

# TEMPORARY SIGN PERMIT APPLICATION

**Community Development Department  
Planning & Redevelopment Division**  
2200 Civic Center Place  
Miramar, FL 33025  
Tel: (954) 602-3264  
[www.miramarfl.gov](http://www.miramarfl.gov)



UNDER PENALTIES OF PERJURY, I DECLARE THAT I HAVE READ THE FOREGOING APPLICATION FOR A TEMPORARY SIGN PERMIT AND ALL ATTACHMENTS TO THE APPLICATION AND THAT THE FACTS STATED IN IT ARE TRUE.

INITIALS

## APPLICATION CHECKLIST

	Requirement	✓	
1	Completed, signed and notarized application	✓	Application No.
2	Images/Renderings of proposed sign(s) or elevation drawings with the attached sign(s)		Application Received Date
3	Site plan, survey, or map showing the exact location of the temporary sign(s)		
4	A Temporary Use Permit application will be required if the proposed sign(s) is associated with an event taking place which constitutes the issuance of a Temporary Use Permit		

**PRINT OR TYPE ALL INFORMATION.** If the Property Owner is also the Applicant, then only Section 2 is required to be completed. If the Applicant and Property Owner are different, both Sections 1 & 2 must be completed.

1	APPLICANT INFORMATION	
Name:		
E-mail:		Phone No.:
Mailing Address:		
2	PROPERTY OWNERSHIP INFORMATION	
Name:		Signature:
E-mail:		Phone No.:
Address:		
<b>NOTARIZATION</b>		
STATE OF _____/COUNTY OF _____		
The foregoing instrument was acknowledged before me by means of <input type="checkbox"/> physical presence or <input type="checkbox"/> online notarization, this ____ day of _____, _____(year), by _____ (name of person acknowledging)		
(Print, Type, or Stamp Commissioned Name of Notary Public)		
Personally Known _____ OR Produced Identification _____ Type of Identification Produced _____		

<b>3</b>	<b>BUSINESS INFORMATION</b>
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Business/Organization Name:

Business/Organization Address:

Property Parcel ID Number:

5

1

Contact Person (may be the same as the Applicant):

Phone No.:

E-mail:

<b>4</b>	<b>GENERAL TEMPORARY SIGNAGE INFORMATION</b>
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**Prior to completing Sections 5A and 5B of this application, please refer to Land Development Code Section 1008, Temporary Signs, for specific regulation information and process.**

**Under no circumstances shall:**

- ⇒ A sign be placed in a public right-of-way or within an easement.
- ⇒ A sign be attached to trees and utility poles and similar structures.
- ⇒ A sign be posted longer than the allotted time of display.

**All Temporary Signs shall be comprised/  
constructed of durable all-weather materials.**

A Temporary Sign Permit Application Fee of \$54.00 [per sign type] is due before Issuance of Permit.

<b>5A</b>	<b>SIGN TYPE &amp; AMOUNT</b> (Indicate the amount on the designated box adjacent to each sign type)
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	Contractor Sign		Grand Opening Sign
	Development Sign		Feather Flag Sign
	Directional Sign (for Special Events)		Special Event Sign
	Other:		

Are there any existing temporary signs on the property?    YES   /   NO

If YES, what sign type is currently installed at the property?

<b>5B</b>	<b>SIGN(S) SQUARE FOOTAGE AND PROPOSED DISPLAY DATES</b>
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	Sign Type (Select One)	Total Sign Area (Length x Height)	Sign Installation Date	Sign Removal Date
Sign 1	Freestanding / Attached			
Sign 2	Freestanding / Attached			
Sign 3	Freestanding / Attached			
Sign 4	Freestanding / Attached			

<b>6</b>	<b>SIGN COMPANY/CONTRACTOR'S INFORMATION</b>
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Company Name:

Address:

License No.:

Phone No.:

E-mail: