



Community Development Block Grant Program (CDBG)

2019-2020 Action Plan

(October 1, 2019 to September 30, 2020)



Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The City of Miramar has been an entitlement grantee of federal funds since 2000, receiving a total of more than \$14,060,000 dollars from the Community Development Block Grant (CDBG) program to date. Since 1998, the City has received substantial funds from the State Housing Initiative Partnership Program (SHIP), and beginning in 2003 has been receiving funds from the Home Investment Partnership (HOME) program, as a participating member of the Broward County HOME Consortium.

For the program year beginning October 1, 2019, the City of Miramar anticipates receiving \$860,071. All proposed activities' budgets will be proportionally increased or decreased from the estimated funding levels to match the actual allocation amounts once provided by HUD. In order for the City to receive this allocation of funding from HUD, the City must prepare and adopt a Consolidated Plan and One-Year Action Plan. The Consolidated Plan is a five-year strategic document that outlines an entitlement community's housing and community development priorities and objectives for carrying out HUD Programs. The One-Year Action Plan includes the budget and action steps to meet the objectives of the Consolidated Plan. The City is expected to carry out a wide range of community development activities directed toward maintaining the City's affordable housing stock, sustaining neighborhoods, providing improved community facilities and public services, and promoting economic development.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

All HUD funded activities must fit within the Outcome Performance Measurement Framework to provide standardized measurements nationwide. The framework consists of several objectives (i.e. Decent Housing, Suitable Living Environment and Economic Opportunity) and several outcomes (i.e. Availability/Accessibility, Affordability and Sustainability). Funds for the 2019 Program Year are allocated among these objectives and outcomes. Please refer to the 2015-2019 Consolidated Plan for descriptions of these specific objectives and outcomes, to section AP-35 for detailed information on specific activities, including the amount of funds to be expended for each project or activity in 2019

Substantial Amendment:

The purpose of this amendment is to include the CDBG-CV funding. The allocation will be used to fund Micro Enterprise which will benefit the community citywide.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Federal and State funding (CDBG, HOME & SHIP) sources have aided the City of Miramar in achieving priority housing and community development goals. From July 1, 1998 to March 2019, the City has assisted approximately 535 low and moderate income households with minor home repairs and 106 individuals and families to purchase homes. The City has also utilized CDBG funds to acquire three buses for its Senior Transportation program and provides ongoing support for the City’s Youth and Family Outreach Center which targets households at or below poverty. The senior transportation program has made over 200,000 trips and the City’s Outreach Center has provided referral services to over 5,000 households.

Other priority projects undertaken by the City with CDBG funding include assisting over 100 low to moderate income households connect to new sewer lines and enhancing the facade of 15 commercial buildings in the City’s low/mod area. These projects are coordinated by the City’s Community & Economic Development Department with the assistance of Social Services, Public Works, Utilities, Construction & Facilities Management, Finance Department and other outside agencies.

In 2008, the City was allocated \$9.3 million from the Neighborhood Stabilization Program (NSP) which is a component of the CDBG program. NSP, a national program, was awarded to certain grantees to address the high presence of foreclosures in the community due to the severe housing market decline. NSP made a few exceptions to the CDBG program, one allowing federal funds to assist households at 120% of the area median income and the other requiring that a minimum of 25% of the funding be set-aside for households at 50% of the area median income or less.

The same year, as part of national economic recovery efforts, the City also received Community Development Block Grant – Recovery (CDBG-R) funding for projects to promote economic recovery and job creation and retention. The City received \$209,000 which it utilized to provide additional home repair assistance to eligible owner-occupied low-to-moderate income households.

- **Residential Rehabilitation** - Provides home repair funding to low and moderate income homeowners. **\$1,064,485.18**- Expended on the rehabilitation of 18 (12 CDBG, 4 SHIP, 2 HOME) housing units (PY17).

- **Commercial Rehabilitation** - Commercial facade rehabilitation and/or code compliance improvements to commercial establishments located in areas of low and moderate income concentration. **15** Businesses have been assisted. The City is currently in the process of completing one Commercial Rehabilitation project that will be reported in the FY 2020 Action Plan.
- **Micro-Enterprise** - Provides job creation/retention for small businesses. **14** Businesses have completed the program receiving approximately **\$140,000** in assistance. One business is currently receiving assistance.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Miramar utilized its Citizen Participation Plan (CPP) which has been updated to be given to the Commission to be approved in June 2020. A draft of the Consolidated Plan was made available for public review before being adopted by the City’s Commission and subsequently being submitted to HUD.

Citizens were encouraged to participate through public hearings held before the development of the draft and adoption of the 2015-2019 Consolidated Plan. Provisions for non-English speaking persons and the disabled were also made available. A copy of the public notices and any public comments received are attached.

Citizen Participation Timeline

- | | |
|----------------------------------|-----------------------------|
| • Publish Proposed Notice | April 28, 2019 |
| 30 Day Comment Period | April 29, 2019—May 28, 2019 |
| • Pre-Development Meeting | April 30, 2019 |
| • UNEM Meeting | May 16, 2019 |
| • Proposed Adoption Hearing at | |
| City Commission Meeting | July 10, 2019 |
| • Transmit to Broward County/HUD | August 1, 2019 |

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

No Public Comments at this time. When/if written complaints are received, the Community & Economic Development Department will provide a substantive written response within 15 working days, when possible. Citizen comments and proposals submitted in response to the 5-day public comment period for the Consolidated Plan and/or One-Year Action Plan will be given consideration, and the plan may be modified, if deemed necessary by the City Commission. A summary of all comments received will be appended to the plan.

