

# TEMPORARY SIGN PERMIT APPLICATION

Community Development Department  
 Planning & Redevelopment Division  
 2200 Civic Center Place, Miramar, FL 33025  
 Tel: (954) 602-3264  
 www.miramarfl.gov



UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING APPLICATION FOR A TEMPORARY SIGN PERMIT AND ALL ATTACHMENTS TO THE APPLICATION AND THAT THE FACTS STATED IN IT ARE TRUE.

\_\_\_\_\_  
INITIALS

## APPLICATION CHECKLIST

	Requirement	✓	
1	Completed, signed and notarized application	<input type="checkbox"/>	Application No.
2	Images/Renderings of Proposed Sign	<input type="checkbox"/>	Application Received Date
3	Site plan, survey, or map showing the exact location of the Temporary Sign(s)	<input type="checkbox"/>	
4	A Temporary Use Permit application will be required if the Proposed Sign(s) is associated with an event taking place which constitutes the Issuance of a Temporary Use Permit	<input type="checkbox"/>	

**PLEASE PRINT OR TYPE ALL INFORMATION.** If the Property Owner is also the Applicant, then only Section 2 is required to be completed. If the Applicant and Property Owner are different, both Section 1 & 2 must be completed.

1	APPLICANT INFORMATION	
Name:		
E-mail:		Phone No.:
Mailing Address:		
2	PROPERTY OWNERSHIP INFORMATION	
Name:		Signature:
E-mail:		Phone No.:
Address:		
<b>NOTARIZATION</b>		
STATE OF _____/COUNTY OF _____		
The foregoing instrument was acknowledged before me by means of <input type="checkbox"/> physical presence or <input type="checkbox"/> online notarization,		
this ____ day of _____, _____(year), by _____ (name of person acknowledging)		
(Print, Type, or Stamp Commissioned Name of Notary Public)		
Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____		

<b>3</b>	<b>BUSINESS INFORMATION</b>
----------	-----------------------------

Business/Organization Name:												
Business/Organization Address:												
Property Parcel ID Number:	5	1										
Contact Person:												
Phone No.:	E-mail:											

<b>4</b>	<b>GENERAL TEMPORARY SIGNAGE INFORMATION</b>
----------	--

**Prior to completing Sections 5A and 5B of this application, please refer to Land Development Code Section 1008, Temporary Signs, for specific regulation information and process.**

**Under no circumstances shall:**

- ⇒ A sign may not be placed in a public right-of-way or within an easement.
- ⇒ A sign may not be attached to trees, utility/light poles, or fences.
- ⇒ A sign may not be posted longer than the allotted time of display.

**All Temporary Signs shall be comprised/constructed of durable all-weather materials.**

A Repainting Permit Application Fee of \$54.00 is due before Issuance of Permit.

<b>5A</b>	<b>ADVERTISING/EVENT INFORMATION</b>
-----------	--------------------------------------

Type of Event to be Held (Select One):	/	Seasonal Sale	/	Special Event	/	Residential Development Sign
Other:						
Brief Description of Event:						

<b>5B</b>	<b>SIGN(S) SQUARE FOOTAGE AND PROPOSED DISPLAY DATES</b>
-----------	--

	Sign Type (Select One)	Total Sign Area (Length x Height)	Sign Installation Date	Sign Removal Date
Sign 1	Freestanding / Attached			
Sign 2	Freestanding / Attached			
Sign 3	Freestanding / Attached			
Sign 4	Freestanding / Attached			

<b>6</b>	<b>SIGN COMPANY/CONTRACTOR'S INFORMATION</b>
----------	--

Company Name:	
Address:	
License No.:	
Phone No.:	E-mail: