water Treatment Plant and West Water Treatment Plant, and the Clean Water Act (CWA) for the WWRF.

FY 20	FY 21
8.00	8.00

Support Services

Responsible for the upkeep of the City's real assets including life cycle analysis, strategies for repair and renovation, design, coordination, procurement contract administration and construction management services. Support services are provided to assure cost effective project delivery for public infrastructure and municipal facilities.

FY 20	FY 21
5.50	5.50

Water Treatment & Supply

Provides quality potable water service to the citizens and businesses within Miramar service area on demand 24 hours per day, 365 days per year.

FY 20	FY 21
24.00	24.00

Wastewater Treatment & Disposal

Responsible for the treatment and disposal of wastewater & the production of reclaimed water generated in the City's services area.

FY 20	FY 21
15.00	15.00

Water Transmission & Distribution Maintenance

Responsible for the delivery of high quality water to our customers, to provide ongoing inspection of the water transmission system, corrective and preventative maintenance to ensure an uninterrupted water supply.

FY 20	FY 21
10.00	14.00

Water Accountability

Responsible for the accurate and timely reading of all water meters throughout the city.

FY 20	FY 21
8.00	8.00

Wastewater Collection Maintenance

Responsible for ensuring the health and safety of the City's residents by efficiently pumping sewage away from areas where it can come into contact with the public and the environment.

FY 20	FY 21
24.00	24.00

Engineering & Strategic Development

Address traffic engineering related issues; manage design & construction of infrastructure capital projects; reviews design plans, issues permits, and provides construction inspection services for private utility company's work as well as infrastructure construction within private developments and City's capital projects.

FY 20	FY 21
15.00	15.00

Administration

410-55-100-536-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,128,659	1,196,619	1,437,800	1,437,800	1,375,800
601205	Lump Sum Payout - Accrued Time	108,733	103,223	47,800	47,800	42,700
601210	Non-Pensionable Earnings	-	19,772	29,700	29,700	-
601215	Communication Stipend	2,518	2,970	4,600	4,600	11,700
601220	Longevity Pay	5,950	5,661	5,900	5,900	6,000
601400	Overtime-General	34,953	42,438	35,000	35,000	50,000
601410	Overtime-Holiday	10,004	6,132	10,000	10,000	10,000
601412	Overtime-Emergency	455	3,535	500	500	500
602100	FICA & MICA	98,332	102,418	112,800	112,800	105,700
602210	Pension-General	45,060	32,551	90,100	90,100	81,200
602235	Pension-Senior Mgmt	154,132	177,337	153,600	153,600	173,400
602260	Pension-401	7,211	6,573	7,700	7,700	-
602265	Pension-457	43,457	30,916	40,000	40,000	36,600
602300	Pmt In Lieu Of Insurance	31,465	23,552	31,200	31,200	31,200
602304	Health Insurance-PPO	26,988	28,435	33,400	33,400	28,200
602305	Health Insurance-HMO	65,419	73,232	110,800	110,800	99,700
602306	Dental Insurance-PPO	5,611	4,603	3,600	3,600	5,300
602307	Dental Insurance-HMO	430	374	1,100	1,100	600
602309	Basic Life Insurance	3,920	4,177	3,100	3,100	3,900
602311	Long-Term Disability Ins	1,196	1,070	2,000	2,000	2,000
602312	HDHP Aetna	-	2,508	-	-	-
602313	HSA Payflex	-	2,700	-	-	-
602400	Workers' Compensation	35,600	35,600	37,700	37,700	43,100
602600	OPEB	36,809	26,597	-	-	-
	Sub-Total	1,846,902	1,932,994	2,198,400	2,198,400	2,107,600
	Operating Expense					
603110	Engineering Svcs	5,320	-	40,000	40,000	45,000
603190	Prof Svcs-Other	94,397	169,338	250,000	250,000	250,000
603400	Contract Svcs-Other	6,935	11,524	6,900	6,900	6,900
603401	Janitorial Svcs	9,304	8,869	18,127	18,127	18,127
603425	Software License & Maint	27,053	11,030	61,200	53,915	40,900
603455	Security Svcs	35,836	32,490	42,000	42,000	42,000
604001	Travel & Training	965	8,565	10,000	10,000	43,300
604100	Communication Svcs	2,600	5,399	5,400	5,400	5,400
604200	Postage	8,541	8,806	9,600	9,600	9,600
604300	Water/Wastewater Svcs	49,725	41,325	61,200	61,200	50,400
604500	Risk Internal Svcs Charge	390,300	315,600	213,500	213,500	264,100
604550	Health Ins Internal Serv Chg	-	-	22,800	22,800	42,100
604610	Fleet Internal Svcs Charge	17,400	21,424	24,400	24,400	22,200
604613	Vehicle Detail	-	-	500	500	500
604620	R&M Buildings	-	-	800	800	4,500
604650	R&M Office Equip	-	1,485	1,500	1,500	1,500
604700	Printing & Binding Svcs	5,816	2,334	5,800	5,800	5,800
604870	Public Education	2,432	4,926	5,000	5,000	10,000
604910	Advertising Costs	2,033	4,192	30,000	30,000	30,000
604916	Administrative Expense	530	1,123	1,000	1,000	1,000
604997	Other Operating Expenses	5,189	5,265	5,500	5,500	5,500
604998	Contingency	-	-	20,000	20,000	20,000
605100	Office Supplies	3,215	5,312	6,000	6,000	6,000
605120	Computer Operating Expenses	2,237	6,090	2,700	2,700	5,600
605220	Vehicle Fuel-On-Site	5,851	3,985	6,800	6,800	6,500
605240	Uniforms Cost	1,699	3,763	3,500	3,500	3,500
605251	Noncap Equip (Item less 5000)	-	-	500	500	-
605290	Other Operating Supplies	200	911	500	500	1,000
605410	Subscriptions & Memberships	4,888	5,894	9,700	9,700	11,300
605500	Training-General	3,979	5,067	5,300	5,300	6,000

Administration

410-55-100-536-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605510	Tuition Reimbursement	-	-	-	-	7,000
	Sub-Total	686,443	684,716	870,227	862,942	965,727
	Dept Capital Outlay					
606440	Vehicles Purchase	24,753	19,930	-	-	-
606470	Computer Equipment	6,995	-	-	7,285	-
	Sub-Total	31,748	19,930	-	7,285	-
	Total	**$ 2,565,094**	**$ 2,637,640**	**$ 3,068,627**	**$ 3,068,627**	**$ 3,073,327**

Office of Operational Services

410-55-550-536-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	648,532	872,613	961,700	961,700	961,300
601205	Lump Sum Payout - Accrued Time	51,939	49,508	40,100	40,100	40,900
601210	Non-Pensionable Earnings	-	14,508	17,700	17,700	-
601215	Communication Stipend	2,250	2,603	2,600	2,600	9,800
601220	Longevity Pay	2,845	1,665	2,000	2,000	-
601400	Overtime-General	45,020	59,600	45,000	45,000	60,000
601410	Overtime-Holiday	4,996	3,526	5,000	5,000	40,000
601412	Overtime-Emergency	-	4,323	-	-	-
602100	FICA & MICA	54,921	74,593	75,300	75,300	74,100
602210	Pension-General	45,658	30,410	76,800	76,800	73,500
602235	Pension-Senior Mgmt	48,746	86,274	103,600	103,600	142,000
602260	Pension-401	10,080	9,469	10,900	10,900	-
602265	Pension-457	16,739	10,365	17,800	17,800	8,100
602300	Pmt In Lieu Of Insurance	4,165	-	6,200	6,200	-
602304	Health Insurance-PPO	-	14,319	16,900	16,900	28,200
602305	Health Insurance-HMO	95,610	148,946	213,200	213,200	186,700
602306	Dental Insurance-PPO	3,223	4,781	5,800	5,800	7,200
602307	Dental Insurance-HMO	902	919	900	900	600
602309	Basic Life Insurance	2,473	3,820	2,100	2,100	2,700
602311	Long-Term Disability Ins	725	909	1,400	1,400	1,400
602400	Workers' Compensation	39,600	39,700	42,000	42,000	46,900
602600	OPEB	31,901	21,277	-	-	-
	Sub-Total	1,110,326	1,454,128	1,647,000	1,647,000	1,683,400
	Operating Expense					
603110	Engineering Svcs	-	-	20,000	20,000	20,000
603190	Prof Svcs-Other	5,618	55,800	175,000	174,000	175,000
603400	Contract Svcs-Other	3,312	22	70,000	70,000	70,000
603425	Software License & Maint	-	-	2,500	2,500	2,500
604001	Travel & Training	2,251	3,481	6,000	7,000	6,000
604100	Communication Svcs	1,252	2,198	3,000	3,000	3,000
604550	Health Ins Internal Serv Chg	-	-	37,700	37,700	51,900
604610	Fleet Internal Svcs Charge	5,500	8,700	7,000	7,000	6,400
604700	Printing & Binding Svcs	255	1,759	2,500	2,500	2,500
604870	Public Education	17,289	25,000	25,000	25,000	45,000
604889	Marketing & Promotions	-	-	10,000	10,000	14,500
604910	Advertising Costs	131	127	25,000	25,000	15,000
604916	Administrative Expense	153	878	3,000	3,000	3,000
604997	Other Operating Expenses	950	-	2,800	2,800	2,800
604998	Contingency	-	-	10,000	10,000	10,000
605100	Office Supplies	3,393	2,227	3,400	3,400	3,400
605120	Computer Operating Expenses	2,075	2,160	3,500	3,500	3,500
605220	Vehicle Fuel-On-Site	-	109	1,700	1,700	1,700
605240	Uniforms Cost	850	1,810	3,000	3,000	3,000
605290	Other Operating Supplies	971	205	2,000	2,000	2,000
605410	Subscriptions & Memberships	-	895	1,000	1,000	1,000
605500	Training-General	149	1,145	1,500	1,500	1,500
605510	Tuition Reimbursement	2,219	-	-	-	30,000
	Sub-Total	46,368	106,516	415,600	415,600	473,700
	Dept Capital Outlay					
606440	Vehicles Purchase	-	19,930	-	-	-
	Sub-Total	-	19,930	-	-	-
	Total	**$ 1,156,695**	**$ 1,580,574**	**$ 2,062,600**	**$ 2,062,600**	**$ 2,157,100**

Electrical Instrumentation & Controls

410-55-553-539-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	377,096	382,979	438,100	438,100	453,700
601205	Lump Sum Payout - Accrued Time	31,472	21,380	26,400	26,400	24,800
601210	Non-Pensionable Earnings	-	9,593	7,600	7,600	-
601215	Communication Stipend	-	-	-	-	6,500
601220	Longevity Pay	4,113	4,566	5,100	5,100	5,200
601400	Overtime-General	2,241	4,437	4,500	4,500	5,100
601410	Overtime-Holiday	1,504	1,089	2,000	2,000	2,000
601412	Overtime-Emergency	-	1,866	-	-	2,000
602100	FICA & MICA	32,345	33,250	36,500	36,500	37,500
602210	Pension-General	30,106	21,077	64,900	64,900	50,500
602235	Pension-Senior Mgmt	34,658	35,531	33,200	33,200	36,900
602265	Pension-457	5,547	5,721	7,600	7,600	6,000
602300	Pmt In Lieu Of Insurance	5,611	5,632	6,200	6,200	6,200
602304	Health Insurance-PPO	33,319	30,317	33,900	33,900	28,200
602305	Health Insurance-HMO	32,330	32,307	54,700	54,700	43,600
602306	Dental Insurance-PPO	1,847	1,421	1,600	1,600	1,400
602307	Dental Insurance-HMO	308	431	500	500	700
602309	Basic Life Insurance	1,208	1,347	1,000	1,000	1,300
602311	Long-Term Disability Ins	482	484	600	600	600
602400	Workers' Compensation	13,700	13,800	14,600	14,600	16,300
602600	OPEB	12,269	8,866	-	-	-
	Sub-Total	620,156	616,092	739,000	739,000	728,500
	Operating Expense					
603400	Contract Svcs-Other	109,317	30,365	42,700	42,700	47,000
603404	Air Condition Svcs	31,141	32,775	32,000	32,000	32,000
603425	Software License & Maint	12,532	17,851	17,000	19,000	11,000
604100	Communication Svcs	2,781	2,962	3,100	3,100	3,100
604550	Health Ins Internal Serv Chg	-	-	14,800	14,800	19,600
604610	Fleet Internal Svcs Charge	10,900	11,613	13,900	13,900	12,700
604630	R&M Electric	70,477	94,098	71,400	69,400	71,400
604664	R&M Telemetry	69,845	70,000	98,600	98,600	97,600
604665	R&M Air Conditioning	14,724	6,267	10,000	10,000	10,000
604920	License & Permit Fees	55	234	400	400	600
604997	Other Operating Expenses	8	-	1,000	1,000	1,000
604998	Contingency	-	-	8,000	8,000	8,000
605100	Office Supplies	466	464	500	500	500
605220	Vehicle Fuel-On-Site	4,341	4,520	6,600	6,600	6,300
605240	Uniforms Cost	1,561	1,746	2,500	2,500	2,500
605242	Protective Clothing and Shoes	391	-	400	400	400
605246	Safety Equipment Supplies	-	-	300	300	300
605251	Noncap Equip (Item less 5000)	1,173	1,192	1,200	1,200	1,200
605290	Other Operating Supplies	430	266	500	500	500
605500	Training-General	320	345	1,500	1,500	1,500
	Sub-Total	330,461	274,698	326,400	326,400	327,200
	Dept Capital Outlay					
606400	Machinery & Equipment	-	55,851	81,000	91,089	59,000
606440	Vehicles Purchase	-	-	-	-	198,800
	Sub-Total	-	55,851	81,000	91,089	257,800
	Total	**$ 950,617**	**$ 946,641**	**$ 1,146,400**	**$ 1,156,489**	**$ 1,313,500**

Water Treatment & Supply

410-55-554-533-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,220,292	1,325,346	1,414,800	1,414,800	1,469,100
601205	Lump Sum Payout - Accrued Time	4,278	3,737	7,600	7,600	6,500
601210	Non-Pensionable Earnings	-	46,262	-	-	-
601215	Communication Stipend	-	-	-	-	4,000
601220	Longevity Pay	8,029	9,708	10,500	10,500	11,000
601400	Overtime-General	196,458	138,670	170,000	170,000	170,000
601410	Overtime-Holiday	56,158	98,445	100,000	100,000	100,000
601412	Overtime-Emergency	-	21,962	-	-	-
602100	FICA & MICA	110,558	121,296	110,600	110,600	115,100
602210	Pension-General	154,869	123,556	294,900	294,900	318,000
602300	Pmt In Lieu Of Insurance	8,009	11,454	12,400	12,400	12,400
602304	Health Insurance-PPO	42,034	70,352	92,100	92,100	86,800
602305	Health Insurance-HMO	203,409	225,537	317,700	317,700	230,500
602306	Dental Insurance-PPO	5,708	6,293	6,200	6,200	7,000
602307	Dental Insurance-HMO	2,395	2,196	2,600	2,600	2,600
602309	Basic Life Insurance	3,641	4,725	3,100	3,100	4,200
602311	Long-Term Disability Ins	1,630	1,772	2,000	2,000	2,100
602312	HDHP Aetna	-	10,312	15,800	15,800	27,100
602313	HSA Payflex	-	2,700	2,700	2,700	5,400
602400	Workers' Compensation	63,100	63,100	66,700	66,700	74,600
602600	OPEB	56,440	44,327	-	-	-
	Sub-Total	2,137,007	2,331,749	2,629,700	2,629,700	2,646,400
	Operating Expense					
603110	Engineering Svcs	-	2,300	35,000	35,000	35,000
603190	Prof Svcs-Other	-	-	15,000	15,000	15,000
603400	Contract Svcs-Other	328,054	193,724	531,900	428,934	360,600
603401	Janitorial Svcs	3,954	4,135	7,406	7,406	7,400
603460	Landscape Svcs	58,474	57,536	33,476	53,660	70,900
604001	Travel & Training	688	978	3,000	3,000	4,000
604100	Communication Svcs	2,056	2,295	2,400	2,400	2,400
604300	Water/Wastewater Svcs	3,401	3,121	3,900	3,900	3,600
604301	Electricity Svcs	1,091,615	1,090,785	1,462,900	1,462,900	1,335,600
604400	Leased Equipment	4,551	1,223	4,000	4,000	11,800
604550	Health Ins Internal Serv Chg	-	-	71,200	71,200	93,100
604610	Fleet Internal Svcs Charge	8,400	9,110	9,100	9,100	8,400
604620	R&M Buildings	18,852	50,581	102,000	102,000	62,900
604630	R&M Electric	19,626	8,845	10,000	10,000	10,000
604640	R&M Machinery	101	1,695	18,000	18,000	69,000
604641	R&M Membrane Elements	21,240	-	79,500	79,500	136,300
604700	Printing & Binding Svcs	-	140	800	800	800
604920	License & Permit Fees	15,948	8,445	17,375	17,375	18,400
604997	Other Operating Expenses	3,462	2,689	27,700	27,700	27,700
604998	Contingency	2,745	-	40,000	33,000	40,000
605100	Office Supplies	1,746	1,823	1,900	1,900	2,100
605120	Computer Operating Expenses	-	-	2,800	2,800	2,800
605220	Vehicle Fuel-On-Site	1,871	1,693	2,700	2,700	2,700
605225	Equip Gas Oil & Lube	24,700	18,855	34,500	34,500	32,800
605240	Uniforms Cost	7,505	9,138	11,500	11,500	15,400
605242	Protective Clothing and Shoes	5,557	5,581	5,600	5,600	5,600
605246	Safety Equipment Supplies	300	398	900	900	1,260
605250	Noncap Furn (Item less 5000)	60	815	2,600	2,600	6,500
605251	Noncap Equip (Item less 5000)	1,524	1,354	7,300	7,300	10,900
605280	Chemicals	750,896	917,573	1,040,192	1,070,192	1,098,000
605285	Lab Supplies	25,823	23,732	26,000	26,000	29,300
605290	Other Operating Supplies	35,597	48,669	58,642	58,642	41,700
605410	Subscriptions & Memberships	455	495	2,500	2,500	2,500

Water Treatment & Supply

410-55-554-533-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
605500	Training-General	1,637	5,101	10,500	10,500	12,500
605510	Tuition Reimbursement	1,957	7,999	-	-	5,000
	Sub-Total	2,442,792	2,480,828	3,682,291	3,622,509	3,581,960
	Dept Capital Outlay					
606400	Machinery & Equipment	95,587	73,915	-	86,551	60,500
606440	Vehicles Purchase	6,377	21,088	62,000	69,000	-
	Sub-Total	101,964	95,003	62,000	155,551	60,500
	Total	**$ 4,681,763**	**$ 4,907,580**	**$ 6,373,991**	**$ 6,407,760**	**$ 6,288,860**

Wastewater Treatment & Disposal

410-55-555-535-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	804,279	753,565	928,000	928,000	947,800
601205	Lump Sum Payout - Accrued Time	17,458	14,135	15,600	15,600	8,000
601210	Non-Pensionable Earnings	-	27,696	1,900	1,900	-
601215	Communication Stipend	-	-	-	-	2,000
601220	Longevity Pay	6,721	6,405	6,500	6,500	6,100
601400	Overtime-General	140,207	165,860	150,000	150,000	78,600
601410	Overtime-Holiday	25,112	37,891	40,000	40,000	83,200
601412	Overtime-Emergency	-	8,346	-	-	-
602100	FICA & MICA	74,996	75,889	74,400	74,400	75,300
602210	Pension-General	112,346	80,910	200,500	200,500	190,800
602235	Pension-Senior Mgmt	-	13,936	13,100	13,100	14,300
602265	Pension-457	-	-	1,900	1,900	-
602304	Health Insurance-PPO	88,034	92,974	118,700	118,700	132,000
602305	Health Insurance-HMO	82,611	81,927	145,600	145,600	112,900
602306	Dental Insurance-PPO	5,448	4,663	4,600	4,600	5,800
602307	Dental Insurance-HMO	777	657	1,500	1,500	1,200
602309	Basic Life Insurance	2,281	2,762	2,000	2,000	2,700
602311	Long-Term Disability Ins	1,099	990	1,300	1,300	1,300
602400	Workers' Compensation	38,500	38,500	40,700	40,700	45,500
602600	OPEB	31,901	28,370	-	-	-
	Sub-Total	1,431,769	1,435,477	1,746,300	1,746,300	1,707,500
	Operating Expense					
603110	Engineering Svcs	23,139	10,451	50,000	50,000	105,000
603400	Contract Svcs-Other	655,209	875,414	1,234,500	1,188,487	1,200,500
603401	Janitorial Svcs	2,337	1,725	3,655	3,655	5,000
603460	Landscape Svcs	88,994	40,247	306	46,319	80,800
604001	Travel & Training	-	-	1,000	1,000	7,000
604100	Communication Svcs	1,099	1,200	1,400	1,400	2,700
604301	Electricity Svcs	738,160	669,676	814,000	814,000	765,300
604302	Gas-Propane	3,382	2,886	10,000	10,000	6,600
604330	Brow Cty Wtr/Wst Collect Fee	21,309	21,671	21,300	21,300	21,300
604550	Health Ins Internal Serv Chg	-	-	44,000	44,000	65,000
604610	Fleet Internal Svcs Charge	12,800	13,715	16,400	16,400	15,000
604620	R&M Buildings	46,861	78,224	194,000	194,000	265,500
604640	R&M Machinery	55,741	65,705	128,200	128,200	71,600
604669	Landscape & Irrigation	-	639	2,500	2,500	2,500
604700	Printing & Binding Svcs	-	43	500	500	500
604920	License & Permit Fees	31,230	3,960	17,900	17,900	10,500
604997	Other Operating Expenses	1,223	2,356	1,000	1,000	1,000
604998	Contingency	-	-	20,000	20,000	20,000
605100	Office Supplies	1,525	1,188	2,000	2,000	2,000
605120	Computer Operating Expenses	-	322	2,900	2,900	2,900
605220	Vehicle Fuel-On-Site	1,575	2,783	2,200	2,200	2,100
605225	Equip Gas Oil & Lube	21,500	81,368	52,000	52,000	49,400
605240	Uniforms Cost	4,944	5,869	6,500	6,500	10,000
605242	Protective Clothing and Shoes	6,288	5,360	8,600	8,600	10,800
605246	Safety Equipment Supplies	3,552	6,228	6,100	6,100	8,000
605250	Noncap Furn (Item less 5000)	-	1,198	1,000	1,000	5,500
605251	Noncap Equip (Item less 5000)	2,177	4,585	3,500	3,500	9,500
605280	Chemicals	227,342	253,503	350,000	350,000	456,300
605285	Lab Supplies	5,529	2,829	6,000	6,000	7,000
605290	Other Operating Supplies	895	1,776	1,500	1,500	2,000
605410	Subscriptions & Memberships	-	-	600	600	600
605500	Training-General	5,410	1,298	-	-	5,500
605510	Tuition Reimbursement	1,531	2,245	12,000	12,000	22,000
	Sub-Total	1,963,752	2,158,466	3,015,561	3,015,561	3,239,400

Wastewater Treatment & Disposal

410-55-555-535-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	45,294	42,246	529,000	540,074	366,800
606440	Vehicles Purchase	-	7,987	-	-	68,500
	Sub-Total	45,294	50,233	529,000	540,074	435,300
	Total	**$ 3,440,815**	**$ 3,644,176**	**$ 5,290,861**	**$ 5,301,935**	**$ 5,382,200**

Plant Maintenance

410-55-556-536-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	345,152	368,382	507,100	507,100	560,200
601205	Lump Sum Payout - Accrued Time	-	1,937	7,200	7,200	8,000
601210	Non-Pensionable Earnings	-	9,154	-	-	-
601220	Longevity Pay	2,381	1,277	1,300	1,300	1,300
601400	Overtime-General	8,047	32,927	25,000	25,000	25,000
601410	Overtime-Holiday	(0)	3,924	6,120	6,120	6,000
601412	Overtime-Emergency	-	5,289	-	-	-
602100	FICA & MICA	28,316	32,242	39,400	39,400	43,600
602210	Pension-General	47,862	31,480	117,400	117,400	134,900
602300	Pmt In Lieu Of Insurance	16,456	8,303	6,200	6,200	6,200
602304	Health Insurance-PPO	-	-	-	-	14,100
602305	Health Insurance-HMO	38,730	70,203	151,600	151,600	140,200
602306	Dental Insurance-PPO	2,471	1,905	1,800	1,800	2,400
602307	Dental Insurance-HMO	-	437	1,800	1,800	1,200
602309	Basic Life Insurance	970	1,286	1,100	1,100	1,600
602311	Long-Term Disability Ins	443	480	700	700	800
602400	Workers' Compensation	21,800	21,900	23,200	23,200	25,900
602600	OPEB	17,177	12,412	-	-	-
	Sub-Total	529,804	603,538	889,920	889,920	971,400
	Operating Expense					
603400	Contract Svcs-Other	54,695	92,856	144,500	144,500	178,300
604001	Travel & Training	-	4,174	2,400	2,400	2,400
604100	Communication Svcs	700	1,575	2,000	2,000	-
604400	Leased Equipment	2,845	1,013	4,800	4,800	4,800
604550	Health Ins Internal Serv Chg	-	-	23,000	23,000	31,800
604610	Fleet Internal Svcs Charge	29,900	32,036	24,200	24,200	22,000
604625	R&M Equipment	9,781	10,181	10,000	10,000	14,500
604640	R&M Machinery	143,952	151,796	197,905	197,505	228,105
604998	Contingency	-	-	5,000	5,000	8,000
605100	Office Supplies	111	170	250	250	500
605120	Computer Operating Expenses	-	-	200	300	3,800
605220	Vehicle Fuel-On-Site	3,260	3,405	3,800	3,800	3,700
605240	Uniforms Cost	2,147	3,104	4,000	4,000	5,800
605242	Protective Clothing and Shoes	1,597	1,939	3,000	3,000	3,400
605246	Safety Equipment Supplies	500	994	500	500	1,000
605251	Noncap Equip (Item less 5000)	3,256	2,964	12,000	12,000	12,000
605290	Other Operating Supplies	778	210	600	600	900
605410	Subscriptions & Memberships	-	50	200	500	400
605500	Training-General	999	520	8,800	8,800	10,400
605510	Tuition Reimbursement	6,111	-	7,000	7,000	14,000
	Sub-Total	260,631	306,984	454,155	454,155	545,805
	Dept Capital Outlay					
606400	Machinery & Equipment	37,987	39,997	-	-	58,000
606440	Vehicles Purchase	320	35,380	-	-	105,000
	Sub-Total	38,307	75,377	-	-	163,000
	Total	**$ 828,742**	**$ 985,900**	**$ 1,344,075**	**$ 1,344,075**	**$ 1,680,205**

Water Transmission & Distribution Maintenance

410-55-557-533-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	462,952	450,154	488,700	488,700	667,400
601205	Lump Sum Payout - Accrued Time	17,570	14,723	14,600	14,600	13,200
601210	Non-Pensionable Earnings	-	15,764	2,300	2,300	-
601215	Communication Stipend	-	-	-	-	700
601220	Longevity Pay	2,313	3,976	4,000	4,000	4,200
601400	Overtime-General	182,207	166,089	150,000	150,000	100,000
601410	Overtime-Holiday	2,256	1,283	3,000	3,000	4,000
601412	Overtime-Emergency	-	3,641	-	-	-
602100	FICA & MICA	50,726	49,434	39,000	39,000	52,400
602210	Pension-General	54,605	38,179	95,200	95,200	141,600
602235	Pension-Senior Mgmt	15,592	16,702	16,300	16,300	18,300
602265	Pension-457	2,169	2,306	2,300	2,300	2,400
602300	Pmt In Lieu Of Insurance	-	-	-	-	6,200
602304	Health Insurance-PPO	38,955	32,215	33,900	33,900	28,200
602305	Health Insurance-HMO	70,068	53,697	69,800	69,800	90,400
602306	Dental Insurance-PPO	5,356	5,036	4,900	4,900	7,300
602307	Dental Insurance-HMO	176	87	200	200	-
602309	Basic Life Insurance	1,600	1,838	1,100	1,100	1,900
602311	Long-Term Disability Ins	615	593	700	700	900
602312	HDHP Aetna	-	23,278	35,800	35,800	28,300
602313	HSA Payflex	-	5,400	5,400	5,400	4,100
602400	Workers' Compensation	30,100	30,100	31,800	31,800	35,600
602600	OPEB	24,539	17,731	-	-	-
	Sub-Total	961,797	932,225	999,000	999,000	1,207,100
	Operating Expense					
603400	Contract Svcs-Other	182,376	134,265	260,700	215,700	262,700
604100	Communication Svcs	2,977	3,500	3,500	3,500	3,500
604550	Health Ins Internal Serv Chg	-	-	24,400	24,400	33,000
604610	Fleet Internal Svcs Charge	87,300	101,154	113,200	113,200	103,000
604640	R&M Machinery	3,040	3,080	5,200	5,200	5,200
604661	R&M Distribution System	58,990	93,959	84,900	84,900	120,000
604700	Printing & Binding Svcs	210	200	600	600	600
604920	License & Permit Fees	-	50	1,000	1,000	1,000
604997	Other Operating Expenses	844	1,340	1,000	1,000	1,000
604998	Contingency	-	-	20,000	20,000	20,000
605100	Office Supplies	596	878	1,200	1,200	1,200
605220	Vehicle Fuel-On-Site	31,139	28,822	36,800	36,800	35,000
605240	Uniforms Cost	2,695	3,315	4,000	4,000	5,600
605242	Protective Clothing and Shoes	2,900	2,783	2,900	2,900	6,000
605246	Safety Equipment Supplies	1,020	1,758	3,900	3,900	6,000
605251	Noncap Equip (Item less 5000)	5,790	5,757	6,600	6,600	6,600
605252	Small Tools	-	999	-	-	-
605290	Other Operating Supplies	15,009	10,598	13,400	13,400	13,400
605410	Subscriptions & Memberships	720	90	400	400	400
605500	Training-General	5,783	8,193	19,100	19,100	19,400
605510	Tuition Reimbursement	843	-	-	-	12,000
	Sub-Total	402,232	400,741	602,800	557,800	655,600
	Dept Capital Outlay					
606440	Vehicles Purchase	320	229,495	-	60,746	-
	Sub-Total	320	229,495	-	60,746	-
	Total	**$ 1,364,349**	**$ 1,562,462**	**$ 1,601,800**	**$ 1,617,546**	**$ 1,862,700**

Water Accountability

410-55-558-533-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	401,513	409,503	422,900	422,900	443,200
601205	Lump Sum Payout - Accrued Time	26,789	29,433	22,800	22,800	15,400
601210	Non-Pensionable Earnings	-	16,109	-	-	-
601220	Longevity Pay	3,120	4,329	4,400	4,400	4,600
601400	Overtime-General	151,244	169,659	150,000	150,000	150,000
601410	Overtime-Holiday	2,307	2,900	12,000	12,000	12,000
601412	Overtime-Emergency	304	3,325	300	300	300
602100	FICA & MICA	44,803	47,698	34,400	34,400	35,400
602210	Pension-General	55,205	39,071	78,400	78,400	85,400
602300	Pmt In Lieu Of Insurance	6,001	5,727	6,200	6,200	-
602304	Health Insurance-PPO	13,689	25,439	33,900	33,900	42,200
602305	Health Insurance-HMO	69,312	82,757	125,400	125,400	104,200
602306	Dental Insurance-PPO	4,312	4,390	4,300	4,300	4,700
602307	Dental Insurance-HMO	239	293	300	300	400
602309	Basic Life Insurance	1,008	1,221	900	900	1,300
602311	Long-Term Disability Ins	531	536	600	600	600
602400	Workers' Compensation	19,200	19,300	20,400	20,400	22,800
602600	OPEB	19,631	14,185	-	-	-
	Sub-Total	819,209	875,877	917,200	917,200	922,500
	Operating Expense					
603400	Contract Svcs-Other	11,421	3,540	7,000	7,000	8,500
604100	Communication Svcs	6,788	7,495	9,700	9,700	9,700
604550	Health Ins Internal Serv Chg	-	-	26,700	26,700	38,400
604610	Fleet Internal Svcs Charge	25,500	38,943	45,200	45,200	41,200
604640	R&M Machinery	417	982	2,700	2,700	2,700
604661	R&M Distribution System	149,651	96,099	163,700	163,700	163,700
604700	Printing & Binding Svcs	-	200	200	200	200
604920	License & Permit Fees	-	50	60,300	60,300	60,300
604997	Other Operating Expenses	-	33	-	-	-
604998	Contingency	-	-	2,000	2,000	2,000
605100	Office Supplies	803	617	900	900	900
605210	Water Meters	20,220	1,612	5,000	5,000	5,000
605220	Vehicle Fuel-On-Site	20,489	21,715	27,000	27,000	25,700
605240	Uniforms Cost	3,018	3,795	4,000	4,000	4,000
605242	Protective Clothing and Shoes	2,975	1,355	2,000	2,000	3,500
605246	Safety Equipment Supplies	1,285	874	1,000	1,000	1,000
605251	Noncap Equip (Item less 5000)	3,497	2,235	3,200	3,200	3,200
605290	Other Operating Supplies	1,654	697	1,000	1,000	1,000
605410	Subscriptions & Memberships	-	-	200	200	200
605500	Training-General	2,598	1,895	6,600	6,600	6,600
	Sub-Total	250,315	182,138	368,400	368,400	377,800
	Dept Capital Outlay					
606440	Vehicles Purchase	1,600	21,611	25,000	25,000	32,800
	Sub-Total	1,600	21,611	25,000	25,000	32,800
	Total	**$ 1,071,123**	**$ 1,079,626**	**$ 1,310,600**	**$ 1,310,600**	**$ 1,333,100**

Water Collection Maintenance

410-55-559-535-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	1,200,207	1,182,077	1,259,800	1,259,800	1,319,100
601205	Lump Sum Payout - Accrued Time	25,864	29,569	28,500	28,500	20,500
601210	Non-Pensionable Earnings	-	42,422	4,700	4,700	-
601215	Communication Stipend	-	-	-	-	2,600
601220	Longevity Pay	5,209	6,493	7,100	7,100	9,900
601400	Overtime-General	430,624	435,670	430,600	430,600	405,600
601410	Overtime-Holiday	35,872	43,745	35,900	35,900	35,900
601412	Overtime-Emergency	342	10,143	300	300	300
602100	FICA & MICA	128,543	131,159	99,500	99,500	103,400
602210	Pension-General	162,945	109,087	273,000	273,000	282,400
602235	Pension-Senior Mgmt	15,873	16,170	17,000	17,000	16,600
602265	Pension-457	2,160	2,395	4,700	4,700	-
602300	Pmt In Lieu Of Insurance	10,158	7,086	6,200	6,200	6,200
602304	Health Insurance-PPO	41,026	39,852	50,800	50,800	75,900
602305	Health Insurance-HMO	218,636	201,223	276,400	276,400	262,200
602306	Dental Insurance-PPO	10,486	10,814	10,600	10,600	12,300
602307	Dental Insurance-HMO	1,140	994	1,300	1,300	1,000
602309	Basic Life Insurance	3,251	3,853	2,700	2,700	3,800
602311	Long-Term Disability Ins	1,562	1,532	1,800	1,800	1,900
602312	HDHP Aetna	-	33,590	51,600	51,600	6,800
602313	HSA Payflex	-	8,100	8,100	8,100	1,400
602400	Workers' Compensation	71,200	71,300	75,400	75,400	84,400
602600	OPEB	61,347	44,328	-	-	-
	Sub-Total	2,426,445	2,431,602	2,646,000	2,646,000	2,652,200
	Operating Expense					
603400	Contract Svcs-Other	436,961	159,696	296,000	296,000	300,000
603401	Janitorial Svcs	2,000	1,400	3,571	3,571	3,571
603460	Landscape Svcs	11,863	11,094	33,538	13,354	33,538
604100	Communication Svcs	12,527	12,276	14,600	14,600	10,600
604301	Electricity Svcs	332,344	382,777	342,300	342,300	419,800
604320	Hollywood Large User	152,030	134,959	140,000	140,000	140,000
604400	Leased Equipment	375	-	1,200	1,200	1,600
604550	Health Ins Internal Serv Chg	-	-	64,900	64,900	91,800
604605	Fleet Intr Chrg-Collision Rpr	4,991	-	-	-	-
604610	Fleet Internal Svcs Charge	142,200	140,400	159,900	159,900	145,400
604620	R&M Buildings	4,961	994	12,000	12,000	12,000
604640	R&M Machinery	12,421	15,018	18,000	18,000	18,000
604662	R&M Lift Station-Minor	110,527	196,252	190,400	270,400	190,400
604700	Printing & Binding Svcs	-	43	700	700	700
604920	License & Permit Fees	1,832	232	2,600	2,600	2,600
604997	Other Operating Expenses	2,967	420	3,000	3,000	3,000
604998	Contingency	-	-	75,000	40,000	75,000
605100	Office Supplies	874	1,126	1,500	1,500	1,500
605120	Computer Operating Expenses	-	-	400	400	400
605220	Vehicle Fuel-On-Site	79,210	74,049	77,300	77,300	73,500
605225	Equip Gas Oil & Lube	2,500	-	6,200	6,200	5,900
605240	Uniforms Cost	8,605	11,403	9,000	9,000	9,000
605242	Protective Clothing and Shoes	3,356	4,519	4,600	4,600	4,600
605246	Safety Equipment Supplies	2,329	3,588	3,600	3,600	3,600
605251	Noncap Equip (Item less 5000)	5,847	12,031	8,000	8,000	8,000
605280	Chemicals	2,070	2,684	4,700	4,700	4,700
605290	Other Operating Supplies	8,612	17,546	36,500	36,500	36,500
605410	Subscriptions & Memberships	-	720	800	800	800
605500	Training-General	4,026	4,799	24,500	24,500	24,500
605510	Tuition Reimbursement	5,000	2,013	-	-	17,000
	Sub-Total	1,350,427	1,190,038	1,534,809	1,559,625	1,638,009

Water Collection Maintenance

410-55-559-535-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606360	Lift Station Rehab	44,561	80,499	-	32,141	-
606400	Machinery & Equipment	14,391	18,359	-	-	40,200
606440	Vehicles Purchase	35,080	158,146	400,000	400,000	39,000
606450	Radio Equipment	5,300	-	2,000	2,000	-
	Sub-Total	99,332	257,004	402,000	434,141	79,200
	Total	**$ 3,876,203**	**$ 3,878,644**	**$ 4,582,809**	**$ 4,639,766**	**$ 4,369,409**

Water & Wastewater Quality Control

410-55-563-533-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	397,320	397,401	543,500	543,500	497,100
601205	Lump Sum Payout - Accrued Time	6,031	4,930	6,000	6,000	7,400
601210	Non-Pensionable Earnings	-	10,594	4,200	4,200	-
601215	Communication Stipend	-	-	-	-	2,000
601220	Longevity Pay	1,404	1,270	1,300	1,300	1,300
601400	Overtime-General	33,804	18,628	15,400	15,400	30,000
601410	Overtime-Holiday	4,183	9,591	6,200	6,200	9,600
601412	Overtime-Emergency	-	934	-	-	-
602100	FICA & MICA	32,299	31,636	42,500	42,500	38,800
602210	Pension-General	47,394	33,445	103,500	103,500	88,200
602235	Pension-Senior Mgmt	16,905	14,894	16,200	16,200	30,100
602265	Pension-457	2,010	2,222	4,200	4,200	3,900
602300	Pmt In Lieu Of Insurance	3,162	1,454	-	-	-
602304	Health Insurance-PPO	29,835	35,872	42,600	42,600	42,100
602305	Health Insurance-HMO	61,753	82,398	158,400	158,400	123,600
602306	Dental Insurance-PPO	2,298	1,753	2,300	2,300	5,300
602307	Dental Insurance-HMO	587	945	1,400	1,400	200
602309	Basic Life Insurance	1,589	1,815	1,200	1,200	1,400
602311	Long-Term Disability Ins	569	567	800	800	700
602400	Workers' Compensation	19,200	19,300	20,400	20,400	22,800
602600	OPEB	17,177	12,412	-	-	-
	Sub-Total	677,521	682,061	970,100	970,100	904,500
	Operating Expense					
603400	Contract Svcs-Other	21,347	15,344	35,300	35,300	25,400
603402	Contracted Lab Testing	75,856	58,476	100,000	100,000	100,000
603425	Software License & Maint	28,862	37,008	42,500	42,500	53,000
604001	Travel & Training	4,138	889	6,000	6,000	6,000
604100	Communication Svcs	1,016	1,067	1,400	1,400	1,400
604400	Leased Equipment	2,472	10,645	15,000	15,000	15,000
604550	Health Ins Internal Serv Chg	-	-	33,300	33,300	43,600
604610	Fleet Internal Svcs Charge	8,200	8,710	10,400	10,400	9,500
604613	Vehicle Detail	21	96	500	500	500
604700	Printing & Binding Svcs	1,508	1,000	1,500	1,500	1,500
604920	License & Permit Fees	3,808	2,800	10,500	10,500	10,500
604997	Other Operating Expenses	9,814	1,929	10,000	10,000	10,000
604998	Contingency	-	-	5,000	5,000	5,000
605100	Office Supplies	1,333	1,439	2,000	2,000	2,500
605120	Computer Operating Expenses	-	-	1,300	1,300	1,300
605220	Vehicle Fuel-On-Site	1,869	2,323	2,700	2,700	2,600
605240	Uniforms Cost	1,827	2,270	3,000	3,000	3,000
605242	Protective Clothing and Shoes	4,569	4,592	4,600	4,600	4,600
605246	Safety Equipment Supplies	993	998	1,400	1,400	1,400
605250	Noncap Furn (Item less 5000)	979	-	2,000	2,000	2,000
605251	Noncap Equip (Item less 5000)	30,113	1,450	5,000	5,000	5,000
605285	Lab Supplies	80,062	74,575	100,000	100,000	100,000
605410	Subscriptions & Memberships	60	60	1,500	1,500	1,800
605500	Training-General	933	1,576	7,500	7,500	7,500
	Sub-Total	279,780	227,248	402,400	402,400	413,100
	Dept Capital Outlay					
606400	Machinery & Equipment	583	-	15,000	65,717	-
606440	Vehicles Purchase	22,957	-	-	-	-
	Sub-Total	23,539	-	15,000	65,717	-
	Total	**$ 980,840**	**$ 909,309**	**$ 1,387,500**	**$ 1,438,217**	**$ 1,317,600**

Support Services

410-55-564-539-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	640,262	506,900	506,900	524,400
601205	Lump Sum Payout - Accrued Time	-	40,263	20,700	20,700	17,700
601210	Non-Pensionable Earnings	-	7,939	12,900	12,900	-
601215	Communication Stipend	-	2,283	2,000	2,000	4,600
601220	Longevity Pay	-	1,942	1,100	1,100	1,100
601400	Overtime-General	-	135	-	-	-
602100	FICA & MICA	-	51,317	39,500	39,500	39,900
602210	Pension-General	-	5,269	13,100	13,100	-
602235	Pension-Senior Mgmt	-	120,316	90,700	90,700	91,000
602265	Pension-457	-	12,860	12,800	12,800	8,500
602300	Pmt In Lieu Of Insurance	-	11,419	-	-	6,200
602304	Health Insurance-PPO	-	7,732	-	-	-
602305	Health Insurance-HMO	-	49,248	50,300	50,300	24,300
602306	Dental Insurance-PPO	-	2,013	1,300	1,300	400
602307	Dental Insurance-HMO	-	653	900	900	800
602309	Basic Life Insurance	-	2,306	1,100	1,100	1,500
602311	Long-Term Disability Ins	-	629	700	700	700
602312	HDHP Aetna	-	10,312	15,800	15,800	16,300
602313	HSA Payflex	-	2,700	2,700	2,700	2,700
602400	Workers' Compensation	-	18,600	19,700	19,700	22,000
602600	OPEB	-	12,412	-	-	-
	Sub-Total	-	1,000,610	792,200	792,200	762,100
	Operating Expense					
603110	Engineering Svcs	-	-	3,000	3,000	3,000
603400	Contract Svcs-Other	-	7,225	2,500	2,500	2,500
603425	Software License & Maint	-	209	2,000	2,000	2,000
604001	Travel & Training	-	170	6,600	6,600	8,000
604100	Communication Svcs	-	-	1,100	1,100	1,100
604200	Postage	6	524	900	900	900
604301	Electricity Svcs	-	9,250	11,600	11,600	10,600
604500	Risk Internal Svcs Charge	-	21,500	14,600	14,600	5,500
604550	Health Ins Internal Serv Chg	-	-	15,500	15,500	11,700
604610	Fleet Internal Svcs Charge	-	8,710	10,400	10,400	9,500
604650	R&M Office Equip	-	-	1,500	1,500	1,500
604700	Printing & Binding Svcs	-	111	800	800	800
604916	Administrative Expense	-	354	300	300	300
604920	License & Permit Fees	-	-	4,000	4,000	4,000
605100	Office Supplies	-	1,512	1,300	1,300	1,300
605220	Vehicle Fuel-On-Site	-	1,945	2,800	2,800	2,700
605240	Uniforms Cost	-	271	900	900	1,200
605250	Noncap Furn (Item less 5000)	-	1,730	2,500	2,500	3,000
605290	Other Operating Supplies	-	500	1,400	1,400	1,600
605410	Subscriptions & Memberships	-	-	1,400	1,400	1,400
605500	Training-General	-	378	3,100	3,100	4,100
	Sub-Total	6	54,389	88,200	88,200	76,700
	Total	**$ 6**	**$ 1,054,999**	**$ 880,400**	**$ 880,400**	**$ 838,800**

Engineering & Strategic Development

410-55-565-539-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	621,416	1,095,500	1,095,500	1,345,800
601205	Lump Sum Payout - Accrued Time	-	62,106	64,800	64,800	64,100
601210	Non-Pensionable Earnings	-	8,049	20,900	20,900	-
601215	Communication Stipend	-	3,263	4,600	4,600	9,100
601220	Longevity Pay	-	7,194	9,500	9,500	8,000
601400	Overtime-General	-	18,525	12,900	12,900	12,900
601410	Overtime-Holiday	-	-	800	800	800
602100	FICA & MICA	-	53,804	89,500	89,500	107,500
602210	Pension-General	-	15,228	87,800	87,800	95,900
602235	Pension-Senior Mgmt	-	19,681	61,700	61,700	127,500
602260	Pension-401	-	62	-	-	-
602265	Pension-457	-	17,386	27,700	27,700	27,300
602300	Pmt In Lieu Of Insurance	-	11,265	18,700	18,700	31,200
602304	Health Insurance-PPO	-	32,439	50,500	50,500	58,600
602305	Health Insurance-HMO	-	53,150	142,000	142,000	109,800
602306	Dental Insurance-PPO	-	3,373	5,600	5,600	5,900
602307	Dental Insurance-HMO	-	300	300	300	700
602309	Basic Life Insurance	-	2,053	2,400	2,400	3,800
602311	Long-Term Disability Ins	-	685	1,600	1,600	1,900
602400	Workers' Compensation	-	26,500	28,000	28,000	31,300
602600	OPEB	-	14,185	-	-	-
	Sub-Total	-	970,663	1,724,800	1,724,800	2,042,100
	Operating Expense					
603110	Engineering Svcs	-	42,081	40,000	40,000	40,000
603400	Contract Svcs-Other	-	-	2,900	2,900	2,900
603425	Software License & Maint	-	2,341	62,840	52,749	51,450
604001	Travel & Training	-	-	2,300	2,300	5,300
604100	Communication Svcs	-	-	-	4,909	-
604200	Postage	-	-	1,100	1,100	1,100
604500	Risk Internal Svcs Charge	-	30,700	20,800	20,800	12,800
604550	Health Ins Internal Serv Chg	-	-	30,800	30,800	43,300
604610	Fleet Internal Svcs Charge	-	6,908	7,700	7,700	7,000
604650	R&M Office Equip	-	194	11,100	11,100	16,359
604700	Printing & Binding Svcs	-	-	1,700	1,700	1,700
604920	License & Permit Fees	-	-	400	400	400
604997	Other Operating Expenses	-	-	-	1,000	-
605100	Office Supplies	-	1,837	1,600	1,600	2,000
605120	Computer Operating Expenses	-	1,138	1,000	9,682	1,200
605220	Vehicle Fuel-On-Site	-	2,615	3,300	3,300	3,200
605240	Uniforms Cost	-	1,809	1,600	1,600	2,025
605250	Noncap Furn (Item less 5000)	-	236	12,000	7,500	12,000
605290	Other Operating Supplies	-	-	350	350	350
605410	Subscriptions & Memberships	-	-	3,100	3,100	1,000
605500	Training-General	-	144	5,650	5,650	6,350
	Sub-Total	-	90,003	210,240	210,240	210,434
	Total	**$ -**	**$ 1,060,666**	**$ 1,935,040**	**$ 1,935,040**	**$ 2,252,534**

Budget Justification

Object #	Account Description	Justification
Revenue		
329100	Engineering Permits	Permit fees are collected to offset the cost of providing services by engineering staff for managing the infrastructure construction inspection services.
Expense		
601400	Overtime-General	Overtime is required for the following reasons: (1) repairs to utility lines; (2) holiday shift work, illness, vacation and emergency plant operations; (3) supervision and inspection of construction.
601410	Overtime-Holiday	This expenditure is for regular and overtime hours worked on contractual holidays, to include days worked and not worked per the individual collective bargaining agreements.
601412	Overtime-Emergency	This line item is used to pay employees overtime for worked performed under emergency circumstances and avoid interruption of operations.
603110	Engineering Svcs	Funding for this service is required for survey, design and existing water and sewer projects relating to the current requirements and permitting of construction, maintenance and repair of Utilities infrastructure, plant operations and analysis, etc.
603141	Existing Employee Screening	This line item is for medical evaluations for existing employees.
603190	Prof Svcs-Other	Various Consulting Services - $300,000 Feasibility Study - $50,000 Mitigation Area Inspection & Treatment $15,000 Departmental Personnel Enhancement $35,000 Operational Studies & Development $40,000 Total: $440,000.
603400	Contract Svcs-Other	This line item represents funds for services performed by outside contractors such as: cleaning, grounds maintenance, repairs to lift stations, fence repairs, generator repairs, hauling, sand removal, grit removal, for motor repairs, contractual meter replacement work, welding services, air compressor inspection/services for 3 plants, laboratory equipment maintenance, service electric switchgears, SCADA security assessment, and upgrades to SCADA HMI Software. The budgeted amount of $2,465,300 is distributed as follows: $6,900 (program 100); $47,000 (program 553); $1,200,500 (program 555); $178,300 (program 556); $262,700 (program 557); $8,500 (program 558); $300,000 (program 559); $25,400 (program 563); $60,600 (program 554/location 130); $300,000 (program 554/location 140); $70,000 (program 550); $2,500 (program 564); $2,900 (program 565).
603401	Janitorial Svcs	This line item is for services performed by outside contractors for cleaning.
603402	Contracted Lab Testing	This is for outside service for wastewater laboratory analysis required by the City of Hollywood Large User Agreement and for related water laboratory analysis required by Federal, State and Local regulations.
603404	Air Condition Svcs	Repairs and maintenance for A/C equipment as needed.
603425	Software License & Maint	TerraGo Publisher for ArcGIS Annual Maintenance Contract $700 GIS Maintenance Contract & Support $6,700 ArcGIS Enterprise Standard Contract & Support $5,000 ArcGIS Enterprise Standard Upgrade from ArcGIS Enterprise Workgroup Standard $12,200 Drone2Map (Term License) $1,500 ArcGIS 3D Analyst for Desktop (Concurrent Use License) $2,500 Geobullseye for ArcPad $300 Bentley WaterCAD Maintenance Contract & Support $6,200 Hansen Maintenance Contract & Support $15,000 Annual Tokay Maintenance Contract & Support (Backflow Program) $1,000 Autodesk AutoCAD Software $700 XLReporter Licenses Support Services (7 licenses) $3,000 WWRF iFix HMI Software Upgrade from v5.0 to v5.9 $12,000 Perkin-Elmer: Inst maintenance-Lab/ICP $10,000 Dionex IC instrument maintenance $8,000 Ethosoft LIMS maintenance $3,000 Linko Pretreatment software maintenance $3,900 Chromelion 7.0 Version for Dionex IC $9,000 Omnion (Lachat) software $4,200 Telephonetics Upgrade (Cisco Survey) $2,500 CADD: $2,000 GIS software licenses and Real Estate Data Base for Eng $51,450 Total: $160,850
603455	Security Svcs	This line item is for outside security services at the water plant.
603460	Landscape Svcs	Costs to maintain landscape and several Utilities plants and lift station properties located throughout the city.
603470	Temporary Help	This cost is for temporary help hired through outside agencies to help mitigate staffing shortages due to unforeseen circumstances.

Budget Justification

Object #	Account Description	Justification
604001	Travel & Training	This costs is for approved out of area travel for trainings, conference, seminars, etc. and includes registration, airline travel, mileage, meals and other related expense.
604100	Communication Svcs	This account is for radios, hand held units and cell phone services.
604200	Postage	This account is for bulk and regular mailings, FedEx and UPS delivery .
604300	Water/Wastewater Svcs	This represents costs for water and sewer usage for the water plant, lift stations and other buildings.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604302	Gas-Propane	Purchase of Propane Gas to fuel the WWRF Digesters and Boilers.
604320	Hollywood Large User	The City of Miramar is part of the Large User Agreement for the treatment of wastewater at the City of Hollywood Regional Facility. The City pays monthly service charges & fees.
604330	Brow Cty Wtr/Wst Collect Fee	Funding for costs associated with utilities for Broward County Services.
604400	Leased Equipment	Allocated costs for copier rental. Toner is only purchase if exceed allotted meter amount.
604402	Leased Vehicles	This cost is for leasing Unit CM1403 - 2014 Ford Explorer XLT 4 door.
604440	Leased Copiers	This account is for the fixed contracted cost for copier and e-copier and includes toner. Restricted for Procurement Department only. Effective FY 15, all copy overages were charged to 604700-Printing.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account is for the repair and maintenance of city vehicles as allocated by Public Works Fleet Maintenance.
604613	Vehicle Detail	Cleaning services for City vehicles.
604620	R&M Buildings	This represents funding for repair and maintenance of all buildings associated with the Utility Fund.
604625	R&M Equipment	Purchase of new pumps
604630	R&M Electric	Cost of electrical maintenance and parts.
604640	R&M Machinery	This line item represents repair and maintenance of all pumps, motors and power equipment utilized in the Utilities Operations. Includes funding for additional equipment rehabilitation and spare parts for three plants (approved above base request). Actuator Valve Replacement. on Trains 1-6.
604641	R&M Membrane Elements	This budget is to fund the cost of membrane elements.
604650	R&M Office Equip	This cost is for the repair of miscellaneous office related equipment.
604661	R&M Distribution System	This represents funding for the purchase of all materials and supplies required to maintain meters and to upgrade the City's existing water and sewer mains and fire hydrants.
604662	R&M Lift Station-Minor	This represents funding for the maintenance and repair of lift stations city-wide including but not limited to pump repairs, control system services and parts, painting and structural improvements/repairs.
604664	R&M Telemetry	This account is used to pay cost associated with electronic supplies for telemetry system.
604665	R&M Air Conditioning	This represents funding for repairs and maintenance related to city-wide air conditioning systems.
604669	Landscape & Irrigation	The line is for landscape & beautification / irrigation $2,500.
604700	Printing & Binding Svcs	This line item is for special anticipated flyers for compliance with the Safe Water Drinking Act, service related door hangers, meter cards, books, and copier overages.
604870	Public Education	This line item is for Public Outreach and Information Program for reclaimed water, water conservation and water and wastewater utility system.
604889	Marketing & Promotions	This represents costs associated with marketing materials and specialty items needed to promote City events, initiatives, and programs.
604910	Advertising Costs	This line item supports specialized advertising for recruiting Utilities staff and public notices to be advertised in newspapers per Federal, State, and Local regulations pertaining to water/wastewater.
604916	Administrative Expense	This is for petty cash reimbursements and expenses incurred with administrative sponsored meetings, trainings etc.

Budget Justification

Object #	Account Description	Justification
604920	License & Permit Fees	This line item represents funding for permits associated with wastewater and water licensing fees, storage tank registrations, operation and professional licenses. Prog 555: budget of $10,500 includes Fuel Storage & Generator Licensing, storage tank State (DEP) annual renewal, Hazardous Material (FDEP), FDEP Air License, FWPCOA membership (CHAPTER 7) Hazardous Material (FDEP & DPEP), License to Operate - Broward County Multisector Storm Water Discharge Permit/NPDES, elevator operation - Broward County (annual), Association (FWPCOA) annual renewal for 13 operators. Prog 557: AWWA Water Distribution Licenses (10) $500; CDL License Renewal (2) $500. Prog 558: CDL Licenses new and renewal $260; Annual RNI SaaS Fee (Fix Base) $30,040; Annual Sensus Analytics-Water (Fix Base) $30,000. Prog 559: CDL License Renewal (3) $300; BOES Dumping Permit Renewal UT2100, UT2107 Annual (2) $200; DNRP - Sludge transport/permit fees $500; DEP/DNRP diesel storage tank registration for MPS Annual $1,000; DEP/DNRP diesel storage tank registration BPS Annual $200; DEP/DNRP diesel storage tank registrations PS #7 (Annual Renewal) $400. Prog 563: NELAC Audit $5,000; Lab water/wastewater certification: Fl. Dept. of Health $3,500; Lab water wastewater certification app fee: Fl. Dept of Health $2,000. Prog 554, location 130: The budget of $4,800 covers the following: Hazard Materials certification; Diesel Fuel Storage Tank Certification @ 10 MGT Facility; Diesel Fuel Storage Tank Certification @ EWTP; Storage Tank registration Placard; annual Fire Inspection Permit; annual Elevator Operations Permit; operator license exams (2). Prog 554, location 140: DPEP Haz Mat. License 3 MGT, WWTP (Every 2 yrs) $2,100; Annual Permit to Operate: BCHU $11,500. Prog 564: CGC and PE license renewals for Support Services staff $4,000. Prog 565: Engineering licensing $400.
604997	Other Operating Expenses	This account is for expenditures that cannot be accounted for in another line item.
604998	Contingency	This account is for one time unanticipated expenses and emergencies.
605100	Office Supplies	This represents funding for miscellaneous office supplies for the department to function.
605120	Computer Operating Expenses	This line item is for various computer related hardware and items.
605210	Water Meters	This represents funding for renewal and replacement meters.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605221	Vehicle Fuel-Off-Site	This account covers costs for city vehicles fueled outside of city limits. It is primarily used when city vehicles are used to transport employees to off-site trainings, meetings or other city related events as provided by PW-Fleet Maintenance.
605225	Equip Gas Oil & Lube	This account is used for gas, oil and lube for generator and other equipment. Public Works department provided the budgeted amount.
605240	Uniforms Cost	This expenditure represents funding for uniforms for employees which includes, but not limited to t-shirts, hats, uniform rental and safety shoes.
605242	Protective Clothing and Shoes	This line item provides for required protective items such as gloves, safety goggles, full body suits, and rubber boots.
605246	Safety Equipment Supplies	This expenditure is for safety equipment supplies such as: traffic cones, barricades, gas detectors, etc.
605250	Noncap Furn (Item less 5000)	This cost is for various office furniture and fixture that cost under $1,000 per item.
605251	Noncap Equip (Item less 5000)	This expenditure is for the purchase of new and replacement of small hand and power tools and other associated accessories utilized in the Utilities Department that cost under $1,000.
605266	Photography	This is for the costs of films and development.
605280	Chemicals	This line represents funding for different types of chemicals used in water treatment such as: lime, chlorine, fluoride coagulant poly-phosphate, and calcium carbonate remover. Chemicals used in the sewer department include sewer solvent, lift station control, grease eliminator, deodorant blocks and art cleaners.
605285	Lab Supplies	This amount is for the cost of laboratory supplies to test water quality
605290	Other Operating Supplies	The anticipated amount of funding required for miscellaneous expenditures not included in other accounts. Includes funding for additional fill, plants, and sod for restoration.

Budget Justification

Object #	Account Description	Justification
605410	Subscriptions & Memberships	This line item is for various professional organizations memberships such as AWWA; SFAPMS; FWPCOA; FSA; FSCE; SEFLUC; NFBPA; APW and other related Licenses. Maintain memberships in professional associations and subscriptions to Engineering/Water & Wastewater related magazines. American Society of Civil Engineers $1,400; ASCE Membership renewal $800; AWWA $1,200; FGOA Membership renewal $100; FIPA Membership $60; Florida Society of Certified Public Managers $100; Subscriptions & memberships for new staff $7,640; FSEA Membership $400; FWPCOA Membership $700; Misc. Subscriptions & Memberships $2,000; National Safety Council Membership: (Utility Dept.) $400; National Society of Professional Engineers $1,600; PMI Membership $200; Professional Engineering License $600; S.E.D.A. Membership $1,200; Southeast Florida Utility Council (SEFLUC) $1,500; Water Environmental Federation $1,500.
605500	Training-General	This expenditure represents funds needed to attend various seminars such as: AWWA, W.E.F., NIGP, GPASE, FAPPO, NFBPA, and Sacramento Training Correspondence Courses and classes required for PE and PLS license renewals, computer training and other professional development. Backflow Tester Recertification $3,400; Blood Borne Pathogens Training $1,500; CDL License Training $13,200; Certification One Time Incentive $1,400; Customer Service Training $2,000; Data Integrity Seminar Registration $300; Electrical Code 2-Day Seminar (Local): NFPA requires 16 hours of Continuing Education Units (C.E.U.) toward Electrical License Renewal $900; Equipment Operator Training $17,500; Fats, Oils, Grease (FOG) Training Program $2,900; FIPA Registration & Certification $900; FSEA Fall Technical Conference Registration $1,000; FWPCOA Certification $4,700; FWRC Florida Water/Wastewater Conference $2,000; Local Training Courses $1,300; Maintenance of Traffic Training $2,500; Mechanics Pump School, TREEO Center $2,500; Nassco PACP Certification $2,600; Nelac On Demand Training (online) $1,300; PITTCON $600; Safety Training $14,000; SEDA Training (Upcoming Training for Conversion to Membranes) $2,500; Special training for new staff $14,450; State Approved CEU's/Training/Engineering Certification $4,200; State Distribution License & Renewal $500; Training for staff in the Office of Operational Service $1,500; Training for Public Speaking $2,700; Training for Instrumentation $600; Training Publications $100; Training Videos $300; Trenching & Shoring Training $2,500.
605510	Tuition Reimbursement	This line item is to provide educational funding for employees to further enhance their knowledge, skills and abilities through college and university educational programs.
606360	Lift Station Rehab	This amount is for 6 pump replacements-84,000, Pump Seals for Master/ Booster Pump-6,000, Flow meter - 20,000.
606400	Machinery & Equipment	Funding for machinery and equipment as follows: program 553: $59,000 to cover cost of pump station transfer pump upgrades, refrigerated automatic sampler; 2 reuse high head pumps VFD upgrade; raw water well pumps soft starters, and injection pump. program 555: an Above Base request totaling $366,800 was approved as follows: $36,000 for replacement of two A/C units at buildings "A" and "B", $50,000 for annual maintenance of Macerator, $120,800 for replacement of three clarifier spray systems, $100,000 to replace an Air Bay valve (#2), and $60,000 for pumps replacements. program 556: an Above Base request totaling $58,000 was approved to purchase spare motors and pumps for all 3 plants to increase redundancy capability; thereby reducing downtime and repair costs. program 559: an Above base request for $40,200 was approved to purchase a CAT 148 Roller. This equipment is needed for asphalt repairs. program 554, location 130: $45,500 was approved as an Above base request to purchase 5 pieces of equipment: a spare feed motor ($7,500), a spare transfer pump motor ($6,000), a spare reject pump motor ($5,000), a spare monitoring well lift station pump ($9,000), and a spare high service pump for 2 MGT ($18,000). program 554, location 140: $15,000 was approved as an Above Base request for a water heater.
606405	Furniture & Fixtures	This cost is for the Rehab Conference Break Room with new cabinets, counter top and furniture.
606440	Vehicles Purchase	This cost is for the purchase of vehicle(s) based on operational needs and per vehicle replacement schedule due to vehicle age, and wear and tear.
606441	Vehicle Replacement Program	This expense is for vehicle replacement
606470	Computer Equipment	This cost is for GIS Laptop
606502	CIP-Plan/Design/Eng	Water quality laboratory operations are currently conducted within a 1,000-SF space in the West WTP operations control room. These facilities are inadequate to support testing and staffing needs. Therefore, expansion is necessary to address space needs for proper water quality laboratory operations and administration. Space is available on the west side of the existing operations building to construct a ±1,700-SF expansion that will accommodate a state-of-the-art laboratory facility to serve the City's current and future needs. The project cost is based on an estimated unit price of $275/SF, not including lab equipment and furnishings.

Budget Justification

Object #	Account Description	Justification
606505	CIP-Permits	Water quality laboratory operations are currently conducted within a 1,000-SF space in the West WTP operations control room. These facilities are inadequate to support testing and staffing needs. Therefore, expansion is necessary to address space needs for proper water quality laboratory operations and administration. Space is available on the west side of the existing operations building to construct a ±1,700-SF expansion that will accommodate a state-of-the-art laboratory facility to serve the City's current and future needs. The project cost is based on an estimated unit price of $275/SF, not including lab equipment and furnishings.
606510	CIP-Construction	This project will replace inadequate and undersized pipes located in Eastern Miramar with larger diameter piping to provide potable water at sufficient pressure, and install fire hydrants to provide firefighting capabilities within the eastern Miramar service area between SW 64 Avenue and University Drive.
606511	CIP-Furniture Fixtures & Equip	This project endeavors to maintain all meters and components through timely replacements to ensure continued accuracy in readings and billing.
606520	CIP-Contingency	Water quality laboratory operations are currently conducted within a 1,000-SF space in the West WTP operations control room. These facilities are inadequate to support testing and staffing needs. Therefore, expansion is necessary to address space needs for proper water quality laboratory operations and administration. Space is available on the west side of the existing operations building to construct a ±1,700-SF expansion that will accommodate a state-of-the-art laboratory facility to serve the City's current and future needs. The project cost is based on an estimated unit price of $275/SF, not including lab equipment and furnishings.

Description

The Utility Fund Non-Departmental section is used for expenditures that are not directly related to a specific operating department service activities or that are separate from departmental operations for control purposes. As such, goals, objectives, performance measures and accomplishments do not apply to this budget.

Operating expenses include debt service for short term debt payment, other expenses not charged to utility fund programs, mandatory renewal and replacement reserves and inter-fund transfer out to Contribution in Aid of Construction (CIAC) Fund for State Revolving Loan.

Expenditure Budget Summary

Summary by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	75,150	311,279	-	-	-
Operating Expense	7,125,912	7,132,369	7,602,900	7,580,064	8,170,100
Capital Outlay	-	-	-	22,836	-
Debt Service	2,470,968	1,373,718	3,343,300	3,343,300	3,337,000
Depreciation	8,699,072	8,856,713	-	-	-
Total Operating Expenditures	18,371,103	17,674,078	10,946,200	10,946,200	11,507,100
Transfer Out	526,600	660,348	530,500	530,500	530,400
Capital Asset Clearing	(24,604,364)	(13,793,760)	-	-	-
Grants & Aids	-	-	-	-	-
Other Uses	-	-	-	-	-
Appropriated Fund Balance	-	-	802,475	802,475	3,976,115
Total	$ (5,706,661)	$ 4,540,666	$ 12,279,175	$ 12,279,175	$ 16,013,615

Expenditure Detail Budget

410-70-000-517-000-|410-90-000-519/536/581/590-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Debt Service-70-000-517-000					
607135	Prin-07 Util System Bond	1,172,150	-	-	-	-
607128	Princ-15 Util System Bond	490,000	480,000	515,000	515,000	530,000
607138	2017 Util Sys Rev Bd-Prin	-	950,000	1,030,000	1,030,000	1,075,000
607228	Int-15 Util System Bond	266,442	253,704	243,800	243,800	230,100
607235	Int-Util Sys Bond 07	183,805	-	-	-	-
607238	2017 Util Sys Rev Bd-Int	1,424,655	1,556,488	1,542,500	1,542,500	1,489,900
607240	Int-SRF Loans	23,457	162,064	-	-	-
607290	Int-Custom Deposits	11,979	11,775	12,000	12,000	12,000
607320	Cost Of Issuance	249,331	(313,128)	-	-	-
607322	Admin Costs	311,300	(310,800)	-	-	-
607324	Bond Discount Amortization	-	13,615	-	-	-
607999	Debt Svcs Clearing	(1,662,150)	(1,430,000)	-	-	-
	Sub-Total	2,470,968	1,373,718	3,343,300	3,343,300	3,337,000
	Personnel Services-90-000-519/536-000					
601600	Compensated Absences	73,070	309,359	-	-	-
602322	Non-Rep Retiree Stipend	2,080	1,920	-	-	-
	Sub-Total	75,150	311,279	-	-	-
	Operating Expense-90-000-519/536-000					
603121	City Attorney Svcs	25,000	25,000	25,000	25,000	25,000
604440	Leased Copiers	-	37,207	-	-	-
604901	Credit Card Svcs Fees	8,333	-	-	-	-
604905	Bank Svcs Charges	48,779	51,061	48,800	48,800	55,000
604915	Pmt in Lieu of Taxes	2,127,000	2,255,000	2,331,800	2,331,800	2,495,100
604989	IT Internal Svcs Charge	548,600	814,900	957,300	957,300	1,055,800
604996	Admin Chg from Gen Fund	4,368,200	3,949,201	3,740,000	3,740,000	4,039,200
604998	Contingency	-	-	500,000	447,764	500,000
	Sub-Total	7,125,912	7,132,369	7,602,900	7,580,064	8,170,100
	Dept. Capital Outlay-90-000-536-000					
606400	Machinery & Equipment	-	-	-	22,836	-
	Sub-Total	-	-	-	22,836	-
	Other/Appr Fund Bal-90-000-536/590-000					
605915	Depreciation-Proprietary	8,699,072	8,856,713	-	-	-
606900	Capital Asset Clearing Account	(24,604,364)	(13,793,760)	-	-	-
609990	Appropriated Fund Balance	-	-	802,475	802,475	3,976,115
	Sub-Total	(15,905,292)	(4,937,047)	802,475	802,475	3,976,115
	Transfers-90-000-581-000					
691414	Trfr To CIAC	526,600	660,348	530,500	530,500	530,400
	Sub-Total	526,600	660,348	530,500	530,500	530,400
	Total	**$ (5,706,661)**	**$ 4,540,666**	**$ 12,279,175**	**$ 12,279,175**	**$ 16,013,615**

Budget Justification

Object #	Account Description	Justification
Expense		
607128	Princ-15 Util System Bond	This is the Principal for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and Interest are due quarterly in Jan, April, July and October 1 through 2034.
607138	2017 Util Sys Rev Bd-Prin	This is the Principal for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding $38,645,000 Utility System Revenue Bond, Series 2007. Principal is due annually on October 1 through October 1, 2037, to begin October 1, 2018.
607228	Int-15 Util System Bond	This is the Interest portion for the 2015 Utility System Revenue Bond which refunded the Utility System Refunding and Improvement Revenue Bonds, Series 2004. Principal and Interest are due quarterly in Jan, April, July and October 1 through 2034.
607238	2017 Util Sys Rev Bd-Int	This is the Interest for the Utility System Refunding Revenue Bonds, Series 2017 which was used to pay off the then outstanding $38,645,000 Utility System Revenue Bond, Series 2007. Interest is due annually on October 1 through October 1, 2037, to begin October 1, 2018.
607290	Int-Custom Deposits	This account is for the interest paid on customer deposits.

Budget Justification

Object #	Account Description	Justification
Expense		
603121	City Attorney Svcs	This is Utility's portion for city attorney's service.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604915	Pmt in Lieu of Taxes	This account is for payment that property owners are not subject to taxes and make the City compensate for services that the property owners receive that are normally financed through property taxes.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604996	Admin Chg from Gen Fund	This is for charges from the general fund for administrative service cost.
604998	Contingency	This is for one time expenditures that are not budgeted in another line item.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.
691414	Trfr To CIAC	This transfer is for the State Revolving Loan Infrastructure and Wastewater principal and interest debt service.

Description

This section is for capital improvement projects expenditures that cost over $100,000 and are funded by the Utility Fund. These expenditures only reflect what will impact FY21 Budget. All other details on these projects are in the Five Year Capital Improvement Budget.

Expenditure Budget Summary

Summary by Department	Dept. #	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Public Works	50	50,933	-	-	1,000,000	-
Construction & Facilities Management	53	-	503	-	773	-
Utilities	55	24,680,679	13,342,759	2,450,000	31,560,748	-
Information Technology	58	-	30,514	336,832	652,193	-
Total		**$ 24,731,612**	**$ 13,373,776**	**$ 2,786,832**	**$ 33,213,714**	**$ -**

Expenditure Detail Budget

410- Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Improvement						
	Monarch Lakes Park						
	410-53-801-572-000-	51007					
606501	CIP-Pre-Construction		-	-	-	-	-
606510	CIP-Construction		-	503	-	773	-
	Subtotal		-	503	-	773	-
	Sewer Line Rehabilitation						
	410-55-801-535-000-	52004					
606510	CIP-Construction		485,117	491,163	-	23,719	-
	Subtotal		485,117	491,163	-	23,719	-
	E Mir Fire Hydrant & Lines Imprv						
	410-55-800-529-000-	52010					
606510	CIP-Construction		1,880,895	777,161	-	392,732	-
	Subtotal		1,880,895	777,161	-	392,732	-
	Meter Repair & Replacement						
	410-55-800-533-000-	52016					
606511	CIP-Furniture Fixtures & Equip		193,267	307,288	250,000	454,301	-
	Subtotal		193,267	307,288	250,000	454,301	-
	Svc Line Install & Meter Relocation						
	410-55-801-533-000-	52030					
606511	CIP-Furniture Fixtures & Equip		18,497	-	-	-	-
	Subtotal		18,497	-	-	-	-

Expenditure Detail Budget
410- Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Improvement						
	West WTP Laboratory & Office Space Mod						
	410-55-807-533-000-	52038					
606502	CIP-Plan/Design/Eng		62,863	11,575	-	59,063	-
606505	CIP-Permits		-	300	-	29,700	-
606510	CIP-Construction		-	-	-	676,500	-
606511	CIP-Furniture Fixtures & Equip		-	-	-	60,000	-
606520	CIP-Contingency		-	-	-	50,000	-
606810	CIP-Tech Software/Hardware		-	-	-	50,000	-
	Subtotal		62,863	11,875	-	925,263	-
	Historic Miramar Improvements III						
	410-55-801/901-536-000-	52040					
606502	CIP-Plan/Design/Eng		7,452	24,277	-	168,776	-
606505	CIP-Permits		905	325	-	1,542	-
606510	CIP-Construction		2,026,707	2,195,565	-	3,932,089	-
	Subtotal		2,035,064	2,220,166	-	4,102,407	-
	East Water Plant Process Enhance						
	410-55-803/900-533-000-	52041					
606502	CIP-Plan/Design/Eng		151,711	87,890	-	214,844	-
606505	CIP-Permits		94,862	17,230	-	39,774	-
606510	CIP-Construction		19,562,784	6,590,389	-	16,256,564	-
	Subtotal		19,809,357	6,695,509	-	16,511,182	-
	Reclaimed Water System Exp/Piping						
	410-55-806-533-000-	52047					
606510	CIP-Construction		6,200	1,393,800	-	-	-
	Subtotal		6,200	1,393,800	-	-	-
	Injection Well Equipment Replacemen						
	410-55-804-535-000-	52048					
606505	CIP-Permits		-	-	-	-	-
606510	CIP-Construction		(2,023)	-	-	-	-
	Subtotal		(2,023)	-	-	-	-
	Reclaimed Water System Expansion/WW						
	410-55-808-533-000-/55-900	52049					
606502	CIP-Plan/Design/Eng		188,164	135	-	986	-
606505	CIP-Permits		3,280	-	-	-	-
606510	CIP-Construction		-	1,028,711	-	5,425,609	-
	Subtotal		191,444	1,028,846	-	5,426,595	-
	Embankment Stabilize and Storm Mgmt						
	410-50-801-537-000-	52052					
606510	CIP-Construction		50,933	-	-	-	-
	Subtotal		50,933	-	-	-	-
	West Water Plant Process Improv						
	410-55-810-533-000-	52064					
606502	CIP-Plan/Design/Eng		-	130,271	-	69,729	-
606510	CIP-Construction		-	-	-	250,000	-
	Subtotal		-	130,271	-	319,729	-

Expenditure Detail Budget

410- Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Historic Mir Drainage Improvement						
	410-50-800-533-000-	52066					
606510	CIP-Construction		-	-	-	1,000,000	-
	Subtotal		-	-	-	1,000,000	-
	WW Reclamation Fac Digester Clean						
	410-55-806-535-000-	52071					
606510	CIP-Construction		-	-	1,200,000	1,550,000	-
	Subtotal		-	-	1,200,000	1,550,000	-
	Water Service Line & Main Repr/Repl						
	410-55-811-533-000-	52072					
606510	CIP-Construction		-	-	250,000	250,000	-
	Subtotal		-	-	250,000	250,000	-
	CC Ranches Wtr Main Impr Ph I						
	410-55-812-533-000-	52076					
606502	CIP-Plan/Design/Eng		-	21,554	-	278,446	-
	Subtotal		-	21,554	-	278,446	-
	SCADA Cybersecurity Improvement						
	410-58-801-536-000-	52078					
606502	CIP-Plan/Design/Eng		-	30,514	123,333	277,819	-
606810	CIP-Tech Software/Hardware		-	-	99,666	249,166	-
606520	CIP-Contingency		-	-	7,583	18,958	-
	Subtotal		-	30,514	230,582	545,943	-
	Enterprise Resource Plan Sys-STEAM						
	410-58-800-513-000-	54002					
606517	CIP-Implementation Fees		-	-	106,250	106,250	-
	Subtotal		-	-	106,250	106,250	-
	WWRF Equipment Replacements						
	410-55-802-535-000-	54007					
606502	CIP-Plan/Design/Eng		-	-	-	-	-
606510	CIP-Construction		-	241,811	-	376,373	-
606511	CIP-Furniture Fixtures & Equip		-	23,317	500,000	500,000	-
	Subtotal		-	265,127	500,000	876,373	-
	Standby Generators for Lift Station						
	410-55-807-535-000-	54015					
606510	CIP-Construction		-	-	-	200,000	-
	Subtotal		-	-	-	200,000	-
	WWRF Switchgear PLC System Upgrade						
	410-55-808-535-000-	54016					
606510	CIP-Construction		-	-	250,000	250,000	-
	Subtotal		-	-	250,000	250,000	-
	Total		**$ 24,731,612**	**$ 13,373,776**	**$ 2,786,832**	**$ 33,213,714**	**$ -**

Description Fund 413

This fund was established to account for proceeds and expenditures associated with the Utilities Revenue Bond issued for capital projects.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$11,885,245	$ (306,050)	$ (607,124)	$ (607,124)	$ (607,124)
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	13,948	-	-	-	-
Transfer In	-	-	-	-	-
Appropriation of Fund Balance/Carryover	-	-	-	-	-
Total	**$ 13,948**	**$ -**	**$ -**	**$ -**	**$ -**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	79	-	-	-	-
Capital Outlay	-	-	-	-	-
Grants & Aids	-	-	-	-	-
Total Operating Expenditures	79	-	-	-	-
Capital Improvement Program	-	-	-	-	-
Depreciation	306,050	301,074	-	-	-
Capital Asset Clearing	-	-	-	-	-
Other Uses	-	-	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Transfer Out	11,899,114	-	-	-	-
Total	**$ 12,205,243**	**$ 301,074**	**$ -**	**$ -**	**$ -**
Excess/Deficiency	(12,191,295)	(301,074)	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ (306,050)**	**$ (607,124)**	**$ (607,124)**	**$ (607,124)**	**$ (607,124)**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Miscellaneous					
361100	Int Earnings	13,948	-	-	-	-
	Sub-total	13,948	-	-	-	-
	Total	**$ 13,948**	**$ -**	**$ -**	**$ -**	**$ -**

Expenditure Detail Budget

413-00/55- Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense						
604905	Bank Svcs Charges		79	-	-	-	-
605915	Depreciation-Proprietary		306,050	301,074	-	-	-
	Sub-total		306,129	301,074	-	-	-
	Other						
691410	Trfr To Utility		11,899,114	-	-	-	-
	Sub-total		11,899,114	-	-	-	-
	Total		**$ 12,205,243**	**$ 301,074**	**$ -**	**$ -**	**$ -**

Description Fund 414

This fund was established to account for impact fees received from new development and restricted by Ordinance to be used for Capital Improvements for the City's water and wastewater infrastructure needs.

The Utilities Department has oversight for this fund.

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ 1,703,818	$ 2,279,380	$ 4,381,850	$ 4,381,850	$ 2,583,532
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	(15,875)	1,720,966	3,233,600	3,233,600	1,962,637
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	-	-	-	-	-
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	8,616	16,083	6,000	6,000	24,400
Other Sources	-	-	-	-	-
Transfer In fr Utility Fund	526,600	660,348	530,500	530,500	530,400
Carryover	-	-	-	1,798,318	-
Total	**$ 519,341**	**$ 2,397,397**	**$ 3,770,100**	**$ 5,568,418**	**$ 2,517,437**
Expenditures by Category					
Personnel Services	-	-	-	-	-
Operating Expense	3,748	6,629	4,000	4,000	7,000
Departmental Capital Outlay	-	-	-	-	-
Total Operating Expenditures	3,748	6,629	4,000	4,000	7,000
Capital Improvement Program	482,189	2,008,986	2,300,000	4,098,318	-
Debt Service	95,686	86,559	526,700	526,700	526,700
Depreciation	55,035	72,238	-	-	-
Capital Asset Clearing	(632,189)	(2,008,986)	-	-	-
Other	-	-	939,400	939,400	1,983,737
Transfer Out	(60,690)	129,502	-	-	-
Total	**$ (56,221)**	**$ 294,927**	**$ 3,770,100**	**$ 5,568,418**	**$ 2,517,437**
Excess/Deficiency	575,562	2,102,470	-	-	-
Appropriation of Fund Balance	-	-	-	(1,798,318)	-
Ending Fund Balance	**$ 2,279,380**	**$ 4,381,850**	**$ 4,381,850**	**$ 2,583,532**	**$ 2,583,532**

Revenue Projections

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Permits, Fees, Special Assessment					
324210	Impact Fees-Water	22,344	793,934	1,563,300	1,563,300	951,051
324211	Impact Fees-Wastewater	22,470	797,530	1,569,800	1,569,800	940,686
324212	Impact Fees-Water-Dev	(36,388)	101,767	53,000	53,000	42,500
324213	Impact Fees-Wastewater-Dev	(24,302)	27,735	47,500	47,500	28,400
	Sub-total	(15,875)	1,720,966	3,233,600	3,233,600	1,962,637
	Miscellaneous Revenues					
361100	Int Earnings	8,616	6,926	6,000	6,000	9,300
361200	Dividend Income	-	9,157	-	-	15,100
	Sub-total	8,616	16,083	6,000	6,000	24,400
	Other Source					
381410	Trfr Fr Utility Fund	526,600	660,348	530,500	530,500	530,400
399900	CIP Carryover	-	-	-	1,798,318	-
	Sub-total	526,600	660,348	530,500	2,328,818	530,400
	Total	**$ 519,341**	**$ 2,397,397**	**$ 3,770,100**	**$ 5,568,418**	**$ 2,517,437**

Expenditure Detail Budget

414-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense:						
604905	Bank Svcs Charges		3,748	6,629	4,000	4,000	7,000
607322	Admin Costs		-	-	-	-	-
	Sub-total		3,748	6,629	4,000	4,000	7,000
	Capital Improvement Projects						
	E Mir Fire Hydrant & Lines Imprv						
	414-55-800-529-000-	52010					
606510	CIP-Construction		299,893	-	-	-	-
	Sub-total		299,893	-	-	-	-
	West WTP Laboratory & Office Space Mod						
	414-55-808-533-000-	52038					
606510	CIP-Construction		-	-	950,000	950,000	-
606520	CIP-Contingency		-	-	50,000	50,000	-
	Sub-total		-	-	1,000,000	1,000,000	-

Expenditure Detail Budget

414-Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Historic Miramar Improvements III						
	414-55-801-536-000-	52040					
606502	CIP-Plan/Design/Eng		-	-	-	74,727	-
606510	CIP-Construction		-	-	-	319,373	-
	Sub-total		-	-	-	394,100	-
	Reclaimed Water System Exp/Piping						
	414-55-806/900-533-000-	52047					
606502	CIP-Plan/Design/Eng		109,500	3,000	-	-	-
606505	CIP-Permits		-	3,580	-	-	-
606510	CIP-Construction		-	1,866,441	-	1,084,079	-
	Sub-total		109,500	1,873,021	-	1,084,079	-
	Reclaimed Water System Expansion/WW						
	414-55-805-533-000-	52049					
606502	CIP-Plan/Design/Eng		72,796	6,104	-	150,000	-
	Sub-total		72,796	6,104	-	150,000	-
	Raw Water Main-Huntington Wellfield						
	414-55-807-533-000-	52065					
606502	CIP-Plan/Design/Eng		-	129,861	-	-	-
	Sub-total		-	129,861	-	-	-
	CC Ranches Wtr Main Impr Ph I						
	414-55-809-533-000-	52076					
606505	CIP-Permits		-	-	-	10,000	-
606510	CIP-Construction		-	-	1,000,000	990,000	-
	Sub-total		-	-	1,000,000	1,000,000	-
	Sustainable Renewable Energy & Cons						
	414-55-800-539-000-	52085					
606502	CIP-Plan/Design/Eng		-	-	300,000	470,139	-
	Sub-total		-	-	300,000	470,139	-
	Debt Service						
607132	Prin-SRL Infrastructure		413,089	421,767	430,700	430,700	439,700
607136	Prin.-HMI3 SRLWW060800		15,829	16,237	16,700	16,700	17,100
607134	Prin-St Revolv Ln Wstwtr		-	-	-	-	-
607232	Int-SRL Infrastructure		85,772	77,055	70,100	70,100	61,100
607234	Int-Revolv Ln Wastewater		-	-	-	-	-
607236	Int.-HMI3 SRLWW060800		9,914	9,504	9,200	9,200	8,800
607999	Debt Svcs Clearing		(428,918)	(438,004)	-	-	-
	Sub-total		95,686	86,559	526,700	526,700	526,700
	Other						
605915	Depreciation-Proprietary		55,035	72,238	-	-	-
606900	Capital Asset Clearing Account		(632,189)	(2,008,986)	-	-	-
609906	Renewal & Replace Reserve		-	-	939,400	939,400	1,983,737
691410	Trfr To Utility		(60,690)	129,502	-	-	-
	Sub-total		(637,845)	(1,807,247)	939,400	939,400	1,983,737
	Total		**$ (56,221)**	**$ 294,927**	**$ 3,770,100**	**$ 5,568,418**	**$ 2,517,437**

Budget Justification

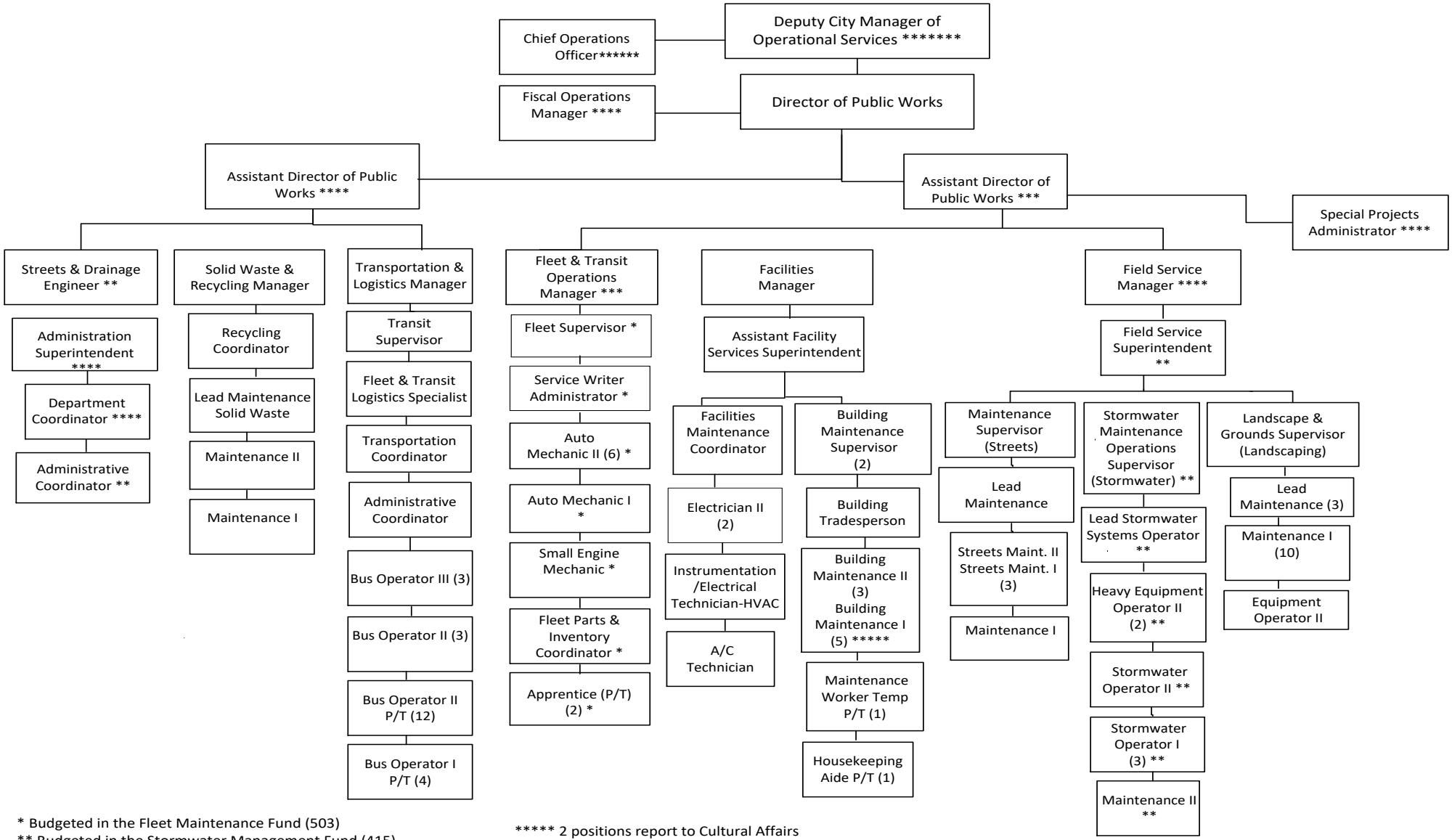
Object #	Account Description	Justification
Revenue		
324210	Impact Fees-Water	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
324211	Impact Fees-Wastewater	These line items represent impact fees collected from developers to be used for various Capital Improvements related to utility infrastructure.
324212	Impact Fees-Water-Dev	These line items represent impact fees collected from developers (with balance ERC's in Assessment Program) to be used for various Capital Improvements related to utility infrastructure.
324213	Impact Fees-Wastewater-Dev	These line items represent impact fees collected from developers (with balance ERC's in Assessment Program) to be used for various Capital Improvements related to utility infrastructure.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
381410	Trfr Fr Utility Fund	This transfer is for State Revolving Loan principal and interest debt service.
Expense		
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
607132	Prin-SRL Infrastructure	This account is for the Principal portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year Principal and Interest payment which is for the debt service cost.
607136	Prin.-HMI3 SRLWW060800	This is the Principal for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and Interest is due semi-annually on January 15 and July 15 through January 15, 2037, to begin July 15, 2017.
607232	Int-SRL Infrastructure	This account is for the interest portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607236	Int.-HMI3 SRLWW060800	This is the Interest for the State Revolving Loan # 060800 for the Historic Miramar Improvement Phase 3 which will be used for Wastewater Improvements. Principal and Interest is due semi-annually on January 15 and July 15 through January 15, 2037, to begin July 15, 2017.
609906	Renewal & Replace Reserve	This account is for funds to cover unanticipated expenses for major repairs and replacement of the Utility's facilities, infrastructure and/or related equipment.

MIRAMAR

BEAUTY AND PROGRESS

EST 1955

Public Works Department



* Budgeted in the Fleet Maintenance Fund (503)
** Budgeted in the Stormwater Management Fund (415)
*** Partially budgeted in the Fleet Maintenance Fund (503)
**** Partially budgeted in the Stormwater Management Fund (415)

***** 2 positions report to Cultural Affairs
****** Budgeted in the Utility Fund
******* Budgeted in the Office of the City Manager

Stormwater Management Program

Description

The Stormwater Management encompasses Canal Management, Flood Protection, Pollution Control, Drainage and Guardrail Maintenance.

Canal Management ensures the cleanliness of City maintained waterways, keeping them free of debris and invasive aquatic vegetation. Staff controls the aquatic vegetation by applying chemicals and mechanical harvesting. The removal of tree limbs/roots is also an important aspect of canal management, taking a proactive approach to avoid the potential for hazardous pipe obstructions.

The Flood Mitigation and Pollution Control staff provides services to mitigate potential flooding for the safety of all commercial and residential properties which is a vital service of the City. The activities include street sweeping and complies with the best management practices of the National Pollution Discharge and Elimination System (NPDES) Stormwater ordinance requirements. The City is a participant in the National Flood Insurance Protection (NFIP) and Community Rating System (CRS) which allows residents and business owners, whose properties qualify, to receive a discount on their flood insurance premiums.

Street Sweeping service ensures clean roadways and keeping roadway debris from blocking storm drains. This service also conforms to best management practices as part of the City's NPDES permit requirements.

The Drainage Structure Cleaning and Inspection (VacCon) services remove debris from catch basins and pipes throughout the City to prevent flooding.

Guardrail Maintenance provides protection of vehicular traffic from driving into canals and waterways, and includes periodic inspections of guardrails throughout the City.

As indicated in the Position Detail, this program is comprised of 14.90 full-time budgeted positions, and is managed by the Public Works Department.

Accomplishments FY 2020

- Completed design phase of the Historic Miramar Drainage Infrastructure Improvement Phase IV project.
- Submitted Annual report for Year 3 of National Pollutant Discharge Elimination System (NPDES) Permit Cycle 4.
- Partnered with South Broward Drainage District to remove invasive trees from canals within the Knolls Community
- Completed street sweeping services of 1,000 miles throughout the City.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Stormwater Management	$ 4,592,869	$ 4,591,642	$ 5,660,700	$ 5,660,700	$ 5,660,700
Expenditures by Program					
Stormwater Management	$ 2,320,479	$ 3,008,106	$ 2,771,160	$ 2,794,643	$ 2,948,722

Expenditures by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	1,098,481	1,235,151	1,391,800	1,391,800	1,470,700
Operating Expense	1,175,597	1,264,740	1,352,160	1,345,989	1,393,822
Capital Outlay	46,401	508,216	27,200	56,854	84,200
Total Operating	$ 2,320,479	$ 3,008,106	$ 2,771,160	$ 2,794,643	$ 2,948,722

Position Detail					
Administration Superintendent****	0.50	0.50	0.50	0.50	0.50
Administrative Coordinator	-	1.00	1.00	1.00	1.00
Administrative Secretary II	1.00	-	-	-	-
Assistant Director of Public Works*	0.40	0.40	0.40	0.40	0.40
Assistant Field Operations Superintendent	-	-	-	-	-
Department Coordinator*****	-	0.50	0.50	0.50	0.50
Field Service Manager**	0.50	0.50	0.50	0.50	0.50
Field Services Superintendent	1.00	1.00	1.00	1.00	1.00
Fiscal Operations Manager***	0.50	0.50	0.50	0.50	0.50
Heavy Equipment Operator I	2.00	-	-	-	-
Heavy Equipment Operator II	-	2.00	2.00	2.00	2.00
Lead Maintenance	1.00	1.00	1.00	-	-
Lead Stormwater System Operator	-	-	-	1.00	1.00
Maintenance II	1.00	1.00	1.00	1.00	1.00
Maintenance Supervisor	1.00	1.00	1.00	-	-
Special Projects Administrator*****	-	0.50	0.50	0.50	0.50
Stormwater Maintenance Operations Supervisor	-	-	-	1.00	1.00
Stormwater Operator I	3.00	3.00	3.00	3.00	3.00
Stormwater Operator II	1.00	1.00	1.00	1.00	1.00
Streets & Drainage Engineer	1.00	1.00	1.00	1.00	1.00
Total	13.90	14.90	14.90	14.90	14.90

**Position split with Public Works-Administration Program .20 & Solid Waste Management Program .40 (Fund 001)*

***Position split with Public Works-Streets Maintenance Program .25 & Landscape Maintenance Program .25 (Fund 001).*

****Position split with Public Works-Streets Maintenance Program .50 (Fund 001).*

*****Position split with Public Works-Administration Program .25 & Solid Waste Management Program .25 (Fund 001).*

******Position split with Public Works-Administration Program .50 (Fund 001).*

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ 5,960,577	$ 7,914,708	$ 9,636,404	$ 9,636,404	$11,450,018
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	4,456,860	4,458,529	5,497,147	5,497,147	5,497,147
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	136,009	133,113	163,553	163,553	163,553
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	93,532	158,937	150,000	2,561,422	118,100
Transfer In	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	279,026	-
Total	**$ 4,686,401**	**$ 4,750,579**	**$ 5,810,700**	**$ 8,501,148**	**$ 5,778,800**
Expenditures by Category					
Personnel Services	1,099,220	1,263,631	1,391,800	1,391,800	1,470,700
Operating Expense	1,175,597	1,264,740	1,352,160	1,345,989	1,393,822
Capital Outlay	46,401	508,216	27,200	56,854	84,200
Total Operating Expenditures	2,321,218	3,036,587	2,771,160	2,794,643	2,948,722
Capital Improvement	2,549,109	5,092,072	340,000	3,006,965	-
Depreciation	332,141	377,950	-	-	-
Capital Asset Clearing	(2,592,753)	(5,594,916)	-	-	-
Debt Service	122,555	117,191	606,900	606,900	606,900
Renewal & Replacement	-	-	-	-	-
Transfer Out	-	-	-	-	-
Appropriated Fund Balance	-	-	2,092,640	2,092,640	2,223,178
Total	**$ 2,732,269**	**$ 3,028,883**	**$ 5,810,700**	**$ 8,501,148**	**$ 5,778,800**
Excess/Deficiency (actuals)	1,954,131	1,721,696	-	-	-
Appropriated Fund Balance	-	-	2,092,640	2,092,640	2,223,178
Appropriation of Fund Balance	-	-	-	(279,026)	-
Ending Fund Balance	**$ 7,914,708**	**$ 9,636,404**	**$ 11,729,044**	**$ 11,450,018**	**$ 13,673,196**

Revenue Projections

Object Code	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Intergovernmental						
334390	Miramar Historic Drainage Sys	52021	-	-	-	-	-
	Sub Total		-	-	-	-	-
	Charges for Services						
325205	Stormwater Assessment Fees		4,386,153	4,360,299	5,497,147	5,497,147	5,497,147
325206	Stormwater Delinquent Fees		70,706	98,229	-	-	-
343950	Stormwater Fees		136,009	133,113	163,553	163,553	163,553
	Sub Total		4,592,869	4,591,642	5,660,700	5,660,700	5,660,700
	Miscellaneous Revenues						
361100	Int Earnings		91,800	119,002	150,000	150,000	85,900
361200	Dividend Income		-	36,529	-	-	32,200
361109	Int-Other		1,732	3,406	-	-	-
399900	CIP Carryover		-	-	-	279,026	-
384200	Other Financing Sources		-	-	-	2,411,422	-
	Sub Total		93,532	158,937	150,000	2,840,448	118,100
	Total		**$ 4,686,401**	**$ 4,750,579**	**$ 5,810,700**	**$ 8,501,148**	**$ 5,778,800**

FY 2021 FTEs by Program
Stormwater Management Fund

Administration (General Fund 001)

Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.

FY 20	FY 21
1.95	1.95

Building Maint. (General Fund 001)

Responsible for providing scheduled preventative maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.

FY 20	FY 21
19.00	19.00

Streets Maintenance (General Fund 001)

Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.

FY 20	FY 21
9.25	8.25

Transit Operations (General Fund 001)

Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit.

FY 20	FY 21
18.40	10.65

Landscape Maint. (General Fund 001)

Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.

FY 20	FY 21
20.25	14.75

Solid Waste Mgmt. (General Fund 001)

Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.

FY 20	FY 21
5.15	6.15

Senior Transit Operations (General Fund 001)

This program was created to account and monitor separately the expenses associated with transportation services to seniors.

FY 20	FY 21
0.00	9.25

Fleet Maintenance (Fleet Fund 503)

Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program.

FY 20	FY 21
14.60	13.10

Stormwater Management (Stormwater Fund 415)

Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.

FY 20	FY 21
14.90	14.90

Stormwater Management

415-50-515-538-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	629,248	673,576	781,300	781,300	834,900
601205	Lump Sum Payout - Accrued Time	30,187	23,924	33,400	33,400	30,500
601210	Non-Pensionable Earnings	-	19,826	10,300	10,300	-
601215	Communication Stipend	-	293	-	-	10,200
601220	Longevity Pay	4,865	4,017	3,800	3,800	5,000
601400	Overtime-General	27,733	89,925	41,400	41,400	45,200
601410	Overtime-Holiday	158	-	-	-	-
601412	Overtime-Emergency	-	4,239	-	-	-
602100	FICA & MICA	51,495	60,293	63,400	63,400	67,400
602210	Pension-General	71,715	46,261	100,600	100,600	112,800
602235	Pension-Senior Mgmt	36,538	42,552	55,700	55,700	64,800
602260	Pension-401	-	3,030	3,400	3,400	3,400
602265	Pension-457	8,161	7,748	11,700	11,700	10,500
602304	Health Insurance-PPO	27,378	28,827	33,900	33,900	14,100
602305	Health Insurance-HMO	109,369	123,200	187,900	187,900	179,300
602306	Dental Insurance-PPO	3,266	3,919	4,200	4,200	4,000
602307	Dental Insurance-HMO	1,629	1,378	1,700	1,700	2,000
602309	Basic Life Insurance	1,981	2,743	1,700	1,700	2,400
602311	Long-Term Disability Ins	803	851	1,100	1,100	1,200
602312	HDHP Aetna	-	10,654	16,400	16,400	20,300
602313	HSA Payflex	-	2,700	2,700	2,700	4,100
602400	Workers' Compensation	59,600	58,600	37,200	37,200	58,600
602600	OPEB	34,355	26,597	-	-	-
	Sub-Total	1,098,481	1,235,151	1,391,800	1,391,800	1,470,700
	Operating Expense					
603190	Prof Svcs-Other	8,900	3,672	25,000	22,881	25,000
603400	Contract Svcs-Other	10,563	8,820	18,160	18,160	18,160
603450	Aquatic Plant Control	-	-	5,000	5,000	5,000
604100	Communication Svcs	3,839	4,985	2,300	2,300	2,300
604301	Electricity Svcs	28,031	25,431	30,800	30,800	29,060
604400	Leased Equipment	2,188	902	1,000	1,000	1,000
604500	Risk Internal Svcs Charge	66,500	59,400	27,600	27,600	10,400
604550	Health Ins Internal Serv Chg	-	-	40,100	40,100	56,300
604610	Fleet Internal Svcs Charge	118,300	140,800	109,500	109,500	99,600
604640	R&M Machinery	4,909	5,356	4,900	4,900	4,900
604663	R&M Stormwater	1,609	17,115	8,300	8,300	12,100
604700	Printing & Binding Svcs	462	48	500	500	500
604870	Public Education	7,180	-	7,200	7,200	7,200
604905	Bank Svcs Charges	1,047	1,277	1,200	1,200	400
604910	Advertising Costs	790	416	1,100	1,100	1,100
604920	License & Permit Fees	33,554	30,288	35,000	35,000	63,000
604989	IT Internal Svcs Charge	35,200	77,800	92,600	92,600	88,000
604995	Special Assessment Expense	19,486	19,487	19,600	19,600	19,600
604996	Admin Chg from Gen Fund	780,500	822,700	867,100	867,100	897,402
605220	Vehicle Fuel-On-Site	24,823	27,020	22,300	22,300	21,200
605240	Uniforms Cost	4,427	3,178	5,300	5,300	5,300
605242	Protective Clothing and Shoes	2,520	1,851	2,500	2,500	2,500
605246	Safety Equipment Supplies	883	3,136	2,900	2,900	2,900
605252	Small Tools	3,323	5,519	3,300	3,300	3,300
605280	Chemicals	10,646	-	10,000	5,948	5,700
605290	Other Operating Supplies	3,093	4,066	4,100	4,100	7,000
605410	Subscriptions & Memberships	581	90	1,500	1,500	1,600
605500	Training-General	2,242	1,384	3,300	3,300	3,300
	Sub-Total	1,175,597	1,264,740	1,352,160	1,345,989	1,393,822