6. Summary of comments or views not accepted and the reasons for not accepting them

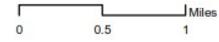
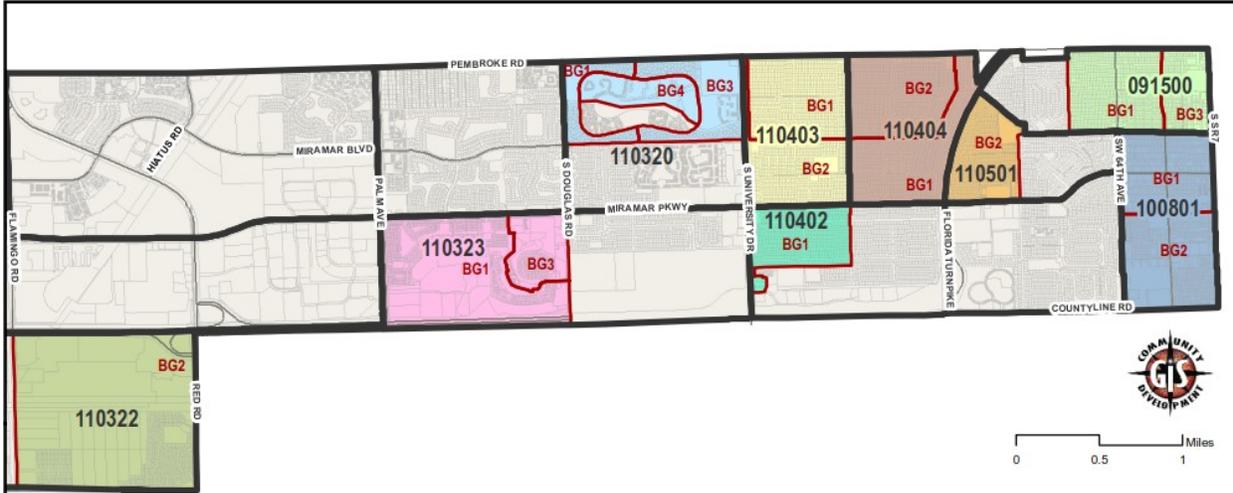
N/A

7. Summary

The City of Miramar's Annual Action Plan & Community Development Plan connects to County and regional goals for affordable housing, improved transit opportunities, economic development and workforce investment. The plan does reference the plan of other agencies that have regional jurisdiction that includes the City.



Low and Moderate Income Areas



Tract	Block Group	Low Moderate	Tract	Block Group	Low Moderate
091500	1	51.16%	110323	1	51.96%
	3	77.44%		3	68.88%
100801	1	64.12%	110402	1	52.58%
	2	79.09%		2	63.90%
110320	1	52.99%	110403	1	56.33%
	3	71.64%		2	63.90%
	4	71.09%		1	53.70%
110322	2	75.56%	110404	2	64.41%
					2

Legend

- Census Tract
- Census Tract Block Group
- Parcel
- City Boundary

Census Tract

- 110323
- 091500
- 100801
- 110320
- 110322
- 110402
- 110403
- 110404
- 110501

Source: Census 2015 American Community Survey 5-Year Estimates - Updated 2018

Miramar GIS Map 2019-2020

PR-05 Lead & Responsible Agencies - 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	MIRAMAR	
CDBG Administrator	MIRAMAR	Community Development Department
HOME Administrator		

Table 1 – Responsible Agencies

Narrative

The City of Miramar Community & Economic Development Department serves as the lead agency for developing the City’s 2019-2020 Action Plans and will serve as the lead agency responsible for implementing it. This effort will be coordinated with the City’s Social Services Department, Public Works, Utilities, Construction & Facilities Management, and Finance Departments. These departments administer and implement the City’s various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities, local department of health and other public and private agencies essential to addressing priority needs and activities. The City contracts with a private firm, Community Redevelopment Associates of Florida, Inc. to administer and monitor its housing and community development programs for compliance with Federal and State regulations.

Consolidated Plan Public Contact Information

Deborah Stevens, Assistant Director, Community Development Department, City of Miramar, 2200 Civic Center Place, Miramar, Florida, 33025, 954-602-3265, destevens@miramarfl.gov, www.miramarfl.gov

Virginia Bermudez, Community Development Coordinator, Community Redevelopment Associates of Florida, Inc., 8569 Pines Blvd, Suite 201, Pembroke Pines, Florida, 33024, 954-431-7866 Ext. 122, vbermudez@crafla.org

AP-10 Consultation - 91.100, 91.200(b), 91.215(l)

1. Introduction

As part of the 2015-2019 Consolidated Plan, agency providers in Broward County were consulted with to gain a better understanding of what services they provide to Miramar residents. Agencies were asked to describe what services, if any, are provided to the key target groups addressed in the Consolidated Plan. The needs assessment of the Consolidated Plan incorporates the findings from the consultation.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).

The list of providers reviewed includes housing, social service agencies and other entities, including those focusing on services to children, elderly persons, person with disabilities, persons with HIV/AIDS, and their families, and homeless persons. Phone and e-mail contacts were also made to key non-profits and agencies that work with these specific groups to obtain a better understanding of their service or potential service to Miramar residents.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The City of Miramar is a member of the Broward County Continuum of Care (CoC) and is part of the year round local planning effort and network to alleviate homelessness in Broward County. The City participates in quarterly meetings that are held to obtain input from local municipalities. In March 2018, the Broward County Homeless Initiative Partnership, which staffs the CoC efforts, released data to the City for the 2018 Point-In-Time Count.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

ESG funding is administered by the City of Ft. Lauderdale.

2. Agencies, groups, organizations and others who participated in the process and consultations

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	BROWARD COUNTY HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
2	Agency/Group/Organization	Dania Beach Housing Authority
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
3	Agency/Group/Organization	Hollywood Housing Authority
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.

4	Agency/Group/Organization	HISPANIC UNITY OF FLORIDA INC.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.
5	Agency/Group/Organization	FORT LAUDERDALE HOUSING AUTHORITY
	Agency/Group/Organization Type	Housing PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.

6	Agency/Group/Organization	BROWARD COUNTY BUREAU OF CHILDREN & FAMILY SERVICES
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Health Services-Education
	What section of the Plan was addressed by Consultation?	Homelessness Needs - Unaccompanied youth Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Departments were contacted via email. Anticipated outcomes include gathering input/data used in determining top priorities in preparation of the 2015-2019 Consolidated Plan & subsequent Action Plans.

Identify any Agency Types not consulted and provide rationale for not consulting

N/A

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Broward County Homeless Initiative Partnership	Through the outreach process, the County has identified homelessness, rapid re-housing, and homelessness prevention services as a priority. These services will help strengthen the Continuum of Care Strategy.

Table 3 - Other local / regional / federal planning efforts

Narrative

N/A

AP-12 Participation - 91.401, 91.105, 91.200(c)

**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City adhered to its approved Citizen Participation Plan (CPP) which was approved in 2015 by the City of Miramar Commission. The CPP includes 2 public hearings held at City Hall and the availability of a 30 day comment period to review the draft Action Plan. All meetings are advertised in the Sun-Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly to expand the reach of possible participants.

For Substantial Amendment

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
1	Newspaper Ad	Non-targeted/broad community	April 14, 2019 - Publish Proposed Notice Advertised in Sun-Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly.	No Comments	N/A	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Newspaper Ad	Non-targeted/broad community	April 28, 2019, Pre-Adoption Notice 30 Day Comment Period 4/29/19-5/28/19 in the Sun Sentinel, Miami Herald, Caribbean Today and Caribbean National Weekly.	No Comments	No Comments	
3	Public Hearing	Non-targeted/broad community	April 30, 2019 Pre-Development 1st, Public Hearing for Citizen Input. Meeting Held at the Multi Service Complex.	No Comments	No Comments	
4	Public Meeting	Non-targeted/broad community	May 16, 2019 United Neighbors of East Miramar Meeting. Meeting Held at Multi Service Complex.	No Comments	No Comments	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
5	Public Hearing	Non-targeted/broad community	July 10, 2019, 2nd Public Hearing for citizen input. Commission Pre-Adoption Hearing and Commission Meeting.	No Comments	No Comments	

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

Introduction

Below is a list of federal, state and local (public and private resources) that are reasonably expected to be available during this Consolidated Plan period.

The annual allocation for the City of Miramar for its CDBG program is \$860,071. As a recipient of CDBG, HOME and SHIP funds, the City of Miramar intends to allocate funding according to priority needs. The City proposes to use CDBG funds for Residential Rehabilitation, Community Outreach Center Services, Micro Enterprises, Commercial Rehabilitation, and Program Administration.

Federal Resources

Community Development Block Grant (CDBG)

The Community Development Block Grant (CDBG) was first authorized by the U.S. Congress in 1974, by the Housing and Community Development ACT of 1974 (HCDA), with subsequent amendments. The primary purpose of the HCDA is the development of viable urban communities, by providing decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low and moderate income. At least 70% of all CDBG funds must be spent on activities which benefit low or moderate income persons. Funds are used for housing to benefit low and moderate income persons, public facilities and improvements, expanded pub services that include employment training, child care, fair housing counseling or recreational needs; rehabilitation of private or publicly owned buildings; economic development activities that create or retain jobs for low and moderate income persons.

Home Investment Partnerships Program (HOME)

The City of Miramar has been a member of the Broward County HOME Consortium. The United States Congress passed the National Affordable Housing Act in 1990. This Act created a variety of affordable housing programs, including the Home Investment Partnerships Act (HOME).

The City of Miramar receives an allocation of these funds as a member of the Consortium. The purpose of the HOME program is to provide funds to local jurisdictions to strengthen public-private partnerships to provide more affordable housing through acquisition, rehabilitation, new construction of housing, and tenant based rental assistance. In addition, HUD rules require that at least 15% of HOME funds be set aside for community housing development organizations to develop affordable housing. HOME funds may be used to provide: affordable renter/owner occupied units; tenant based rental assistance; administrative and planning costs; and payment of operating expenses of community housing development organizations. Housing development costs include acquisition, new construction, re-construction, pre-development and financing costs.

State Housing Initiative Partnership (SHIP) Program

The City of Miramar typically receives an annual allocation under this program. Florida Housing administers the State Housing Initiatives Partnership Program (SHIP), which provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	860,071	0	69,105	929,176	0	CDBG allocation used to carry out priority need projects including housing, public improvement, public services, economic development activities and general planning/program administration within the City.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
Other	public - federal	Other	529,773	0	0	529,773	0	CDBG-CV funds to be used to prevent, prepare for and respond to the Coronavirus.
Other	public - state	Housing	186,054	0	0	186,054	2,318,493	SHIP funds are distributed on an entitlement basis to CDBG grantees in Florida and is funded by real estate documentary stamps. The expected allocation has been determined based on the previous Consolidated Plan funding level.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Federal funds will be used to leverage other resources available to extend the level of assistance the City can provide or scope of project that can be undertaken. The City currently does not have any funding source that requires matching.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

All City-owned inventory has been mapped as part of the State's requirement that the City maintain a printed inventory of locally-owned land suitable for affordable housing. Three vacant parcels have been identified and the City is exploring partnership to construct affordable housing units: 6137 SW 39th St, SW 40th St and 6035 SW 40th Ct. The City is in the process of deeding the properties to Habitat for Humanity of Broward and also are reviewing building permit plans for construction of the units, which should take place summer 2019. The City is also exploring the development of a senior affordable housing unit in the 8900 block of Miramar Parkway.