Stormwater Management

415-50-515-538-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606400	Machinery & Equipment	5,083	-	-	6,171	-
606440	Vehicles Purchase	41,318	508,216	27,200	50,683	84,200
	Sub-Total	46,401	508,216	27,200	56,854	84,200
	Total	**$ 2,320,479**	**$ 3,008,106**	**$ 2,771,160**	**$ 2,794,643**	**$ 2,948,722**

Debt Service

415-70-000/515-517-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Debt Service					
607132	Prin-SRL Infrastructure	485,712	495,916	506,400	506,400	517,000
607135	Prin-07 Util System Bond	17,850	-	-	-	-
607137	Prin-HMI3 SRLSW060810	12,388	12,632	12,900	12,900	13,200
607232	Int-SRL Infrastructure	100,851	90,601	82,400	82,400	71,800
607235	Int-Util Sys Bond 07	2,799	-	-	-	-
607237	Int-HMI3 SRLSW060810	5,553	5,307	5,200	5,200	4,900
607238	2017 Util Sys Rev Bd-Int	12,047	11,762	-	-	-
607240	Int-SRF Loans	1,305	9,520	-	-	-
607999	Debt Svcs Clearing	(515,950)	(508,548)	-	-	-
	Sub-Total	122,555	117,191	606,900	606,900	606,900
	Total	**$ 122,555**	**$ 117,191**	**$ 606,900**	**$ 606,900**	**$ 606,900**

Non-Departmental

415-90-000-538-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601600	Compensated Absences	739	28,480	-	-	-
	Sub-Total	739	28,480	-	-	-
	Depreciation					
605915	Depreciation-Proprietary	332,141	377,950	-	-	-
	Sub-Total	332,141	377,950	-	-	-
	Repair, Renew, Replace					
609990	Appropriated Fund Balance	-	-	2,092,640	2,092,640	2,223,178
	Sub-Total	-	-	2,092,640	2,092,640	2,223,178
	Total	**$ 332,880**	**$ 406,430**	**$ 2,092,640**	**$ 2,092,640**	**$ 2,223,178**

Unassigned

415-00-000-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(2,592,753)	(5,594,916)	-	-	-
	Sub-Total	(2,592,753)	(5,594,916)	-	-	-
	Total	**$ (2,592,753)**	**$ (5,594,916)**	**$ -**	**$ -**	**$ -**

Capital Improvement Program Expenditure Detail Budget

415- Various

Object #	Account Description	Project Number	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Historic Miramar Canal Improvements						
	415-50-800-537-	52021					
606510	CIP-Construction		336,662	392,457	340,000	595,544	-
	Sub-total		336,662	392,457	340,000	595,544	-
	Drainage Improvements						
	415-55-900-541-/55-901-541-000-	52035					
606502	CIP-Plan/Design/Eng		7,452	9,695	-	3,379	-
606510	CIP-Construction		2,177,873	4,350,777	-	1,717,529	-
	Sub-total		2,185,325	4,360,471	-	1,720,909	-
	Area Wide Drainage Improvement						
	415-50-900-538-000-	52057					
606502	CIP-Plan/Design/Eng		27,122	-	-	-	-
	Sub-total		27,122	-	-	-	-
	Historic Mir Drainage Improvement						
	415-50-800-538-000-	52066					
606502	CIP-Plan/Design/Eng		-	339,144	-	690,513	-
	Sub-total		-	339,144	-	690,513	-
	Total		**$ 2,549,109**	**$ 5,092,072**	**$ 340,000**	**$ 3,006,965**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
325205	Stormwater Assessment	This revenue is generated from Stormwater fees collected via the annual tax bill.
343950	Stormwater Fees	These fees are collected from properties that are not able to be billed on the tax bill.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
601400	Overtime-General	This line item represents the cost for overtime required for the following reasons: (1) repair to City facilities; (2) Hurricane Storm Event required FOC and UCC staffing; (3) unforeseen emergencies which may require staffs' assistance.
603190	Prof Svcs-Other	This line item is for outside professional services such as rate studies and other related services. Includes $5,000 for Blasting Monitoring Services; $5,000 for Water Quality profile for lake and canal system; $10,000 for Annual Certification of Community Rating System; and $5,000 for Sterling Award Certification.
603400	Contract Svcs-Other	This line item represents funds for services performed by outside contractors such as street sweeping, canal level monitoring, tree removal from canal embankments, and mitigation maintenance.
603450	Aquatic Plant Control	This line item is for services provided by outside contractors licensed to chemically treat canals and lakes within the City of Miramar's jurisdiction (i.e., East of University Drive).
604100	Communication Svcs	This line item represents the cost for GPS tracking services
604301	Electricity Svcs	This account represents allocated costs for electricity usage at the water plant.
604400	Leased Equipment	This line item is for rental of specialized equipment that are seldomly used to perform various maintenance services.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as per Human Resources, Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles. Allocation provided by Public Works Fleet Maintenance.
604640	R&M Machinery	This amount covers the cost to repair and maintain all large and small power equipment.
604663	R&M Stormwater	This line item represents anticipated cost associated with the fountain, drainage and canal maintenance.
604700	Printing & Binding Svcs	This line item is for the printing of special inserts, envelopes and new resident brochures.
604870	Public Education	This represents the cost for pamphlets, posters, giveaways, etc., to educate residents.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.
604920	License & Permit Fees	This cost is for State of Florida fee, NPDES, West Water Management Association.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604995	Special Assessment Expense	This cost is for the stormwater assessment fees to be added on the Broward County tax roll.
604996	Admin Chg from Gen Fund	This is to reimburse the General Fund for services provided.
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles. Allocation provided by Public Works Fleet Maintenance.
605240	Uniforms Cost	This line item represents the cost of uniforms, shirts, safety shoes, jackets and caps for employees.
605242	Protective Clothing and Shoes	This expenditure is for safety clothing as required by certain positions.
605246	Safety Equipment Supplies	This amount is for safety items such as traffic cones, barricades, caution tapes, first aid kits and flashlights.
605252	Small Tools	This cost is for new and replacement of small hand and power tools and other related accessories.
605280	Chemicals	This line item represents the cost for fertilizers, pesticides, herbicides, drying agents, dyes, defamers, cleaners and sanitary agents needed to maintain canals and waterways.

Budget Justification

Object #	Account Description	Justification
605290	Other Operating Supplies	This line item is for expenses that are not budgeted in another line item.
605410	Subscriptions & Memberships	This line item is for the cost to maintain Florida Stormwater Association membership for eight employees.
605500	Training-General	This expenditure represents funds needed to attend various seminars and trainings.
606440	Vehicles Purchase	This account is used to budget for replacement of City vehicles and equipment. In FY21, The request of $84,200 will cover the replacement of one Skid Steer Loader.
607132	Prin-SRL Infrastructure	This amount is for the Principal portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment.
607137	Prin-HMI3 SRLSW060810	This is the Principal for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and Interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
607232	Int-SRL Infrastructure	This amount is for the Interest portion of a State Revolving Loan - Infrastructure. In 2005 the City received funding for a 10 year principal and interest payment which is for the debt service cost.
607237	Int-HMI3 SRLSW060810	This is the Interest for the State Revolving Loan # 060810 for the Historic Miramar Improvement Phase 3 which will be used for Stormwater Improvements. Principal and Interest is due semi-annually on May 15 and November 15 through November 15, 2036, to begin May 15, 2017.
609990	Appropriated Fund Balance	This amount is appropriated due to excess revenues.

MIRAMAR

BEAUTY AND PROGRESS
EST 1955

Description

Internal Service Funds are used to account for the financing of services, self-insurance activities, fleet maintenance and information system services provided to other funds within the City on a cost-reimbursement basis. Currently, the City has four (4) Internal Service Funds:

- Health Insurance Fund 501
- Risk Management Fund 502
- Fleet Maintenance Fund 503
- Information Technology Fund 504

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	70,000	86,000	70,000	70,000	80,100
Charges for Services	33,163,304	34,894,500	41,560,300	41,560,300	36,507,200
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	1,207,443	966,805	832,600	832,600	504,900
Other Sources	-	-	-	5,079,984	3,320,000
Transfer In	-	-	-	-	-
Total	**$ 34,440,747**	**$ 35,947,306**	**$ 42,462,900**	**$ 47,542,884**	**$ 40,412,200**
Expenditures by Category					
Personnel Services	3,901,902	4,649,814	5,475,200	5,475,200	5,435,400
Operating Expense	23,284,434	25,335,535	31,732,330	31,757,330	34,559,300
Capital Outlay	-	-	-	-	-
Total Operating Expenditures	27,186,336	29,985,348	37,207,530	37,232,530	39,994,700
Capital Improvement Program	1,424,947	1,284,818	4,808,170	9,863,154	-
Capital Asset Clearing	(1,348,159)	(1,084,821)	-	-	-
Other Uses	1,368,596	1,585,202	80,000	80,000	80,000
Debt Service	9,132	10,539	367,200	367,200	337,500
Transfer Out	-	-	-	-	-
Total	**$ 28,640,853**	**$ 31,781,087**	**$ 42,462,900**	**$ 47,542,884**	**$ 40,412,200**

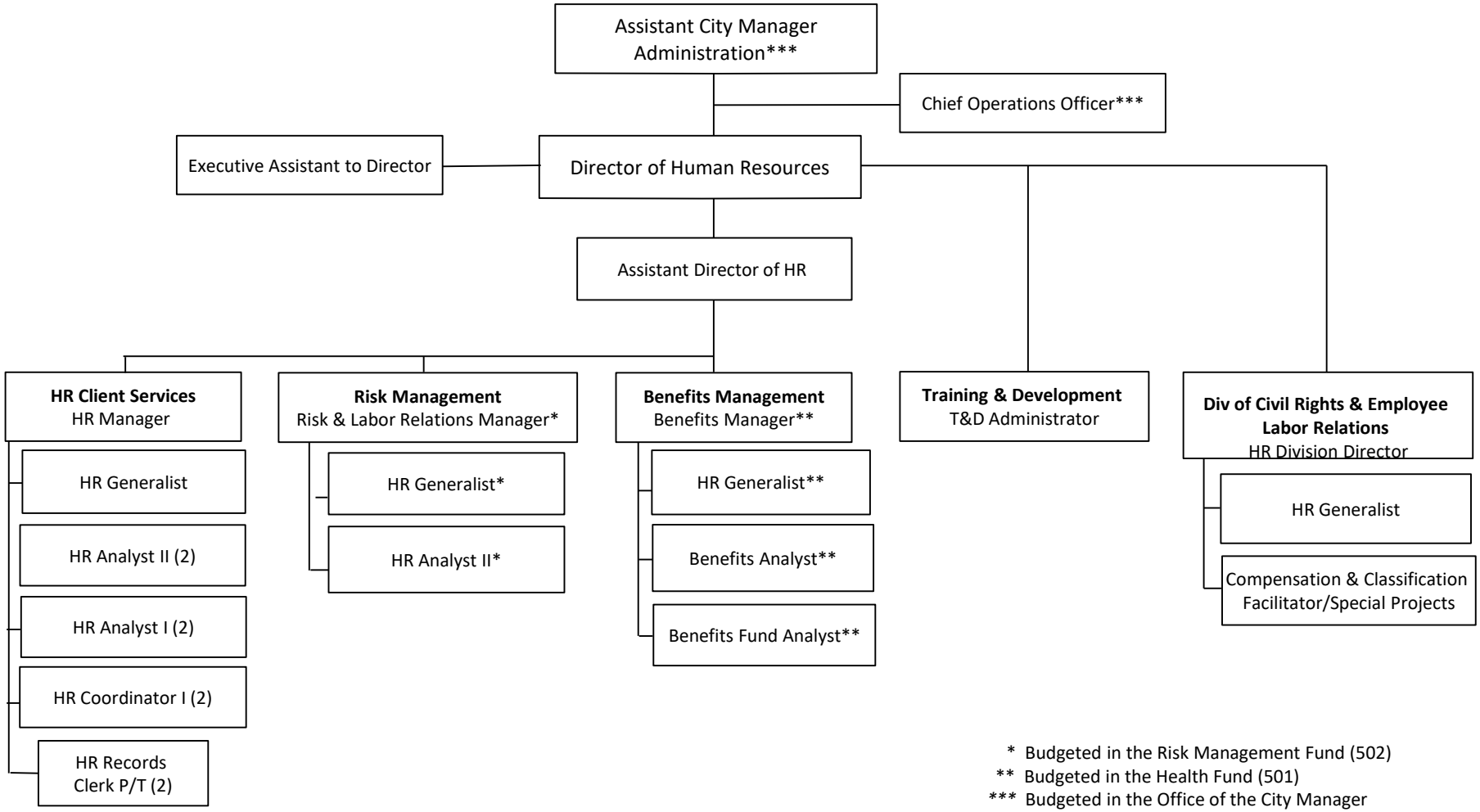
Summary by Fund

Revenues	**Fund #**					
Health Insurance	501	14,494,870	16,263,851	19,892,300	19,892,300	19,593,800
Risk Management	502	9,132,897	8,092,577	7,643,300	7,643,300	10,503,300
Fleet Maintenance	503	5,695,304	5,510,784	7,907,300	12,987,284	3,085,400
Information Technology (IT)	504	5,117,676	6,080,094	7,020,000	7,020,000	7,229,700
Total		**$ 34,440,747**	**$ 35,947,306**	**$ 42,462,900**	**$ 47,542,884**	**$ 40,412,200**
Expenditures						
Health Insurance	501	14,406,636	16,229,613	19,892,300	19,892,300	19,593,800
Risk Management	502	5,700,932	5,708,616	7,643,300	7,643,300	10,503,300
Fleet Maintenance	503	3,610,057	4,177,990	7,907,300	12,987,284	3,085,400
Information Technology (IT)	504	4,923,228	5,664,867	7,020,000	7,020,000	7,229,700
Total		**$ 28,640,853**	**$ 31,781,087**	**$ 42,462,900**	**$ 47,542,884**	**$ 40,412,200**

MIRAMAR

BEAUTY AND PROGRESS
EST 1955

Human Resources Department



* Budgeted in the Risk Management Fund (502)
** Budgeted in the Health Fund (501)
*** Budgeted in the Office of the City Manager

Description

This fund was established to account for the City's fully-funded health, dental, disability, and life insurance. In January 2021, the City will transition from a fully-insured model to a self- funded medical program for all medical plans offered. At that time, administrative fees will be billed monthly, claims will be billed as incurred, while catastrophic claims will be covered through a stop-loss policy to maintain adequate reserves and protect the plan from large losses. In addition, expenses for the Employee Onsite Health and Wellness Center will be managed through this fund.

The Human Resources Department manages the Health Fund. As indicated in the Position Detail, this fund is comprised of four full-time budgeted positions. The two programs provided are:

1. Benefits Administration
2. Wellness Program

Accomplishments FY 2020

- Opening of an Employee Onsite Health Clinic - providing quick and meaningful access to a Primary Care Physician for routine preventive care, and acute illnesses. Services are available for all employees and their dependents who are age two and older who participate in the City's medical plan. It is projected that within 12-18 months, the City should expect to see a 1:1 Return on Investment as utilization of the clinic increases. In addition, improvements in medication compliance, increased routine visits, and increased presenteeism at work are also expected over time resulting in reduced claims on the medical plan.
- Continued expansion of wellness events and activities throughout the City through offering live events and virtual webinars multiple times per month and providing rewards and incentives through a digital wellness platform in order to increase participation. Engagement in the wellness platform is has increased from 8% to 30% since inception in June 2019.
- Sunset of the third-party Benefits Administration system through full implementation of the Munis Benefits Administration and Enrollment module. This implementation reduces cost, errors and creates efficiency and more accurate information by housing all employee data and benefits elections in one database.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Benefits Administration	-	35,675	1,970,400	1,970,400	1,795,200
Wellness	-	-	357,600	357,600	345,300
Total	$ -	$ 35,675	$ 2,328,000	$ 2,328,000	$ 2,140,500
Expenditures By Program					
Benefits Administration	-	35,675	1,970,400	1,970,400	1,795,200
Wellness	-	-	357,600	357,600	345,300
Health-Non Departmental	14,406,636	16,193,938	17,564,300	17,564,300	17,453,300
Total	$ 14,406,636	$ 16,229,613	$ 19,892,300	$ 19,892,300	$ 19,593,800
Expenditures by Category					
Personnel Services	-	-	644,400	644,400	529,400
Operating Expense	14,406,636	16,229,613	19,182,900	19,189,900	19,064,400
Capital Outlay	-	-	65,000	58,000	-
Transfer Out	-	-	-	-	-
Total	$ 14,406,636	$ 16,229,613	$ 19,892,300	$ 19,892,300	$ 19,593,800

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Wellness Program	-	-	1.00	1.00	1.00
Benefits Administration	-	-	4.00	4.00	3.00
Total	-	-	5.00	5.00	4.00
Position Detail					
Benefits Analyst	-	-	-	1.00	1.00
Benefits Coordinator	-	-	1.00	1.00	-
Benefits Fund Analyst	-	-	1.00	1.00	1.00
Benefits Manager	-	-	1.00	1.00	1.00
Human Resources Generalist	-	-	-	-	1.00
Human Resources Analyst II	-	-	1.00	1.00	-
Wellness Coordinator	-	-	1.00	-	-
Total FTE's	-	-	5.00	5.00	4.00

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ 1,518,096	$ 1,606,330	$ 1,640,568	$ 1,640,568	$ 1,640,568
Revenue by Category					
General Government Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	14,470,271	16,138,424	19,856,300	19,856,300	19,556,700
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	24,598	125,426	36,000	36,000	37,100
Appropriation of Fund Balance	-	-	-	-	-
Transfer In	-	-	-	-	-
Total	**$ 14,494,870**	**$ 16,263,851**	**$ 19,892,300**	**$ 19,892,300**	**$ 19,593,800**
Expenditures by Category					
Personnel Services	-	-	644,400	644,400	529,400
Operating Expense	14,406,636	16,229,613	19,182,900	19,189,900	19,064,400
Capital Outlay	-	-	65,000	58,000	-
Total Operating Expenditures	14,406,636	16,229,613	19,892,300	19,892,300	19,593,800
Transfer In	-	-	-	-	-
Total	**$ 14,406,636**	**$ 16,229,613**	**$ 19,892,300**	**$ 19,892,300**	**$ 19,593,800**
Excess/Deficiency	88,234	34,238	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ 1,606,330**	**$ 1,640,568**	**$ 1,640,568**	**$ 1,640,568**	**$ 1,640,568**

Operating Revenues

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
341200	Internal Svcs Charge	-	-	2,328,000	2,328,000	3,390,900
341205	PPO Dental City Contribution	397,781	401,528	336,900	336,900	350,300
341206	PPO Dental Emp Contribution	192,239	184,782	138,200	138,200	198,000
341207	HMO Dental City Contribution	55,249	64,105	90,000	90,000	83,500
341208	HMO Dental Emp Contribution	27,275	19,423	17,500	17,500	17,600
341220	PPO Medical City Contribution	2,392,268	2,399,927	2,220,300	2,220,300	1,989,600
341221	PPO Medical Emp Contribution	288,949	230,064	299,100	299,100	180,700
341222	HMO Medical City Contribution	8,304,195	9,245,629	10,695,400	10,695,400	9,711,300
341223	HMO Medical Emp Contribution	2,812,316	2,880,403	2,648,000	2,648,000	2,278,700
341224	HDHP Medical City Contribution	-	601,006	927,200	927,200	1,099,400
341225	HDHP Medical Employee Contrib	-	111,558	155,700	155,700	256,700
	Sub-total	14,470,271	16,138,424	19,856,300	19,856,300	19,556,700
	Miscellaneous Revenues					
361100	Interest Earnings	24,598	3,252	36,000	36,000	13,600
361200	Dividend Income	-	45,163	-	-	23,500
369900	Miscellaneous Revenue	-	77,011	-	-	-
399999	Appropriation of Fund Balance	-	-	-	-	-
	Sub-total	24,598	125,426	36,000	36,000	37,100
	Total	**$ 14,494,870**	**$ 16,263,851**	**$ 19,892,300**	**$ 19,892,300**	**$ 19,593,800**

FY 2021 FTEs by Program
Health Insurance Fund

Administration
(General Fund 001)

Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.

FY 20	FY 21
5.00	3.00

Human Resources Operations
(General Fund 001)

Develops and manages the day to day operations of the department to include employment/ recruitment programs, conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.

FY 20	FY 21
10.00	9.00

Training & Development
(General Fund 001)

Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.

FY 20	FY 21
2.00	1.00

Division of Civil Rights & Employee Labor Relations
(General Fund 001)

This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines.

FY 20	FY 21
0.00	3.00

Risk Management
(Risk Fund 502)

Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.

FY 20	FY 21
3.00	3.00

Benefits Administration
(Health Fund 501)

Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.

FY 20	FY 21
4.00	3.00

Wellness
(Health Fund 501)

The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.

FY 20	FY 21
1.00	1.00

Health Insurance Fund

FY 2021 Budget

Benefits Administration

501-06-062-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	350,000	350,000	271,100
601205	Lump Sum Payout - Accrued Time	-	-	14,000	14,000	7,400
601210	Non-Pensionable Earnings	-	-	7,600	7,600	-
601215	Communication Stipend	-	-	-	-	3,900
601220	Longevity Pay	-	-	1,500	1,500	-
602100	FICA & MICA	-	-	29,500	29,500	22,700
602235	Pension-Senior Mgmt	-	-	73,700	73,700	62,400
602265	Pension-457	-	-	10,500	10,500	6,000
602305	Health Insurance-HMO	-	-	37,600	37,600	33,700
602306	Dental Insurance-PPO	-	-	1,600	1,600	2,000
602307	Dental Insurance-HMO	-	-	300	300	-
602309	Basic Life Insurance	-	-	800	800	800
602311	Long-Term Disability Ins	-	-	500	500	400
602312	HDHP Aetna	-	-	11,900	11,900	13,500
602313	HSA Payflex	-	-	2,700	2,700	2,700
	Sub-Total	-	-	542,200	542,200	426,600
	Operating Expense					
603190	Prof Svcs-Other	-	35,675	1,140,000	1,134,500	1,132,500
603425	Software License & Maint	-	-	103,600	83,600	58,500
603470	Temporary Help	-	-	-	32,500	30,000
604001	Travel & Training	-	-	8,500	8,500	16,000
604403	Leased Building	-	-	50,000	50,000	71,000
604500	Risk Internal Svcs Charge	-	-	-	-	1,000
604700	Printing & Binding Svcs	-	-	8,000	8,000	4,000
604890	Special Events-Other	-	-	5,000	5,000	7,500
604989	IT Internal Svcs Charge	-	-	25,700	25,700	23,600
605100	Office Supplies	-	-	3,000	3,000	2,000
605120	Computer Operating Expenses	-	-	7,000	7,000	2,000
605250	Noncap Furn (Item less 5000)	-	-	-	-	2,000
605251	Noncap Equip (Item less 5000)	-	-	-	-	2,500
605410	Subscriptions & Memberships	-	-	2,300	2,300	4,000
605500	Training-General	-	-	3,100	3,100	5,000
605510	Tuition Reimbursement	-	-	7,000	7,000	7,000
	Sub-Total	-	35,675	1,363,200	1,370,200	1,368,600
	Dept Capital Outlay					
606405	Furniture & Fixtures	-	-	65,000	58,000	-
	Sub-Total	-	-	65,000	58,000	-
	Total	**$ -**	**$ 35,675**	**$ 1,970,400**	**$ 1,970,400**	**$ 1,795,200**

Wellness

501-06-065-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	-	70,000	70,000	72,100
602100	FICA & MICA	-	-	5,400	5,400	5,500
602235	Pension-Senior Mgmt	-	-	14,700	14,700	16,600
602265	Pension-457	-	-	2,100	2,100	-
602305	Health Insurance-HMO	-	-	9,300	9,300	8,100
602306	Dental Insurance-PPO	-	-	400	400	-
602307	Dental Insurance-HMO	-	-	-	-	200
602309	Basic Life Insurance	-	-	200	200	200
602311	Long-Term Disability Ins	-	-	100	100	100
	Sub-Total	-	-	102,200	102,200	102,800
	Operating Expense					
603425	Software License & Maint	-	-	70,000	70,000	75,000
604500	Risk Internal Svcs Charge	-	-	-	-	500
604700	Printing & Binding Svcs	-	-	3,000	3,000	3,000
604890	Special Events-Other	-	-	71,000	71,000	60,000
604910	Advertising Costs	-	-	10,000	10,000	5,000
604920	License & Permit Fees	-	-	500	500	500
604950	Employee Awards	-	-	85,000	85,000	85,000
604989	IT Internal Svcs Charge	-	-	5,300	5,300	5,900
605100	Office Supplies	-	-	1,100	1,100	1,100
605251	Noncap Equip (Item less 5000)	-	-	5,000	5,000	2,500
605290	Other Operating Supplies	-	-	1,000	1,000	1,000
605410	Subscriptions & Memberships	-	-	1,000	1,000	1,000
605500	Training-General	-	-	2,500	2,500	2,000
	Sub-Total	-	-	255,400	255,400	242,500
	Total	**$ -**	**$ -**	**$ 357,600**	**$ 357,600**	**$ 345,300**

Non-Departmental

501-90-000-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Operating Expense					
603010	Health PPO Premium	2,658,355	2,827,035	2,519,400	2,519,400	2,170,300
603015	Health HMO Premium	11,098,071	12,635,238	13,143,400	13,143,400	11,990,000
603016	Health HDHP Premium	-	-	1,082,900	1,082,900	1,356,100
603025	Dental Premium	77,744	81,588	107,500	107,500	101,100
603186	Wellness Program	-	50,485	-	-	-
603425	Software License & Maint	-	44,736	-	-	-
604905	Bank Svcs Charges	2,194	1,813	2,200	2,200	400
604922	Dental PPO Claims	540,265	521,396	475,100	475,100	549,000
604944	Dental Claims Admin Fee	30,007	30,891	33,800	33,800	36,400
604998	Contingency	-	756	200,000	200,000	1,250,000
	Sub-Total	14,406,636	16,193,938	17,564,300	17,564,300	17,453,300
	Total	**$ 14,406,636**	**$ 16,193,938**	**$ 17,564,300**	**$ 17,564,300**	**$ 17,453,300**

Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Svcs Charge	Revenues budgeted in this account represent funds collected from all participant departments and programs as an allocation for cost recovery of health insurance services.
341205	PPO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341206	PPO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341207	HMO Dental City Contribution	Revenues for this line item arise from an internal service charge against each City department that is based on each employee's estimated PPO and HMO dental insurance coverage and costs. Only PPO dental insurance coverage and outstanding claims are in this fund.
341208	HMO Dental Emp Contribution	Revenues are the employees' share of PPO and HMO dental insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341220	PPO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341221	PPO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341222	HMO Medical City Contribution	Revenues relate to the City's share of the Medical insurance premium costs.
341223	HMO Medical Emp Contribution	Revenues are the employees' share of PPO and HMO medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341224	HDHP Medical City Contribution	Revenues are the City's share of the HDHP medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
341225	HDHP Medical Employee Contrib	Revenues are the employees' share of the HDHP medical insurance based on collective bargaining agreements and the Comprehensive Pay Plan.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
603010	Health PPO Premium	Expenditures are the City's portion for providing PPO health care benefit to enrolled employees.
603015	Health HMO Premium	Expenditures are the City's portion for providing HMO health care benefit to enrolled employees.
603016	Health HDHP Premium	Expenditures are the City's portion for providing HDHP health care benefit to employees participating of this type of insurance.
603025	Dental Premium	Expenditures are the City's portion for providing dental care benefit to enrolled employees.
603190	Prof Svcs-Other	Funding is to cover professional services for employee benefits consultations and the cost of implementing an Onsite health clinic, which includes payments to the provider selected, doctors and/or nurse practitioners.
603425	Software License & Maint	This line item is for contracted software license and maintenance related to administration of benefits.
603470	Temporary Help	This account represents costs associated with providing additional professional staff for clerical support to maintain work flow during extended employee absences.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604403	Leased Building	This $71,000 is budgeted to cover the cost of leasing space, in order to provide easily accessible and quick access to primary care physicians and/or nurse practitioners to City employees and eligible dependents.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604700	Printing & Binding Svcs	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604890	Special Events-Other	Continued funding for various HR events during the fiscal year to include the Career Fair and other HR related events.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604910	Advertising Costs	Cost associated with advertising to satisfy legal requirements of State Statutes, and public hearing notices to adopt the Annual Stormwater Management Service Assessment Rate.