Discussion

N/A

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
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Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Maintain City's Affordable Housing Stock	2015	2019	Affordable Housing	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Annual Action Plan 2019 Block Group 2 Tract #1103.01	Housing Rehabilitation	CDBG: \$416,432	Homeowner Housing Rehabilitated: 8 Household Housing Unit

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
2	Public/Supportive Services	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Annual Action Plan 2019 Tract #1104.04 Block Group 2 Tract #1103.01	Public Service	CDBG: \$121,484	Public service activities for Low/Moderate Income Housing Benefit: 500 Households Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
3	Promote Economic Opportunity	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Annual Action Plan 2019 Tract #1104.04 Block Group 2 Tract #1103.01	Economic Development	CDBG: \$10,000 CDBG-CV: \$529,773	Businesses assisted: 56 Businesses Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Improve Availability and accessibility of Housing	2015	2019	Affordable Housing	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1103.01	Economic Development Housing Cost Burden Housing Rehabilitation Public Facility/Improvement Public Service	CDBG: \$161,979	Other: 500 Other

Annual Action Plan
2019

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Infrastructure Improvements	2015	2019	Non-Housing Community Development	Tract #915 Block Group 1 Tract #915 Block Group 2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Annual Action Plan 2019 Tract #1104.04 Block Group 2 Tract #1103.01	Public Facility/Improvement	CDBG: \$100,000	Facade treatment/business building rehabilitation: 1 Business

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Maintain City's Affordable Housing Stock
	Goal Description	Provide minor home repairs to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208 (a)(3) Housing Activities.
2	Goal Name	Public/Supportive Services
	Goal Description	Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and of those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center five days per week. This activity is eligible under 570.201(e), and will benefit low and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
3	Goal Name	Promote Economic Opportunity
	Goal Description	This project is scheduled to provide an economic development program that offers financial assistance, goods and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.201(o)(1) and will benefit low and moderate income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
4	Goal Name	Improve Availability and accessibility of Housing
	Goal Description	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.

5	Goal Name	Infrastructure Improvements
	Goal Description	Provide commercial facade rehabilitation and/or code compliance improvements to commercial establishment owners located in areas of low and moderate income concentration. The activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons as qualified under 570.208(a)(1) Area Benefit Activities.

AP-35 Projects - 91.420, 91.220(d)

Introduction

The following is a proposed list of activities that will be undertaken with the \$860,071 dollars the City anticipates to receive in Program Year 2019. The City also received an additional funding of \$529,773 due to Coronavirus pandemic.

#	Project Name
1	Residential Rehabilitation
2	Community Outreach Center Services
3	CV-Micro Enterprise
4	CV-Administration
5	Micro Enterprise
6	Commercial Rehabilitation
7	Program Administration

Table 7 – Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Funds are allocated annually to priority housing, community, and economic development needs and activities as identified through the City's 2015-2019 consolidated planning process and consultation with the City's 2018-2022 Capital Improvement Plan, and other planning and community redevelopment documents prepared by the City.

The City of Miramar's housing and community service activities and projects will be conducted on a City-wide basis, benefiting low and moderate income residents directly. CDBG funded area-wide benefit activities will occur in Miramar's CDBG Target Neighborhoods within the City.

1. Direct Benefit Activities

Direct benefit activities will receive high priority for funding. Direct benefit occurs when the residents/persons directly receive the benefit of the CDBG assistance. Public service, housing rehabilitation, purchase assistance projects are direct benefit type activities. Eligible project proposals that directly benefit low/moderate income residents of the City of Miramar will be highly considered for funding. These types of projects can be Citywide since the low/mod benefit test is on an individual or household basis.

2. Geographical Impact of Funds

Projects that geographically impact low/mod areas will also be considered for funding. For example, Indirect benefits from public infrastructure improvements. These projects should directly impact areas

where at least 51% of the residents earn 80% or less of the AMI.

3. Consistency with the City's Consolidated Plan

All housing projects must be consistent with the City's needs and priorities as presented in the City of Miramar's Consolidated Plan. Actions that may impede affordable housing will make a project ineligible to receive CDBG funds.

4. Timely Implementation of Projects

During the funding allocation process, multi-year projects should receive commitments for funding at the beginning or as close thereto through completion, without unnecessary annual reviews, unless there is significant change in the cost or scope of work or services.

5. Interrelationship of Activities

Special consideration will be given to projects or activities that are interrelated and/or complement other public or private sector resources. Priority will be given to projects or activities that are coordinated with other public or private improvements in close proximity that maximize the impact of the City's CDBG funds.

6. Leveraging Funds

Special consideration for funding will be given to projects that interface with additional public and/or private sector funds. This encourages the expenditure of block grant funds on projects that can receive matching funds.

7. Sequence of Phasing

Basic infrastructure improvements (such as water and sanitary sewer systems) should be constructed before above ground street improvements are recommended. This policy will assist in avoiding the unnecessary and wasteful cost of damaging new street improvements to install the water and sewer systems at a later time.

AP-38 Project Summary
Project Summary Information

1	Project Name	Residential Rehabilitation
	Target Area	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	Goals Supported	Maintain City's Affordable Housing Stock
	Needs Addressed	Housing Rehabilitation
	Funding	CDBG: \$449,047
	Description	
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	5
	Location Description	This project will be carried out on a City wide basis.
	Planned Activities	Provide minor home repairs to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208 (a)(3) Housing Activities.
2	Project Name	Community Outreach Center Services

	Target Area	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	Goals Supported	Public/Supportive Services
	Needs Addressed	Public Service
	Funding	CDBG: \$129,010
	Description	
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	500
	Location Description	Provide community outreach as well as information and education programs for all residents.
	Planned Activities	Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and of those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center five days per week. This activity is eligible under 570.201(e), and will benefit low and moderate-income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
3	Project Name	CV-Micro Enterprise
	Target Area	
	Goals Supported	Promote Economic Opportunity
	Needs Addressed	Economic Development
	Funding	CDBG-CV: \$540,094

	Description	Providing financial assistance to Micro Enterprises. Micro Enterprise helping business with 5 or less employees that have been impacted by the Coronavirus pandemic.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We intend in assist 55 Micro Enterprises owned by low to moderate income families.
	Location Description	City Wide
	Planned Activities	Micro Enterprise business assistance - \$540,094
4	Project Name	CV-Administration
	Target Area	
	Goals Supported	Promote Economic Opportunity
	Needs Addressed	Economic Development
	Funding	CDBG-CV: \$74,168
	Description	Consultant assistance to delivery of this program.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City Wide
	Planned Activities	City Wide Administration of the CV Funded Micro Enterprise Program.
5	Project Name	Micro Enterprise

	Target Area Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	Goals Supported Promote Economic Opportunity
	Needs Addressed Economic Development
	Funding CDBG: \$10,000
	Description The objective is to promote economic development activity among low to moderate income business owners or those that serve local low to moderate areas or hire low to moderate income residents.
	Target Date 9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities 1
	Location Description Citywide
	Planned Activities This project is scheduled to provide an economic development program that offers financial assistance, goods and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.201(o)(1) and will benefit low and moderate income persons as qualified under 570.208(a)(2) Limited Clientele Activities.
6	Project Name Commercial Rehabilitation

	Target Area	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
	Goals Supported	Promote Economic Opportunity
	Needs Addressed	Economic Development
	Funding	CDBG: \$100,000
	Description	
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	1
	Location Description	N/A
	Planned Activities	This activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate-income persons qualified under 570.208(a)(1) Area Benefit Activities.
7	Project Name	Program Administration

Target Area	Tract #915 Block Group 1 Tract #915 Block Group2 Tract #915 Block Group 3 Tract #1103.20 Block Group 2 Tract #1103.20 Block Group 3 Tract #1103.20 Block Group 4 Tract #1104.03 Block Group 1 Tract #1104.03 Block Group 2 Tract #1104.04 Block Group 2 Tract #1108.01 Block Group 1 Tract #1108.01 Block Group 2 Tract #1105.02 Block Group 2
Goals Supported	Promote Economic Opportunity
Needs Addressed	Economic Development
Funding	CDBG: \$172,014
Description	
Target Date	9/30/2022
Estimate the number and type of families that will benefit from the proposed activities	N/A
Location Description	N/A
Planned Activities	Administrative duties relative to the overall grant program and fair housing activities. This activity is assumed to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.

AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Miramar has 42 Census tract block groups. Twelve (16) of these block groups are of low-moderate income concentration. Four of the areas are contiguous and located east of the Florida Turnpike, adjacent to the State Road 7/U.S. 441 Corridor.

Whereas prior estimates of low-moderate income areas included 3 low-moderate areas west of the Florida Turnpike, there are now 6 contiguous low-moderate income areas just west of the Florida Turnpike. The City of Miramar’s areas of low and moderate income concentration can be found in the following Census tract block groups:

Geographic Distribution

Target Area	Percentage of Funds
Tract #915 Block Group 1	
Tract #915 Block Group 2	
Tract #915 Block Group 3	
Tract #1103.20 Block Group 2	
Tract #1103.20 Block Group 3	
Tract #1103.20 Block Group 4	
Tract #1104.03 Block Group 1	
Tract #1104.03 Block Group 2	
Tract #1104.04 Block Group 2	
Tract #1108.01 Block Group 1	
Tract #1108.01 Block Group 2	
Tract #1105.02 Block Group 2	

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

Funds are allocated annually to priority housing, community, and economic development needs and activities as identified through the City's 2015-2019 consolidated planning process and consultation with the City's 2018-2022 Capital Improvement Plan, and other planning and community redevelopment documents prepared by the City.

The City of Miramar's housing and community service activities and projects will be conducted on a citywide basis, benefiting low and moderate income residents directly. CDBG funded area-wide benefit activities will occur in Miramar's CDBG Target Neighborhood at the eastern boundary of the City.

Discussion

N/A

AP-75 Barriers to affordable housing -91.420, 91.220(j)

Introduction

The city of Miramar has taken steps to remove regulatory barriers to affordable housing and every 3 years incentives recommended by City's Affordable Housing Advisory Committee (AHAC) are reviewed and approved by the City Commission.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

One of the major obstacles the City of Miramar faces in meeting its housing and community development goals and objectives is funding and market conditions. In trying to mitigate the impacts of the global economic downturn, the City has been assessing its programs more frequently and improving specific strategies to address those needs. The City has implemented new programs such as acquisition under the Neighborhood Stabilization Program (NSP) to address foreclosure properties in the City.

Discussion

N/A

AP-85 Other Actions - 91.420, 91.220(k)

Introduction

The following section identifies other actions that will be undertaken during the 2018 program year.

Actions planned to address obstacles to meeting underserved needs

One of the major obstacles the City of Miramar faces in meeting its housing and community development goals and objectives is funding and market conditions. In trying to mitigate the impacts of the global economic downturn, the City has been assessing its programs more frequently and improving specific strategies to address those needs.

The City will continue to provide housing rehabilitation programs for low to moderate income persons, including elderly and disabled households. Additionally, the City of Miramar is adjusting the amount available for down payment/closing cost assistance and minor home repair to participants.

Actions planned to foster and maintain affordable housing

The City of Miramar's Community & Economic Development Department serves as the lead agency responsible for implementing the City of Miramar's 2018 Action Plan and CDBG program in general. This effort will be coordinated with the Social Services, Public Works, Utilities, Construction & Facilities Management and Finance departments.

These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities. The City contracts with a private firm, Community Redevelopment Associates of Florida, Inc. to administer and monitor its housing and community development programs for compliance with federal and state regulations.

These entities are also inclusive in the development of the 2015-2019 Consolidated Plan and subsequent action plans. The City will continue to promote partnerships and develop ways to streamline and efficiently provide services to the community.

Actions planned to reduce lead-based paint hazards

Participant property owners are notified of the hazards of lead-based paint and of the symptoms associated with lead-based contamination. The City further prohibits the use of lead-based paint in any federally funded construction or rehabilitation project.

The City shall either perform paint testing on the painted surfaces to be disturbed or replaced during rehabilitation activities, or presume that all these painted surfaces are coated with lead-based paint.

Actions planned to reduce the number of poverty-level families

The City of Miramar's economic development/anti-poverty strategy is to foster growth and job creation for the City's broad cross-section of resident income levels, including very low-income households. The City's anti-poverty strategy is to increase job training, employment readiness skills and educational opportunities for low-income households, and match employment openings with the local workforce.