Budget Justification

Object #	Account Description	Justification
604920	License & Permit Fees	This represents the cost associated with licensing fees related to operating wellness programs.
604922	Dental PPO Claims	Expenditures from this line item represent insurance claims paid by the City for the self-insured dental plan.
604944	Dental Claims Admin Fee	Expenditures from this line item represent administrative fees for the City's self-insured dental insurance plan.
604950	Employee Awards	Supplies and awards and shipping costs for employee recognition program.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	This account represents contingency funds for unexpected occurrences.
605100	Office Supplies	Costs for office supplies to be used by the new staff funded in the Health Fund programs, including pens, note pads, printer paper, desk tools, etc.
605120	Computer Operating Expenses	This account represents costs for computer and hardware related items.
605250	Noncap Furn (Item less 5000)	This line item is for furniture and fixture that cost less than $5,000.
605251	Noncap Equip (Item less 5000)	This funding is for non-capital equipment that cost less than $5,000.
605290	Other Operating Supplies	The anticipated amount of funding is required for expenditures not budgeted in another line item.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications.
605500	Training-General	This expenditure represents funds needed to pay for staff to attend various seminars and trainings.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

MIRAMAR

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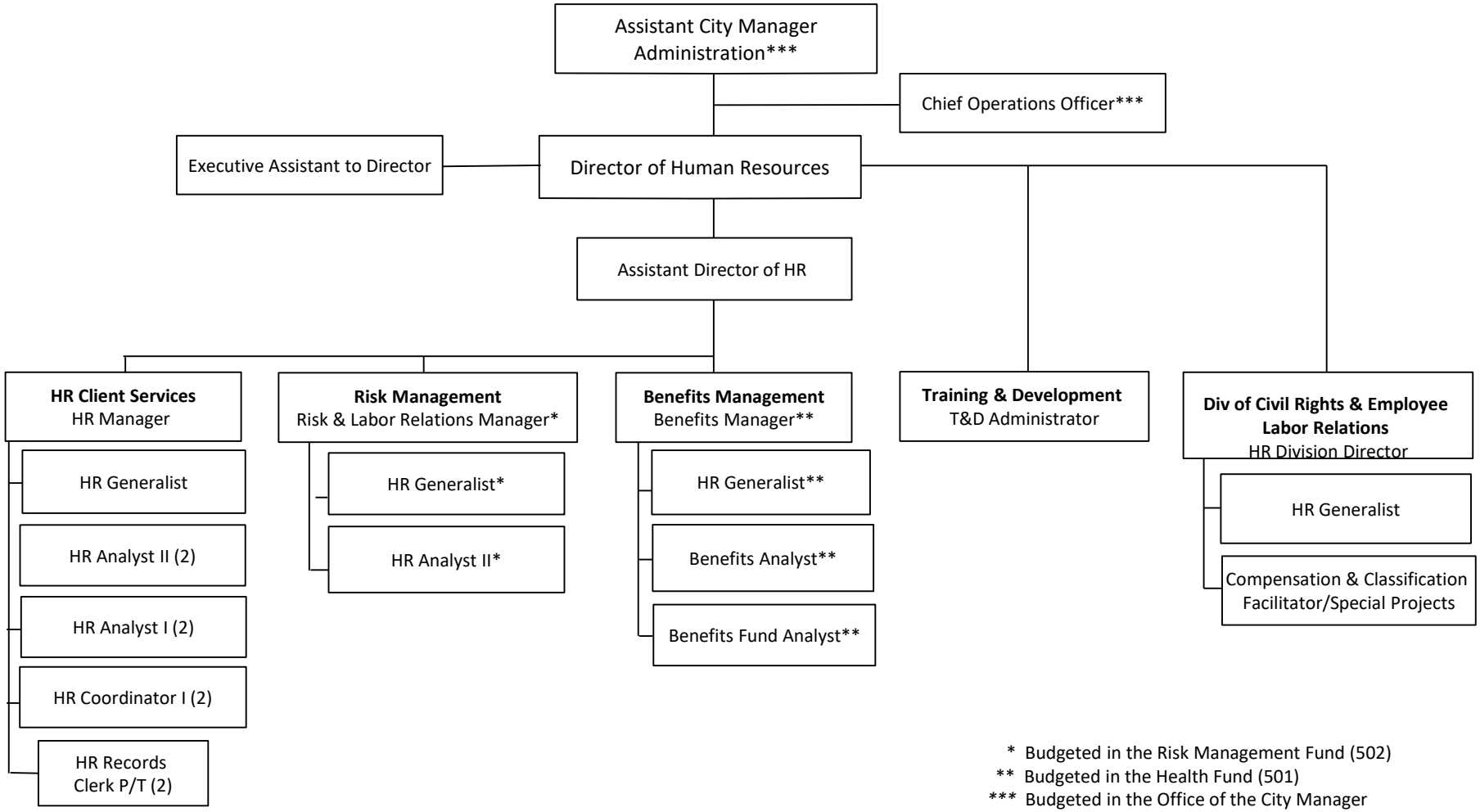
Human Resources Department



* Budgeted in the Risk Management Fund (502)
** Budgeted in the Health Fund (501)
*** Budgeted in the Office of the City Manager

Risk Management

Description

Risk Management is responsible for managing the risk programs for the City. This includes the self-insurance of liability and workers' compensation and providing a safety net from catastrophic risk and implementation of prevention programs to help mitigate costs.

The Human Resources Department manages the Risk Management Program. As indicated in the Position Detail, this program is comprised of three full-time budgeted positions.

Accomplishments FY 2020

- The Risk Management section working with the City's Third Party Administrator closed 160.7% of workers' compensation claims opened in FY19, consequently significantly reducing the City's total number of opened workers' compensation claims carried forward to FY20.This reduction in the number of opened claims will positively impact the outstanding claim liabilities.
- During FY20 the City's Workers' Compensation Experience Modification rate remained at 0.73.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Risk Management	286,049	410,195	570,500	570,500	591,800
Benefits Administration	436,017	-	-	-	-
Total	$ 722,065	$ 410,195	$ 570,500	$ 570,500	$ 591,800
Expenditures By Program					
Risk Management	286,049	410,195	570,500	570,500	591,800
Benefits Administration	436,017	579,679	-	-	-
Risk-Non Departmental	4,978,867	4,718,743	7,072,800	7,072,800	9,911,500
Total	$ 5,700,932	$ 5,708,616	$ 7,643,300	$ 7,643,300	$ 10,503,300
Expenditures by Category					
Personnel Services	556,757	743,870	499,500	499,500	525,200
Operating Expense	5,144,175	4,964,746	7,143,800	7,143,800	9,978,100
Capital Outlay	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	$ 5,700,932	$ 5,708,616	$ 7,643,300	$ 7,643,300	$ 10,503,300

Positions by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Risk Management	2.00	-	3.00	3.00	3.00
Benefits Administration	3.00	5.00	-	-	-
Total	5.00	5.00	3.00	3.00	3.00
Position Detail					
Benefits Analyst	2.00	-	-	-	-
Benefits Manager	1.00	1.00	-	-	-
Human Resources Analyst II	-	3.00	2.00	2.00	1.00
Human Resources Generalist	-	-	-	-	1.00
Risk & Labor Relations Manager	-	1.00	1.00	1.00	1.00
Risk Management Claims Analyst	2.00	-	-	-	-
Risk Manager	-	-	-	-	-
Total FTE's	5.00	5.00	3.00	3.00	3.00

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ 2,840,002	$ 6,271,967	$ 8,655,928	$ 8,655,928	$ 8,655,928
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	8,013,922	7,359,116	6,993,200	6,993,200	6,825,300
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	1,118,975	733,461	650,100	650,100	358,000
Appropriation of Fund Balance	-	-	-	-	3,320,000
Transfer In	-	-	-	-	-
Total	**$ 9,132,897**	**$ 8,092,577**	**$ 7,643,300**	**$ 7,643,300**	**$ 10,503,300**
Expenditures by Category					
Personnel Services	556,757	743,870	499,500	499,500	525,200
Operating Expense	5,144,175	4,964,746	7,143,800	7,143,800	9,978,100
Capital Outlay	-	-	-	-	-
Transfer Out	-	-	-	-	-
Total	**$ 5,700,932**	**$ 5,708,616**	**$ 7,643,300**	**$ 7,643,300**	**$ 10,503,300**
Excess/Deficiency (actuals)	3,431,965	2,383,961	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	(3,320,000)
Ending Fund Balance	**$ 6,271,967**	**$ 8,655,928**	**$ 8,655,928**	**$ 8,655,928**	**$ 5,335,928**

Operating Revenues

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
341200	Internal Svcs Charge	3,996,000	3,334,100	2,548,200	2,548,200	1,148,900
341203	City Contribution-WC	4,017,922	4,025,016	4,445,000	4,445,000	5,676,400
	Sub-total	8,013,922	7,359,116	6,993,200	6,993,200	6,825,300
	Miscellaneous Revenues					
361100	Int Earnings	224,597	340,470	400,100	400,100	163,500
361200	Dividend Income	-	55,265	-	-	44,500
369300	Insurance Recoveries	894,378	337,726	250,000	250,000	150,000
369900	Miscellaneous Revenue	-	-	-	-	-
	Sub-total	1,118,975	733,461	650,100	650,100	358,000
	Other Source					
399999	Appropriation Of Fund Balance	-	-	-	-	3,320,000
	Sub-total	-	-	-	-	3,320,000
	Total	**$ 9,132,897**	**$ 8,092,577**	**$ 7,643,300**	**$ 7,643,300**	**$ 10,503,300**

FY 2021 FTEs by Program
Risk Management Fund

Administration
(General Fund 001)

Provides for the equitable administration of the human resources system of the City of Miramar to be consistent with principles of equal employment opportunity, non-discrimination, merit, efficiency and accountability. Collective Bargaining responsibilities are delegated to this program representing about 84% of the workforce. Advises departments on personnel issues and appropriate methods of problem resolution. Oversees all departmental activities and provides departmental support in the areas of procurement, budget, fiscal management and business planning.

FY 20	FY 21
5.00	3.00

Human Resources Operations
(General Fund 001)

Develops and manages the day to day operations of the department to include employment/ recruitment programs, conflict resolution, outreach, maintenance of employee compensation and classification, and employee records.

FY 20	FY 21
10.00	9.00

Training & Development
(General Fund 001)

Provide training and development opportunities to support organizational learning, resulting in higher employee satisfaction, commitment, improved performance, productivity, and engagement.

FY 20	FY 21
2.00	1.00

Division of Civil Rights & Employee Labor Relations
(General Fund 001)

This program is responsible for developing, implementing, monitoring and enforcing fair employment guidelines.

FY 20	FY 21
0.00	3.00

Risk Management
(Risk Fund 502)

Provides services mandated by federal and state laws and City of Miramar Policies and Procedures as they apply to employees with disabilities and maintains the City's self-insurance of liability and workers' compensation.

FY 20	FY 21
3.00	3.00

Benefits Administration
(Health Fund 501)

Provides and administers responsive, cost effective benefit programs including group medical, vision, dental and life insurance, that meet the needs of the City's employees, retirees and their dependents. Provides retirement counseling and support for the administration of four pension programs.

FY 20	FY 21
4.00	3.00

Wellness
(Health Fund 501)

The Wellness Program's objective is to educate employees on the benefits of the adoption and maintenance of healthy habits. Healthy behaviors lead to lower health risks which lead to less chronic diseases and ultimately lower healthcare costs.

FY 20	FY 21
1.00	1.00

Risk Management

502-06-061-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	126,562	204,767	271,000	271,000	297,600
601205	Lump Sum Payout - Accrued Time	4,775	16,017	21,500	21,500	20,000
601210	Non-Pensionable Earnings	-	4,140	8,100	8,100	-
601215	Communication Stipend	-	-	-	-	3,900
601220	Longevity Pay	630	1,308	2,000	2,000	1,300
602100	FICA & MICA	9,540	15,495	22,200	22,200	24,700
602210	Pension-General	14,123	6,428	29,600	29,600	31,800
602235	Pension-Senior Mgmt	36,346	45,213	57,100	57,100	48,900
602260	Pension-401	-	-	-	-	9,300
602265	Pension-457	2,063	6,159	12,000	12,000	12,900
602305	Health Insurance-HMO	20,728	9,602	9,300	9,300	16,200
602306	Dental Insurance-PPO	1,336	1,463	1,600	1,600	1,500
602309	Basic Life Insurance	492	741	600	600	800
602311	Long-Term Disability Ins	176	244	400	400	400
602312	HDHP Aetna	-	17,668	27,100	27,100	16,300
602313	HSA Payflex	-	5,400	5,400	5,400	2,700
602400	Workers' Compensation	13,000	17,500	26,600	26,600	31,900
602500	Unemployment Comp	7,355	8,330	5,000	5,000	5,000
602600	OPEB	7,361	4,433	-	-	-
	Sub-Total	244,486	364,907	499,500	499,500	525,200
	Operating Expense					
603041	Driver's License Check	3,792	4,312	4,000	4,000	4,000
603141	Existing Employee Screening	7,753	5,223	3,000	10,677	3,000
604001	Travel & Training	2,218	5,200	4,500	1,623	10,500
604301	Electricity Svcs	2,232	2,099	2,600	2,600	2,300
604500	Risk Internal Svcs Charge	9,300	11,500	15,900	15,900	6,400
604550	Health Ins Internal Serv Chg	-	-	7,100	7,100	10,900
604700	Printing & Binding Svcs	-	-	1,300	1,300	1,300
604920	License & Permit Fees	-	186	500	500	500
604989	IT Internal Svcs Charge	14,800	13,100	22,800	22,800	17,700
605100	Office Supplies	-	-	200	200	200
605290	Other Operating Supplies	-	218	-	-	-
605410	Subscriptions & Memberships	393	2,199	600	600	1,300
605500	Training-General	1,075	1,252	3,700	3,700	3,700
605510	Tuition Reimbursement	-	-	4,800	-	4,800
	Sub-Total	41,563	45,289	71,000	71,000	66,600
	Total	**$ 286,049**	**$ 410,195**	**$ 570,500**	**$ 570,500**	**$ 591,800**

Benefits Administration

502-06-062-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	194,767	237,970	-	-	-
601205	Lump Sum Payout - Accrued Time	11,682	8,467	-	-	-
601210	Non-Pensionable Earnings	-	4,769	-	-	-
601220	Longevity Pay	-	643	-	-	-
602100	FICA & MICA	14,152	17,252	-	-	-
602210	Pension-General	-	6,429	-	-	-
602235	Pension-Senior Mgmt	52,592	53,403	-	-	-
602265	Pension-457	5,284	9,351	-	-	-
602305	Health Insurance-HMO	38,371	21,167	-	-	-
602306	Dental Insurance-PPO	20	637	-	-	-
602307	Dental Insurance-HMO	726	321	-	-	-
602309	Basic Life Insurance	1,091	1,134	-	-	-
602311	Long-Term Disability Ins	272	271	-	-	-
602312	HDHP Aetna	-	7,738	-	-	-
602313	HSA Payflex	-	2,700	-	-	-
602600	OPEB	4,908	4,433	-	-	-
	Sub-Total	323,865	376,685	-	-	-
	Operating Expense					
603190	Prof Svcs-Other	108,675	163,163	-	-	-
603470	Temporary Help	-	20,892	-	-	-
604001	Travel & Training	209	2,880	-	-	-
604890	Special Events-Other	2,789	2,602	-	-	-
604989	IT Internal Svcs Charge	-	13,100	-	-	-
605100	Office Supplies	125	169	-	-	-
605410	Subscriptions & Memberships	354	189	-	-	-
	Sub-Total	112,151	202,994	-	-	-
	Total	**$ 436,017**	**$ 579,679**	**$ -**	**$ -**	**$ -**

Risk Management Fund

FY 2021 Budget

Non-Departmental

502-90-000-513-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601600	Compensated Absences	(11,594)	2,279	-	-	-
	Sub-Total	(11,594)	2,279	-	-	-
	Operating Expense					
603127	Legal Svcs-Litigation	(8,401)	14,575	40,000	40,000	50,000
603190	Prof Svcs-Other	-	41,727	-	-	-
604001	Travel & Training	-	4,602	-	-	-
604440	Leased Copiers	-	1,791	-	-	-
604501	Surety Bonds	2,315,750	2,489,818	2,893,900	2,893,900	3,150,000
604504	State Workers Comp Prem	57,390	36,493	60,000	60,000	80,000
604905	Bank Svcs Charges	2,339	1,749	2,300	2,300	2,200
604941	Ins Claims-Workers' Comp	689,314	770,883	2,226,000	2,226,000	3,379,300
604942	Ins Claims-Liability	1,490,317	1,385,745	1,400,600	1,400,600	1,500,000
604943	Ins Claims-Property	443,751	(30,920)	450,000	450,000	450,000
604998	Contingency	-	-	-	-	1,300,000
	Sub-Total	4,990,461	4,716,463	7,072,800	7,072,800	9,911,500
	Total	**$ 4,978,867**	**$ 4,718,743**	**$ 7,072,800**	**$ 7,072,800**	**$ 9,911,500**

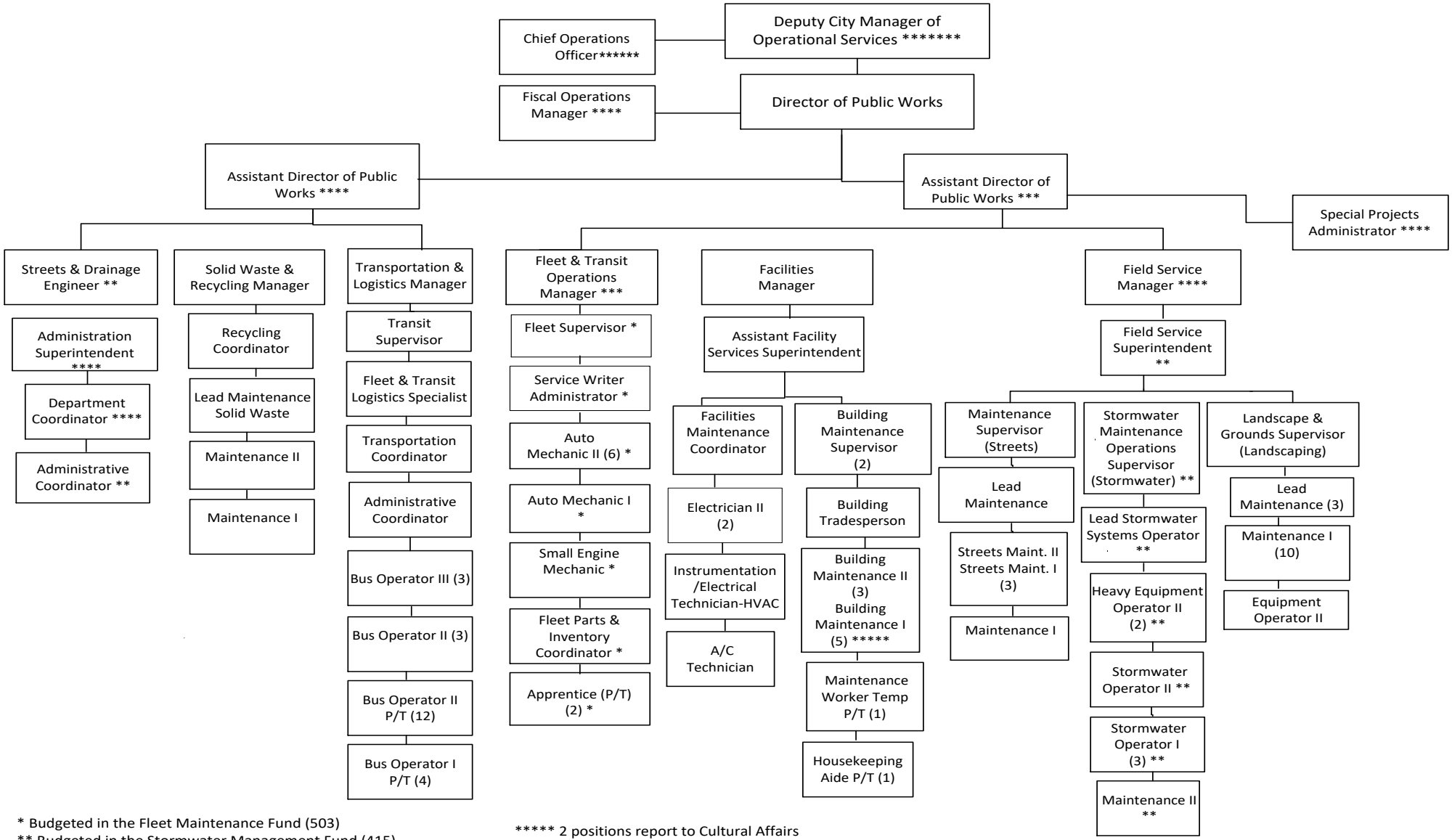
Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Svcs Charge	Revenues for this fund are reimbursed from other funds for property and liability insurance and services.
341203	City Contribution-WC	Revenues for this line item arise from an internal service charge against each City department that is based on each department's historically estimated yearly liability and workers' compensation loss exposures.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
369300	Insurance Recoveries	Reimbursement for property and liability claims from insurance companies.
Expense		
602500	Unemployment Comp	This is for payments to former employees who apply for unemployment compensation from the State.
603041	Driver's License Check	APDP 8.1.1 requires Human Resources/ Risk Management to conduct a drivers' license record check on every City employee (who drives or may drive City vehicles), at least once a year, to ensure compliance.
603127	Legal Svcs-Litigation	This is for costs related to litigation matters.
603141	Existing Employee Screening	This account is for legally required Drivers' License Checks for drivers of City vehicles, including fire and police, done randomly and semi-annually.
604001	Travel & Training	This account is for out-of-town travel and accommodations for specialized training and certification courses or conferences, which includes registration, airline travel, meals, etc.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This account represents allocated property and liability insurance premiums as provided by HR-Risk Management.
604501	Surety Bonds	Expenditures from this line item represent insurance premiums paid annually by the City for property and liability insurance/excess and primary, claims administration, and loss control consulting services.
604504	State Workers Comp Prem	Expenditures from this line item represent insurance premiums paid annually by the City for excess Workers Compensation insurance, claims administration, and State of Florida Workers Compensation administrating and special disability trust fund self-insurer assessments.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604700	Printing & Binding Svcs	Printing campaign materials for risk prevention programs and benefit educational campaigns to be distributed city-wide to employees.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This represents new/renewal licenses of vehicles, professional licenses and various other renewals; permitting & plans.
604941	Ins Claims-Workers' Comp	Expenditures for this line item account for the medical indemnity, managed care, and legal aspects of each Workers Compensation claim.
604942	Ins Claims-Liability	Expenditures from this line account for all costs associated with the defense of all liability claims presented to the City including, but not limited to settlement offers, legal fees, private investigators, and independent medical examinations.
604943	Ins Claims-Property	Expenditures from this line item account for all self-insured property, automobile physical damage, and electronic data processing losses that the City sustains on an annual basis.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
604998	Contingency	This account represents contingency funds for unexpected occurrences. For FY21, the $1.3M contingency is set aside for Worker's Comp claims.
605100	Office Supplies	Costs for office supplies for the division to include; pens, note pads, printer paper, desk tools, etc.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions and for books, manuals and publications necessary for staff to retain professional and technical certifications. Some memberships & publications include: Worker's Compensation Claims Professional (WCCP), NASP (National Association of Safety Professional), Safety Council, IASP/NASP, etc.

Budget Justification

Object #	Account Description	Justification
605500	Training-General	This account is for attendance to various seminars and trainings locally.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.

Public Works Department



* Budgeted in the Fleet Maintenance Fund (503)
** Budgeted in the Stormwater Management Fund (415)
*** Partially budgeted in the Fleet Maintenance Fund (503)
**** Partially budgeted in the Stormwater Management Fund (415)

***** 2 positions report to Cultural Affairs
****** Budgeted in the Utility Fund
******* Budgeted in the Office of the City Manager

Fleet Maintenance Program

Description

Fleet Maintenance is managed by the Public Works Department and operates as an Internal Service Fund (ISF) which is used for services and repairs of City vehicles. ISFs operate on a cost-reimbursement basis for their services and when necessary adjust their service charges for changes in cost structure or service level. Fleet Maintenance is responsible for maintenance and repair to City vehicles, generators, fuel tanks along with fuel procurement and inventory management.