The City's anti-poverty strategy will assist small business development through activities such as commercial rehabilitation, job incentive programs, technical assistance and business planning and marketing directed towards job creation.

Actions planned to develop institutional structure

The City of Miramar has competitively procured professional services for planning, administration and implementation of its Community Development Block Grant (CDBG) program, State Housing Initiative Partnership (SHIP) program, HOME Investment Partnership (HOME) program, Neighborhood Stabilization Program (NSP) and related programs.

The consultant will have the primary responsibility of overseeing the implementation of the strategies defined in the 2018-2019 Action Plan. The consultant will also be responsible for maintaining and improving the institutional structure necessary to carry out the City's Consolidated Plan.

As part of the planning process, a list of the area's private industries (businesses), non-profit organizations and public institutions were identified as resources that may be available to assist with carrying out the strategies indicated in the Consolidated Plan. The different entities will be utilized, as necessary for various housing, community and economic development strategies and other priority needs.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Miramar's Community & Economic Development Department serves as the lead agency responsible for implementing the City of Miramar's 2018-2019 Action Plan and CDBG program in general. This effort will be coordinated with the Community Services, Public Works, Utilities, Construction & Facilities Management and Finance departments.

These departments administer and implement the City's various community planning, housing, development and public service programs. The City will also collaborate with outside agencies, including but not limited to the Broward County Continuum of Care and local housing authorities. The City

contracts with a private firm to administer and monitor its housing and community development programs for compliance with federal and state regulations.

These entities are also inclusive in the development of the 2015-2019 Consolidated Plan and subsequent action plans. The City will continue to promote partnerships and develop ways to streamline and efficiently provide services to the community.

Discussion

N/A

Program Specific Requirements

AP-90 Program Specific Requirements - 91.420, 91.220(I)(1,2,4)

Introduction

The following section identifies program specific requirements.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Discussion

N/A

Attachments

Citizen Participation Comments

SUN SENTINEL
Published Daily

Fort Lauderdale, Broward County, Florida
Boca Raton, Palm Beach County, Florida
Miami, Miami-Dade County, Florida

STATE OF FLORIDA
COUNTY OF BROWARD/PALM BEACH/MIAMI-DADE
Before me undersigned authority personally appears MARK KUZNITZ who on oath says that he/she is duly authorized representative of the Classifier Department of the Sun-Sentinel, daily newspaper published in Broward/Palm Beach/Miami-Dade County Florida, that the attached copy of advertisement, being a NOTICE OF PUBLIC HEARING in the Matter of THE CITY OF MIRAMAR - 2019 PRE ADOPTION NOTICE appeared in the paper on JUNE 3, 2019 AD# 6308531 affiant further says that the said Sun-Sentinel same newspaper has heretofore been continuously published in said Broward/Palm Beach/Miami-Dade County, Florida, each day, and has entered as second class matter at the post office in Fort Lauderdale, in said Broward County, Florida, for a period of one year next preceding the first publication of the attached copy of she has neither paid, nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in said newspaper.

Mark Kuznitz
Mark Kuznitz, Affiant

Sworn to and subscribed before me on
JUNE 3, 2019 A.D.

Maria J
(Signature of Notary Public)
MARIA INGRID SMITH
MY COMMISSION # FF940120
(Name of Notary typed, or machine printed)
Personally Known or Produced Identification _____

**PUBLIC NOTICE
CITY OF MIRAMAR
PROPOSED 2019 PROGRAM YEAR ACTION PLAN
PUBLIC COMMENT PERIOD and
PRE-ADOPTION PUBLIC HEARING for
COMMUNITY DEVELOPMENT BLOCK GRANT
(CDBG) and HOME INVESTMENT PARTNERSHIPS
(HOME) PROGRAMS
June 2, 2019**

The City of Miramar is an entitlement recipient of federal funds from the U.S. Department of Housing and Urban Development (HUD) under the Community Development Block Grant (CDBG) Program and participates receiving an estimated \$950,071 in FY 2019-2020 funds. The City of Miramar also anticipates receiving an estimated \$250,019.50 in FY 2019-2020 federal funds from Broward County under the HOME Investment Partnerships (HOME) Program. The City will use these funds to address community development and housing needs in Miramar. In order to receive these funds, the City must develop and adopt a One-Year Action Plan that is consistent with the City's Five-Year Consolidated Housing and Community Development Plan. The City of Miramar will adopt its Annual Action Plan to match its actual allocation amounts if needed.

Action Plan Summary

The draft Program Year 2019-2020 Action Plan, which begins October 1, 2019, describes the proposed use of funds and how these projects/activities will help achieve the overall goal and objectives outlined in the City of Miramar's 2015-2019 Consolidated Plan.

1) CDBG Rehabilitation (Minor Home Repairs) \$449,046.28

Provide minor home repairs to eligible City of Miramar homeowners. These projects will be carried out on a City-wide basis. This activity is eligible under 24 CFR §70.203(a), and Part 50.251 and will directly benefit low and moderate income persons as qualified under 570.208(a)(3) Housing Activities.

2) CDBG Community Outreach Center Services \$720,010.00

Provide community outreach as well as information and education programs for all residents, with the priority target population of those persons who are living below poverty and/or those persons who are low and moderate income. The personnel necessary for this program will consist of two Community Outreach Specialists to operate the center 100 days per week. This activity is eligible under 570.201(a), and will benefit low and moderate-income persons as qualified under 570.208(a)(2) Limited Eligible Activities.

3) CDBG Commercial Rehabilitation \$100,000.00

Provide commercial § 8209 rehabilitation and/or code compliance improvements to commercial establishments owned/used by a group of low and moderate income owners/occupants. This activity is eligible as a commercial rehabilitation project under 570.203(a)(2), and will benefit low and moderate-income persons as qualified under 570.203(a)(1) Area Benefit Activities.

4) CDBG Micro-Businesses \$10,000.00

This project is scheduled to provide an economic development program that offers financial assistance, grants and/or services to small businesses that will create or retain jobs for lower-income persons. This activity is eligible as an economic development activity under 24 CFR, Section 570.203(1) and will benefit low and moderate income persons as qualified under 570.208(a)(2) Limited Eligible Activities.

5) CDBG Program Administration \$172,015.70

Administrative duties relative to the general grant programs and fair housing activities. This activity is required to benefit low and moderate income persons and is eligible under 24 CFR section 570.206.

6) HOME Purchase Activities/First-Time Homeowner \$205,019.00

Provide purchase assistance to eligible first-time homebuyers to purchase their primary residence in the City of Miramar. This direct homeownership assistance is eligible under 24 CFR §62.254 (a)(1)(i); and will directly benefit low-to-moderate income persons.

All of the activities identified above will principally benefit lower income residents of the City of Miramar and, to the department or relocation of Miramar residents or businesses is anticipated.

Public Comment

Citizens are encouraged to review the 2019-2020 Program Year Draft Action Plan and provide written comment. Copies of the documents are available for review and comment during the 30-day period commencing June 2, 2019 and ending July 2, 2019 at the Office of the City Clerk located at Miramar City Hall, 2500 Civic Center Plaza, Miramar, Florida 33025 and the Community & Economic Development Department located at 2200 Civic Center Plaza Miramar, Florida 33025 between the hours of 7:00 A.M. and 6:00 P.M., Monday – Thursday.

The City of Miramar will hold a Public Hearing on the proposed Program Year 2019-2020 Action Plan on Wednesday, July 10, 2019 at 7:00 PM in the Commission Chamber of City Hall, located at 2500 Civic Center Plaza, Miramar, Florida 33025. Interested parties are encouraged to attend and participate.

For additional information regarding the proposed activities, please contact the Community & Economic Development Department at (954) 602-3295 or Miramar Citywide Community and Economic Development Manager at Community Redevelopment Associates of Florida, Inc. (954) 431-7958 Ext. 125.

In accordance with the Americans with Disabilities Act and Florida Statutes 265.28, persons with disabilities needing special accommodations to participate in this hearing should contact the Office of the City Clerk at level 48 cubicle prior to the hearing at (954) 602-3011 for assistance.

City of Miramar
Dorise A. Gibbs, City Clerk

Grantee SF-424's and Certification(s)

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0022
Expiration Date: 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application. 2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives. 3. Will not discuss or, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project. 4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications. 5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State. 6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency. 7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain. | <ol style="list-style-type: none"> 8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F). 9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures. 10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 200 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application. |
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Previous Edition Usable

Authorized for Local Reconstruction

Standard Form 424D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-648) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§ 1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11986; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§ 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in ensuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470); EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	City Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Miramar	

5F-4240 (Rev. 7-97) Back

Request for Release of Funds and Certification

U.S. Department of Housing and Urban Development
Office of Community Planning and Development

OMB No. 2506-0087
(exp. 03/31/2020)

This form is to be used by Responsible Entities and Recipients (as defined in 24 CFR 58.2) when requesting the release of funds, and requesting the authority to use such funds, for HUD programs identified by statutes that provide for the assumption of the environmental review responsibility by units of general local government and States. Public reporting burden for this collection of information is estimated to average 38 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless that collection displays a valid OMB control number.

Part 1. Program Description and Request for Release of Funds (to be completed by Responsible Entity)

1. Program Title(s) Community Development Block Grant 2019 Action Plan	2. HUD/State Identification Number B-19-MC-12-0047	3. Recipient Identification Number (optional)
4. OMB Catalog Number(s) 14.21A, CDBG	5. Name and address of responsible entity City of Miramar 2300 Civic Center Place Miramar, FL 33025	
6. For information about this request, contact (name & phone number) Eric Silva, Director (954) 602-3274		7. Name and address of recipient (if different than responsible entity)
8. HUD or State Agency and office unit to receive request Al Cazzoli, Field Environment Officer U.S. Department of Housing & Urban Development Miami Field Office Brickell Plaza Federal Building 909 SE First Avenue, Suite 500		

The recipient(s) of assistance under the program(s) listed above requests the release of funds and removal of environmental grant conditions governing the use of the assistance for the following

9. Program Activity(ies)/Project Name(s) 1. Single Family Residential Rehabilitation and Minor Home Repair-Proposed Funding \$449,047 2. Commercial Rehabilitation-Proposed Funding \$100,000	10. Location (Street address, city, county, State) 1. Citywide Scattered Sites 2. Citywide Scattered Sites
---	--

11. Program Activity/Project Description

1. Single Family Residential Rehabilitation and Minor Home Repair-This project provides single family residential rehabilitation and minor home repair to low and moderate income homeowners. This activity is eligible under 24 CFR section 570.202(a), and will directly benefit low and moderate income persons as qualified under 570.208(a)(3) Housing Activities. This project will be carried out on a Citywide basis.

2. Commercial Rehabilitation- This project will provide commercial facade rehabilitation and/or code compliance improvements to commercial establishment owners located in areas of low and moderate income concentration. This activity is eligible as a commercial rehabilitation project under 570.202(a)(3), and will benefit low and moderate income persons and qualified under 570.208(a)(1) Area Benefit Activities.