As indicated in the Position Detail, this program is comprised of 13.1 budgeted positions, 12.1 full-time and two (1 FTE) part-time employees which are managed by the Public Works Department. The major program provided is Fleet Maintenance.

Accomplishments FY 2020

- Acquired 49 vehicles and equipment as part of the City's Vehicle Replacement Program.
- Acquired 8 electric vehicles as part of as part of the City's Vehicle Replacement Program for green sustainability initiative.
- Completed installation of protective overhead canopy on the north side of Fleet Facility to facilitate storage of portable traffic lights.
- Acquired two portable traffic lights.

  Completed installation of liquid propane gas tank with necessary appurtenances at the Wastewater Reclamation Facility.

Program Revenues, Expenditures & Position Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Dedicated Revenues					
Internal Services Charge	$ 3,538,707	$ 3,906,192	$ 5,770,200	$ 6,431,859	$ 3,005,400
Expenditures by Program					
Fleet Maintenance	$ 3,538,707	$ 3,906,192	$ 5,770,200	$ 6,431,859	$ 3,005,400
Expenditures by Category					
Personnel Services	1,290,360	1,402,460	1,642,000	1,642,000	1,568,800
Operating Expense	1,141,924	1,225,815	1,449,100	1,467,100	1,436,600
Capital Outlay	1,106,423	1,277,918	2,679,100	3,322,759	-
Total Operating	$ 3,538,707	$ 3,906,192	$ 5,770,200	$ 6,431,859	$ 3,005,400
Position Detail					
Apprentice - Part-time (2)	0.50	1.00	1.00	1.00	1.00
Assistant Director of Public Works*	1.00	0.60	0.60	0.60	0.60
Auto Mechanic I	1.00	1.00	1.00	1.00	1.00
Auto Mechanic II	6.00	6.00	6.00	6.00	6.00
Fleet & Transit Logistics Specialist	-	1.00	1.00	1.00	-
Fleet & Transit Operations Manager	1.00	1.00	1.00	1.00	0.50
Fleet Parts & Inventory Coordinator	-	-	-	1.00	1.00
Fleet Procurement Specialist	1.00	1.00	1.00	-	-
Fleet Supervisor	-	1.00	1.00	1.00	1.00
Lead Mechanic	1.00	-	-	-	-
Service Writer Administrator	1.00	1.00	1.00	1.00	1.00
Small Engine Mechanic	1.00	1.00	1.00	1.00	1.00
Total FTE's	13.50	14.60	14.60	14.60	13.10

** Position split with Public Works-Transit Operations Program .40 (Fund 001).*

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ 6,223,559	$ 8,308,806	$ 9,641,600	$ 9,641,600	$ 4,561,616
Revenue by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	70,000	86,000	70,000	70,000	80,100
Charges for Services	5,564,411	5,330,860	7,700,900	7,700,900	2,914,300
Fines & Forfeitures	-	-	-	-	-
Other Sources	60,893	93,924	136,400	136,400	91,000
Transfer In	-	-	-	-	-
Appropr. of Fund Balance/Carryover	-	-	-	5,079,984	-
Total	**$ 5,695,304**	**$ 5,510,784**	**$ 7,907,300**	**$ 12,987,284**	**$ 3,085,400**
Expenditure by Category					
Personnel Services	1,301,573	1,442,112	1,642,000	1,642,000	1,568,800
Operating Expense	1,141,924	1,227,793	1,449,100	1,467,100	1,436,600
Capital Outlay	1,106,423	1,277,918	4,736,200	9,798,184	-
Total Operating Expenditures	3,549,920	3,947,823	7,827,300	12,907,284	3,005,400
Capital Improvement	-	-	-	-	-
Other Uses	1,130,772	1,314,988	80,000	80,000	80,000
Capital Asset Clearing	(1,070,635)	(1,084,821)	-	-	-
Total	**$ 3,610,057**	**$ 4,177,990**	**$ 7,907,300**	**$ 12,987,284**	**$ 3,085,400**
Excess/Deficiency (actuals)	2,085,247	1,332,794	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	(5,079,984)	-
Ending Fund Balance	**$ 8,308,806**	**$ 9,641,600**	**$ 9,641,600**	**$ 4,561,616**	**$ 4,561,616**

Operating Revenues

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
341200	Internal Svcs Charge	2,453,400	2,842,500	3,211,700	3,211,700	2,914,300
	Sub-Total	2,453,400	2,842,500	3,211,700	3,211,700	2,914,300
	Other Sources					
337401	Fuel Surcharge	70,000	86,000	70,000	70,000	80,100
341230	Vehicle Replacement Program	3,111,011	2,488,360	4,489,200	4,489,200	-
361100	Int Earnings	51,484	90,942	126,400	126,400	50,100
361200	Dividend Income	-	36,126	-	-	30,900
364101	Disp of Fixed Assets-Prop	-	(33,144)	-	-	-
369300	Insurance Recoveries	9,409	-	-	-	-
369902	Warranty R&M	-	-	10,000	10,000	10,000
399900	CIP Carryover	-	-	-	5,079,984	-
	Sub-total	3,241,904	2,668,284	4,695,600	9,775,584	171,100
	Total	**$ 5,695,304**	**$ 5,510,784**	**$ 7,907,300**	**$ 12,987,284**	**$ 3,085,400**

FY 2021 FTEs by Program
Fleet Maintenance Fund

Administration (General Fund 001)

Provides overall direction, support and leadership of the department through efficient and effective management of all departmental programs.

FY 20	FY 21
1.95	1.95

Building Maint. (General Fund 001)

Responsible for providing scheduled preventative maintenance of building facilities, such as cleaning HVAC vents, light fixtures, roof gutters and drains and down spouts thereby maintaining the building structural integrity.

FY 20	FY 21
19.00	19.00

Streets Maintenance (General Fund 001)

Encompasses Street Sweeping, Street Light Maintenance, Pavement Maintenance, Sidewalk, Curb and Gutter Maintenance, and Sign Maintenance.

FY 20	FY 21
9.25	8.25

Transit Operations (General Fund 001)

Provides demand-responsive community shuttle bus service which operates in conjunction with Broward County Transit.

FY 20	FY 21
18.40	10.65

Landscape Maint. (General Fund 001)

Encompasses inspection and landscape maintenance of city properties, including Rights-of-Way Landscape material, Irrigation Repair and Maintenance, and General Landscape mowing services.

FY 20	FY 21
20.25	14.75

Solid Waste Mgmt. (General Fund 001)

Provides solid waste services to all residents and commercial properties within the City of Miramar utilizing semi-automated service.

FY 20	FY 21
5.15	6.15

Senior Transit Operations (General Fund 001)

This program was created to account and monitor separately the expenses associated with transportation services to seniors.

FY 20	FY 21
00.00	9.25

Fleet Maintenance (Fleet Fund 503)

Provides cost effective maintenance and repair of all City vehicles and operates an effective Vehicle Replacement Program.

FY 20	FY 21
14.60	13.10

Stormwater Management (Stormwater Fund 415)

Provides maintenance, repair and improvements to the City Stormwater Management System Infrastructure.

FY 20	FY 21
14.90	14.90

Fleet Maintenance

503-50-521-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	782,264	806,480	858,900	858,900	807,100
601205	Lump Sum Payout - Accrued Time	41,255	49,116	38,700	38,700	25,900
601210	Non-Pensionable Earnings	-	24,661	6,800	6,800	-
601215	Communication Stipend	1,950	1,958	2,000	2,000	3,400
601220	Longevity Pay	2,784	3,012	3,500	3,500	4,500
601400	Overtime-General	32,458	31,637	32,500	32,500	32,500
601410	Overtime-Holiday	443	97	-	-	-
601412	Overtime-Emergency	-	8,223	-	-	-
601510	Incentive Pay	-	-	5,400	5,400	5,400
602100	FICA & MICA	63,395	66,203	68,600	68,600	63,200
602210	Pension-General	82,649	64,482	170,500	170,500	151,900
602235	Pension-Senior Mgmt	24,354	18,723	17,500	17,500	19,200
602265	Pension-457	14,080	10,154	11,400	11,400	8,900
602304	Health Insurance-PPO	60,697	83,298	100,800	100,800	75,900
602305	Health Insurance-HMO	116,838	132,980	198,800	198,800	150,300
602306	Dental Insurance-PPO	6,209	6,491	6,300	6,300	6,100
602307	Dental Insurance-HMO	321	570	700	700	600
602309	Basic Life Insurance	2,553	3,377	1,900	1,900	2,300
602311	Long-Term Disability Ins	1,009	1,076	1,200	1,200	1,100
602400	Workers' Compensation	25,200	65,100	116,500	116,500	210,500
602600	OPEB	31,901	24,824	-	-	-
	Sub-Total	1,290,360	1,402,460	1,642,000	1,642,000	1,568,800
	Operating Expense					
603400	Contract Svcs-Other	11,502	1,929	2,800	2,800	2,800
603425	Software License & Maint	41,113	49,914	48,400	48,400	48,600
604001	Travel & Training	4,820	1,927	4,800	4,800	5,100
604100	Communication Svcs	905	2,245	700	700	1,100
604300	Water/Wastewater Svcs	13,836	12,863	16,300	16,300	15,300
604301	Electricity Svcs	93,438	84,769	102,700	102,700	96,900
604402	Leased Vehicles	-	28,509	-	18,000	-
604500	Risk Internal Svcs Charge	23,900	17,500	44,200	44,200	23,600
604550	Health Ins Internal Serv Chg	-	-	49,900	49,900	65,600
604610	Fleet Internal Svcs Charge	35,500	36,300	38,900	38,900	35,400
604613	Vehicle Detail	271	802	1,000	1,000	1,000
604615	R&M Fuel Maintance Sys	26,977	48,715	40,400	40,400	51,300
604616	Reimbursable Parts	572,154	536,624	575,000	575,000	595,000
604617	Reimbursable Svcs	239,539	265,951	365,000	365,000	345,000
604640	R&M Machinery	4,019	17,787	6,500	8,000	10,000
604700	Printing & Binding Svcs	302	735	300	300	300
604905	Bank Svcs Charges	2,093	1,165	2,100	2,100	1,600
604920	License & Permit Fees	2,150	238	2,800	2,800	2,800
604989	IT Internal Svcs Charge	50,500	78,900	89,300	89,300	77,400
605100	Office Supplies	1,031	1,202	1,400	1,400	1,400
605220	Vehicle Fuel-On-Site	2,042	13,153	4,300	4,300	4,100
605240	Uniforms Cost	6,110	5,691	6,900	6,900	6,900
605242	Protective Clothing and Shoes	-	596	700	700	700
605246	Safety Equipment Supplies	782	670	800	800	800
605251	Noncap Equip (Item less 5000)	-	-	30,000	25,645	30,000
605252	Small Tools	2,185	3,951	2,200	2,200	2,200
605290	Other Operating Supplies	1,179	2,111	1,200	4,055	1,200
605410	Subscriptions & Memberships	499	499	500	500	500
605500	Training-General	5,079	11,068	10,000	10,000	10,000
	Sub-Total	1,141,924	1,225,815	1,449,100	1,467,100	1,436,600

Fleet Maintenance

503-50-521-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Dept Capital Outlay					
606211	Minor Building Repairs	-	-	-	34,000	-
606400	Machinery & Equipment	-	27,650	100,000	100,000	-
606405	Furniture & Fixtures	-	57,585	-	-	-
606440	Vehicles Purchase	1,094,123	1,192,683	2,492,100	3,101,759	-
606441	Vehicle Replacement Program	12,300	-	87,000	87,000	-
	Sub-Total	1,106,423	1,277,918	2,679,100	3,322,759	-
	Total	**$ 3,538,707**	**$ 3,906,192**	**$ 5,770,200**	**$ 6,431,859**	**$ 3,005,400**

Non-Departmental

503-90-000-519-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601600	Compensated Absences	11,213	39,652	-	-	-
	Sub-Total	11,213	39,652	-	-	-
	Operating Expense					
604440	Leased Copiers	-	1,794	-	-	-
604905	Bank Svcs Charges	-	185	-	-	-
	Sub-Total	-	1,979	-	-	-
	Dept Capital Outlay					
606499	Capital Outlay Reserve	-	-	-	79,100	-
606498	Vehicle Replacement Reserve	-	-	2,057,100	6,396,325	-
	Sub-Total	-	-	2,057,100	6,475,425	-
	Repair, Renew, Replace					
609906	Renewal & Replace Reserve	-	-	80,000	80,000	80,000
	Sub-Total	-	-	80,000	80,000	80,000
	Total	**$ 11,213**	**$ 41,631**	**$ 2,137,100**	**$ 6,555,425**	**$ 80,000**

Unassigned

503-00-000-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(1,070,635)	(1,084,821)	-	-	-
	Sub-Total	(1,070,635)	(1,084,821)	-	-	-
	Depreciation					
605910	Depreciation-Gen Gov't	144,522	173,731	-	-	-
605911	Depreciation-Pub Safety	920,197	1,067,471	-	-	-
605913	Depreciation-Comm Svcs	66,053	73,786	-	-	-
	Sub-Total	1,130,772	1,314,988	-	-	-
	Total	**$ 60,137**	**$ 230,167**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
337401	Fuel Surcharge	This revenue source is used to fund maintenance and management costs associated with operating the City's Fuel Depot located at the Wastewater Reclamation Facility.
341200	Internal Svcs Charge	Revenues for this fund are reimbursed from other funds based on the usage for the repair and maintenance of all city vehicles and heavy equipment.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
601400	Overtime-General	This is required for emergency repairs to City vehicles after normal business hours.
601510	Incentive Pay	This cost is for an incentive for Fleet Maintenance Mechanics to attain the maximum allowable Automotive Service Excellence (ASE) certifications.
603400	Contract Svcs-Other	This amount is for contractual services related to fleet systems and engine analysis.
603425	Software License & Maint	This amount is for annual renewal of various database management license systems utilized by fleet mechanics in the repair and maintenance of city vehicles.
604001	Travel & Training	This account is for out-of-county/state travel for conference/seminar, registration, airline, hotel, meals, etc., for two mechanics to attend EVT Training in Ocala, FL.
604100	Communication Svcs	This amount covers the cost for GPS communication services.
604300	Water/Wastewater Svcs	This line item presents the cost for water and wastewater usage at the Fleet Maintenance Facility.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as provided by HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City’s wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of city vehicles.
604613	Vehicle Detail	This line is for costs associated with vehicle cleanliness and general upkeep.
604615	R&M Fuel Maintance Sys	This amount is related to the maintenance and fuel management of the City's Fuel Depot island.
604616	Reimbursable Parts	This line item is associated with procuring parts used in the repair and maintenance of city vehicles and equipment and is reimbursed by user departments.
604617	Reimbursable Svcs	This line item is associated with outsourcing repair of city vehicles and equipment.
604640	R&M Machinery	This line item is for the repair and maintenance of various machinery such as vehicle lifts, air compressor, wheel alignments that are utilized in the repair and maintenance of city vehicles.
604700	Printing & Binding Svcs	This line item is for printing new service road call stickers, evaluation survey hangers for City vehicle maintenance and parts request forms.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604920	License & Permit Fees	This line item is for permits such as underground fuel tanks, flammable fluid storage tanks, double tank of clean motor and waste motor, transmission oil tank, hydraulic oil tank, gear oil tank, anti-freeze tank, and above ground fuel tanks, which is a regulatory requirement for fleet maintenance.
604989	IT Internal Svcs Charge	This account is for technology related costs such as leased computers, internet, intranet, land lines, network, telephone, software licenses, database needs and support services.
605100	Office Supplies	This costs is assoicated with various desktop supplies to maintain the administrative office.
605220	Vehicle Fuel-On-Site	This amount is for the cost of fuel and oil used for city vehicles. This is restricted for Public Works.
605240	Uniforms Cost	This amount is for shirts, safety shoes, jackets, and caps as required by bargaining unit for certain positions.
605242	Protective Clothing and Shoes	This cost is for safety clothing as required for certain positions.
605246	Safety Equipment Supplies	This expenditure is for safety items such as cones and barricades.

Budget Justification

Object #	Account Description	Justification
605251	Noncap Equip (Item less 5000)	This funding is for non-capital equipment that cost less than $5,000.
605252	Small Tools	This cost is for small tool items used by mechanics. Increase is due to tools for four new mechanics for Public Safety fleet in-house vehicle maintenance.
605290	Other Operating Supplies	This cost is for supplies such as fuel spill absorption sheets, rags, air filters, etc.
605410	Subscriptions & Memberships	This cost is associated with membership for National Association of Fleet Administrators, annual ASE certifications for automotive mechanics and FLAGA.
605500	Training-General	This cost is for Florida Government Fleet Administrators Seminar and other technical training courses locally.
609906	Renewal & Replace Reserve	This account is to budget for any unanticipated expenses or major unexpected repairs and replacement of City vehicles and equipment.

MIRAMAR

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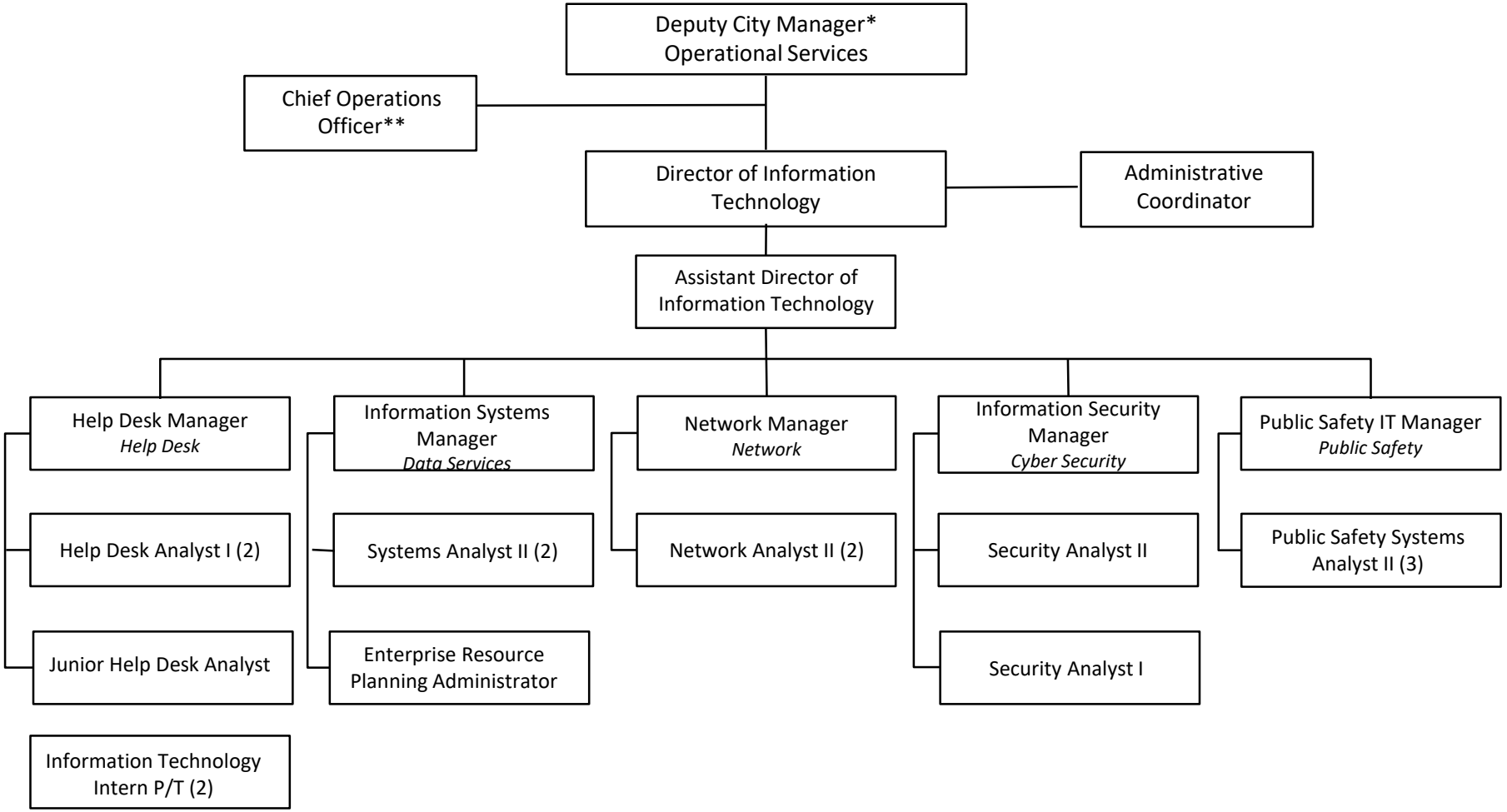
Information Technology Department



*Budgeted in the Office of the City Manager
**Budgeted in the Utility Fund (410)

Mission

To provide reliable, secure, functional and easily accessible information resources and related services that empower our residents and employees with easy and well-designed IT systems by focusing on their needs with innovative, coordinated and cost-effective ideas and solutions.

Department Overview

The Information Technology (IT) Department addresses the common needs for information services from all City departments which consist of Local, Wide and Metropolitan Area Networking as well as computer training, help desk, internet and voice/data communications support. The Department is a key strategic partner and provides technical support and guidance in procuring, designing, installing, testing and developing of all computer related software and hardware applications including internet and intranet based systems.

As indicated in the Position Detail, this department is comprised of 22 budgeted positions, 21 full-time and 2 (1 FTE) part-time employees. The six programs provided are:

1. Administration
2. Data Services
3. Network Services
4. Help Desk
5. Cyber Security
6. Public Safety IT

Accomplishments FY 2020

- Integration of WebEx Events, Cisco Codec and Facebook to facilitate virtual meetings and other City social media events with live streaming to Facebook.
- Implementation of Mobile Device Management (MDM) to provide the City a way to manage and maintain City owned mobile devices. This allows for the integration of remote access to applications and resources to enhance productivity when employees are away from the office.
- Successfully setup solution to host virtual commission meetings and successfully implemented eComments to allow residents to remotely participate, comment and express support/opposition on any agenda item.
- Implementation of a cloud-based backup solution with disaster recovery to the cloud and enhanced ransomware protection to safeguard the City's data and provide redundancy in the event of a disaster.
- Completed the configuration of a new ticketing system for the finance department, which allows Utility Billing staff to manage and track residents' requests and track their progress.
- Prepare and deploy laptops so employees can work remotely.
- Implemented Citywide digital signature solution.
- Streamlined property import of Broward County Property Appraisals.
- Citywide Microsoft Teams rollout and adoption of user/team collaboration tool.
- Citywide intranet rollout. Migrated intranet data from old environment and created an HR site in addition to the main Intranet page.
- Remote application deployment for users to connect from home and work from any device with internet connectivity.
- Migrated the Police Department (PD) to Office 365.
- Upgraded all 2008 Servers to the latest operating system.

Program Revenues, Expenditures & Position Summary

Dedicated Revenues	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	585,180	591,212	700,470	696,170	685,700
Data Services	987,250	1,048,574	1,578,100	1,578,100	1,889,700
Network Services	1,857,096	1,699,017	2,288,300	2,178,100	2,070,900
Help Desk	1,033,180	1,005,357	1,216,630	1,216,630	1,176,000
Cyber Security	500,221	659,409	720,700	830,900	840,000
Public Safety IT	-	391,084	515,800	520,100	567,400
Total	$ 4,962,927	$ 5,394,653	$ 7,020,000	$ 7,020,000	$ 7,229,700

Expenditures by Program	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Administration	585,180	591,212	700,470	696,170	685,700
Data Services	987,250	1,048,574	1,578,100	1,578,100	1,889,700
Network Services	1,857,096	1,699,017	2,288,300	2,178,100	2,070,900
Help Desk	1,033,180	1,005,357	1,216,630	1,216,630	1,176,000
Cyber Security	500,221	659,409	720,700	830,900	840,000
Audio Visual Event Management	-	-	-	-	-
Public Safety IT	-	391,084	515,800	520,100	567,400
Total	$ 4,962,927	$ 5,394,653	$ 7,020,000	$ 7,020,000	$ 7,229,700

Expenditures by Category	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Personnel Services	2,043,572	2,463,831	2,689,300	2,689,300	2,812,000
Operating Expense	2,591,699	2,913,383	3,956,530	3,956,530	4,080,200
Capital Outlay	318,524	6,900	6,970	6,970	-
Debt Service	9,132	10,539	367,200	367,200	337,500
Total Operating	$ 4,962,927	$ 5,394,653	$ 7,020,000	$ 7,020,000	$ 7,229,700

Positions by Program					
Administration	3.00	3.00	3.00	3.00	3.00
Data Services	4.00	4.00	4.00	4.00	4.00
Network Services	3.00	3.00	3.00	3.00	3.00
Help Desk	4.00	4.00	5.00	5.00	5.00
Cyber Security	3.00	3.00	3.00	3.00	3.00
Public Safety IT	-	4.00	4.00	4.00	4.00
Total	17.00	21.00	22.00	22.00	22.00

Position Detail					
Administrative Coordinator	1.00	1.00	1.00	1.00	1.00
Assistant Director of IT	1.00	1.00	1.00	1.00	1.00
Director of IT	1.00	1.00	1.00	1.00	1.00
Enterprise Resource Planning Administrator	1.00	1.00	-	1.00	1.00
Help Desk Analyst I	3.00	2.00	2.00	2.00	2.00
Help Desk Manager	1.00	1.00	1.00	1.00	1.00
Information Security Manager	1.00	1.00	1.00	1.00	1.00
Information Systems Manager	1.00	1.00	1.00	1.00	1.00
Information Technology Intern - Part-time (2)	-	-	1.00	1.00	1.00
Junior Help Desk Analyst	-	1.00	1.00	1.00	1.00
Network Analyst II	2.00	2.00	2.00	2.00	2.00
Network Manager	1.00	1.00	1.00	1.00	1.00
Public Safety Information Technology Manager	-	1.00	1.00	1.00	1.00
Public Safety Systems Analyst II	-	3.00	3.00	3.00	3.00
Security Analyst I	2.00	1.00	1.00	1.00	1.00
Security Analyst II	-	1.00	1.00	1.00	1.00
Systems Analyst II	2.00	2.00	3.00	2.00	2.00
Total FTE's	17.00	21.00	22.00	22.00	22.00

Revenues and Expenditures Budget Summary

	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
Beginning Fund Balance	$ (213,705)	$ (19,256)	$ 395,970	$ 395,970	$ 395,970
Revenues by Category					
General Taxes	-	-	-	-	-
Permits, Fees, Special Assessment	-	-	-	-	-
Intergovernmental Revenues	-	-	-	-	-
Charges for Services	5,114,700	6,066,100	7,009,900	7,009,900	7,210,900
Fines & Forfeitures	-	-	-	-	-
Miscellaneous Revenues	2,976	13,994	10,100	10,100	18,800
Transfers	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Total	**$ 5,117,676**	**$ 6,080,094**	**$ 7,020,000**	**$ 7,020,000**	**$ 7,229,700**
Expenditures by Category					
Personnel Services	2,043,572	2,463,831	2,689,300	2,689,300	2,812,000
Operating Expense	2,591,699	2,913,383	3,956,530	3,956,530	4,080,200
Capital Outlay	318,524	6,900	6,970	6,970	-
Total Operating	4,953,795	5,384,114	6,652,800	6,652,800	6,892,200
Depreciation	237,824	270,214	-	-	-
Capital Asset Clearing	(277,524)	-	-	-	-
Debt Service	9,132	10,539	367,200	367,200	337,500
Capital Improvement	-	-	-	-	-
Total Operating	**$ 4,923,228**	**$ 5,664,867**	**$ 7,020,000**	**$ 7,020,000**	**$ 7,229,700**
Excess/Deficiency (actuals)	194,448	415,226	-	-	-
Appropriated Fund Balance	-	-	-	-	-
Appropriation of Fund Balance	-	-	-	-	-
Ending Fund Balance	**$ (19,256)**	**$ 395,970**	**$ 395,970**	**$ 395,970**	**$ 395,970**

Operating Revenues

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Charges for Services					
341200	Internal Svcs Charge	5,114,700	6,066,100	7,009,900	7,009,900	7,210,900
	Sub-Total	5,114,700	6,066,100	7,009,900	7,009,900	7,210,900
	Miscellaneous					
361100	Int Earnings	2,976	548	10,100	10,100	5,900
361200	Dividend Income	-	13,446	-	-	12,900
	Sub-Total	2,976	13,994	10,100	10,100	18,800
	Total	**5,117,676**	**6,080,094**	**7,020,000**	**7,020,000**	**7,229,700**

FY 2021 FTEs by Program
Information Technology Fund

Administration

Provides the overall direction of the department and ensures that the City's technical resources are being managed in the most effective and efficient manner. It is the liaison to other departments, City officials and internal stakeholders.