Part 2. Environmental Certifying (to be completed by responsible entity)

With reference to the above Program Activity(ies)/Project(s), I, the undersigned officer of the responsible entity, certify that:

1. The responsible entity has fully carried out its responsibilities for environmental review, decision-making and action pertaining to the project(s) named above.
2. The responsible entity has assumed responsibility for and complied with and will continue to comply with the National Environmental Policy Act of 1969, as amended, and the environmental procedures, permit requirements and statutory obligations of the laws cited in 24 CFR 58.5; and also agrees to comply with the authorities in 24 CFR 58.6 and applicable State and local laws.
3. The responsible entity has assumed responsibility for and complied with and will continue to comply with Section 106 of the National Historic Preservation Act, and its implementing regulations 36 CFR 800, including consultation with the State Historic Preservation Office, Indian tribes and Native Hawaiian organizations, and the public.
4. After considering the type and degree of environmental effects identified by the environmental review completed for the proposed project described in Part 1 of this request, I have found that the proposal did did not require the preparation and dissemination of an environmental impact statement.
5. The responsible entity has disseminated and/or published in the manner prescribed by 24 CFR 58.43 and 58.55 a notice to the public in accordance with 24 CFR 58.70 and as evidenced by the attached copy (copies) or evidence of posting and mailing procedure.
6. The dates for all statutory and regulatory time periods for review, comment or other action are in compliance with procedures and requirements of 24 CFR Part 58.
7. In accordance with 24 CFR 58.71(b), the responsible entity will advise the recipient (if different from the responsible entity) of any special environmental conditions that must be adhered to in carrying out the project.

As the duly designated certifying official of the responsible entity, I also certify that:

8. I am authorized to and do consent to assume the status of Federal official under the National Environmental Policy Act of 1969 and each provision of law designated in the 24 CFR 58.5 list of NEPA-related authorities insofar as the provisions of these laws apply to the HUD responsibilities for environmental review, decision-making and action that have been assumed by the responsible entity.
9. I am authorized to and do accept, on behalf of the recipient personally, the jurisdiction of the Federal courts for the enforcement of all these responsibilities, in my capacity as certifying officer of the responsible entity.

Signature of Certifying Officer of the Responsible Entity

X

Address of Certifying Officer

Title of Certifying Officer:

Vernon E. Hargray, City Manager

Date signed

7/25/2019

2300 Civic Center Place, Miramar, FL 33025

Part 3. To be completed when the Recipient is not the Responsible Entity

The recipient requests the release of funds for the programs and activities identified in Part 1 and agrees to abide by the special conditions, procedures and requirements of the environmental review and to advise the responsible entity of any proposed change in the scope of the project or any change in environmental conditions in accordance with 24 CFR 58.71(b).

Signature of Authorized Officer of the Recipient

X

Title of Authorized Officer

N/A

Date signed

N/A

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3129, 3802)

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* 3. Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: [Redacted]	4. Applicant Identifier: a-18-0001-12-0000	
5a. Federal Entity Identifier: F-18-0001	5b. Federal Award Identifier: [Redacted]	
State Use Only:		
6. Date Faceted by State: [Redacted]	7. State Application Identifier: [Redacted]	
3. APPLICANT INFORMATION:		
* a. Legal Name: City of Miramar		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 03-6018702	* c. Organizational OUNS: 0740-3740000	
4. Address:		
* Street 1: 2300 Civic Center Place	Street 2: _____	
* City: Miramar	County/Parish: _____	
* State: FL: Florida	Province: _____	
* County: _____	Country: USA, UNITED STATES	
* Zip / Postal Code: 33025-6577	_____	
5. Organizational Unit:		
Department Name: Community & Econ. Dev. Dept.	Division Name: _____	
F. Name and contact information of person to be contacted on matters involving this application:		
* First Name: Eric	* Last Name: Saava	
* Middle Name: S.	* Title: Director, Community & Economic Development	
* Address: _____	Organizational Affiliation: _____	
* Telephone Number: (954) 602-1274	* Fax Number: (954) 602-3776	
* Email: esava@miramarfl.gov		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1. Select Applicant Type: <input type="text" value="City or Township Government"/>	
Type of Apptee #2 Select Applicant Type: <input type="text"/>	
Type of Applicant 3. Select Applicant Type: <input type="text"/>	
* Other (specify): <input type="text"/>	
* 10. Name of Federal Agency: <input type="text" value="Housing & Urban Development"/>	
11. Catalog of Federal Domestic Assistance Number: <input type="text" value="14-213"/>	
CADA Title: <input type="text" value="Community Development Block Grant Program"/>	
* 12. Funding Opportunity Number: <input type="text" value="Entitlement Grant CDBG"/>	
Title: <input type="text" value="CDBG (eligible titles: Residential Rehabilitation, Public Service, Commercial Rehabilitation, Micro-Enterprise, and Program Administration)"/>	
13. Competition Identification Number: <input type="text"/>	
Title: <input type="text"/>	
14. Areas Affected by Project (Cities, Counties, States, etc.): <input type="text"/> <input type="button" value="Add Attachment"/> <input type="button" value="Delete Attachment"/> <input type="button" value="View Attachment"/>	
* 15. Descriptive Title of Applicant's Project: <input type="text" value="Residential Rehabilitation (Minor Home Repair), Public Service (Community Outreach Center), Public Improvement (Commercial Rehabilitation), Micro-Enterprise, Program Administration (City/Contractual)"/>	
Attach supporting documents as specified in agency instructions: <input type="button" value="Add Attachments"/> <input type="button" value="Delete Attachments"/> <input type="button" value="View Attachments"/>	

Application for Federal Assistance SF-424

16. Congressional District Of:

* a. Applicant: * b. Program/Project:

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date: * b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="860,071.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="860,071.00"/>

* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)

Yes No

If "Yes", provide explanation and attach:

21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:  * Date Signed:

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended. (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

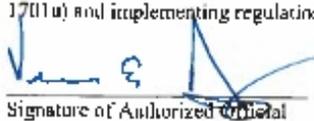
Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official

7/17/19
Date

City Manager

Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2019-2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

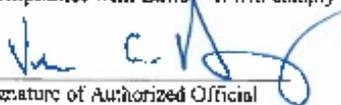
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official


Date

City Manager

Title

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.



Signature of Authorized Official



Date

City Manager _____
Title

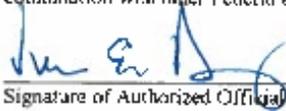
Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;



Signature of Authorized Official

7/19/19

Date

City Manager
Title _____

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.