FY 20	FY 21
3.00	3.00

Data Services

This program manages all servers, data storage, and applications for the City's internal and external communications.

FY 20	FY 21
4.00	4.00

Network Services

Enables the City to maintain a reliable, safe and uniform way for communication exchange with other federal, state and local agencies, and the public at large.

FY 20	FY 21
3.00	3.00

Help Desk

Maintains computers and laptops that enable our employees to access data and the Internet so that they can communicate their findings electronically.

FY 20	FY 21
5.00	5.00

Cyber Security

This program coordinates all of the City of Miramar's information technology security efforts.

FY 20	FY 21
3.00	3.00

Public Safety IT

This program coordinates all of the City of Miramar's Public Safety information technology support services.

FY 20	FY 21
4.00	4.00

Information Technology Fund

FY 2021 Budget

Administration

504-58-100-516-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	286,183	336,540	346,900	346,900	353,800
601205	Lump Sum Payout - Accrued Time	24,882	27,021	37,200	37,200	19,300
601210	Non-Pensionable Earnings	-	4,646	8,700	8,700	-
601215	Communication Stipend	-	-	3,900	3,900	3,900
601220	Longevity Pay	920	1,501	1,600	1,600	1,600
601400	Overtime-General	1,177	1,892	1,200	1,200	1,200
602100	FICA & MICA	22,765	26,689	25,900	25,900	25,800
602210	Pension-General	7,669	5,219	13,000	13,000	14,300
602235	Pension-Senior Mgmt	51,091	52,341	61,200	61,200	67,800
602265	Pension-457	20,510	17,297	17,700	17,700	17,700
602305	Health Insurance-HMO	30,334	28,691	37,600	37,600	35,500
602306	Dental Insurance-PPO	2,049	1,841	1,800	1,800	1,900
602309	Basic Life Insurance	542	792	800	800	1,000
602311	Long-Term Disability Ins	255	255	500	500	500
602312	HDHP Aetna	-	5,277	8,200	8,200	6,800
602313	HSA Payflex	-	1,350	1,400	1,400	1,400
602400	Workers' Compensation	1,100	1,300	1,700	1,700	17,500
602600	OPEB	7,362	5,319	-	-	-
	Sub-Total	456,840	517,970	569,300	569,300	570,000
	Operating Expense					
604001	Travel & Training	6,454	18,660	10,000	10,350	19,900
604200	Postage	19	36	200	200	200
604301	Electricity Svcs	8,447	7,942	9,900	9,900	8,900
604402	Leased Vehicles	3,966	-	-	-	-
604500	Risk Internal Svcs Charge	-	24,300	18,300	18,300	1,700
604550	Health Ins Internal Serv Chg	-	-	8,000	8,000	11,100
604610	Fleet Internal Svcs Charge	5,900	8,800	6,100	6,100	5,600
604905	Bank Svcs Charges	765	646	800	800	100
604950	Employee Awards	2,488	2,464	3,000	3,000	3,300
605100	Office Supplies	2,140	2,138	2,500	2,500	2,500
605220	Vehicle Fuel-On-Site	251	76	3,200	3,200	3,100
605410	Subscriptions & Memberships	42,197	215	42,200	42,200	49,100
605500	Training-General	14,714	1,065	20,000	15,350	10,200
	Sub-Total	87,340	66,342	124,200	119,900	115,700
	Dept Capital Outlay					
606441	Vehicle Replacement Program	41,000	6,900	6,970	6,970	-
	Sub-Total	41,000	6,900	6,970	6,970	-
	Total	**$ 585,180**	**$ 591,212**	**$ 700,470**	**$ 696,170**	**$ 685,700**

Data Services

504-58-580-516-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	290,237	281,077	294,900	294,900	404,500
601205	Lump Sum Payout - Accrued Time	15,139	15,444	15,500	15,500	16,500
601210	Non-Pensionable Earnings	-	5,600	8,400	8,400	-
601215	Communication Stipend	5,758	10,463	7,800	7,800	9,800
601600	Compensated Absences	21,582	51,791	-	-	-
602100	FICA & MICA	23,922	23,971	26,100	26,100	34,700
602210	Pension-General	11,296	-	-	-	-
602235	Pension-Senior Mgmt	60,957	46,701	44,800	44,800	73,600
602260	Pension-401	9,021	9,055	9,000	9,000	9,300
602265	Pension-457	4,468	4,322	9,100	9,100	5,000
602300	Pmt In Lieu Of Insurance	496	-	-	-	-
602305	Health Insurance-HMO	38,085	31,374	31,800	31,800	41,800
602306	Dental Insurance-PPO	1,468	1,169	1,000	1,000	1,100
602307	Dental Insurance-HMO	-	356	500	500	800
602309	Basic Life Insurance	1,088	1,318	600	600	1,200
602311	Long-Term Disability Ins	382	386	400	400	600
602312	HDHP Aetna	-	15,307	23,400	23,400	23,100
602313	HSA Payflex	-	4,050	4,100	4,100	4,100
602400	Workers' Compensation	15,600	18,000	24,300	24,300	11,700
602600	OPEB	9,815	7,093	-	-	-
	Sub-Total	509,314	527,476	501,700	501,700	637,800
	Operating Expense					
603190	Prof Svcs-Other	13,752	11,996	2,500	13,103	20,000
603425	Software License & Maint	688,662	802,440	991,500	966,500	1,171,000
604001	Travel & Training	10,240	18,345	10,000	24,397	13,300
604500	Risk Internal Svcs Charge	37,400	-	-	-	1,300
604550	Health Ins Internal Serv Chg	-	-	9,900	9,900	15,300
604660	R&M Computers	9,960	7,284	10,000	10,000	10,000
604998	Contingency	836	2,162	2,500	2,500	2,500
605220	Vehicle Fuel-On-Site	742	798	-	-	-
605252	Small Tools	382	424	400	400	400
605290	Other Operating Supplies	899	793	900	900	900
605410	Subscriptions & Memberships	-	-	2,000	2,000	-
605500	Training-General	10,593	3,699	10,000	10,000	11,700
605510	Tuition Reimbursement	-	-	7,000	7,000	5,500
	Sub-Total	773,467	847,940	1,046,700	1,046,700	1,251,900
	Debt Service					
607100	Prin-Dell Lease 2017 (storage)	86,199	79,830	29,000	29,000	-
607200	Int-Dell Lease 2017(Storage)	7,011	3,019	700	700	-
607999	Debt Svcs Clearing	(388,741)	(409,690)	-	-	-
	Sub-Total	(295,531)	(326,842)	29,700	29,700	-
	Total	**$ 987,250**	**$ 1,048,574**	**$ 1,578,100**	**$ 1,578,100**	**$ 1,889,700**

Network Services

504-58-581-516-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	215,983	216,848	225,000	225,000	247,600
601205	Lump Sum Payout - Accrued Time	17,395	17,918	19,500	19,500	15,800
601210	Non-Pensionable Earnings	-	5,243	6,500	6,500	-
601215	Communication Stipend	5,475	5,100	5,900	5,900	5,900
601220	Longevity Pay	-	731	1,000	1,000	1,000
602100	FICA & MICA	17,941	18,258	20,400	20,400	21,500
602235	Pension-Senior Mgmt	34,940	35,850	33,400	33,400	41,300
602260	Pension-401	6,765	6,791	7,300	7,300	7,500
602265	Pension-457	1,845	1,852	6,900	6,900	2,000
602300	Pmt In Lieu Of Insurance	5,611	5,632	6,200	6,200	6,200
602305	Health Insurance-HMO	23,166	20,396	22,500	22,500	25,600
602306	Dental Insurance-PPO	870	886	900	900	1,000
602307	Dental Insurance-HMO	616	613	700	700	700
602309	Basic Life Insurance	603	678	500	500	700
602311	Long-Term Disability Ins	298	300	300	300	400
602312	HDHP Aetna	-	7,738	11,900	11,900	21,500
602313	HSA Payflex	-	2,700	2,700	2,700	2,700
602400	Workers' Compensation	7,900	9,100	12,300	12,300	8,700
602600	OPEB	7,362	5,319	-	-	-
	Sub-Total	346,772	361,955	383,900	383,900	410,100
	Operating Expense					
603190	Prof Svcs-Other	8,753	45,294	19,700	19,700	25,200
603425	Software License & Maint	84,474	35,819	83,400	83,400	174,500
604001	Travel & Training	4,556	7,008	5,000	13,000	5,600
604100	Communication Svcs	807,917	888,553	966,100	966,100	840,000
604105	Internet-Computer Lab	1,299	1,299	-	-	-
604106	Cellular Services	-	-	460,000	349,800	230,000
604500	Risk Internal Svcs Charge	-	-	-	-	800
604550	Health Ins Internal Serv Chg	-	-	6,300	6,300	8,400
604646	R&M Telecomm Equip	11,908	10,100	10,000	10,000	15,000
604998	Contingency	960	2,566	3,000	3,000	3,000
605251	Noncap Equip (Item less 5000)	-	-	2,000	2,000	-
605252	Small Tools	400	512	500	500	500
605290	Other Operating Supplies	1,030	900	900	900	900
605500	Training-General	6,840	7,632	10,000	2,000	9,400
605510	Tuition Reimbursement	-	-	-	-	10,000
	Sub-Total	928,137	999,682	1,566,900	1,456,700	1,323,300
	Dept Capital Outlay					
606402	Communication Equipment	277,524	-	-	-	-
	Sub-Total	277,524	-	-	-	-
	Debt Service					
607185	Prin-Key Bank Phone Sys Lease	293,758	293,758	293,800	293,800	293,800
607188	De Lage WiFi Lse 2018-DS Prin	8,784	36,103	37,700	37,700	39,400
607288	De Lage WiFi Lse 2018-DS Int	2,121	7,520	6,000	6,000	4,300
	Sub-Total	304,663	337,380	337,500	337,500	337,500
	Total	**$ 1,857,096**	**$ 1,699,017**	**$ 2,288,300**	**$ 2,178,100**	**$ 2,070,900**

Helpdesk

504-58-582-516-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	310,302	289,443	278,700	278,700	220,600
601205	Lump Sum Payout - Accrued Time	28,154	15,778	7,200	7,200	4,300
601210	Non-Pensionable Earnings	-	5,546	6,600	6,600	-
601215	Communication Stipend	5,753	7,208	3,900	3,900	5,900
601220	Longevity Pay	697	437	-	-	-
602100	FICA & MICA	26,439	24,411	23,500	23,500	18,100
602210	Pension-General	-	-	-	-	8,600
602235	Pension-Senior Mgmt	53,443	42,127	48,200	48,200	32,300
602260	Pension-401	9,021	6,002	-	-	-
602265	Pension-457	3,808	3,013	7,000	7,000	-
602304	Health Insurance-PPO	13,299	3,294	-	-	14,100
602305	Health Insurance-HMO	27,681	29,447	37,100	37,100	8,100
602306	Dental Insurance-PPO	1,163	878	400	400	1,300
602307	Dental Insurance-HMO	342	363	600	600	-
602309	Basic Life Insurance	1,293	1,283	600	600	600
602311	Long-Term Disability Ins	472	423	400	400	300
602312	HDHP Aetna	-	2,690	-	-	6,800
602313	HSA Payflex	-	1,350	-	-	1,400
602400	Workers' Compensation	12,400	14,300	19,300	19,300	11,600
602600	OPEB	9,815	7,093	-	-	-
	Sub-Total	504,084	455,087	433,500	433,500	334,000
	Operating Expense					
603190	Prof Svcs-Other	16,346	11,283	9,000	41,265	67,800
603425	Software License & Maint	79,466	83,341	97,000	97,000	68,500
604001	Travel & Training	2,106	7,344	5,000	5,000	6,500
604404	Leased Computer	410,712	412,189	390,700	390,700	443,300
604440	Leased Copiers	-	3,507	230,000	171,259	150,000
604500	Risk Internal Svcs Charge	-	-	-	-	1,000
604550	Health Ins Internal Serv Chg	-	-	6,300	6,300	11,400
604660	R&M Computers	1,675	15,220	10,000	40,941	25,200
604998	Contingency	2,123	30	6,000	1,535	40,000
605100	Office Supplies	-	25	-	-	-
605120	Computer Operating Expenses	1,009	-	-	-	-
605250	Noncap Furn (Item less 5000)	-	798	-	-	500
605252	Small Tools	388	382	430	430	400
605290	Other Operating Supplies	1,494	1,695	900	900	900
605410	Subscriptions & Memberships	1,622	6,308	800	800	1,000
605500	Training-General	12,155	6,350	15,000	15,000	8,500
605510	Tuition Reimbursement	-	1,799	12,000	12,000	17,000
	Sub-Total	529,097	550,270	783,130	783,130	842,000
	Total	**$ 1,033,180**	**$ 1,005,357**	**$ 1,216,630**	**$ 1,216,630**	**$ 1,176,000**

Cyber Security

504-58-584-516-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	141,240	122,942	202,600	202,600	234,000
601205	Lump Sum Payout - Accrued Time	13,188	11,948	11,600	11,600	14,100
601210	Non-Pensionable Earnings	-	2,761	5,800	5,800	-
601215	Communication Stipend	3,998	2,880	3,900	3,900	5,900
602100	FICA & MICA	12,349	10,926	17,800	17,800	20,200
602235	Pension-Senior Mgmt	28,462	47,020	42,700	42,700	53,800
602265	Pension-457	4,160	3,241	6,200	6,200	4,500
602304	Health Insurance-PPO	-	3,251	-	-	-
602305	Health Insurance-HMO	14,329	10,064	27,900	27,900	24,300
602306	Dental Insurance-PPO	388	184	400	400	400
602307	Dental Insurance-HMO	184	188	400	400	600
602309	Basic Life Insurance	703	677	400	400	700
602311	Long-Term Disability Ins	201	166	300	300	300
602400	Workers' Compensation	-	-	-	-	8,700
602600	OPEB	7,362	5,319	-	-	-
	Sub-Total	226,562	221,566	320,000	320,000	367,500
	Operating Expense					
603190	Prof Svcs-Other	2,152	11,139	2,500	2,500	30,000
603425	Software License & Maint	244,831	401,987	360,100	360,100	335,700
604001	Travel & Training	5,681	1,991	5,000	5,000	7,500
604500	Risk Internal Svcs Charge	-	-	-	-	800
604550	Health Ins Internal Serv Chg	-	-	4,700	4,700	7,100
604660	R&M Computers	6,387	1,672	10,000	120,200	80,000
604998	Contingency	1,634	1,787	2,500	2,500	2,500
605252	Small Tools	369	486	500	500	500
605290	Other Operating Supplies	788	825	900	900	900
605410	Subscriptions & Memberships	2,723	6,435	4,500	4,500	-
605500	Training-General	9,095	11,520	10,000	10,000	7,500
	Sub-Total	273,659	437,842	400,700	510,900	472,500
	Total	**$ 500,221**	**$ 659,409**	**$ 720,700**	**$ 830,900**	**$ 840,000**

Information Technology Fund *FY 2021 Budget*

Public Safety IT

504-58-585-516-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Personnel Services					
601200	Employee Salaries	-	234,167	298,700	298,700	300,700
601205	Lump Sum Payout - Accrued Time	-	17,687	16,000	16,000	19,800
601210	Non-Pensionable Earnings	-	2,439	8,500	8,500	-
601215	Communication Stipend	-	435	5,900	5,900	5,900
602100	FICA & MICA	-	18,901	26,300	26,300	26,100
602235	Pension-Senior Mgmt	-	50,212	45,500	45,500	50,200
602260	Pension-401	-	8,489	9,100	9,100	9,100
602265	Pension-457	-	3,678	9,100	9,100	4,500
602300	Pmt In Lieu Of Insurance	-	1,791	-	-	-
602305	Health Insurance-HMO	-	32,536	59,200	59,200	61,100
602306	Dental Insurance-PPO	-	766	900	900	2,000
602307	Dental Insurance-HMO	-	461	700	700	200
602309	Basic Life Insurance	-	821	600	600	900
602311	Long-Term Disability Ins	-	303	400	400	400
602400	Workers' Compensation	-	-	-	-	11,700
602600	OPEB	-	7,092	-	-	-
	Sub-Total	-	379,777	480,900	480,900	492,600
	Operating Expense					
603190	Prof Svcs-Other	-	-	-	9,300	20,000
603425	Software License & Maint	-	-	-	-	14,300
604001	Travel & Training	-	4,151	6,300	6,300	11,600
604500	Risk Internal Svcs Charge	-	-	-	-	1,200
604550	Health Ins Internal Serv Chg	-	-	9,900	9,900	15,400
604998	Contingency	-	-	-	-	2,500
605252	Small Tools	-	-	-	-	500
605290	Other Operating Supplies	-	-	-	-	900
605500	Training-General	-	7,155	18,700	13,700	8,400
	Sub-Total	-	11,307	34,900	39,200	74,800
	Total	**$ -**	**$ 391,084**	**$ 515,800**	**$ 520,100**	**$ 567,400**

Unassigned

504-00-000-000-

Object #	Account Description	FY 2018 Actual	FY 2019 Actual	FY 2020 Budget	FY 2020 Revised	FY 2021 Budget
	Capital Asset Clearing					
606900	Capital Asset Clearing Account	(277,524)	-	-	-	-
	Sub-Total	(277,524)	-	-	-	-
	Depreciation					
605910	Depreciation-Gen Gov't	237,824	270,214	-	-	-
	Sub-Total	237,824	270,214	-	-	-
	Total	**$ (39,700)**	**$ 270,214**	**$ -**	**$ -**	**$ -**

Budget Justification

Object #	Account Description	Justification
Revenue		
341200	Internal Svcs Charge	Internal Service Fund - Revenues for this fund are reimbursed from other funds for Information Technology (IT) services.
361100	Int Earnings	Revenues received from interest and Pooled cash earnings allowance and is allocated across funds based on the cash balance of each fund as compared to the total cash, unless directly related to a specific investment instrument.
361200	Dividend Income	This represents the return earned on the Wells Fargo Government Money Market Fund Sweep account.
Expense		
601400	Overtime-General	The cost for coverage for emergencies and unanticipated personnel shortages for GAME employees.
603190	Prof Svcs-Other	This account is for professional support of vendors for computer related goods and services which are typically associated with voice and data infrastructure and incident resolution outside the scope of staff expertise. DATA Program budgeted $20,000 Network Program budgeted $25,200 Help Desk Program budgeted $67,800 for the FY 21 Lease deployment expenses and as needed AV services of City special events Security Program budgeted $30,000 and Public Safety Program budgeted 20,000.
603425	Software License & Maint	This account represents the cost for contracted software licenses and maintenance. FY 21 Includes the following: DATA: ERP $318,000 Timekeeper $77,000 VMWare $28,000 Microsoft $480,000 Storage $105,000 Domains $3,400 POS System $8,000 Alerts $18,000 Email Protection $34,500 Remote Access $25,500 Intranet $42,000 Work Order System $31,590 NETWORK: Network Monitoring $26,000 Right Fax $3,900 Recording $7,600 Mobile Device Manager $37,000 Smart Net $23,000 Network Reporting $12,000 Local Measure $64,000 HELPDESK: Manage Engine $41,440 Website $19,990 AV solution $1,970 Anti-Theft $5,060 SECURITY: Security Monitoring $41,760 Web Security Training $14,727 Q-radar $15,983 Web Filter $36,060 Fire Wall $18,745 2Factor Authentication $7,750 Gigavue $2,526 Pen Test $70,000 PCI Compliance $3,710 Tenable $6,645 Forescout $23,600 Antivirus $74,074 DNA Fusion 30,000 Beyond Trust 2,280 Fast Pass 1,440 PUBLIC SAFETY: Radio Software 600 Data Protection Security 13,750
604001	Travel & Training	This account covers travel expenses associated with offsite/out of town training and conferences attended by staff throughout the year.
604100	Communication Svcs	This represents charges for allocated telephone services and general telephone items for all departments city-wide. AT&T $287,000 U-verse $900 Comcast $473,100 Windstream/Paetec $60,000 and Crown Castle $19,000
604106	Cellular Services	This account is for monthly fees for cell phone, tablets, and other mobile devices citywide.
604200	Postage	Postage expense for the department.
604301	Electricity Svcs	This account represents allocated costs for electricity usage.
604404	Leased Computer	This account is for the lease of computers, servers, and storage arrays city-wide. All city departments computer lease costs included for FY 21 are $50,295 for Lease 544, $115,025 for Lease 545 and $159,325 for Lease 546, $53,135 for Lease 547 and $65,520 for Lease 548
604440	Leased Copiers	This account represents citywide costs of copiers and printers.
604500	Risk Internal Svcs Charge	This is a restricted account for allocated property and liability insurance premiums as per HR-Risk Management.
604550	Health Ins Internal Serv Chg	Funds the City's wellness program that encourage employees to adopt healthy habits through education, incentives and an on-site clinic.
604610	Fleet Internal Svcs Charge	This account represents costs associated with repair and maintenance of City vehicles.
604646	R&M Telecomm Equip	This line item represents the repair and maintenance of city-wide voice and data equipment and infrastructure.
604660	R&M Computers	This line item represents repair and maintenance of city-wide data equipment and infrastructure. It includes items such as servers, workstations and laptops, UPS backup devices, data center maintenance, repairs to racks and KVM devices.
604905	Bank Svcs Charges	This is for analyzed bank services charges for handling Pooled cash accounts. Allocated amount is based on each fund cash balance.
604950	Employee Awards	To promote employee morale and team building for the Information Technology department staff.
604998	Contingency	This amount is for emergency or one time unanticipated expenses.
605100	Office Supplies	Costs associated with this line item are pens, pencils, staplers, paper clips, calendars, legal pads, markers, tape, folders, labeling supplies, stamp pads, ink, highlighters, staples, staplers, binders, binding clips, inkjet cartridges, white board cleaner, CAD/DVD covers, storage boxes, etc., and other miscellaneous small desk supplies.

Budget Justification

Object #	Account Description	Justification
605220	Vehicle Fuel-On-Site	This account covers the cost of gas and oil used for city vehicles as per PW-Fleet Maintenance.
605250	Noncap Furn (Item less 5000)	Desk, chairs and other small furnishings for the department.
605252	Small Tools	Costs for items such as screwdrivers, wrenches, ratchets, etc., to physically repair computers, printers, telephone equipment, switches and routers.
605290	Other Operating Supplies	Costs associated with furniture and equipment costing less than $200 per item. Anticipated items are racks, tables, shelves, contingent small equipment such as vacuum, portable chairs, dollies, etc.
605410	Subscriptions & Memberships	This account is for memberships in professional associations, subscriptions to knowledge based sites for staff to retain professional and technical certifications, such as CJIS, FLGISA, CBT Nuggets, PMI, and Gartner.
605500	Training-General	This account funds training and educational costs associated with ongoing education of IT personnel, installed software/hardware, communication systems, security and public safety initiatives and certifications necessary to stay current in the latest technology and updates to all current systems. Training is specialized and technical in nature and focus is on core services leveraged in the City and would not apply to the general City training being offered; with funding equally dispersed among all 6 IT programs and integrally tied to current systems such as VMWare, Tyler, Lucity, Vermont Systems, Microsoft, Windows, Forescout, Cisco, wireless AP's, Fred Pryor Seminars, Project Management, APC Certifications, Dell Technologies, Gartner, Enterprise Connect, Cyber Security and Public Safety Certifications.
605510	Tuition Reimbursement	Education assistance to permanent employees that is associated with a certificate or degree program at a community college or state college/university. Education must be related to the employee's present position or have the ability to assist in a promotional opportunity. The cost covers books and lab fees associated with the course.
607185	Prin-Key Bank Phone Sys Lease	This is the Principal for the Cisco Phone System 5-Year Lease ($293,800 Annual Principal Payment). Cisco Systems Hardware $744,289; Cisco Smartnet/WebEx $724,499. Total cost $1,468,788.
607188	De Lage WiFi Lse 2018-DS Prin	This is the Principal portion for the De Lage WiFi Replacement 5-Year Lease. Quarterly payments due on August 15, November 15, February 15 and May 15. Final Payment on May 15, 2023.
607288	De Lage WiFi Lse 2018-DS Int	This is the Interest portion due for the De Lage WiFi Replacement 5-Year Lease. Quarterly payments due on August 15, November 15, February 15 and May 15. Final Payment on May 15, 2023.